



**REGULAR COUNCIL MEETING**  
**District Office – Council Chambers**  
**October 23, 2023, 6:00 P.M.**

**Present:** Mayor Travous Quibell  
Councillor Debbie Beattie  
Councillor James Cryderman  
Councillor Tashana Winnicky  
Councillor Tina Jeffrey

**Absent:** Councillor KK Charlesworth (with notice)

**Staff:** Chief Administrative Officer, Crystal Brown  
Director of Protective Services, Fred Burrows  
Director of Public Works, Robert Dauphinee  
Recreation Officer, Kelsey Shewfelt  
Recorder, Gerri Bird

**Delegations:** D1 Tom Ouellette, Lead, Community and Indigenous Engagement, Enbridge  
Jason Rowley, Supervisor Pipeline, Westcoast Transmission North  
Jason Gowda, Petroleum Landman, Enbridge

D2 Marilyn Middleton - Garden of the Peace Cemetery

**Other:** There were six community members in the gallery.

**1. CALL TO ORDER**

The meeting was called to order at 6:00 pm with Mayor Quibell presiding.

**2. DEDICATION PAGE**

**3. DELEGATIONS**

**D1 ENBRIDGE – UPDATE ON PROJECT PLANS IN BC**

Tom Ouellette, Jason Rowley, and Jason Gowda presented to Council a brief outline of the work Enbridge has been doing in BC. Topics included:

- Westcoast Energy Inc., and Enbridge Inc. company owns and operates the natural gas transmission in BC referred to as the Westcoast system;
- The Westcoast system spans over 2,900 kilometers from near Fort Nelson to Gordondale, and then south to the Canada-US border;
- The gas transported by the Westcoast system is used to heat, homes, businesses, hospitals and schools, and is used for electric power generation;

- Economic impacts to BC in 2022 included 206 permanent and temporary employees, more than \$20.3 million in total wages, and \$67.2 million in property taxes;
- Enbridge's capital expenditures on items such as pipe steel, equipment purchases and replacement, system integrity-related investments, and capital leases, totaled \$341.7 million;
- The environmental, social and governance progress dashboard;
- Aspen Point Program - an expansion of the T-North section of its BC Pipeline system to serve growing regional demand for natural gas and west coast LNG exports;
- T-North extends from the Fort Nelson area of BC to Compressor Station No. 2 (CS-2) near Willow Flats, and from Gordondale, Alberta to CS-2; and
- The Project includes the installation of pipeline segments, electric-driven compressor units with powerlines, and a new meter station, as well as associated compressor station modifications, and is targeted to be placed into service in late 2026.

**RESOLUTION NO. 180 / 2023**

**M/S Councillors Jeffery/Winnicky**

That Council extend the Delegation time limit of 15 minutes to allow Council to ask questions.

**CARRIED**

**D2 MARILYN MIDDLETON - GARDEN OF PEACE CEMETARY**

Marilyn Middleton would like to write a short history about the residents of the Garden of Peace cemetery, recognizing the descendants for their contributions to the town's history. While researching the project, Ms. Middleton was informed that she needed written approval from the cemetery owners to use this information.

Marilyn had two requests for the District of Hudson's Hope: to get written approval to use the names in the Garden of Peace Cemetery and for the District of Hudson's Hope to allow her access to all pertained information held by the District of Hudson's Hope regarding next of kin of the deceased.

**4. NOTICE OF NEW BUSINESS**

Mayor's List:	NB1	D2 - Delegation - Garden of the Peace
CAO'S Additions	NB2	Janitorial Service Contract Agreement
	NB3	District of Hudson's Hope Signing Authority
	NB4	PRRD Alternate Director
Councillors Additions:	NB5	Councillor Winnicky Verbal Update – Student Councillor

**5. ADOPTION OF AGENDA BY CONSENSUS**

## **6. DECLARATION OF CONFLICT OF INTEREST**

Mayor Quibell declared a conflict of interest for agenda C5 – Lions Club – Request for Letter of Support due to being a member on the Hudson's Hope Lions Club Society Board.

## **7. ADOPTION OF MINUTES**

### **M1 REGULAR COUNCIL MINUTES SEPTEMBER 11, 2023**

#### **RESOLUTION NO. 181 / 2023**

##### **M/S Councillors Beattie / Winnicky**

That the minutes of the October 10, 2023, Regular Council Meeting be adopted as amended to include a dash in the first bullet under NB4 – Councillor Beattie – UBCM 2023 Update.

**CARRIED**

## **8. BUSINESS ARISING FROM THE MINUTES**

Council inquired if staff had received an update regarding why the quotes to relocate the water supply valves and junction box to the top of the Berm were so different. Staff responded that they were unable to receive a breakdown of the costs.

## **9. PUBLIC HEARING**

## **10. STAFF REPORTS**

#### **RESOLUTION NO. 182 / 2023**

##### **M/S Councillors Jeffrey / Cryderman**

That Council receive the following reports for information:

SR1 Protective Service Update,  
SR2 Special Projects Update,  
SR3 Public Works Department Update,  
SR4 Recreation and Special Events Update,  
SR5 Office Administration Update, and  
SR6 Chief Administrative Officer Update.

**CARRIED**

### **SR7 FIRE APPARATUS CONDITION AND SCHEDULE**

#### **RESOLUTION NO. 183 / 2023**

##### **M/S Councillors Winnicky / Jeffrey**

That Council receive the report titled "Fire Apparatus Condition and Schedule" dated September 30, 2023, and authorize pre-budget approval for the purchase of a used Rescue Truck to partially replace Rescue 1 in the amount of \$320,000 plus \$26,880 PST and a contingency of \$64,000, for a total of \$410,880.

**Amendment:**

**RESOLUTION NO. 184 / 2023**

**M/S Councillors Winnicky / Jeffrey**

That Council amend the motion to include “further, that Council authorize pre-budget approval for the purchase of a Wildland/Initial Attack Unit to complete the replacement of *Rescue 1* in the amount of \$550,000 plus \$44.275 PST and a contingency of \$82,500, for a total of \$676,775”.

**CARRIED**

**Motion as amended:**

**RESOLUTION NO. 183 / 2023**

**M/S Councillors Winnicky / Jeffrey**

That Council receive the report titled “Fire Apparatus Condition and Schedule” dated September 30, 2023, and authorize pre-budget approval for the purchase of a used Rescue Truck to partially replace Rescue 1 in the amount of \$320,000 plus \$26,880 PST and a contingency of \$64,000, for a total of \$410,880; further, that Council authorize pre-budget approval for the purchase of a Wildland/Initial Attack Unit to complete the replacement of *Rescue 1* in the amount of \$550,000 plus \$44,275 PST and a contingency of \$82,500, for a total of \$676,775.

**CARRIED**

**SR8 2023 VETERANS’S DINNER**

**RESOLUTION NO. 185 / 2023**

**M/S Councillors Beattie / Jeffrey**

That Council receive the report titled “2023 Veteran’s Dinner” dated October 17, 2023; further, that Council authorizes that instead of a Veteran’s Dinner, the District of Hudson’s expand the tea after the Remembrance Day ceremony to include a light lunch; and further, that the event be open to all community members.

Council discussed replacing the Veteran’s Dinner with a more informal afternoon tea following the Remembrance Day Ceremonies. It was noted that the Veteran population in Hudson’s Hope is declining, and in previous years, some of the Veterans had indicated a preference for a smaller, more intimate event. Council inquired if staff had been able to confirm with the Veterans if they would prefer the lunch instead of the Veteran’s Dinner.

**Amendment:**

**RESOLUTION NO. 186 / 2023**

**M/S Councillors Jeffrey / Beattie**

That Council amend the motion to include “that staff engage the veterans to determine if they would prefer that instead of a Veteran’s Dinner, the District of Hudson’s expand the tea after the Remembrance Day ceremony to include a light lunch; and further, that the event be open to all community members.

**CARRIED**

**Motion as Amended:**

**RESOLUTION NO. 185 / 2023**

**M/S Councillors Beattie / Jeffrey**

That Council receive the report titled "2023 Veteran's Dinner" dated October 17, 2023; further, that Council authorizes that staff engage the veterans to determine if they would prefer that instead of a Veteran's Dinner, the District of Hudson's expand the tea after the Remembrance Day ceremony to include a light lunch; and further, that the event be open to all community members.

**CARRIED**

**SR9 HUDSON'S HOPE PLAYGROUND – LETTER OF SUPPORT**

**RESOLUTION NO. 187 / 2023**

**M/S Councillors Winnicky / Cryderman**

That Council receive the report titled "Hudson's Hope Playgrounds – Letter of Support" dated October 9, 2023; further, that Council approves the attached draft letter of support from the District of Hudson's Hope to be used to apply for grant funding for a new playground at Dinosaur Lake and the replacement of the playground at the District of Hudson's Hope Pool Playground.

**CARRIED**

**SR10 NORTHEASTERN BC COLLABORATIVE ACCESSIBILITY COMMITTEE**

**RESOLUTION NO. 188 / 2023**

**M/S Councillors Cryderman / Winnicky**

That Council receive the report titled "Northeastern BC Collaborative Accessibility Committee" dated October 16, 2023, for information.

**CARRIED**

**11. COMMITTEE MEETING REPORTS**

**12. BYLAWS**

**13. CORRESPONDENCE**

**C1 FIGURE SKATING – REQUEST FOR LETTER OF SUPPORT**

**RESOLUTION NO. 189 / 2023**

**M/S Councillors Winnicky / Beattie**

That Council receive the "Letter of Support Request" from the Hudson's Hope Figure Skating Club, dated October 16, 2023, and authorize a letter of support to be provided to the Hudson's Hope Figure Skating Club for their grant application to the Northern Development Initiative Trust for a grant of up to \$10,000 from the BC Hydro GO Fund to assist with the purchase of a curtain to be used during their annual skating carnival.

**CARRIED**

**C2 FRIENDS OF HUDSON'S HOPE – REQUEST FOR FINANCIAL SUPPORT**

**RESOLUTION NO. 190 / 2023**

**M/S Councillors Winnicky / Jeffrey**

That Council receive the "Request for Financial Support" from the Friends of Hudson's Hope Society, dated October 9, 2023; further, that the request be referred to staff to determine if there is available funding remaining in the 2023 Financial Assistance Grant fund, and further, that the request for financial support be referred to the 2024 Financial Assistance Grant process.

**CARRIED**

**C3 GAS TRANSMISSION PROJECT OCTOBER 2023**

**RESOLUTION NO. 191 / 2023**

**M/S Councillors Jeffrey / Winnicky**

That Council receive the Notification Letter from TC Energy regarding the Prince Rupert Gas Transmission Project Permit Extension Application, dated October 12, 2023, for discussion.

**CARRIED**

**C4 INDIGENOUS CULTURE SAFETY – ICSHT – CEPF**

**RESOLUTION NO. 192 / 2023**

**M/S Councillors Jeffrey / Beattie**

That Council receive the correspondence from Disaster Mitigation and Adaption Programs regarding the Community Emergency Preparedness fund Indigenous Cultural Safety and Cultural Humility Training stream of funding, dated October 11, 2023; further, that the item be added to the Diary for Council to revisit well ahead of the 2024 intake date.

**CARRIED**

Applications for the Community Emergency Preparedness Fund (CEPF) Indigenous Cultural Safety and Cultural Humility Training funding stream are being accepted until November 3, 2023. Council felt this was a very beneficial funding opportunity but found the 2023 intake deadline to be unrealistic at this time.

**C5 LIONS CLUB – REQUEST FOR LETTER OF SUPPORT**

Mayor Quibell stepped out of the room at 8:01pm for a declared Conflict of Interest.

**RESOLUTION NO. 193 / 2023**

**M/S Councillors Winnicky / Jeffrey**

That Council receive the "Letter of Support Request" from the Hudson's Hope Lions Club, dated October 18, 2023, and authorize a letter of support to be provided to the Hudson's Hope Lions Club for their grant application to the Northern Development Initiative Trust for a grant from the BC Hydro GO Fund to assist with the Lions Club Kitchen Trailer project.

**CARRIED**

Mayor Quibell returned at 8:03 pm.

**C6 REQUEST FOR ARENA RENTAL DONATION**

Cpl. Erich Schmidt, Detachment Commander of the Hudson's Hope RCMP, in partnership with the River of the Peace Metis Society, is requesting the donation of the Hudson's Hope Arena as a venue for a competition style Powwow on the weekend of June 28<sup>th</sup>, 2024. The Powwow will be the first event of its kind in this area and will demonstrate a cohesive Township approach to Reconciliation.

**RESOLUTION NO. 194 / 2023**

**M/S Councillors Winnicky / Jeffrey**

That Council receive the "Request for Arena Rental Donation" from Cpl. Erich Schmidt, dated October 15, 2023; further that Council authorizes that the rental fee for the Hudson's Hope Arena be waived for the dates June 27 - 30, 2023, for the purpose of hosting a Powwow, contingent upon proof of Liability Insurance.

**Amendment:**

**RESOLUTION NO. 195 / 2023**

**M/S Councillors Winnicky / Jeffrey**

That Council amend the motion by including the requirement for a \$350 damage deposit.

**CARRIED**

**Motion as Amended:**

**RESOLUTION NO. 194 / 2023**

**M/S Councillors Winnicky / Jeffrey**

That Council receive the "Request for Arena Rental Donation" from Cpl. Erich Schmidt, dated October 15, 2023; further that Council authorizes that the rental fee for the Hudson's Hope Arena be waived for the dates June 27 - 30, 2023, for the purpose of hosting a Powwow, contingent upon the operator providing proof of Liability Insurance, and a \$350 damage deposit.

**CARRIED**

**14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**15. OLD BUSINESS**

**16. NEW BUSINESS**

**NB1 D2 GARDEN OF THE PEACE CEMETERY**

**RESOLUTION NO. 196 / 2023**

**M/S Councillors Winnicky / Cryderman**

That Council direct staff to investigate Freedom of Information requirements to determine how the District of Hudson's Hope can support Marilyn Middleton with obtaining information on the residents located in the Garden of Peace Cemetery; further, that a report be brought back to a future Council Meeting for consideration.

**CARRIED**

**NB2 CAO – JANITORIAL SERVICES CONTRACT**

Clover Janitorial Services has requested that the District of Hudson's Hope waive the 90-day notice clause in the Janitorial Services Contract Agreement and terminate the agreement immediately. The original contract was from June 1, 2020, to May 31, 2023. In June 2023, Council approved a one-year extension between the District and Clover Janitorial Services.

**RESOLUTION NO. 197 / 2023**

**M/S Councillors Jeffrey / Cryderman**

That Council waives Section 1.8 of the District of Hudson's Hope Contract Agreement for Janitorial Services, which requires that at the sole discretion of the Contractor, the Contractor may terminate the Contract after providing to the District of Hudson's Hope 90 days' notice and accept the Contractor's request to terminate the Contract between the District of Hudson's Hope and Clover Janitorial Services effective immediately.

**CARRIED**

A discussion ensued on whether a new Request for Proposal would be issued for janitorial services at the Community Hall. Staff informed Council that there was an opportunity to have District of Hudson's Hope casual staff take it on and that staff would be investigating that option further.

**NB3 CAO – DISTRICT OF HUDSON'S HOPE SIGNING AUTHORITY**

Staff informed Council that with Kelly Miller resigning his position on Council, Council would need to appoint a new signing authority.

**RESOLUTION NO. 198 / 2023**

**M/S Councillors Cryderman / Winnicky**

That Council appoint Councillor Debbie Beattie as the signing authority on the District of Hudson's Hope bank account effective October 23, 2023; and further,  
and

THAT Council remove Kelly Miller as signing authority on the District of Hudson's Hope bank account effective October 23, 2023.

**CARRIED**

**NB4 CAO – PEACE RIVER REGIONAL DISTRICT ALTERNATE DIRECTOR**

**RESOLUTION NO. 199 / 2023**

**M/S Councillors Winnicky/ Cryderman**

THAT Council appoint Councillor Debbie Beattie as the Alternate Director for Peace River Regional District Board.

**CARRIED**



**NB5 COUNCILLOR WINNICKY - UPDATE ON STUDENT COUNCILLOR**

Councillor Winnicky updated that Council that there are two candidates interested in this role. More information to follow.

**17. PUBLIC INQUIRIES**

**PI1 WENONAH ROSENBERGER – PUBLICIZING EVENTS IN HUDSON'S HOPE**

Ms. Rosenberger noted her concerns about the dropping attendance rate at public events in Hudson's Hope. She said that Facebook is no longer a viable option for finding news and events locally and that the best option available to advertise locally is the Public Service Announcements and the Bulletin. She suggested all local events be added to the Events Calendar on the District of Hudson's Hope website.

**18. IN-CAMERA SESSION**

**ICSR1 NOTICE OF CLOSED SESSION – OCTOBER 23, 2023**

**RESOLUTION NO. 200 / 2023**

**M/S Councillors Winnicky / Cryderman**

That Council move to a Closed Meeting for the purpose of discussing the following items:

- **Agenda Items ICM1 and ICM2** - *Community Charter* Section 90(1)(b), closed meeting minutes,
- **Agenda Item ICSR1** - *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service,
- **Agenda Item ICSR2** - *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service, and
- **Agenda Item ICSR3** - *Community Charter* Section 90(1)(c) labour relations.

**CARRIED**

**19. ADJOURNMENT**

Mayor Quibell reconvened the open meeting to the public and adjourned at 9:20 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD MONDAY, OCTOBER 23, 2023.

  
Travous Quibell, Mayor

  
Andrea Martin, Corporate Officer

