



REGULAR COUNCIL MEETING
District Office – Council Chambers
November 27, 2023, 6:00 pm

Present: Mayor Travous Quibell
Councillor Debbie Beattie
Councillor Tashana Winnicky
Councillor KK Charlesworth
Councillor Tina Jeffrey
Councillor James Cryderman
Youth Councillor Taylor Sanderson

Staff: Chief Administrative Officer, Crystal Brown
Corporate Officer, Andrea Martin
Director of Protective Services, Fred Burrows
Director of Public Works, Robert Dauphinee
Chris Cvik, Special Projects

Delegations: Micaela Roque, KPMG LLP – ARO Asset Retirement Obligations

Other: There were four community members in the gallery.

1. CALL TO ORDER

The meeting was called to order at 6:00 pm with Mayor Quibell presiding.

2. DEDICATION PAGE

3. DELEGATIONS

D1 Micaela Roque presented an overview of the Asset Retirement Obligations (“ARO”) and PS3280 Accounting Standards that came into effect in April 2023.

4. NOTICE OF NEW BUSINESS

NB1 Mayor Quibell – Verbal Update – Peace River Regional District

NB2 Mayor Quibell – Verbal Update – Peace Williston Advisory Committee

5. ADOPTION OF AGENDA BY CONSENSUS

6. DECLARATION OF CONFLICT OF INTEREST

Mayor Quibell declared a conflict of interest for Item SR2 – Financial Assistance Grant Allocations as he is a member of both organizations that were awarded assistance in 2023.

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES NOVEMBER 14, 2023

RESOLUTION NO.229 /2023

M/S Councillors Jeffrey / Cryderman

That the minutes of the November 14, 2023, Regular Council Meeting be adopted as amended: that the word There be replaced with the word Three in the Public Hearing minutes.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

9. PUBLIC HEARING

10. STAFF REPORTS

SR1 2024 COUNCIL POLICY REVIEW

RESOLUTION NO. 230/2023

M/S Councillors Winnicky / Jeffrey

That Council receive the report titled "2024 Council Policy Review" dated November 27, 2023; further, that Council initiates a review of all District of Hudson's Hope's policies to ensure that the policies reflect the current direction of Council.

CARRIED

SR2 2023 FINANCIAL ASSISTANCE GRANT ALLOCATIONS

Mayor Quibell left the meeting at 6:45 pm for a declared Conflict of Interest.

Councillor Winnicky assumed the role of Acting Mayor.

RESOLUTION NO. 231/2023

M/S Councillors Cryderman / Beattie

That Council receive the report titled "2023 Financial Assistance Grant Allocations" dated November 27, 2023; further, that Council authorizes that the grant in the amount of \$7,250 to the Hudson's Hope Radio Amateur Club for the Signal Hill Revitalization Project be carried forward to the 2024 Financial Plan; and further, that the grant in the amount of \$17,351 to the Hudson's Hope Lions Club for the mobile kitchen trailer be carried forward to the 2024 Financial Plan.

Amendment:

RESOLUTION NO. 232/2023

M/S Councillors Winnicky / Jeffrey

That council amend the motion to include "and further, that the funds be used by December 31, 2024.

CARRIED

Motion as Amended:

RESOLUTION NO. 231/2023

M/S Councillors Cryderman / Beattie

That Council receive the report titled "2023 Financial Assistance Grant Allocations" dated November 27, 2023; further, that Council authorizes that the grant in the amount of \$7,250 to the Hudson's Hope Radio Amateur Club for the Signal Hill Revitalization Project be carried forward to the 2024 Financial Plan; and further, that the grant in the amount of \$17,351 to the Hudson's Hope Lions Club for the mobile kitchen trailer be carried forward to the 2024 Financial Plan, and further, that the funds be used by December 31, 2024. .

CARRIED

Mayor Quibell returned to the meeting at 6:51 pm.

SR3 NORTHERN DEVELOPMENT LOCAL GOVERNMENT INTERNSHIP PROGRAM

RESOLUTION NO. 233/2023

M/S Councillors Jeffrey / Winnick

That Council receives the report titled "Northern Development Local Government Internship Program" dated November 27, 2023; further, that Council authorizes the submission of a Program" dated November 27, 2023; further, that Council authorizes the submission of an Intern under the Local Government Internship Grant Program for a 12-month period; and further, that Council commits to providing sufficient financial and staffing resources to host an Intern and to provide training and professional development opportunities for the Intern.

CARRIED

SR4 LOVE HUDSON'S HOPE

RESOLUTION NO. 234/2023

M/S Councillors Winnicky / Beattie

That Council receives the report titled "Love Hudson's Hope", dated November 27, 2023, which provides an update regarding the Love Hudson's Hope initiative for information.

CARRIED

SR5 NORTHERN DEVELOPMENT GRANT WRITING SUPPORT SERVICES PROGRAM

RESOLUTION NO. 235/2023

M/S Councillors Beattie / Winnicky

That Council receives the report titled "Northern Development Grant Writing Support Services Program" dated November 27, 2023; further, that Council authorizes the submission of a grant application to Northern Development Initiative Trust for a grant of up to \$8,000 to be used for Grant Writing Support Services; and further, that Council commits to providing financial resources to fund grant writing support services in excess of the grant amount and to cover expenses not eligible under the grant program.

CARRIED

RESOLUTION NO. 236/2023

M/S Councillors Jeffery/ Beattie

That Council authorizes a contract for "Grant Writing Support Services" with Clear Course Consulting Limited for a one-year term, beginning January 1, 2024, and ending December 31, 2024, at a total annual cost not to exceed \$33,000 (excluding taxes); further, that the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the District of Hudson's Hope.

CARRIED

SR6 TEMPORARY COMMERCIAL USE PERMIT – NO. 2023.001

RESOLUTION NO. 237/2023

M/S Councillors Jeffrey / Cryderman

That Council receives the report titled "Temporary Commercial Use Permit – No. 2023.001" dated November 27, 2023, for discussion.

CARRIED

RESOLUTION NO. 238/2023

M/S Councillors Winnicky / Cryderman

That Council receives the report titled "Temporary Commercial Use Permit – No. 2023.001" dated November 27, 2024; further, that Council authorizes the issuance of Temporary Commercial Use Permit No. 2023.001 to construct a laydown yard and storage building for oil and gas exploration operations on the property identified as PID: 014-825-597, for a three-year term, subject to the Applicant entering into a Road Use Agreement with the District of Hudson's Hope.

CARRIED

SR7 EV CHARGING STATIONS

RESOLUTION NO. 239/2023

M/S Councillors Cryderman / Jeffrey

That Council receives the report titled "EV Charging Stations" dated November 27, 2023; further, that Council approves Proposed Option #1, which includes installing two Level 3 fast charger stalls at the Beattie Park Visitors Center, located between two trees as presented, creating four evenly spaced stalls at 8.8 m.

Recess to a Closed Session

RESOLUTION NO. 240/2023

M/S Councillors Jeffrey/Winnicky

That Council recess to a Closed Meeting for the purpose of discussing the report titled "EV Charging Stations" dated November 27, 2023, under the authority of the Community Charter, Section 90(1)(N) - the consideration of whether a council meeting should be closed under a provision of Section 90(1) or 90(2).

The Mayor recessed the meeting to a Closed Session at 7:24 pm.

Reconvene

The Mayor reconvened the regular meeting at 7:28 pm and resumed discussions for Item SR7- EV Charging Stations.

The Mayor called the Question on the Motion that was on the floor before the recess to the Closed Session.

RESOLUTION NO. 239/2023

M/S Councillors Cryderman / Jeffrey

That Council receives the report titled "EV Charging Stations" dated November 27, 2023; further, that Council approves Proposed Option #1, which includes installing two Level 3 fast charger stalls at the Beattie Park Visitors Center, located between two trees as presented, creating four evenly spaced stalls at 8.8 m.

CARRIED

SR8 RECREATION DEPARTMENT UPDATE

RESOLUTION NO. 241/2023

M/S Councillors Beattie / Cryderman

That Council receive the report titled "Recreation Department Update" dated November 27, 2023, for information.

CARRIED

SR9 CORPORATE DEPARTMENT UPDATE

RESOLUTION NO. 242/2023

M/S Councillors Charlesworth / Jeffrey

That Council receive the report titled "Corporate Department Update" dated November 27, 2023, for information.

CARRIED

SR10 PUBLIC WORKS DEPARTMENT UPDATE

RESOLUTION NO. 243/2023

M/S Councillors Cryderman / Charlesworth

That Council receive the report titled "Public Works Department Update" dated November 27, 2023, for information.

CARRIED

SR11 PROTECTIVE SERVICES DEPARTMENT UPDATE

RESOLUTION NO. 244/2023

M/S Councillors Jeffrey / Winnicky

That Council receive the report titled "Protective Services Department Update" dated November 27, 2023, for information.

CARRIED

SR12 ITEMS PREVIOUSLY RELEASED FROM CLOSED MEETING – NOVEMBER 14, 2023

RESOLUTION NO. 245/2023

M/S Councillors Beattie / Winnicky

That Council receive the report titled “Items Previously Release from Closed Meeting – November 14, 2023” dated November 27, 2023, for information.

CARRIED

11. COMMITTEE MEETING REPORTS

CR1 REQUEST FOR QUALIFICATIONS – ARCHITECT SERVICES

RESOLUTION NO. 246/2023

M/S Councillors Winnicky / Jeffrey

That Council receives the report titled “Request For Qualifications - Architect Services” dated November 14, 2023; further, that Council authorizes the issuance of a Request For Qualifications to obtain Architect Services for Phase 1 of the new Multi-use Community Centre, including Program & Scope Development, Concept Design, Schematic Design, and development of a project budget.

CARRIED

12. BYLAWS

BL1 ELECTION AND ASSENT VOTING BYLAW NO. 940, 2023

RESOLUTION NO. 247/2023

M/S Councillors Jeffrey / Beattie

That Council receive the report titled “Election and Assent Voting Bylaw No. 940, 2023” dated November 14, 2023; further, that Council adopt “Election and Assent Voting Bylaw No. 940, 2023”.

CARRIED

13. CORRESPONDENCE

C1 PUBLIC ACCESS TO THE BERM AND OCP

RESOLUTION NO. 248/2023

M/S Councillors Jeffrey / Winnicky

That Council receive the correspondence titled “Public Access to the Berm and OCP” dated November 7, 2023; further, that it be referred to staff to obtain a legal opinion regarding potential liability to the District of Hudson’s Hope if signage and a gate is not established on the berm, ensuring that public access is not permitted.

CARRIED

C2 HOURLY RENTAL SPACE FOR NOT-FOR-PROFIT ORGANIZATIONS

RESOLUTION NO. 249/2023

M/S Councillors Jeffrey / Winnicky

That Council receive the correspondence titled "Hourly Rental Space for Not-For-Profit Organizations" dated November 27, 2023; further, that Council authorize staff to review the Fees and Charges Bylaw 915, 2020, and bring forward an amendment to allow for a more flexible hourly rate for rental of District Meeting Space.

CARRIED

C3 2024 COFI – CONVENTION – COUNCIL OF FOREST INDUSTRIES

RESOLUTION NO. 250/2023

M/S Councillors Cryderman / Beattie

That Council receive the correspondence titled "2024 COFI – Convention - Council of Forest Industries" dated November 7, 2023, for information.

CARRIED

C4 BC/YUKON COMMAND OF THE ROYAL CANADIAN LEGION – 19TH ANNUAL SERVICE RECOGNITION BOOK

RESOLUTION NO. 251/2023

M/S Councillors Jeffrey / Beattie

That Council receive the correspondence titled "BC/Yukon Command of the Royal Canadian Legion – 19th Annual Service Recognition Book"; further, that staff renew the advertising for a business card size, full-colour advertisement in the recognition book for 2024 in the amount of \$385.00.

CARRIED

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

15. OLD BUSINESS

16. NEW BUSINESS

NB2 MAYOR QUIBELL – VERBAL UPDATE – PRRD MEETING

The Peace River Regional District Christmas Party will be held on December 8, 2023. Mayor Quibell and Councillor Beattie will be attending.

NB2 MAYOR QUIBELL – VERBAL UPDATE – PEACE WILLISTON ADVISORY COMMITTEE

Mayor Quibell updated Council that on November 24, 2023, he attended the Peace Williston Advisory Committee and has been named as a representative on the Committee.

17. PUBLIC INQUIRIES

Mayor Quibell introduced Youth Councillor Taylor Saunderson and asked if she had any updates from the School Council. Taylor responded that the school council has not held a meeting yet, but she believes there are nine members on the Student Council.

18. IN-CAMERA SESSION

ICSR1 NOTICE OF CLOSED SESSION – NOVEMBER 27, 2023

RESOLUTION NO. 252/2023

M/S Councillors Jeffrey / Beattie

That Council move to a Closed Meeting for the purpose of discussing the following items:

- **Agenda Items ICM1** - *Community Charter* Section 90(1)(b), closed meeting minutes, and
- **Agenda Item SR1**- *Community Charter* Section 90(1)(c), labour relations or other employee relations.

CARRIED

Mayor Quibell recessed the meeting for a Closed Session at 8:00 pm.

19. ADJOURNMENT

Mayor Quibell reconvened the open meeting to the public and adjourned at 8:58 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, NOVEMBER 27, 2023.

Original signed by

Travous Quibell, Mayor

Original signed by

Andrea Martin, Corporate Officer