



DISTRICT OF HUDSON'S HOPE AGENDA - COUNCIL MEETING

Council Chambers

August 14th, 2023

6:00 pm

First Nations Acknowledgement

The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in the traditional unceded territory of the Treaty 8 First Nations.

1. Call to Order:

2. Dedication Page:

3. Delegations:

4. Notice of New Business:

Mayor's List:

Councillors Additions:

CAO's Additions:

5. Adoption of Agenda by Consensus:

6. Declaration of Conflict of Interest:

7. Adoption of Minutes:

M1 Regular Council Minutes – July 10th, 2023

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8. Business Arising from the Minutes:

9. Public Hearing:

10. Staff Reports:

SR1 RFD - CAO Recruitment Committee

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SR2 RFD - Volunteer and Composite Fire Dept Equipment and Training

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SR3 RFD - Amend the Acting Mayor Schedule

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SR4 RFD - Dinosaur Lake ATV Campground - ALC Non-Farm Use Application

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11. Committee Meeting Reports:

12. Bylaws

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14. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

15. Old Business:

16. New Business:

17. Public Inquiries:

18. In-Camera Session

SR9 Notice to Closed Meeting

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19. Adjournment



COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
July 10, 2023

Present: Acting Mayor Tashana Winnicky
Councillor Kelly Miller
Councillor Debbie Beattie
Councillor James Cryderman
Councillor Tina Jeffrey

Staff: Acting Chief Administrative Officer, Robert Dauphinee
Director of Protective Services, Fred Burrows
Corporate Officer, Andrea Martin

Other: 4 community members in the gallery

CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Acting Mayor Winnicky presiding.

1. DEDICATION PAGE

2. DELEGATIONS

3. NOTICE OF NEW BUSINESS

Acting Mayor's Additions: None

Councillor's Additions: NB1 – Update: BC Hydro Lawn Maintenance
NB2 – Update: Charging Stations

CAO's Additions: NB3 – Verbal Update on Water Treatment Plant

4. ADOPTION OF AGENDA BY CONSENSUS

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES JUNE 26, 2023

RESOLUTION NO. 120 / 2023

M/S Councillors Miller / Beattie

THAT the minutes of the June 26, Regular Council Meeting be adopted as presented.

CARRIED

M1

7. BUSINESS ARISING FROM THE MINUTES

8. PUBLIC HEARING

9. STAFF REPORTS

10. COMMITTEE MEETING REPORTS

11. BYLAWS

12. CORRESPONDENCE

C1 21st ANNUAL BC NATURAL RESOURCES RETURNS TO PRINCE GEORGE

RESOLUTION NO. 121 / 2023

M/S Councillors Miller / Jeffrey

THAT Council allow for up to 3 councillors including the Mayor to attend the Forum in 2024.

CARRIED

C2 TAYLOR GOLD PANNING

Received for Information

C3 ALC INFORMATION UPDATE

Received for Information

C4 MAYOR LOCKE LETTER TO MAYOR AND COUNCIL

Received for Information

13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

14. OLD BUSINESS

OB1 Councillor Jeffrey reached out to BC Hydro's Community Relations department regarding the maintenance of BC Hydro properties in Hudson's Hope. After some investigation, Councillor Jeffrey discovered that 5 of the properties have already been cleaned up. To ensure that all necessary properties are addressed, Councillor Jeffrey asked Councillor Miller to inspect the properties and provide any additional suggestions.

OB2 Councillor Jeffrey has requested an update on the letter from the District to BC Hydro that we are in support of the Charging Stations being located at Beattie Park.

OB3 Councillor Jeffrey requested an update from Director of Protective Services, Fred Burrows with respect to the Deputy Fire Chief and Fred replied that he was ready to make an offer to one of the applicants.

15. NEW BUSINESS

NB1 VERBAL UPDATE – ACTING CAO/ DIRECTOR OF PUBLIC WORKS ROBERT DAUPHINEE

Robert Dauphinee, Director of Public Works reported to council that the June 15, 2023 water samples did come back from Northern Health meeting their guidelines, however, Northern Health is requesting an updated copy of our Emergency Response Plan along with additional documentation on the newly installed UV System at the Water Treatment Plant. . The Water Treatment Plant is producing potable water and the transition from a temporary to permanent intake system is being prepared for will start this fall.

Acting Mayor Winnicky asked if issuing the PSA on restricting water usage had any impact on the ability of the Water Treatment Plant to keep up with the community demand. Robert Dauphinee replied that there was no easy way to measure this over a short period of time.

NB2 DISPLACED COMMUNITY MEMBERS FROM BC HYDRO HOUSES ALONG THE RIVER

Councillor Jeffrey voiced concerns regarding the houses that will be demolished by BC Hydro when the reservoir starts to fill this fall. Councillor Jeffrey would like communications opened up with BC Hydro Community Engagement Committee and with BC Hydro bi weekly meeting on how they are going to assist the community members in relocation and housing and that the District of Hudson's Hope needs to be involved.

16. PUBLIC INQUIRIES

PI1 DENIS MATHESON – ALC CORRESPONDENCE

Denis inquired about the ALC correspondence; Councillor Beattie responded with that it was an update on a change in regulations with respect to additional residents in the ALR for farm workers.

P12 TRAVOUS QUIBELL – WATER TREATMENT PLANT

Mr. Quibell voiced his thoughts on how unreasonably hard Northern Health is being with the District to pass the water being produced from the Water Treatment Plant. Mr. Quibell also inquired if there was perhaps a number that the members of the community could call to voice their frustration with Northern Health.

17. IN-CAMERA SESSION

18. RISE AND REPORT

19. ADJOURNMENT

Acting Mayor Tashana Winnicky declared the meeting adjourned at 6:27 pm.

DIARY***Diarized******Conventions/Conferences/Holidays****Commercial Water Rate Increase-annual budget**Consideration**08/04/19**ATV Campground – Naming / Memorial Plaque**2022**Council Remuneration Policy**2023*

- *Requesting staff to revisit the policy with recommendations on how to encourage more public interest.*

Certified Correct:

Tashana Winnicky, Acting Mayor

Andrea Martin, Corporate Officer

REQUEST FOR DECISION

RFD#: CC-2023-06	Date: July 22, 2023
Meeting#: CM081423	Originator: Chris Cvik
RFD TITLE: CAO Recruitment Committee	

RECOMMENDATION / RESOLUTION:

1. That Council include the mayor as part of the CAO Recruitment select committee.

BACKGROUND:

The CAO Recruitment select committee of Councillor Jeffrey, Councillor Winnicky, and the Interim CAO. Given the difficulty of trying to call a "Special Council Meeting" during the summer vacation season and achieving quorum, the committee sought permission by way of an email by canvassing Council on adding the mayor to the committee. As Council is aware, the new mayor was elected on July 29, 2023, the CAO interviews started on August 2nd, and the first council meeting with the new mayor was not scheduled to take place until August 14, 2023, after the interviews had started. The information and motion are included here to ensure transparency.

DISCUSSION:

As of July 22, 2023, administration had heard back from Councillors Miller, Beattie, Cryderman, and Jeffrey who are all in support of adding the new mayor to the CAO Recruitment select committee. Based on this, administration extended the offer to the new mayor to participate on the first round of CAO interview following the election.

It was identified that the new mayor would not be formally sworn in until the August 14th Council Meeting so they would be participating in the interviews as 'Mayor Elect'.

FINANCIAL: N/A

ALTERNATIVES: N/A

Prepared by:



Chris Cvik, Interim CAO

REQUEST FOR DECISION

RFD#: 23-001	Date: July 30, 2023
Meeting#: Aug. 14, 2023	Originator: Fred Burrows
RFD TITLE: Grant Application – Administered by UBCM	

RECOMMENDATION:

That council approves the recommendation that; the District of Hudson's Hope submit a grant application under the "Volunteer and composite fire department equipment and training" for the sum of \$27,000 for the purchase of two Scott X3 Pro SCBA with a bottle & spare bottle and AV 3000 Face piece.

The District of Hudson's Hope will cover any overages.

BACKGROUND:

The Community Emergency Preparedness Fund (CEPF) is a suite of funding streams intended to support First Nations and local Governments to better prepare for disasters.

Funding is provided by the Province of BC and administered by the UBCM.

There are 7 areas where funding is available for application which include:

- Disaster risk reduction-climate adaptation
- Volunteer and composite fire departments equipment and training
- Emergency Operations Center and Equipment and Training
- ESS equipment and Training
- Extreme temperature mapping
- Indigenous cultural safety and cultural humility training
- Public notification and evacuation route planning

DISCUSSION:

In recent weeks the fire department has sent three sets of self-contained breathing apparatus away for servicing. As a result of this equipment being tested and attempts to repair, only one set could be repaired while the other two sets were taken out of service by the service center as they could not be repaired.

This unexpected situation now leaves us short of operational Breathing Apparatus (SCBA) within the fire department. Annual servicing of all SCBA is coming up in August 2023 and we are concerned about what other issues may await.

In accordance with the 2023 Program Application Program Guide, we are permitted to apply for funds where there may be equipment shortages except for turn-out gear and fire apparatus.

I acquired quotes for the replacement SCBA, which includes a spare bottle and face piece as required by the standard.

The estimate to purchase these two units as described is \$27,000, this is within the maximum of \$30,000.

ALTERNATIVE RECOMMENDATION:

That council receives this report for information only.

Report Prepared by:

A handwritten signature in black ink, appearing to read "Fred Burrows", with a stylized flourish at the end.

Fred Burrows, Director of Protective Services

REQUEST FOR DECISION

RFD#: AM-2023-02	Date: August 14, 2023
Meeting#: CM081423	Originator: Andrea Martin
RFD TITLE: AMEND THE ACTING MAYOR'S SCHEDULE	

RECOMMENDATION / RESOLUTION:

THAT “Council approve the amended Acting Mayor schedule for the remainder of the 2023 Calendar year”

BACKGROUND:

Due to Hudson’s Hope By-Election 2023, we require Council to approve an amended Acting Mayor Schedule for the 2023 Calendar year.

DISCUSSION:

Chapter 26, Part 5, Section 130 of the Community Charter Act states:

(1) The Council must, in accordance with its applicable procedure bylaw, provide for the designation of a Councillor as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of Mayor is vacant.

(2) If both the Mayor and member designated under subsection (1) are absent from a Council meeting, the members present must choose a member to preside.

(3) The member designated under subsection (1) or chosen under subsection (2) has the same powers and duties as the Mayor in relation to the applicable matter.

District of Hudson’s Hope Council Procedure Bylaw No. 765, 2009 Part 2, Section 8 provides for the designation of a Councillor as the member responsible for acting in place of the Mayor.

OPTIONS: N/A

FINANCIAL: N/A

ATTACHMENTS: Acting Mayor Schedule 2023

August	Councillor Miller
September	Councillor Cryderman
October	Councillor Beattie
November	Councillor <i>(to be determined)</i>
December	Councillor Winnicky

Prepared By:



Andrea Martin, Corporate Officer

Reviewed by:



Chris Cvik, CAO

REQUEST FOR DECISION

RFD#: CC-2023-09	Date: August 1, 2023
Meeting#: CM081423	Originator: Chris Cvik
RFD TITLE: Dinosaur Lake ATV Campground - ALC Non-Farm Use Application	

RECOMMENDATION / RESOLUTION:

1. That Council approve the submission of a non-farm use application to the Agricultural Land Commission for the Dinosaur Lake ATV Campground.

BACKGROUND:

The District is required to submit a non-farm use application to the Agricultural Land Reserve for the picnic shelters and washroom facilities, and general campground facility. The reason is that the campground is located in the agriculture land reserve.

DISCUSSION:

The District recently received a thirty-year license of occupation extension for the Dinosaur Lake ATV Campground site. The extension is to February 2053.

In 2023, the District started Phase III of the ATV Campground which included the picnic shelters and washrooms. During a recent inspection of the new facilities by the contracted building inspector from the PRRD, we were made aware of the requirement to obtain a non-farm use approval for the site.

An application to the Agricultural Land Commission is now being brought forward.

FINANCIAL:

The application fee of \$750 will be charged to the Dinosaur Lake ATV Campground – Phase III capital budget.

ALTERNATIVES: N/A

Prepared by:



Chris Cvik, Interim CAO

REQUEST FOR DECISION

RFD#: 23-002	Date: August 10, 2023
Meeting#: August 14, 2023	Originator: Fred Burrows
RFD TITLE: Fire Truck Delivery & Payment	

RECOMMENDATION/ RESOLUTION:

THAT Council approves the additional to the 2023 capital of \$684,345.94 and repays the balance owing of \$540,045.29 Canadian dollars for the new fire apparatus upon delivery.

These funds will be moved from the 2024 Capital Reserve into the 2023 Capital Reserve for final payment upon the truck delivery.

BACKGROUND:

The new fire truck to be place at the Beryl Prairie station is almost complete. This is almost five months earlier than anticipated.

When the 2023 budget was established it was anticipated the delivery of the new apparatus would occur at the end of January or early February of 2024.

To avoid interest penalty charges on the outstanding amount owing, we are required to make the full and final payment in October 2023 at the time of delivery.

Throughout the process we have made progress payments which included an initial down payment of \$80,000 including GST and a progress payment upon chassis delivery to the factory of \$162,724.50 plus GST.

The following chart lists the costs and payments made leading up to the final payment which will be at the time of delivery.

FINANCIAL:

The reference document for this purchase is Resolution No. – 194/2022

Items	Costs	2023	2023
Type 3 Engine	\$714342.00	10% down - \$71434.20	\$642,907.80
PST	\$50,003.94		
Sub Total	\$764,345.94		
GST	\$35,717.10		\$687,911.35
		10% of GST \$3,571.71	\$32,145.39
Total	\$800,063.04	Total of 10% down \$80,006.30	\$720,056.74

Chassis upon Delivery Payment	\$160,724.50		\$559,332.24
PST	\$11,250.72		\$548,081.52
GST	\$8,036.23		\$540,045.29
Final Payment	FOB Hudson's Hope		\$540,045.29

DISCUSSION:

Should the District of Hudson's Hope decides to delay delivery of the fire apparatus there will be interest penalty charges owing until the truck is delivered and final payment is received by Rocky Mountain Phoenix of Red Deer, Ab.

ALTERNATIVES:

That council does not accept delivery of the new fire apparatus in 2023 and postpones delivery until January of 2024.

This delay may result in an additional monthly interest charge as much as 12% interest on the balance owing.

Administrators Comments



Chris Cvik, Interim CAO

Report Prepared by:



Fred Burrows, Director of Protective Services

REQUEST FOR DECISION

RFD#: CC-2023-07	Date: July 23, 2023
Meeting#: CM081423	Originator: Chris Cvik
RFD TITLE: EV Charging Station	

RECOMMENDATION / RESOLUTION:

1. That Council direct the Mayor to sign the License of Occupation Agreement with BC Hydro once it has been finalized.

BACKGROUND:

On July 24, 2023, Administration and BC Hydro had a TEAMS Meeting to discuss the proposed installation of an Electric Vehicle (EV) Charging Station. The EV charging station would be located at the Visitor Centre.

DISCUSSION:

Council had previously inquired about snow removal and whether the location of the charging station would result in a loss of any trees.

BC Hydro is proposing the creation of two fast EV charging stations capable of charging four vehicles and two level 2 or slow 'trickle' charging units that are each capable of charging one vehicle. Fast EV charging stations are designed to charge vehicles up to roughly 80% of full battery capacity in 15-20 minutes of charging time.

It is important for Council to note that there are two trees that **may** be impacted if the proposed location goes ahead. These are located near the proposed fast charging station location. It is unknown at this time, whether these two trees which are located on the North side of the Visitor Centre Parking Lot would have to be removed in order to accommodate the fast-charging locations. Even if the trees do not have to be removed, there may be limbing of the trees involved. An option may exist to locate the charging units on the South side of the parking lot. The concern with this location would be proximity to Beattie Park.

With respect to snow removal, the District would be responsible for snow removal in the parking lot to allow vehicles to access the charging stations. The District currently maintains the parking lot in the winter, but the parking lot is considered lower priority and is cleaned less frequently than Fredette Avenue which is located just North of the proposed charging stations. If the charging stations proceed, the District would not be required to clear snow more frequently than it clears other roadways or parking areas, or to a higher standard.

However, if the two 'trickle' charging locations go ahead, the District will have to switch its' snow clearing method for the parking lot. In order to clear snow from the Visitor Centre Parking Lot, the District could no longer plow the lot and instead would be required to use a loader/truck to haul snow off to the gravel pit to be dumped. This is because snow is currently ploughed to the back (West side) of the parking lot. This would not be an option as this is where the proposed trickle charging units would be located.

FINANCIAL:

BC Hydro would be responsible for the installation and maintenance of the EV Charging units. They would also be willing to pay for reasonable costs associated with the construction (i.e., relocation of existing garbage and recycling poured concrete pads, etc.).

The District would be responsible for any costs associated with the increase in ensuring the parking lot is accessible.

ALTERNATIVES:

1. That Council direct administration to work with BC Hydro to have the EV Charging Station constructed on the South side of the parking lot (*currently proposed to be located on the North side of the parking lot*).
2. That Council direct administration to move forward with the construction of the two fast EV Charging locations only and not include the two 'trickle' locations due to the increased cost of snow removal.
3. That Council provide further direction to administration.

OTHER:

The District currently maintains an EV Charging station located in front of the Municipal Office building. The charging station offers a single charging outlet. Currently, the charging station is offered free of charge. If the decision to work with BC Hydro on the new charging stations proceeds, Council may want to look at either removing the charging station at the Municipal Office or installing technology to be able to charge a fee for the use of the charging station.

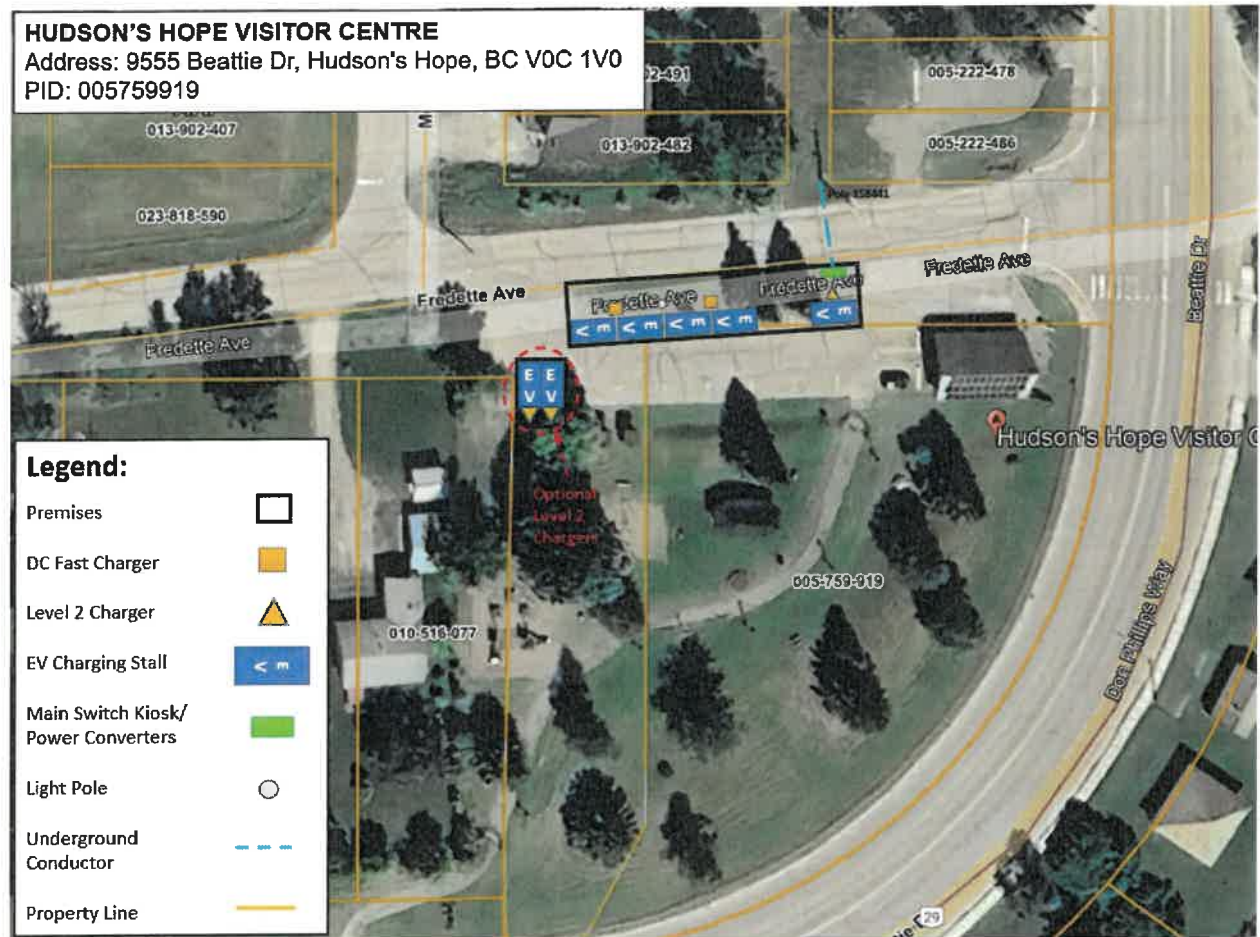
Attachment(s):

1. Draft License of Occupation Template.
2. Map of proposed EV Charging Station (not to scale).



Chris Cvik, Interim CAO

Proposed EV Charging Station



**LICENCE OF OCCUPATION
(Electrical Vehicle Charging Stations)**

THIS LICENCE is dated for reference as of _____, 20__ ,

BETWEEN:

(the “**Licensor**”)

AND:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY
c/o Properties, 13th Floor - 333 Dunsmuir Street,
Vancouver, BC V6B 5R3

(the “**Licensee**”)

BACKGROUND

- A. The Licensor is the registered, beneficial owner of the Lands;
- B. The Licensor has agreed to Licence a portion of the Lands to the Licensee for the purposes of charging multiple electric vehicles, and for the use of certain parking stalls as dedicated electric charging stalls, on the terms and conditions set out below; and
- C. The Licensee or its agent shall manage the day to day operation of the Charging Stations.

AGREEMENTS

For good and valuable consideration, the receipt and sufficiency of which each party acknowledges, the parties covenant and agree as follows:

PART 1 - DEFINITIONS

- 1.1 Definitions.** In this Licence, including the recitals and the schedules, unless there is something in the subject matter or context inconsistent with such meanings, words with initial capitalization will have the meanings indicated in Schedule 2 attached hereto.

PART 2 - GRANT AND TERM

- 2.1 Grant.** The Licensor hereby grants to the Licensee a non-exclusive right and license over the Premises for the Term, subject to the Permitted Encumbrances.

- 2.2 Term.** This Licence shall be for a term of ten (10) years which will commence on _____, 20_ (the “**Commencement Date**”) and end on _____, 20_ (the “**Term**”) unless terminated in accordance with this Licence.
- 2.3 Renewal.** In consideration of the sum of \$10, which sum is non-refundable, now paid by the Licensee to the Licensor (the receipt and sufficiency of which is acknowledged by the Licensor), upon receiving written notice from the Licensee at least six (6) months prior to the expiration of the Term, the Licensor will renew this Licence for a further term of ten (10) years on the same terms and conditions as are contained herein, except this right of renewal.

PART 3 – LICENCE FEE AND TAXES

- 3.1 Licence Fee.** The Licensee will pay a license fee in the amount of one dollar (\$1) to the Licensor for the Term, plus any applicable taxes, the receipt and sufficiency of which the Licensor hereby acknowledges.
- 3.2 Payment of Taxes.** The Licensor shall pay and discharge or cause to be paid and discharged when due all Taxes.

PART 4 – ANCILLARY AREAS

- 4.1 Ancillary Areas.** The Licensor hereby grants to the Licensee, during the Term and any extension or renewal thereof, a non-exclusive right and license over:
- (a) such portions of the Lands as are reasonably required by the Licensee for the purposes of:
 - (i) ingress and egress to and from the Premises; and
 - (ii) constructing, installing, erecting, stringing, operating, maintaining, removing and repairing the Infrastructure; and
 - (b) the common access road, if a common access road is present on the Lands,
- (collectively, the “**Ancillary Areas**”).
- 4.2 24/7 Access.** The Licensor and the Licensee acknowledge and agree that the Licensee may exercise its rights under Section 4.1 at all times by day or night and the Licensor shall do such further acts and things as may be reasonably necessary to permit such exercise including ensuring that members of the public at all times have a means of access to and egress from the Premises.

PART 5 - USE OF PREMISES AND LICENSEE COVENANTS

- 5.1 Permitted Use.** The Licensee will use the Premises and the Ancillary Areas. solely for the Permitted Purposes and the Licensee will not use the Premises and/or the Ancillary Areas or permit the same to be used for any other purpose without the Licensor’s prior written consent which consent shall not be unreasonably withheld, conditioned or delayed.
- 5.2 Improvements.** For greater certainty, the Licensee may construct, install, erect, string, operate, maintain, remove, repair, and replace the Improvements on the Premises at any time, and from time to time, during the Term.
- 5.3 Licensee Covenants.** The Licensee covenants and agrees as follows:

- (a) to conduct the Permitted Purposes in compliance with all applicable laws (including all Environmental Laws), ordinances, rules and regulations of Government Authorities now in force or hereafter in force; and
- (b) to pay one hundred percent (100%) of all utility costs directly attributable to the Improvements.

PART 6 - ENVIRONMENTAL REQUIREMENTS

6.1 Environmental Requirements. The Licensee covenants and agrees with the Licensors as follows:

- (a) to promptly and strictly comply, and cause any person for whom it is in law responsible to comply, with all Environmental Laws regarding the Licensee's use and occupancy of the Premises, and if applicable, the Licensee's use of the Ancillary Areas, including obtaining all applicable permits or other authorizations;
- (b) not to store, use, manufacture, sell, release, dispose, transport, handle, bring or allow to remain on, in or under any part of the Premises or the Lands any Contaminants except in strict accordance with all Environmental Laws; and
- (c) to promptly remove and remediate, upon the written request of the Licensors, any Contaminants from the Lands to the extent caused by the use of the Premises by the Licensee and in a manner which conforms to Environmental Laws governing such removal.

PART 7 - MAINTENANCE, REPAIRS AND SUPERVISION

7.1 Licensee's Maintenance and Repairs. The Licensee will throughout the Term:

- (a) maintain and repair the Improvements;
- (b) subject to Section 7.1(a), not be responsible for any maintenance or repairs to the Premises and/or the Ancillary Areas, except for any damage caused to such areas by the Licensee; and
- (c) at its cost, discharge any builder's liens filed at any time against the Premises and/or the Ancillary Areas by reason of any act of the Licensee.

7.2 Licensors' Maintenance, Repairs and Supervision. The Licensors will, at its cost, throughout the Term:

- (a) keep or cause to be kept all of the Premises (other than the Improvements) and all of the Ancillary Areas:
 - (i) in good and substantial repair (reasonable wear and tear, and damage caused to the Premises and/or the Ancillary Areas by the Licensee excepted); and
 - (ii) free of debris, garbage, trash and/or refuse and in neat and tidy condition;
- (b) clear snow from the Premises and any access roads on the Lands at regular intervals to ensure public access to the Charging Stations [but the Licensors shall not be required to clear snow more frequently than it clears other roadways or parking areas, or to a higher standard;

- (c) maintain or cause to be maintained all parking stalls located within the Premises (collectively, the “**Licensed Parking Spaces**”) in accordance with the requirements of the applicable Government Authority and in a manner suitable for use for the parking of motor vehicles;
- (d) include or cause to be included the Premises in the Licensor’s security supervision operations;
- (e) keep the Premises well lit, but the Licensor shall not be required to:
 - (i) repair or maintain street lights within or adjacent to the Premises more frequently than it repairs or maintains other street lights, or to a higher standard; or
 - (j) repair or maintain the Licensee’s Lighting (if any) on the Premises;
- (f) reimburse the Licensee for the repair of any damage caused to any part of the Improvements to the extent caused by or through the act or omission of the Licensor; and
- (g) discharge any builder’s liens filed at any time against the Premises and/or the Ancillary Areas by reason of any act of the Licensor.

7.3 Licensee Self-Help Remedy. Notwithstanding anything to the contrary herein, if the Licensor:

- (a) fails to perform its obligations under Section 7.2.(a)(ii) or (b) within twenty-four (24) hours of written notice from the Licensee; or
- (b) fails to observe or perform any other of the terms, covenants or conditions of this Licence to be observed or performed by the Licensor provided the Licensee first gives the Licensor twenty-one (21) days written notice of any such failure to perform and the Licensor within such period of twenty-one (21) days fails to commence diligently and thereafter to proceed diligently to cure any such failure to perform,

then the Licensee shall be entitled to take such steps as it deems advisable to correct such defaults without liability to the Licensor, and the Licensor shall pay to the Licensee forthwith upon demand all costs and expenses incurred by the Licensee in so doing.

7.4 Licensor Covenant Not to Impair. The Licensor shall not take any action that would impair use of the Premises or the Improvements. The Licensor shall not knowingly allow another party to impair use of the Premises or the Improvements. The Licensor agrees to notify the Licensee within a commercially reasonable time if (i) it has knowledge of third-parties impairing or misusing the Premises and/or the Improvements, or (ii) it obtains knowledge of a needed repair to the Improvements. The Licensor acknowledges and agrees that the Licensee shall have all rights at law or in equity against the Licensor if the Licensor causes impairments of the Premises and/or the Improvements. If non-electric vehicles repeatedly park in the Licensed Parking Spaces, thereby impairing use of the Licensed Parking Spaces for the purposes of charging electric vehicles and/or impairing use of the Improvements, or if motorists repeatedly park in such Licensed Parking Spaces for greater than the permitted duration, then the parties shall together determine and implement an appropriate and effective strategy for preventing such impairment.

Without limiting the generality of the foregoing, the Licensor shall not from and after the time this Licence is executed, enter into, amend, modify, renew, extend, terminate, waive a material

condition of and/or accept a surrender of any Encumbrance or permit any of the foregoing if such entrance into, amendments, modifications, renewals, extensions, terminations, waivers and/or surrenders would, individually or in the aggregate, materially interfere with: (i) the diligent performance of the obligations of the Licensor under this Licence; and/or (ii) the Licensee's use, occupancy and/or operation of the Premises and/or the Ancillary Areas, as applicable, as contemplated under this Licence.

- 7.5 Alterations to Premises.** Save and except for the Improvements, the Licensee will not install any additional works in or about the Premises, without the Licensor's prior written consent, not to be unreasonably withheld, conditioned or delayed.
- 7.6 Location of Improvements on Premises.** The parties agree that Schedule 3 attached to this Licence shows the approximate location of the Improvements to be installed by the Licensee on the Premises. The Licensee reserves the right to relocate and/or reconfigure the Improvements on the Premises if the Licensee, acting reasonably, deems it necessary for the purposes granted under this Licence.
- 7.7 Removal of Improvements.** Upon expiry or earlier termination of this Licence, the Licensee may remove the Improvements and will make good any damage caused by such removal. If the Licensee does not remove the Improvements within six (6) months following the expiration of the Term or the earlier termination of this Licence, then the Licensor may have the same removed, the cost will be payable to the Licensor within thirty (30) days of invoice to the Licensee, and the Licensor will not be responsible for any loss or damage to the Licensee's property. For greater certainty, the Licensor shall provide the Licensee with access over such portions of the Lands as are reasonably required by the Licensee for the purposes of removing the Improvements for up to six (6) months following the expiration of the Term or the earlier termination of this Licence.

PART 8 - ASSIGNMENT

- 8.1 Assignment by Licensee.** The Licensee will not assign, mortgage, or encumber this Licence in whole or in part.
- 8.2 Assignment by Licensor.** The Licensor shall give to the Licensee at least two (2) months prior written notice of any proposed sale or other transfer of any interest in the Premises, the Ancillary Areas and/or this Licence, in whole or in part. Prior to any such sale or transfer, the Licensor shall obtain the written agreement (in a form satisfactory to the Licensee, acting reasonably) of the proposed purchaser or transferee, as applicable, to be bound to the terms of this Licence.

PART 9 - OPTIONS TO TERMINATE

- 9.1 Licensee Option to Terminate.** The Licensee is granted the right to cancel and terminate this Licence, without penalty, upon giving not less than ninety (90) days prior written notice to the Licensor at any time after commencement of the Term, with such termination to be effective on a date specified by the Licensee in its written notice to the Licensor. If the Licensee exercises this right to terminate, the Licensee will vacate the Premises on the termination date given in the notice, and the Licensee shall restore the Premises as closely as is practically possible to its condition as at the Commencement Date.
- 9.2 Licensor Option to Terminate.** The Licensor is granted the right to cancel and terminate this Licence, without penalty, if, following the opening of at least one Charging Station for use by the public, the Licensee fails to operate the Charging Stations for a period of six (6) consecutive

calendar months during the Term, provided that the Licensor must give not less than thirty (30) days prior written notice of such termination to the Licensee, with such termination to be effective on a date specified by the Licensor in its written notice to the Licensee.

PART 10 - ACCESS BY LICENSOR

- 10.1 Access and Entry.** The Licensor and its agents may enter the Premises at any reasonable time to perform its obligations under Section 7.2 of this Licence provided the Licensor in exercising its rights hereunder shall proceed to the extent reasonably possible so as to minimize interference with the Licensee's use and enjoyment of the Premises and/or the Ancillary Areas.

PART 11 - EXPROPRIATION

- 11.1 Expropriation.** If at any time during the Term the interest of the Licensee under this Licence or the whole or any part of the Premises shall be taken by any lawful power or authority by the right of expropriation, the Licensor may, at its option, give notice to the Licensee terminating this Licence on the date when the Licensee or Licensor is required to yield possession thereof to the expropriating authority. Upon such termination, or upon termination by operation of law, as the case may be, the Licensee shall immediately surrender the Premises. The Licensee shall have no claim upon the Licensor for the value of its property or the unexpired Term of this Licence, but the parties shall each be entitled to separately advance their claims for compensation for the loss of their respective interests in the Premises, and the parties shall each be entitled to receive and retain such compensation as may be awarded to each respectively. If an award of compensation made to the Licensor specifically includes an award for the Licensee, the Licensor shall account therefore to the Licensee. In this clause the “**expropriation**” shall include a sale by the Licensor to an authority with powers of expropriation, in lieu or under threat of expropriation.

PART 12 – INTELLECTUAL PROPERTY

- 12.1 Use of Name or Mark.** As soon as practicable following execution of this Licence:
- (a) if a party wishes to have its name or name and Mark included on communication or promotional materials to be prepared in connection with the Project, that party shall provide its unconditional approval in writing to the other party for such use; and
 - (b) if a party wishes to have its Mark included on communication or promotional materials, then that party shall provide to the other party a black and white, high-resolution copy of its Mark and guidelines for use of such Mark, if any, and hereby:
 - (i) grants to the other party an irrevocable perpetual, non-exclusive, non-assignable, personal, non-transferable and fee and royalty-free license to use the Mark in the promotion of the Project, including for placement on the Charging Stations or signage, in accordance with the guidelines and for the Term; and
 - (ii) represents and warrants that it has the right to grant the license described in Subsection 12.1 (b)(i) above.

Each party retains exclusive ownership and title to its Mark notwithstanding the license granted to the other party pursuant to Subsection 12.1 (b)(i) above.

- 12.2 Promotions.** Subject to Section 12.1 above, each party may, at its sole cost, disclose or promote the Project through whatever means such party deems appropriate, including but not limited to internal communication channels (such as employee newsletters and websites) and external communication channels (such as newsletters, social media, industry events, websites and media), provided that, for any Licensor disclosure or promotion, the Licensor has given the Licensee at least twenty (20) Business Days prior written notice of the disclosure or promotion and obtained the Licensee's advance approval in writing of all proposed materials, on its own behalf and behalf of all other sponsors.

PART 13 – MISCELLANEOUS

- 13.1 Signage.** It is acknowledged and agreed that:

- (a) the Licensee may install signage and logos on or within the Premises (collectively, the “**Licensee Signage**”), including for the purposes of denoting that the Licensed Parking Spaces are to be used as dedicated electric charging stalls;
- (b) the Licensee's Signage may include the Licensor's logos, provided the size and location of such logos shall be determined by the Licensee in its sole discretion; and
- (c) the Licensor will not put any signage on the Lands respecting the Project without the prior written consent of the Licensee.

- 13.2 Quiet Enjoyment.** Subject to the observance and performance by the Licensee of its obligations under this Licence and subject to the Permitted Encumbrances, the Licensee may use the Premises in accordance with the provisions of this Licence without interference by the Licensor, or any party claiming through the Licensor.

- 13.3 Dispute Resolution.** If any dispute arises under or in relation to this Licence, that dispute shall be referred to and finally resolved by arbitration by a single arbitrator pursuant to and in accordance with the *Arbitration Act* (British Columbia). The place of arbitration shall be Vancouver, British Columbia. The decision of the arbitrator shall be final and binding on the parties. Notwithstanding the foregoing, the parties are entitled to seek interim measures of protection, including injunctions and other equitable relief or remedies, from a court of competent jurisdiction pending commencement or completion of any arbitration and may also seek from a court of competent jurisdiction any equitable relief or remedy that the arbitrator does not have jurisdiction to grant.

- 13.4 Further Assurances.** At its own expense, upon the request of the other party, each party shall promptly execute and deliver, and use all reasonable efforts to promptly require any third parties to execute and deliver, such further and other documents and instruments and do such further and other acts and things as the other party may reasonably require for the purpose of implementing, giving full effect to and carrying out the intent of this Licence or for the purpose of protecting the Licensee's interest in the Improvements.

- 13.5 No Partnership.** The Licensor does not in any way or for any purpose become a partner of, or joint venturer or a member of a joint enterprise of the Licensee. No provision of this Licence is intended to create a relationship between the parties other than that of Licensor and Licensee.

- 13.6 Interpretation.** Where the context requires, the singular includes the plural and vice versa, and the masculine, feminine and neutral include each other. If the Licensor and/or the Licensee

comprise two or more individuals or entities, the liability of each under this Licence is joint and several.

13.7 No Waiver. No obligation in this Licence will be considered to have been waived by the Licensor unless the waiver is in writing and signed.

13.8 Unavoidable Delay. If either the Licensor or the Licensee is unavoidably delayed, hindered in, or prevented from performing an act or complying with a covenant under this Licence by reason of Unavoidable Delay, the time for the doing of the act or complying with the covenant will be extended for a period equal to the period for which that Unavoidable Delay operates to prevent the act or thing required to be done or complied with. The party obligated to do the act or comply with the covenant will not be in default until the expiration of the time so extended. Each party will promptly notify the other of the occurrence of any Unavoidable Delay.

13.9 Notices. Addresses for any notice to be given under this Licence will be as follows:

(a) If to the Licensee:

BC Hydro
c/o Properties, 13th Floor - 333 Dunsmuir,
Vancouver, B.C. V6B 5R3
Attention: Manager (Property Leasing Services)
Email: Leasing@bchydro.com

(b) If to the Licensor:

Attention: _____
Email: _____

13.10 Deemed Receipt. Where service of a notice or document is required under this Licence, the notice or document will be in writing and deemed to have been served as follows:

(a) if delivered by hand or courier, upon delivery;

(b) if mailed, upon the fifth Business Day following posting; and

(c) if emailed:

(i) to the Licensee, upon the Licensee providing to the Licensor express written acknowledgment of receipt of the notice or document by email (notwithstanding any automatic reply or receipt indicating that the email has been read). If the Licensor has not received a written acknowledgement of the notice from the Licensee by email within 5 Business Days of sending the email, transmission of the email will be deemed to have failed and notice not provided. In the event of a failure of an email transmission, it is the responsibility of the Licensor to deliver the notice or document to the Licensee using an alternative method in accordance with this Licence. The Licensee will not be liable for any loss or damage or any other disadvantage suffered by the Licensor resulting from such email communication; or

- (ii) to the Licensor, upon actual receipt by the Licensor as evidenced by a return email or automatic receipt indicating that the email has been read.

The Licensor or the Licensee may change its address for delivery by notifying the other party of such change in address in accordance with the notice provisions set forth above.

- 13.11 Time of Essence.** Time will be of the essence in this Licence.
- 13.12 Severance.** If any provision of this Licence or the application to any person of any provision is held to be invalid or unenforceable, the remainder of this Licence or its application will not be affected.
- 13.13 No Modification.** No representation, understanding or agreement has been made or relied upon except as expressly set out in this Licence. This Licence may only be modified in writing signed by each party against whom the modification is enforceable.
- 13.14 Successors.** This Licence binds and benefits the parties and their respective heirs, administrators, successors and permitted assigns (as applicable).
- 13.15 Peaceful Surrender.** The Licensee will at the expiration or sooner determination of the Term, immediately surrender the Premises in a peaceable way and in the state of repair specified in this Licence.
- 13.16 Counterparts.** This Licence may be executed in counterparts and when each party has executed a counterpart each of the counterparts will be deemed to be an original and all of the counterparts when taken together will constitute one and the same agreement.
- 13.17 Delivery.** This Licence or a counterpart thereof may be executed by a party and transmitted by facsimile or electronic transmission and if so executed and transmitted this Licence will be for all purposes as effective and binding upon the party as if the party had delivered an originally executed document.
- 13.18 Schedules.** The following Schedules attached to this Licence form part of this Licence, and the parties covenant and agree to abide by the terms and conditions and confirm the acknowledgements, warranties and representations, if any, contained in the Schedules as if such terms, conditions, acknowledgements, warranties and representations, if any, were fully incorporated into this Licence:

Schedule 1 – Description of the Lands
Schedule 2 – Defined Terms
Schedule 3 – Plan of Premises
- 13.19 Including.** The word “including” when following any general statement, term, or matter is not to be construed to limit such general statement, term, or matter to the specific items set forth immediately following such word or to similar items but rather such general statement, term, or matter is to be construed to refer to all other items that could reasonably fall within the broadest possible scope of such general statement, term, or matter.

IN WITNESS WHEREOF the parties have duly executed this Licence as of the date first above written.

By its authorized signatory(ies):

Name:
Title:

Name:
Title:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

By its authorized signatory:

Name:
Title:

SAMPLE

SCHEDULE 1

Description of Lands

Legal description:

Civic address:

SAMPLE

SCHEDULE 2

Defined Terms

“Ancillary Areas” has the meaning set out in Section 4.1;

“Business Days” means Monday to Friday, inclusive, of each week, statutory holidays in the Province of British Columbia excepted;

“Canopy” means a cover or other form of shelter, to cover the Charging Stations and those portions of the Premises as determined by the Licensee in its sole discretion;

“Charging Stations” means all things and components, in any combination and using any type of technology or means, necessary or convenient for the purposes of charging motor vehicles with electricity including charger equipment and Kiosks, and all ancillary appliances and fittings, including any associated protective installations, and related works;

“Commencement Date” has the meaning set out in Section 2.2;

“Contaminants” means pollutants, contaminants, deleterious substances, underground or aboveground tanks, lead, asbestos, asbestos-containing materials, hazardous, corrosive, or toxic substances, hazardous waste, waste, polychlorinated biphenyls (“PCBs”), PCB-containing equipment or materials, pesticides, defoliants, fungi (including mould and spores arising from fungi), or any other solid, liquid, gas, vapour, odour, heat, sound, vibration, radiation, or combination of any of them, which is now or hereafter prohibited, controlled, or regulated under Environmental Laws or may necessitate, invite or permit a Government Authority to require remedial or investigatory action under any Environmental Laws;

“Encumbrance” means any legal notation, charge, lien, claim, interest or other encumbrance or title defect of whatever kind or nature, regardless of form, whether or not registered or registrable and whether or not consensual or arising by law (statutory or otherwise), including any mortgage, pledge, hypothecation, security interest, judgment, easement, right of way, encroachment, restrictive or statutory covenant, profit à prendre, right of re-entry, lease, license, assignment, option or claim, or right of any kind or nature whatsoever which constitutes or becomes by operation of law or otherwise such a legal notation, charge, lien, interest or other encumbrance or title defect;

“Environmental Laws” means any applicable statutes, laws, regulations, orders, bylaws, standards, guidelines, protocols, criteria, permits, codes of practice and other lawful requirements of any Government Authority having jurisdiction over the Lands now or hereafter in force relating in any way to the environment, environmental assessment, Contaminants (including the use, manufacture, handling, transportation, production, disposal, discharge, storage or emission of Contaminants), occupational health and safety, protection of any form of plant or animal life or transportation of dangerous goods, including the principles of common law and equity;

“Government Authority” means any federal, provincial, state, municipal, regional or local government or government authority, domestic or foreign, and includes any department, commission, bureau, board, administrative agency, regulatory body, minister, director, approving officer, manager, or other person of similar authority of any of the foregoing;

“Improvements” collectively means the Charging Stations, the Infrastructure, the Licensee Signage, the Licensee’s Lighting (if any), the Canopy (if any) and the Licensee’s Paving (if any);

“Infrastructure” means all things and components, in any combination and using any type of technology or means, necessary or convenient for the purposes of distributing electricity to the Charging Stations,

including: Kiosks, poles, guy wires, brackets, crossarms, insulators, above ground or underground transformers, anchors, attachments, overhead or underground lines and cables, underground conduits and pipes of every kind, together with access nodes, cabinets, all ancillary appliances and fittings, including any associated protective installations, and related works;

“Kiosks” means one or more pad-mounted power distribution and metering cabinets, in any combination, configuration and using any type of technology or means, necessary or convenient for the purpose of distributing electricity and powering electric charging stations, together with all ancillary appliances and fittings, including any associated protective installations, and related works;

“Lands” means the lands described in Schedule 1 attached to this Licence;

“Licensed Parking Spaces” has the meaning set out in Section 7.2(c);

“Licensee” means British Columbia Hydro and Power Authority and any permitted assignee under Section 8. Any reference to **“Licensee”** includes, where the context allows the servants, employees, agents, invitees and Licensees of the Licensee and all others over whom the Licensee may reasonably be expected to exercise control, including Powertech Labs Inc.;

“Licensee Signage” has the meaning set out in Section 13.1(a);

“Licensee’s Lighting” means street lighting installed or to be installed by the Licensee, including a light standard, beacon, ancillary appliances, fittings and any associated protective installations and related works on or within the Premises for the purpose of illuminating the Premises, the Charging Stations and the Infrastructure;

“Licensee’s Paving” means any asphalt or paving installed or to be installed by the Licensee on the Premises necessary or convenient for the use of the Licensed Parking Spaces as dedicated electric charging stalls, including better access to the Charging Stations;

“Mark” means a parties associated logos;

“Permitted Encumbrances” means any Encumbrances registered or showing as pending registrations on title to the Lands at the time this Licence is executed;

“Permitted Purposes” means: (i) the use of the Licensed Parking Spaces as dedicated electric charging stalls; and (ii) constructing, installing, erecting, stringing, operating, maintaining, removing, repairing, and replacing the Improvements; and (iii) all purposes reasonably ancillary to the foregoing;

“Premises” means the portion of the Lands shown in black bold outline on the plan attached to Schedule 3 to this Lease;

“Project” means the installation and operation of the Charging Stations and the Infrastructure;

“Taxes” means all taxes, rates, duties, levies, local government charges, realty taxes and assessments whatsoever, whether municipal, parliamentary or otherwise, or any grants in lieu of taxes, imposed or assessed, by any competent authority, against the Premises or upon the Licensor in respect of the Premises, or in respect of their use and occupation, and includes without limitation, taxes levied, imposed or assessed for education, schools, and local improvements as well as reasonable fees and costs incurred by the Licensor in good faith contesting them;

“Term” has the meaning set out in Section 2.2; and

“Unavoidable Delay” means a delay in the performance of an act or compliance with a covenant caused by fire, strike, lock-out, or other casualty or contingency beyond the reasonable control of the party obligated to perform or comply with a provision of this Licence, but does not include any insolvency, lack of funds or other financial reason.

SAMPLE

SCHEDULE 3

Plan of Premises outlined in black bold is attached

SAMPLE

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: PRRD Board Director and Alternate
DATE: August 14, 2023
From: Andrea Martin, Corporate Officer

RECOMMENDATION

"THAT Council appoints Mayor Travous Quibell as Director and Councillor Kelly Miller as the Alternate Director for the Peace River Regional District Board."

GENERAL

The Peace River Regional District (PRRD) Board requires a Director and Alternates, from each Municipality within the Peace River Regional District, to be appointed.

Eight (8) municipal directors are appointed by the councils of the seven-member municipalities of the PRRD.

Administrators Comments



Chris Cvik, Interim CAO

Report Prepared by:



Andrea Martin, Corporate Officer

SR7

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Dave Heiberg and Council
SUBJECT: Outstanding Council Recommendations
DATE: August 14, 2023
FROM: Andrea Martin, Corporate Officer

A status update on outstanding items will be submitted to Council on a quarterly basis. This update will provide the status of all actions recommended by Council, at Regular Council Meetings, within the last quarter. The attached list is for the period January 1, 2023 to July 31, 2023.

This report serves as a tracking mechanism for motions raised at the District of Hudson's Hope Regular Council Meetings. It is updated after each meeting with a status update provided to Council. Going forward this will be done on a quarterly basis.

Attachments- Outstanding Items List.

Administrators Comments



Chris Cvik, Interim CAO



Andrea Martin, Corporate Officer

SR8

OUTSTANDING FOLLOW-UP ITEMS OVER THE PAST 7 MONTHS			
Current Quarter: items shown whether 'open' or 'closed' Prior to Current Quarter: only 'open' items will be shown			
AGENDA ITEM	RESOLUTION	DEPT	STATUS
July 10, 2023 Regular Council Meeting			
C1	<p>21st ANNUAL BC NATURAL RESOURCES RETURNS TO PRINCE GEORGE</p> <p>RESOLUTION NO. 121 / 2023 M/S Councillors Miller / Jeffrey THAT Council allow for up to 3 councillors including the Mayor to attend the Forum in 2024. CARRIED</p>	Admin	Complete
June 26, 2023 Regular Council Meeting			
M1	<p>REGULAR COUNCIL MINUTES JUNE 12, 2023</p> <p>RESOLUTION NO. IC034/23 M/S Councillors Miler/Cryderman THAT Council approve establishing an ad-hoc committee for the recruitment of a new CAO. The committee members are Councillors Winnicky and Jeffrey who will be working with the Interim CAO, and report back to the Council. CARRIED</p> <p>RESOLUTION NO. 120 / 2023 M/S Councillors Jeffrey / Beattie THAT the minutes of the June 12, Regular Council Meeting be adopted as amended. CARRIED</p>	CAO	Complete
SR1	<p>RFD – OFFICAL COMMUNITY PLAN (OCP) REVIEW & UPDATE</p> <p>RESOLUTION NO. 121 / 2023 M/S Councillors Miller / Beattie THAT Council waive the Purchasing Policy and direct award a contract to Urban Systems for an amount not to exceed \$64,000 + Taxes for a review and update of the District's Official Community Plan. and THAT Council authorize the Acting Mayor and CAO to sign the contract. CARRIED</p>	CAO	Ongoing
SR2	<p>COMMUNITY HALL – JANITORIAL SERVICES – REPORT NO.4</p> <p>RESOLUTION NO. 122 / 2023 M/S Councillors Jeffrey / Cryderman THAT Council approve the one-year contract extension between Clover Janitorial Services and the District of Hudson's Hope for Janitorial Services at the Community Hall; and</p>	CAO	Completed

	<p>THAT Council authorize the Acting Mayor to sign the agreement on behalf of the District.</p> <p>CARRIED</p>		
SR9	<p>RFD – APPROVING OFFICER AND CORPORATE OFFICER APPOINTMENTS</p> <p>RESOLUTION NO. 123 / 2023</p> <p>M/S Councillors Beattie / Jeffrey</p> <p>THAT Council appoint Andrea Martin to the position of Corporate Officer effective June 12, 2023.</p> <p>and</p> <p>THAT Council appoint Chris Cvik, Acting CAO, as Approving Officer for the District of Hudson’s Hope on an interim basis until such time that a permanent CAO is appointed.</p> <p>CARRIED</p>	Admin	Complete
B1	<p>RFD – COUNCIL REMUNERATION BYLAW (BYLAW #939, 2023)</p> <p>RESOLUTION NO. 124 / 2023</p> <p>M/S Councillors Cryderman / Miller</p> <p>THAT Council adopt Bylaw 939, 2023, a bylaw to provide for the remuneration of the Council and for the reimbursement of expenses.</p> <p>CARRIED</p>	Admin	Complete
OB1	<p>OLD BUSINESS</p> <p>OB1 RESOLUTION NO. 125 / 2023</p> <p>M/S Councillors Winnicky / Jeffrey</p> <p>THAT Council remove Tashana Winnicky from the Remuneration Committee and appoint Councillor Cryderman.</p> <p>CARRIED</p>	Admin	Ongoing
NB3	<p>CANCELLATION OF JULY 24TH, 2023 COUNCIL MEETING</p> <p>RESOLUTION NO. 126 / 2023</p> <p>M/S Councillors Winnicky / Beattie</p> <p>THAT Council approve the cancellation of the July 24, 2023 regular council meeting due to lack of quorum.</p> <p>CARRIED</p>	Admin	Complete
18. RR	<p>RISE AND REPORT</p> <p>RESOLUTION NO. IC034/23</p> <p>M/S Councillors Winnicky / Miller</p> <p>THAT Council award the Leo & Ethel Rutledge Scholarship for 2023 to Leneya Vig.</p> <p>and</p> <p>THAT Council release the scholarship award announcement to the open agenda.</p> <p>CARRIED</p>	Admin	Complete
June 12, 2023 Regular Council Meeting			
SR1	<p>2022 DISTRICT OF HUDSON’S HOPE ANNUAL REPORT</p> <p>RESOLUTION NO. 115 /2023</p>	Admin	Complete

	M/S Councillors Winnicky/ Jeffrey THAT Council approve the 2022 Annual Municipal Report. CARRIED		
SR2	FINANCIAL GRANT IN AID REQUESTS 2023 RESOLUTION NO. 116 /2023 M/S Councillors Miller / Beattie THAT Council approve a grant-in-aid to the Hudson's Hope Minor Soccer in the amount of \$550.00. CARRIED	Finance	Complete
B1	COUNCIL REMUNERATION & REIMBURSEMENT OF EXPENSES BYLAW NO. 939, 2023 RESOLUTION NO. 117 / 2023 M/S Councillors Beattie / Jeffrey THAT Council give three readings to Bylaw 939, 2023, a bylaw to provide for the remuneration of the Council and for the reimbursement of expenses. CARRIED	Admin	Complete
NB5	ELECTRIC CAR CHARGER LOCATIONS – UPDATE RESOLUTION NO. 118 / 2023 M/S Councillors Miller / Beattie THAT Council adopt the motion that Electric Car Location be that of Beattie Park. CARRIED	Admin	Complete
18. RR	RISE AND REPORT RESOLUTION NO. IC034/23 M/S Councillors Miller/ Cryderman THAT Council approve establishing an ad-hoc committee for the recruitment of a new CAO. The committee members are Councillors Winnicky and Jeffrey who will be working with the Interim CAO, Chris Cvik, and report back to the council. CARRIED	Admin	Complete
May 29, 2023 Special Council Meeting			
SR1	BY-ELECTION REPORT #2 RESOLUTION NO. 106 /2023 M/S Councillors Jeffrey / Miller THAT Council appoint William Lindsay as Chief Election Officer and Becky Mercereau as Deputy Chief Election Officer to administer the by-election for a councillor. CARRIED	Admin	Complete
SR2	LYNX CREEK ROAD REPAVEMENT (PH-3) – TENDER EVALUATION AND AWARD RESOLUTION NO. 107 /2023 M/S Councillors Miller / Beattie	Public Works	Ongoing

	<p>THAT Council accept the bid received from Terus Construction Ltd. (dba: DGS Astro Paving) for the Re-Pavement of the Lynx Creek Subdivision Road (Phase-3); and</p> <p>THAT Council approve awarding the Lynx Creek Road Re-Pavement contract to Terus Construction Ltd. and authorizes the Acting Mayor and CAO to sign the contract.</p> <p>CARRIED</p>		
SR3	<p>HIGHWAY 29 SEWER MANHOLE</p> <p>RESOLUTION NO. 108 /2023</p> <p>M/S Councillors Beattie / Jeffrey</p> <p>THAT Council accept the tender submitted by GT Xcavating for the construction of the Highway 29 Sewer Manhole; and</p> <p>THAT Council approve awarding the Highway 29 Sewer Manhole contract to GT Xcavating and authorizes the Acting Mayor and CAO to sign the Contract.</p> <p>CARRIED</p>	Public Works	Ongoing
SR4	<p>WATER USE RESTRICTION</p> <p>RESOLUTION NO. 109/2023</p> <p>M/S Councillors Winnicky/ Beattie</p> <p>THAT Council direct administration to communicate with residents and water users within the water distribution network to reduce the water usage until September 30, 2023; and</p> <p>THAT administration remind the residents and water users from time to time through relevant communication media.</p> <p>CARRIED</p>	Public Works	Complete
SR5	<p>LOVE HUDSON'S HOPE GRANT APPLICATION</p> <p>RESOLUTION NO. 110 /2023</p> <p>M/S Councillors Beattie / Miller</p> <p>THAT Council approve the grant application for the New Shop Local Initiative through Northern Development Initiative Trust.</p> <p>CARRIED</p>	Admin	<p>Ongoing</p> <p>Waiting on grant approval in September</p>
CM1	<p>2023 COUNCIL REMUNERATION & EXPENSE SELECT COMMITTEE SUBMISSION</p> <p>RESOLUTION NO. 111 / 2023</p> <p>M/S Councillors Miller / Beattie</p> <p>THAT Council apply current remuneration increase based on CPI of 6.9%. Mayor's remuneration to be \$22,112.45, Council to be \$10,910.76 for 2023. This option recognizes the actual cost of living increases experienced by British Columbians and ensures remuneration remains attractive for future candidates in recognizing participation on Council is not full-time employment, yet is fairly compensated for council commitments; and</p>	Finance	Complete

	<p>THAT staff revised Bylaw 902, 2019 to include: \$100 for any meeting day up to 4 hours, \$200 for meeting days 4-8 hours, and \$300 for meeting days beyond 8 hours.</p> <p>CARRIED</p>		
C1	<p>LORI KELLY – COMMUNITY HALL RENTAL</p> <p>RESOLUTION NO. 112 / 2023</p> <p>M/S Councillors Miller / Beattie</p> <p>THAT Council donate the rental fees for the Community for Lori Kelly to host a Community Reunion this summer.</p> <p>CARRIED</p>	Admin	<p>Complete</p> <p>Hall has been booked by Lori</p>
NB3	<p>SIGNING AUTHORITY</p> <p>RESOLUTION NO. 113 / 2023</p> <p>M/S Councillors Miller / Jeffrey</p> <p>THAT Council appoint Councillors Winnicky and Miller as the signing authority on the District of Hudson's Hope bank account effective May 29, 2023; and</p> <p>THAT Council remove Travous Quibell and Dave Heiberg as signing authority on the District of Hudson's Hope bank account effective May 29, 2023.</p> <p>CARRIED</p>	Admin	Complete
May 8, 2023 Regular Council Meeting			
SR1	<p>2022 – STATEMENT OF FINANCIAL INFORMATION (SOFI)</p> <p>RESOLUTION NO. 092 /2023</p> <p>M/S Councillors Winnicky / Miller</p> <p>THAT the District of Hudson's Hope Council adopt the Statement of Financial Information (SOFI) for the year end December 31, 2022 as presented, and</p> <p>THAT the Mayor and the Chief Administrative Officer be authorized to sign the Statement of Financial Information (SOFI).</p> <p>CARRIED</p>	Admin	Complete
SR2	<p>AGREEMENT WITH HHC AND HOUSING SOCIETY</p> <p>RESOLUTION NO. 093 /2023</p> <p>M/S Councillors Miller / Quibell</p> <p>THAT Council approve the Land (PID: 001-373-601, Lot 1, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 17871) Transfer Agreement with the Hudson's Hope Health Care & Housing Society (HHHC&HC), and</p> <p>THAT the Mayor and the Chief Administrative Officer be authorized to execute the Land Transfer Agreement.</p> <p>CARRIED</p>	Admin	<p>Forwarded the Contract again to Jeanette McDougall for signatures July 24, 2023.</p>
SR3	<p>BY-ELECTION – APPOINTMENT OF ELECTION OFFICERS</p> <p>RESOLUTION NO. 094 /2023</p> <p>M/S Councillors Beattie / Cryderman</p> <p>THAT the District of Hudson's Hope Council appoint William Lindsay as Chief Election Officer and Becky</p>	Admin	Complete

	<p><i>Mercereau as Deputy Chief Election Officer to administer the required by-election for Mayor effective Wednesday, May 10, 2023.</i></p> <p>CARRIED</p>		
SR4	<p>KING GETHING RECREATION VEHICLE SANI-DUMP - TENDER</p> <p>RESOLUTION NO. 095 /2023</p> <p>M/S Councillors Cryderman / Beattie</p> <p>THAT Council accept the tender submitted by GT Xcavating Ltd. for the construction of the King Gething Recreation Vehicle Sani-Dump Station, and</p> <p>THAT Council approve awarding the King Gething Recreation Vehicle Sani-Dump Station contract to GT Xcavating Ltd. and authorize the Mayor and CAO to sign the contract.</p> <p>CARRIED</p>	Public Works	Ongoing
SR5	<p>SWIMMING POOL – REHABILITATION UPDATE</p> <p>RESOLUTION NO. 096 /2023</p> <p>M/S Councillors Cryderman / Winnicky</p> <p>THAT Council receive this report for information and discussion.</p> <p>CARRIED</p>	Admin	Complete
C1	<p>COMMUNITY FUTURES – REQUESTING LETTER OF SUPPORT FOR FUNDING A REGIONAL BUSINESS LIAISON POSITIONS IN THE NORTHEAST REGION</p> <p>RESOLUTION NO. 097 / 2023</p> <p>M/S Councillors Winnicky / Cryderman</p> <p>THAT the District of Hudson’s Hope supports the application to Northern Development Trust from Community Futures for funding for a full time and two half time Regional Business Liaison positions to service the communities in the Peace River Regional District and Northern Rockies Municipal Regional District.</p> <p>CARRIED</p>	Admin	Complete
C2	<p>CITY OF DAWSON CREEK – REPEAT OFFENDERS LETTER</p> <p>RESOLUTION NO. 098 / 2023</p> <p>M/S Councillors Winnicky / Beattie</p> <p>THAT the District of Hudson’s Hope support the City of Dawson Creek’s repeat offenders’ initiative by sending a letter to support as requested.</p> <p>CARRIED</p>	Admin	Complete
C5	<p>PEACE RIVER REGIONAL DISTRICT – INVITATION TO COLLABORATE ON ACCESSIBLE BRITISH COLUMBIA ACT INITIATIVES</p> <p>RESOLUTION NO. 099 / 2023</p> <p>M/S Councillors Winnicky / Miller</p> <p>THAT the Council authorize the District of Hudson’s Hope to join the collaborative effort on Accessible British Columbia Act being administered by the Peace River Regional District.</p> <p>CARRIED</p>	Admin	Complete

C6	<p>CIRCUL WONDERLAND – ARENA RENTAL RESOLUTION NO. 100 / 2023 M/S Councillors Quibell / Cryderman THAT Circus Wonderland be authorized to rent the Hudson's Hope Arena on Friday, June 9th for the amount of \$700, with a \$300 refundable cleaning deposit. CARRIED</p>	Admin	Complete
C7	<p>SILVER WILLOW – LETTER OF SUPPORT – BC HYDRO GO FUND RESOLUTION NO. 101 / 2023 M/S Councillors Quibell / Miller THAT the District of Hudson's Hope supports the application to Northern Development Initiative Trust from the Hudson's Hope Health Care & Housing Society for a grant of up to \$10,000.00 from the BC Hydro GO Fund. CARRIED</p>	Admin	Complete
C8	<p>RIVER OF THE PEACE METIS SOCIETY – LETTER OF SUPPORT – BC HYDRO GO FUND RESOLUTION NO. 102 / 2023 M/S Councillors Quibell / Winnicky THAT the District of Hudson's Hope supports the application to Northern Development Initiative Trust from the River of the Peace Metis Society for a grant of up to \$10,000.00 from the BC Hydro GO Fund. CARRIED</p>	Admin	Complete
CM2	<p>NORTH PEACE AIRPORT SOCIETY RESOLUTION NO. 103 / 2023 M/S Councillors Beattie / Quibell THAT the Council approve Dave Heiberg to remain on the North Peace Airport Society as a member of the public on behalf of the District of Hudson's Hope. CARRIED</p>	Admin	Complete
April 11, 2023 Regular Council Meeting			
SR1	<p>WATER TREATMENT PLANT CHANGE ORDER RESOLUTION NO. 083 /2023 M/S Councillors Miller / Beattie THAT Council approve the following additional change orders to complete the Water Treatment Plant Conversion Project. Phase 2: UV Reactors, Electrical Connections and Control Programming \$39,224.05. Phase 3: Electrical and Plumbing \$32,132.15. and THAT Council authorize the Chief Administrative Officer to sign the Change Orders. CARRIED</p>	Public Works	Complete
SR2	<p>LOVE HUDSON'S HOPE RESOLUTION NO. 084 /2023 M/S Councillors Miller / Jeffrey</p>	Admin	Complete

	<p>THAT Council proceed with application to Northern Development Initiative Trust for Love Northern BC for a New Shop Local Initiative</p> <p>CARRIED</p>		
B1	<p>ADOPTION OF GROWING COMMUNITIES' CAPITAL RESERVE FUND BYLAW NO. 938</p> <p>RESOLUTION NO. 085 /2023</p> <p>M/S Councillors Jeffrey / Winnicky</p> <p>THAT Council adopt Bylaw No. 938, 2023 – A Bylaw Growing Communities Capital Reserve Fund.</p> <p>CARRIED</p>	Admin	Complete
B2	<p>ADOPTION OF ANNUAL FINANCIAL PLAN FOR 2023 TO 2027 (BYLAW NO. 936, 2023)</p> <p>RESOLUTION NO. 086 /2023</p> <p>M/S Councillors Jeffrey / Cryderman</p> <p>THAT Council adopt the Bylaw No. 936, 2023 – A Bylaw to adopt a Financial Plan for 2023 – 2027.</p> <p>CARRIED</p>	Admin	Complete
B3	<p>TAX RATE BYLAW NO. 937, 2023</p> <p>RESOLUTION NO. 087 / 2023</p> <p>M/S Councillors Winnicky / Miller</p> <p>THAT Council adopt the District of Hudson's Hope Tax Rate Bylaw No. 937, 2023.</p> <p>CARRIED</p>	Admin	Complete
C2	<p>WILD WOMEN GROW – CAMPGROUND BOOKING REQUEST</p> <p>RESOLUTION NO. 088 / 2023</p> <p>M/S Councillors Winnicky / Miller</p> <p>THAT approval be given to the Wild Women Grow Festival to pre-book sites 9 to 16 at the Cameron Lake Campground with full price being paid.</p> <p>CARRIED</p>	Admin	Complete
OB1	<p>LIONS CLUB – GRANT APPLICATION</p> <p>RESOLUTION NO. 089 / 2023</p> <p>M/S Councillors Winnicky / Miller</p> <p>THAT Council approve a grant-in-aid to the Hudson's Hope Lions Club to purchase a Turnkey 16 Foot Kitchen Trailer, for the remaining amount out of the 80% of funds set out for grants-in-aid to be allocated based on a requirement that they raise the remaining amount of money required and that they present a policy to Council on how they will operate this project.</p> <p>CARRIED</p> <p>With Councillor Miller Opposed</p>	Admin	Ongoing
April 11, 2023 Regular Council Meeting			
SR1	<p>WATER TREATMENT PLANT – RENTAL CLARIFIER INSTALLATION – SOLE SOURCE PURCHASE</p> <p>RESOLUTION NO. 071 /2023</p> <p>M/S Councillors Miller / Beattie</p> <p>THAT Council ratify the following motion which was passed through electronic votes on March 29, 2023.</p>	Public Works	Complete

	<p>THAT Council authorize the administration to amend the current contract with Clear Blue Water Systems as a sole source contractor to perform the installation of the rental clarifier unit (Ph-3).</p> <p>THAT Council authorize the administration to amend the current contract with EPSCAN as a sole source contractor to perform the electrical work for the installation of the rental clarifier unit (Ph-3).</p> <p>CARRIED</p>		
SR2	<p>RAINBOW CROSS WALK</p> <p>RESOLUTION NO. 072 /2023</p> <p>M/S Councillors Beattie / Jeffrey</p> <p>THAT Council direct administration to pay \$1000 to the Hudson's Hope School for the installation of the rainbow crosswalk near the school by students. The source of fund is O&M Public Works.</p> <p>CARRIED</p>	Admin	Complete
B1	<p>GROWING COMMUNITIES' CAPITAL RESERVE FUND BYLAW NO. 938</p> <p>RESOLUTION NO. 073 /2023</p> <p>M/S Councillors Miller / Winnicky</p> <p>THAT Council approve First, Second, and Third Reading to Bylaw No. 938, 2023 – A Bylaw Growing Communities Capital Reserve Fund (bylaw no. 938, 2023).</p> <p>CARRIED</p>	Admin	Complete
B2	<p>ANNUAL FINANCIAL PLAN BYLAW NO. 936</p> <p>RESOLUTION NO. 074 /2023</p> <p>M/S Councillors Jeffrey / Cryderman</p> <p>THAT Council approve First, Second and Third Reading to Bylaw No. 936, 2023 – A Bylaw to adopt a Financial Plan for 2023 – 2027 with the amendment of adding \$150,000.00 into the 2023 Operating Budget for Protective Services for the hiring of a new position.</p> <p>CARRIED</p> <p>RESOLUTION NO. 075 / 2023</p> <p>M/S Councillors Jeffrey / Miller</p> <p>THAT a new position be created for a combined Deputy Fire Chief and Bylaw Enforcement Officer.</p> <p>CARRIED</p>	Admin	Complete
B3	<p>TAX RATE BYLAW NO. 937</p> <p>RESOLUTION NO. 076 / 2023</p> <p>M/S Councillors Cryderman / Jeffrey</p> <p>THAT Council approve First, Second and Third readings of the "District of Hudson's Hope Tax Rate Bylaw No. 937, 2023.</p> <p>CARRIED</p> <p>RESOLUTION NO. 077 / 2023</p> <p>M/S Councillors Winnicky / Quibell</p>	Finance	Complete

	<p>THAT Staff prepare a report with plans on how to raise the utilities rates to be in line with surrounding communities.</p> <p>CARRIED</p>		
C5	<p>HOUSE OF HOPE CHURCH – LETTER OF SUPPORT FOR BC HYDRO GO FUND</p> <p>RESOLUTION NO. 078 / 2023</p> <p>M/S Councillors Winnicky / Cryderman</p> <p>THAT the District of Hudson's Hope supports the application to Northern Development Initiative Trust from the House of Hope Community Church for a grant of up to \$8,947.74 from the BC Hydro GO Fund.</p> <p>CARRIED</p>	Admin	Complete
C6	<p>HH HEALTH CARE & HOUSING SOCIETY SILVER WILLOW COURT – LAND TRANSFER</p> <p>RESOLUTION NO. 079 / 2023</p> <p>M/S Councillors Miller / Quibell</p> <p>THAT Council refer the land transfer documents from the Hudson's Hope Health Care and Housing Society to the lawyers for a legal opinion prior to taking further action.</p> <p>CARRIED</p>	CAO	Ongoing
NB2	<p>HUDSON'S HOPE RADIO AMATEUR CLUB – GRANT ASSISTANCE</p> <p>RESOLUTION NO. 080 / 2023</p> <p>M/S Councillors Cryderman / Jeffrey</p> <p>THAT Council approve a grant for the Hudson's Hope Radio Amateur Club in the amount of 50% of the asking request being \$7,250 on the condition that the club secure the remaining 50% from other sources.</p> <p>CARRIED</p>	Finance	Ongoing
March 29, 2023 Committee of the Whole			
SR1	<p>16 RFD – 2023 OPERATING BUDGET</p> <p>RESOLUTION NO. 067 / 2023</p> <p>M/S Councillors Winnicky / Beattie</p> <p>THAT Council receive the draft 2023 Operating Budget for information and discussion, and</p> <p>THAT Council direct administration to post the Draft Operating Budget on the District website for public access to the draft budget and communicate with the residents through different communication media to seek feedback on the draft budget, and</p> <p>THAT Council direct administration to report back to Council with comments and feedback from residents and businesses during the next Council Meeting.</p> <p>CARRIED</p>	Admin	Complete

SR2	<p>16 RFD – 2023 CAPITAL BUDGET</p> <p>RESOLUTION NO. 068 / 2023 M/S Councillors Winnicky / Beattie THAT Council receive the draft 2023 Capital Budget for information and discussion, and THAT Council direct administration to post this Draft Capital Budget on the District website for public access to the draft budget and communicate with the residents through different communication media to seek feedback on the draft budget, and THAT Council direct administration to report back to Council with comments and feedback from residents and businesses during the next Council Meeting.</p>	Admin	Complete
March 27, 2023 Regular Council Meeting			
SR1	<p>2022 FINANCIAL STATEMENTS</p> <p>RESOLUTION NO. 054 /2023 M/S Councillors Quibell / Miller THAT Council accept the Draft Financial Statements of the District of Hudson’s Hope as presented be approved as the 2022 Final Financial Statements, and THAT the Mayor and CAO be authorized to sign the 2022 District of Hudson’s Hope Financial Statements. CARRIED</p>	Admin	Complete
SR2	<p>ATV CAMPGROUND PHASE III – TENDER EVALUATION</p> <p>RESOLUTION NO. 055 /2023 M/S Councillors Miller / Beattie THAT Council accept the tender submitted by A.C.L. Construction LTD. for the construction of the ATV Campground Phase-III, and THAT Council approve awarding the ATV Campground Phase III contract to A.C.L. Construction LTD. and authorize the Mayor and CAO to sign the contract. CARRIED</p>	Public Works	Complete
SR3	<p>RAINBOW CROSSWALK NEAR HUDSON’S HOPE SCHOOL</p> <p>THAT Council direct administration to buy paint and supply to the Hudson’s Hope School for the installation of the rainbow cross walk near the school. The source fund is O&M Public Works. OR THAT Council direct administration to hire Yellowhead Pavement Marking Inc for the installation of the rainbow cross walk near the Hudson’s Hope School. The source fund is O&M Public Works.</p>	Public Works	Complete
SR4	<p>SOLAR ARRAY ANNUAL REPORT – 2022</p> <p>RESOLUTION NO. 057 /2023 M/S Councillors Jeffrey / Winnicky THAT Council receive this report for information and discussion.</p>	Public Works	Complete

	<p>CARRIED RESOLUTION NO. 058 /2023 M/S Councillors Jeffrey / Beattie THAT Council accept the proposed maintenance contract submitted by the Peace Energy Cooperative for a 2 years term as presented and authorize the Chief Administrative Officer to sign the contract. CARRIED Councillor Winnicky opposed</p>		
SR5	<p>DIRECTOR OF PROTECTIVE SERVICES – APPOINTMENT RESOLUTION NO. 059 /2023 M/S Councillors Beattie / Winnicky THAT Council appoint Fred Burrows as an Officer of the District of Hudson’s Hope as per Bylaw No. 903, 2019, and THAT Council notify the Office of the Fire Commission that Fred Burrows is appointed to exercise the powers of a Local Assistant to the Fire Commissioner within the District of Hudson’s Hope. CARRIED</p>	Admin	Complete
11.	<p>COMMITTEE MEETING REPORTS RESOLUTION NO. 060 /2023 M/S Councillors Beattie / Cryderman THAT the District of Hudson's Hope accept the Committee for Recreation Facilities - Terms of Reference. CARRIED RESOLUTION NO. 060 /2023 M/S Councillors Beattie / Cryderman THAT the District of Hudson's Hope accept the Committee for Recreation Facilities - Terms of Reference. CARRIED</p>	Admin	Complete
C10	<p>ELECTED OFFICIALS EMERGENCY MANAGEMENT WORKSHOP RESOLUTION NO. 061 /2023 M/S Councillors Quibell / Jeffrey THAT the Council approve any Council members who wish to attend the Workshop as well as the Fire Chief, if he is available, and THAT council let Andrea Martin, Office Assistant, know by Friday, March 31, 2023, if they are interested to attend the session. CARRIED</p>	Admin	Complete
C12	<p>REQUEST FOR LETTER OF SUPPORT – RUSTIC PANTRY RESOLUTION NO. 062 /2023 M/S Councillors Quibell/ Jeffrey THAT the District of Hudson's Hope provide a letter of support to the South Peace Mackenzie Trust on behalf of The Rustic Pantry Farm-To-Table Café. CARRIED</p>	Admin	Complete

C13	<p>REQUEST FOR LETTER OF SUPPORT – DOUBLE H SADDLE CLUB RESOLUTION NO. 063 /2023 M/S Councillors Miller / Beattie THAT the District of Hudson's Hope provide a letter of support to the Northern Development Initiative Trust on behalf of the Double H Saddle Club. CARRIED</p>	Admin	Complete
19.	<p>RISE AND REPORT RESOLUTION NO. 65/23 M/S Councilors Winnicky/ Quibell THAT Council accept the Change in Land Use Payment, and THAT Council approve signing an agreement with BC Hydro reflecting the revised Change in Land Use Payment and prepare for the transfer of funds, and THAT Council decision be released to the open agenda. CARRIED</p>	Admin	Complete
March 13, 2023 Regular Council Meeting			
SR2	<p>TRANSFER SITE MAINTENANCE SERVICE AGREEMENT – SOLE SOURCE CONTRACT RESOLUTION NO. 048/2023 M/S Councillors Miller / Winnicky THAT Council approve signing an agreement with Kevin Howard Contracting for the maintenance of the Transfer site for another three years; and THAT Council waive the Purchasing Policy and approve a sole source contract to Kevin Howard Contracting; CARRIED</p>	Admin	Complete
SR3	<p>RFD – FINANCIAL GRANT IN AID REQUESTS - 2023 RESOLUTION NO. 049/2023 M/S Councillors Cryderman / Miller THAT Council approve all applications from Schedule A for the 2023 Financial Grant-in-Aid allocation, except for the Hudson's Hope Radio Amateur Club for Signal Hill Revitalization Project which will be asked for a presentation regarding their fund-raising efforts; and THAT requests for "In-Kind" assistance be referred back to the Administration to work with the requesting organization listed in Schedule A (except for the Hudson's Hope Radio Amateur Club) on a case-by-case basis. CARRIED RESOLUTION NO. 050/2023 M/S Councillors Miller / Beattie THAT Council provide further direction to the Administration on the allocation of funds for the</p>	Admin	complete

	organization listed in Schedule B to be Tabled pending a presentation from the Lions Club for more information. CARRIED		
NB1	REMUNERATION COMMITTEE UPDATE – COUNCILLOR WINNICKY RESOLUTION NO. 051/2023 M/S Councillors Winnicky / Miller THAT Council approve the decision to amend the Council Remuneration Policy for the current year to reflect one council member and one member of the community and to look into a new Model for the Policy for the future. CARRIED	Admin	Complete
February 27, 2023 Regular Council Meeting			
SR1	RFD – ENGINE 3 PRECONSTRUCTION PRICE CHANGE RESOLUTION NO. 042/2023 M/S Councillors Jeffery/ Beattie THAT Council approve the increase of \$2771.30; and THAT Staff approve and sign the change order to have Engine 3 enter the build que. CARRIED	Protective Services	Complete
C4	PEACE VALLEY ARTS SOCIETY - LETTER OF SUPPORT RESOLUTION NO. 043/2023 M/S Councillors Quibell / Winnicky THAT the District of Hudson's Hope provide a letter of support to the NDIT Fabulous Festivals & Events Grant on behalf of Peace Valley Arts Society. CARRIED	Admin	Complete
C6	BC HYDRO – PROJECT TO DECOMMISSION THE DURACK BROOK DAM RESOLUTION NO. 044/2023 M/S Councillors Winnicky / Beattie THAT Council request BC Hydro to provide a response and media information to advise the community. CARRIED	Admin	This project was postponed until 2024
February 13, 2023 Regular Council Meeting			
SR1	WATER TREATMENT PLANT UPDATE RESOLUTION NO. 029/2023 M/S Councillors Beattie/Miller THAT Council receive this report for information and discussion. CARRIED	CAO	Complete
SR2	DISTRICT OFFICE FLOORING PROJECTS RESOLUTION NO. 030/2023 M/S Councillors Winnicky/Miller	Admin	Complete

	<p>THAT Council accept the quotation received from Karlin Enterprises for the District Office Main Floor (Area 1) Replacement Project.</p> <p>THAT Council accept the quotation received from Karlin Enterprises for the District Office Reception, Stairs and Basement Lobby Floor (Area 2) Replacement Project.</p> <p>THAT Council approve awarding the above two projects contracts to Karlin Enterprises and authorize the Mayor and CAO to sign the contract.</p> <p>CARRIED</p>		
SR3	<p>LOCAL GOVERNMENT INFRASTRUCTURE PLANNING GRANT PROGRAM</p> <p>RESOLUTION NO. 031/2023</p> <p>M/S Councillors Jeffrey/Winnicky</p> <p>THAT Council approve the application for the BC Local Government Infrastructure Planning Grant Program in support of the continuing development of the District's Asset Management Program – Underground Infrastructure Condition Assessment.</p> <p>CARRIED</p>	Public Works	Complete
C1	<p>FRIENDS OF HUDSON'S HOPE – BC HYDRO GO FUND – LETTER OF SUPPORT (This item was approved by council through an electronic vote on February 8, 2023)</p> <p>RESOLUTION NO. 032/2023</p> <p>THAT Council send a Letter of Support for the BC Hydro Go Fund on behalf of the Friends of Hudson's Hope.</p> <p>CARRIED</p>	Admin	Complete
C2	<p>HOPE FOR HEALTH – BC HYDRO GO FUND – LETTER OF SUPPORT (This item was approved by council through an electronic vote on February 8, 2023)</p> <p>RESOLUTION NO. 033/2023</p> <p>THAT Council send a Letter of Support for the BC Hydro Go Fund on behalf of the Hope for Health Society.</p> <p>CARRIED</p>	Admin	Complete
C3	<p>PEACE VALLEY FOLK FEST 2023 – SPONSORSHIP REQUEST</p> <p>RESOLUTION NO. 034/2023</p> <p>M/S Councillors Cryderman/ Winnicky</p> <p>THAT Council directed administration to bring this item during the 2023 budget deliberation.</p> <p>CARRIED</p>	Finance	Complete
C4	<p>PEACE VALLEY FOLK FEST – LETTER OF SUPPORT</p> <p>RESOLUTION NO. 035/2023</p> <p>M/S Councillors Beattie/Miller</p> <p>THAT Council write a letter of support for the Peace Valley Folk Festival for funding from South Peace Mackenzie Trust.</p> <p>CARRIED</p>	Admin	Complete

C5	<p>AUTOMOTIVE MECHANIC REPAIR FACILITY – LETTER OF SUPPORT RESOLUTION NO. 036/2023 M/S Councillors Jeffrey/Winnicky THAT Council write a letter of support for the LifeCycle Mechanical for funding from South Peace Mackenzie Trust. CARRIED</p>	Admin	Complete
C7	<p>HUDSON'S HOPE ELEMENTARY & SECONDARY SCHOOL – GAY/STRAIGHT ALLIANCE RESOLUTION NO. 037/2023 M/S Councillors Winnicky/Miller THAT Council direct administration to report back with costs on how the painting of the rainbow sidewalk near the school can be accomplished. CARRIED</p>	Admin	Complete
C11	<p>SHAW – NEW FIBRE OPTIC CABLE – CHETWYND TO FORT ST JOHN RESOLUTION NO. 038/2023 M/S Councillors Beattie/Cryderman THAT Council direct administration to invite SHAW communication to present the New Fibre Optic Cable project to the council under delegate of the Regular Council Meeting. CARRIED.</p>	Admin	Complete
OB2	<p>COUNCIL REMUNERATION COMMITTEE RESOLUTION NO. 039/2023 M/S Councillors Cryderman/Winnicky THAT Council appoint Marjorie Blythe and Julie Romine to the Council Remuneration and Expense Allowance Committee. CARRIED</p>	Admin	Complete
19.	<p>RISE AND REPORT RESOLUTION NO. 041/2023 M/S Councillors Jeffrey/ Beattie THAT Council approve the 2023 -2026 Strategic Plan for the District of Hudson's Hope; and THAT Council direct administration to post the approved Strategic Plan on the District web site, facebook page and issue a PSA. CARRIED</p>	Admin	Complete
January 26, 2023 Special Council Meeting			
SR1	<p>RFD – WATER TREATMENT PLANT (PH-1) – CHANGE ORDER RESOLUTION NO. 024/2023 M/S Councillors Beattie / Cryderman THAT Council approve \$52,334.35 as a change order to the Clear Blue Water Systems Contract to include provision for the supply and installation of new media and clean all accumulated biological film (bio-film) in both the Cistern and the Media Filtration Units. This</p>	Public Works	Complete

	emergent condition is a result of ongoing biological growth in the water treatment plant from extended use of the well water system, and THAT Council authorize the administration to execute the change order of the Clear Blue Water Systems contract. CARRIED		
January 23, 2023 Regular Council Meeting			
SR1	RFD – WATER TREATMENT PLANT CLARIFIER RENTAL (PH-3) RESOLUTION NO. 012/2023 M/S Councillors Winnicky / Cryderman THAT Council authorize administration to rent a ballasted flocculation unit called “ACTIFLO” from Veolia for one year as a sole source supplier for providing temporary treatment of water (Ph-3); and THAT Council authorize administration to sign a contract with Veolia for the supply, installation and technical support of the rental equipment. CARRIED	Public Works	Complete
SR2	RFD – PEACE RIVER AGREEMENT – ANNUAL DEVELOPMENT PLAN RESOLUTION NO. 013/2023 M/S Councillors Miller / Jeffrey THAT Council approve the 2023 Annual Development Plan (ADP) under the Peace River Agreement for the District of Hudson’s Hope, and THAT Administration forward the approved 2023 Annual Development Plan to the Province.	CAO	Complete
SR3	PEACE RIVER AGREEMENT – ANNUAL PROGRESS REPORT RESOLUTION NO. 014/2023 M/S Councillors Cryderman / Jeffrey THAT Council approve the 2022 Annual Progress Report (APR) under the Peace River Agreement for the District of Hudson’s Hope, and THAT Administration forward the approved Annual Progress Report 2022 to the Province. CARRIED	CAO	Complete
SR4	RFD – HONDA CRV – BUY OUT RESOLUTION NO. 015/2023 M/S Councillors Jeffrey / Winnicky THAT Council approve the buy out of the existing Administrative Vehicle (Honda CRV) at a cost of \$17,398.05 plus GST. CARRIED	Finance	Complete
B1	BYLAW NO. 934, 2023 – PUBLIC NOTICE AMENDMENT RESOLUTION NO. 016/2023 M/S Councillors Beattie / Winnicky	Admin	Complete

	<p>THAT the District of Hudson's Hope Public Notice Amendment Bylaw No. 934, 2023 be adopted.</p> <p>CARRIED</p>		
B2	<p>BYLAW NO. 935, 2023 – ZONING AMENDMENT</p> <p>RESOLUTION NO. 017/2023</p> <p>M/S Councillors Miller / Cryderman</p> <p>THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 935, 2023 be read a third time; and</p> <p>THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 935, 2023 be adopted.</p> <p>CARRIED</p>	Admin	Complete
C2	<p>HUDSON'S HOPE FALL FAIR SOCIETY</p> <p>– LETTER OF SUPPORT RE BC HYDRO GO FUND</p> <p>RESOLUTION NO. 018/2023</p> <p>M/S Councillors Miller / Jeffrey</p> <p>THAT the District of Hudson's Hope provide a letter of support for the Hudson's Hope Fall Fair Society's application to the BC Hydro GO Fund to help cover costs for the Fall Fair being held August 26, 2023.</p> <p>CARRIED</p>	Admin	Complete
C4	<p>RESOLUTION NO. 019/2023</p> <p>M/S Councillors Cryderman / Jeffrey</p> <p>THAT the District of Hudson's Hope provide a letter of support for Venator Ranches Ltd. regarding building an abattoir on their property located at 5595 Beryl Prairie Road, Hudson's Hope, BC.</p> <p>CARRIED</p>	Admin	Complete
OB1	<p>HUDSON'S HOPE ARCHERY CLUB / DOUBLE H SADDLE CLUB - DONATION</p> <p>RESOLUTION NO. 020/2023</p> <p>M/S Councillors Jeffrey / Beattie</p> <p>THAT Council approve the request for a donation from the Double H Saddle Club in the amount of \$350 to cover the cost of the riding facility rental for use by the Hudson's Hope Archery Club.</p> <p>CARRIED</p>	Finance	Complete
NB1	<p>RESOLUTION NO. 021/2023</p> <p>M/S Councillors Winnicky / Jeffrey</p> <p>THAT Council approve the cost of a lunch that the District is hosting in Hudson's Hope on March 2, 2023 to explore potential educational opportunities in Hudson's Hope with the President, Vice-President and Dean, Northern Lights College, the Principal, Hudson's Hope Elementary and Secondary School, the Director, Hudson's Hope Public Library, and any community members who may wish to attend.</p> <p>CARRIED</p>	Admin	Complete
January 9, 2023 Regular Council Meeting			

SR1	<p>OSBORNE STREET – BACKGROUND INFORMATION</p> <p>RESOLUTION NO. 002/2023 M/S Councillors Quibell / Winnicky THAT Council receive the background information and prior staff reports on Osborne Street for information and discussion; and THAT Staff proceed with Resolution No. 116/20 as follows:</p> <p>RESOLUTION NO. 116/20 M/S Councillors Paice / Summer THAT Council direct Administration to:</p> <ul style="list-style-type: none"> a) install proper road signage, including a “No Truck Route” sign on Osborne Street; a “No Right Turn” sign from Canyon Drive to Osborne Street; a “No Left Turn” sign from Osborne Street to Canyon Drive, etc. to restrict traffic flow on Osborne Street; b) work with the Ministry of Transportation to clear the undergrowth and cut trees that block the visibility along the Canyon Drive near the intersection; c) amend the District’s Streets and Traffic Bylaw No. 27, 1967 to reflect the new signage; and d) communicate with the local RCMP Detachment regarding new traffic signs. <p>CARRIED</p>	Public Works	Ongoing
SR2	<p>SOUTH PEACE MACKENZIE TRUST – GRANT APPLICATION</p> <p>RESOLUTION NO. 003/2023 M/S Councillors Councillors Miller / Jeffrey THAT Council support the grant application to the South Peace MacKenzie Trust (SPM) for funding to complete the Dinosaur Lake ATV Campground Phase III project. CARRIED</p> <p>RESOLUTION NO. 004/2023 M/S Councillors Councillors Miller / Jeffrey THAT Council support the grant application to the South Peace MacKenzie Trust (SPM) for funding towards the construction of a new playground at Dinosaur Lake. CARRIED</p> <p>RESOLUTION NO. 005/2023 M/S Councillors Councillors Miller / Jeffrey THAT Council support the grant application to the South Peace MacKenzie Trust (SPM) for funding towards the upgrading of the playground at the Hudson’s Hope Swimming Pool. CARRIED</p>	CAO	Complete
B1	<p>BYLAW NO. 934, 2023 – PUBLIC NOTICE – AMENDMENT</p> <p>RESOLUTION NO. 006/ 2023</p>	Admin	Complete

	<p>M/S Councillors Jeffrey / Cryderman THAT the District of Hudson's Hope Public Notice Amendment Bylaw No. 934, 2023 be read a first time; and THAT the District of Hudson's Hope Public Notice Amendment Bylaw No. 934, 2023 be read a second time; and THAT the District of Hudson's Hope Public Notice Amendment Bylaw No. 934, 2023 be read a third time. CARRIED</p>		
B2	<p>BYLAW NO. 935, 2023 – ZONING AMENDMENT RESOLUTION NO. 007/ 2023 M/S Councillors Winnicky / Miller THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 935, 2023 be read a first time; and THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 935, 2023 be read a second time. CARRIED</p>	Admin	Complete
C1	<p>HUDSON'S HOPE PEACE REGION HOCKEY TOURNAMENT – ARENA RESOLUTION NO. 008/2023 M/S Councillors Quibell / Beattie THAT Council approve the request from the Hudson's Hope Peace Region Hockey Tournament for a reduction in the Arena Rental Fee from \$100 to \$50, and further that a refundable damage deposit of \$300 be applied. CARRIED</p>	Finance	Complete
C2	<p>HUDSON'S HOPE PEACE REGION HOCKEY TOURNAMENT – BEER GARDEN RESOLUTION NO. 009/2023 M/S Councillors Quibell / Beattie THAT Council approve the request from the Hudson's Hope Peace Region Hockey Tournament to hold a Beer Garden during the Hockey Tournament being held in February 2023 that will be operated by the Double "H" Saddle Club. CARRIED</p>	Admin	Complete
NB2	<p>DONATION REQUEST – HUDSON'S HOPE ARCHERY CLUB RESOLUTION NO. 010/2023 M/S Councillors Jeffrey / Beattie THAT Council approve the request for a donation from the Hudson's Hope Archery Club in the amount of \$350.00 to support a fund-raising competition shoot being held January 14, 2023 for the purpose of purchasing targets and bows. CARRIED</p>	Finance	Complete
ITEMS CARRIED FORWARD FROM PREVIOUS QUARTER			



Mayor and Council
Box 330, 9904 Dudley Drive
Hudson's Hope, BC, V0C 1V0

Dear Mayor and Council,

Re: Invitation to the 10th Annual Resource Breakfast Series – September 19, 21, 22, 2023

It is my pleasure to invite you to attend the 10th Annual Resource Breakfast Series scheduled for September 19, 21 and 22, 2023 at the Terminal City Club in Vancouver, BC. Over the past decade, the Resource Breakfast Series has become a staple event bringing together Mayors, Councillors, the Resource Sector and Provincial Government for meaningful conversations that help drive progress amongst the communities in British Columbia.

Event Details:

Date:	September 19, 21, 22, 2023	Location:	Terminal City Club, Vancouver
Time:	7:00 – 8:30 am	Dress Code:	Business Casual
Style:	Plated Breakfast	Price:	\$31.00 + tax per breakfast

Registration: <https://www.eventbrite.ca/e/10th-annual-resource-breakfast-series-tickets-664748339177>

The 10th iteration of the event will provide a platform for Resource Ministers to engage and share the latest initiatives and developments from their Ministries. We are pleased to announce the following Ministers have confirmed to speak over the span of three mornings: **Honourable Josie Osborne**, *Minister of Energy, Mines and Low Carbon Innovation*, **Honourable Bruce Ralston**, *Minister of Forests* and **Honourable Nathan Cullen**, *Minister of Water, Land and Resource Stewardship*.

The Resource Breakfast Series is not affiliated with the Union of BC Municipalities but is conveniently hosted during the Annual Convention and offers a friendly and relaxed environment to discuss BC's natural resource sector and its importance to the communities and economy of the province. This is an invite only event to local area government leaders, Provincial Ministers, MLAs, and MPs.

We look forward to seeing you at the 10th Annual Resource Breakfast Series. Please reach out if you have any questions.

Sincerely,

Sarah Weber, P.Geo., MBA
President & CEO, C3 Alliance Corp.

C1

July 17, 2023

Dear fellow District Municipality mayors and councillors,

I am writing to see if there is interest in a get-together at this year's UBCM to speak about issues pertaining to District municipalities.

I know each of our 50 district municipalities is unique but perhaps one challenge many of us have in common is the very thing that makes us a District – ie, our small population relative to our land base.

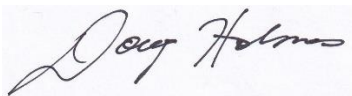
Here in Summerland, 86% of our land has restrictions limiting development and therefore contributes less than 3% of our property tax revenues. Yet infrastructure demands (eg. road maintenance) in these areas are increasing.

We never get far when speaking to the Province about this issue and we often wonder if there are other municipalities in the same boat with whom we could join forces. (If so, they're most likely to be a District municipality.)

There may be other mutual concerns, and opportunities, but I don't know if District municipalities have ever met to identify and discuss them, or to just speak about what it means to be a District. UBCM seems to be the logical place to start a conversation so please let me know if you think a get-together should be organized.

If there is enough interest, we can ask UBCM to provide us a room and meeting time during the Convention.

Sincerely,

A handwritten signature in black ink that reads "Doug Holmes".

Doug Holmes
Mayor, District of Summerland

July 26, 2023

Mayor Vacant Vacant and Council
District of Hudson's Hope
Box 330
Hudson's Hope, BC V0C 1V0

Dear Mayor Vacant Vacant and Council:

**RE: CANADA COMMUNITY-BUILDING FUND: FIRST COMMUNITY WORKS FUND
PAYMENT FOR 2023/2024**

I am pleased to advise that UBCM is in the process of distributing the first Community Works Fund (CWF) payment for fiscal 2023/2024. An electronic transfer of \$53,730.86 is expected to occur in August 2023. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund can be found on our [website](#).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Councillor Jen Ford
UBCM President

C3

PC: Mokles Rahman, Chief Administrative Officer

From: Cassie Stark <cnstark1327@gmail.com>

Date: July 11, 2023 at 4:42:42 PM MST

To: Kelly Miller <kelly@hudsonshope.ca>, Debbie Beattie

<Debbie@hudsonshope.ca>, James Cryderman

<James@hudsonshope.ca>, Tashana Winnicky

<Tashana@hudsonshope.ca>, Tina Jeffrey <Tina@hudsonshope.ca> **Subject: Request for help**

Hello everyone,

I'm writing in regards the ongoing issue of speeding traffic in the Jamieson subdivision.

We purchased our home in 2011 and traffic on our street has always been a big problem. It's the only road in and out of the

neighbourhood so it's particularly busy street during the morning and afternoon rushes. The road is almost a kilometre long with no interruptions, so traffic can really get moving quickly.

I've approached previous public works managers/superintendents in the past with no response, let alone a solution.

I've spoken with the RCMP multiple times. From which constable Schmidt spoke with the district about the issue. He brought it to the District's attention that not only are there no playground caution signs, but the speed limit within the Jamieson subdivision isn't actually posted until you get all the way onto Carter Street close to the rodeo grounds.

I've spoken with many problematic drivers (or their parents) individually to see if they can slow down, and we have a small sign on our front lawn warning of children playing in the area.

I'm desperately appealing to council to make some effective changes happen. We have a 6 year old son and would really love for him to ride his bike on our street or walk the half a block to his cousin's house, safely. The ditches are very steep or heavily treed along most of Jamieson Ave, so there isn't a lot of room to walk/ride on the shoulder. I have spoken with many other residents in the neighbourhood and a lot of them share the same concerns. I encouraged them to voice their similar concerns to the District or council as well.

The DOHH put out a traffic survey a couple years ago which was really great. I expressed my concerns again through it and offered the following suggestions:

- Changing the two-way stop at the intersection of Ferguson Street and Jamieson Ave into a four-way stop.
- Posting the speed limit upon entering the subdivision on Ross Street, as well as playground cautionary signs.
- Lowering the whole subdivision limit to 30 km/hr. Other residential areas in town have a lower limit and I feel like this shouldn't be any different. Or at least enforcing a playground limit of 30 km/hr from dawn until dusk.

I am immensely grateful for your time in this matter. Our household looks forward to seeing what help you can offer with this.

Kind regards,

Cassie Stark
9028 Jamieson Ave
(250) 783-1327

C4

From: [Tonia Alexander](#)
To: [Andrea Martin](#)
Subject: FW: City of Prince George Resolution Submission to 2023 UBCM Convention
Date: July 7, 2023 9:03:25 AM
Attachments: [image001.png](#)
[City of Prince George Resolution - Reimbursing Local Governments for Medical Services Provided by Local Government Fire and.pdf](#)

From: Kellett, Leslie <Leslie.Kellett@princegeorge.ca>
Sent: Wednesday, June 28, 2023 2:47 PM
Subject: City of Prince George Resolution Submission to 2023 UBCM Convention

Good afternoon, Mayor and Council,

At the June 26, 2023 regular council meeting, City of Prince George Council approved submitting a resolution to the 2023 UBCM Convention regarding “Reimbursing Local Governments for Medical Services Provided by Local Government Fire and Rescue Services” and further resolved to share this resolution with UBCM member municipalities.

We appreciate your consideration to support this resolution at the 2023 UBCM Convention.

Sincerely,



LESLIE KELLETT

Deputy Corporate Officer

5th Floor, 1100 Patricia Blvd., Prince George, B.C. V2L 3V9

p: 250.561.7655 | f: 250.561.0183

leslie.kellett@princegeorge.ca

www.princegeorge.ca

[WARNING: This message is from an external source]

Reimbursing Local Governments for Medical Services Provided by Local Government Fire and Rescue Service

WHEREAS communities across British Columbia are facing a significant increase in calls to respond to emergency medical incidents;

AND WHEREAS local governments provide for their fire departments to support prehospital patient care in their community by providing emergency medical services that assist the Provincial Government's BC Ambulance Service;

AND WHEREAS the costs associated with supporting prehospital care by local government fire departments has increased significantly in relation to response hours and increased use of first aid and other medical supplies and that such costs are funded solely through local government property taxation;

THEREFORE BE IT RESOLVED that the Provincial Government develop a funding model to compensate local governments who provide emergency medical services through their fire and rescue services fulfilling the responsibility of the provincial government with consideration given to community population and the fire department's authorized level of emergency medical response.



ENGAGEMENT PAPER

Promoting Places to Consume Cannabis

July 2023

Purpose

The Liquor and Cannabis Regulation Branch, Ministry of Public Safety and Solicitor General invites Indigenous partners and interested parties to comment on promoting places to consume cannabis. This paper provides a brief background and questionnaire.

Responses will be accepted until **August 11, 2023**

Contact

Monika Laube
A/Director, Communications and External Relations
LCRB.Outreach@gov.bc.ca

Introduction

In Spring 2022, the Province invited Indigenous partners, interested parties and anyone living in British Columbia to provide their thoughts on cannabis to help guide work to support a strong, diverse and safe legal cannabis sector across the Province. More information, including a discussion paper outlining policy considerations and a *What We Heard Report*, can be found here:

<https://engage.gov.bc.ca/govtogetherbc/engagement/cannabis-consumption-spaces/#results>.

The Province is now moving forward with gradually enabling cannabis hospitality and tourism experiences in B.C. This work will take time, and engagement with partners and local and Indigenous governments will continue to play a key role as policy adjustments are considered and implemented.

As a first step, Liquor and Cannabis Regulation Branch (LCRB) is looking at B.C.'s current prohibition around promotion of places to consume cannabis including patios.

Who will the LCRB be engaging with?

Through this consultation, the LCRB wants to hear from:

- Cannabis retail licensees
- Cannabis industry organizations
- First Nations governments and Indigenous organizations
- Local governments

Background

Provincial Rules

The LCRB oversees the regulation of cannabis stores in B.C. (hereafter, "licensees").

Currently, a person [can consume cannabis anywhere](#) except where it is specifically prohibited, for example by local government bylaws, Indigenous laws, agricultural land use policies etc.

However, B.C. currently prohibits anyone from [promoting](#) a place to:

- consume cannabis or,
- spend time at after they've consumed cannabis.

B.C. also prohibits anyone from smoking or vaping cannabis on a patio even if a person already can smoke tobacco or vape in the same space.

Federal Rules

In addition to B.C.'s rules, licensees and non-licensees are also subject to federal rules¹ that prohibit them from:

- promoting cannabis and a consumption space together
- requiring the purchase of cannabis to use a consumption space
- charging fees for using a consumption space
- encouraging patrons to purchase cannabis from their store to consume at a consumption space

Local and Indigenous Government Laws and Rules

Local and Indigenous governments may have laws, bylaws and licensing authorities related to promotion and consumption.

What is Changing?

To support the legal cannabis industry and tourism in B.C., the LCRB proposes to:

- remove the provincial restrictions on promoting places to consume cannabis or spend time at after consuming cannabis, and
- allow people in B.C. to consume cannabis on a patio where smoking and vaping is already allowed under the [Tobacco and Vapour Products Control Act](#) and [Regulation](#).

What's not Changing?

The LCRB is not proposing to change where cannabis consumption is currently permitted, except where smoking and vaping is already allowed.

These changes will not impact current federal rules or local and Indigenous governments' oversight. It will not change any existing or future controls within Indigenous or local government jurisdiction, including the ability to regulate spaces where cannabis consumption occurs.

¹ [Sections 16 and 17](#) of the federal [Cannabis Act](#) limit the promotion of cannabis, cannabis accessories and cannabis services for the purpose of selling these products and services.

Currently, cannabis consumption is [not allowed in cannabis stores](#). The LCRB is not considering changes that would allow for cannabis consumption in a licensee's establishment at this time.

Discussion

The LCRB is seeking feedback on this proposal, how to best implement these changes and how these changes will impact businesses that may want to promote places to consume cannabis, or to spend time after consuming cannabis.

Questions

Comments focused on the questions outlined below are much appreciated. Comments outside the scope of this paper are not able to be considered at this time. Your comments are confidential and will not be shared in a manner that identifies you.

1. How would allowing the promotion of places to consume cannabis impact you?
2. What other factors about promoting places to consume cannabis should the LCRB consider?

Submitting your comments

Send your comments to LCRB.Outreach@gov.bc.ca with the subject "Promoting consumption spaces engagement." Email submissions are preferred.

Submission deadline: August 11, 2023

When submitting your comments, please include:

- Full name of the person submitting
- Name of the business/organization and licence number, if applicable
- Municipality or regional district in which your store is located, if applicable
- Phone number, including area code and reply email address

If you wish to provide comments by mail, you can send to:

PO Box 9292 Stn Prov Govt
Victoria, BC V8W 9J8

Collection Notice

By submitting a response to this consultation paper, I understand that my personal information is being collected pursuant to sections 26(c) and 26(e) of the *Freedom of Information and Protection of Privacy Act* for the purposes of sharing my views or the views of my organization in response to the questions outlined in the paper. Any questions about the collection, use, disclosure and storage of my Personal Information pursuant to this engagement should be directed to the A/Director Communications and External Relations, Liquor and Cannabis Regulation Branch at PO Box 9292 STN PROV GOVT, Victoria, B.C., V8W 9J8, or by phone at 236-478-0348.

Operations Summary & Industry Activity Report

www.bc-er.ca

The current reporting period spans the date range of Apr 1 - June 30 , 2023. All results reported are current to June 30 except where otherwise noted.

C7

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Regulator Operations

This section of the report provides a high-level overview of various aspects of Regulator operations, business levels and trends. When data is available, each section within the report provides metrics for the current reporting month, as well as historical information for comparative purposes.

1.0 Application Processing

Table 1 summarizes the overall quantity of non-major project applications processed and approved by the Regulator in the most recent month and past 12 months and also provides comparative figures for the same month in the previous fiscal year and the 3-year monthly average. Figure 1 depicts the 12 month trend for application approvals. Table 2 provides a detailed breakdown of primary application approval quantities by application type.

Figure 1: Application Approval Distribution (past 12 Months)

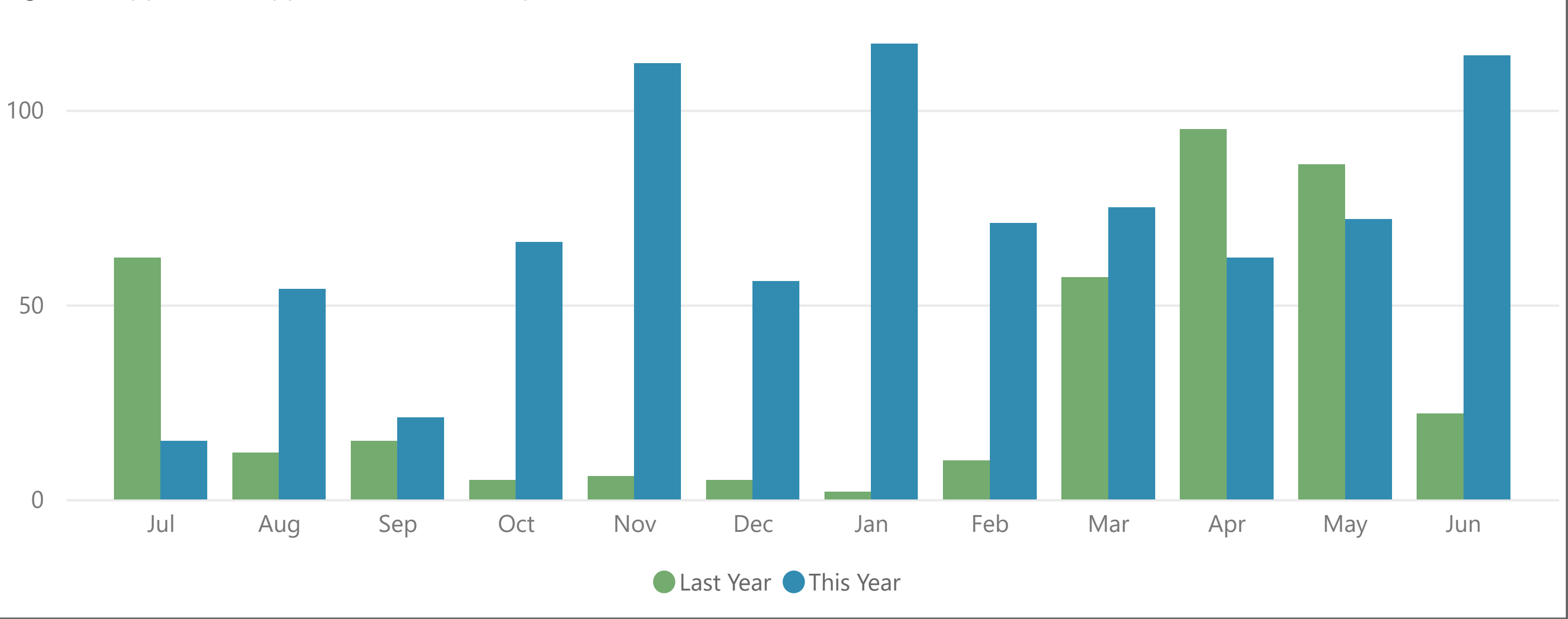


Table 1: Application Approval Quantities

OGAA Applications Approved	This Month	This Month Last Year	3-Year Average for This Month	Past 12 Months
New	93	15	52	513
Amendment	24	8	29	335
Total	117	23	81	848

Table 2: Primary* Activity Approval Quantities

Activity Type	This Month	Past 12 Months
Facility	23	191
Amendment	11	105
New	12	86
Pipeline	16	235
Amendment	9	160
New	7	75
Road	12	223
Amendment	1	84
New	11	139
Well**	134	908
Amendment	4	50
New	130	858
Total	185	1,557

1.1 Major Projects Activity

Table 3 provides a specific look at application approval activity associated with major projects. Major projects generally include oil and gas developments that require an environmental assessment or where approvals from multiple regulatory agencies are required. A significant portion of the Regulator's current major projects workload is related to processing applications associated with LNG facilities or pipelines.

Table 3: Major Project Related Activity Approvals

Activity Type	This Month	Past 12 Months
Other***	7	28
Pipeline	1	4
Total	8	32

* Primary activities include: Wells, Pipelines, Roads, Facilities and Geophysical Projects.

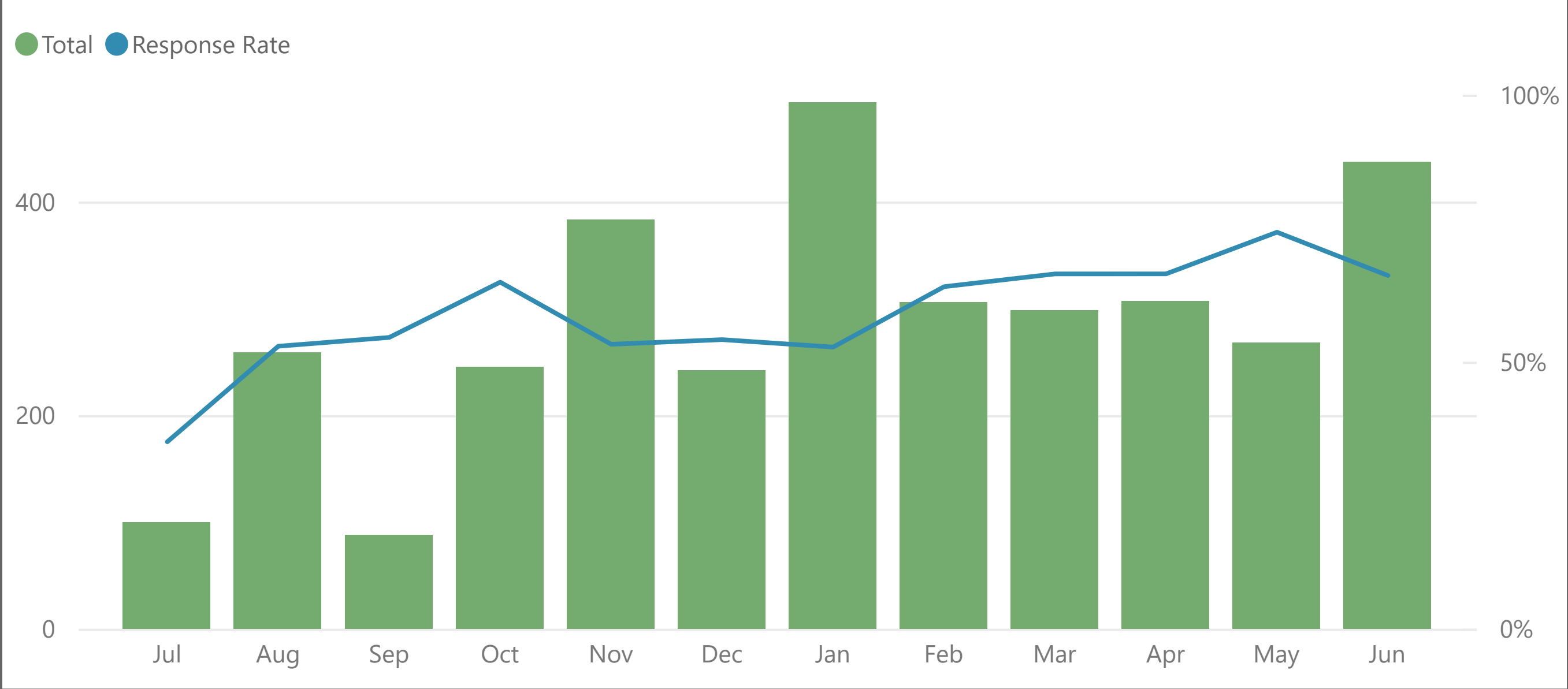
** Well Applications include approvals for new wells and wells re-entered after a Certificate of Restoration (CoR) has been granted.

*** Other application types include facilities and road applications

1.2 First Nations Consultation

The Regulator carries out consultation with First Nations where submitted applications involve proposed activity on Crown land within First Nations’ traditional territory. Multiple First Nations may be consulted in relation to an individual application. Figure 2 provides an overview of the number of consultations carried out by the Regulator in the most recent month and over the last 12 months. Some consultations involve a response and/or ongoing dialogue, whereas some consultation engagements are notification only and do not involve ongoing dialogue. Figure 2 overlays the number of consultations carried out with the response rate, which measures the percentage of consultations for which a response was received from the engaged First Nation. The response rate calculation does not include consultations for which a response was not required

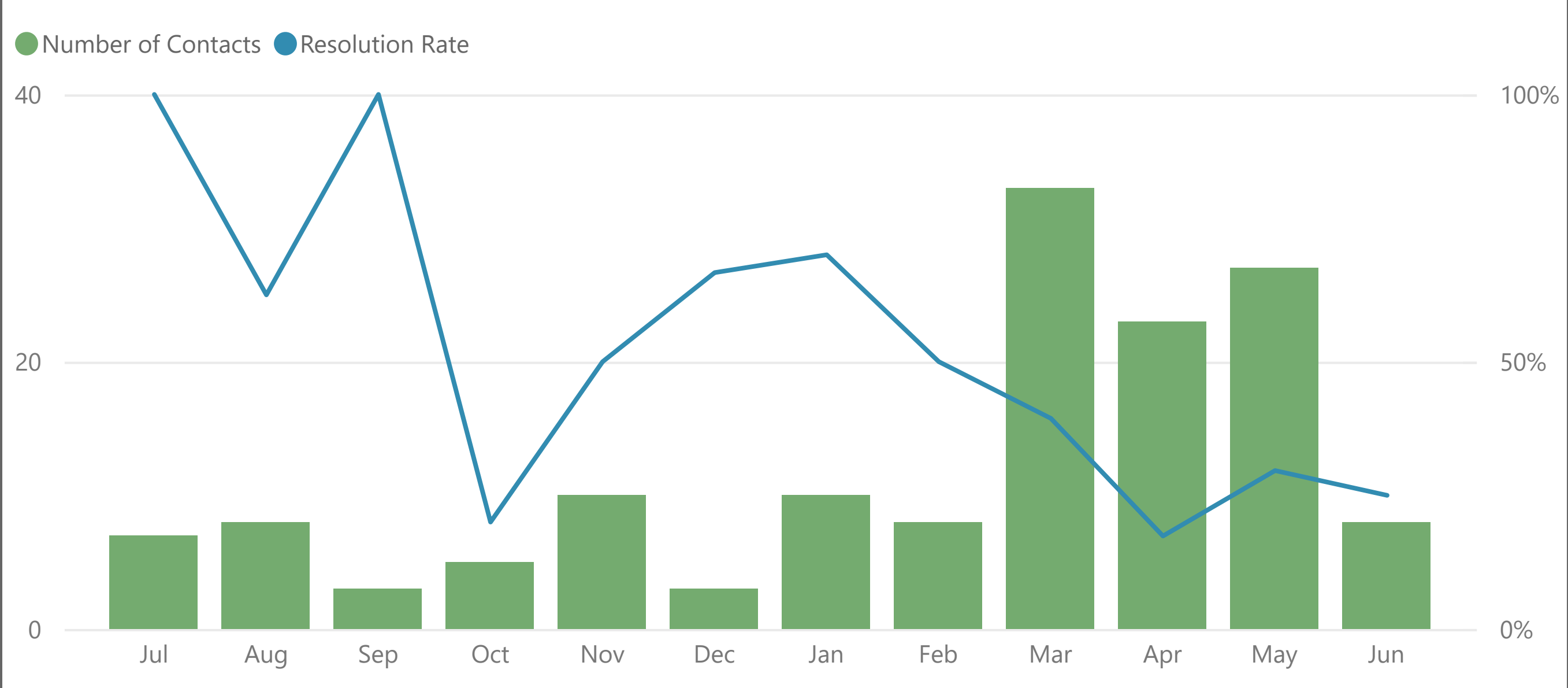
Figure 2: First Nation Consultations (past 12 months)



1.3 Community Relations

The Oil and Gas Activities Act (OGAA) establishes a framework for industry to consult and notify parties affected by the planned activities prior to submitting an application to the Regulator. The Regulator provides issue resolution services where industry and stakeholders are unable to resolve concerns through the consultation and notification process. Figure 3 below provides an overview of the number of issue resolution contacts the Regulator has engaged in during the current reporting period and over the past 12 months. Figure 3 also overlays the issue resolution rate, which measures the percentage of issue resolution engagements which are successful. The issue resolution rate is reflective of a large number of active files affecting private land in which the Regulator must consider the interests of multiple land owners before resolution can be achieved.

Figure 3: Community Relations (past 12 months)



1.4 Inspections

The Regulator carries out compliance inspections of the activities it permits. Like the oil and gas industry itself, compliance inspections follow seasonal patterns and are influenced by activity levels and site accessibility. Figure 4 provides an overview of the number of inspections carried out by the Regulator over the past 12 months.

Inspections completed in the most recent month may not reflect the total completed in the month due to a lag in data entry time.

During inspections deficiencies may be identified, which permit holders are required to address. In some cases, individual inspections may result in the identification of multiple deficiencies. Deficiencies are categorized as high or low. High deficiencies require 24 hour correction, whereas low deficiencies are assigned 14 or 30 day correction periods depending on the nature of the deficiency and the associated risks. The majority of deficiencies are resolved through the deficiency correction process, however where necessary given the circumstances or immediacy of risk, alleged non-compliances may lead directly to a compliance order or an investigation by the Regulator. Appendix B contains detailed definitions of the inspection and deficiency terms as well as examples of deficiency types.

Figure 5 provides an overview of the number of deficiencies by category identified during inspections over the past 12 months. Figure 5 also overlays the compliance rate, which measures the percentage of inspections which resulted in no deficiencies or included deficiencies which were resolved within the deficiency correction period.

Figure 4: Total Inspections (past 12 Months)

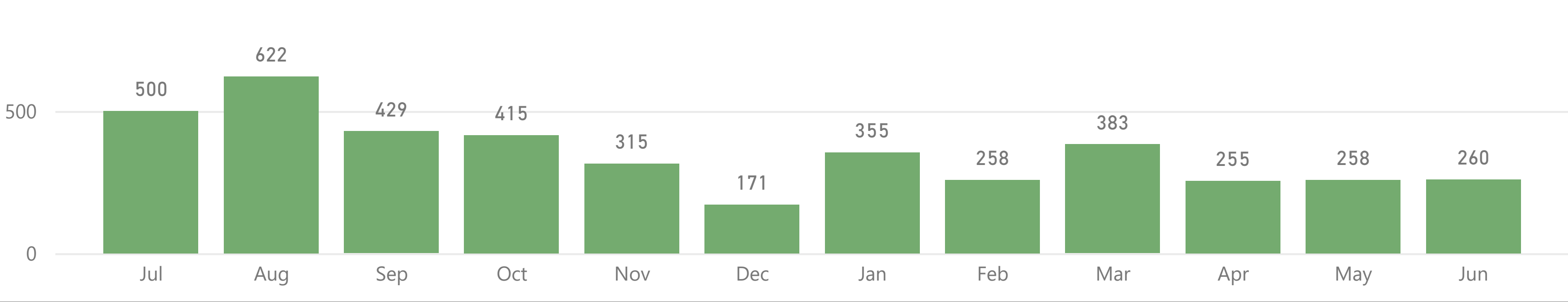
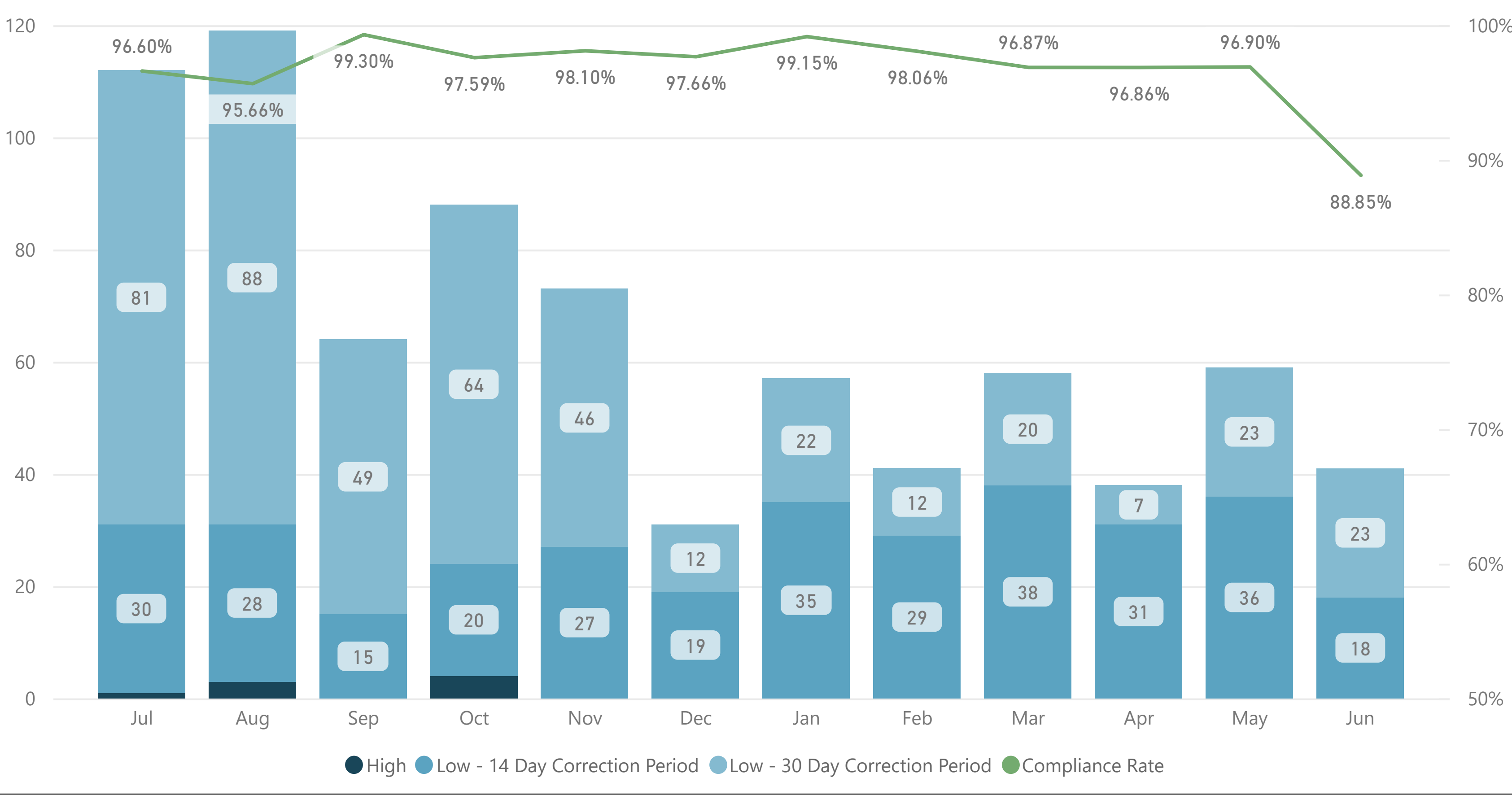


Figure 5: Deficiencies by Category and Rate of Compliance (past 12 months)



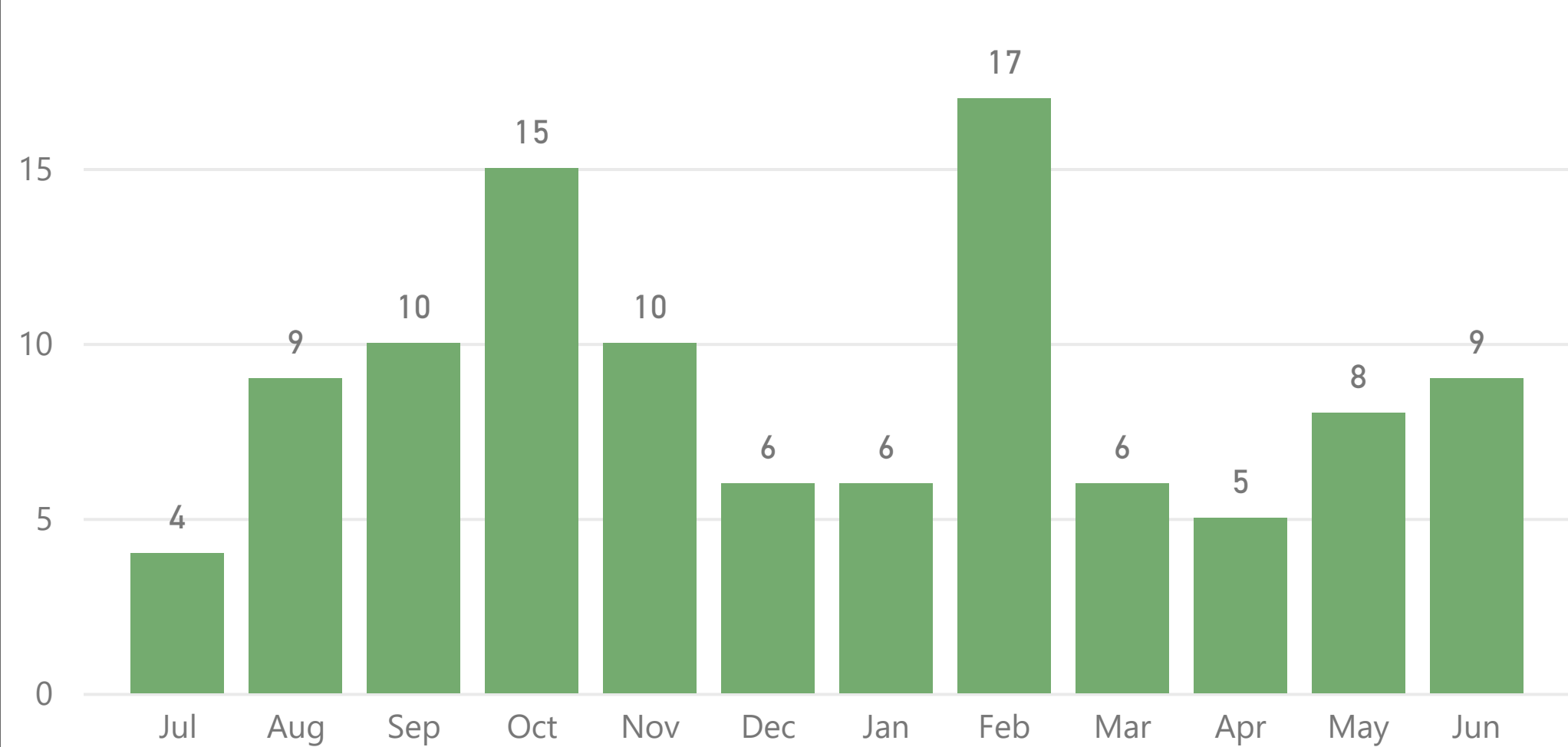
1.5 Complaints and Incidents

The Regulator actively responds to complaints from stakeholders which are related to oil and gas activities. Figure 6 provides an overview of complaints received by the Regulator in the most recent month and over the last 12 months. Table 4 breaks down the complaints received in the most recent month by complaint category. Complaints received can be associated with multiple complaint categories.

Table 4: Complaints Received by Category

Complaint Type	This Month
Land Issues	4
Communication Problems	3
Odours	2
Other Impact	2
Road/Bridge Issues	2
Water	2
Construction	1
Environment	1
Flaring	1
Noise	1
Public Health & Safety	1

Figure 6: Complaints Received



Incidents related to oil and gas activities must be reported to the Regulator. Each reported incident is categorized based on risk. All incidents received are tracked and followed-up on by the Regulator. Table 5 provides an overview of the number of incidents reported broken down by incident category.

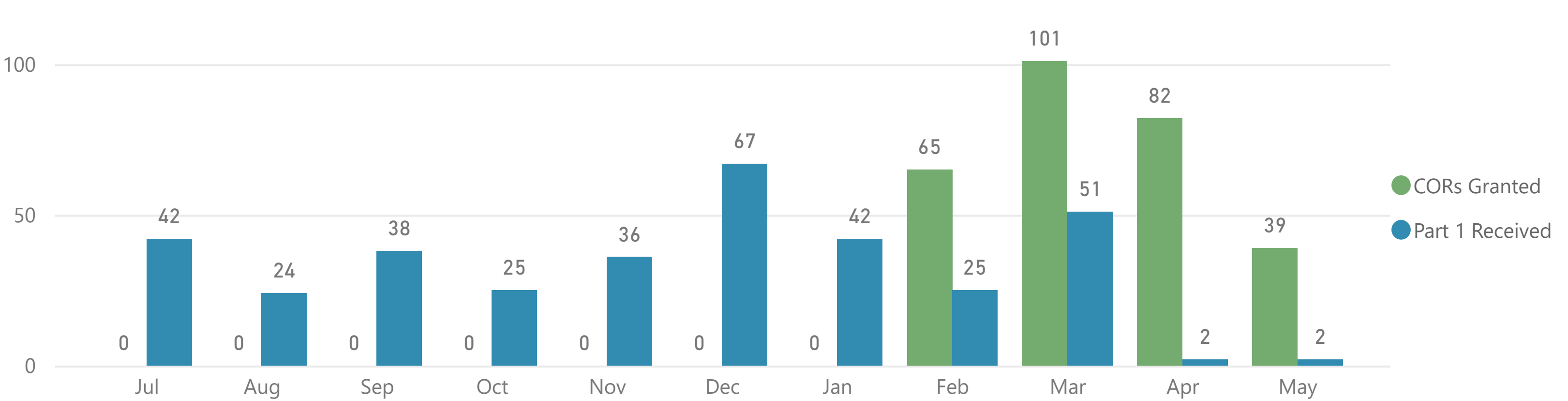
Table 5: Incidents Reported

Incident Severity	This Month	This Month Last Year	Past 12 Months
Minor	14	21	364
Level 1	3	1	19
Level 2			3
Total	17	22	386

1.6 Certificate of Restoration Application Processing

The Regulator processes applications for Certificates of Restoration (CoR). A CoR confirms that a permit holder has remediated a well or facility site to regulatory standards. The CoR application is a two part process: part one evaluates the acceptability of site assessment and planned remediation actions, and part two evaluates the acceptability of the reclamation carried out and confirms whether regulatory requirements have been met. Figure 7 shows accepted CoR part 1 received and CoR granted quantities in the most recent month and over the last 12 months.

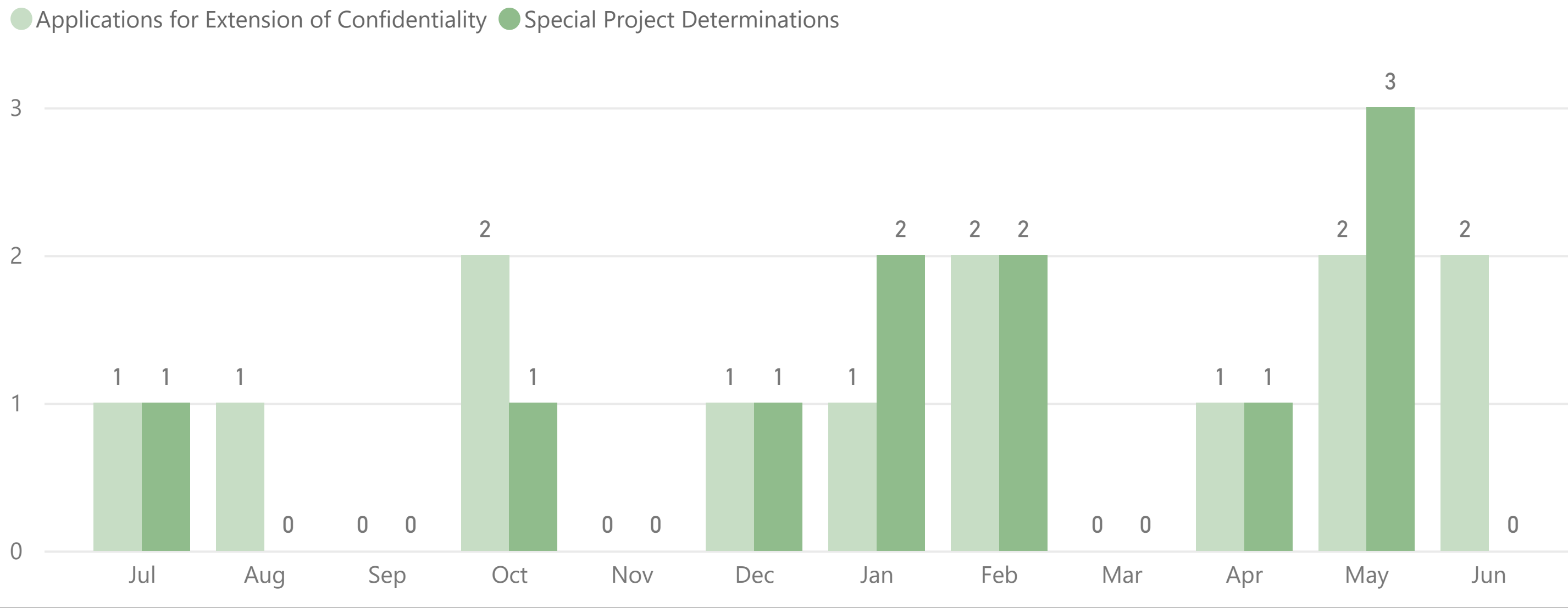
Figure 7: Certificates of Restoration (past 12 months)



1.7 Reservoir Engineering Application Processing

The Regulator's Reservoir Engineering department processes applications for special projects under s.75 of OGAA. Special projects are projects using techniques to enhance the recovery of petroleum or natural gas, or the use of innovative technology or methods for carrying out oil and gas associated activities. The department also reviews applications for the extension of well data confidentiality* periods. Figure 8 provides an overview of the volume of special project and well data confidentiality period extension application approvals made in the most recent month and over the past 12 months.

Figure 8: Special Project Determinations and Applications for Extension of Confidentiality (past 12 months)



1.8 Liability Management

The Regulator's Liability Management function oversees public liability exposure related to oil and gas activities by ensuring permit holders carry the financial risks and regulatory responsibility of the operators through to activity closure.

Table 6 displays the percentage of liability associated with Dormant, Inactive and Marginal (DIM) wells. These are sites nearing or at the end of their productive potential. A key objective of the Regulator's Liability Management programs is to accelerate the decommissioning and restoration of these sites.

Table 6: Dormant, Inactive, and Marginal (DIM) Wells Liability

Well Category	% of Total Liability
Dormant (No activity > 5Yrs)	40.10%
Inactive (No activity 1-5yrs)	7.70%
Marginal (<10BOE/D)	12.70%
Productive (>10BOE/D)	39.40%
Total DIM Liability	60.60%

* Applications for Extension of Confidentiality include OGAA Section 17(3)s, special data and discovery wells.

Industry Activity

This section of the report provides a high-level overview of industry activity levels and trends in the reporting month. Operator activity reports on the top operators based on applications approved. Activity levels and status provides a review of the inventory of wells, pipelines, facilities and geophysical programs in the province. Lastly, production summarizes production volumes for the province and the respective basins for natural gas, oil and condensate production.

2.0 Operator Activity

The tables below provide a ranking of the top operators based on applications approved over the past 12 months. Table 7 provides a top 10 ranking of operators based on total new primary activity approvals and tables 8-11 provide the top 10 operators by each of the primary activity types.

Table 7: Top 10 Operators for New Primary* Activity Approvals (past 12 months)		
Operator	Primary Activity Approvals	Percentage of Total
ARC Resources Ltd.	241	21%
Tourmaline Oil Corp.	178	15%
Ovintiv Canada ULC	177	15%
PETRONAS Energy Canada Ltd.	127	11%
Canadian Natural Resources Limited	82	7%
Pacific Canbriam Energy Limited	62	5%
Crew Energy Inc.	50	4%
Murphy Oil Company Ltd.	48	4%
ConocoPhillips Canada Resources Corp.	33	3%
FortisBC Energy Inc.	22	2%
Total	1,020	

Table 8: Top Operators by Well Permits (past 12 months)		
Operator	Well Permits	Percentage of Total
ARC Resources Ltd.	176	21%
Tourmaline Oil Corp.	145	17%
Ovintiv Canada ULC	138	16%
PETRONAS Energy Canada Ltd.	110	13%
Pacific Canbriam Energy Limited	55	6%
Canadian Natural Resources Limited	49	6%
Murphy Oil Company Ltd.	46	5%
Crew Energy Inc.	38	4%
ConocoPhillips Canada Resources Corp.	22	3%
Coelacanth Energy Inc.	18	2%
Total	797	

Table 9: Top Operators by Pipeline Permits (past 12 months)		
Operator	Pipeline Permits	Percentage of Total
ARC Resources Ltd.	17	22%
PETRONAS Energy Canada Ltd.	10	13%
Canadian Natural Resources Limited	8	11%
Ovintiv Canada ULC	7	9%
Crew Energy Inc.	6	8%
Tourmaline Oil Corp.	5	7%
Shell Canada Limited	4	5%
Whitecap Resources Inc.	3	4%
ConocoPhillips Canada Resources Corp.	2	3%
Yoho Resources Inc.	2	3%
Total	64	

Table 10: Top Operators by Facility Permits (past 12 months)		
Operator	Facility Permits	Percentage of Total
ARC Resources Ltd.	25	29%
Tourmaline Oil Corp.	18	21%
Ovintiv Canada ULC	14	16%
Crew Energy Inc.	4	5%
Leucrotta Exploration Inc.	4	5%
PETRONAS Energy Canada Ltd.	4	5%
Shell Canada Limited	4	5%
Canadian Natural Resources Limited	3	3%
Pacific Canbriam Energy Limited	3	3%
Todd Energy Canada Limited	2	2%
Total	81	

Table 11: Top Operators by Geophysical Permits (past 12 months)		
Operator	Geophysical Permits	Percentage of Total

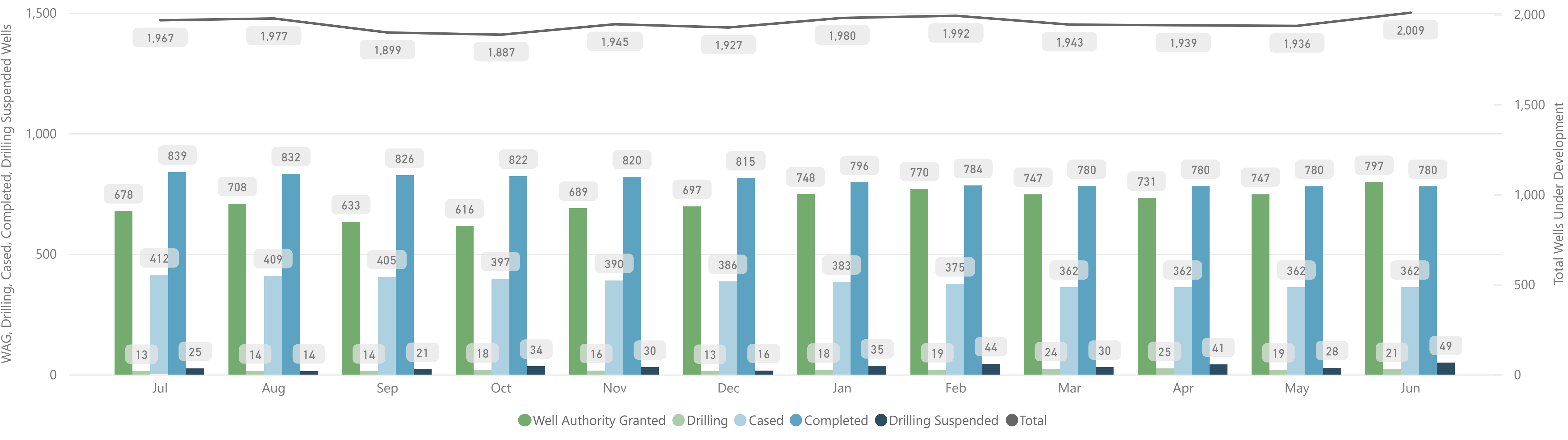
* Primary activities include new approvals only for well, pipeline facilities, roads, and geophysical projects. New authorizations made under the Land and Water Sustainability Acts are not accounted for as primary activities

2.1 Activity Levels and Status

2.1a Wells being Developed

Figure 9 provides an overview of the inventory of wells which are currently being developed. This includes all wells which have been drilled, but are not yet producing or service wells, and have a status of approved but not initiated, drilling, cased, or completed and testing.

Figure 9: Wells Under Development (past 12 months)



Status	Status Description
Cased	Wellbore cased in by pipe and cement to protect the drilled open-hole from fluids, pressure and wellbore stability problems, and Rig Released within the last 12 months.
Completed	Wellbore ready for production or injection, through perforating and fracturing and Completed within the last 12 months.
Drilling	Well has drilling rig on site and is in the process of drilling.
Drilling Suspended	Drilling has been initiated, but paused prior to final Rig Release. There is no drilling rig on the well. Drilling can be re-started with one day's notice.
Well Authorization Granted	Well authorization has been granted, however, drilling has not been initiated.

2.1 Activity Levels and Status

2.1 b Wells Drilled

Table 12 provides a summary of the number of new wells drilled in the most recent month as well as comparative information for the same month last year. The total number for the last 12 months is also included. Figure 10 provides an overview of the number of new wells drilled in the most recent month and over the past 12 months. Figure 10 also overlays the 3-year monthly average for comparative purposes. The wells drilled data is based on wells that are “rig released”, which is used as an indicator of the end of initial drilling activity.

2.1 c Inventory of Active, Inactive and Abandoned Wells

Figure 11 provides an overview of the inventory of active wells separated by fluid type. Active wells are wells producing or being used for injection or disposal. Inactive wells are wells where 12 months (six months for special sour wells) has elapsed since the date of the last activity**. An observation well is considered inactive if three years has elapsed since the last pressure survey test. Abandoned wells are permanently closed off, but the well site has not yet been granted a Certificate of Restoration. Table 13 presents the well inventory by active, inactive and abandoned status in the most recent month, and also provides the inventory change over the past 12 months.

* Due to a lag in reporting time, there is a two-month lag in well rig release data

** Activity is defined as rig released, injection, disposal or production.

Table 12: New Wells Rig Released*

-	This Month	This Month Last Year	Past 12 Months
Wells Rig Released	29	22	428

Figure 10: Past 12 Months and 3-Year Average of Wells Rig Released

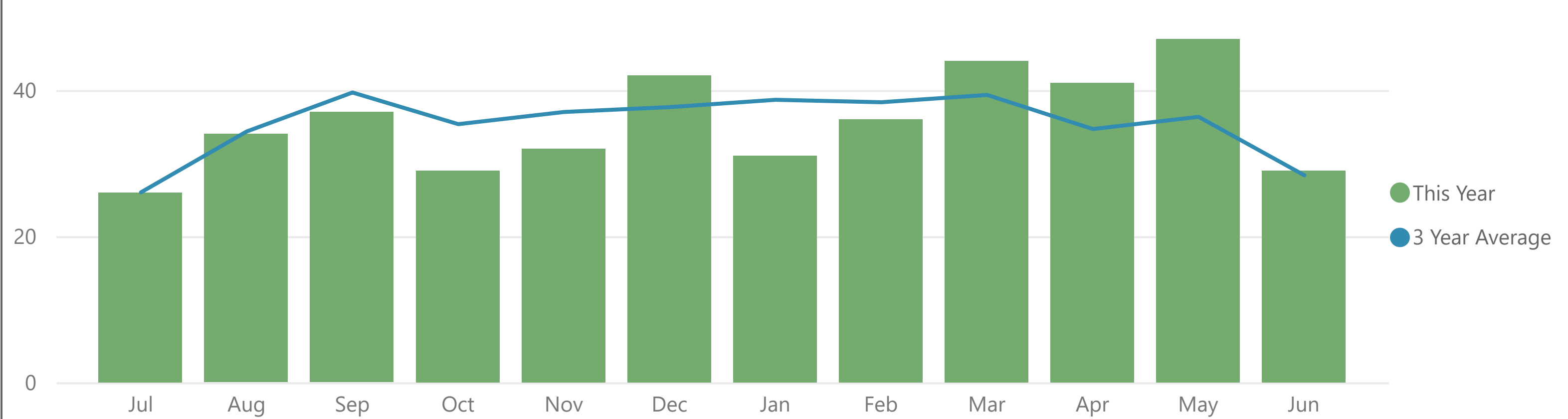


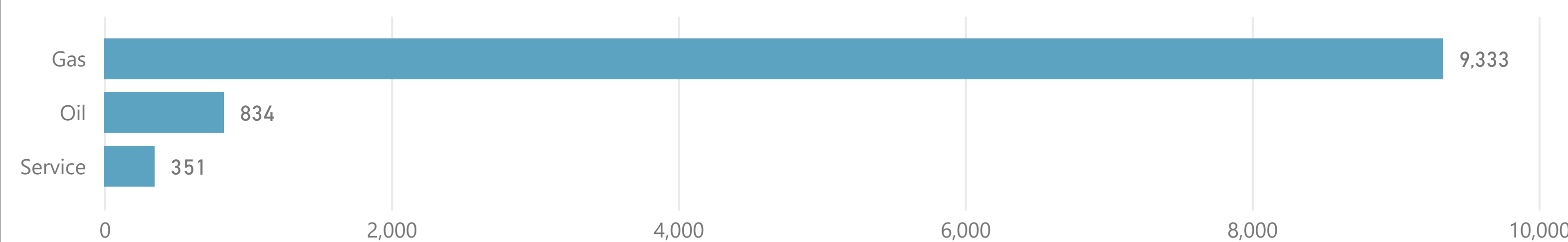
Table 13: Inventory by Well Status

Well Status	Current Inventory	Last Month Inventory	Inventory Change from Last Month	Inventory Change From Last Year
Active	10,519	10,547	-0.27%	2.25%
Abandoned	5,397	5,394	0.06%	13.19%
Inactive	905	893	1.34%	-47.08%
Total	16,821	16,834	-0.08%	0.33%

Table 13.1: Current Inventory of Dormant Sites

Dormant Sites
9,668

Figure 11: Inventory of Active Wells by Fluid Type



2.1 Activity Levels and Status

2.1 d Pipeline Inventory

Figure 12 provides an overview of the inventory of pipelines of new (approved, but not yet active), active, and abandoned or deactivated. Table 14 presents the pipeline inventory by new, active, and abandoned or deactivated status in the most recent month, and also provides the inventory change in the most recent month, as well as the inventory change over the past 12 months. Data for pipelines is presented in kilometers (km).

2.1 e Facility Inventory

Figure 13 provides an overview of the inventory of major facilities broken down by description. Major facilities include Battery Sites, Compressor Dehydrators, Compressor Stations, Disposal Stations, Processing Battery, Gas Dehydrators, and Gas Plants. Table 15 presents the major facility inventory in the most recent month, and also provides the inventory change over the past 12 months.

2.1 f Geophysical Programs

Table 15 shows geophysical programs completed and started broken down by month over the past 12 months.

Table 14: Pipeline Inventory by Status*

Pipeline Status	Current Pipeline Length (km) ▼	Pipeline Length Last Month (km)	Change from Last Month	Pipeline Length Last Year (km)	Change from Last Year
Active	34,883	34,999	-0.33%	34,291	1.73%
Abandoned	8,145	8,126	0.23%	7,150	13.92%
Deactivated	7,379	7,346	0.45%	6,683	10.41%
New	5,904	5,150	14.65%	5,135	14.98%
Total	56,311	55,620	1.24%	53,260	5.73%

Figure 12: Current Pipeline Inventory

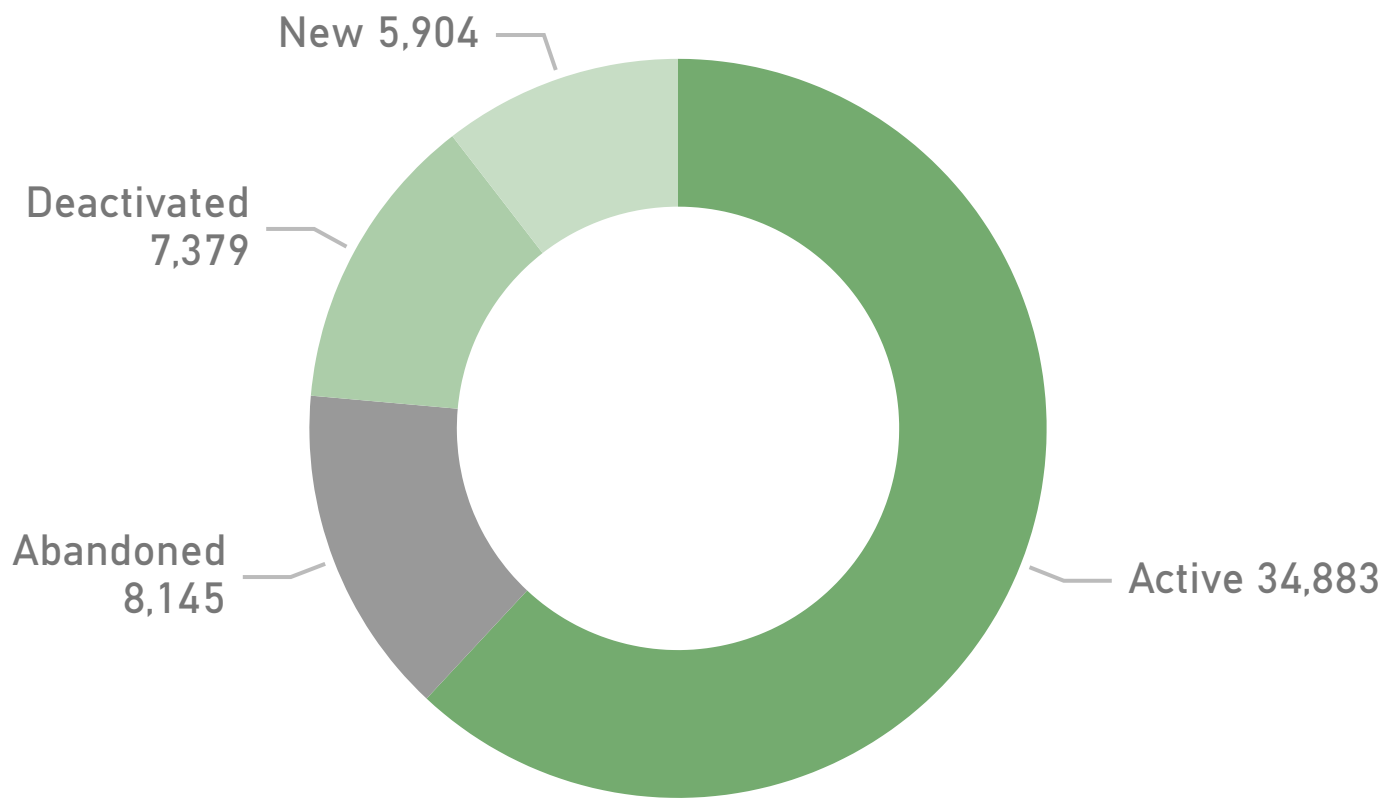


Figure 13: Current Inventory of Major Facilities

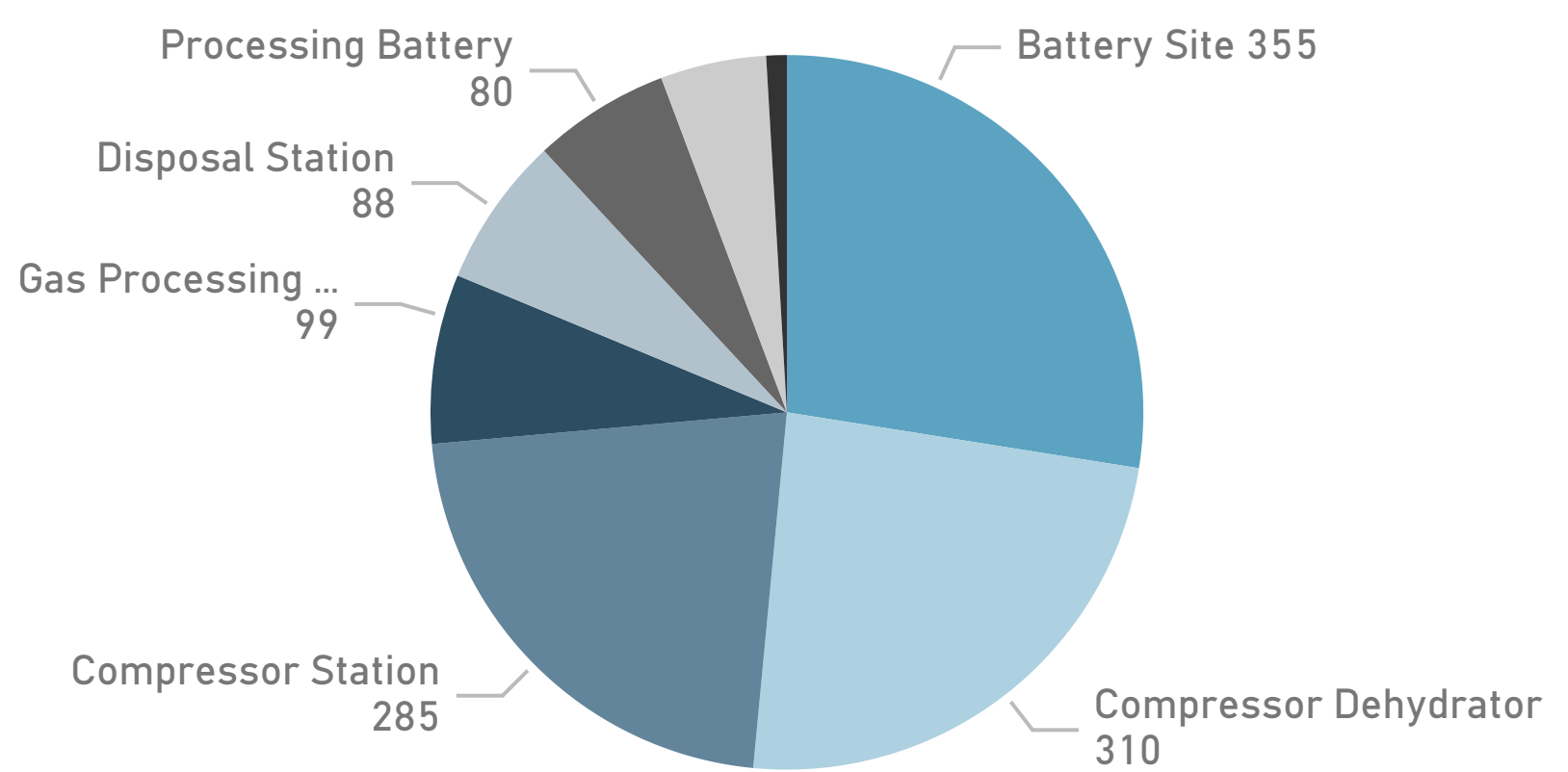


Table 15: Geophysical programs started or completed (past 12 months)

Completed/Started	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Geo Program Completed	0	0	0	0	0	0	0	0	0	0	0	0	0
Geo Program Started	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

* The total percentage of length may not add correctly due to rounding.

2.2 Production

Production volumes for the province, and the Montney and Horn River basins are reported in Tables 16 and 17 for the months of April 2022 and 2023 , and for the most recent 12-month period. Basin boundaries are delineated in Appendix A, Figure 1.

Note: Production levels for natural gas liquids (NGLs) are obtained from the British Columbia Natural Gas and Oil Statistics. The figure below shows the 12 month production levels of Ethane, Butane, and Propane. Due to a lag in production reporting, there will be at least two months of lag.

Table 16: Provincial Unprocessed Production Volumes

Production Fluid	Current Production Month April 2023	Current Month Last Year April 2022	Last 12 Production Months
Natural Gas Barrels of Oil Equivalent	37,166,257.20	34,730,536.94	436,794,565.09
Condensate (bbl)	1,104,426.58	1,123,208.20	12,304,645.90
Oil (bbl)	352,816.98	362,385.22	4,083,654.60
Natural Gas (bcf)	223.00	208.38	2,620.77
Natural Gas (bcf/day)	7.43	6.95	86.17
Total	38,623,731.19	36,216,345.69	453,185,572.53

Table 17: Basin-Specific Production Volumes

Basin	Current Production Month April 2023	Current Month Last Year April 2022	Last 12 Production Months
Horn River	521,884.85	567,944.72	6,316,368.44
Condensate (bbl)	0.00	0.00	0.00
Natural Gas (Bcf)	3.13	3.41	37.90
Natural Gas (Bcf/day)	0.10	0.11	1.25
Natural Gas Barrels of Oil Equivalent	521,881.62	567,941.20	6,316,329.30
Oil (bbl)	0.00	0.00	0.00
Montney	34,585,347.17	31,469,911.75	397,285,747.48
Condensate (bbl)	1,071,834.65	1,083,126.90	11,938,014.20
Natural Gas (Bcf)	200.59	181.88	2,307.87
Natural Gas (Bcf/day)	6.69	6.06	75.87
Natural Gas Barrels of Oil Equivalent	33,432,087.48	30,313,641.17	384,644,962.47
Oil (bbl)	81,217.77	72,955.74	700,387.06
Total	35,107,232.03	32,037,856.47	403,602,115.92

* Production volumes are reported based on availability of data at the time of reporting and do not necessarily correspond to the reporting period.

** Natural gas volumes represent raw, unprocessed volumes.

*** BOE = Barrels of Oil Equivalent. One barrel of oil is the energy equivalent of six thousand cubic feed (Mcf) of natural gas.

**** Production data for Pentane (+) Bbl may not be available due to a lag in reporting.

2.2 Production

Figure 14: Natural Gas Production Volumes (past 12 months)

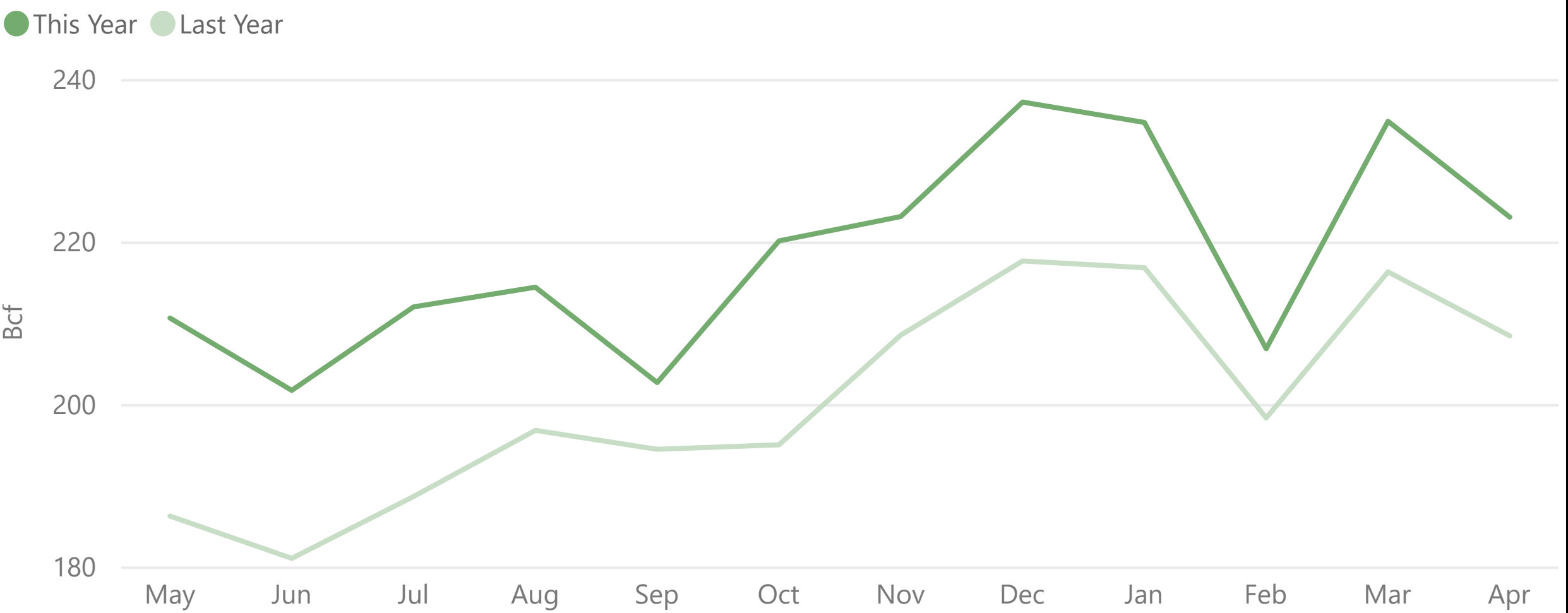


Figure 15: Oil Production Volumes (past 12 months)

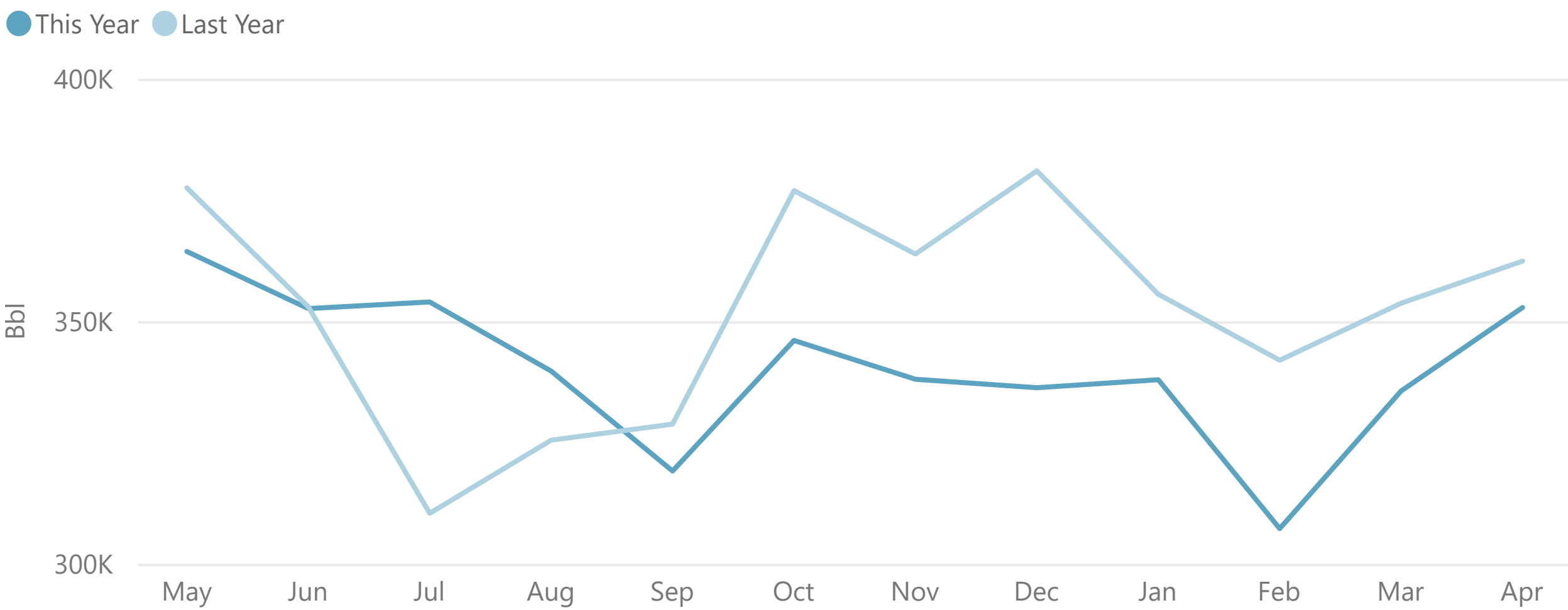


Figure 16: Condensate and Pentane (+) Production Volumes (past 12 months)

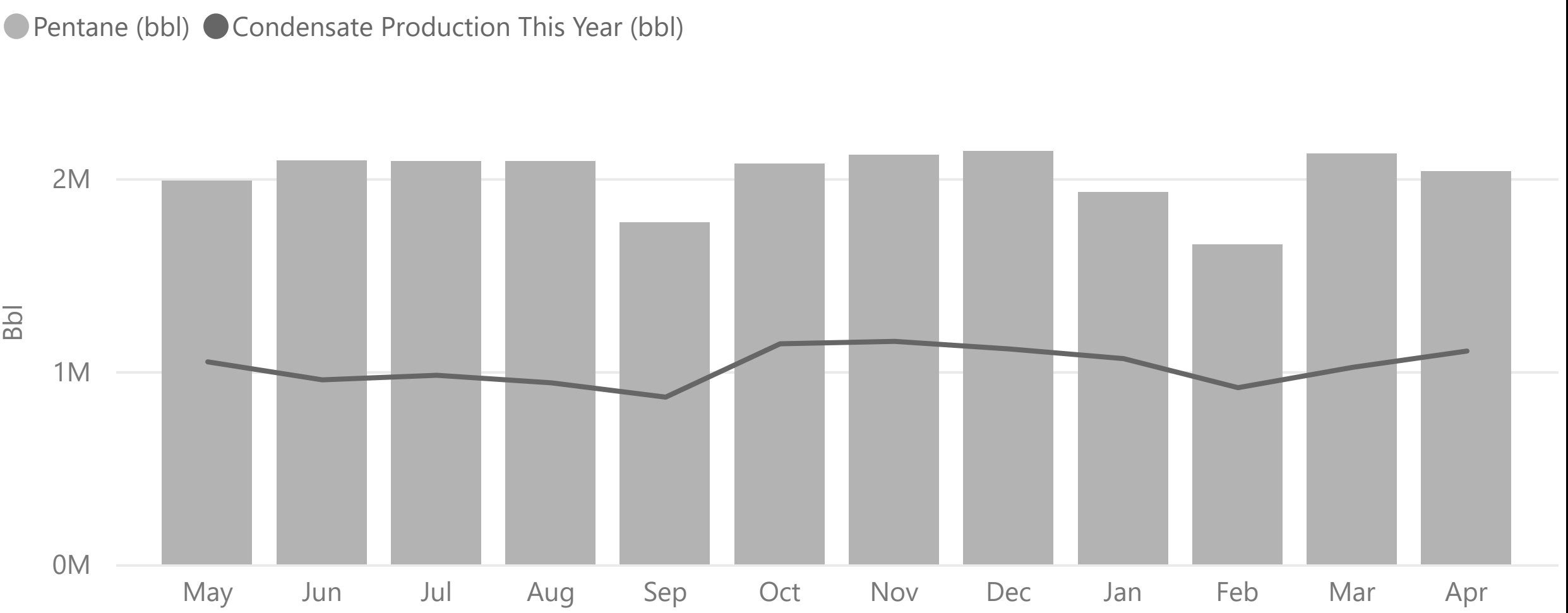
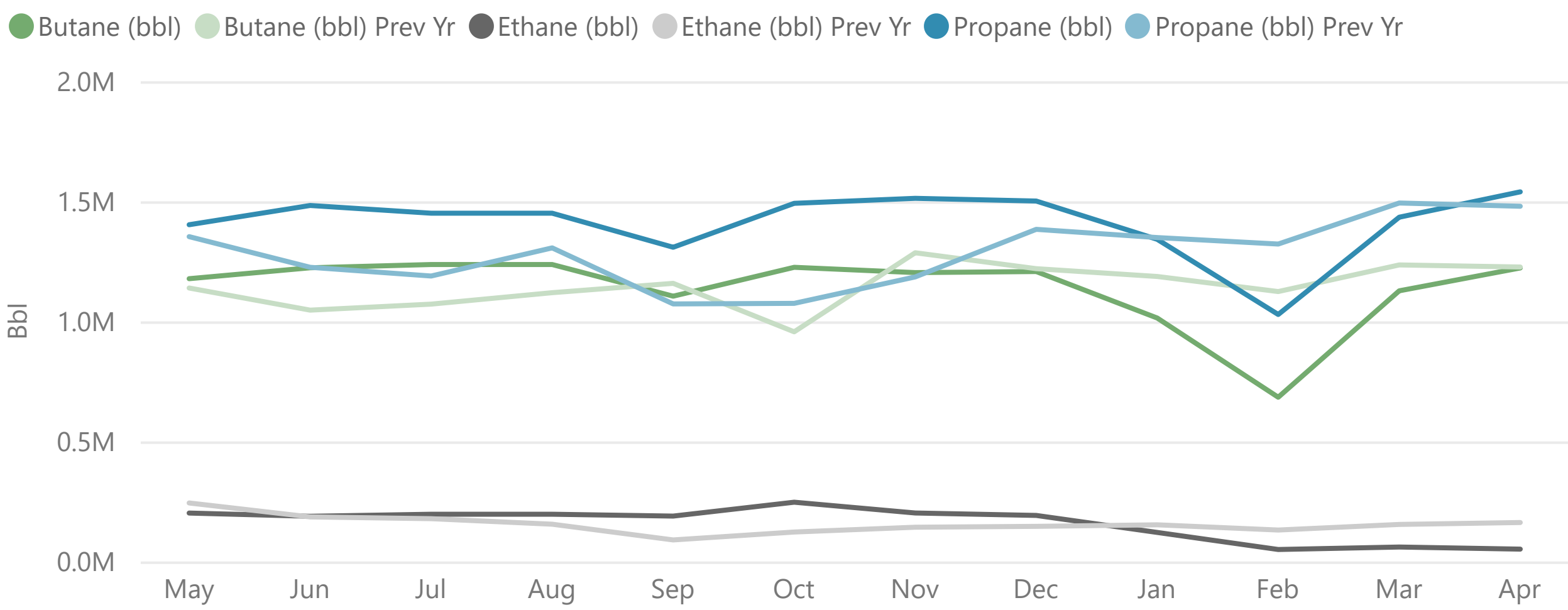


Figure 17: Natural Gas Liquids Volumes (past 12 months)



2.2 Provincial Contribution - Marketable Natural Gas Production

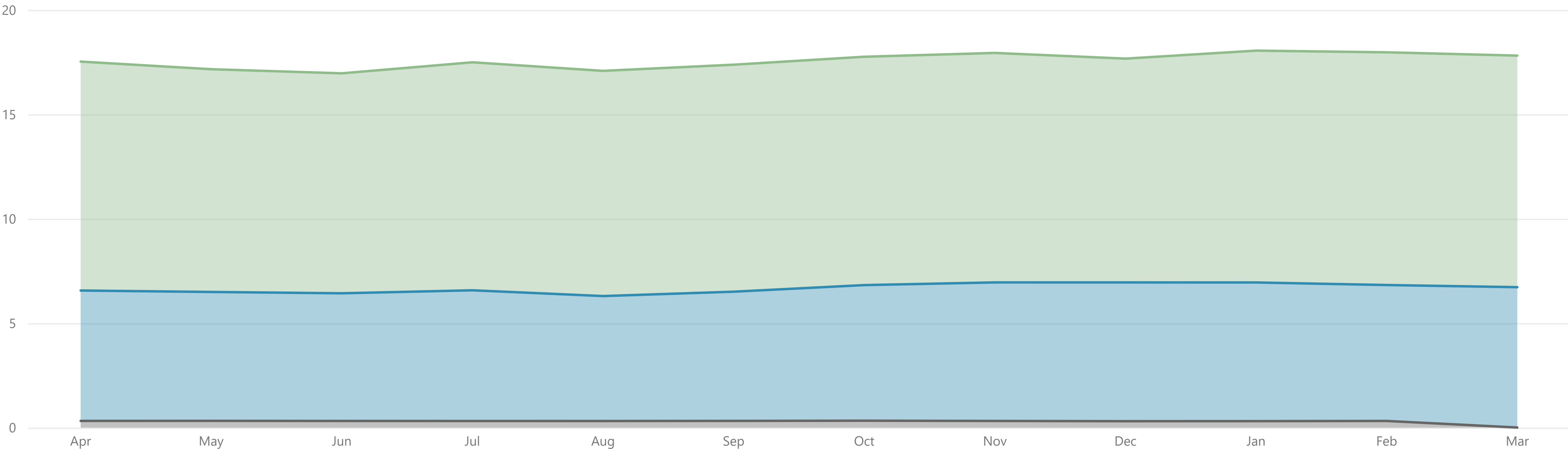
Marketable natural gas production levels for each province in Canada is tracked by the Canada Energy Regulator. Figure 18 shows each province’s contribution to overall Canadian marketable natural gas production with 12 month average percentage contribution shown in the bar above. Due to a lag in production reporting, there can be several months of lag. B.C.’s contribution has been relatively consistent in the past year, ranging from 35 – 38 per cent.

● Other Provinces ● British Columbia ● Alberta



Figure 18: Provincial contribution to Canada's marketable natural gas production

● Other Provinces ● British Columbia ● Alberta



Appendix A

NORTHEAST BRITISH COLUMBIA SHALE & TIGHT GAS RESOURCE PLAYS



Appendix B

Inspections Completed	The number of site inspections conducted by the Commission on oil and gas activities and related authorizations during the most recent month.			
Deficiencies Identified During Inspection	The number of deficiencies identified during Commission inspections in the most recent month. Individual inspections can result in multiple deficiencies. Where deficiencies are identified during an inspection the Commission sends deficiency notices and associated correction timelines to the permit holders. The majority of deficiencies are resolved through the deficiency notification process, however where appropriate given the circumstances or immediacy of risk, some alleged non-compliance may lead directly to a compliance order or an investigation by the Commission, and subsequently to formal administrative or criminal law enforcement actions.			
Deficiencies in Non-Compliance	The number of deficiencies not addressed in the required correction timeframe by a permit holder. Such deficiencies may be subject to enforcement action by the Commission. Enforcement Action Summary reports published quarterly on the Commission's website provide an overview of enforcement actions undertaken by the Commission resulting from deficiencies identified as being in non-compliance, as well as from complaints, incidents and other events with the potential to initiate enforcement action.			
	Ranking Definition	Correction Time Period	Examples	Description of Deficiency Code
High	Non-compliance with regulations or requirements that pose major risks to public safety and/or the environment.	There is a 24 hour action timeline to rectify the situation. A site with a High Risk deficiency outstanding at the conclusion of this 24 hour period is deemed to be in non-compliance.	<ul style="list-style-type: none"> Equipment located an insufficient distance from an operating well. Conducting an activity without an approval where required. 	Compliance Inspector(s) identified deficiencies under the cited Legislation relating to: <ul style="list-style-type: none"> Safety and pollution prevention. Prevention of losses.
Low – 14 Day Correction Period	Non-compliance with regulations or requirements that have the potential to impact public safety and/or the environment.	There is a two week action timeline to rectify the situation. A site with a Low Risk deficiency outstanding at the conclusion of this two week period is deemed to be in non-compliance.	<ul style="list-style-type: none"> Fluid leaking or improperly disposed of. Activities not in accordance with approval or licence conditions. 	Compliance Inspector(s) identified deficiencies under the cited Legislation relating to: <ul style="list-style-type: none"> Prevention of losses. Invasive plants. Spillage. Tools, casing, equipment and materials.
Low – 30 Day Correction Period	Non-compliance with regulations or requirements that pose little or no risk to the public and/or environment and does not adversely affect oil and gas operations.	There is a 30 day action timeline to rectify the situation. A site with a Low Risk deficiency outstanding at the end of this 30 day period is deemed to be in non-compliance.	<ul style="list-style-type: none"> Pipeline signage missing, defaced or incorrect information displayed. Meter calibrations not completed at an oil and gas facility. 	Compliance Inspector(s) identified deficiencies under the cited Legislation relating to: <ul style="list-style-type: none"> Protection from hazards. Signs for facilities. Inactive or suspended wells.
Rate of Compliance	The percentage of inspections for which no deficiencies were identified and for those that did not remain outstanding at the end of the deficiency correction period. The rate is calculated as compliant inspections + inspections with all deficiencies resolved at the end of the correction period / total inspections completed.			

July 24, 2023

TO: Chief & Council; Mayor & Council
FROM: Councillor Sarah Fowler, Village of Tahsis
Small Community Representative
RE: Small Talk Forum 2023

As your Small Community Representative, I wish to advise you of the upcoming UBCM Convention, specifically the Small Talk Forum.

Date: Tues Sept 19, 2023
Time: 9:00 am – 12:00 pm
Location: Ballroom A/B (Level 1), Vancouver Convention Centre East

The Small Talk Forum, for Indigenous and local governments with a population under 5,000, continues to be one of the most popular sessions at Convention. Your direct involvement has made the Forum a repeat success, and in 2023 we encourage you to contribute your ideas. Then, come prepared to engage in discussion of these ideas, as well as issues raised by other communities.

What are one or two challenges of greatest concern facing your community? How is your community grappling with these challenges?

If you have a best practice or success story to share, please tell us about it as well. This is an opportunity for small communities to share tips and information and help one another with day-to-day challenges. For instance, has your community completed (or is undertaking) a project or initiative that you think would be informative for other small communities?

Please submit challenges, success stories, or other discussion topics to Bhar Sihota, Senior Policy Analyst at bsihota@ubcm.ca by Fri Aug 4, 2023. We will distribute the list of issues at the Forum and will endeavour to address some of these issues ahead of time. We will also have a facilitator, and resource persons on hand to provide technical information.

We hope that you will be able to take part, and encourage you to submit your ideas. I look forward to welcoming you to the 2023 Small Talk Forum!

Please distribute this memo to Chief & Council or Mayor & Council
--

Letter of Support Request

The River of the Peace Metis Society is looking for a letter of support to be able to apply for the BC Hydro GO Fund, we will be requesting the maximum amount for the grant, which is \$10,000.

We will be using this grant, if given, to provide \$100 food vouchers to vulnerable members of the community who are in need.

We will also be helping with transportation and medication of community members in Hudson's Hope who need it.

We thank you in advance for your support if given.

Warm regards,

Valerie Paice
President

From: Matzanke, Elise EAO:EX <Elise.Matzanke@gov.bc.ca>
Sent: Friday, July 28, 2023 2:25 PM
Cc: Duggan, Sarah EAO:EX <Sarah.Duggan@gov.bc.ca>; Bowes, Anna EAO:EX <Anna.Bowes@gov.bc.ca>; OpsDiv Filing Inbox EAO:EX <eao.OpsDivFiling@gov.bc.ca>
Subject: EAO Correspondence: Site C Clean Energy

Good afternoon,

This email is to notify the Technical Advisory Committee (TAC) that the Environmental Assessment Office's (EAO) Deputy Chief Executive Assessment Officer has approved an amendment to the Environmental Assessment Certificate (Certificate) #E14-02 for the Site C Clean Energy Project (Site C) held by British Columbia Hydro and Power Authority (BC Hydro).

The amendment proposed to allow for certain temporary structures to permanently remain within the reservoir and become submerged only if retaining the structure would not have an adverse effect on fish or fish habitat.

The EAO's Amendment Assessment Report and Amendment Order amending the Certificate are posted to the EAO's Project Information Centre, which can be accessed by following this [link](#).

Thank you for your participation in the review of this amendment. TAC comments and feedback have been important in this amendment review process. If you have any questions, please do not hesitate to reach out.

Thank you,

ELISE MATZANKE (She/Her)
Project Assessment Officer
Environmental Assessment Office
Government of British Columbia

OFFICE: 236-478-2172

[Twitter.com/BC_EAO](https://twitter.com/BC_EAO)



The EAO respectfully acknowledges that it carries out its work on the traditional territories of Indigenous nations throughout British Columbia.

This e-mail is confidential and is intended only for the person(s) to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you received this e-mail in error, please destroy this e-mail and contact me directly.

[WARNING: This message is from an external source]



PEACE RIVER REGIONAL DISTRICT

July 31, 2023

UBCM Member local Governments

VIA Email

Re: BC Wildfire Service Fire Fighting Equipment

Dear Mayor and Council / Board of Directors

At its June 29, 2023, Regular Meeting, the Peace River Regional District Chair and Directors endorsed the following resolution and resolved that it be forwarded to the UBCM members for consideration of support:

WHEREAS, the province of British Columbia is prone to wildfires, which pose significant threats to public safety, communities, property, and the environment, and where climate change has contributed to an increase in the frequency, intensity, and severity of wildfires, thereby placing an unprecedented strain on available firefighting equipment;

AND WHEREAS, the Provincial Government has the responsibility to ensure that the BC Wildfire Service has adequate resources, including equipment, to effectively respond to and manage wildfires to safeguard lives, protect infrastructure, and preserve the natural environment, and where the effectiveness and efficiency of the BC Wildfire Service's operations in the containment of wildfires heavily depend on the availability of adequate equipment and resources:

THEREFORE BE IT RESOLVED that the Provincial Government take immediate action to ensure that BC Wildfire is provided with all available firefighting equipment, including Coulson Aviation's Next Gen fire suppression equipment, and any other available Canadian company with aviation firefighting equipment, to combat wildfires during increased demand during peak wildfire seasons;

AND BE IT FURTHER RESOLVED that the Provincial Government explore partnerships with federal agencies, neighboring provinces, and available contractors to enhance equipment sharing and mutual aid agreements, ensuring a more robust response to wildfires and promoting regional collaboration in firefighting efforts.

Yours truly,

Leonard Hiebert

Leonard Hiebert
Chair

Background information on this resolution is enclosed for reference.

diverse. vast. abundant.

Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8
(250) 784-3200 (800) 670-7773 Fax: (250) 784-3201
prrd.dc@prrd.bc.ca

9505 100 St, Fort St. John, BC V1J 4N4
(250) 785-8084 Fax: (250) 785-1125
prrd.fsj@prrd.bc.ca

C11



PEACE RIVER REGIONAL DISTRICT

BACKGROUND INFORMATION:

Wildfires pose a significant threat to public safety, communities, infrastructure, and wildlife. In British Columbia, wildfires have increased in frequency and severity in recent years. The efficient and effective management of wildfires requires access to a well-equipped and adequately resourced firefighting force, allowing BC Wildfire to respond rapidly to suppress and contain wildfires and sustain firefighting efforts during prolonged operations, minimizing their destructive impact. Inadequate access to firefighting equipment can lead to delayed response times, compromising firefighting efforts, and increased risk to human life and property. Therefore, the Province must ensure that BC Wildfire can access all available firefighting equipment.

REPLY TO: Peace River Regional District at prrd.dc@prrd.bc.ca

INVITATION

August 02, 2023

Re: Union of BC Municipalities Convention & Awards, Vancouver, BC

I am pleased to inform you of Northern Health's participation at the upcoming UBCM Convention in Vancouver, BC. I will be joining Colleen Nyce, Chair, Northern Health Board at the UBCM convention on September 20 and 21. As in previous years, we are pleased to invite representatives from local government to meet with us.

This meeting will provide me the opportunity to introduce myself as Northern Health's President & CEO and learn about the health care issues or questions you may have. If you are interested in meeting with Colleen and myself we are inviting you to contact our offices to arrange a time convenient for you.

We will be hosting these 30-minute meetings on September 20 and September 21 in the Nootka Room, on the Concourse Level of the Fairmont Waterfront Hotel.

To book an appointment please contact Ashley Craft, Administrative Assistant, at (250) 645-8527 or by email at nhadministration@northernhealth.ca no later than **September 5, 2023**. It would be helpful if you could provide the names of who from your local government will be in attendance and the specific topics you would like to discuss. Please provide as much detail as possible to assist us in preparing for the discussion.

We look forward to seeing you in September.

Sincerely,



Ciro Panessa
President and Chief Executive Officer
Northern Health

August 2, 2023

Mayor and Council
District of Hudson's Hope
Box 330
Hudson's Hope, BC V0C 1V0

Reference: AP8216

Re: 2023 Next Generation 911 Funding – Approval Agreement & Terms and Conditions of Funding

Dear Mayor and Council,

I am pleased to inform you that a grant in the amount of \$45,000 has been approved for the District of Hudson's Hope under the Next Generation 911 funding program that is being administered by the Union of BC Municipalities (UBCM).

This funding is to support local preparedness for the implementation of Next Generation 911. Funding is being provided on an allocation-basis and 50% of the approved amount will be issued when the signed copy of this agreement is returned to UBCM. The balance of the grant will be available when UBCM has received and approved the required final report and financial summary.

The Ministry of Citizens' Services has provided funding for this program and the general Terms & Conditions are attached. In addition, and in order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the CAO or designate and returned to UBCM within 30 days of the date of this letter;
- (2) The funding is to be used solely for the purpose of local preparedness for the implementation of Next Generation 911;
- (3) All expenditures must meet eligibility and funding requirements as defined in the *Program & Application Guide* (refer to Sections 3 and 4);
- (4) All project activities must be completed within three years and no later than August 2, 2026;
- (5) The final report is required to be submitted to UBCM within 30 days of project end date and no later than September 2, 2026;
- (6) Any unused funds must be returned to UBCM within 30 days following the project end date;

The Next Generation 911 program is funded by the Province of BC

C13

Please note that descriptive information regarding eligible recipients will be posted on the UBCM and/or provincial government websites, or shared through provincial governments news releases or events, and all interim, progress and/or final report materials may be made available to the provincial government.

If you have any questions, please contact the undersigned at 250-356-2947 or jwoodrow@ubcm.ca.

Sincerely,



Jonas Woodrow, Program Officer

cc. *Mokles Rahman, CAO*

Reference: AP8216

Approval Agreement (to be signed by the CAO or designate)

I, _____, authorized designate of the District of Hudson's Hope, have read and agree to the general Terms & Conditions and the requirements for funding under the **2023 Next Generation 911** program.

Signature

Date

Please return an electronic copy of this signed Approval Agreement Attention of the Program Administrator to lqps@ubcm.ca

Evelyn Edinger
10616 Osborne St
Hudson's Hope, BC
V0C1V0
250-783-0567

2023-08-04

District of Hudson's Hope
Mayor & Council
Directors

Submission for next scheduled meeting

I recently requested information regarding a property within the District of Hudson's Hope. I was told by District office staff that they refuse to release that information due to the privacy act.

I contacted, Dan Davies MLA, and was informed it is not provincial to withhold this information under the privacy act. Next, I contacted the Privacy Commissioner who informed me that the District of Hudson's Hope would have had to put a policy or bylaw under Section 22 of the Privacy Act in place to enforce it.

The District has not done this. I guess they just decided it was too much effort to provide this information anymore.

I am a long term resident of this community and really hate to see how these small town politics are going. This used to be a very nice community with lots of community spirit. We have gradually lost that. I seriously hope Mayor and Council will look into District Staff making up their own rules.

Sincerely,
Evelyn Edinger
250-783-0567



Acknowledgement of Consultation

Attestation de la consultation

District / Detachment Information - Renseignements sur le district ou le détachement

Fiscal Year - Année financière 2023 - 2024

RCMP Active Cost Centre Hierarchy

C

NORTH DISTRICT

HUDSON'S HOPE DETACHMENT

HUDSON'S HOPE DETACHMENT P

Hudson Hope

Community Name(s) - Nom(s) de la(des) collectivité(s)

1. Hudson's Hope

This letter acknowledges that the stakeholders of the above-noted detachment / district / unit area or community(ies) and the RCMP have consulted and discussed our progress against last year's priority issues. Further it has been agreed that over the coming year we will collectively focus on the following priority issues.

La présente lettre atteste que les responsables de la région du détachement/district/service ou de la ou des collectivités susmentionnées et de la GRC se sont consultés et ont discuté des progrès accomplis par rapport aux enjeux prioritaires de l'année dernière. Il a aussi été convenu que les enjeux suivants constituent les enjeux prioritaires sur lesquels nous concentrerons conjointement nos efforts au cours de l'année à venir.

Community Priority Issue(s) - Enjeu(x) prioritaire(s) pour la collectivité

1. Traffic - Speeding
2. Property - Theft

District / Detachment Commander - Chef de district / détachement

Erich Schmidt

District / Detachment Commander

Signature - Signature

Date

Community Representative - Représentant(e) de la collectivité

Hudson's Hope Mayor: Travous Quibell

Name - Nom

Signature - Signature

Date



Royal Canadian Mounted Police Gendarmerie royale du Canada
Commanding Officer Commandant divisionnaire

July 21, 2023

Province of British Columbia
Mayors and Chief Administrative Officers

Dear Respected Colleagues / Community Partners,

Subject: Collective Agreement Negotiations Between Treasury Board of Canada and the National Police Federation

I write to keep you informed on the status of negotiations between Treasury Board of Canada and the National Police Federation (NPF) as they work toward a second collective agreement for RCMP Regular Members and Reservists. While negotiations are ongoing and specific details remain confidential between the bargaining parties, I believe it is important for me to provide you some general updates to the extent that I am able to.

Specifically relating to bargaining, face to face negotiations began in January 2023. The BC RCMP are represented through participation on the bargaining committee. The Treasury Board Secretariat are utilizing a team of RCMP Subject Matter Experts including three BC RCMP Commissioned Officers who are participating at the bargaining table.

There have been five multi-day negotiation sessions which have been meaningful to both parties to build onto the first collective agreement. What substantively remains to negotiate are the term and salaries. Negotiations are currently paused and should resume in August or September 2023. Generally, policing salaries continue to trend upward which can be contributed to a strong Canadian labour market, a nationwide shortage of police officers in almost all Police Agencies and less interest in entering this demanding high-risk profession.

In the Multi-Year Financial Plan (MYFP), I provided you human and financial resource projected needs for 2024/25. A non-contractual estimate of 3.5% has been put forward for inclusion in the MYFPs for planning purposes, and this figure has been acknowledged by the Contract Management Committee (CMC). Negotiated salary increases or those imposed through third party arbitration could result in increases below or above the planning rate. Given that the NPF has access to binding arbitration (in the absence of a negotiated settlement) there is inherent uncertainty in projecting settlements. As such, should Contract Partners wish to build

contingencies into their planning figures to mitigate potential fluctuations in negotiated rates or the possibility of arbitration, they are encouraged to do so.

I commit to providing you updates, insofar as possible, on the status of negotiations going forward while ensuring that negotiations confidence is respected.

Regards,

A handwritten signature in blue ink, appearing to read 'Dwayne McDonald', with a stylized flourish at the end.

Dwayne McDonald
Deputy Commissioner
Commanding Officer
BC RCMP

THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN

4144 Spallumcheen Way, Spallumcheen, BC V0E 1B6
Phone: 250-546-3013 • Fax: 250-546-8878 • Toll Free: 1-866-546-3013
Email: mail@spallumcheentwp.bc.ca • Website: www.spallumcheentwp.bc.ca



July 15, 2023

File: 0380-30-03

Regional District of North
Okanagan
9848 Aberdeen Road
Coldstream, BC V1B 2K9

Ministry of Environment &
Climate Change
PO Box 9047 Stn Prov Gov
Victoria, BC V8W 9E2

Recycle BC
405-221 West Esplanade
North Vancouver, BC
V7M 3J3

**Re: Recycling Program for Antifreeze Containers and Used Oil Collection at the
Armstrong Spallumcheen Diversion and Disposal Facility**

At the Monday, May 1, 2023 Township of Spallumcheen Regular Council Meeting, the following resolution was passed:

"...THAT the Township of Spallumcheen Council recommend a letter be sent to the Regional District of North Okanagan (RDNO), Ministry of Environment and Climate Change, and Recycle BC to support plastic, such as antifreeze containers, and used oil collection/recycle depot at the Armstrong Spallumcheen landfill/transfer station located at 4399 Powerhouse Road, noting that the program should be at no cost due to the environmental fee already being paid at the time of product purchase;

AND THAT the Township of Spallumcheen Council direct staff to carbon-copy the letter to the BC member municipalities and to the Union of British Columbia Municipalities (UBCM) to gain support of Municipal and RDNO landfill/transfer station sites."

The Township Council believes that keeping these types of containers and contaminants out of our landfills is essential to maintaining healthy lands and aquifers.

Thank you for your attention to this matter. If you have any questions in this regard, please contact the undersigned.

Respectfully,

Cindy Webb
Corporate Officer

CW/mw

cc: Member Municipalities

C16

From: FortisBC <conversations@email.myfortisbc.com>

Sent: Tuesday, August 8, 2023 11:00 AM

To: Chris Cvik <cao@hudsonshope.ca>

Subject: Join us for FortisBC's reception at the 2023 UBCM Convention

By invitation only



Don't miss the FortisBC reception prior to the 2023 Union of BC Municipalities Convention.

The reception is in the Crystal Pavilion in the Pan Pacific Hotel Vancouver on Monday, September 18 from 6 to 8 p.m., prior to the UBCM convention.

Please RSVP by **Wednesday, August 30, 2023**, or sooner, as space is limited. Event registration is by invitation only. Register with your email address and be sure to bring your electronic or printed ticket to the reception with you.

RSVP

For more information about the reception, please email events@fortisbc.com.

We hope you can join us!

From: Chris Cvik <cao@hudsonshope.ca>
Date: August 8, 2023 at 6:51:32 PM MST
To: jvmcd7 <jvmcd7@gmail.com>
Subject: Re: Letter of Support re BC Hydro GO Fund - Hudson's Hope Health Care & Housing Society

Thanks Jeanette. I will include the email request on the August 14th Council agenda under correspondence.

Chris

Sent from my iPhone

On Aug 8, 2023, at 3:47 PM, Jeanette McDougall
<jvmcd7@gmail.com> wrote:

Hello Chris,

On behalf of the Hudson's Hope Health Care & Housing Society (HHHC&HS) I'm applying for the BC Hydro GO Fund Grant in the amount of \$10,000 to cover the cost of painting external tenant doors. The existing paint is deteriorating and HHHC&HS needs financial assistance to help maintain the facility, which is aging and is the only facility in the Community that provides this type of seniors housing. The HHHC&HS is kindly requesting a letter of support from the District for this grant application.

Thank you in advance.

Best,
Jeanette McDougall, Secretary / Grant Writer

Hudson's Hope Health Care & Housing Society
250-242-7887

[WARNING: This message is from an external source]

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Chris Cvik, Interim CAO
DATE: August 14, 2023
SUBJECT: NOTICE OF CLOSED SESSION

RECOMMENDATION:

***"THAT** Council move to a Closed Meeting for the purpose of discussing the following items:*

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – June 26, 2023*
- **Community Charter Section 90 (1) (a)(e)(k):**
 - (a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
 - (e) *the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
 - (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter Section 90(1) (n)*).



Chris Cvik, Interim CAO