



REGULAR COUNCIL MEETING
District Office – Council Chambers
September 11, 2023 6:00 P.M.

Present: Mayor Travous Quibell
Councillor Kelly Miller
Councillor Debbie Beattie
Councillor James Cryderman
Councillor KK Charlesworth
Councillor Tashana Winnicky
Councillor Tina Jeffrey

Staff: Interim Chief Administrative Officer, Chris Cvik
Director of Public Works, Robert Dauphinee
Corporate Officer, Andrea Martin

Other: Seventeen (17) community members in the gallery.

1. CALL TO ORDER

The meeting was called to order at 6:13 pm with Mayor Quibell presiding.

2. DEDICATION PAGE

3. DELEGATIONS

D1 NICOLE GILLISS - BUSINESS ASSOCIATION

Nicole Gilliss gave a brief overview of the newly formed Hudson's Hope Business Association, there are currently 13+ members showing a need for the association. A business directory has been started and will be circulated within the community and region to promote Hudson's Hope business sector. On behalf of the Business Association members, Nicole has requested that the District make an application to the Northern Development Initiative Trust (NDIT) for a grant to fund an Economic Development Officer (EDO) position. Kathleen Connolly, Executive Director of the Fort St. John Chamber of Commerce attended in support of the Hudson's Hope Business Association.

Hudson's Hope Business Association member, Caitlyn Vince spoke of the importance of the EDO in promoting her business to the surrounding region. Hudson's Hope Business Association member, Scott Linley spoke of how the EDO can promote the tourism industry in the community which would directly impact his business revenue positively.

Mayor and Council will discuss the Hudson's Hope Business Association request during the New Business session at tonight's meeting.

D2 LYNETTE MIKALISHEN - YMCA BC CHILD CARE

Lynette Mikalishen, Director of Child Care Services for the YMCA BC - Northern BC, presented to Mayor and Council the involvement of the YMCA in Northern BC

communities and how they have assisted and facilitated with implementing child care programs in northern communities that are in a crisis. Lynette expressed the need for cooperation from the local government for reduced rent on any of the District facilities that may be suitable for a childcare facility. There are grants available to offset space for childcare facilities. There are also grants available for employee wages.

There will be further discussions within the community in the upcoming days in hopes of finding a suitable space and partnerships for a childcare facility.

Mayor and Council decision to continue discussions of the YMCA's proposal during New Business of tonight's meeting.

D3 FAYE LAVALLEE - BEATTIE PARK CLOCK

Faye had presented a request for a clock in Beattie Park in November of 2022 and wanted to know the status of her request.

Mayor and Council will discuss the Beattie Park Clock during the New Business session at tonight's meeting.

4. NOTICE OF NEW BUSINESS

Mayor's Additions:	NB1	Hudson's Hope Business Association NDIT grant application
	NB2	Lynette Mikalishen, YMCA - Hudson's Hope Child Care
	NB3	Faye Lavallee - Beattie Park Clock
	NB4	Bullhead Mountain Lease Agreement
Councillor's Additions:	n/a	
CAO's Additions:	n/a	

5. ADOPTION OF AGENDA BY CONSENSUS

RESOLUTION NO. 150 / 2023

M/S Councillors Jeffrey / Beattie

THAT the Agenda be amended to allow the Bullhead Mountain Lease Agreement to be discussed under New Business.

CARRIED

6. DECLARATION OF CONFLICT OF INTEREST

Councillor Charlesworth declared a conflict of interest for SR2 - Liability Insurance Bullhead Mountain Curling Club and NB4 – Bullhead Mountain Lease Agreement.

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES AUGUST 28, 2023

RESOLUTION NO. 151 / 2023

M/S Councillors Jeffrey / Winnicky

THAT the minutes of the August 28, 2023, Regular Council Meeting be adopted as presented.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

9. PUBLIC HEARING

10. STAFF REPORTS

SR1 RFD - TRAFFIC SIGNAGE

RESOLUTION NO. 152 / 2023

M/S Councillors Miller / Cryderman

THAT Council direct Administration to send a letter to the Ministry of Transportation & Infrastructure requesting that an updated Corridor Review be undertaken, and **THAT** Council direct Public Works to update the 2019 Traffic Sign Inventory list and bring an updated report back to Council outlining where new signage is required and where existing signage needs to be removed or repaired, and **THAT** Council direct Administration to add Beryl Prairie, Lynx Creek and Jamieson Subdivisions to the new Traffic Sign Inventory list.

CARRIED

Brief discussion from Interim CAO, Chris Cvik that guidelines for establishing posted speed limits will likely follow TAC Guidelines.

SR2 RFD - LIABILITY INSURANCE - BULLHEAD MOUNTAIN CURLING CLUB

Councillor Charlesworth declared a conflict of interest and left the meeting at 7:14 pm.

RESOLUTION NO. 153 / 2023

M/S Councillors Winnicky / Jeffrey

THAT provided Council and the Bullhead Mountain Curling Club reach an agreement on the terms of a lease that would allow for the continued operation of the curling arena, that Council approves the Municipal Insurance Association of British Columbia (MIABC) Service Provider Agreement between the District of Hudson's Hope and the Bullhead Mountain Curling Club dated August 30, 2023, and authorizes the mayor to sign.

CARRIED

Councillor Charlesworth returned to the meeting at 7:16 pm.

SR3 RFD - 2023 UBCM MEETING REQUEST

RESOLUTION NO. 154 / 2023

M/S Councillors Beattie / Winnicky

THAT Council direct Administration to set up meetings at UBCM with provincial staff members in the following departments:

- Ministry of Childcare and Education
- Ministry of Infrastructure
- Ministry of Health.

CARRIED

**SR4 RFD - COUNCIL COMMITTEE AND EXTERNAL ORGANIZATIONS
APPOINTMENTS**

RESOLUTION NO. 155 / 2023

M/S Councillors Cryderman / Jeffrey

THAT Council approve the appointment of Councillor Cryderman as the District of Hudson's Hope representative at the Northern Development Initiative Trust and Councillor Charlesworth as the Alternate,
and

THAT Council approve the appointment of Councillor Jeffrey as the District of Hudson's Hope representative to the Hudson's Hope Business Association.

CARRIED

Discussion to add the Recreation Committee and the Remuneration Committee to the Committee List summary.

Note: The appointment of councillor Cryderman to the Northern Development Initiative Trust and Councillor Charlesworth as Alternate, is not a Board.

SR5 RFD - ARCHITECT SERVICES FOR THE NEW COMMUNITY HALL

RESOLUTION NO. 156 / 2023

M/S Councillors Cryderman / Winnicky

THAT Council direct administration to issue the Request for Proposal (RFP) for Architect Services for a New Community Hall.

DEFEATED

RESOLUTION NO. 156 / 2023

M/S Councillors Cryderman / Miller

THAT Administration, based on discussion, review the RFP and forward an amended RFP for Councils consideration.

CARRIED

SR6 COMMUNITY BEAUTIFICATION

RESOLUTION NO. 157 / 2023

M/S Councillors Miller / Beattie

THAT Council direct Administration to stay within the 2023 budgeted amount for flowers for the 2024 season, and to look into drought-resistant flowers, and

THAT staff include an item in the 2024 budget to hire an Arborist to create a master plan for trees and plants for the community.

CARRIED

Discussion, Robert Dauphinee, Director of Public Works indicated that 2024 flower prices may be as much as 50% higher.

SR7 WATER TREATMENT PLANT

RESOLUTION NO. 158 / 2023

M/S Councillors Miller / Beattie

THAT Council receive this report for information and discussion, and

THAT Council authorizes administration to engage Clear Blue Water Systems as a sole source contractor to perform the work required to winterize the Veolia Rental Trailer, chemical storage area and the transmission lines \$58,959.10.

CARRIED

11. COMMITTEE MEETING REPORTS

12. BYLAWS

13. CORRESPONDENCE

C1 DESTINATION DEVELOPMENT WORKSHOP

RESOLUTION NO. 159 / 2023

M/S Councillors Miller / Jeffrey

THAT Council authorize one staff and one Council member to participate in the in-person workshop.

CARRIED

Council would like to know who will be attending.

C2 NORTHERN HEALTH [POPULATION HEALTH]

Received for Information

C3 BC NATURAL RESOURCES

RESOLUTION NO. 160 / 2023

M/S Councillors Miller / Beattie

THAT Council authorize Councillor Charlesworth, Councillor Winnicky and Councillor Cryderman to attend the 2024 BC Natural Resources Forum.

CARRIED

C4 MPAP WEBINAR INVITATION

Received for Information

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

15. OLD BUSINESS

16. NEW BUSINESS

NB1 NICOLE GILLISS - BUSINESS ASSOCIATION - NDIT GRANT APPLICATION FOR ECONOMIC DEVELOPMENT OFFICER (EDOO)

RESOLUTION NO. 161 / 2023

M/S Councillors Jeffrey / Cryderman

THAT Council authorize Administration to work with Nicole Gillis to produce the grant application for the Northern Development Initiative Trust to hire an Economic Development Officer.

CARRIED

NB2 LYNETTE MIKALISHEN - YMCA BC CHILD CARE

Discussion on possible locations that the childcare facility may be located, ie: the Pearkes Centre, downstairs at the Silver Willow or downstairs at the Community Hall. Councillor Jeffrey will be attending follow-up meetings with Lynette Mikalishen for other possible locations and will report back to council.

NB3 FAYE LAVALLEE - BEATTIE PARK CLOCK

RESOLUTION NO. 162 / 2023

M/S Councillors Jeffrey / Miller

THAT Council direct Administration to contact Faye Lavallee and ask that she create a report on what style of clock she wishes to see installed in Beattie Park and to provide costs and design for the project as well as any ongoing maintenance requirements, and **THAT** Administration investigate whether an amount for the clock was included in the 2023 budget.

CARRIED

NB4 BULLHEAD MOUNTAIN CURLING CLUB

Councillor Charlesworth declared a conflict of interest and left the meeting at 8:29 pm.

RESOLUTION NO. 163 / 2023

M/S Councillors Miller / Cryderman

THAT Council direct Administration to advise the Bullhead Mountain Curling Club of the following:

1. Willingness to enter into a one-season (8 month) agreement with the club.
2. Forgiveness of the lease payment owing from the 2022-2023 year of \$10,000 + late penalty fee.
3. District to inspect the carpet for the safety item (i.e., tripping hazard) that was mentioned and repair or replace.
4. Club to be included under the District's Liability Insurance.
5. No other changes to the terms of the lease.

CARRIED

Councillor Charlesworth returned to the meeting at 8:51 pm.

16. PUBLIC INQUIRIES

PI1 KRISTI ASLOP - PURCHASING POLICY LOCAL

Ms. Aslop, Hudson's Hope Pro Hardware Store, expressed concern about the decline in the District purchasing locally from Pro Hardware store and stated that since 2018 there has been a decrease in the Hardware store revenue by approximately \$20,000.00 yearly as a result. Ms. Aslop would like the Mayor and Council to readdress the District Purchasing Policy.

Mayor Quibell informed Ms. Aslop that the District Policies and Procedures are scheduled to be reviewed in the upcoming year.

RESOLUTION NO. 164 / 2023

M/S Councillors Miller / Jeffrey

THAT Council direct Administration to come back to council with a report on the District's purchasing practices for small consumable items such as paper products, antifreeze and any quotes that have been obtained with regards to these items.

CARRIED

PI2 WENONAH ROSENBERGER - RENTAL SPACE

Ms. Rosenberger feels that the community needs more rental spaces for office and childcare. Ms. Rosenberger suggests adding office space to the new Community Hall design plan.

17. IN-CAMERA SESSION

RESOLUTION NO. 165 / 2023

M/S Councillors Cryderman / Beattie

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**

- (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public

- Closed Meeting Minutes – August 28, 2023

- **Community Charter Section 90 (1) (a):**

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

- **Community Charter Section 90 (1) (k):**

- (k) negotiations and related discussions respecting the proposed provision of a municipal service (Water Treatment Plant) that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED

18. RISE AND REPORT

RESOLUTION NO. IC047 / 23

M/S Councillors Charlesworth / Winnicky

THAT Council approve that the following resolutions be released into the Open Meeting of Council:

RESOLUTION NO. IC045 / 2023

M/S Councillors Winnicky / Beattie

THAT Council formally request that BC Hydro enter into a Supplementary Water Services Agreement with the District of Hudson's Hope to fund the completion of a permanent water system,

and

THAT Council formally request that BC Hydro engage their technical consultants to work with the District's water consultant to ensure the work plan for the permanent water system is being undertaken on a financially responsible basis,

and

THAT Council formally request that BC Hydro continues to provide funding of the temporary water system until the completion of the permanent water system,

and

THAT Council direct Administration to prepare an updated report showing the total amount of invoices paid and either submitted or required to be submitted to BC Hydro for Emergency Water expenses and Temporary Water Treatment Plant expenses.

THAT Council release these contract award to the Open Meeting of August 14, 2023.

CARRIED

CARRIED

19. ADJOURNMENT

Mayor Travous Quibell declared the meeting adjourned 9:22 pm.

DIARY

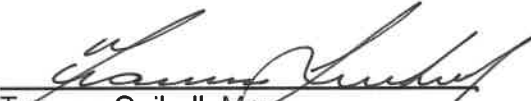
Diarized

Conventions/Conferences/Holidays

*Commercial Water Rate Increase-annual budget
Consideration
ATV Campground – Naming / Memorial Plaque
Council Remuneration Policy*

*08/04/19
2022
2023*

Certified Correct:


Travous Quibell, Mayor


Andrea Martin, Corporate Officer