



SPECIAL COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
May 29, 2023

Present: Acting Mayor Tashana Winnicky
 Councillor Kelly Miller
 Councillor Debbie Beattie
 Councillor Tina Jeffrey

Absent: Councillor James Cryderman (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman
 Director of Protective Services, Fred Burrows
 Manager of Public Works, Gordon Davies
 Acting Corporate Officer, Becky Mercereau

Other: 1 community member in the gallery

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Acting Mayor Winnicky presiding.

2. DEDICATION PAGE

3. DELEGATIONS

4. NOTICE OF NEW BUSINESS

Mayor's Additions:

Councillor's Additions: NB1 - Gate on berm

 NB2 - Indigenous Centre at the School

CAO's Additions: NB3 - Signing Authority

 NB4 - New committee appointments

5. ADOPTION OF AGENDA BY CONSENSUS

6. DECLARATION OF CONFLICT OF INTEREST

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES MAY 8, 2023

RESOLUTION NO. 105 / 2023

M/S Councillors Miller / Beattie

THAT the minutes of the May 8, 2023, Regular Council Meeting be adopted.
CARRIED

8. BUSINESS ARISING FROM THE MINUTES

9. PUBLIC HEARING

10. STAFF REPORTS

SR1 BY-ELECTION REPORT #2

RESOLUTION NO. 106 /2023

M/S Councillors Jeffrey / Miller

THAT Council appoint William Lindsay as Chief Election Officer and Becky Mercereau as Deputy Chief Election Officer to administer the by-election for a councillor.
CARRIED

SR2 LYNX CREEK ROAD REPAVEMENT (PH-3) – TENDER EVALUATION AND AWARD

RESOLUTION NO. 107 /2023

M/S Councillors Miller / Beattie

THAT Council accept the bid received from Terus Construction Ltd. (dba: DGS Astro Paving) for the Re-Pavement of the Lynx Creek Subdivision Road (Phase-3); and

THAT Council approve awarding the Lynx Creek Road Re-Pavement contract to Terus Construction Ltd. and authorizes the Acting Mayor and CAO to sign the contract.
CARRIED

Council approved the motion by electronic vote on May 24th, 2023, and ratified it at the Council meeting.

SR3 HIGHWAY 29 SEWER MANHOLE

RESOLUTION NO. 108 /2023

M/S Councillors Beattie / Jeffrey

THAT Council accept the tender submitted by GT Xcavating for the construction of the Highway 29 Sewer Manhole; and

THAT Council approve awarding the Highway 29 Sewer Manhole contract to GT Xcavating and authorizes the Acting Mayor and CAO to sign the Contract.
CARRIED

Council approved the motion by electronic vote on May 24th, 2023, and ratified it at the Council meeting.

SR4 WATER USE RESTRICTION

RESOLUTION NO. 109/2023

M/S Councillors Winnicky/ Beattie

THAT Council direct administration to communicate with residents and water users within the water distribution network to reduce the water usage until September 30, 2023; and

THAT administration remind the residents and water users from time to time through relevant communication media.

CARRIED

A gentle approach is planned to encourage residents and water users to reduce their consumption. It is suggested to increase communication with informative facts to help residents comprehend the importance of limiting water usage.

SR5 LOVE HUDSON'S HOPE GRANT APPLICATION

RESOLUTION NO. 110 /2023

M/S Councillors Beattie / Miller

THAT Council approve the grant application for the New Shop Local Initiative through Northern Development Initiative Trust.

CARRIED

Once the grant is approved, a policy will be created to outline the requirements of this new program.

SR6 GRANT APPLICATION REVIEW

This report is intended for informational and discussion purposes. According to the Director of Protective Services, the grants in question are quite complex and would require a significant investment of staff time. It is advised not to proceed with these applications at this time. Staff are currently working with KPMG on the Water Scarcity Management Plan which is taking up a big portion of time already.

SR7 CAO UPDATE

As of now, the rental clarifier and UV reactors have been successfully commissioned. The testing for water and UV will be done during the next couple of weeks. After the testing is over, Northern Health will be consulted to decide whether the Boil Water Advisory can be lifted or not.

The Basha subdivision at Freer Road is undergoing a re-subdivision process. Preliminary Letter of Approval (PLA) issued by the Approving Officer. Once the applicant meets the conditions of the PLA, the subdivision will be approved. Currently, the Approving Officer is the CAO. However, once Mr. Rahman leaves, the Council will need to appoint a new person as an Approving Officer.

SR8 PUBLIC WORKS DEPARTMENT UPDATE

The campground and pool have opened for the season. Materials for the King Gething Sani-Dump repair are delayed, but once materials are received work will

commence. Pressure washing completed for the rainbow crosswalk project that will begin on Tuesday, May 30th at 2 pm. The construction of Phase 3 of the ATV Campground has begun. One of the Councillors inquired about creating a trail from the back of the campground into the trail system behind, without the need to go onto Dinosaur Road. The CAO advised that the License of Occupation only applies to the current land area. If District wants to expand beyond the approved land boundary, approval from the province is required including First Nations consultations .

SR9 PROTECTIVE SERVICES UPDATE

The Director of Protective Services advised Council of a fire in the District that was caused by a resident. This incident led to fines from the Ministry of Environment and the RCMP. Additionally, this month the volunteers were called to manage a wildfire within our protection area. It was clarified that the District is in charge of any wildfires that occur within our boundaries, Wildfire BC may help, but it is our jurisdiction. We should be prepared to handle potential wildfires and support our volunteer firefighters as they may face increased pressure. To achieve this, the Director of Protective Service suggested conducting a Wildfire Risk Assessment and re-exploring how other municipalities compensate their volunteers for on-call duties and attending fires.

SR10 RECREATION & SPECIAL EVENTS UPDATE

It was noted that the Lions van has a broken window, and while it can still be used, Council members agreed that it would not be safe to take the seniors on highway speed trips to town. As a result, the scheduled senior trips will be cancelled until the Lions Club can provide an update on the timeline for fixing the van.

SR11 SPECIAL PROJECTS UPDATE

Received for information.

11. COMMITTEE MEETING REPORTS

CM1 2023 COUNCIL REMUNERATION & EXPENSE SELECT COMMITTEE SUBMISSION

RESOLUTION NO. 111 / 2023

M/S Councillors Miller / Beattie

THAT Council apply current remuneration increase based on CPI of 6.9%. Mayor's remuneration to be \$22,112.45, Council to be \$10,910.76 for 2023. This option recognizes the actual cost of living increases experienced by British Columbians and ensures remuneration remains attractive for future candidates in recognizing participation on Council is not full-time employment, yet is fairly compensated for council commitments; and

THAT staff revised Bylaw 902, 2019 to include: \$100 for any meeting day up to 4 hours, \$200 for meeting days 4-8 hours, and \$300 for meeting days beyond 8 hours.

CARRIED

12. BYLAWS

13. CORRESPONDENCE

C1 LORI KELLY – COMMUNITY HALL RENTAL

RESOLUTION NO. 112 / 2023

M/S Councillors Miller / Beattie

THAT Council donate the rental fees for the Community for Lori Kelly to host a Community Reunion this summer.

CARRIED

Ms. Kelly will identify dates that are suitable for Community Hall's schedule and make necessary arrangements accordingly.

C2 DISTRICT OF COLDSTREAM – HOMES FOR PEOPLE ACTION PLAN

For information.

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

15. OLD BUSINESS

16. NEW BUSINESS

NB1 Gates on Berm

Councillor Jeffrey raised concerns about the gates on the berm and whether they could be removed. After reaching out to BC Hydro, she learned that it is possible to take them down if Council decides to do so. However, there were questions about why the gates were installed in the first place and why they have remained in place. Councillor Jeffrey has committed to conducting further research and providing Council with additional information on this matter.

NB2 Indigenous Centre at the School

Councillor Jeffrey questioned the ownership of the Indigenous Centre at the school and who can make use of the facility. Councillor Jeffrey committed to conducting further research and reporting back to Council.

NB3 Signing Authority

The Chief Administrative Officer informed the Council that former Mayor Heiberg, Councillors Quibell and Miller have the signing authority. With the resignation of Mayor Heiberg and Councillor Quibell, the council need to assign at least one councillor with sign authority. The 3rd member of the signing authority will be the new Mayor by default.

RESOLUTION NO. 113 / 2023

M/S Councillors Miller / Jeffrey

THAT Council appoint Councillors Winnicky and Miller as the signing authority on the District of Hudson's Hope bank account effective May 29, 2023; and

THAT Council remove Travous Quibell and Dave Heiberg as signing authority on the District of Hudson's Hope bank account effective May 29, 2023.

CARRIED

NB4 New committee appointments

Council requested that this discussion be moved to the In Camera meeting.

NB5 Electric Car Charger Location

Councillor Jeffrey has provided an update on the search for a suitable location for Electric Car Charger stations. The Liquor Store and Grocery Store are currently under consideration, but efforts are still being made to find a more ideal site such as Beattie Park. However, the previous Director of Protective Services expressed concerns about this location. The new Director will investigate the feasibility of using Beattie Park as a potential site.

NB6 MOTI Signage

Councillor Jeffrey raised concerns about the turning sign on Canyon Drive. The current sign prohibits left turns when going up the hill and turning onto Osborne Street, but it was thought that it was supposed to prohibit right turns when coming down Canyon Drive and turning right onto Osborne. The Council decided to have staff reach out to the Ministry of Transportation to discuss the matter further.

17. PUBLIC INQUIRIES

18. IN-CAMERA SESSION

RESOLUTION NO. 114 / 2023

M/S Councillors Beattie / Miller

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – May 8, 2023*
- **Community Charter Section 90 (1) (g):**
 - (g) *litigation or potential litigation affecting the municipality*
 - *Summer Road – Blocked Access – verbal update*
 - *Water Treatment Plant – Future direction*
 - *Personnel*

CARRIED

19. RISE AND REPORT

New committee appointments

Council discussed the current committee appointments because of the resignation of the Mayor and once councillor, however, decided to keep the committee as it is and review it further after the election when a new mayor and a new councillor will be on board.

20. ADJOURNMENT

Acting Mayor Tashana Winnicky declared the meeting adjourned at 8:39 pm.

DIARY

Diarized

Conventions/Conferences/Holidays


*Commercial Water Rate Increase-annual budget
Consideration
ATV Campground – Naming / Memorial Plaque
Council Remuneration Policy*

*08/04/19
2022
2023*

Certified Correct:



Tashana Winnicky, Acting Mayor



Becky Mercereau, Acting Corporate Officer

