



**COUNCIL MEETING**  
**District Office – Council Chambers**  
**6:00 P.M.**  
**December 19, 2022**

Present: Mayor Dave Heiberg  
Councillor Debbie Beattie  
Councillor James Cryderman  
Councillor Travous Quibell  
Councillor Tashana Winnicky  
Councillor Kelly Miller

Absent: Councillor Tina Jeffrey (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman  
Corporate Officer, Jeanette McDougall  
Director, Public Works & Engineering, Ruhul Amin  
Director, Protective Services, Brad Milton

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

**2. DEDICATION PAGE**

**3. DELEGATIONS**

**4. NOTICE OF NEW BUSINESS**

Mayor's Additions: NB1 - Water Treatment Plant – Open House, January 10, 2023  
CR1 - Peace River Regional District Solid Waste Committee  
Meeting – December 1, 2022

Councillor's Additions: None

CAOs Additions: None

**5. ADOPTION OF AGENDA BY CONSENSUS**

**6. DECLARATION OF CONFLICT OF INTEREST**

**7. ADOPTION OF MINUTES**

**M1 REGULAR COUNCIL MINUTES – NOVEMBER 28, 2022**

**RESOLUTION NO. 188/2022**

**M/S Councillors Beattie / Miller**

**THAT the minutes of the November 28, 2022, Regular Council Meeting be adopted.**

**CARRIED**

**8. BUSINESS ARISING FROM THE MINUTES**

**9. PUBLIC HEARING**

**10. STAFF REPORTS**

**SR1 RFD – WATER TREATMENT PLANT – PHASE 2 – SOLE SOURCE**

**RESOLUTION NO. 189/2022**

**M/S Councillors Cryderman / Winnicky**

**THAT** Council authorize Administration to amend the current contract with McElhanney as a sole source consultant for providing consulting services for design, tender, and construction project management services for the temporary modification / upgrade of the Water Treatment Plant (Ph-2) up to UV installation, and

**THAT** Council authorize Administration to amend the current contract with Clear Blue Water Systems as a sole source contractor to perform the temporary upgrade of the Water Treatment Plant (Ph-2) up to UV installation. This contract is to include electrical sub-contracting services by Epscan Industries, who hold the District's Electrical Permit, and

**THAT** Council authorize Administration to sign a contract with Delco Automation as a sole source equipment and chemical supplier to provide new filtration 1-micron (absolute rating) filter cartridges and RO preservative chemicals to allow for the treatment of the surface water sourced from the Peace River.

**CARRIED**

**SR2 WATER TREATMENT PLANT – OPEN HOUSE – JANUARY 10, 2023**

**RESOLUTION NO. 190/2022**

**M/S Councillors Miller / Quibell**

**THAT** Council receive this report for information and discussion.

**CARRIED**

**SR3 STRATEGIC PLANNING SESSION WITH NEW COUNCIL**

**RESOLUTION NO. 191/2022**

**M/S Councillors Winnicky / Quibell**

**THAT** the 2019-2022 Strategic Plan be received for information; and

**THAT** Council be authorized to attend a one-day Strategic Planning Session on Saturday, January 14, 2022 to develop a new Strategic Plan for 2023 to 2026.

**CARRIED**

**SR4 RFD – PURCHASE OF NEW BACKHOE**

**RESOLUTION NO. 192/2022**

**M/S Councillors Quibell / Cryderman**

**THAT** Council approve the purchase of a new Backhoe from the low cost bidder, Inland Truck & Equipment, Fort St. John, at a cost of \$231,500.00 plus GST; and

**THAT** Council approve the trade-in of the existing Volvo Backhoe from the highest bidder, Inland Truck & Equipment, Fort St. John, at a price of \$40,000.00 plus GST.  
**CARRIED**

**SR5 PRE-BUDGET APPROVAL FOR ATV CAMPGROUND PHASE III CONSTRUCTIONS IN 2023**

**RESOLUTION NO. 193/2022**

**M/S Councillors Miller / Winnicky**

**THAT** Council approve a pre-budget amount of \$200,000 plus GST for the ATV Campground Phase III Project in 2023; and

**THAT** Council approve the Peace River Agreement as the source of funding for the project, unless another source is decided during the 2023 Capital Budget deliberations.

**CARRIED**

**SR6 RFD – ENGINE 3 REPLACEMENT**

**RESOLUTION NO. 194/2022**

**M/S Councillors Cryderman / Winnicky**

**THAT** Council approve the award to Rocky Mountain Phoenix for the purchase of one (1) Rosenbauer Coyote Pumper at a cost of \$764,345.93 plus GST; and

**THAT** Council authorize the Mayor and the Chief Administrative Officer to sign the contract with Rocky Mountain Pheonix.

**CARRIED**

**Councillor Beattie voted in opposition.**

**SR7 FIRE PROTECTION MUTUAL AID AGREEMENT - CHARLIE LAKE**

**RESOLUTION NO. 195/2022**

**M/S Councillors Winnicky / Cryderman**

**THAT** Council approve the Fire Protection Mutual Aid Agreement between the Peace River Regional District (Charlie Lake Fire Department) and the District of Hudson's Hope; and

**THAT** Council authorize the Mayor and the CAO to sign the agreement on behalf of the District.

**CARRIED**

**SR8 HUDSON'S HOPE HEALTH CARE & HOUSING SOCIETY – LAND TRANSER**

**RESOLUTION NO. 196/2022**

**M/S Councillors Winnicky / Cryderman**

**THAT** Council receive the Hudson's Hope Health Care & Housing Society – Land Transfer report for information.

**CARRIED**

**SR9 COUNCIL MEETING CALENDAR 2023**

**RESOLUTION NO. 197/2022**

**M/S Councillors Beattie / Quibell**

**THAT Council adopt the schedule for Regular Council Meetings to be held during 2023.**

**CARRIED**

**SR10 MONTHLY REPORT – CHIEF ADMINISTRATIVE OFFICER**

Received for Information.

**SR11 MONTHLY REPORT – CORPORATE OFFICER**

Received for Information.

The Corporate Officer referenced the Local Government Election that was held in October to ensure that the Election Officials were recognized for their hard work as this was a stressful time, especially as the Election followed the Fire Evacuation.

**SR12 MONTHLY REPORT – DIRECTOR, PUBLIC WORKS & ENGINEERING**

Received for Information.

**SR13 MONTHLY REPORT – DIRECTOR, PROTECTIVE SERVICES**

Received for Information.

**SR14 MONTHLY REPORT – RECREATION OFFICER**

Received for Information.

**SR15 MONTHLY REPORT – SPECIAL PROJECTS**

Received for Information.

**11. COMMITTEE MEETING REPORTS**

**12. BYLAWS**

**13. CORRESPONDENCE**

**C1 AMBULANCE PARAMEDICS OF BC**

Received for Information.

**C2 CANADA WORKS FUND – NOTICE OF PAYMENT**

Received for Information.

**C3 NORTHERN MEDICAL PROGRAMS TRUST BOARD MEMBER**

**RESOLUTION NO. 198/2022**

**M/S Councillors Quibell / Beattie**

**THAT Council appoint Mayor Dave Heiberg to the Board of the Northern Medical Programs Trust.**

**CARRIED**

**C4 TC ENERGY – PERMIT EXTENSION**

Received for Information.

#### 14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

##### CR1 PEACE RIVER REGIONAL DISTRICT SOLID WASTE COMMITTEE MEETING

###### - DECEMBER 1, 2022

- Garbage compactors will be installed at the Hudson's Hope and Tumbler Ridge transfer sites in early 2023.
- Compacting the garbage will make transportation more efficient. It is estimated that 180 fewer loads will be required per year, which will reduce the carbon footprint and save costs of \$500,000 over ten years.
- Hudson's Hope Transfer Site is considered an exception in the PRRD Solid Waste program because it is jointly occupied by the District and the Regional District.
- The PRRD is considering making the site a Tier 1 Transfer Site and has budgeted \$30,000 for 2023 to complete a needs assessment.
- The Mayor stressed that public consultation is required as part of the process before any final decisions are made.

#### 15. OLD BUSINESS

#### 16. NEW BUSINESS

##### NB1 WATER TREATMENT PLANT – OPEN HOUSE, JANUARY 10, 2023

- BC Hydro confirmed their representation at our upcoming open house in January, with Jerry Muir, Bob Gammer, and John Bodnarchuk to attend.

#### 17. PUBLIC INQUIRIES

#### 18. IN-CAMERA SESSION

##### **RESOLUTION NO. 199/2022**

##### **M/S Councillors Miller / Beattie**

**THAT Council move to a Closed Meeting for the purpose of discussing the following items:**

- **Community Charter Section 97 (1) (b):**

- (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
  - Closed Meeting Minutes – November 28, 2022

- **Community Charter Section 90 (1) (k):**

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public
  - Lucas Subdivision – Purchase Offer for Lot 13
  - Contract Extension – C. Cvik, Special Projects
  - Water Treatment Plant – Unpaid Invoice
  - Summer Road – Fence

**CARRIED**

#### 19. RISE AND REPORT

## 20. ADJOURNMENT

*Mayor Heiberg declared the meeting adjourned at 8:16 pm.*

## DIARY


***Diarized***

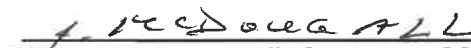
### ***Conventions/Conferences/Holidays***

*Commercial Water Rate Increase-annual budget  
Consideration  
ATV Campground – Naming / Memorial Plaque*

*08/04/19  
2022*

Certified Correct:

  
\_\_\_\_\_  
Dave Heiberg, Mayor

  
\_\_\_\_\_  
Jeanette McDougall, Corporate Officer