



**REGULAR COUNCIL MEETING**  
**District Office – Council Chambers**  
**April 8, 2024, 5:00 pm**

Present: Mayor Travous Quibell  
Councillor Debbie Beattie  
Councillor Greta Goddard  
Councillor KK Charlesworth  
Councillor James Cryderman joined Via Teams  
Councillor Tashana Winnicky  
Councillor Tina Jeffrey

Staff: Chief Administrative Officer, Crystal Brown  
Corporate Officer, Andrea Martin  
Deputy Treasurer, Tonia Alexander  
Director of Public Works, Robert Dauphinee  
Director of Protective Services, Fred Burrows  
Deputy Fire Chief, Allan Graham  
Public Works Manager, Gordon Davies  
Public Works Staff, Keith Reschke

Other: There were three community members in the gallery.

**1. CALL TO ORDER**

Mayor Quibell called the meeting to order at 5:00 pm.

**RESOLUTION NO.118/2024**

**M/S Councillors Beattie/Winnicky**

That Council vary the agenda to deal with Item No. 17 (In-Camera Session).

**CARRIED**

## 17. IN-CAMERA SESSION

### ICSR1 NOTICE OF CLOSED SESSION – APRIL 8, 2024

#### RESOLUTION NO. 119/2024

#### M/S Councillors Jeffrey/Beattie

That Council receive the report titled “Notice of Closed Session – April 8, 2024”; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda items ICD1** – *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service.
- **Agenda Items ICM1** - *Community Charter* Section 90(1)(b), closed meeting minutes; and
- **Agenda items ICSR1** – *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service.

#### CARRIED

Mayor Quibell recessed the meeting to a Closed Session at 5:02 pm.

Councillor James Cryderman joined the meeting at 5:07.

Mayor Quibell reconvened to the Regular Council Meeting at 6:30 pm.

## 2. DELEGATIONS

John Simcock and Kevin Howard presented their concerns to Mayor and Council that the District of Hudson’s Hope (District) is in contravention of their Purchasing Policy. Mr. Simcock stated that previously the District was committed to supporting the local economy by using local vendors and manufacturers for products, but feels that by not engaging with Mr. Howard regarding removal of material from the transfer site, then the District was no longer following the policy. Mr. Simcock would like clarification on what the District was trying to do, why a contractor was hired, how much money was spent, and why Mr. Howard not asked. Mr. Simcock would like to see some sort of reconciliation provided to Mr. Howard for not being considered. Council inquired if Mr. Simcock had a list of specific requests that Mr. Simcock had that Council could follow up with. Mr. Simcock responded that he would follow up after the meeting.

## 3. NOTICE OF NEW BUSINESS

## 4. ADOPTION OF AGENDA BY CONSENSUS

## 5. DECLARATION OF CONFLICT OF INTEREST

**RESOLUTION NO. 120/2024**

**M/S Councillors Beattie/Jeffrey**

That Council vary the agenda to deal with Item No. 16 (Public Inquiries).

**CARRIED**

Mr. Simcock approached Council and inquired about why some items on the agenda were blacked out. The Mayor responded that it is to help the District receive the best price when the items go out to tender.

Mr. Simcock also inquired about BC Hydro's obligation regarding the water system. Mr. Simcock believes that the majority of town does not want to pay for the water treatment plant due to the adverse effects of the water. Mr. Simcock offered his services for the water system and requested to see the water sample results.

**6. ADOPTION OF MINUTES**

**M1 REGULAR COUNCIL MINUTES MARCH 11, 2024**

**RESOLUTION NO. 121/2024**

**M/S Councillors Winnicky/Beattie**

That the minutes of the March 11, 2024, Regular Council Meeting be adopted.

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

**8. PUBLIC HEARING**

**9. STAFF REPORTS**

**SR1 ATV CAMPGROUND – PICNIC SHELTERS**

**RESOLUTION NO. 122/2024**

**M/S Councillors Winnicky/ Beattie**

That Council receives the report titled "ATV Campground Picnic Shelters" dated April 8, 2024; further, that Council authorizes an amendment to the District of Hudson's Hope Fees and Charges Bylaw No. 915, 2020, to establish a rental fee of \$100.00 per day for the Picnic Shelters located at the ATV Campground; further, that the Picnic Shelters be available to be reserved online.

**CARRIED**

**OPPOSED: Councillors Jeffrey, Charlesworth, and Cryderman.**

**SR2 DRAFT 2024 CAPITAL BUDGET SUMMARY**

**RESOLUTION NO. 123/2024**

**M/S Councillors Winnicky/Goddard**

That Council receives the report titled "Draft 2024 Capital Budget Summary" dated April 8, 2024, for information.

**CARRIED**

**SR3 DRAFT 2024 CAPITAL BUDGET – GENERAL ADMINISTRATION**

**RESOLUTION NO. 124/2024**

**M/S Councillors Jeffrey/Beattie**

That Council receives the report titled "Draft 2024 Capital Budget – General Administration" dated April 8, 2024; further, that Council authorizes a funding commitment in the amount of \$24,000, payable from the COVID-19 Restart Fund, for the purchase of up to 12 replacement district laptops.

**CARRIED**

**RESOLUTION NO. 125/2024**

**M/S Councillors Beattie/Charlesworth**

That Council authorizes a funding commitment in the amount of \$40,000, payable from the COVID 19 Restart Fund, for upgrades to Council Chambers.

**CARRIED**

**RESOLUTION NO. 126/2024**

**M/S Councillors Beattie/Charlesworth**

That Council includes the draft 2024 Capital Budget for General Administration, totalling \$71,500, in the 2024 Financial Plan.

**CARRIED**

**OPPOSED: Councillor Jeffrey**

**SR4 DRAFT 2024 CAPITAL BUDGET - FLEET**

**RESOLUTION NO. 127/2024**

**M/S Councillors Jeffrey/Winnicky**

That Council receives the report titled "Draft 2024 Capital Budget – Fleet dated April 8, 2024; further, that Council includes the draft 2024 Capital Budget for Fleet, totalling \$70,000, in the 2024 Financial Plan.

**CARRIED**

**SR5 DRAFT 2024 CAPITAL BUDGET - FACILITIES**

**RESOLUTION NO. 128/2024**

**M/S Councillors Goddard/Jeffrey**

That Council receives the report titled "Draft 2024 Capital Budget – Facilities" dated April 8, 2024; further, that Council authorizes a funding commitment in the amount of \$130,500, payable from the Growing Communities Fund, for upgrades to the District of Hudson's Hope Arena.

**CARRIED**

**RESOLUTION NO. 129/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council authorizes a funding commitment in the amount of \$27,500, payable from the Growing Communities Fund, for upgrades to the Curling Rink.

**CARRIED**

**RESOLUTION NO. 130/2024**

**M/S Councillors Jeffrey/Winnicky**

That Council authorizes a funding commitment in the amount of \$100,000, payable from the Growing Communities Fund, for the playground replacement at the District of Hudson's Hope Swimming Pool.

**DEFEATED**

**OPPOSED: Councillors Beattie, Charlesworth, Cryderman, Goddard, Winnicky and Mayor Quibell**

**RESOLUTION NO. 131/2024**

**M/S Councillors Beattie/ Charlesworth**

That Council removes expenditure "Dinosaur Lake Playground" totalling \$100,000 and reduces Transfer from Reserves by \$100,000 in the Draft 2025 Capital Budget for Facilities.

**CARRIED**

**RESOLUTION NO. 132/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council extends the Regular Council Meeting past 9 pm.

**CARRIED**

**RESOLUTION NO. 133/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council includes the draft 2024 Capital Budget for Facilities, totaling \$752,500 in the 2024 Financial Plan.

**CARRIED**

**RESOLUTION NO. 134/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council removes the expenditure "Arena Upgrade" totalling \$200,000 and decreases Revenue shortfall by \$200,000 in the Draft 2028 Capital Budget for Facilities.

**CARRIED**

**RESOLUTION NO. 135/2024**

**M/S Councillors Beattie/Charlesworth**

That Council removes expenditures "Visitor Centre Upgrade" and "Trail System Upgrade", totalling \$100,000, and decreases Transfer from Reserves by \$100,000, in the Draft 2025 Capital Budget for Facilities.

**AMENDMENT**

**RESOLUTION NO. 136/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council amends the motion by reducing expenditures "Visitor Centre Upgrade" and "Trail System Upgrades" from \$50,000 to \$25,000, totalling \$50,000, and decreases Transfer from Reserves by \$50,000.

**CARRIED**

**MOTION AS AMENDED**

**RESOLUTION NO. 135/2024**

**M/S Councillors Beattie/Charlesworth**

That Council removes expenditures "Visitor Centre Upgrade" and "Trail System Upgrade", totalling \$50,000, and decreases Transfer from Reserve by \$50,000, in the Draft 2025 Capital Budget for Facilities.

**CARRIED**

**RESOLUTION NO. 137/2024**

**M/S Councillors Beattie/Goddard**

That Council amends the motion by removing the expenditure "Pool Play Area (Tennis Court)", totalling \$50,000, and decreases Transfer from Reserves by \$50,000, in the Draft 2028 Capital Budget for Facilities.

**CARRIED**

**SR6 DRAFT 2024 CAPITAL BUDGET – TRANSPORTATION INFRASTRUCTURE**

**RESOLUTION NO.138 /2024**

**M/S Councillors Charlesworth/Goddard**

That Council receives the report titled "Draft 2024 Capital Budget – Transportation Infrastructure dated April 8, 2024; further, that Council includes the draft 2024 Capital Budget for Transportation Infrastructure, totalling \$175,000 in 2024, in the 2024 Financial Plan.

**AMENDMENT**

**RESOLUTION NO. 139/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council amends the motion to remove the expenditure "Salt Shed" totalling \$75,000 and reduces Transfer from Reserves by \$75,000 in the Draft 2024 Capital Budget for Transportation Infrastructure.

**CARRIED**

**MOTION AS AMENDED**

**RESOLUTION NO.138 /2024**

**M/S Councillors Charlesworth/Goddard**

That Council receives the report titled "Draft 2024 Capital Budget – Transportation Infrastructure dated April 8, 2024; further, that Council removes the expenditure "Salt Shed" totalling \$75,000 and reduces Transfer from Reserves by \$75,000 in the Draft 2024 Capital Budget for Transportation Infrastructure; and further, that Council includes the draft 2024 Capital Budget for Transportation Infrastructure, totalling \$100,000 in 2024, in the 2024 Financial Plan.

**CARRIED**

**RESOLUTION NO. 140/2024**

**M/S Councillors Beattie/Winnicky**

That Council reduces the expenditure "Pavement Improvements" from \$350,000 to \$250,000 and reduces Transfer from Reserves and Requisition by \$100,000 in the Draft 2027 Capital Budget for Transportation Infrastructure.

**CARRIED**

**RESOLUTION NO. 141/2024**

**M/S Councillors Winnicky/Beattie**

That Council removes the expenditure "Sidewalks, Curbs, and Gutter Upgrades totalling \$100,000 and decreases shortfall by \$100,000 in the Draft 2028 Capital Budget for Transportation Infrastructure.

**CARRIED**

**SR7 DRAFT 2024 CAPITAL BUDGET – WATER INFRASTRUCTURE AND WATER TREATMENT PLANT**

**RESOLUTION NO. 142/2024**

**M/S Councillors Jeffrey/Winnicky**

That Council removes expenditure "Water Main Looping", totalling \$500,000, and decreases Revenue shortfall by \$500,000, in the draft 2028 Capital Budget for Water Infrastructure; further, that Council removes expenditure "Water Main Replacement", totalling \$250,000, and decreases Revenue shortfall by \$250,000, in the draft 2027 Capital Budget for Water Infrastructure.

**CARRIED**

**RESOLUTION NO. 143/2024**

**M/S Councillors Goddard/Winnicky**

That Council defers consideration of the water meter program until staff investigates whether the \$96,164, payable from the Local Government Climate Action Program Fund, can be used towards the permanent water treatment plant.

**CARRIED**

Councillor Jeffrey left the meeting at 10:01 pm.

**RESOLUTION NO. 144/2024**

**M/S Councillors Winnicky/Beattie**

That Council receives the report titled "Draft 2024 Capital Budget – Water Infrastructure and Water Treatment Plant" dated April 8, 2024; further, that Council authorizes a funding commitment in the amount of \$25,000, payable from the Growing Community Reserves Fund, for the purchase and installation of two keypads for the residential water stands.

**CARRIED**

**RESOLUTION NO. 145/2024**

**M/S Councillors Goddard/Winnicky**

That Council authorizes a funding commitment in the amount of \$273,646, payable from the Growing Community Reserves Fund, for design work for the permanent water treatment plant.

**CARRIED**

**RESOLUTION NO. 146/2024**

**M/S Councillors Charlesworth/Beattie**

That Council authorizes a funding commitment in the amount of \$60,000, payable from the Growing Community Reserves Fund, for upgrades to the Beryl Prairie water system.

**CARRIED**

**RESOLUTION NO. 147/2024**

**M/S Councillors Goddard/Winnicky**

That Council defer consideration of Resolution No. 147/2024 which states:

"That Council includes the draft 2024 Capital Budget for Water Infrastructure and Water Treatment Plant, totalling \$825,000 in 2024, which includes Municipal Finance Authority borrowing in 2025 for the construction of a permanent water treatment plant, in the 2024 Financial Plan."

to the April 15, 2024, Council Meeting.

**CARRIED**

**SR8 DRAFT 2024 CAPITAL BUDGET – WASTEWATER**

**RESOLUTION NO. 148/2024**

**M/S Councillors Winnicky/Charlesworth**

That Council receives the report titled “Draft 2024 Capital Budget – Wastewater dated April 8, 2024; further, that Council includes the draft of the 2024 Capital Budget for Wastewater, totalling \$645,000, in the 2024 Financial Plan.

**CARRIED**

**SR9 DRAFT 2024 CAPITAL BUDGET – COMMUNITY HALL**

**RESOLUTION NO. 149/2024**

**M/S Councillors Winnicky/Beattie**

That Council receives the report titled “Draft 2024 Capital Budget – Community Hall” dated April 8, 2024; further, that Council authorizes a funding commitment in the amount of \$150,000, payable from the Growing Communities Fund, for upgrades to the District of Hudson’s Hope Community Hall

**CARRIED**

**RESOLUTION NO. 150/2024**

**M/S Councillors Winnicky/Charlesworth**

“That Council includes the draft of the 2024 Capital Budget for the Community Hall, totalling \$300,000, which includes Municipal Finance Authority borrowing in 2025 for the construction of a new community hall, in the 2024 Financial Plan.”

**RESOLUTION NO. 151/2024**

**M/S Councillors Winnicky/Charlesworth**

That Council defer consideration of Resolution No. 151 /2024, which states:

“That Council includes the draft of the 2024 Capital Budget for the Community Hall, totalling \$300,000, which includes Municipal Finance Authority borrowing in 2025 for the construction of a new community hall, in the 2024 Financial Plan.”

to the April 15, 2024, Council Meeting.

**CARRIED**

**RESOLUTION NO. 152/2024**

**M/S Councillors Winnicky/Charlesworth**

That Council decreases expenditure “New Community Hall” by \$2,500,000, bringing the new total to \$7,500,000, and decreases “Municipal Finance Authority Borrowing” by \$2,500,000, bringing the new total to \$7,500,000, in the draft 2026 Capital Budget; further, that Council includes Municipal Finance Authority Debt Servicing payments in the draft Five Year Plan beginning in 2028.

**CARRIED**

**OPPOSED: Councillor Beattie**

## **SR10 DRAFT 2024 CAPITAL BUDGET – FIRE EQUIPMENT**

### **RESOLUTION NO.153 /2024**

#### **M/S Councillors Charlesworth/Goddard**

That Council receives the report titled “Draft 2024 Capital Budget – Fire Equipment” dated April 8, 2024; further, that Council includes the draft 2024 Capital Budget for Fire Equipment, totaling \$122,900, in the 2024 Financial Plan.

### **AMENDMENT**

#### **RESOLUTION NO. 154/2024**

#### **M/S Councillors Winnicky/Beattie**

That Council amends the resolution to move the expenditure “Fire Hose – 4” – 2.5” – 1.5” totalling \$10,000 from the Draft 2024 Capital Budget for Fire Equipment to the 2025 Draft Capital Budget; further that Council moves the expenditures “Sea-Can for Training x 2 – 40ft” totalling \$7,000 from the Draft 2024 and 2025 Capital Budget for Fire Equipment to the 2026 and 2027 Draft Capital Budget.

### **CARRIED**

### **MOTION AS AMENDED**

#### **RESOLUTION NO. 153/2024**

#### **M/S Councillors Charlesworth/Goddard**

That Council receives the report titled “Draft 2024 Capital Budget – Fire Equipment” dated April 8, 2024; further, that Council moves the expenditure “Fire Hose – 4” – 2.5” – 1.5” totalling \$10,000 from the Draft 2024 Capital Budget for Fire Equipment to the draft 2025 Capital Budget; and further that Council moves the expenditures “Sea-Can for Training x 2 – 40ft” totalling \$7,000 from the Draft 2024 and 2025 Capital Budget for Fire Equipment to the 2026 and 2027 Draft Capital Budget; and finally, that Council includes the draft 2024 Capital Budget for Fire Equipment, totaling \$105,900, in the 2024 Financial Plan.

## **SR11 DRAFT 2024 CAPITAL BUDGET – FIRE FACILITIES**

### **RESOLUTION NO. 155/2024**

#### **M/S Councillors Beattie/Charlesworth**

That Council receives the report titled “Draft 2024 Capital Budget – Fire Facilities” dated April 8, 2024; further, decreases expenditure “Beryl Prairie Hall Building Upgrades” by \$100,000, and decreases Revenue by \$100,000 in the draft 2024 Capital Budget for Fire Facilities; and further, that Council includes the revised draft 2024 Capital Budget for Fire Facilities, totaling \$45,000, in the 2024 Financial Plan.

**RESOLUTION NO. 156/2024**

**M/S Councillors Beattie/Winnicky**

That Council defers Resolution No. 155/2024, which states:

“That Council receives the report titled “Draft 2024 Capital Budget – Fire Facilities” dated April 8, 2024; further, decreases expenditure “Beryl Prairie Hall Building Upgrades” by \$100,000, and decreases Revenue by \$100,000 in the draft 2024 Capital Budget for Fire Facilities; and further, that Council includes the revised draft 2024 Capital Budget for Fire Facilities, totaling \$45,000, in the 2024 Financial Plan.”

to the April 15, 2024, Council Meeting.

**CARRIED**

**SR12 DRAFT 2024 CAPITAL BUDGET – FIRE FLEET**

**RESOLUTION NO. 157/2024**

**M/S Councillors Goddard/Charlesworth**

That Council receives the report titled “Draft 2024 Capital Budget – Fire Fleet” dated April 8, 2024; further, that Council includes the draft 2024 Capital Budget for Fire Fleet, totaling \$3,034,775, in the 2024 Financial Plan.

**AMENDMENT**

**RESOLUTION NO. 158/2024**

**M/S Councillors Beattie/Charlesworth**

That Council amends the resolution to decrease expenditure “Unit 23-Fire Engine 1” by \$2,450,000 and decreases Transfer from Reserve and shortfall by \$2,450,000; further, that Council includes a five-year lease option with no downpayment, at a monthly cost of \$46,126.15 (excluding taxes) for 59 months with a \$10,00 buy out at the end of the lease, for a total cost of \$2,721,442.85 CAD, with monthly payments beginning approximately upon delivery of the apparatus, for the purchase of a Quint Engine Fire Truck, with an anticipated delivery time of 600-700 days after the completion of the pre-construction meeting and signing of the purchase order, in the Five Year Financial Plan.

**CARRIED**

**MOTION AS AMENDMED  
RESOLUTION NO. 157/2024**

**M/S Councillors Goddard/Charlesworth**

That Council receives the report titled "Draft 2024 Capital Budget – Fire Fleet" dated April 8, 2024; further, that Council decreases expenditure "Unit 23-Fire Engine 1" by \$2,450,000 and decreases Transfer from Reserve and shortfall by \$2,450,000; and further, that Council includes the draft 2024 Capital Budget for Fire Fleet, totalling \$584,775, in the 2024 Financial Plan; and finally, that Council includes a five-year lease option with no downpayment, at an approximate monthly cost of \$46,126.15 (excluding taxes) for 59 months with a \$10,00 buy out at the end of the lease, for an approximate total cost of \$2,721,442.85 CAD, for the purchase of a Quint Engine Fire Truck, with monthly payments beginning upon delivery of the apparatus with an anticipated delivery time of 600-700 days after the completion of the pre-construction meeting, in the Five Year Financial Plan.

**CARRIED**

**10. COMMITTEE MEETING REPORTS**

**11. BYLAWS**

**12. CORRESPONDENCE**

**C1 PRESENTATION ON LAND USE PLANNING FOR AGRICULTURE**

**RESOLUTION NO. 159/2024**

**M/S Councillors Winnicky/Beattie**

That Council receives the correspondence titled "Presentation on Land Use Planning for Agriculture" dated March 22, 2024, for information.

**CARRIED**

**C2 2024 ECONOMIC DEVELOPMENT CAPACITY BUILDING – APPROVAL**

**RESOLUTION NO. 160/2024**

**M/S Councillors Goddard/Winnicky**

That Council receives the correspondence titled "2024 Economic Development Capacity Building - Approval" dated March 5, 2024, for information.

**CARRIED**

**C3 CHETWYND INITIAL ATTACK CREW RELOCATION – RESPONSE**

**RESOLUTION NO. 161/2024**

**M/S Councillors Winnicky/Beattie**

That Council receives the correspondence titled "Chetwynd Initial Attack Crew Relocation – Response" dated March 22, 2024, for information.

**CARRIED**

**C4 SAKRED CIRCLES WOMEN'S FESTIVAL**

**RESOLUTION NO. 162/2024**

**M/S Councillors Winnicky/Beattie**

That Council receives the correspondence titled "Sakred Cirlces Women's Festival" for discussion.

**RESOLUTION NO. 163/2024**

**M/S Councillors Winnicky/Charlesworth**

That Council defer consideration of correspondence titled "Sakred Cirlces Women's Festival" dated April 3, 2024, to the April 15, 2024, Council Meeting.

**CARRIED**

**13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

Mayor Quibell recessed the meeting for a Closed Session at 11:20pm.

**17. ADJOURNMENT**

Mayor Quibell reconvened the open meeting and adjourned it to 11:37pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, APRIL 8, 2024.

*Original signed by*

\_\_\_\_\_  
Travous Quibell, Mayor

*Original signed by*

\_\_\_\_\_  
Andrea Martin, Corporate Officer