



**DISTRICT OF HUDSON'S HOPE
BYLAW NO. 945, 2024**

A Bylaw to adopt the financial plan for 2024 to 2028

WHEREAS the Council of District of Hudson's Hope shall adopt by bylaw a five-year financial plan;

NOW THEREFORE the Council of the District of Hudson's Hope, in an open public meeting assembled, enacts as follows:

GENERAL PROVISIONS


1. This Bylaw shall be cited as the "District of Hudson's Hope Five Year Financial Plan Bylaw No. 945, 2024."
2. District of Hudson's Hope Annual Financial Plan Bylaw No. 936, 2023, is hereby repealed.
3. If any portion of this bylaw is declared invalid by a court, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.
4. Scheduled "A" which is attached to and forms part of this Bylaw, is adopted as the Financial Plan of the District of Hudson's Hope for the years 2024 to 2028.
5. Schedule "B" which is attached to and forms part of this Bylaw, is adopted as the Statement of Objectives and Policies of the District of Hudson's Hope for the years 2024 to 2028.

READ A FIRST TIME this the 29th day of April, 2024

READ A SECOND TIME this 29th day of April, 2024

READ A THIRD TIME this 29th day of April, 2024

ADOPTED this 6th day of May, 2024



Andrea Martin, Corporate Officer



Travous Quibell, Mayor

Certified a true copy of Bylaw No. 945, 2024

This 10 day of May, 2024



Corporate Officer

SCHEDULE A
SUMMARY OF REVENUES AND EXPENDITURES

| Five Year Financial Plan - Operating | | | | | |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| | 2024 Budget | 2025 Budget | 2026 Budget | 2027 Budget | 2028 Budget |
| REVENUE | | | | | |
| Property Taxes | 4,337,843 | 4,467,979 | 4,602,018 | 4,740,079 | 4,882,281 |
| Grants in Lieu | 2,142,937 | 2,207,225 | 2,273,441 | 2,341,645 | 2,411,894 |
| Grants Other | 450,884 | 1,110,000 | 1,110,000 | 1,110,000 | 1,110,000 |
| General Administration | 86,250 | 88,837 | 91,503 | 94,248 | 97,075 |
| Transfer from Reserves | 114,018 | 70,580 | 260,155 | 111,169 | 1,105,174 |
| ICBC & Other Revenue | 122,411 | 126,083 | 129,866 | 133,762 | 137,775 |
| Protective Services & Emergency Pr | 94,950 | 11,588 | 11,935 | 595,793 | 330,662 |
| Bylaw & Animal Control | 6,200 | 6,386 | 6,578 | 6,775 | 6,978 |
| Asset Management | 10,000 | 10,300 | 10,609 | 10,927 | 11,255 |
| Public Works | 11,628 | 1,288 | 1,326 | 1,366 | 1,407 |
| Waste Management | 85,825 | 93,825 | 85,825 | 85,825 | 85,825 |
| Cemetery | 3,000 | 3,090 | 3,183 | 3,278 | 3,377 |
| Public Library & New Horizons | 6,600 | 6,798 | 7,002 | 7,212 | 7,428 |
| Parks & Recreation | 153,400 | 160,277 | 164,785 | 169,429 | 174,212 |
| Planning & Development | 168,282 | 13,714 | 14,126 | 14,550 | 14,986 |
| Economic Development | 70,000 | 0 | 0 | 0 | 0 |
| Water Utility | 227,750 | 128,125 | 128,511 | 128,909 | 129,319 |
| Waste Water Utility | 84,378 | 86,909 | 89,517 | 92,202 | 94,968 |
| General Operations Revenue | \$ 8,176,356 | \$ 8,593,004 | \$ 8,990,379 | \$ 9,647,168 | \$ 10,604,615 |
| | - | - | - | - | - |
| OPERATION EXPENDITURES | | | | | |
| General Administration | 2,181,690 | 2,216,702 | 2,278,703 | 2,342,564 | 2,408,341 |
| Debt Borrowing - MFA Payments | 0 | 0 | 496,625 | 496,625 | 998,785 |
| Transfer to Reserves | 281,464 | 1,090,155 | 941,169 | 1,351,674 | 1,595,863 |
| ICBC & Other Expenses | 102,660 | 105,740 | 108,912 | 112,179 | 115,545 |
| Protective Services & Emergency Pr | 738,300 | 645,499 | 664,864 | 1,275,649 | 1,296,151 |
| Bylaw & Animal Control | 49,643 | 51,132 | 52,666 | 54,246 | 55,873 |
| Asset Management | 100,000 | 80,600 | 21,218 | 21,855 | 22,510 |
| Public Works | 2,015,450 | 1,984,054 | 2,043,575 | 2,104,882 | 2,168,029 |
| Waste Management | 100,000 | 166,350 | 62,891 | 64,777 | 66,721 |
| Cemetery | 10,000 | 10,300 | 10,609 | 10,927 | 11,255 |
| Public Library & New Horizons | 148,545 | 153,002 | 157,592 | 162,319 | 167,189 |
| Parks & Recreation | 765,450 | 780,154 | 802,958 | 826,447 | 850,640 |
| Planning & Development | 343,242 | 79,839 | 82,234 | 84,701 | 87,243 |
| Economic Development | 80,000 | 0 | 0 | 0 | 0 |
| Water Utility | 1,014,750 | 997,368 | 1,027,289 | 492,075 | 506,837 |
| Waste Water Utility | 245,162 | 232,112 | 239,075 | 246,247 | 253,635 |
| Total Operations Expense | \$ 8,176,356 | \$ 8,593,004 | \$ 8,990,379 | \$ 9,647,168 | \$ 10,604,615 |

| Five Year Financial Plan - Capital | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|-------------------|
| | 2024 Budget | 2025 Budget | 2026 Budget | 2027 Budget | 2028 Budget |
| REVENUE | | | | | |
| Provincial Grants - Capital | 997,559 | 800,000 | 645,500 | 521,000 | 482,000 |
| Debt Borrowing - Community Hall | 0 | 0 | 7,500,000 | 0 | 0 |
| Debt Borrowing - WTP | 0 | 4,756,000 | 0 | 0 | 0 |
| Wastewater Provincial Grants - Capital | 500,000 | 0 | 0 | 0 | 0 |
| Transfer from Operating Reserves | 55,962 | 50,000 | 30,000 | 230,000 | 30,000 |
| Transfer from Capital Reserves | 1,751,154 | 547,000 | 429,000 | 769,000 | 90,000 |
| General Operations Revenue | \$ 3,304,675 | \$ 6,153,000 | \$ 8,604,500 | \$ 1,520,000 | \$ 602,000 |
| | - | - | - | - | - |
| OPERATION EXPENDITURES | | | | | |
| CAPITAL - GENERAL EQUIPMENT | 71,500 | 13,500 | 49,000 | 24,000 | 10,000 |
| CAPITAL - PW EQUIPMENT | 70,000 | 95,000 | 310,000 | 475,000 | 110,000 |
| CAPITAL - RECREATION BUILDINGS | 752,500 | 50,000 | 0 | 150,000 | 0 |
| CAPITAL - PW ROAD INFRASTRUCTURE | 100,000 | 50,000 | 100,000 | 300,000 | 0 |
| CAPITAL - WATER INFRASTRUCTURE | 310,000 | 650,000 | 550,000 | 100,000 | 0 |
| CAPITAL - WTP COMMISSIONING (BCH) | 515,000 | 4,756,000 | 0 | 0 | 350,000 |
| CAPITAL - SEWER INFRASTRUCTURE | 60,000 | 0 | 0 | 200,000 | 0 |
| CAPITAL - SEWER LIFT STATION | 585,000 | 20,000 | 0 | 0 | 0 |
| CAPITAL - REC BUILDINGS MULTI-PLEX | 150,000 | 0 | 7,500,000 | 0 | 0 |
| CAPITAL - PROTECTIVE SERV | 690,675 | 518,500 | 95,500 | 271,000 | 132,000 |
| Total Operations Expense | \$ 3,304,675 | \$ 6,153,000 | \$ 8,604,500 | \$ 1,520,000 | \$ 602,000 |

SCHEDULE B

FIVE-YEAR FINANCIAL PLAN OBJECTIVES AND POLICIES

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2024.

For the 2024 fiscal year Property taxes form the largest portion of revenue. As a revenue source, property taxation offers several advantages, for example, it is simple to administer, and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, fire protection, parks & recreation, and bylaw enforcement.

Provincial, Federal and Other Government Grants form the second largest portion of revenues due to capital infrastructure grant revenue.

Grants in Lieu of Taxes are the third largest source of revenue with Grant in Lieu payments from BC Hydro Dam/Reservoir payments accounting for the largest percentage.

The fourth largest revenue services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

Objective

- To use Peace River Agreement Funding on Capital projects
- To Increase the portion of revenue that is received from user fees and charges to ensure that users of services are not being subsidized by non-users, especially with respect to water and sewer services.

Policies

- The District of Hudson's Hope will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- The District will look to market comparable to see how competitive the District is.
- The District will continue to apply for grant funding to support projects and initiatives.

Table 1: Sources of Revenue

| REVENUE SOURCE 2024 | DOLLAR VALUE | % OF REV |
|------------------------------|---------------------|-----------------|
| Property Taxes | 4,337,843 | 37.78 |
| Grants in Lieu of Taxes | 2,142,937 | 18.67 |
| Grants Provincial & Federal | 2,279,988 | 19.86 |
| Municipal Services User Fees | 397,953 | 3.47 |
| Parcel Tax | 4,678 | 0.04 |
| Reserves | 1,921,134 | 16.73 |
| Other Sources | 396,498 | 3.45 |
| TOTAL | 11,481,031 | 100.00 |

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The Utilities property class provides the largest proportion of property tax revenue.

Objectives

- To have Property Class 2 (Utilities) close to municipal averages.
- To slowly raise the percentage of property tax rate in all classes.

Policies

- To compare the District against other municipalities within the Peace River Regional District and other municipalities of similar size to see the rate of property tax paid by each class.
- Continue to maintain and encourage economic development initiatives.

Table 2: Distribution of Property Tax Rates

| PROPERTY CLASS 2024 | DOLLAR VALUE | % OF REV |
|-------------------------------------|---------------------|-----------------|
| 1. RESIDENTIAL | 450,538 | 10.50 |
| 2. UTILITIES | 3,302,440 | 76.98 |
| 4. MAJOR INDUSTRY | 25,820 | 0.60 |
| 5. LIGHT INDUSTRY | 354,928 | 8.27 |
| 6. BUSINESS | 147,670 | 3.44 |
| 8. REC/NON-PROFIT | 422 | 0.01 |
| 9. FARM TAXES | 8,317 | 0.19 |
| TOTAL | 4,290,134 | 100.00 |
| Other Taxes | 47,710 | |
| Municipal Property Tax Total | 4,337,843 | |

Permissive Tax Exemptions

The District of Hudson's Hope Property Tax Exemption Bylaw No. 908, 2019, guides the administration and approval of permissive tax exemptions. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:

- The tax exemption must demonstrate benefit to the community and residents of District of Hudson's Hope by enhancing the quality of life (economically, socially, and culturally) within the community.
- The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the District of Hudson's Hope.
- The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial and private gain.
- Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the District; (b) the potential demands for the District services or infrastructure arising from the property; and (c) the amount of revenue that the District will lose if the exemption is granted.

Objective

- The District of Hudson's Hope will continue with its current bylaw to provide permissive tax exemptions to non-profit societies.

Policies

- To continue with encouraging the development of non-profit societies that provide services (as per its Property Tax Exemption Bylaw) to the communities by its offering of its Insurance Expansion Coverage Policy
- In ensure that applicants continue to be eligible and qualify under the districts tax exemption guidelines.