



**DISTRICT OF HUDSON'S HOPE
AGENDA-REGULAR COUNCIL MEETING**

Monday, August 19, 2024, 6:00 p.m.

District Office- Council Chambers

First Nations Acknowledgement

The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in the traditional territory of the Treaty 8 First Nations.

	Pages
1. Call to Order	
2. Delegations	
2.1 Debbie Brough - Speed Limit Signs and Road Repairs	
3. Notice of New Business	
4. Adoption of Agenda by Consensus	
5. Declaration of Conflict of Interest	
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15.1 UBCM Staff Meeting Requests	
15.2 Retroactive Authorization to Attend - BC Conservative Meeting August 12,	

2024

15.3 Gathering Centre Advisory Committee Meeting Date

16. Public Inquiries:

17. In-Camera Session

17.1 Notice of Closed Session - August 19, 2024

23

18. Adjournment



REGULAR COUNCIL MEETING MINUTES
District Office – Council Chambers
July 29, 2024, 6:00 pm

Present: Mayor Travous Quibell
Councillor Goddard
Councillor KK Charlesworth
Councillor James Cryderman
Councillor Tashana Winnicky

Absent: Councillor Debbie Beattie
Councillor Tina Jeffrey

Staff: Chief Administrative Officer, Crystal Brown
Corporate Officer, Andrea Martin
Manager of Human Resources, Julie Romine

Other: There was one community member in the gallery.

1. CALL TO ORDER

Mayor Quibell called the meeting to order at 6:00 pm.

2. DELEGATIONS

D1 Sheldon Marion – Get Kids Fishing Program

Mr. Marion presented to Council his proposal to work in partnership with the District of Hudson's Hope with his program of 'Get Kids Fishing'. Mr. Marion would like to offer the program to be run out of the Visitor Centre with a \$20.00 deposit and the equipment to be signed in and out and if the equipment is returned in good condition the deposit will be returned.

D2 Scott Kelly and Raha Darvishi – BC Hydro EV Charging Stations

Mr. Kelly and Ms. Darvishi presented to Council an alternative plan to avoid removing the trees from the Visitor Center parking lot where the EV Charging stations are proposed to go. The goal has been to minimize the impact to the trees at the Centre. However, due to a gas line being discovered next to the trees, this cannot be avoided and the trees will have to be removed. The proposed solution is to move 2 of the charging stations south of the 2 north west stations in the parking lot.

3. NOTICE OF NEW BUSINESS

- NB1** Sheldon Marion – Get Kids Fishing Program
- NB2** Scott Kelly and Raha Darvishi – BC Hydro EV Charging Stations
- NB3** Mayor Quibell – Letter to BCEHS
- NB4** Attendance to the Saulteau Cultural Centre Grand Opening

4. ADOPTION OF AGENDA BY CONSENSUS

5. DECLARATION OF CONFLICT OF INTEREST

Mayor Quibell declared a conflict of interest for Agenda Item C3 - Letter of Support – Hudson's Hope Historical Society as his daughter is an employee at the Museum.

6. ADOPTION OF MINUTES

M1 DRAFT SPECIAL COUNCIL MEETING MINUTES JUNE 24, 2024

RESOLUTION NO. 372/2024

M/S Councillors Winnicky/Charlesworth

That the minutes of the June 24, 2024, Special Council Meeting be adopted as presented.

CARRIED

M2 DRAFT REGULAR COUNCIL MEETING MINUTES JULY 8, 2024

RESOLUTION NO. 373/2024

M/S Councillors Charlesworth/Cryderman

That the minutes of the July 8, 2024, Regular Council Meeting be adopted as presented.

CARRIED

M3 DRAFT SPECIAL COUNCIL MEETING MINUTES JULY 10, 2024

RESOLUTION NO. 374/2024

M/S Councillors Cryderman/Winnicky

That the minutes of the July 10, 2024, Special Council Meeting be adopted as presented.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 2024 PICK-UP PURCHASE – TENDER EVALUATION AND AWARD

RESOLUTION NO. 375/2024

M/S Councillors Winnicky/Beattie

That Council receives the report titled “2024 Pick-up Purchase – Tender Evaluation and Award” dated July 29, 2024; further, that Council awards the tender purchase of the new 2024 ½ ton extended cab 4x4 pickup truck to Murray GM – Fort St. John in the amount of \$58,794.95 plus GST; and further, that Council accepts the Trade-In Value of \$11,500 from Murray GM for Unit #53, 2015 GMC Sierra Pickup Truck.

CARRIED

10. COMMITTEE MEETING REPORTS

11. BYLAWS

B1 DISTRICT OF HUDSON’S HOPE ZONING AMENDMENT BYLAW NO. 953, 2024

RESOLUTION NO. 376/2024

M/S Councillors Cryderman/Goddard

That Council receives the report titled “District of Hudson’s Hope Zoning Amendment Bylaw No. 953, 2024” dated July 29, 2024; further that Council rescinds first and second reading for the “District of Hudson’s Hope Zoning Amendment Bylaw No. 953, 2024” that were previously given on July 8, 2024.

CARRIED

RESOLUTION NO. 377/2024

M/S Councillors Cryderman/Goddard

That that Council gives “District of Hudson’s Hope Zoning Amendment Bylaw No. 953, 2024” dated July 29, 2024, first and second reading.

CARRIED

B2 FEES AND CHARGES BYLAW NO. 955, 2024

Councillor Goddard withdrew her Declaration of Conflict of Interest with Agenda Item B2 - District of Hudson’s Hope Fees and Charges Bylaw No. 955, 2024 (Love Hudson’s Hope), declared during the June 17, 2024, Regular Council Meeting, after receiving a legal opinion that there is no conflict.

RESOLUTION NO. 378/2024

M/S Councillors Cryderman/Winnicky

That Council receives the report titled “District of Hudson’s Hope Fees and Charges Bylaw No. 955, 2024” dated July 29, 2024; further that Council gives “District of Hudson’s Hope Fees and Charges Bylaw No. 955, 2024” first, second and third reading.

CARRIED

12. CORRESPONDENCE

C1 AQUATIC WHEELCHAIR FOR HUDSON'S HOPE POOL

RESOLUTION NO.379/2024

M/S Councillors Winnicky/Cryderman

That Council receives the correspondence titled " Aquatic Wheelchair for Hudson's Hope Pool" dated July 12, 2024, for discussion.

CARRIED

RESOLUTION NO. 380/2024

M/S Councillors Winnicky/Goddard

That Council authorizes staff to include funding for an Aquatic Wheelchair in the draft 2025 Budget; further, that staff research potential grant options.

CARRIED

C2 INVITATION TO MEET WITH BC ASSESSMENT AT THE 2024 UNBC

RESOLUTION NO. 381/2024

M/S Councillors Winnicky/Charlesworth

That Council receives the correspondence "Invitation to Meet with BC Assessment at UNBC" dated July 10, 2024, for discussion.

CARRIED

RESOLUTION NO. 382/2024

M/S Councillors Winnicky/Cryderman

That Council requests a meeting with BC Assessment during the 2024 Union of BC Municipality Convention to discuss the dramatic increase in 2024 assessment values for Hudson's Hope.

CARRIED

C3 LETTER OF SUPPORT – HUDSON'S HOPE HISTORICAL SOCIETY

Mayor Quibell left the meeting at 6:35pm for a declared Conflict of Interest.

RESOLUTION NO. 383/2024

M/S Councillors Cryderman/Charlesworth

That Council, in the absence of Acting Mayor Beattie, appoints Councillor Winnicky to preside over the Meeting to deal with this item.

CARRIED

RESOLUTION NO. 384/2024

M/S Councillors Cryderman/Charlesworth

That Council receives the correspondence "Letter of Support – Hudson's Hope Historical Society" dated July 12, 2024, for discussion.

CARRIED

RESOLUTION NO. 385/2024

M/S Councillors Goddard/Charlesworth

That Council provides a letter of support for the Hudson's Hope Historical Society grant application to the NDIT BC Hydro GO Fund.

CARRIED

Mayor Quibell returned to the meeting at 6:39 pm.

C4 SMALL-SCALE MULTI-UNIT HOUSING CONFIRMATION OF REQUIREMENT COMPLETE

RESOLUTION NO. 386/2024

M/S Councillors Winnicky/Cryderman

That Council receives the correspondence "Small-Scale Multi-Unit Housing Confirmation of Requirement Complete" dated July 24, 2024, for discussion.

CARRIED

C5 INVITATION TO MEET WITH BC HEALTH AUTHORITIES AT UNBC

RESOLUTION NO. 387/2024

M/S Councillors Winnicky/Cryderman

That Council receives the correspondence "Invitation to Meet with BC Health Authorities at UNBC" dated July 19, 2024, for discussion.

CARRIED

RESOLUTION NO. 388/2024

M/S Councillors Cryderman/Charlesworth

That Council requests a meeting with Northern Health during the 2024 Union of BC Municipality Convention to discuss increasing health care capacity within the District of Hudson's Hope to accommodate residents that travel from outside the District to receive medical services by increasing the allocation used to determine staffing levels in the District for doctors, nurse practitioners, BC Ambulance, and other health professionals such as physiotherapists; providing education through workshops or information sessions on topics such as such as arthritis, diabetes, and aging in place for community members; and hospital closures and diversions.

CARRIED

C6 REQUEST TO MOVE BOTTLE SHED

RESOLUTION NO. 389/2024

M/S Councillors Winnicky/Cryderman

That Council receives the correspondence "Request to move the Bottle Shed" dated July 23, 2024, for discussion.

CARRIED

RESOLUTION NO. 390/2024

M/S Councillors Winnicky/Cryderman

That Council authorizes staff to investigate potential District owned locations for the relocation of the Bottle Shed.

CARRIED

13. REPORTS BY MAYOR AND COUNCIL

14. OLD BUSINESS

15. NEW BUSINESS

NB1 Sheldon Marion – Get Kids Fishing Program

RESOLUTION NO. 391/2024

M/S Councillors Goddard/Charlesworth

That Council accepts Mr. Marion's proposal for a 'Get Kids Fishing' program; further that Staff consult with MIA, the Districts insurance company and the Recreation Coordinator and Visitor Centre Supervisor to discuss further details.

CARRIED

NB2 Scott Kelly and Raha Darvishi – BC Hydro EV Charging Stations

RESOLUTION NO. 392/2024

M/S Councillors Winnicky/Charlesworth

That Council opens the floor for discussion on the BC Hydro EV Charging Stations.

CARRIED

RESOLUTION NO. 393/2024

M/S Councillors Winnicky/Cryderman

That Council reconfirms their decision to stay with the current design for the EV Charging Stations, which involves installing both EV Chargers on the same side of the parking area closest to the street and remove the trees as required; further, that BC Hydro provides aesthetic improvements and tree planting in place of the mature tree removal.

CARRIED

NB3 Mayor Quibell – Letter to BCEHS

RESOLUTION NO. 394/2024

M/S Councillors Winnicky/Charlesworth

That Council approve the draft letter written by Mayor Quibell outlining poor service provided by emergency services in Hudson's Hope; further that the letter be sent to BCEHS Ambulance Services, MLA Dan Davies and Adrian Dix, Minister of Health.

CARRIED

NB4 Attendance to the Saulteau Cultural Centre Grand Opening

RESOLUTION NO. 395/2024

M/S Councillors Winnicky/Charlesworth

That Council authorizes the attendance, retroactively, of Council members to the Grand Opening Event for the Saulteau Cultural and Recreation Centre on Wednesday, July 24, 2024.

CARRIED

16. PUBLIC INQUIRIES

PI1 WENONAH ROSENBERGER - BC ASSESMENT

Wenonah expressed her concern for her almost doubled amount of her 2024 taxes and is wanting to understand why. Wenonah is requesting that Council approach BC Assessment at the 2024 UBCM to gain clarification on the reasons for the increases.

17. IN-CAMERA SESSION

ICSR1 NOTICE OF CLOSED SESSION – JULY 29, 2024

RESOLUTION NO. 396/2024

M/S Councillors Winnicky/Charlesworth

That Council receive the report titled "Notice of Closed Session – July 29, 2024"; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda item ICSR1** - *Community Charter* Section 90(1)(b), personal information about an identifiable individual who is being considered for a municipal award or honour; and
- **Agenda item ICSR1** – *Community Charter* Section 90(1)(c), labour relations and employee relations, *Community Charter* Section 90(1)(k), *Community Charter* Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, *Community Charter* Section 90(1)(g) litigation or potential litigation affecting the municipality, and *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service.

CARRIED

Mayor Quibell recessed the meeting for a Closed Session at 7:10 pm.

17. ADJOURNMENT

Mayor Quibell reconvened the open meeting and adjourned it to 9:05 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JULY 29, 2024.

Travous Quibell, Mayor

Andrea Martin, Corporate Officer

DRAFT

STAFF REPORT

TO: Mayor and Council

FROM: Gordon Davies, A.Sc.T., Manager of Public Works

DATE: August 19, 2024

SUBJECT: Relocation of Minor Hockey Bottle Shed

RECOMMENDATION:

That Council receive the report titled "Relocation of Minor Hockey Bottle Shed" dated August 19, 2024, for discussion.

BACKGROUND:

The Hudson's Hope Minor Hockey Bottle Shed is a small 1.8m x 3.6m building currently located just west of the Legacy Market Grocery Store. The grocery store owner has requested that the Hudson's Hope Minor Hockey have it relocated to a different location. The shed is generally in good condition, even though it could use a coat of paint.



Community members who wish to donate their bottles and cans to the Hudson's Hope Minor Hockey and other worthwhile causes within the community drop off their bags and boxes at the shed. The community group then sorts and organizes the bottles to be returned for deposit return in Chetwynd or Fort St. John. From time-to-time the overflow of bags and boxes does occur outside the shed, making an untidy appearance.

DISCUSSION:

The following locations were considered as a permanent location of The Hudson's Hope Minor Hockey Bottle Shed:

Location 1 - East End of Clarke Avenue outside fences at Old Public Works shop.

- Pros:
- unlimited access for volunteers working there.
 - overflow of bags and boxes not as visible to community due to remoteness of site.
 - easy access from road surface.
 - location is within an M1 Zoned area but not located on a titled property.
- Cons:
- not related to any other recycling activity.
 - no community visibility – could result in theft of bottles.
 - located on boulevard area of road right-of-way.

Location 2 – North East Corner Dudley Drive & Arena Road (South West Corner of Arena Parking lot)

- Pros:
- excellent visibility for community awareness to be able to donate bottles and cans to community groups.
 - unlimited access for volunteers working there.
 - good visibility to deter bottle theft.
- Cons:
- overflow of bags and boxes highly visible to community.
 - not related to any other recycling activity.
 - property not zoned for recycling depot – required to be M1 – Light Industrial Zone.

Location 3 – 20318 Canyon Drive – PRRD Transfer Station

- Pros:
- related to other recycling activities offered by PRRD.
 - site secured outside transfer site hours of operation.
 - video security and site attendant will discourage bottle theft.
 - able to recycle cardboard boxes and other plastic and debris on site.
 - site properly zoned for the activity.
- Cons:
- access controlled by hours of operation of Transfer Site.
 - requires vehicle to access site for donors as well as workers due to distance from town center.
 - must forward a request to the PRRD for approval of proposed activity at the Transfer Site.

Location 4 – Other Donated Locations on Private Property

- property must be properly zoned for recycling depot activity.
- must control/eliminate overflow of bags and boxes of recyclables to give a neat and clean appearance.

It is of my opinion that The Hudson's Hope Minor Hockey should apply to the Peace River Regional District Board for an area at the Transfer Site to locate their Bottle Shed and resume operations.

FINANCIAL CONSIDERATIONS:

There are no direct financial costs to the District for The Hudson's Hope Minor Hockey Bottle Shed to be located on District owned property. However, a Land Use Agreement should be formalized between the parties if Location 1 or 2 are selected. This would provide clarity of responsibilities between the parties.

ALTERNATIVE OPTIONS:

That Council provide further direction.

Prepared By: *Gordon Davies, A.Sc.T., Manager of Public Works*

Approved By: *Crystal Brown, Chief Administrative Officer*



STAFF REPORT

TO: Mayor and Council
FROM: Crystal Brown, Chief Administrative Officer
DATE: August 19, 2024
SUBJECT: Fees and Charges Amendment Bylaw No. 955, 2024

RECOMMENDATION:

That Council receives the report titled "Fees and Charges Amendment Bylaw No. 955, 2024" dated August 19, 2024; further; that Council adopts Fees and Charges Amendment Bylaw No. 955, 2024, which establishes a fee structure for the Love Hudson's Hope program.

BACKGROUND:

On July 29, 2024, Council passed the following motions:

MOVED, SECONDED, and CARRIED

That Council receives the report titled "Fees and Charges Amendment Bylaw No. 955, 2024" dated July 29, 2024; further; that Council gives Fees and Charges Amendment Bylaw No. 955, 2024, which establishes a fee structure for the Love Hudson's Hope program, first and second reading.

MOVED, SECONDED, and CARRIED

That Council gives Fees and Charges Amendment Bylaw No 955, 2024, third reading.

On July 8, 2024, Council passed the following motions:

MOVED, SECONDED, and CARRIED

That Council receives the report titled "Love Hudson's Hope" dated June 17, 2024; further; that Council authorizes an amendment to the District of Hudson's Hope Fees and Charges Bylaw No. 915, 2020, to establish a fee structure for the Love Hudson's Hope program as follows:

- a. **Basic Service** - A one-time buy-in fee of \$100, with the option to update their information once a year for an additional fee of \$25*
- b. **Standard Service** - An initial buy-in fee of \$100 with a yearly subscription fee of \$60*
- c. **Premium Service** - A buy-in fee of \$100, with a yearly subscription fee of \$160*
- d. Additional updates outside of Service Level - \$10.00 per update*

MOVED, SECONDED, and CARRIED

That Council authorizes the development of a policy to establish the services included in the Basic, Standard, and Premium Service levels for the Love Hudson's Hope program, and eligibility; requirements; further, that Council directs staff to include all business types in the Love Hudson's Hope Policy, whether franchise or independent.

DISCUSSION:

In 2023, Northern Development Initiative Trust (NDIT) notified communities that they would no longer be running the Love Northern BC program. At that time, Council directed staff to apply to NDIT for a one-time grant of \$10,000 for a new shop local initiative and directed staff to brainstorm ideas for the grant funding and report back.

On May 29, 2023, staff presented the grant application outlining the proposal for the \$10,000 to Council, which included a Love Hudson's Hope webpage. In the fall of 2023, the District of Hudson's Hope (District) was awarded the grant for \$10,000.

As per the grant application, the project implementation date was scheduled for January 2024 and includes a new Love Hudson's Hope webpage. The funding provided is allocated for the site creation, photo library, purchasing of the domain, and advertising and promoting this new initiative. The proposed completion date for the project is December 31, 2024, which is also the date the current Love Hudson's Hope website will be disabled.

As of November 27, 2023, there were 21 businesses on the NDIT Love Hudson's Hope website. Several businesses are no longer in operation, and many new businesses may be interested in participating. In the past, owners of franchises were not eligible to join Love Hudson's Hope, but the parameters for eligibility can change once NDIT is no longer involved. The District will need to contact these businesses to advise them of the changes that will be occurring.

Logistics

To create the new website, the District must have all imagery and information collected and prepared for upload. All previous website content (photos and text) will remain the intellectual property of NDIT and will not be available for use on the new website. Old and prospective new business owners will need to follow whatever terms will be set for the new Love Hudson's Hope initiative. Creating original content will involve creative writing of business bios and photography for each participant and their product or service. This phase of the project is hoping to be completed by September 15, 2024.

Once the website build is complete, the promotion and advertising phase of the project will begin, including an event launch, promotional campaign, advertising, purchasing swag, and sponsoring community events like Winterfest. Staff have developed three service levels for Council's consideration regarding proposed fees for businesses to be included in the program:

Basic Service:

A one-time buy-in fee of \$100. This is in line with the previous Love Hudson's Hope program. Participants would pay a one-time buy-in amount to be a part of the program. Businesses would be provided the opportunity to update their information once a year for an additional fee of \$25.

Standard Service:

An initial buy-in fee of \$100 with a yearly subscription fee of \$60. This option includes the initial upload of basic information and allows businesses to make updates, add events, specials, and

other information to their listing once a month. Additional updates would be available for an additional charge of \$10.00 per update to cover staff time.

Premium Service:

A buy-in fee of \$100, with a yearly subscription fee of \$160. This option includes the initial upload of basic information and allows businesses to make updates, add events, specials, and other information to their listing twice a month. This option will also feature businesses on the site and will include ¼ page bulletin ads four times a year. Additional updates would be available for an additional charge of \$10.00 per update to cover staff time.

Businesses that are already active participants in the program should also be taken into consideration. NDIT has indicated that the businesses' initial investment of \$100 has been met through their participation, as they have received ample exposure on the program's website. It is important to note that all photography featured is the intellectual property of the NDIT and not the businesses themselves.

Eligibility:

Staff recommend that all businesses operating within the District of Hudson's Hope be eligible to participate in our Love Hudson's Hope program. Previously, the program only accepted locally owned, independent businesses, but now may include businesses of all types, whether franchise or independent.

FINANCIAL CONSIDERATIONS:

For 2024, the financial costs for launching the Love Hudson's Hope program will be covered by the \$10,000 grant received from NDIT.

It is recommended that Council allocate \$1,200 in 2025 for promotional activities and events, matching the annual funding previously received from NDIT. Additionally, budgeting \$300 for website hosting fees is advised.

Funds may also be generated from participating businesses, with options for either a one-time fee or a minimal ongoing fee, depending on the chosen program model. This revenue from businesses will help offset costs and ensure the sustainability of the Love Hudson's Hope program.

ALTERNATIVE OPTIONS:

1. That Council provides further direction.

ATTACHMENTS:

1. Fees and Charges Amendment Bylaw No. 955, 2024.

Prepared By: *Cystal Brown, Chief Administrative Officer*



**DISTRICT OF HUDSON'S HOPE
BYLAW NO. 955, 2024**

A Bylaw to amend Fees and Charges Bylaw No. 915, 2020

WHEREAS Council has the authority to create and amend Bylaws to impose fees and charges for any service Council considers necessary or desirable;

AND WHEREAS Council wishes to amend District of Hudson's Hope fees and Charges Bylaw No. 915, 2020, to include a fee for participating in Love Hudson's Hope;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

GENERAL PROVISIONS

1. This Bylaw shall be cited as "District of Hudson's Hope Fees and Charges Amendment Bylaw No. 955, 2024".
2. If any portion of this Bylaw is declared invalid by a court, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.
3. The headings used in this Bylaw are for convenience only and do not form part of this Bylaw and are not to be used in the interpretation of this Bylaw.

AMENDMENT

4. District of Hudson's Hope Fees and Charges Bylaw No. 915, 2020 is amended by adding Schedule J – Love Hudson's Hope Fees, which is attached to and forms part of this bylaw.

READ A FIRST TIME this 29th day of July 2024.

READ A SECOND TIME this 29th day of July 2024.

READ A THIRD TIME this 29th day of July 2024.

ADOPTED this _____ day of _____ 2024.

Travous Quibell, Mayor

Andrea Martin, Corporate Officer

Certified a true copy of Bylaw No.

This ___ day of _____, 20__.

Corporate Officer

SCHEDULE J – LOVE HUDSON'S HOPE FEES

Basic Service – One Time Buy-in Fee	\$100.00
Basic Service – Information Updated on Website Once Per Year	\$25.00
Standard Service – One Time Buy-in Fee	\$100.00
Standard Service – Yearly Subscription	\$60.00
Premium Service – One Time Buy-in Fee	\$100.00
Premium Service – Yearly Subscription	\$160.00
Additional Updates Outside of Service Level	\$10.00 per Update



July 31, 2024

File#: 0400.60.6

Mayor and Council
District of Hudson's Hope
PO Box 330
Hudson's Hope, BC VOC 1V0

Via email: cao@hudsonshope.ca

Re: Disaster Risk Assessment Funding

Dear Mayor and Council,

The Peace River Regional District (PRRD) intends to submit a provincial funding application for a district-wide assessment of natural hazard disaster and climate risk. The purpose of this letter is to explore a partnership for a coordinated submission under the Disaster Risk Reduction - Climate Adaptation (DRR-CA) grant program by the Union of British Columbia Municipalities (UBCM) or the Disaster Resilience and Innovation Funding (DRIF) program.

Both programs aim to help applicants reduce risks from natural hazards by developing and implementing:

- Foundational knowledge of natural hazards and climate risks
- Effective strategies for preparation, mitigation, and adaptation

All First Nations and BC local governments can apply, and collaboration is encouraged. Project partners can combine funding to support a larger project. The PRRD's proposed project scope includes:

- Systematically characterizing natural hazards and valued assets across the PRRD, including populations, buildings, critical infrastructure, and locations of environmental and cultural value. Depending on budget, hazards may include floods, steep creeks, landslides, extreme heat, and drought. Wildfires are excluded, although the effects they have on other geohazards may be considered.
- Completing a regional risk assessment for valued assets in hazard areas, using methods allowing future updates and respecting First Nations' principles of ownership, control, access, and possession.
- Identifying gaps and providing recommendations for disaster management planning.

Our goal through regional collaboration is to enhance resilience to natural hazards in a changing climate more effectively than any single entity could achieve alone.

We are planning a virtual meeting on August 15, 2024, to discuss the project scope with interested partners. The DRIF program application deadline is September 15, with an expression of interest required in advance. The DRR-CA grant application deadline is October 4, 2024. The PRRD aims to confirm project partners following the August 15 meeting and the project scope by August 30. PRRD staff will reach out on August 12, to confirm participation and attendance.

Respectfully,

Kevin Clarkson

General Manager of Community Services

REPLY TO: prrd.dc@prrd.bc.ca

From: [Powers, Erin \[NH\]](#)
To: [Crystal Brown](#)
Cc: [Andrea Martin](#); [Travous Ouibell](#)
Subject: Hudson's Hope - Healthy Communities Visit - meeting request
Date: August 15, 2024 9:02:17 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Good morning,

I am contacting you today to share that I (Northern Health's Healthy Communities Lead for the northeast) will be connecting in-person with communities across the northeast over the coming months and would like to set up some time to meet with available community representatives (CAO, staff, interested council members) in Hudson's Hope on **August 27th, August 28th, or August 30th 2024**.

Research has shown that up to 80% of health is determined by factors outside of healthcare services including housing, food security, social belonging, and so on. These determinants of health can be influenced by local government through policy and action and can have major impacts on the health of communities in a positive way. You are already doing this work and we want to support.

In-person visits are part of the Healthy Communities program function to better learn about community priorities and build relationships in an effort to better support communities in their work to advance health and well-being. The information collected will help us better identify opportunities for collaboration (including granting) as communities work toward developing strong, resilient communities where residents enjoy a high quality of life.

I invite you to consider one or more members of your organization that may have an interest in and/or decision-making responsibilities in relation to **Healthy Communities** work to join in the conversation. This typically includes (but is not limited to) the CAO, council members, and staff members such as the planning manager, the economic development manager, the community services manager and so on.

Meeting structure options could include:

- Informal roundtable discussion, or
- One-on-one conversation, or
- A Healthy Communities presentation with a back-and-forth question period, or
- Another structure that may work better for your group.

I am also thrilled to have our northeast **Medical Health Officer (MHO) (Dr. Abigail Steinberg)** join the northeast in-person visits and hope to have her join the Hudson's Hope visit. This will be a great opportunity to meet Dr. Steinberg and ask questions. If the suggested dates do not work, please let me know as I am local to the area (Fort

St John) and can accommodate other dates of travel.

The Healthy Communities team also produces a monthly e-publication for local government and community groups. See past issues and sign up [here](#).

Thank you,
Erin Powers
Healthy Communities Lead (Northeast), Population and Public Health Observatory

Northern Health

Fort St John

Cell: 250-219-5720

erin.powers@northernhealth.ca



the northern way of caring

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STAFF REPORT

TO: Mayor and Council
FROM: Andrea Martin, Corporate Officer
DATE: August 19, 2024
SUBJECT: Notice of Closed Session - August 19, 2024

RECOMMENDATION:

That Council receive the report titled "Notice of Closed Session – August 19, 2024"; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda item ICSR1** - *Community Charter* Section 90(1)(a), personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

ALTERNATIVE OPTIONS:

1. That Council recess to a Closed Session to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter* Section 90(1) (a)).

Prepared By: *Andrea Martin, Corporate Officer*

Approved By: *Crystal Brown, Chief Administrative Officer*