



**REGULAR COUNCIL MEETING**  
**District Office – Council Chambers**  
**January 29, 2024, 6:00 pm**

Present: Mayor Travous Quibell  
Councillor Debbie Beattie  
Councillor KK Charlesworth  
Councillor James Cryderman (via Teams)  
Councillor Tina Jeffrey  
Councillor Tashana Winnicky

Youth Councillor Taylor Sanderson

Staff: Crystal Brown, Chief Administrative Officer  
Andrea Martin, Corporate Officer  
Robert Dauphinee, Director of Public Works,  
Fred Burrows, Director of Protective Services  
Kelsey Shewfelt, Recreation Officer,

Other: There were ten community members in the gallery.

**1. CALL TO ORDER**

Mayor Quibell called the meeting to order at 6:00 pm.

**RESOLUTION NO.045/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council vary the agenda to deal with Item No. 16 (Public Inquires).

**CARRIED**

**2. DELEGATIONS**

**3. NOTICE OF NEW BUSINESS**

Mayor Quibell - Update on Peace River Regional District meetings.

**4. ADOPTION OF AGENDA BY CONSENSUS**

**5. DECLARATION OF CONFLICT OF INTEREST**

**6. ADOPTION OF MINUTES**

**M1 REGULAR COUNCIL MINUTES JANUARY 8, 2024  
RESOLUTION NO.046/2024**

**M/S Councillors Jeffrey/Charlesworth**

That the minutes of the January 8, 2024, Regular Council Meeting be adopted as presented.

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

**8. PUBLIC HEARING**

**9. STAFF REPORTS**

**SR1 RECONSIDERATION OF TCUP – NO.2023.001**

**RESOLUTION NO.047/2024**

**M/S Councillors Beattie/ Jeffrey**

MOVED Councillor Winnicky, SECONDED Councillor Cryderman

That Council receives the report titled "Temporary Commercial Use Permit – No. 2023.001" dated November 27, 2024; further, that Council authorizes the issuance of Temporary Commercial Use Permit No. 2023.001 to construct a laydown yard and storage building for oil and gas exploration operations on the property identified as PID: 014-825-597, for a three-year term, subject to the Applicant entering into a Road Use Agreement with the District of Hudson's Hope.

**DEFEATED**

**OPPOSED: Councillors Beattie, Jeffrey, Charlesworth, Winnicky, Cryderman**

**SR2 SECTION 57 NOTICE ON TITLE – PID 014-743-515**

**RESOLUTION NO.048/2024**

**M/S Councillors Winnicky/Jeffery**

That Council receive the report titled "Section 57 Notice on Title – PID 014-743-515" dated January 29, 2024; further, that Council authorizes the Corporate Officer to place a notice on title of the property identified as PID 014-743-515 regarding the construction of an accessory building without a building permit and contrary to the District of Hudson's Hope Building Bylaw No. 741, 2008, pursuant to Section 57 of the Community Charter.

**CARRIED**

**SR3 CORPORATE ADMIN DEPARTMENT UPDATE**

**RESOLUTION NO.049/2024**

**M/S Councillors Winnicky/Beattie**

That Council receive the report titled "Corporate Admin Department Update", dated January 29, 2024, for Information.

**CARRIED**

**SR4 SPECIAL PROJECTS – JANUARY 2024 UPDATE**

**RESOLUTION NO.050/2024**

**M/S Councillors Charlesworth/Jeffrey**

That Council receive the report titled ‘Special Projects – January 2024 Update’, dated January 29, 2024, for information.

**CARRIED**

**SR5 RECREATION DEPARTMENT UPDATE**

**RESOLUTION NO.051/2024**

**M/S Councillors Charlesworth/Winnicky**

That Council receive the report titled “Public Works Department Update”, dated January 29, 2024, for information.

**CARRIED**

**SR6 PUBLIC WORKS DEPARTMENT UPDATE**

**RESOLUTION NO.052/2024**

**M/S Councillors Beattie/Jeffrey**

That Council receive the report titled “Public Works Department Update”, dated January 29, 2024, for information.

**CARRIED**

**SR7 FIRE DEPARTMENT YEAR END STATISTICS AND HIGHLIGHTS**

**RESOLUTION NO.053/2024**

**M/S Councillors Jeffrey/Beattie**

That Council receive the report titled “Fire Department Year End Statistics”, dated January 29, 2024, for information.

**CARRIED**

**SR8 UBCM COMMUNITY EMERGENCY PREPAREDNESS FUND GRANT APPLICATION**

**RESOLUTION NO.054/2024**

**M/S Councillors Jeffrey/Beattie**

That Council receives the report titled “UBCM Community Emergency Preparedness Fund”, dated January 29, 2024; further, that Council authorizes the submission of a grant application to the UBCM Community Emergency Preparedness Fund – Emergency Support Services Equipment and Training stream for a grant of up to \$3700 to send two representatives from the District of Hudson’s Hope to the Network of Emergency Support Services Teams Conference, held April 12-14, 2024, in Kamloops, BC; and further, that Council supports the project and commits to providing overall grant management, and to be responsible for any associated ineligible costs and cost overruns if required.

**CARRIED**

**SR9 DISTRICT OF HUDSON'S HOPE OFFICIAL COMMUNITY PLAN UPDATE**

**RESOLUTION NO.055/2024**

**M/S Councillors Beattie/Winnicky**

That Council receive the report titled "District of Hudson's Hope Official Community Plan Update", dated January 29, 2024, which includes the What We Heard Engagement Summary Report from Urban Systems, for information.

**CARRIED**

**SR10 BYLAW ENFORCEMENT OPTIONS**

**PROPOSED ALTERNATIVE RESOLUTION NO.056/2024**

**M/S Councillors Beattie/Jeffrey**

That Council receives the report titled "Bylaw Enforcement Options", dated January 29, 2024, further that Council requests to the Ministry of Attorney General that the District of Hudson's Hope be added to the *Local Government Bylaw Enforcement Act* to provide the District of Hudson's Hope the authority to establish an adjudication system as an alternative to the provincial court for resolving minor local government bylaw contraventions.

**CARRIED**

**10. COMMITTEE MEETING REPORTS**

**11. BYLAWS**

**12. CORRESPONDENCE**

**C1 NDIT – 2024 GRANT WRITING SUPPORT CONFIRMATION**

**RESOLUTION NO.057/2024**

**M/S Councillors Jeffrey/Winnicky**

That Council receive the correspondence titled "NDIT – 2024 Grant Writing Support Confirmation" for information.

**CARRIED**

**C2 INDIGENOUS ENGAGEMENT REQUIREMENTS FUNDING PROGRAM**

**RESOLUTION NO.058/2024**

**M/S Councillors Jeffrey/Charlesworth**

That Council receive the correspondence titled "Indigenous Engagement Requirements Funding Program" dated January 12, 2024; further, that Council authorizes the Mayor and Chief Administrative Officer to sign the Contribution Agreement on behalf of the District of Hudson's Hope and identify Consultation and Coordination, Relationship Building, and Planning activities, as the focus areas in the Schedule B Eligible Activity Intake Form.

**CARRIED**

**C3 NORTHERN TRAILS HERITAGE SOCIETY – LETTER OF SUPPORT REQUEST**

**RESOLUTION NO.059/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receive the correspondence titled “Northern Trails Heritage Society – Letter of Support Request”; further, that Council authorizes a letter of support for a Grant towards the Unique PLACES in VIRTUAL Spaces project.

**CARRIED**

**C4 CHETWYND NIFAC BASE RELOCATION**

**RESOLUTION NO.060/2024**

**M/S Councillors Beattie/Jeffrey**

That Council receives the correspondence titled “Chetwynd NIFAC Base Relocation” dated January 12, 2024; further, that Council authorizes a letter of support be provided to keep the Northern Initial Fire Attack Crew located in the District of Chetwynd.

**CARRIED**

**C5 SELF-CONTAINED BREATHING APPARATUS REPLACEMENT FUNDING CONFIRMATION**

**RESOLUTION NO.061/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receive the correspondence titled “Self-Contained Breathing Apparatus Replacement Funding Confirmation” for information.

**CARRIED**

**C6 PRRD – HOUSING NEEDS REPORT UPDATE**

**RESOLUTION NO.062/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receives the correspondence titled “PRRD - Housing Needs Report Update”, dated January 12, 2024; further that Council accept the invitation from the Peace River Regional District to participate in an update to the Housing needs Assessment project.

**CARRIED**

**C7 WILLISTON RESERVOIR 2024 OPERATIONS UPDATE**

**RESOLUTION NO.063/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receive the correspondence titled “Williston Reservoir 2024 Operations Update” for discussion.

**CARRIED**

**C8 LEGISLATIVE REFORM INITIATIVE UPDATE**

**RESOLUTION NO.064/2024**

**M/S Councillors Winnicky/Beattie**

That Council receive the correspondence titled "Legislative Reform Initiative Update" for information.

**CARRIED**

**C9 NCLGA RESOLUTION DEADLINE AND SUBMISSION GUIDELINES**

**RESOLUTION NO.065/2024**

**M/S Councillors Beattie/Winnicky**

That Council receive the correspondence titled "NCLGA Resolution Deadline and Submission Guidelines" for information.

**CARRIED**

**13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**NB Mayor Quibell provided a verbal update on:**

- Peace River Regional District are working on their annual Budget.
- Attended the Broadband, Internet, and Mobility Committee Meeting. Working on budgets and discussed options for internet service in underserved and low-density areas.
- Attended the Leaders Table in FSJ.
- Attended the Electoral Area Directors Committee Meeting and Rural Budgets Administration Committee as a guest in the gallery.

**RESOLUTION NO.066/2024**

**M/S Councillors Winnicky/Beattie**

That Council retroactively authorize Mayor Travous to attend the Leaders Table in Fort St John on January 24, 2024; further, that authorization be given to Mayor Travous and his alternate to for attendance at any future Leaders Table meetings.

**CARRIED**

**16. PUBLIC INQUIRIES**

Youth Councillor Taylor Sanderson updated Council that not much is happening as it is currently exam week; however, the School Council is planning a meeting in the upcoming weeks to discuss future events.

## 17. IN-CAMERA SESSION

### ICSR1 NOTICE OF CLOSED SESSION – JANUARY 29, 2024

#### RESOLUTION NO.067/2024

#### M/S Councillors Winnicky/Jeffrey

That Council receive the report titled "Notice of Closed Session – January 29, 2024; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda Item ICM1** - *Community Charter* Section 90(1)(b), closed meeting minutes;
- **Agenda Item ICC1** - *Community Charter* Section 90(1)(g), litigation or potential litigation affecting the municipality, and *Community Charter* Section 90(1)(i), the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- **Agenda Item ICSR1** - *Community Charter* Section 90(1)(c), labour relations or other employee relations.

#### CARRIED

Mayor Quibell recessed the meeting for a Closed Session at 7:20 pm.

## 18. ADJOURNMENT

Mayor Quibell reconvened the open meeting and adjourned at 8:42 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, JANUARY 29, 2024.

*Original signed by*

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Travous Quibell, Mayor

*Original signed by*

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Andrea Martin, Corporate Officer