



## REGULAR COUNCIL MEETING MINUTES

SEPTEMBER 10, 2024, 6:00 P.M.  
COUNCIL CHAMBERS

Council Present: Mayor Travous Quibell  
Councillor Debbie Beattie  
Councillor Greta Goddard  
Councillor James Cryderman  
Councillor KK Charlesworth  
Councillor Tashana Winnicky  
Councillor Tina Jeffrey

Staff Present: Crystal Brown, Chief Administrative Officer  
Andrea Martin, Corporate Officer, Andrea Martin  
Fred Burrows, Director of Protective Services

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### 1. CALL TO ORDER

Mayor Quibell called the meeting to order at 6:00 pm.

### 2. DELEGATIONS

#### 2.1 George Chatten - Deer Fence Height

Mr. Chatten presented to Council his desire to build a fence higher to keep deer out of his yard and garden. The District of Hudson's Hope Zoning Bylaw No. 949, 2024, states that a fence must not exceed a height of 1.2 m in the front yard and not exceed a height of 1.8 m in the side or rear yard. Mr. Chatten expressed his concern that the front height restrictions will not keep the deer out.

Councillor Charlesworth left at 6:08 pm to participate in the delegation from the Bullhead Curling Club.

#### 2.2 Bullhead Mountain Curling Club

Devin Burkitt and Corey Baxter provided an update to Council on the status of the Bullhead Mountain Curling Club (Club). For the 2023/2024 season, the Club had 23 fulltime curlers and eight spares. The Club was trending to break even at the end of the season, however, the season was cut short due to compressor issues in February 2024.

The Club expressed their interest in renewing their Lease Agreement with the District of Hudson's Hope and asked for an update on the compressor issues. Staff informed Council and the Club that the parts for the compressor had been sent out to be repaired and had not been returned yet; however, are anticipated to be returned soon.

The Club also requested that the District provide janitor service, general maintenance on the building, District staff to help put the ice in at the beginning of the season, and a reduction in the rent.

### **3. NOTICE OF NEW BUSINESS**

#### **3.1 RESOLUTION NO. 416/2024**

**MOVED:** Councillor Beattie

**SECONDED:** Councillor Jeffrey

That Council authorizes that Agenda Item D1 - George Chatten - Deer Fence Height, and Agenda Item D2 - Bullhead Mountain Curling Club be added to New Business.

**CARRIED**

#### **3.2 Saulteau First Nations - Healing the Land Conference Announcement**

##### **RESOLUTION NO. 417/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Charlesworth

That Council authorizes that attendance for the Saulteau First Nations - Healing the Land Conference, be added to New Business.

**CARRIED**

### **4. ADOPTION OF AGENDA BY CONSENSUS**

### **5. DECLARATION OF CONFLICT OF INTEREST**

#### **5.1 Agenda Item D2 - Bullhead Mountain Curling Club**

Councillor Charlesworth declared a conflict of interest with Agenda Item D2 - Bullhead Mountain Curling Club as she is a board member with the Club.

#### **5.2 Agenda Items 12.2, 12.3 and 12.5 Hope for Health and Jamieson Woods**

Councillor Goddard declared a conflict of interest with Agenda Item 12.2 – Letter of Support – Hope for Health Society, Agenda Item 12.3 Letter of Support – Hope for Health Society BC Hydro Go Fund Grant and Agenda Item 12.5 – Hope for Health Jamieson Woods Request, as she is a board member on the society.

**6. ADOPTION OF MINUTES**

**6.1 August 19, 2024, Council Meeting Minutes**

**RESOLUTION NO. 418/2024**

**MOVED:** Councillor Charlesworth

**SECONDED:** Councillor Jeffrey

That the minutes of the August 19, 2024, Regular Council Meeting be adopted as presented.

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

**8. PUBLIC HEARING**

The Mayor called the Public Hearing to order at 6:24 pm and read the Opening Statement regarding the proposed Zoning Amendment Bylaw No. 953, 2024. The intent of the proposed Zoning Amendment Bylaw No. 953, 2024, is to correct a procedural error made during the adoption of Bylaw No. 853, 2015. Zoning Bylaw Amendment No. 953, 2024 proposes to rezone the following two parcels identified as:

- Lot 1 Section 24 Township 81 Range 26 West of the Sixth Meridian Peace River District Plan EPP57145 (PID 029-729-581); and
- Lot 2 Section 24 Township 81 Range 26 West of the Sixth Meridian Peace River District Plan EPP57145 (PID 029-729-599)

from P2 Parks and Open Space to RU1 Rural Residential.

Council did not receive any verbal or written submissions.

Mayor Quibell adjourned the Public Hearing at 6:27 pm.

**9. STAFF REPORTS**

**9.1 Municipal Insurance Association of BC - Voting Delegate - RCM-ADM-012**

**RESOLUTION NO. 419/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council receives the report titled "Municipal Insurance Association of BC (MIABC) - Voting Delegate" dated September 10, 2024; further that Council appoints Mayor Travous Quibell as Voting Delegate for the Municipal Insurance Association of BC.

**CARRIED**

**9.2 2024-2034 Canada Community - Building Fund Agreement Report - RCM-ADM-014**

**RESOLUTION NO. 420/2024**

**MOVED:** Councillor Charlesworth

**SECONDED:** Councillor Beattie

That Council receives the report titled "2024-2034 Community Works Fund Agreement" dated September 10, 2024; further, that the Mayor and Corporate Officer be authorized to sign the agreement on behalf of the District of Hudson's Hope.

**CARRIED**

**9.3 Green Municipal Fund - RCM-ADM-018**

**RESOLUTION NO. 421/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Jeffrey

That Council receives the report titled "Green Municipal Fund" dated September 10, 2024; further, that Council authorizes the submission of a grant application to the Green Municipal Fund - Sustainable Municipal Buildings, for a grant of up to \$200,000 for the Multi-Use Gathering Centre Feasibility Study; further, that Council commits to providing financial resources to fund services in excess of the grant amount and to cover expenses not eligible under the grant program.

**CARRIED**

**10. COMMITTEE MEETING REPORTS**

**10.1 Multi-Use Gathering Centre Feasibility Study RFP Award - RCM-ADM-017**

**RESOLUTION NO. 422/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council receives the report titled "Multi-Use Gathering Centre Feasibility Study RFP Award" dated September 10, 2024; further, that Council awards Request for Proposal No. 04-2024 "District of Hudson's Hope Multi-Use Gathering Centre Feasibility Study" to Urban Arts Architecture, at a cost of \$297,955.00, excluding taxes; further, that Council authorizes an amendment to the 2024 Financial Plan to transfer \$64,904 from the Community Hall Reserve to the capital budget; and further, that Council gives 2025 pre-budget approval of approximately \$83,051 to cover the shortfall.

**CARRIED**

**11. BYLAWS**

**11.1 District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024 - RCM-ADM-013**

**RESOLUTION NO. 423/2024**

**MOVED:** Councillor Goddard

**SECONDED:** Councillor Beattie

That Council receives the report titled "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024" dated September 10, 2024; further that Council gives "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024" third reading.

**CARRIED**

**RESOLUTION NO. 424/2024**

**MOVED:** Councillor Jeffrey

**SECONDED:** Councillor Winnicky

That Council adopts District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024.

**CARRIED**

**12. CORRESPONDENCE**

**RESOLUTION NO. 425/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council varies the Agenda to deal with Agenda Item 12.5 - Hope for Health Jamieson Woods Request immediately following Agenda Item 12.3 - Letter of Support – Hope for Health Society BC Hydro Go Fund Grant so that Councillor Goddard's Conflict's of Interest can be addressed sequentially.

**CARRIED**

**12.1 Request for Letter of Support - Interprovincial Mutual Aid Agreement**

**RESOLUTION NO. 426/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Charlesworth

That Council receives the correspondence "Request for Letter of Support - Interprovincial Mutual Aid Agreement" dated June 5, 2024, for discussion.

**CARRIED**

**RESOLUTION NO. 427/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council receives the correspondence titled "Request for Letter of Support - Interprovincial Mutual Aid" dated September 10, 2024; further, that Council provides a letter of support to the Peace River Regional District for the development of an inter-provincial mutual aid agreement between the Peace River Regional District and the County of Grande Prairie to aid in cross-boundary, inter-jurisdictional responses for emergencies.

**CARRIED**

**12.2 Letter of Support - Hope for Health Society**

Councillor Goddard left the meeting at 6:49 pm.

**RESOLUTION NO. 428/2024**

**MOVED:** Councillor Beattie

**SECONDED:** Councillor Jeffrey

That Council receives the correspondence "Letter of Support - Hope for Health Society" dated August 30, 2024; further, that Council provides a Letter of Support to Hope for Health Society for the BC Go Fund Grant to purchase sports equipment for community use.

**CARRIED**

**12.3 Letter of Support - Hope for Health Society BC Hydro Go Fund Grant**

**RESOLUTION NO. 429/2024**

**MOVED:** Councillor Charlesworth

**SECONDED:** Councillor Jeffrey

That Council receives the correspondence "Letter of Support - Hope for Health Society BC Hydro Go Fund Grant " dated August 30, 2024, for discussion.

**CARRIED**

**RESOLUTION NO. 430/2024**

**MOVED:** Councillor Charlesworth

**SECONDED:** Councillor Jeffrey

That Council receives the correspondence "Letter of Support - Hope for Health Society" dated August 30, 2024; further, that Council provide a Letter of Support to Hope for Health Society for the BC Go Fund Grant to support the 3rd annual Community Wellness Conference.

**CARRIED**

**12.5 Hope for Health Society - Jamieson Woods Request**

**RESOLUTION NO. 431/2024**

**MOVED:** Councillor Jeffrey

**SECONDED:** Councillor Winnicky

That Council receives the correspondence "Hope for Health Society - Jamieson Woods Request" dated September 4, 2024; further, that Council supports the request in principle, and further, that Staff works with the Hope for Health Society to determine the location for structures, and determine the scope of work that is required for the trail maintenance, and communicate potential requirements or restrictions as per the District of Hudson's Hope License of Occupation.

**CARRIED**

Councillor Goddard returned to the meeting at 6:56 pm.

**12.4 Hudson's Hope Municipal Advisory Committee – Water Treatment Plant**

**RESOLUTION NO. 432/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Jeffrey

That Council receives the correspondence " Hudson's Hope Municipal Advisory Committee – Water Treatment Plant" dated August 30, 2024, for information.

**CARRIED**

**12.6 Notice of Site C Construction Activities: October to December 2024**

**RESOLUTION NO. 433/2024**

**MOVED:** Councillor Beattie

**SECONDED:** Councillor Goddard

That Council receives the correspondence "Notice of Site C Construction Activities: October to December 2024" dated August 30, 2024, for information.

**CARRIED**

**RESOLUTION NO. 434/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Goddard

That Council authorizes the reconsideration of Resolution No. 433/2024 regarding Agenda Item 12.6 - Notice of Site C Construction Activities: October to December 2024 dated August 30, 2024, in which Council had previously received the item for information.

**CARRIED**

**RECONSIDERATION OF RESOLUTION NO.434/2024**

**RESOLUTION NO. 433/2024**

**MOVED:** Councillor Beattie

**SECONDED:** Councillor Goddard

That Council receives the correspondence "Notice of Site C Construction Activities: October to December 2024" dated August 30, 2024, for information.

**DEFEATED**

**RESOLUTION NO. 435/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Goddard

That Council receives the correspondence "Notice of Site C Construction Activities: October to December 2024" dated August 30, 2024, for discussion.

**CARRIED**

**RESOLUTION NO. 436/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council requests BC Hydro to provide a public update regarding the status of the DA Thomas Road and the DA Thomas Recreational Area and the expected completion date as to when they will be opened to the public.

**CARRIED**

**13. REPORTS BY MAYOR & COUNCIL**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**15.1 George Chatten - Deer Fence Height**

**RESOLUTION NO. 437/2024**

**MOVED:** Councillor Beattie

**SECONDED:** Councillor Jeffrey

That Council directs staff to provide information to Mr. Chatten about the District's Development Variance Permit (DVP) Application process; further, that restrictive fence heights be looked at during the Official Community Plan update.

**CARRIED**

**15.2 Bullhead Mountain Curling Club**

Councillor Charlesworth left the meeting at 7:09 pm.

**RESOLUTION NO. 438/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council receives the email from Bullhead Mountain Curling Club regarding the renewal of the Curling Rink Lease for the 2024-2025 season, dated August 27, 2024, for discussion.

**CARRIED**

**RESOLUTION NO. 439/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council enters into a one year lease agreement with the Bullhead Mountain Curling Club for the use of the District of Hudson's Hope Curling Rink, at a cost of \$10,000 excluding taxes, prorated to reflect the actual operating season based on when the ice goes in; further, that Council agrees to provide four hours of Janitorial Services each month; and further, that Council agrees to cover the cost of the course to send one Club member to attend curling rink ice making training, and further again, that the District will work with the Club to identify any maintenance issues or any upgrades required.

**CARRIED**

**AMENDMENT**

**RESOLUTION NO. 440/2024**

**MOVED:** Councillor Jeffrey

**SECONDED:** Councillor Beattie

That Council amends the motion to authorizes the use of District Staff to help with the installation of the ice at the beginning of the season based on staff availability during regular working hours only.

**CARRIED**

**MOTION AS AMENDED**

**RESOLUTION NO. 439/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Beattie

That Council enters into a one year lease agreement with the Bullhead Mountain Curling Club for the use of the District of Hudson's Hope Curling Rink, at a cost of \$10,000 excluding taxes, prorated to reflect the actual operating season based on when the ice goes in; further, that Council agrees to provide four hours of Janitorial Services each month; and further, that Council agrees to cover the cost of the course to send one Club member to attend curling rink ice making training, and further again, that the District will work with the Club to identify any maintenance issues or any upgrades required; and finally, that Council authorizes the use of District Staff to help with the installation of the ice at the beginning of the season based on staff availability during regular working hours only.

**CARRIED**

Councillor Charlesworth returned to the meeting at 7:33 pm.

**15.3 Saulteau First Nations-Healing the Land Conference Announcement**

**RESOLUTION NO. 441/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Jeffrey

That Council authorizes up to three Council Members to attend the Saulteau First Nations-Healing the Land Conference in Moberly Lake from October 7-10, 2024.

**AMENDMENT**

**RESOLUTION NO. 442/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Jeffrey

That Council amends the motion to allow all Council Members and Chief Administrative Officer to attend the Saulteau First Nations-Healing the Land Conference.

**CARRIED**

**MOTION AS AMENDED**

**RESOLUTION NO. 441/2024**

**MOVED:** Councillor Winnicky

**SECONDED:** Councillor Jeffrey

That Council authorizes all Council Members and the Chief Administrative Officer to attend the Saulteau First Nations-Healing the Land Conference in Moberly Lake from October 7-10, 2024

**CARRIED**

**16. PUBLIC INQUIRIES**

**17. IN-CAMERA SESSION**

**17.1 Notice of Closed Session - September 10, 2024 - RCM-ADM-019**

**RESOLUTION NO. 443/2024**

That Council receives the report titled "Notice of Closed Session – September 10, 2024"; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda Items 4.1, 4.2, and 4.3** - *Community Charter* Section 90(1)(b), closed meeting minutes;
- **Agenda Item 6.1** – *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service;
- **Agenda Item 6.2** - *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service, *and Community Charter* Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege;

- **Agenda Item 7.2** – *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service; and
- **Agenda Item 7.2** – *Community Charter* Section 90(1)(c), labour relations and employee relations, *Community Charter* Section 90(1)(k).

**18. ADJOURNMENT**

Mayor Quibell reconvened the open meeting and adjourned it to 9:46 PM.

Original Signed By

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Travous Quibell, Mayor

Original Signed By

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Andrea Martin, Corporate Officer