



**DISTRICT OF HUDSON'S HOPE
EMPLOYMENT OPPORTUNITY: UTILITY OPERATOR
(Water & Sewer)**

ONE (1) FULL-TIME POSITION AVAILABLE

The District of Hudson's Hope is accepting applications for the Utility Operator position within the Public Works Department.

We seek a qualified individual for a full-time role in the Utility Operator job classification, contingent on qualifications. The chosen candidate will primarily be engaged in Water Treatment/Distribution and Wastewater Treatment/Collection duties within the Utility Department.

As part of our Public Works Department, there will be instances where you will operate equipment and take on tasks related to other roles, including roadway maintenance, construction, facilities, and municipal services.

REQUIRED QUALIFICATIONS, KNOWLEDGE AND ABILITIES

- Secondary school graduation (e.g., Grade 12 education).
- Valid BC Driver's License (minimum Class 5).
- A valid Occupational First Aid, Level 1 certificate.

Preference will be given to those applicants who possess verifiable experience in the following areas:

- EOCP Water and/or Wastewater Operator or Multi-Utility Certification Level I or higher
- Heavy Equipment Operator experience
- A valid Certificate of Qualification as a Mechanic
- A valid Certificate of Qualification as an Electrician.

Applications, accompanied by a detailed resume of work experience, education, and qualifications, will be accepted at the Municipal Office, 9904 Dudley Drive, via mail, email, or in person until Friday, February 8, 2024, by 4:30 pm. Please include copies of certificates. For any clarification, please contact the undersigned. The pay rate will range from \$39.43 to \$42.60 per hour, depending on the qualifications of the successful applicant, per the BCGEU Collective Agreement as of January 1, 2024.

9904 Dudley Drive, PO Box 330, Hudson's Hope, BC, V0C 1V0
Telephone: (250) 783-9901 Fax: (250) 783-5741
Robert@hudsonshope.ca

Utilities Operator

POSITION SUMMARY

Under the general direction of the Lead Hand, this position is mainly focused on the day-to-day operation of our water and wastewater systems. In addition to these duties, as a member of Public Works, you will be required to support other activities within the public works department. These duties will include operating various equipment, assignments related to storm drainage, roadway maintenance and construction, recreation facilities and municipal services. The work involves the safe operation, routine inspection and maintenance of equipment and vehicles used on the job.

DUTIES AND RESPONSIBILITIES

Water Supply and Distribution System:

- Assists with excavating trenches for installing and repairing water mains, including hydrants, valves, and service laterals. Turns on and off the water supply to properties.
- Assisted with operating and maintaining the water intake and treatment system, pumping stations, and reservoir.
- Assists with maintaining and repairing hydrants and valves and flushing water mains.

Sewage Collection and Wastewater Treatment System:

- Assists with the excavation of trenches and the installation of sewer lines and service laterals.
- Assists with operating and maintaining the sewage lagoons and lift stations.
- Flushes sewer lines and clears blockages.
- Monitor the application of chemicals at the sewage lagoons to maintain effluent quality.

Roads and Related Works:

- Assists with the maintenance and repairs of roads, boulevards, and sidewalks, including pavement crack filling and painting of parking spaces.
- Plows, sands and removes snow from streets.
- Erects and maintains directional signs.
- Assists with maintaining and repairing surface water drainage systems, including storm sewers, ditches, culverts and catch basins.

Parks and Grounds:

- Performs grass, tree and campground maintenance as required.
- Assists with the operation and maintenance of irrigation systems.
- Assists with the erection and maintenance of playground equipment and fences.
- Assists with the maintenance of cemeteries, including excavating and filling of graves.

Swimming Pool:

- Assists with the spring and fall maintenance of the Swimming Pool, including scraping and painting, maintaining the furnace, water disinfection system, plumbing, pool, deck, fencing and building.

Buildings and Related Works:

- Assists with the maintenance of buildings and structures, including electrical, plumbing, drywall, painting and roofing repairs.
- Assists with carpentry, including construction of forms for poured concrete.

Routine Activities:

Performs heavy manual labour, including shovelling, lifting and climbing.

- Operates a variety of both small and heavy equipment.
- Performs routine vehicle and equipment maintenance and assists in the repairs.
- Keeps work area clean and orderly, with vehicles, tools and equipment secured at the end of each shift.
- Identifies hazards, performs corrective measures, and/or reports hazards to supervisor.
- Performs related duties as assigned.

NOTE

The duties and responsibilities listed above are not set forth to limit the work assignment. They are not to be construed as a complete list of duties normally or temporarily to be performed.