



COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
June 26, 2023

Present: Acting Mayor Tashana Winnicky
 Councillor Kelly Miller
 Councillor Debbie Beattie
 Councillor James Cryderman
 Councillor Tina Jeffrey

Staff: Acting Chief Administrative Officer, Chris Cvik
 Director of Public Works, Robert Dauphinee
 Corporate Officer, Andrea Martin

Other: 2 community members in the gallery

CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Acting Mayor Winnicky presiding.

1. DEDICATION PAGE

2. DELEGATIONS

3. NOTICE OF NEW BUSINESS

Acting Mayor's Additions:	None
Councillor's Additions:	None
CAO's Additions:	NB1 – UBCM Booking
	NB2 – Pool Repairs
	NB3 – Acting Mayor Schedule

4. ADOPTION OF AGENDA BY CONSENSUS

- Correction: Page 90 Numbering: ICSR1 should say SR10.
- Correction: Page 90 - Reference to correct Community Charter and date of the last In-Camera meeting should read:
- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – June 12, 2023*
- **Community Charter Section 90 (1) (c):**
 - (c) *labour relations or other employee relations;*
 - *ICSR1 - Personnel Update*

- **Community Charter Section 90 (1) (b):**
(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
 - ICSR2 - 2023 Leo & Ethel Rutledge Scholarship

5. DECLARATION OF CONFLICT OF INTEREST

Councillor Miller declared a conflict of interest for SR2 – RFD Community Hall – Janitorial Services.

6. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES JUNE 12, 2023

- Correction: Adoption of the Minutes M1 – Regular Council Minutes May 29, 2023 should read Special Council Minutes May 29, 2023.
- Correction: Business Arising From The Minutes NB6 - "...no left turn sign" on Osborne Street should read "...no left turn sign" on Canyon Drive.
- Correction: New Business - NB4 – Lucas Subdivision Vacant Lot Maintenance – Councillor Miller. Change the discussion wording to "Councillor Miller inquired as to the arrangement regarding grass maintenance on the lots in Lucas Subdivision.
- Correction: Rise and Report. The following resolution from the June 12, 2023 In-Camera Council Meeting that was released at the closed meeting:

RESOLUTION NO. IC034/23

M/S Councillors Miler/Cryderman

THAT Council approve establishing an ad-hoc committee for the recruitment of a new CAO. The committee members are Councillors Winnicky and Jeffrey who will be working with the Interim CAO, and report back to the Council.

CARRIED

RESOLUTION NO. 120 / 2023

M/S Councillors Jeffrey / Beattie

THAT the minutes of the June 12, Regular Council Meeting be adopted as amended.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 RFD – OFFICIAL COMMUNITY PLAN (OCP) REVIEW & UPDATE

RESOLUTION NO. 121 / 2023

M/S Councillors Miller / Beattie

THAT Council waive the Purchasing Policy and direct award a contract to Urban Systems for an amount not to exceed \$64,000 + Taxes for a review and update of the District's Official Community Plan.

and

THAT Council authorize the Acting Mayor and CAO to sign the contract.

CARRIED

SR2 COMMUNITY HALL – JANITORIAL SERVICES – REPORT NO.4

Councillor Miller declared a conflict of interest and left the meeting at 6:12 pm.

RESOLUTION NO. 122 / 2023

M/S Councillors Jeffrey / Cryderman

THAT Council approve the one-year contract extension between Clover Janitorial Services and the District of Hudson's Hope for Janitorial Services at the Community Hall;

and

THAT Council authorize the Acting Mayor to sign the agreement on behalf of the District.

CARRIED

Councillor Miller returned to the meeting at 6:15 pm.

SR3 CAO JUNE 2023 UPDATE

Councillor Jeffrey requested an update on the rental clarifier at the water treatment plant. Acting CAO, Chris Cvik replied there is still some support in place for the specialized training that is required to operate the clarifier, going forward that support will be conducted remotely. Public Works staff are still learning, and we are still faced with some operational challenges.

SR4 MONTHLY REPORT – CORPORATE OFFICER

Received for Information.

SR5 MONTHLY REPORT – DIRECTOR OF PUBLIC WORKS

Robert Dauphinee, the Director of Public Works, reports that the district has allocated funds through the approved budget for a new playground at Dinosaur Lake. Staff are currently in talks with suppliers and exploring available grant opportunities. As for the Pool playground, it still meets inspection standards, but outdated equipment makes obtaining replacement parts difficult. Our playground inspector is currently assessing the safety of the equipment to help determine whether to install a new playground equipment at Dinosaur Lake or replace the existing one Pool playground equipment first.

SR6 MONTHLY REPORT – DIRECTOR OF PROTECTIVE SERVICES

Received for Information

SR7 MONTHLY REPORT – RECREATION COORDINATOR

Received for Information

SR8 SPECIAL PROJECTS – UPDATE

Councillor Jeffrey requested to increase transparency in sharing information about the Water Treatment Plant with the public and provide regular updates.

SR9 RFD – APPROVING OFFICER AND CORPORATE OFFICER APPOINTMENTS

RESOLUTION NO. 123 / 2023

M/S Councillors Beattie / Jeffrey

THAT Council appoint Andrea Martin to the position of Corporate Officer effective June 12, 2023.

and

THAT Council appoint Chris Cvik, Acting CAO, as Approving Officer for the District of Hudson's Hope on an interim basis until such time that a permanent CAO is appointed.

CARRIED

10. COMMITTEE MEETING REPORTS

11. BYLAWS

B1 RFD – COUNCIL REMUNERATION BYLAW (BYLAW #939, 2023)

RESOLUTION NO. 124 / 2023

M/S Councillors Cryderman / Miller

THAT Council adopt Bylaw 939, 2023, a bylaw to provide for the remuneration of the Council and for the reimbursement of expenses.

CARRIED

12. CORRESPONDENCE

C1 NORTHERN HEALTH BOARD – NEW PRESIDENT AND CEO

Received for Information

13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

14. OLD BUSINESS

OB1 RESOLUTION NO. 125 / 2023

M/S Councillors Winnicky / Jeffrey

THAT Council remove Tashana Winnicky from the Remuneration Committee and appoint Councillor Cryderman.

CARRIED

OB2 Councillor Miller requested information on property taxes paid on BC Hydro lots in Lucas Subdivision.

15. NEW BUSINESS

NB1 – UBCM 2023 – REGISTRATION AND BOOKING

During the council meeting, Acting Chief Administrative Officer Chris Cvik reminded everyone that the deadline for the UBCM 2023 BC Hydro meeting request is on Friday, May 30, 2023. If members of the council are interested in attending, they must complete the request form and send it to Matt Lahti of BC Hydro. It is important to communicate clearly what we wish to discuss with BC Hydro. Chris also advised that council members who plan to attend the UBCM 2023 Conference should make their decision soon.

NB2 – POOL REPAIRS – NEW CONTRACTOR

Acting Chief Administrative Officer Chris Cvik informed council that there is a new contractor hired for the district pool repairs. Administration provided notice that if existing concrete at the pool needs to be replaced instead of repaired, the pool would be unavailable for an entire season.

NB3 – ACTING MAYOR SCHEDULE

Councillor Jeffrey has requested Acting Mayor Winnicky fulfill her acting mayor duties from July 1, 2023 until July 13, 2023 at that time Councillor Jeffrey will assume all of the Acting Mayor duties from July 14, 2023 to July 31, 2023. Acting Mayor Winnicky agreed.

NB3 – CANCELLATION OF JULY 24TH, 2023 COUNCIL MEETING

RESOLUTION NO. 126 / 2023

M/S Councillors Winnicky / Beattie

THAT Council approve the cancellation of the July 24, 2023 regular council meeting due to lack of quorum.

CARRIED

16. PUBLIC INQUIRIES

17. IN-CAMERA SESSION

RESOLUTION NO. 127 / 2023

M/S Councillors Beattie / Miller

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**

(b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public

➤ Closed Meeting Minutes – June 12, 2023

- **Community Charter Section 90 (1) (c):**

(c) labour relations or other employee relations;

➤ ICSR1 - Personnel Update

- **Community Charter Section 90 (1) (b):**

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

➤ ICSR2 - 2023 Leo & Ethel Rutledge Scholarship

CARRIED

18. RISE AND REPORT

RESOLUTION NO. IC034/23

M/S Councillors Winnicky / Miller

THAT Council award the Leo & Ethel Rutledge Scholarship for 2023 to Leneya Vig.

and

THAT Council release the scholarship award announcement to the open agenda.
CARRIED

19. ADJOURNMENT

Acting Mayor Tashana Winnicky declared the meeting adjourned at 7:23 pm.

DIARY

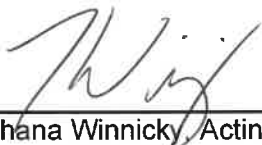
Diarized

Conventions/Conferences/Holidays

*Commercial Water Rate Increase-annual budget
Consideration
ATV Campground – Naming / Memorial Plaque
Council Remuneration Policy*

*08/04/19
2022
2023*

Certified Correct:



Tashana Winnicky, Acting Mayor



Andrea Martin, Corporate Officer