



**REGULAR COUNCIL MEETING**  
**District Office – Council Chambers**  
**November 14, 2023, 6:00 P.M.**

Present: Mayor Travous Quibell  
Councillor Debbie Beattie  
Councillor Tashana Winnicky  
Councillor KK Charlesworth  
Councillor Tina Jeffrey

Absent: Councillor James Cryderman (with notice)

Staff: Chief Administrative Officer, Crystal Brown  
Corporate Officer, Andrea Martin  
Director of Protective Services, Fred Burrows  
Director of Public Works, Robert Dauphinee

Delegations: Bill Lindsey, Beattie Park Clock Committee  
Fay Lavallee, Beattie Park Clock Committee

Other: There were ten community members in the gallery.

**1. CALL TO ORDER**

The meeting was called to order at 6:00 pm with Mayor Quibell presiding.

**RESOLUTION NO. 201/2023**

**M/S Councillors Beattie / Winnicky**

That Council vary the agenda to deal with Item No. 9 - PH1(Public Hearing - Temporary Commercial Use Permit – Valerie Jeanne Paice)

**CARRIED**

**9. PUBLIC HEARING**

A Public Hearing was Called to Order at 6:02 pm for the purpose of providing the public with an opportunity to provide feedback on the proposed Temporary Commercial Use Permit.

The Public Hearing was adjourned at 6:16 pm.

The Regular Council Meeting of Council was reconvened at 6:16 pm.

**2. DEDICATION PAGE**

**3. DELEGATIONS**

**D1 BEATTIE PARK CLOCK COMMITTEE**

Bill Lindsay introduced the Beattie Park Clock Committee to Council and provided a brief overview of the Committee's research. The Committee presented examples of two US-based companies that manufacture four-faced park clocks, and a broad price range. The Committee is seeking direction from Council on whether to proceed with the investigation and if a Council member could be a part of the Committee.

**4. NOTICE OF NEW BUSINESS**

NB1 Mayor Quibell - D2 - Delegation – Beattie Park Clock Committee

NB2 Mayor Quibell - Hope For Health – Letter of Support

NB3 Councillor Beattie – Verbal Update on Go Fund Committee

**5. ADOPTION OF AGENDA BY CONSENSUS**

**6. DECLARATION OF CONFLICT OF INTEREST**

Councillor Jeffrey declared a conflict of interest for Item C1 – Breakfast With Santa.

**7. ADOPTION OF MINUTES**

**M1 SPECIAL COUNCIL MINUTES OCTOBER 18, 2023**

**RESOLUTION NO. 202/2023**

**M/S Councillors Beattie / Jeffrey**

That the minutes of the October 18, 2023, Special Council Meeting be adopted as presented.

**CARRIED**

**M2 RESOLUTION NO. 203/2023**

**M/S Councillors Jeffrey / Winnicky**

That the minutes of the October 23, 2023, Regular Council Meeting be adopted as amended – C3 Gas Transmission Project October 23, Prince Rupert was spelled incorrectly.

**CARRIED**

**8. BUSINESS ARISING FROM THE MINUTES**

**BR1 D2 GARDEN OF THE PEACE CEMETERY – MARILYN MIDDLETON REQUEST FOR CEMETERY RECORDS**

As per the *Cemetery and Funeral Services Act (ACT)*, records obtained by an Operator under the authority of the *ACT* must keep confidential all facts, information and records obtained. Further, the *Freedom of Information and Protection of Privacy Act*, prohibits the use of personal information other than for the purpose it was collected.

**C2 FRIENDS OF HUDSONS HOPE – REQUEST FOR FINANCIAL SUPPORT**

Staff updated Council that there is \$6,868 unallocated in the 2023 Financial Assistance Grant Fund.

**RESOLUTION NO. 204/2023**

**M/S Councillors Winnicky / Jeffrey**

That Council authorize staff to contact the Friends of Hudson's Hope and request that submit a grant application for financial assistance for Council's consideration at a future Council Meeting.

**CARRIED**

**C6 REQUEST FOR ARENA RENTAL DONATION**

Staff updated Council that the District of Hudson's Hope Fees and Charges Bylaw No. 915, 2020, will need to be amended to allow the fees to be waived for the purpose of hosting a Powwow from June 27, 30, 2023. A report will be brought to a future Council Meeting for future consideration.

**10. STAFF REPORTS**

**RESOLUTION NO. 205/2023**

**M/S Councillors Beattie / Winnicky**

That Council vary the agenda to deal with Item No. 10 – SR6 (Temporary Commercial Use Permit Application)

**CARRIED**

**SR6 TEMPORARY COMMERCIAL USE PERMIT APPLICATION**

**RESOLUTION NO. 206/2023**

**M/S Councillors Jeffrey / Winnicky**

That Council receives the report titled "Temporary Commercial Use Permit (TCUP) Application", dated November 14, 2023, for discussion.

**CARRIED**

**RESOLUTION NO. 207/2023**

**M/S Councillors Winnicky / Beattie**

That Council refers report titled "Temporary Commercial Use Permit Application", dated November 14, 2023, to staff to determine if Council can receive additional information following the close of the Public Hearing; further, that the information be brought forward to the November 27, 2023, Council Meeting.

**CARRIED**

**SR1 BILL 31 – EMERGENCY AND DISASTER MANAGEMENT ACT**

**RESOLUTION NO. 208/2023**

**M/S Councillors Winnicky / Jeffrey**

That Council receives the report titled “Bill 31 - *Emergency and Disaster Management Act*”, dated November 2, 2023, for discussion.

**CARRIED**

**RESOLUTION NO. 209/2023**

**M/S Councillors Jeffrey / Charlesworth**

That Council authorize a letter to the Minister of Emergency Management and Climate Readiness and the Premier of British Columbia, requesting more time to comment on the proposed regulations for the new *Emergency and Disaster Management Act*; further, that a written submission be submitted as part of the Province’s Engagement Process, highlighting the challenges that smaller municipalities have in terms of capacity, funding, and resourcing required to complete this work.

**CARRIED**

**SR2 CODE OF CONDUCT FOR COUNCIL**

**RESOLUTION NO. 210/2023**

**M/S Councillors Jeffrey / Winnicky**

That Council receive the report titled “Code of Conduct for Council” dated November 14, 2023, further, that Council authorizes the development of a draft Code of Conduct for Council that follows the “Model Code of Conduct Policy” and Companion Guide produced by the Working Group on Responsible Conduct; and further, that the draft Code of Conduct be discussed at a future Committee of the Whole Meeting.

**CARRIED**

**SR3 2024 NCLGA MEMBERSHIP RENEWAL AND CONFERENCE AUTHORIZATION**

**RESOLUTION NO. 211/2023**

**M/S Councillors Winnick / Jeffrey**

That Council receives the report titled “2024 NCLGA Membership Renewal and Conference Authorization”, dated November 14, 2023, further, that Council renews their 2023 -2024 North Central Local Government Association Membership and authorize payment in the amount of \$1,081.91; and further, that Council authorizes that conference registration, travel arrangements and hotel rooms be booked for all Council Members interested in attending the North Central Local Government Association Annual General Meeting and Conference being held in Smithers from May 13 - 16, 2024.

**CARRIED**

**SR4 NDIT GRANT APPLICATION – BUSINESS FAÇADE IMPROVEMENT PROGRAM**

**RESOLUTION NO. 212/2023**

**M/S Councillors Jeffrey / Beattie**

That Council receives the report titled “NDIT Grant Application – Business Façade Improvement Program”, dated November 14, 2023; further, that Council supports the application to Northern Development Initiative Trust from the District of Hudson’s Hope and Hudson’s Hope Business Association for a grant of up to \$20,000 from the Business Façade Improvement program; and further, that Council approves the “District of Hudson’s Hope Business Facade Improvement Program 2024 Guidelines”.

**CARRIED**

**SR5 CHRISTMAS EVE AND NEW YEAR’S EVE OFFICE HOURS**

**RESOLUTION NO. 213/2023**

**M/S Councillors Beattie / Winnicky**

That Council receives the report titled “Christmas Eve and New Year’s Eve Office Hours”, dated November 14, 2023, further, that Council authorizes the District of Hudson’s Hope Office and Public Works to close at noon on Friday, December 22, 2023, and Friday, December 29, 2023, in lieu of Christmas Eve and New Year’s Eve.

**CARRIED**

**11. COMMITTEE MEETING REPORTS**

**12. BYLAWS**

**BL1 ELECTION AND ASSENT VOTING BYLAW NO. 940, 2023**

**RESOLUTION NO. 214/2023**

**M/S Councillors Charlesworth / Beattie**

That Council receive the report titled “Election and Assent Voting Bylaw No. 940, 2023” dated November 14, 2023; further, that Council give “Election and Assent Voting Bylaw No. 940, 2023” first and second reading.

**CARRIED**

**RESOLUTION NO. 215/2023**

**M/S Councillors Jeffrey / Beattie**

That Council give “Election and Assent Voting Bylaw No. 940, 2023” third reading.

**CARRIED**

**13. CORRESPONDENCE**

**C1 HUDSON’S HOPE BREAKFAST WITH SANTA – REQUEST FOR DONATION**

Councillor Jeffrey stepped out of the room at 7:14pm for a declared Conflict of Interest.

**RESOLUTION NO. 216/2023**

**M/S Councillors Winnicky / Beattie**

That Council receives the "Hudson's Hope Breakfast with Santa - Request for Donation" from BC Hydro Social Club; further that Council authorizes that the rental fee for the Hudson's Hope Community Hall be donated for the Breakfast with Santa, contingent upon receiving a \$350.00 damage deposit and proof of Liability Insurance.

**CARRIED**

Councillor Jeffrey returned at 7:17 pm.

**C2 NORTHERN TRAILS HERITAGE SOCIETY'S CHRISTMAS PROGRAM**

That Council receives the "Northern Trails Heritage Society's Christmas Programs letter" from the Northern Trails Heritage Society, dated November 6, 2023, for Information.

**C3 HOUSE OF HOPE COMMUNITY CHURCH – LETTER OF SUPPORT**

**RESOLUTION NO. 217/2023**

**M/S Councillors Charlesworth / Winnicky**

That Council authorize Robin Milliken to speak on behalf of the House of Hope Church.

**CARRIED**

**RESOLUTION NO. 218/2023**

**M/S Councillors Beattie / Jeffrey**

That Council receive the "House of Hope Community Church Letter of Support Request"; further, that Council authorize that a letter of support be provided to the House of Hope Community Church for their grant application to the Northern Development Initiative Trust for a grant of up to \$10,000 from the BC Hydro GO to host a community tent revival weekend in the fall of 2024.

**CARRIED**

**14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**C1 ELLIS CRESCENT SPEED REVIEW**

**RESOLUTION NO. 219/2023**

**M/S Councillors Winnick / Jeffrey**

That Council receives the report titled "Ellis Crescent Speed Review" dated November 14, 2023; further, that Council authorizes that staff review the speed limits concerning Ellis Crescent and Paquette Avenue where they intersect or run parallel to the Hudson's Hope Elementary and Secondary School grounds or District of Hudson's Hope owned playgrounds to determine if the speed limit should be reduced from 50 km/hour to 30 km/hour based on the following guidelines:

- a) Guidelines for application and implementation of speed zones around school and playground zones, and
- b) Canadian guidelines for establishing posted speed limits.

**CARRIED**

**RESOLUTION NO. 220/2023**

**M/S Councillors Winnicky / Beattie**

That Council authorize the submission of a grant application to the British Columbia Vision Zero in Road Safety for Vulnerable Road Users Program, for a grant up to \$20,000, to be used to improve and repair safety signage in the District of Hudson's Hope.

**Amendment:**

**RESOLUTION NO. 221/2023**

**M/S Councillors Winnicky / Beattie**

That Council amend the motion by including to investigate, gather data, and improve road safety conditions.

**CARRIED**

**Motion as Amended:**

**RESOLUTION NO. 222/2023**

**M/S Councillors Winnicky / Beattie**

That Council authorize the submission of a grant application to the British Columbia Vision Zero in Road Safety for Vulnerable Road Users Program, for a grant up to \$20,000, to be used improve and repair safety signage, and to investigate, gather data, and improve road safety conditions, in the District of Hudson's Hope.

**CARRIED**

**15. OLD BUSINESS**

**OB1 HUDSON'S HOPE HOUSING SOCIETY – LAND TRANSFER AGREEMENT**

Staff updated Council that the Hudson's Hope Housing Society Land Transfer Agreement had been updated to removed s. 6.2 (a) & (b). The Society has contacted staff stating that they were under the impression that all of Section 6 would be removed. Staff will inform the Society that if they would like to have section 6 removed in its entirety, then they are to provide that request to Council.

**16. NEW BUSINESS**

**NB1 HOPE FOR HEALTH – LETTER OF SUPPORT**

**RESOLUTION NO. 223/2023**

**M/S Councillors Winnicky / Beattie**

That Council authorize that a letter of support be provided to Hope of Health for their grant application to the Northern Development Initiative Trust for a grant of up to \$10,000 from the BC Hydro GO to hold its second annual Community Wellness Conference in 2024.

**CARRIED**

**NB2 D2 – BEATTIE PARK CLOCK COMMITTEE**

**RESOLUTION NO. 224/2023**

**M/S Councillors Winnicky / Beattie**

That Council discuss the delegation from the Beattie Park Clock Committee and their request for Council support for the purchase and placement of a clock at Beattie Park.

**CARRIED**

**RESOLUTION NO. 225/2023**

**M/S Councillors Beattie / Jeffrey**

That Council authorize that the funding in the amount of \$5,000 for the Beattie Park Clock purchase be carried over to the 2024 Financial Plan; further, that Council considered additional funding during the 2024 budget discussions.

**CARRIED**

Council discussed that Councillors Charlesworth and Beattie will remain in contact with the Beattie Park Clock Committee and report any new findings.

**NB3 - COUNCILLOR BEATTIE – VERBAL UPDATE ON THE BCHYDRO GO FUND COMMITTEE**

**RESOLUTION NO. 226/2023**

**M/S Councillors Beattie / Jeffrey**

That Council appoint Greta Goddard to the BC Hydro Go Fund Committee.

**CARRIED**

**17. PUBLIC INQUIRIES**

**PI1 WENONAH ROSENBERGER – PUBLICIZING EVENTS IN HUDSON'S HOPE**

Ms. Rosenberger reiterated that Daylight Saving Time was adopted to allow for more hockey to be played during winter months.

**PI2 JOSEPH KING – PEACE VALLEY GOSPEL MEETING SPACE**

Mr. King inquired with Council regarding potential options where his parish members could meet on Sundays. Mayor Quibell suggested that Mr. King should speak to the Lions Club to use their meeting room in the Community Hall. Additionally, Councillor Beattie recommended that Mr. King should contact Silver Willow to inquire about the large space available in the basement of their facility.

**18. IN-CAMERA SESSION**

**ICSR1 NOTICE OF CLOSED SESSION – NOVEMBER 14, 2023**



**RESOLUTION NO. 227/2023**

**M/S Councillors Jeffrey / Winnicky**

That Council move to a Closed Meeting for the purpose of discussing the following items:

- **Agenda Items ICM1 and ICM2** - *Community Charter* Section 90(1)(b), closed meeting minutes,
- **Agenda Item ICC1** - *Community Charter* Section 90(1)(j), information prohibited from disclosure.

**CARRIED**

**19. ADJOURNMENT**

Mayor Quibell reconvened the open meeting to the public and adjourned at 9:20 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD TUESDAY, NOVEMBER 14, 2023.

*Original signed by*

\_\_\_\_\_  
Travous Quibell, Mayor

*Original signed by*

\_\_\_\_\_  
Andrea Martin, Corporate Officer



**PUBLIC HEARING**

**PROPOSED TEMPORARY COMMERCIAL USE PERMIT**

**November 14, 2023 6:02 pm**

**District of Hudson's Hope – Council Chambers  
9904 Dudley Drive  
Hudson's Hope, BC**

The Mayor called the Public Hearing to order at 6:02 pm and read the Statement of Public Hearing regarding the proposed Temporary Commercial Use Permit. The intent of the proposed Temporary Commercial Use is to allow for the property currently zoned for RU2 Zone: Rural Agriculture to M2 Zone: Light Industrial (Un-Serviced) to allow for an industrial laydown yard.

PID: 014-825-597, Block B Part NW 1/4 of District Lot 1202 Peace River Land District

There were 3 written submissions from residents within the 100-meter radius around the property who are opposed to the Application. The Corporate Officer read aloud the comments.

**Verbal Submissions:**

1. Darrin Nelson – 4364 Beryl Prairie Road – Concerned Neighbour
  - Not enough information,
  - Drew Road is too narrow to accommodate large commercial vehicles,
  - What are the hours of operation,
  - Who will maintain the road,
  - Noise carries at this location.
2. Val Paice – 4401 Beryl Prairie Road – Application Holder
  - Says there will be traffic control.
3. Shelly Todd – 4364 Beryl Prairie Road – Concerned Neighbour
  - Not enough information.
  - Small grandchildren.
  - Peace and quiet enjoyment of their property disrupted.

Mayor Quibell questioned Val Paice if she had obtained any contracts signed with respect to road maintenance and/ or widening of the road. Ms. Paice replied that she had not.

The Mayor adjourned the Public Hearing at 6:16 pm.

*Original signed by*

Travous Quibell, Mayor

*Original signed by*

Andrea Martin, Corporate Officer