



**DISTRICT OF HUDSON'S HOPE
AGENDA - SPECIAL COUNCIL MEETING**

Council Chambers

June 12, 2023

6:00 pm

First Nations Acknowledgement

The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in the traditional unceded territory of the Treaty 8 First Nations.

1. Call to Order:

2. Dedication Page:

3. Delegations:

4. Notice of New Business:

Mayor's List:

Councillors Additions:

CAO's Additions:

5. Adoption of Agenda by Consensus:

6. Declaration of Conflict of Interest:

7. Adoption of Minutes:

M1 Special Council Minutes – May 29, 2023

Page 3

8. Business Arising from the Minutes:

9. Public Hearing:

10. Staff Reports:

SR1 2022 District of Hudson's Hope Annual Report

Page 10

SR2 Financial Grant in Aid Requests - 2023

Page 80

11. Committee Meeting Reports:

12. Bylaws

B1	Council Remuneration & Reimbursement of Expenses Bylaw No. 939, 2023	Page 89
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13. Correspondence:

C1	Mayors for Peace News Flash	Page 94
C2	Northern Health – Fort St. John Community Health Services Centre	Page 104
C3	Coalition of Child Care Advocates of BC – UBCM Child Care Resolution	Page 106
C4	UBCM – Housing	Page 108
C5	Environmental Assessment Office – Amendment Assessment Report for BC Hydro’s Site C Temporary Structures Amendment	Page 113
C6	Caribou Recovery – Invitation for Quarterly Update to Stakeholders	Page 127
C7	Ministry of Water, Land and Resource Stewardship – NE Roundtable	Page 128

14. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

15. Old Business:

16. New Business:

17. Public Inquiries:

18. In-Camera Session

ICSR1	Notice to Closed Meeting	Page 130
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19. Adjournment



SPECIAL COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
May 29, 2023

Present: Acting Mayor Tashana Winnicky
Councillor Kelly Miller
Councillor Debbie Beattie
Councillor Tina Jeffrey

Absent: Councillor James Cryderman (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman
Director of Protective Services, Fred Burrows
Manager of Public Works, Gordon Davies
Acting Corporate Officer, Becky Mercereau

Other: 1 community member in the gallery

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Acting Mayor Winnicky presiding.

2. DEDICATION PAGE

3. DELEGATIONS

4. NOTICE OF NEW BUSINESS

Mayor's Additions:

Councillor's Additions: NB1 - Gate on berm

NB2 - Indigenous Centre at the School

CAO's Additions: NB3 - Signing Authority

NB4 - New committee appointments

5. ADOPTION OF AGENDA BY CONSENSUS

6. DECLARATION OF CONFLICT OF INTEREST

M

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES MAY 8, 2023

RESOLUTION NO. 105 / 2023

M/S Councillors Miller / Beattie

THAT the minutes of the May 8, 2023, Regular Council Meeting be adopted.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

9. PUBLIC HEARING

10. STAFF REPORTS

SR1 BY-ELECTION REPORT #2

RESOLUTION NO. 106 /2023

M/S Councillors Jeffrey / Miller

THAT Council appoint William Lindsay as Chief Election Officer and Becky Mercereau as Deputy Chief Election Officer to administer the by-election for a councillor.

CARRIED

SR2 LYNX CREEK ROAD REPAVEMENT (PH-3) – TENDER EVALUATION AND AWARD

RESOLUTION NO. 107 /2023

M/S Councillors Miller / Beattie

THAT Council accept the bid received from Terus Construction Ltd. (dba: DGS Astro Paving) for the Re-Pavement of the Lynx Creek Subdivision Road (Phase-3); and

THAT Council approve awarding the Lynx Creek Road Re-Pavement contract to Terus Construction Ltd. and authorizes the Acting Mayor and CAO to sign the contract.

CARRIED

Council approved the motion by electronic vote on May 24th, 2023, and ratified it at the Council meeting.

SR3 HIGHWAY 29 SEWER MANHOLE

RESOLUTION NO. 108 /2023

M/S Councillors Beattie / Jeffrey

THAT Council accept the tender submitted by GT Xcavating for the construction of the Highway 29 Sewer Manhole; and

THAT Council approve awarding the Highway 29 Sewer Manhole contract to GT Xcavating and authorizes the Acting Mayor and CAO to sign the Contract.

CARRIED

Council approved the motion by electronic vote on May 24th, 2023, and ratified it at the Council meeting.

SR4 WATER USE RESTRICTION

RESOLUTION NO. 109/2023

M/S Councillors Winnicky/ Beattie

THAT Council direct administration to communicate with residents and water users within the water distribution network to reduce the water usage until September 30, 2023; and

THAT administration remind the residents and water users from time to time through relevant communication media.

CARRIED

A gentle approach is planned to encourage residents and water users to reduce their consumption. It is suggested to increase communication with informative facts to help residents comprehend the importance of limiting water usage.

SR5 LOVE HUDSON'S HOPE GRANT APPLICATION

RESOLUTION NO. 110 /2023

M/S Councillors Beattie / Miller

THAT Council approve the grant application for the New Shop Local Initiative through Northern Development Initiative Trust.

CARRIED

Once the grant is approved, a policy will be created to outline the requirements of this new program.

SR6 GRANT APPLICATION REVIEW

This report is intended for informational and discussion purposes. According to the Director of Protective Services, the grants in question are quite complex and would require a significant investment of staff time. It is advised not to proceed with these applications at this time. Staff are currently working with KPMG on the Water Scarcity Management Plan which is taking up a big portion of time already.

SR7 CAO UPDATE

As of now, the rental clarifier and UV reactors have been successfully commissioned. The testing for water and UV will be done during the next couple of weeks. After the testing is over, Northern Health will be consulted to decide whether the Boil Water Advisory can be lifted or not.

The Basha subdivision at Freer Road is undergoing a re-subdivision process. Preliminary Letter of Approval (PLA) issued by the Approving Officer. Once the applicant meets the conditions of the PLA, the subdivision will be approved. Currently, the Approving Officer is the CAO. However, once Mr. Rahman leaves, the Council will need to appoint a new person as an Approving Officer.

SR8 PUBLIC WORKS DEPARTMENT UPDATE

The campground and pool have opened for the season. Materials for the King Gething Sani-Dump repair are delayed, but once materials are received work will

commence. Pressure washing completed for the rainbow crosswalk project that will begin on Tuesday, May 30th at 2 pm. The construction of Phase 3 of the ATV Campground has begun. One of the Councillors inquired about creating a trail from the back of the campground into the trail system behind, without the need to go onto Dinosaur Road. The CAO advised that the License of Occupation only applies to the current land area. If District wants to expand beyond the approved land boundary, approval from the province is required including First Nations consultations .

SR9 PROTECTIVE SERVICES UPDATE

The Director of Protective Services advised Council of a fire in the District that was caused by a resident. This incident led to fines from the Ministry of Environment and the RCMP. Additionally, this month the volunteers were called to manage a wildfire within our protection area. It was clarified that the District is in charge of any wildfires that occur within our boundaries, Wildfire BC may help, but it is our jurisdiction. We should be prepared to handle potential wildfires and support our volunteer firefighters as they may face increased pressure. To achieve this, the Director of Protective Service suggested conducting a Wildfire Risk Assessment and re-exploring how other municipalities compensate their volunteers for on-call duties and attending fires.

SR10 RECREATION & SPECIAL EVENTS UPDATE

It was noted that the Lions van has a broken window, and while it can still be used, Council members agreed that it would not be safe to take the seniors on highway speed trips to town. As a result, the scheduled senior trips will be cancelled until the Lions Club can provide an update on the timeline for fixing the van.

SR11 SPECIAL PROJECTS UPDATE

Received for information.

11. COMMITTEE MEETING REPORTS

CM1 2023 COUNCIL REMUNERATION & EXPENSE SELECT COMMITTEE SUBMISSION

RESOLUTION NO. 111 / 2023

M/S Councillors Miller / Beattie

THAT Council apply current remuneration increase based on CPI of 6.9%. Mayor's remuneration to be \$22,112.45, Council to be \$10,910.76 for 2023. This option recognizes the actual cost of living increases experienced by British Columbians and ensures remuneration remains attractive for future candidates in recognizing participation on Council is not full-time employment, yet is fairly compensated for council commitments; and

THAT staff revised Bylaw 902, 2019 to include: \$100 for any meeting day up to 4 hours, \$200 for meeting days 4-8 hours, and \$300 for meeting days beyond 8 hours.

CARRIED

12. BYLAWS

13. CORRESPONDENCE

C1 LORI KELLY – COMMUNITY HALL RENTAL

RESOLUTION NO. 112 / 2023

M/S Councillors Miller / Beattie

THAT Council donate the rental fees for the Community for Lori Kelly to host a Community Reunion this summer.

CARRIED

Ms. Kelly will identify dates that are suitable for Community Hall's schedule and make necessary arrangements accordingly.

C2 DISTRICT OF COLDSTREAM – HOMES FOR PEOPLE ACTION PLAN

For information.

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

15. OLD BUSINESS

16. NEW BUSINESS

NB1 Gates on Berm

Councillor Jeffrey raised concerns about the gates on the berm and whether they could be removed. After reaching out to BC Hydro, she learned that it is possible to take them down if Council decides to do so. However, there were questions about why the gates were installed in the first place and why they have remained in place. Councillor Jeffrey has committed to conducting further research and providing Council with additional information on this matter.

NB2 Indigenous Centre at the School

Councillor Jeffrey questioned the ownership of the Indigenous Centre at the school and who can make use of the facility. Councillor Jeffrey committed to conducting further research and reporting back to Council.

NB3 Signing Authority

The Chief Administrative Officer informed the Council that former Mayor Heiberg, Councillors Quibell and Miller have the signing authority. With the resignation of Mayor Heiberg and Councillor Quibell, the council need to assign at least one councillor with sign authority. The 3rd member of the signing authority will be the new Mayor by default.

RESOLUTION NO. 113 / 2023

M/S Councillors Miller / Jeffrey

THAT Council appoint Councillors Winnicky and Miller as the signing authority on the District of Hudson's Hope bank account effective May 29, 2023; and

THAT Council remove Travous Quibell and Dave Heiberg as signing authority on the District of Hudson's Hope bank account effective May 29, 2023.

CARRIED

NB4 New committee appointments

Council requested that this discussion be moved to the In Camera meeting.

NB5 Electric Car Charger Location

Councillor Jeffrey has provided an update on the search for a suitable location for Electric Car Charger stations. The Liquor Store and Grocery Store are currently under consideration, but efforts are still being made to find a more ideal site such as Beattie Park. However, the previous Director of Protective Services expressed concerns about this location. The new Director will investigate the feasibility of using Beattie Park as a potential site.

NB6 MOTI Signage

Councillor Jeffrey raised concerns about the turning sign on Canyon Drive. The current sign prohibits left turns when going up the hill and turning onto Osborne Street, but it was thought that it was supposed to prohibit right turns when coming down Canyon Drive and turning right onto Osborne. The Council decided to have staff reach out to the Ministry of Transportation to discuss the matter further.

17. PUBLIC INQUIRIES

18. IN-CAMERA SESSION

RESOLUTION NO. 114 / 2023

M/S Councillors Beattie / Miller

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**
 - (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
 - Closed Meeting Minutes – May 8, 2023
- **Community Charter Section 90 (1) (g):**
 - (g) litigation or potential litigation affecting the municipality
 - Summer Road – Blocked Access – verbal update
 - Water Treatment Plant – Future direction
 - Personnel

CARRIED

19. RISE AND REPORT

New committee appointments

Council discussed the current committee appointments because of the resignation of the Mayor and once councillor, however, decided to keep the committee as it is and review it further after the election when a new mayor and a new councillor will be on board.

20. ADJOURNMENT

Acting Mayor Tashana Winnicky declared the meeting adjourned at 8:39 pm.

DIARY

Diarized

Conventions/Conferences/Holidays

*Commercial Water Rate Increase-annual budget
Consideration*

08/04/19

ATV Campground – Naming / Memorial Plaque

2022

Council Remuneration Policy

2023

Certified Correct:

Tashana Winnicky, Acting Mayor

Becky Mercereau, Acting Corporate Officer

REQUEST FOR DECISION

RFD#: 2023-MR-35	Date: June 8, 2023
Meeting#: CM-06-12-23	Originator: Mokles Rahman
RFD TITLE: 2022 District of Hudson's Hope Annual Report	

RECOMMENDATION / RESOLUTION:

1. *THAT Council approve the 2022 Annual Municipal Report.*

BACKGROUND:

As per Section 98 of the Community Charter Local governments are required to prepare an Annual Municipal Report and in accordance with Section 97 and make it available for public inspection. This report must be presented at a Council Meeting or another public meeting before June 30 each year. The report should state the goals and objectives for the coming year and demonstrates what progress has been made toward the preceding year's goals and objectives.

DISCUSSION:

The annual municipal report included the following:

- The municipality's audited annual financial statements for the previous year.
- A list of the permissive tax exemptions provided by the municipal council, and for each exemption, the amount of property tax that would have been imposed during the previous year if the exemption had not been granted.
- A report on the municipality's services and operations for the previous year
- A progress report on the performance of the municipality with respect to established objectives and measures.
- A statement of objectives and measures that will be used as the basis for determining the municipality's performance during the current and next year.

Source: <https://www2.gov.bc.ca/gov/content/governments/local-governments/finance/financial-reporting/financial-statements-annual-reports/annual-municipal-report>

FINANCIAL: N/A

COMMUNICATION:

Notice of the date for the Council meeting to present the Annual Municipal Report was given in accordance with sections 94 & 99 of the *Community Charter*.

SR1

A PSA was issued on May 29, 2023 to make the public aware of the annual municipal report. The information was also shared through the District's Facebook page and website to provide the minimum 14 days notice before holding an annual meeting on the report.

Since the posting of the Annual Report, there were no comments received as of the writing of this report. Some minor formatting edits have been made and the organization chart of the District was added to the report.

Attachment(s)

1. 2022 District of Hudson's Hope Annual Report.

Prepared by:

A handwritten signature in blue ink, appearing to read 'Mokles Rahman', is positioned above a horizontal line.

Mokles Rahman, CAO



DRAFT DISTRICT OF HUDSON'S HOPE Annual Municipal Report **2022**

Fiscal Year Ending December 31, 2022





2022 Annual Municipal Report

Fiscal Year Ending December 31, 2022

Phone: 250-783-9901

Fax: 250-783-5741

9904 Dudley Drive, Hudson's Hope, BC V0C 1V0

www.hudsonshope.ca

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Message from the Mayor

2022 Message from the Mayor

On behalf of council, I am pleased to present the 2022 Annual Report for the District of Hudson's Hope. 2022 marked the conclusion of the 2018 – 2022 Strategic Plan approved by Council when it was first elected back in 2018. The key goals from the plan included:

1. Provide quality infrastructure in a sustainable manner.
2. Provide quality recreational and cultural opportunities in an affordable manner.
3. Encourage economic growth and development.

Over the last four years, Administration was able to successfully deliver on many tactics in support of achieving these strategic goals set out by Council. This is harder than it seems as Administration also had to deal with many unanticipated challenges that arise along the way such as COVID, re-working a potable water source, organizing an evacuation due to fire, and recruitment challenges. Thank you staff for providing the professional level of service that you do.

Council recently adopted the new Strategic Plan which outlines the four general goals for the next four-year term (2022 – 2026) including:

1. Manage, invest, plan and implement sustainable municipal infrastructure to address the needs of residents and visitors.
2. Retention of residents and attract visitors with recreational amenities.
3. Facilitate population growth with attainable housing, sustainable infrastructure and tourism.
4. Perform organizational review for recruitment and retention of out-of-scope staff and overall review of organizational efficiencies.

A copy of the plan and the tactics to help achieve the goals can be found on the District website at: <https://hudsonshope.ca/wp-content/uploads/2023/02/Strategic-Plan-brochure-for-circulation.pdf>

In October 2022, the municipal election brought different faces with fresh ideas to Council as four new members (Beattie, Cryderman, Jeffrey, & Winnicky) were elected to Council. The new Councillors join returning Councillors (Miller and Quibell, and myself) as your newly elected Council for a four-year term. I would like to acknowledge and thank the former members of Council (Summer, Paice, Gibbs, & Markin) for their dedication and commitment to making our community a better place to work, play and call home.

Lastly, I also want to thank the citizens of the District of Hudson's Hope for putting your faith in me and electing me as your mayor. I have recently made a difficult personal decision and will be stepping aside in May 2023, and a new mayor will be elected through a bi-election. It has been a great privilege an honour to serve you and I thank-you for the opportunity. Even though I am leaving the role, my family and I will continue to live here and call Hudson's Hope home.

Dave Heiberg, Mayor

A handwritten signature in blue ink, appearing to read "Dave Heiberg".

Message from the Chief Administrative Officer (CAO)

I am grateful to present the 2022 Annual Municipal Report on behalf of the employees of the District of Hudson's Hope.

This report provides an overview of the District's key initiatives and accomplishments and progress made on the Council's Strategic priorities in the 4th year of the four years Strategic Plan (2019 - 2022).

Despite all the challenges related to the evacuation of the entire town due to wildfire, and the failure of the Water Treatment Plant, staff were able to accomplish most of the initiatives of the Council's Strategic Plan related to providing quality infrastructure services, providing recreational opportunities, and economic development of the area. Some of the projects accomplished are:

Completion of Asset Management Program which was a top priority for the Council. In the fourth year, staff focused on condition assessment and remaining data collection of the municipal assets. District's contractor, MuniSight (CATALIS), updated the information on the software with access by all council members and key staff.

The much-needed pavement rehabilitation of the Thompson subdivision was done. Also, as part of water quality improvement, a chlorine booster station was placed at the reservoir, and water valves/ hydrants were replaced at different locations in the District.

The conceptual design for the Kendrick Lift station was completed. This lift station requires a major upgrade as it is failing to meet the operational requirement and standards. The upgrade work should occur in 2023-2024 by using grant funds.

The construction of the 2nd phase of All Terrain Vehicle (ATV) Campground near Dinosaur Lake Campground was completed. There was a soft opening of half of the ATV Campground. The third and last phase will be constructed in 2023 and the full opening of the ATV Campground should occur in fall 2023.

As part of the district-owned facilities upgrade, replaced the roofs for Library and New Horizon building.

The Water Treatment Plant upgrade project remains a challenge for the District. There were "do not consume water" and "boil water advisories" since August 2022 as the plant was not able to produce quality water. There was a huge staff time involved in managing the consultants, contractors, and BC Hydro, in the temporary repair and rehabilitation of the Water Treatment Plant with the source water back to the river.

Similar to the last few years, the operation of the swimming pool remains a challenge. There was an approved budget and grants for the replacement of liners and membranes

but it was decided to delay the work until 2023 so that the new Recreation Committee of the Council can review the overall scope of the work. The new Recreation Committee and new council directed staff to proceed with the rehabilitation of the pool.

Land development activities picked up with respect to the other years. A few subdivisions were approved, a couple of new houses were constructed and most of the District owned lots in the Lucas subdivision are sold.

Finally, thanks to District Council for their leadership, and to staff and Fire Department volunteers for their dedication and commitment to working for the District and making Hudson's Hope their home.

A handwritten signature in blue ink, appearing to read 'Mokles Rahman', with a stylized, cursive script.

Mokles Rahman, CAO

Mayor and Council

Mayor and Council for the term of 2019 to October, 2022.



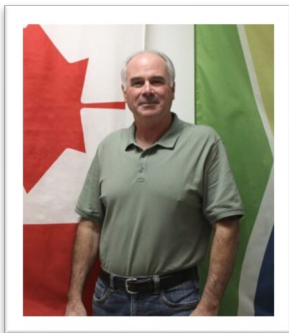
Left to Right: Councillor Quibell, Councillor Markin, Councillor Mattius, Mayor Heiberg, Councillor Paice, Councillor Miller, Councillor Summer.

Mayor and Council elected on October 15, 2022.



Left to Right: Councillor Quibell, Councillor Cryderman, Councillor Jeffrey, Mayor Heiberg, Councillor Winnicky, Councillor Miller, Councillor Beattie.

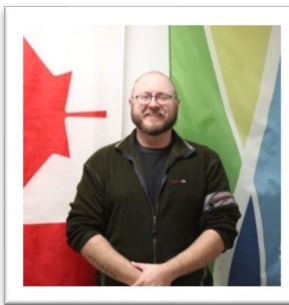
Mayor and Council elected October 15, 2022.



Mayor Dave Heiberg

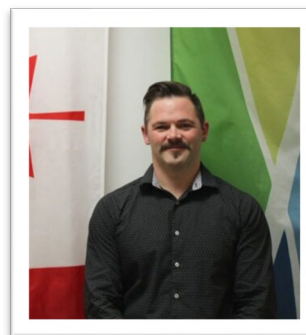
Contact Information:

Email mayor@hudsonshope.ca
Work: 250.783.9901
Cell: 250.783.0816



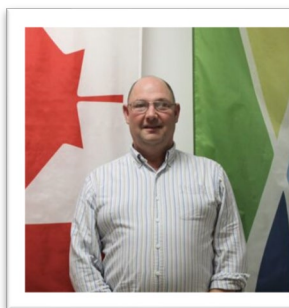
**Councillor
Travous Quibell**

travous@hudsonshope.ca
Cell: 250.783.0812



**Councillor
James Cryderman**

james@hudsonshope.ca
Cell: 250.783.8363



**Councillor
Kelly Miller**

kelly@hudsonshope.ca
Cell: 250.783.0819



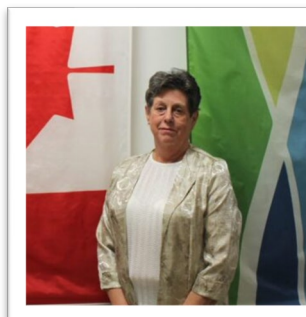
**Councillor
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**Councillor
Tashana Winnicky**

tashana@hudsonshope.ca
Cel: 250.783.0758



**Councillor
Debbie Beattie**

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Cell: 250.783.0746

Responsibilities of the Mayor and Council



Responsibilities of the Mayor and Council

Mayor and Council were elected on October 15, 2022 for a four-year term. The next municipal election will be on October, 2026.

The role of Council is spelled out in the Community Charter (Section 115) with every member of Council having the following responsibilities:

- to consider the well-being and interests of the municipality and its community;
- to contribute to the development and evaluation of the policies and programs of the municipality respecting its services and other activities;
- to participate in council meetings, committee meetings and meetings of other bodies to which the member is appointed;
- to carry out other duties assigned by the council under this or any other Act.

Source: http://www.bclaws.ca/civix/document/id/complete/statreg/03026_05

Council generally meets two times per month (the second and fourth Monday). Meetings are held at the Council Chambers at the District Office starting at 6:00 p.m. unless otherwise noted. Meetings are open to the public.

Council Committee & External Organizations Appointments (Appointments as of November, 2022)

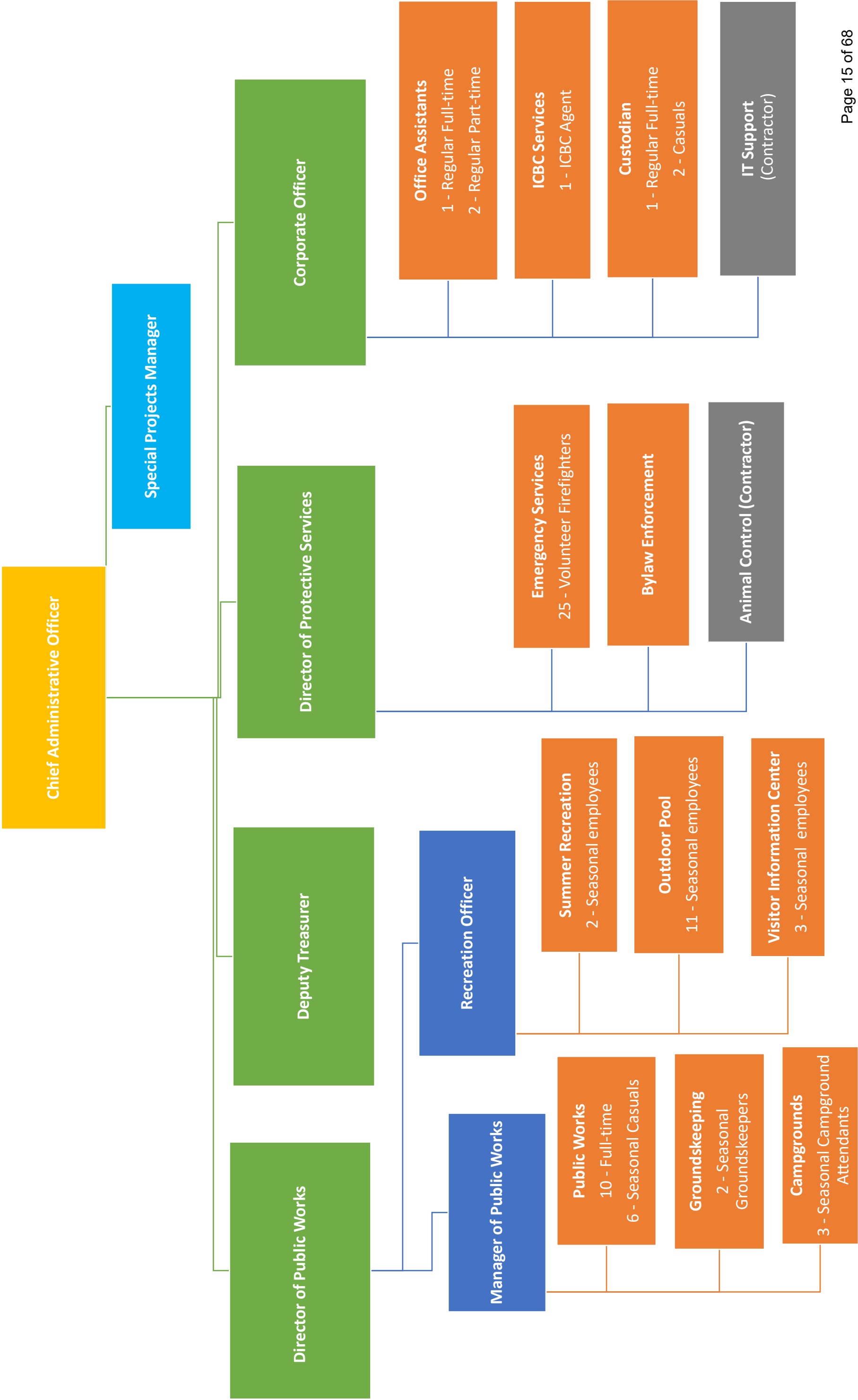
Peace River Regional District (External)	Mayor Dave Heiberg Councillor Kelly Miller (Alternate)
North Peace Airport Society (External)	Mayor Dave Heiberg Councillor Debbie Beattie (Alternate)
Northern Development Initiative Trust (External)	Councillor Travous Quibell Councillor James Cryderman (Alternate)
Community Engagement Committee (External)	Mayor Dave Heiberg Councillor Tina Jeffrey CAO, Mokles Rahman
Hudson's Hope Public Library (External)	Councillor James Cryderman
Hudson's Hope Historical Society – Museum (External)	Councillor Kelly Miller
Volunteer of the Year (Youth & Adult) Committee (Internal)	Councillor Tina Jeffrey Councillor Travous Quibell
Youth Councillor Committee (Internal)	Mayor Dave Heiberg Councillor Tashana Winnicky
BC Hydro GO Fund Committee (External)	Councillor Debbie Beattie Elizabeth Haagsman (Resident)
Regional Community Liaison Committee (External)	Mayor Dave Heiberg
North Peace Rural Roads Coalition (External)	Mayor Dave Heiberg
Peace Williston Advisory Committee (External)	Mayor Dave Heiberg
Sign Committee (Internal)	Councillor Kelly Miller Councillor Tashana Winnicky Corporate Officer, Jeanette McDougall

Acting Mayor Schedule January to December 2022

January	Councillor Gibbs
February	Councillor Miller
March	Councillor Quibell
April	Councillor Summer
May	Councillor Markin
June	Councillor Miller
July	Councillor Gibbs
August	Councillor Paice
September	Councillor Quibell
October	Councillor Paice
November	Councillor Quibell
December	Councillor Winnicky (new councillor)

Organization Chart





Description of Municipal Services



Public Works Shop

Description of Municipal Services

Some of the services provided by the District of Hudson's Hope.

PUBLIC WORKS DEPARTMENT	SERVICES
Water System	Provide potable water distribution and treatment, and fire hydrants for fire protection including operations and maintenance of the Water Treatment Plant and Water Distribution network.
Sewer System	Provide Wastewater collection and treatment system including operations and maintenance of Wastewater Treatment Facility, sewer lift stations.
Road Maintenance	Includes snow removal, road paving and patching, crack repair, street sweeping, maintaining storm pipes and ditches, culverts, and sidewalks, curb and gutters maintenance.
Solid Waste Collection	Provide residential and commercial solid waste (garbage) collection by District crew and disposal through contracted service.
Recycling	Provide centralized recycling through a contracted service.
Parks and Facilities	Maintain District owned campgrounds, parks and facilities including Arena, Outdoor Swimming Pool, Curling Rink, and Community Hall.
Recreation Programs	Provide recreational programs to residents in the District and surrounding areas within the Peace River Regional District.
Cemetery Services	Provide burial and cremation internments.
Airdrome	Maintain the airstrip and surrounding green space.
PROTECTIVE SERVICES DEPARTMENT	
Animal Control	Provide animal control services through a contracted service.
Bylaw Enforcement	Bylaw enforcement is mandated to promote and enforce overall compliance with the District's bylaws that pertain to health, safety and welfare of the community.

Emergency Management	The District's municipal Emergency Program guides the District's actions to prepare for, respond to and recovery from major emergencies. The program includes the development, maintenance, and updating of the District's Emergency Plan as well as coordinating the physical locations for Emergency Operations Center.
Fire Department	Hudson's Hope Fire and Rescue Service protects life, property, and the environment through the provision of fire prevention/life safety education, emergency preparedness, fire suppression, first responder medical response and rescue services to the citizens of, and visitors to the District of Hudson's Hope.
ADMINISTRATION	
Building Inspection	Provide building inspection services in compliance with Provincial building, plumbing and fire code regulations through a contracted service with the Peace River Regional District.
Planning & Development (Zoning and Land Use)	Administer the Official Community Plan and ensure land use development is in compliance with approved zoning and subdivision development regulations.
Tourism	Operate the Visitor Information Centre and promote Hudson's Hope as the 'Playground of the Peace'.
Finance	Handling all financial affairs of the municipality, including tax collection, accounts receivable, accounts payable, financial reporting, and payroll.
Corporate Services	Responsible for the organization of Council affairs; including Council agendas, meeting minutes, preparation of bylaws, safekeeping of municipal records, the provision of information to the public and employment services.

District of Hudson's Hope Asset Inventory Information



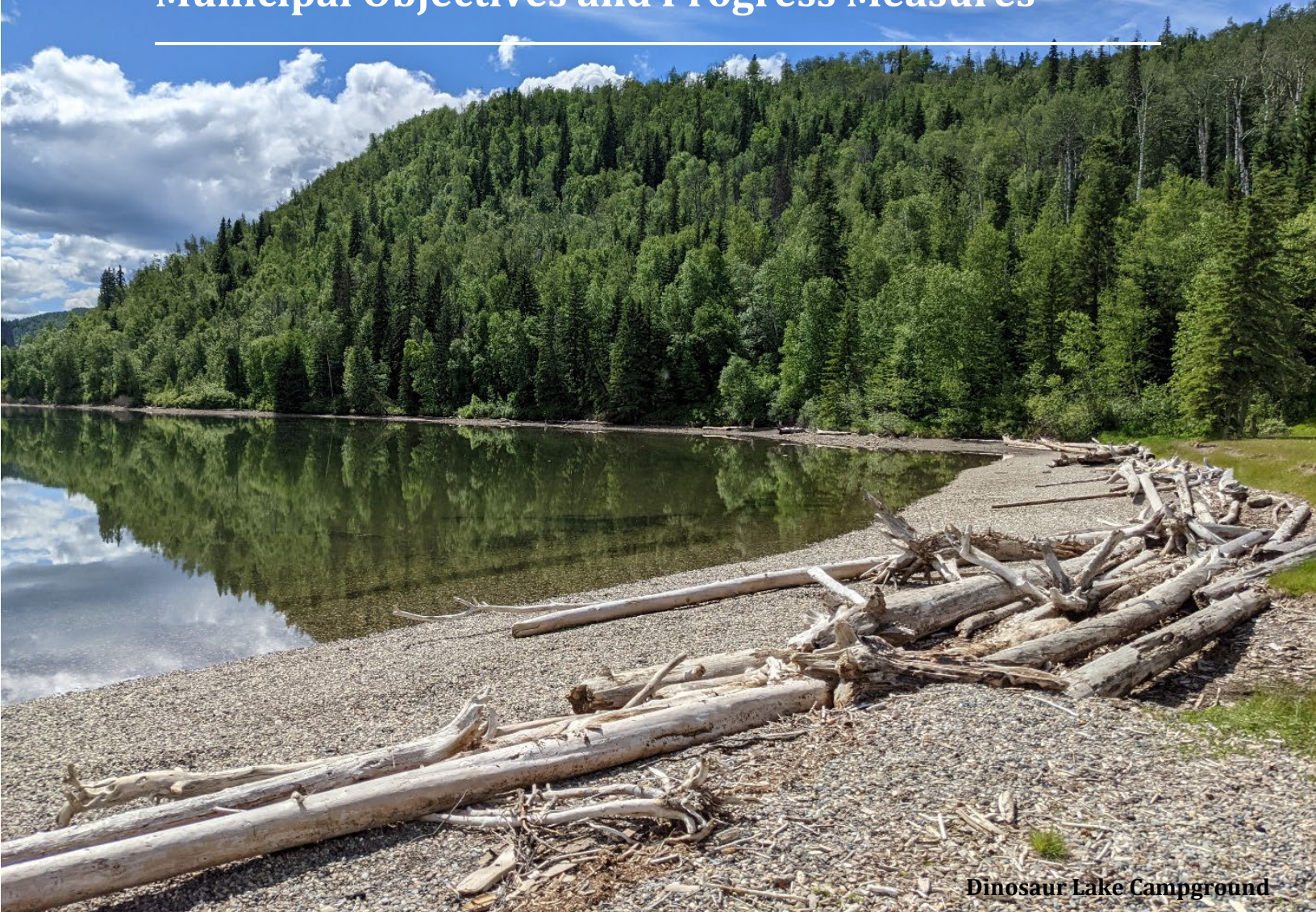
Beattie Park

District of Hudson's Hope Asset Inventory Information

List of recorded Assets within the District of Hudson's Hope (2022).

ASSETS	2022
Water Mains (m)	17,505
Water Valves	133
Fire Hydrants	74
Sanitary Sewer Mains (m)	12,140
Sanitary Sewer Manholes	119
Service Connections	104
Storm Water Mains (m)	1955
Storm Sewer Manholes	34
Catchbasins	68
Paved Road (m)	16,720
Gravel Roads (m)	19,770
Culverts	105
Signs	136

Municipal Objectives and Progress Measures



Dinosaur Lake Campground

Municipal Objectives and Progress Measures

When current Council was elected in October 2022, they set three key strategic objectives for the four-year election term. These included:

1. Providing quality infrastructure services in a sustainable manner.
2. Providing quality recreational and cultural opportunities in a sustainable manner.
3. Encouraging economic growth and development opportunities in the area.

DEPARTMENT	OBJECTIVE	STRATEGIES	MEASURES	PROGRESS
Public Works	Provide quality infrastructure services in a sustainable manner.	<ul style="list-style-type: none"> • Asset Management – Establish inventory and condition of assets • Research asset management software that is compatible with existing financial software. • Complete replacement work on remaining water valves and hydrants. • NEW – develop a plan for the re-pavement of roads • NEW - Beryl Prairie subdivision flood mitigation. 	<ul style="list-style-type: none"> • Asset condition assessment. Buy software, and hire summer staff. • NEW – condition assessment of 2 remaining lift stations • Replace more Water valves and hydrants. • Develop plan for dead end water mains. • NEW – Thomas Subdivision pavement • Manage construction of BC Hydro funded WTP. 	<ul style="list-style-type: none"> • Asset condition assessment in progress. • Dead end water mains assessment is complete • Repalced 2 water valves and 8 hydrants. • Installation of chlorine booster at the reservoir in progress • Condition assessment of 2 lift stations done • Completed Ph-2 of Lynx Creek pavement • Replaced roof of the Library and New Horizon building. • Manage construction of BC Hydro funded WTP – Temporary System
Government and Administration	Encourage economic growth and development in the area.	<ul style="list-style-type: none"> • Complete remediation – Lucas/Atkinson deficiencies. • Develop a Marketing Plan – how are we going to sell the lots • Update costs and apply for grant to assist with the development of light industrial sub-division • Develop a process to monitor capital spending for Council's 	<ul style="list-style-type: none"> • Sell Lucas subdivision lots. • Development of Light industrial subdivision. 	<ul style="list-style-type: none"> • 14 out of 17 lots owned by the District sold. • Development of Light Industrial Subdivision on hold as there is no interested buyer and no funds available.

		<p>consideration (this is during the entire process, planning, during, post).</p> <ul style="list-style-type: none"> • Website Update • Promotion – Solar panels, electric cars 		
Recreation	Provide quality recreational and cultural opportunities in an affordable manner.	<ul style="list-style-type: none"> • Develop a plan and budget for repairs to the Pool that address the pool membrane and hydro chlorination pump systems. This is a short-term solution that will allow the pool to operate in 2019. • Develop recommendations for long term facility replacement – Recreation Committee. Committee to provide Quarterly Report to Council. 	<ul style="list-style-type: none"> • NEW - swimming pool structural assessment, delay upgrade • Recreation committee to report (qtr) to Council with recommendations. • NEW - Identify all recreational assets, and prepare an inventory. • NEW – Construction of Phase-2 of ATV campground. 	<ul style="list-style-type: none"> • Swimming pool structural assessment – Not completed • Recreation committee to disbanded and formed a Recreation Standing Committee • Completed construction of Phase-2 of the ATV campground and soft opening of half of the ATV campground.

2023 – 2026 Strategic Plan



STRATEGIC PLAN



VISION

A vibrant, diverse and livable community supported by sustainable, managed growth within a healthy natural environment

MISSION

To provide strong, cost-effective leadership that supports a high quality of life for residents

VALUES

Respect: Demonstrating respect and consideration for all relevant interests. Working together and supporting one another.

Integrity: Making decisions for and acting in the best interests of the District. Taking ownership and accepting responsibility for decisions and actions emanating from those decisions

Commitment to Service: Pledging to carry out the business of the District in a cost-effective and timely manner that is consistent with the best interests of residents.

Excellence: Working above and beyond the standards of expectation.

STRATEGIC PRIORITIES

Manage, invest, plan and implement sustainable municipal infrastructure to address the needs of residents and visitors.

Retention of residents and attract visitors with recreational amenities.

Facilitate population growth with attainable housing, sustainable infrastructure and tourism.

Perform organizational review for recruitment and retention of out-of-scope staff and overall review of organizational efficiencies.

GOAL 1: Manage, invest, plan and implement sustainable municipal infrastructure to address the needs of residents and visitors.

TARGETS:

1. Work with BC Hydro to get a reliable Water Treatment Plant for the District.
2. Use asset management tools to replace infrastructure in a timely manner with the promotion of green development.
3. Upgrade Kendrick and Adam Street sanitary Lift stations.
4. Complete registration of Wastewater Treatment Plant with the Ministry.
5. Re-pave high-priority roads as per the Asset Management tools.
6. Complete Beryl Prairie Flood Mitigation ditch.
7. Repair and rehabilitation of District owned facilities.
8. Replacement of equipment and fleet following the asset management tool.

GOAL 2: Retention of residents and attract visitors with recreational amenities.

TARGETS:

1. Complete phase-3 of ATV Campground.
2. Complete the trail map.
3. Develop a plan for Pool facility improvement – Recreation committee to provide quarterly reports to the council.
4. Playgrounds will be constructed or rehabilitated on a priority basis based on the availability of funds.
5. Maintain and refurbish existing facilities and campgrounds.

GOAL 3: Facilitate population growth with attainable housing, sustainable infrastructure and tourism.

TARGETS:

1. Develop a marketing plan for the District including residential and industrial development.
2. Update Official Community Plan (OCP) which is long overdue.
3. Hire a consultant for the design and construction of the Community Hall. Recreation Committee to provide quarterly reports to the council.
4. Develop a long-term downtown development plan.
5. Improve Alwin Holland campground once BC Hydro commissions the Site C dam.

GOAL 4: Perform organizational review for recruitment and retention of out-of-scope staff and overall review of organizational efficiencies.

TARGETS:

1. Hire a consultant to perform an organizational review.
2. Amend the Council Procedure Bylaw to include provisions for electronic participation, as per the *Community Charter*, and investigate options for live-streaming and recording Council Meetings.
3. Develop a bylaw for public online meetings and allow Council to attend virtually.
4. Update relevant Bylaws and policies to meet present needs and standards.

2023 Anticipated Objectives and Measures



Paved trail in Jamieson Subdivision

2023 Anticipated Objectives and Measures

DEPARTMENT	OBJECTIVE	STRATEGIES	MEASURES	PROGRESS
Public Works	Manage, invest, plan and implement sustainable municipal infrastructure to address the needs of residents and visitors.	<ul style="list-style-type: none"> • Ensure a reliable Water Treatment Plant (WTP). • Use asset management tools to replace infrastructure. • Upgrade two (2) remaining sewer lift stations. • Registration of Wastewater Treatment Plant (WWTP). • Replacement of equipment and fleet. • Repair and rehabilitation of District-owned facilities. 	<ul style="list-style-type: none"> • Work with BC Hydro to get a reliable Water Treatment Plant. • Complete Lynx Creek re-pavement (ph-3). • Complete Beryl Prairie Flood Mitigation ditch. • Upgrade Kendrick Lift Station in 2023-2024. • Complete MWR registration of WWTP. • Replacement of Garbage Truck, Grader, and Engine-3. • Repair of Arena, Curling Rink, and Library as necessary. 	
Government and Administration	Perform organizational review for recruitment and retention of out-of-scope staff and overall review of organizational efficiencies.	<ul style="list-style-type: none"> • Perform an organizational review. • Live Streaming and recording council meetings. • Public online meetings and Council to attend virtually. • Update relevant Bylaws and policies 	<ul style="list-style-type: none"> • Hire a consultant to perform an organizational review. • Update Council Procedure Bylaw to allow live streaming and allow Council to attend virtually. • Update relevant Bylaws and policies to meet the present needs and standards. 	
Recreation	Retention of residents and attract visitors with recreational amenities.	<ul style="list-style-type: none"> • Complete phase-3 of ATV Campground. • Complete the trail map. • Develop a plan for Pool facility improvement. • Construct playgrounds on a priority basis. • Maintain and refurbish existing facilities and campgrounds. 	<ul style="list-style-type: none"> • Complete phase-3 of ATV Campground. • Complete the trail map. • Rehabilitate the Swimming Pool in 2024. • Construct a new playground at the Dinosaur Lake campground. 	
Economic Development	Facilitate population growth with attainable housing, sustainable infrastructure, and tourism.	<ul style="list-style-type: none"> • Develop a marketing plan for the District • Update Official Community Plan (OCP) • Design and construction of the Community Hall. • Prepare a downtown development plan. • Improve Alwin Holland Park 	<ul style="list-style-type: none"> • Hire a consultant for the development of a marketing plan for the District. • Hire a consultant for the update of the OCP. • Hire a consultant for the conceptual design of a new recreation hall. • Develop a long-term downtown development plan. • Improve Alwin Holland campground once BC Hydro commissions the Site C dam. 	

Statement of Disqualifications

There were no Councillors disqualified during 2022.

Statement of Tax Exemptions



Stege Park

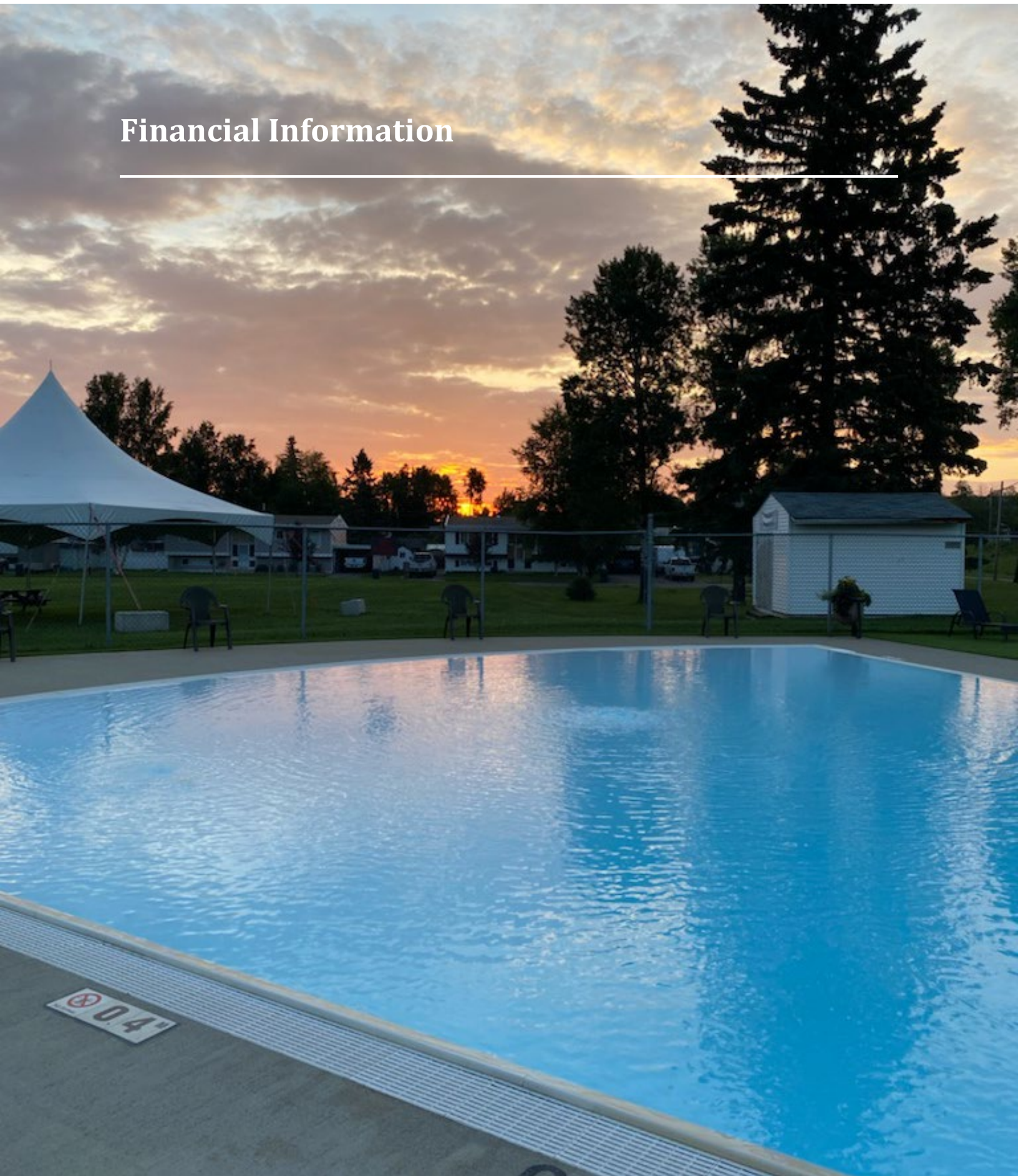
PERMISSIVE TAX EXEMPTIONS

Reference Bylaw No. 919, 2020 (Effective Until 2029)

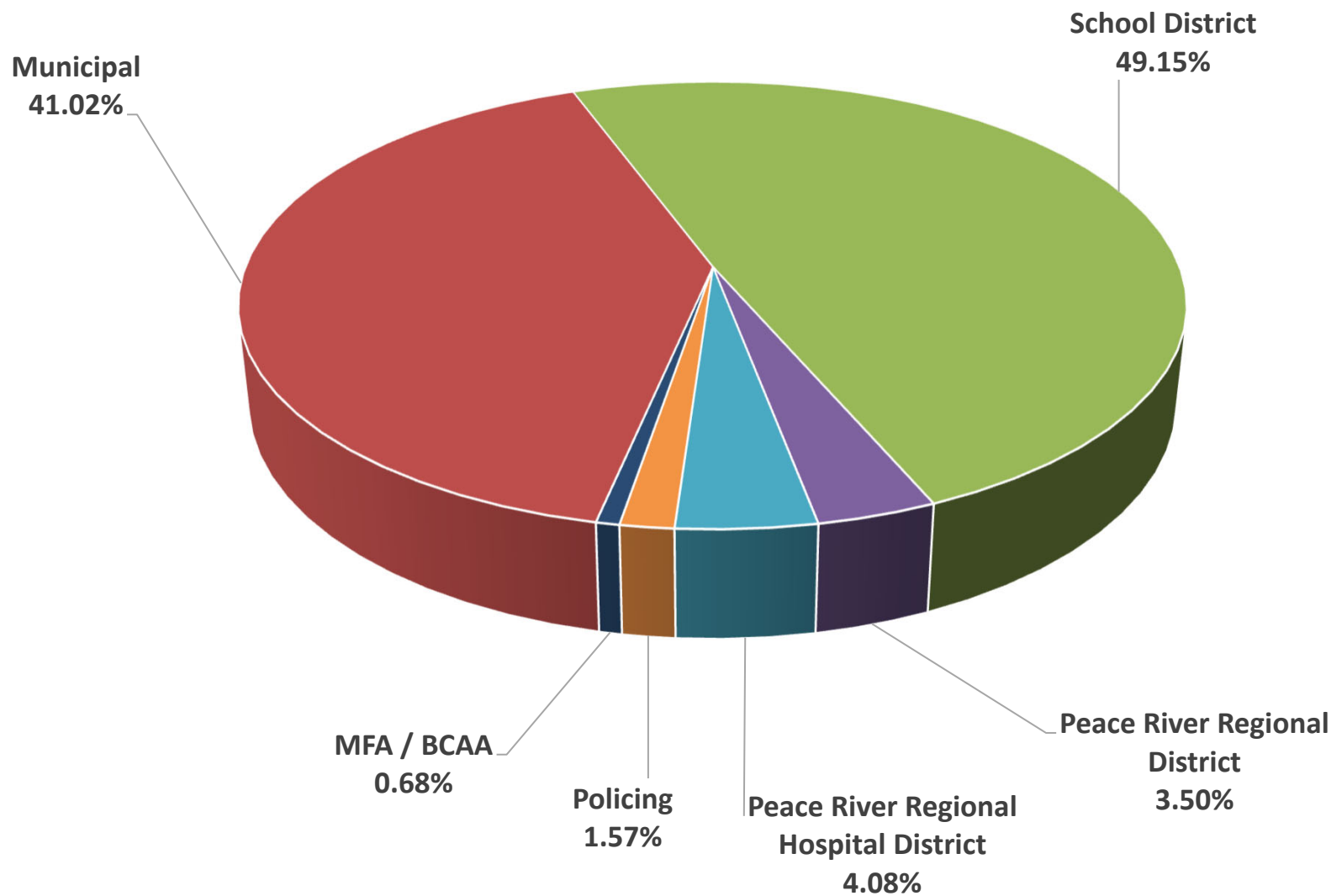
The following buildings and land received exemption from taxation for the **2022** taxation year as per sections 220 & 224 of the Community Charter.

Roll#	Organization	Class	Assessment		Tax Rate	Total Tax Exempted
40420.040	ANGLICAN SYNOD DIOCESE OF CALEDONIA	8	138,200	(bldg)	6.4360	\$889.46
		8	98,500	(land)	6.4360	\$633.95
04955.000	DOUBLE "H" SADDLE CLUB	6	51,800	(bldg)	16.7297	\$866.60
		8	80,800	(land)	6.4360	\$520.03
01035.000	DOUBLE H SADDLE CLUB	6	46,300	(bldg)	16.7297	\$774.59
		8	89,700	(land)	6.4360	\$577.31
00635.000	FRIENDS OF HUDSON'S HOPE SOCIETY	6	158,000	(bldg)	16.7297	\$2,643.29
		6	50,300	(land)	16.7297	\$841.50
01655.000	RUXTON HELEN R	6	17,400	(land)	16.7297	\$291.10
00594.000	HUDSON'S HOPE (DISTRICT) BULLHEAD MOUNTAIN CURLING CLUB	6	1,253,000	(bldg)	16.7297	\$20,962.31
		6	89,400	(land)	16.7297	\$1,495.64
00569.100 00571.000	HUDSON'S HOPE BIBLE FELLOWSHIP	8	208,000	(bldg)	6.4360	\$1,338.69
		8	38,000	(land)	6.4360	\$244.57
		6	38,100	(land)	16.7297	\$637.40
		6	39,900	(land)	16.7297	\$667.52
04303.000 04304.000	HUDSON'S HOPE BIBLE FELLOWSHIP BAPTIST CHURCH	8	63,400	(bldg)	6.4360	\$408.04
		8	41,200	(land)	6.4360	\$265.16
		6	24,600	(land)	16.7297	\$411.55
04425.000	HUDSON'S HOPE HEALTH CARE & HOUSING SOCIETY	1	192,000	(bldg)	7.0978	\$1,362.78
		1	53,500	(land)	7.0978	\$379.73
40420.010 40420.020	HUDSON'S HOPE HISTORICAL SOCIETY	6	22,700	(bldg)	16.7297	\$379.76
		8	153,000	(land)	6.4360	\$984.71
		6	35,100	(bldg)	16.7297	\$587.21
		8	18,700	(land)	6.4360	\$120.35
41090.010 41091.010	HUDSON'S HOPE ROD & GUN CLUB	6	47,000	(bldg)	16.7297	\$786.30
		8	59,200	(land)	6.4360	\$381.01
		8	125,000	(land)	6.4360	\$804.50
41027.100	HUDSON'S HOPE SKI ASSOC	6	18,100	(bldg)	16.7297	\$302.81
		8	152,000	(land)	6.4360	\$978.27
17101.510	NORTHERN HEALTH AUTHORITY	6	1,666,000	(bldg)	16.7297	\$27,871.68
		6	78,500	(land)	16.7297	\$1,313.28

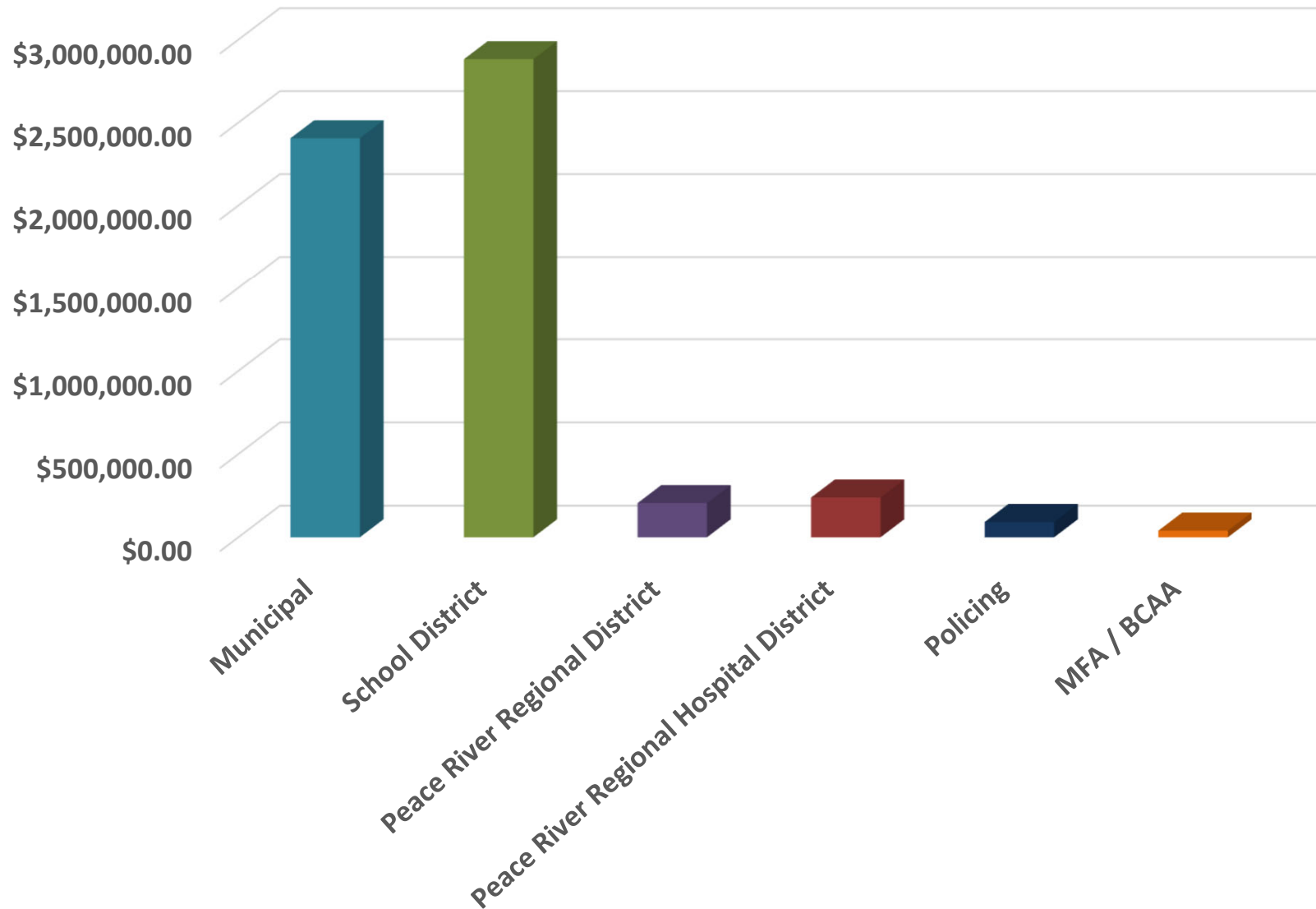
Financial Information



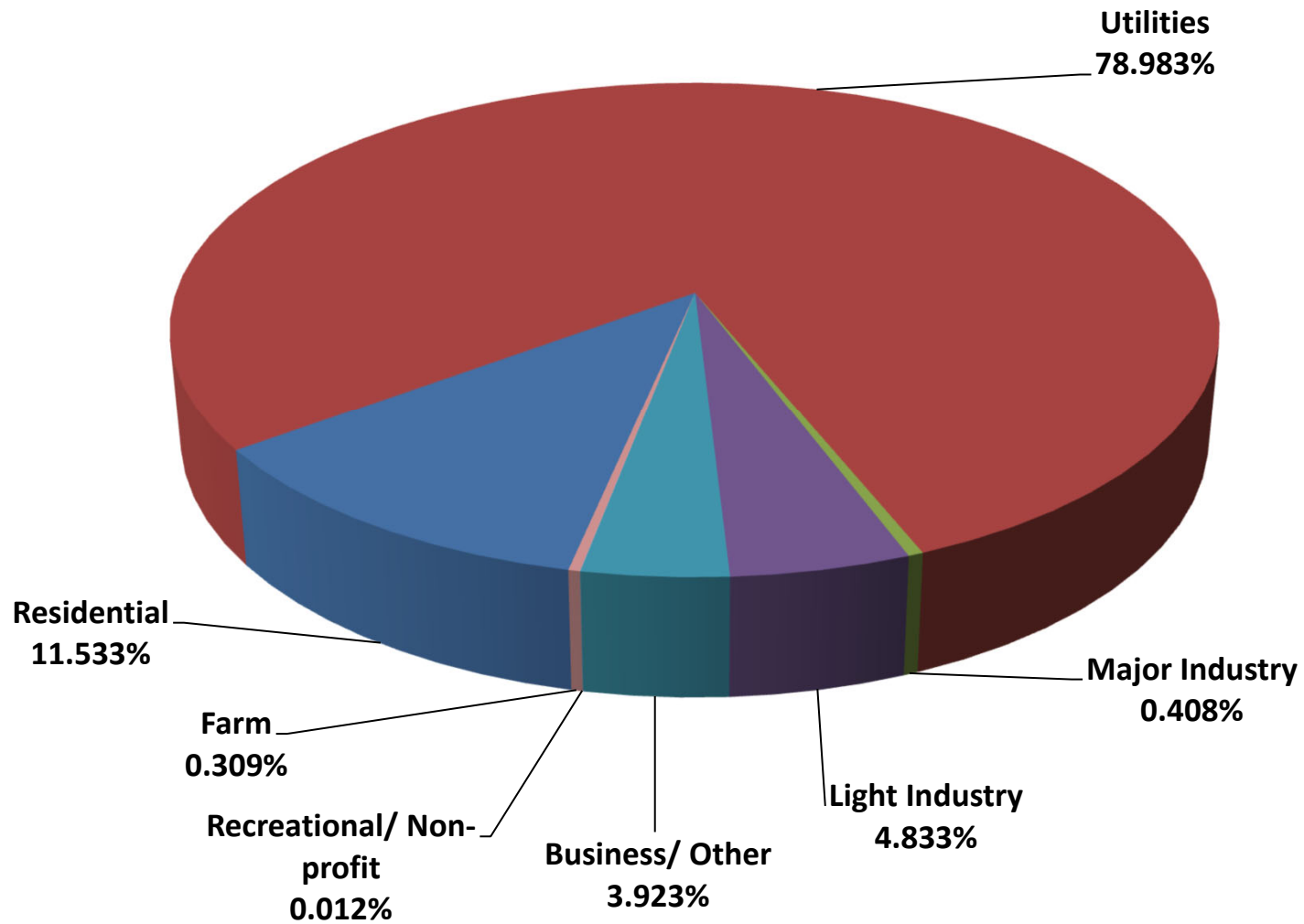
2022 Residential Tax Breakdown



2022 Property Taxes by Taxing Authority



2022 Property Tax Breakdown by Property Class



Audited Financial Statements



Alwin Holland Campground

Consolidated Financial Statements of

DISTRICT OF HUDSON'S HOPE

And Independent Auditor's Report thereon

Year ended December 31, 2022



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DISTRICT OF HUDSON'S HOPE

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MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the District of Hudson's Hope (the "District") are the responsibility of the District's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The District's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the District. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the District's consolidated financial statements.

Mr. Mokles Rahman
Chief Administrative Officer

Mrs. Tonia Alexander
Deputy Treasurer





KPMG LLP
177 Victoria Street, Suite 400
Prince George BC V2L 5R8
Canada
Tel (250) 563-7151
Fax (250) 563-5693

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of District of Hudson's Hope

Opinion

We have audited the consolidated financial statements of District of Hudson's Hope (the District), which comprise:

- the consolidated statement of financial position as at December 31, 2022
- the consolidated statement of operations and accumulated surplus for the year then ended
- the consolidated statement of change in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the District as at December 31, 2022 and its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditor's Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the District to cease to continue as a going concern.



Page 3

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants

Prince George, Canada

March 27, 2023



DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Financial Position

December 31, 2022, with comparative information for 2021

	2022	2021
Financial assets:		
Cash and cash equivalents (note 2)	\$ 8,121,812	\$ 7,954,040
Accounts receivable (note 3)	956,839	235,469
Deposit - Municipal Finance Authority	-	528
	9,078,651	8,190,037
Financial liabilities:		
Accounts payable and accrued liabilities (note 4)	375,688	525,994
Reserve - Municipal Finance Authority	-	528
Deferred revenue (note 5)	510,393	519,708
Debt, net of sinking funds (note 6)	-	3,056
	886,081	1,049,286
Net financial assets	8,192,570	7,140,751
Non-financial assets:		
Tangible capital assets (note 7)	26,311,052	26,596,248
Land held for resale (note 8)	112,683	524,000
Prepaid expenses	19,450	18,580
Inventories	89,866	104,992
	26,533,051	27,243,820
Accumulated surplus (note 9)	\$ 34,725,621	\$ 34,384,571

Commitments and contingencies (note 10)

See accompanying notes to consolidated financial statements


Mayor


Chief Administrative Officer



DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2022, with comparative information for 2021

	2022 Budget (note 16)	2022 Actual	2021 Actual
Revenue (note 18):			
Net taxation revenue (note 11)	\$ 2,457,155	\$ 2,422,754	\$ 2,282,471
Grants in lieu of taxes	1,944,214	1,945,097	1,873,254
Sales of services and user charges (note 12)	690,240	528,708	581,019
Other	142,411	535,465	142,445
Government transfers: (note 13)			
Provincial	1,229,007	1,873,597	2,152,741
Federal	97,849	102,552	200,421
Total revenue	6,560,876	7,408,173	7,232,351
Expenses (note 18):			
General government services and administration (note 14)	1,466,578	2,095,899	2,087,664
Protective services	414,084	479,092	283,937
Public works services	1,954,404	1,609,089	1,558,145
Environmental and public health services	60,000	51,574	49,152
Environmental development services	40,000	17,174	12,099
Recreation and cultural services	1,077,886	949,888	814,694
Planning, development and bylaw services	94,899	84,904	92,188
Water utility and sanitary sewer systems	493,274	1,779,503	782,000
Total expenses	5,601,125	7,067,123	5,679,879
Annual surplus	959,751	341,050	1,552,472
Accumulated surplus, beginning of year	34,384,571	34,384,571	32,832,099
Accumulated surplus, end of year	\$ 35,344,322	\$ 34,725,621	\$ 34,384,571

See accompanying notes to consolidated financial statements.



DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Change in Net Financial Assets

Year ended December 31, 2022, with comparative information for 2021

	2022 Budget	2022	2021
Annual surplus	\$ 959,751	\$ 341,050	\$ 1,552,472
Acquisition of tangible capital assets	(2,394,500)	(1,119,436)	(3,110,560)
Proceeds on sale of land held for resale	-	328,377	-
Amortization of tangible capital assets	-	1,087,444	1,098,839
Write-down of land held for resale	-	-	133,600
Loss on sale of land held for resale	-	82,940	-
Loss on sale of tangible capital assets	-	290,387	13,493
Proceeds on sale of tangible capital assets	-	26,801	3,500
	(1,434,749)	1,037,563	(308,656)
Use of inventories	-	15,126	61,536
Use of prepaid expenses	-	18,580	19,217
Acquisition of prepaid expenses	-	(19,450)	(18,580)
Change in net financial assets	(1,434,749)	1,051,819	(246,483)
Net financial assets, beginning of year	7,140,751	7,140,751	7,387,234
Net financial assets, end of year	\$ 5,706,002	\$ 8,192,570	\$ 7,140,751

See accompanying notes to consolidated financial statements.



DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Cash Flows

Year ended December 31, 2022, with comparative information for 2021

	2022 Actual	2021 Actual
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 341,050	\$ 1,552,472
Items not involving cash:		
Amortization of tangible capital assets	1,087,444	1,098,839
Loss on sale of tangible capital assets	290,387	13,493
Write down of land held for resale	-	133,600
Loss on sale of land held for resale	82,940	-
Changes in non-cash operating working capital:		
Accounts receivable	(721,370)	1,332,886
Deposit - Municipal Finance Authority	528	(9)
Inventories	15,126	61,536
Accounts payable and accrued liabilities	(150,305)	21,486
Reserve - Municipal Finance Authority	(528)	9
Prepaid expenses	(870)	637
Deferred revenue	(9,315)	(19,415)
	594,036	4,195,534
Capital activities:		
Proceeds on sale of tangible capital assets	26,801	3,500
Acquisition of tangible capital assets	(1,119,436)	(3,110,560)
Proceeds on sale of land held for resale	328,377	-
	(764,258)	(3,107,060)
Financing activities:		
Repayment of debt	(3,056)	(2,939)
Increase in cash and cash equivalents	167,772	1,085,537
Cash and cash equivalents, beginning of year	7,954,040	6,868,503
Cash and cash equivalents, end of year	\$ 8,121,812	\$ 7,954,040

See accompanying notes to consolidated financial statements.



DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements

Year ended December 31, 2022

Nature of operations:

The District of Hudson's Hope (the "District") was incorporated in 1965 as a District Municipality under the Community Charter, formerly the Municipal Act, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sanitary sewer and fiscal services.

1. Significant accounting policies:

The consolidated financial statements of the District are prepared in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the District are as follows:

(a) Basis of consolidation:

(i) Consolidated entities:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District.

(ii) Accounting for Region and School Board Transactions:

The taxation, other revenues, expenses, assets and liabilities with respect to the operation of the Region and the School Board are not reflected in these consolidated financial statements.

(iii) Trust funds:

Trust funds and their related operations administered by the District are not included in these consolidated financial statements.



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(b) Basis of accounting:

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Revenue recognition:

The District recognizes revenue in accordance with the provisions of the Community Charter. The District is required to act as the agent for the collection of certain taxes and fees imposed by other authorities. Collections for other authorities are excluded from the District's taxation revenues.

Revenue unearned in the current period is reported on the consolidated statement of financial position as deferred revenue.

(d) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding agency or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(e) Cash and cash equivalents:

Cash equivalents include short-term highly liquid investments with a term to maturity of 90 days or less at acquisition.



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DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(f) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Building and site improvements	10 - 50
Machinery and equipment	5 - 25
Road infrastructure	15 - 40
Water and sanitary sewer infrastructure	15 - 40

Annual amortization is charged in the year that an asset becomes available for productive use and in the year of disposal.

Assets under construction are not amortized until the asset is available for productive use.



HUDSON'S
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DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(f) Non-financial assets (continued):

(ii) Contributions to tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(iv) Land held for resale:

Land held for sale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing.

(v) Inventories:

Inventories consist of crushed gravel and sand. Inventories are valued at the lower of cost and replacement cost with cost determined using a moving average basis.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Items subject to such estimates and assumptions include the carrying amount of tangible capital assets and accounts payable and accrued liabilities. Actual results could differ from these estimates.



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(h) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- i) an environmental standard exists;
- ii) contamination exceeds the environmental standard;
- iii) the organization is directly responsible or accepts responsibility for the liability;
- iv) future economic benefits will be given up, and
- v) a reasonable estimate of the liability can be made.

(i) Government transfers:

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfer revenue is recognized in the statements of operations as stipulations for liabilities are settled.

2. Cash and cash equivalents:

	2022	2021
Cash	\$ 3,345,848	\$ 3,577,939
Short-term investments	4,775,964	4,376,101
	\$ 8,121,812	\$ 7,954,040



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

3. Accounts receivable:

	2022	2021
Grants	\$ 824,085	\$ 106,592
Sales tax	32,719	62,943
Other	23,825	22,333
Taxes	76,210	43,601
	\$ 956,839	\$ 235,469

4. Accounts payable and accrued liabilities:

	2022	2021
Accounts payable - trade	\$ 250,828	\$ 402,940
Wages and related costs payable	119,195	104,163
Government remittances	2,940	16,166
Cemetery	2,725	2,725
	\$ 375,688	\$ 525,994

5. Deferred revenue:

	2022	2021
Partnering relationship agreement	\$ 510,393	\$ 519,708



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

6. Debt, net of sinking funds:

The District issues debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of Section 178 of the Community Charter, to finance certain capital expenditures.

					Sinking Fund Assets		Net debt 2022	Net debt 2021
Purpose		Interest rate	Year of maturity	Debenture debt				
General fund:								
711	Local improvements	4.60%	2022	\$	10,631	\$	10,631	\$
							-	\$
								3,056

Debt is reported net of sinking fund balances on the consolidated statement of financial position. During the 2022 fiscal year, the debt matured and was repaid.

- (a) Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.
- (b) The District has established a \$200,000 operating line of credit, which bears interest at prime and is secured by term deposits and accounts receivable. As at December 31, 2022 borrowing against the operating line of credit was nil (2021 - nil).

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

7. Tangible capital assets:

	2022						
	Land	Buildings and site improvements	Machinery and equipment	Road infrastructure	Water infrastructure	Sanitary sewer infrastructure	Total
Cost:							
Balance, beginning of year	\$ 1,703,921	\$ 10,215,616	\$ 7,368,624	\$ 6,705,895	\$ 10,771,676	\$ 4,856,409	\$ 41,622,141
Additions	184,156	70,319	118,675	255,429	461,707	29,150	1,119,436
Disposals	-	-	(371,219)	(69,168)	(887)	(493,728)	(935,002)
Balance, end of year	1,888,077	10,285,935	7,116,080	6,892,156	11,232,496	4,391,831	41,806,575
Accumulated amortization:							
Balance, beginning of year	-	3,954,688	3,703,562	3,873,034	2,625,975	868,634	15,025,893
Amortization expense	-	236,720	365,040	124,164	237,142	124,378	1,087,444
Disposal	-	-	(321,423)	(69,168)	(190)	(227,033)	(617,814)
Balance, end of year	-	4,191,408	3,747,179	3,928,030	2,862,927	765,979	15,495,523
Net book value, end of year	\$ 1,888,077	\$ 6,094,527	\$ 3,368,901	\$ 2,964,126	\$ 8,369,569	\$ 3,625,852	\$ 26,311,052



DISTRICT OF HUDSON'S HOPE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

7. Tangible capital assets (continued):

	2021						
	Land	Building and site improvements	Machinery and equipment	Road infrastructure	Water infrastructure	Sanitary sewer infrastructure	Total
Cost:							
Balance, beginning of year	\$ 1,485,018	\$ 10,072,122	\$ 7,438,587	\$ 6,351,426	\$ 9,551,889	\$ 4,152,249	\$ 39,051,291
Additions	218,903	143,494	348,869	356,714	1,337,017	705,563	3,110,560
Disposals	-	-	(418,832)	(2,245)	(117,230)	(1,403)	(539,710)
Balance, end of year	1,703,921	10,215,616	7,368,624	6,705,895	10,771,676	4,856,409	41,622,141
Accumulated amortization:							
Balance, beginning of year	-	3,700,655	3,732,775	3,760,607	2,503,227	752,507	14,449,771
Amortization expense	-	254,033	379,479	114,672	233,125	117,530	1,098,839
Disposal	-	-	(408,692)	(2,245)	(110,377)	(1,403)	(522,717)
Balance, end of year	-	3,954,688	3,703,562	3,873,034	2,625,975	868,634	15,025,893
Net book value, end of year	\$ 1,703,921	\$ 6,260,928	\$ 3,665,062	\$ 2,832,861	\$ 8,145,701	\$ 3,987,775	\$ 26,596,248



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

8. Land held for resale:

Land held for resale consists of seventeen lots in relation to the Lucas subdivision. During the year, 13 of the 17 subdivision lots were sold. In prior year, a write down of \$133,600 was recognized in general government services and administration on the consolidated statement of operations for the Lucas subdivision. No write down was required within 2022.

	2022	2021
Balance, beginning of year	\$ 524,000	\$ 657,600
Write down	-	(133,600)
Sales of lots, at cost	(411,317)	-
Net book value, end of year	\$ 112,683	\$ 524,000



DISTRICT OF HUDSON'S HOPE

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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

9. Accumulated surplus:

	2022	2020
Surplus (deficit):		
Invested in tangible capital assets	\$ 26,311,052	\$ 26,596,246
General fund	4,735,715	4,503,855
Water utility fund	(852,841)	21,831
Sanitary sewer fund	36,600	75,793
	<u>30,230,526</u>	<u>31,197,725</u>
Reserves set aside by Council:		
Water utility fund:		
Unexpended funds:		
MFA debt reserve	149,210	148,140
MFA sinking fund surplus	77,103	76,550
	<u>226,313</u>	<u>224,690</u>
Reserve funds set aside for specific purposes by Council:		
Public works, infrastructure and equipment	3,008,490	2,094,310
General capital and office equipment	137,325	142,590
Water capital, infrastructure and equipment	263,601	127,299
Sewer capital, infrastructure and equipment	79,406	82,918
Tax sale properties	224,112	222,401
Community hall	152,522	121,587
Land	403,326	171,051
	<u>4,268,782</u>	<u>2,962,156</u>
	<u>\$ 34,725,621</u>	<u>\$ 34,384,571</u>

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

10. Commitments and contingencies:

- (a) The District is responsible, as a member of the Peace River Regional District, for its portion of any operating deficits or capital debt related to functions in which it participates. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.
- (b) The District has debt instruments through the MFA. As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. During the 2022 fiscal year, the debt matured and was repaid.
- (c) The District and its employees contribute to the Municipal Pension Plan (a jointly trustees pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate may be then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

10. Commitments and contingencies (continued):

- (c) The District paid \$133,569 (2021 - \$140,514) for employer contributions to the Plan in fiscal 2022.

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

- (d) The District is obligated to collect and transmit property taxes levied on Hudson's Hope taxpayers in respect of the following bodies:

Ministry of Education, Province of British Columbia
Peace River Regional District
British Columbia Assessment Authority
Municipal Finance Authority
Peace River Regional Hospital District
Royal Canadian Mounted Police

- (e) The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claim in excess of premiums received, it is possible that the District, along with other participants, would be required to contribute toward the deficit. Management does not consider external payment under this contingency to be likely and therefore no amounts have been accrued.
- (f) The District has entered into a contract with Hudson's Hope Public Library Association (the "Library") to provide financial assistance to the Library for library services. The term of the contract is for four years commencing on January 1, 2022 with annual payments consisting of \$125,638 plus 1.7% per year to be paid to the Library.
- (g) The District has entered into a contract with Hudson's Hope Historical Society and Museum (the "Museum") to provide financial assistance towards the operations of the Museum. The term of the contract is three years commencing on May 31, 2022 with annual payments consisting of \$87,576 plus 1.5% per year to be paid to the Museum.

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

11. Net taxation revenue:

The District is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below:

	2022	2020
Taxes collected:		
General purposes	\$ 2,433,060	\$ 2,287,281
Collections for other governments	3,452,967	3,417,298
	5,886,027	5,704,579
Less transfers to other governments:		
Province of British Columbia - school taxes	2,884,241	2,860,134
Peace River Regional District	206,043	179,048
Peace River Regional Hospital District	241,006	232,514
Royal Canadian Mounted Police	91,919	110,800
B.C. Assessment Authority	39,980	39,530
Municipal Finance Authority	84	82
	3,463,273	3,422,108
	\$ 2,422,754	\$ 2,282,471

12. Sales of services and user charges:

The District recognizes sales of services and user charges as revenues in the period in which the services are provided. The sales of services and user charges reported on the consolidated statement of operations and accumulated surplus are as follows:

	2022	2021
Water utility	\$ 147,430	\$ 173,155
Sewer system	82,222	82,297
General government services	82,684	124,563
Planning, development and bylaw services	14,245	15,438
Environmental and public health services	91,413	87,758
Recreation and cultural services	110,714	97,808
	\$ 528,708	\$ 581,019

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

13. Government transfers:

	2022	2021
Revenue:		
Provincial grants:		
Canada Student Grant	\$ -	\$ 13,644
Climate Action revenue incentive program grant	48,082	5,546
BC Hydro	646,508	1,112,064
Federation of Canadian Municipalities	60,000	-
Peace River agreement - Fair Share	707,007	698,487
Small Community grant	397,000	313,000
Tourism BC grant	15,000	10,000
	1,873,597	2,152,741
Federal grants:		
Gas tax	102,552	200,421
	\$ 1,976,149	\$ 2,353,162

14. General government services and administration:

	2022	2020
Legislative	\$ 93,811	\$ 87,953
Grants in aid	37,292	12,944
General government services	1,885,945	1,909,746
ICBC	78,851	77,021
	\$ 2,095,899	\$ 2,087,664



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

15. Trust fund:

The District maintains a cemetery perpetual care fund in accordance with the Cemeteries and Funeral Services Act. As at December 31, 2022, the trust fund balance for both the liability and its corresponding term deposit is \$18,736 (2021 - \$18,300).

16. Budget data:

The budget data presented in these consolidated financial statements is based upon the 2022 operating and capital budgets approved by Council on May 9, 2022. Amortization was not contemplated on development of the budget and, as such, has not been included. The table below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

	Budget amount
Revenues:	
Operating budget	\$ 6,560,876
Capital operations budget	1,704,500
Less:	
Transfers from other funds	(1,704,500)
	6,560,876
Expenses:	
Operating budget	6,182,725
Capital operations budget	2,394,500
Less:	
Transfers from other funds	(581,600)
Capital expenditures	(2,394,500)
	5,601,125
	\$ 959,751

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

17. Significant taxpayers:

The District derives a significant portion of its taxation revenue from the utility sector. Any changes in this sector could have an impact on the ongoing operations of the District.

18. Segmented information:

Segmented information has been identified based upon lines of services provided by the District. District services are provided by the departments and their activities are reported by functional area in the body of the consolidated financial statements. Certain lines of services that have been separately disclosed in the segmented information, are as follows:

(i) General Government Services and Administration:

The general government services and administration provides the functions of corporate administration and legislative services and any other functions categorized as non-departmental in the District.

(ii) Protective Services:

Protective services is comprised of the fire department and other community protection costs incurred by the District.

(iii) Public Works Services:

The public works department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, the maintenance of parks and open space, and street lighting in the District.

(iv) Environmental and Public Health Services:

Environmental and public health services is responsible for environmental programs such as waste management, which encompasses garbage collection and recycling. This segment is also responsible for rental of the doctor's office in the District.

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

18. Segmented information: (continued):

(v) Environment Development Services:

Environmental development services is responsible for community and economic development, in regard to community development projects.

(vi) Planning, Development and Bylaw Services:

Planning, development and bylaw services is responsible for community planning (OCP), zoning, bylaw enforcement, animal control and building inspection in the District.

(vii) Recreation and Culture Services:

Recreational and cultural services provides various recreational and cultural opportunities to the residents and visitors of the District, including the library, pool, arena, community hall, tourism information centre and museum.

(viii) Water Utility and Sanitary Sewer Systems:

The water utility installs and maintains water mains, pump stations and the water treatment plant. The treatment and distribution of water in the District is included in this segment. The sanitary sewer utility installs and maintains sewer mains, lift stations and the sewage treatment facility. The collection and treatment of sewage in the District is included in this segment.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments-in-lieu of taxes are allocated to the segments based on the segment that generated the revenue. Development charges earned and developer contributions received were allocated to the segment for which the charge was collected.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 1.

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

18. Segmented information: (continued):

2022										
	General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System		Total
Revenue:										
Taxation	\$ 2,422,754	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,422,754
Government transfers	1,346,151	-	-	-	-	-	-	629,998	-	1,976,149
Grants in lieu	1,945,097	-	-	-	-	-	-	-	-	1,945,097
Sales of services and user charges	82,683	-	-	91,413	-	14,245	110,714	229,653	-	528,708
Other	535,465	-	-	-	-	-	-	-	-	535,465
Total revenues	6,332,150	-	-	91,413	-	14,245	110,714	859,651	-	7,408,173
Expenses:										
Salaries, wages and employee benefits	692,735	210,024	1,193,255	-	-	-	241,127	257,285	-	2,594,426
Operating	347,517	249,627	379,144	39,457	17,174	38,223	707,659	1,160,698	-	2,939,499
Legislature	113,976	-	-	-	-	6,108	-	-	-	120,084
Amortization	737,883	-	-	-	-	-	-	361,520	-	1,099,403
Interest	5,158	-	-	-	-	-	-	-	-	5,158
Insurance	146,805	3,017	36,690	-	-	2,143	1,102	-	-	189,757
Professional services	51,825	16,424	-	-	-	38,430	-	-	-	106,679
Garbage disposal	-	-	-	12,117	-	-	-	-	-	12,117
Total expenses	2,095,899	479,092	1,609,089	51,574	17,174	84,904	949,888	1,779,503	-	7,067,123
Annual surplus (deficit)	\$ 4,236,251	\$ (479,092)	\$ (1,609,089)	\$ 39,839	\$ (17,174)	\$ (70,659)	\$ (839,174)	\$ (919,852)	\$ -	341,050

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

18. Segmented information: (continued):

2021										
	General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System		Total
Revenue:										
Taxation	\$ 2,282,471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,282,471
Government transfers	1,250,411	-	-	-	-	-	-	1,102,751	-	2,353,162
Grants in lieu	1,873,254	-	-	-	-	-	-	-	-	1,873,254
Sale of services and user charges	124,563	-	-	87,758	-	15,438	97,808	255,452	-	581,019
Other	142,445	-	-	-	-	-	-	-	-	142,445
Total revenue	5,673,144	-	-	87,758	-	15,438	97,808	1,358,203		7,232,351
Expenses:										
Salaries, wages and employee benefits	699,024	156,014	1,085,540	-	-	-	253,894	205,241		2,399,713
Operating	400,236	108,025	439,099	42,572	12,099	40,402	560,327	213,140		1,815,900
Legislature	94,551	-	-	-	-	5,960	-	-		100,511
Amortization	735,220	-	-	-	-	-	-	363,619		1,098,839
Interest (recovery)	4,363	-	-	-	-	-	-	-		4,363
Insurance	114,897	3,202	33,506	-	-	2,134	473	-		154,212
Professional services	39,373	16,696	-	-	-	43,692	-	-		99,761
Garbage disposal	-	-	-	6,580	-	-	-	-		6,580
Total expenses	2,087,664	283,937	1,558,145	49,152	12,099	92,188	814,694	782,000		5,679,879
Annual surplus (deficit)	\$ 3,585,480	\$ (283,937)	\$ (1,558,145)	\$ 38,606	\$ (12,099)	\$ (76,750)	\$ (716,886)	\$ 576,203		\$ 1,552,472



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2022

19. Comparative information

Certain 2021 comparative information has been reclassified. The changes had no impact on prior year annual surplus.

Schedule 1 - Consolidated

Year ended December 31, 2022
(Unaudited)

In November 2020, the District of Hudson's Hope was the recipient of a \$499,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC. Due to the conditions of use this grant funding allows local governments to use the funding where the greatest need arises, the initial \$499,000 amount received was considered revenue in 2020 and included in grant revenue on the consolidated statement of operations and accumulated surplus. The District allocated \$89,662 within 2022 to cover operational costs and maintenance and repair costs for main structures within the District in addition to overall pandemic responses incurred since the beginning of the pandemic in the spring of 2020.

	2022
Balance of COVID-19 Safe Restart grant funds at December 31, 2021	\$ 334,957
Less amount utilized in 2022:	
Masks and Hand Sanitizer	2,526
Beattie Park Gazebo Roof Repair	11,470
Community Hall- Bathroom Repair	23,880
Council Entrance- Concrete Repair	10,225
Council Chambers- Sound System	17,919
Main Office Reno - Conceptual Design	22,213
Operations	1,429
	89,662
Main Office Entry	20,000
Main Office Entry- Flooring & Stairs	18,000
Council Chambers - Live Stream System	27,000
Public Spaces - Washrooms & Water Fountains	25,000
Playground & Gazebo - Pool Park	75,295
Playground & Gazebo - Dinosaur Lake	80,000
Total 2022 allocation of COVID-19 Safe Restart grant	245,295
Remaining COVID-19 Safe Restart grant	\$ -

REQUEST FOR DECISION

RFD#:	2023-MR-36	Date:	June 6, 2023
Meeting#:	CM-06-12-23	Originator:	Mokles Rahman
RFD TITLE:	Financial Grant in Aid Requests - 2023		

RECOMMENDATION:

THAT Council approve a grant-in-aid to the Hudson's Hope Minor Soccer in the amount of \$550.

BACKGROUND:

Hudson's Hope Minor Soccer submitted a grant application on February 14, 2023 (before the deadline) to an email that was advertised. However, due to staff turnover that email wasn't being monitored.

FINANCIAL:

We kept 20% of our available funds for grants-in-aid to distribute during the year if needed, which was \$7,084. The club is asking for \$550. The in-kind contributions were approved by staff as the soccer tournament took place prior to the Council meeting.

ATTACHMENTS:

- *Hudson's Hope Minor Soccer Grant Application*
- *Updated 2023 Financial Assistance Grant Applications*

Report submitted by:



Mokles Rahman, CAO

SR2

FINANCIAL ASSISTANCE GRANT POLICY

Revised Council Resolution No. 001/20
Revised Effective Date: January 13, 2020

Original Council Resolution No. 074
Original Effective Date: March 24, 2014

Section: Finance

Purpose:

The District of Hudson's Hope recognizes that valued contributions are being provided through volunteer efforts of the community organizations and agencies on behalf of the citizens. The Financial Assistance Grant demonstrates Council's commitment to working with groups that provide these beneficial programs, services or projects to the community while at the same time recognizing the financial constraints of the District.

Policy:

In granting financial assistance to an organization for a Financial Assistance Grant, the District will take in to account the following objectives:

1. For purposes of budget preparation, an amount not exceeding 10% of the annual municipal residential tax revenue will be budgeted for Financial Assistance Grants.
2. Of the total amount budgeted to provide Financial Assistance Grants, eighty percent (80%) will be eligible for disbursement through the budget approval process and the remaining twenty percent (20%) will remain unallocated for any requests that may be subsequently received during the year.
3. *The primary purpose* of a financial assistance grant is to provide assistance to an organization for a specific capital project or local event that benefits the residents of the District of Hudson's Hope.
4. Providing financial assistance includes the donation of time, facilities and District inventory, for example, tents, tables and chairs.
5. Grants will not be provided for travel expenses.
6. The applicant organization must be registered as a Non-Profit Society or belong to a parent Non-Profit Society under the laws of British Columbia and/or Canada.
7. Upon completion of the project, the applicant must submit a final report to the District of Hudson's Hope outlining how funds were expended.

8. Assistance in the form of a grant will be made after the property tax deadline, which is early July of each year. If the applicant requires all or a portion of the funds prior to that time, the application should specifically request an earlier payment, which will be at the discretion of Council.
9. Preference will be given to an organization that benefits the Hudson's Hope community at large.
10. Priority may be given to the following categories:
 - a. Family
 - b. Youth
 - c. Disabled
 - d. Adult
 - e. Size of Group

Note: Individual groups are encouraged to apply through their Umbrella Group.

11. Priority for capital projects and events hosted in our community may be given to the following categories:
 - a. Local Events
 - b. Regional Events
 - c. Provincial Events
 - d. National Events

This policy does not apply to:

- a. Hudson's Hope Library
- b. Hudson's Hope Museums
- c. Hudson's Hope Community Hall
- d. Minor Sponsorships (Receptions, Luncheons, Dinners, etc.)
- e. Requests for promotional items (Pins, T-shirts, etc.)

Procedure:

1. Advertising will be through the District's social media (website, Facebook, PSA) or placed in the newspaper in January giving notice that the District of Hudson's Hope is accepting applications until February 15 for Financial Assistance Grants for the District's next budget year.
2. The application form for a financial assistance grant is attached to the policy.
3. An executive representative of the organization making the grant request must present the request to Council if requested.
4. The application in its entirety will be placed in a Council agenda.

5. At the discretion of Council, decisions pertaining to the approval of the grant requests may be made at the same meeting as the request is presented, however the Council decision will not be made during the delegation presentation and further Council may postpone the decision until a later date.
6. Requests for financial assistance must be approved by an affirmative vote of at least two-thirds of all Council Members.

APPLICATION FOR A GRANT

Date: Feb 14, 2023

Date Received: _____

GENERAL INFORMATION			
Official Name of Non-Profit Organization			
Hudson's Hope Minor Soccer			
Mailing Address	City	Province	Postal Code
PO Box #144	Hudson's Hope	BC	V0C 1V0
SOCIETY INFORMATION			
Society Registration Number		Charity's BN (Business Number) / Registration Number <i>(the number the organization puts on charitable donation receipts)</i>	
S040361			
SOCIETY EXECUTIVE – ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
President	Jason Naisby	250-783-0753	
Vice-President	Monicha Stark	250-263-1209	
Treasurer	Kirsten Shockey	250-617-8553	
Secretary	Meghan Heiberg	250-783-1240	
Member at Large	Heidi Naisby	250-783-9385	
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name			
Jason Naisby			
Mailing Address	City	Province	Postal Code
PO Box #144	Hudson's Hope	BC	V0C 1V0
Work Telephone	Home Telephone	Cell Telephone	Email Address
250-783-5112	250-783-0753	250-783-1071	jaynaisby@hotmail.com

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the

ORGANIZATION INFORMATION	
--------------------------	--

Describe the purpose of your organization:
--

The purpose of HH Minor Soccer is to promote the sport of soccer in Hudson's Hope.

Soccer promotes a healthy lifestyle, physical activity, teamwork, social interaction and outdoor recreation.
--

User Statistics	
-----------------	--

1. 100 The number of persons that are served by your organization annually.
2. 100 The number of members in your organization/society.

Is the organization run by volunteers, paid staff or a combination of both?

- 10 the number of volunteers and 300 the number volunteer hours worked per year.
- The number of paid staff, their titles and number of paid hours per year. Not applicable.

[illegible]

REQUEST FOR GRANT
Describe the reason for your grant application:
We are requesting the following assistance with our home soccer tournament (June 2023):
- large DOHH sun tent set-up close to the tennis court / playground / soccer shed
- Picnic tables (x8)
- Garbage cans (x8)
- Labour of DOHH staff to help set up / drop off the above items
- DOHH "swag" items that can be handed out to soccer tournament participants. Example: key chains, flashlights, water bottles - small items with the DOHH logo on them.
- Assistance throughout the season with maintenance of the District fields around the tennis court.
- we are wondering if the fields can be "rolled" in the Spring to even out winter frost heaves.
- also weekly grass mowing if possible. The shorter the grass the better for players learning to play soccer.
We are requesting the following financial assistance:
- Locker rental fee at Pearkes Center (equipment storage) \$150
- Paper, ink, miscellaneous supplies \$100
- Field lining supplies: paint, string, measuring tape, lime: \$300
Proposal is best characterized as: <input checked="" type="checkbox"/> Event <input type="checkbox"/> Capital Project
Participants/beneficiaries will primarily be: <input checked="" type="checkbox"/> Youth <input type="checkbox"/> Seniors <input type="checkbox"/> Disadvantaged Persons
This proposal's activities can best be described as related to: <input type="checkbox"/> Arts and Culture <input checked="" type="checkbox"/> Recreation and Sports <input type="checkbox"/> Environment, Social and Education
Attach the following information: <ul style="list-style-type: none"> <input type="checkbox"/> Most recent Financial Statements including a Balance Sheet and Income Statement <input type="checkbox"/> Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements) <input type="checkbox"/> Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements) <input type="checkbox"/> Projected operating budget for the next year <input type="checkbox"/> Copy of Non-Profit Society Registration papers

DECLARATION

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

Jason Naisby

Feb 14, 2023

Signature of Applicant

Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250-783-9901.

APPLICATION DEADLINE – FEBRUARY 15

SEND APPLICATIONS TO:

DISTRICT OF HUDSON'S HOPE

HUDSON'S HOPE, BC

V0C 1V0, CANADA

Financial Assistance Grant Amounts - 2023

Schedule A

Name	Request	Amount Requested
Hudson's Hope Fall Fair Society	Renting porta potties and facility rental of Double H Saddle Club	\$970
Hudson's Hope Lions Club	Mobile kitchen trailer	\$ 17,351.00
Hudson's Hope Radio Amateur Club	Signal Hill Revitalization Project	\$7,250
Hudson's Hope Figure Skating Club	Jumping Harness Purchase and permission to install	\$3,000
Hope for Health Society	Help cover costs for the Dam Run and in kind contributions	\$2,500
Hudson's Hope Minor Soccer	In-kind assistance at soccer tournament. Locerk rental fees, stationary supplies, field lining supplies	\$550
Total:		\$31,621.00
80% of operating budget		\$ 31,071.00
20% of operating budget		\$7,084.00
Remaining Funds		\$ 6,534.00

REQUEST FOR DECISION

RFD#: 2023-MR-36	Date: June 7, 2023
Meeting#: CM-06-12-23	Originator: Mokles Rahman, CAO
RFD TITLE: Council Remuneration Bylaw (Bylaw #939, 2023)	

RECOMMENDATION:

THAT Council give three readings to Bylaw 939, 2023, a bylaw to provide for the remuneration of the Council and for the reimbursement of expenses.

BACKGROUND:

At the Council Meeting on May 29, 2023, the following resolution was approved:

Council Remuneration

RESOLUTION NO.111/2023

M/S Councillors Miller / Beattie

THAT Council apply current remuneration increase based on CPI of 6.9%. Mayor's remuneration to be \$22,112.45, Council to be \$10,910.76 for 2023. This option recognizes the actual cost of living increases experienced by British Columbians and ensures remuneration remains attractive for future candidates in recognizing participation on Council is not full time employment, yet is fairly compensated for council commitments; and

THAT staff revise Bylaw 902, 2019 to include: \$100 for any meeting day up to 4 hours, \$200 for meeting days 4-8 hours, \$300 for meeting days beyond 8 hours.

CARRIED

DISCUSSION:

The Council Remuneration and Expense Select Committee report was given to Council at the May 29, 2023 meeting which outlined all the findings and the above recommendation was approved by Council.

This bylaw is needed to be updated as per the recommendation for remuneration increases.

ATTACHMENTS:

1. Bylaw 939, 2023, a bylaw to provide for the remuneration of the Council and for the reimbursement of expenses.
2. Council Remuneration Policy – for information

Report submitted by:



Mokles Rahman, CAO

B1



BYLAW NO. 939, 2023

A bylaw to provide for the remuneration of the Council and for the reimbursement of expenses.

The Council of the District of Hudson's Hope, in an open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Council Remuneration and Reimbursement of Expenses Bylaw No. 939, 2023".
2. Remuneration:
 - a) The Mayor shall be paid \$22,112.45 annually as remuneration for carrying out his or her duties of office.
 - b) Each Councillor shall be paid \$10,910.76 annually as remuneration for carrying out his or her duties of office.
 - c) When a member of Council is away from Hudson's Hope and engaged in municipal business, or attending a meeting, course or convention related to municipal matters, in addition to the remuneration paid under subsections 2(a) and (b), he or she shall be paid \$100 per day for any function lasting up to 4 hours, \$200 for meeting days 4-8 hours, and \$300 per day for any function lasting over 8 hours. The time spent travelling to and from the function is included in calculating the duration of the function.
 - d) Should a member of the Council participate in a municipal benefit plan the cost of the annual premiums for such plans will be deducted from the remuneration paid under subsections 2(a) or (b).
 - e) Notwithstanding the specific amounts established in section 2(a) and (b) of this Bylaw, the remuneration payable to the Mayor and to each Councillor shall be adjusted on an annual basis by a percentage equal to the year-by-year British Columbia Consumer Price Index for all items, as reported by Statistics Canada for December 31 of each year.

- f) The Treasurer shall maintain a record of the Statistics Canada British Columbia Consumer Price Index for all items on which the annual adjustment to the remuneration of Council members is based.

3. Expenses:

Council members shall be reimbursed and/or paid an allowance or per diem for expenditures made and expenses incurred by them when they are traveling outside the municipality or attending a function within the municipality, as authorized by Council, for types of expenses and expenditures as per the Travel Expense Policy and to the level of payment listed in the policy where the Council member is:

- (a) Representing the District;
- (b) Engaged in District business; or
- (c) Attending a meeting, course, or convention.

4. The following Bylaw is repealed:

- (a) Council Remuneration and Reimbursement of Expenses Bylaw NO. 902, 2019

Read for a First Time on the _12___day of June, 2023.

Read for a Second Time on the _12___ day of June, 2023.

Read for a Third Time on the _12___ day of June,
2023. Adopted on the _____ day of June, 2023.

_____, Acting Mayor

_____, Corporate Officer

Certified a true copy of Bylaw No.
939, 2023, this day of

Corporate Officer

COUNCIL REMUNERATION POLICY

Council Resolution No. 041/19
Effective Date: February 11, 2019

Section: Legislation

Purpose:

This policy applies to the District of Hudson's Hope Council members.

In order to attract and fairly compensate members of Council the District of Hudson's Hope Council requires a fair and impartial procedure to determine, on a periodically consistent basis, remuneration and other expense allowance for Council. It is prudent to establish a select committee, one year prior to each municipal election, to perform the task of determining the remuneration and expense allowance for the succeeding Council.

Definitions:

"Council" the municipal Council of the District of Hudson's Hope Municipal Corporation;

"Council Remuneration Select Committee"
a three member select committee appointed by Council to determine the remuneration of Mayor and Council and as such is dissolved once the task is completed;

"District" The District of Hudson's Hope municipality.

Procedures and/or Guiding Principles:

Criteria for appointing Council Remuneration Select-Committee (RSC) Members

The three members of the Select Committee will comprise of one Councillor, and two members at large whom are eligible voting residents of the District.

The select committee members will be appointed by Council after having gone through an open application process that will have the positions posted by advertisement in a newspaper circulated within the District and also an advert posted on the Hudson Hope Public Service Announcement requesting persons to be appointed to the Council Remuneration Select-Committee.

This select committee will be appointed on a quadrennial basis, at approximately one year prior to a municipal election.

Principles for RSC determining Council Remuneration

The following principles form the basis of the policy and are to be used in determining the succeeding Council remuneration and expense allowance:

1. RSC review and compare current Mayor and Councillor remuneration rates with surrounding northern BC communities with similar populations;
2. RSC review and compare current Mayor and Councillor expense allowances with surrounding NEBC communities with similar populations;
3. RSC formulates recommendation as to the remuneration or expense allowance increase and presents to Council for Council decision;
4. Mayor remuneration is to be established at the amount paid to Mayors in comparable municipalities;
5. Council members' remuneration review is to be conducted on a quadrennial basis;
6. **Remuneration payable to the Mayor and each Councillor shall be adjusted on an annual basis by a percentage equal to the year-by-year British Columbia Consumer Price Index (CPI) for all items.**



Mayors for Peace News Flash

May 2023 / No.161

Mayors for Peace Member Cities

8,256 cities
in **166** countries and regions
(as of May 1, 2023)

Help us achieve **10,000** member cities!

Check our website and follow us on social media:

Website 

<https://www.mayorsforpeace.org/en/>

Facebook 

<https://www.facebook.com/mayorsforpeace>

Twitter 

<https://twitter.com/Mayors4Peace>

“Like” and **share** our Facebook and Twitter posts to help spread awareness of our mission.

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Mayors for Peace initiatives on the occasion of G7 Hiroshima Summit

From May 19 to 21, 2023, leaders from France, the United States, the United Kingdom, Germany, Japan, Italy, Canada, and the EU met in Hiroshima City, Japan, for the G7 Hiroshima Summit. This May Issue of the Mayors for Peace News Flash presents initiatives Mayors for Peace implemented on this occasion.




Flowers laid by the G7 leaders at the Cenotaph for the A-bomb Victims

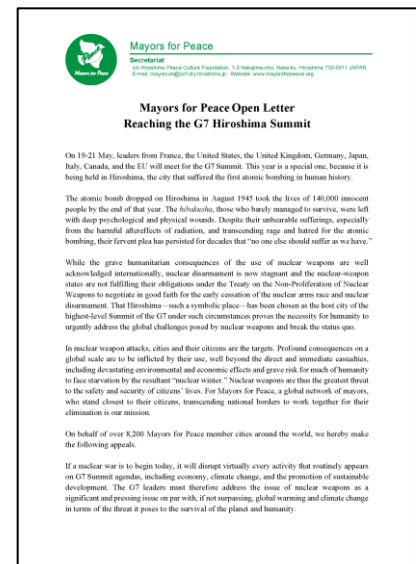
Mayors for Peace Releases Open Letter on G7 Hiroshima Summit

On May 11, shortly before the Summit commenced, Mayors for Peace released an Open Letter: *Reaching the G7 Hiroshima Summit*. In the letter, we urged the leaders of G7 countries to convey their unshakeable resolve toward the realization of a world without nuclear weapons from the atomic-bombed city of Hiroshima, and build constructive discussion toward their abolition.

The Open Letter was sent to all UN Member States (193 states) and UN Secretary-General, in addition to national representatives of the G7 countries, the EU, and the countries invited to the Outreach Meeting of the Summit, to Japan.

 Mayors for Peace Open Letter: *Reaching the G7 Hiroshima Summit* (Mayors for Peace website):

[https://www.mayorsforpeace.org/wp-content/uploads/2023/file-2305-G7_Summit MfP Open Letter E.pdf](https://www.mayorsforpeace.org/wp-content/uploads/2023/file-2305-G7_Summit_MfP_Open_Letter_E.pdf)



UK/Ireland Nuclear Free Local Authorities Issues Letter to UK Prime Minister

In UK/Ireland, on May 15, the UK/Ireland Nuclear Free Local Authorities, whose secretariat is hosted by Manchester, Mayors for Peace Vice President City, issued a letter to Prime Minister Rishi Sunak of the United Kingdom. Below is an article by Mr. Richard Outram, UK & Ireland Mayors for Peace Chapter Secretary.

● Manchester, UK

UK/Ireland Nuclear Free Local Authorities Issues Letter to UK Prime Minister

Report by Mr. Richard Outram, UK & Ireland Mayors for Peace Chapter Secretary

In addition to being a Vice President in Mayors for Peace, Manchester City Council has the distinction of hosting the secretariat of the UK/Ireland Nuclear Free Local Authorities or NFLA. The NFLA was founded in 1981 by local authorities opposed to nuclear weapons and nuclear power. As Manchester was in November 1980 the world's first city to declare itself nuclear free, the NFLA office was naturally located within the city council. Over 40 years on, the NFLA continues to campaign for a future based on peace and renewable energy.

Now, on the eve of the historic G7 Summit in Hiroshima, the Chair of the NFLAs Councillor Lawrence O'Neill has written to British Prime Minister Rishi Sunak to urge him to visit the Hiroshima Peace Memorial Museum and the Peace Memorial Park, and also meet with the *hibakusha*, atomic bomb survivors, when he visits the city. Cllr O'Neill has also asked Prime Minister Sunak to recommit the UK at the Summit to the obligations that it made as an early signatory to the UN Nuclear Non-Proliferation Treaty to work 'in good faith' for nuclear disarmament, and to 'then return home to earnestly begin work to achieve them'.

The full story can be found at <https://www.nuclearpolicy.info/news/no-more-hibakusha-nflas-urge-pm-to-make-peace-pledge-at-hiroshima-summit/>

Mayors for Peace Atomic Bomb Exhibition Banners at International Media Center

From May 18 to 22, at the International Media Center located at the Hiroshima Prefectural Sports Center, Mayors for Peace displayed banners that visually portrayed the realities of the atomic bombings and highlighted the initiatives of Mayors for Peace. They garnered attention from the international press covering the G7 Summit.



Banners at the International Media Center

Co-sponsoring Hiroshima G7 Youth Summit

Prior to the G7 Hiroshima Summit, the Hiroshima Peace Culture Foundation, which administrates the Mayors for Peace Secretariat, co-sponsored the “Hiroshima G7 Youth Summit” from April 25 to 27. The program was sponsored and organized by the International Campaign to Abolish Nuclear Weapons (ICAN) and hosted and co-organized by the Center for Peace, Hiroshima University.

The Hiroshima G7 Youth Summit invited 50 young people and students from 19 countries, including the G7 countries, to Hiroshima. The participants took lectures by experts on international law and international relations and learned about the realities of the atomic bombing. Deepening their understanding of the inhumane nature of nuclear weapons, the delegates discussed actions to realize a world without nuclear weapons and adopted and presented an outcome document.

This May Issue of the Mayors for Peace News Flash features an article by Mr. Marc Grau, who participated in the Hiroshima G7 Youth Summit from the City of Granollers, Vice President City of Mayors for Peace.



Photo courtesy of: Mr. Marc Grau

Four years ago, I had the chance to join the Hiroshima and Peace Summer Program through a scholarship from Mayors for Peace. Then, I learned about international relations, the culture of peace and the role of global cities in promoting nuclear disarmament. This year, I was selected to participate in the Hiroshima G7 Youth Summit organized by ICAN and hosted by Hiroshima University with the support of Mayors for Peace. The Summit was a unique experience to connect with global youth representatives who were also interested in global affairs and nuclear disarmament.

During the sessions, I had the chance to meet with hibakusha and learn about their commitment to peace as well as visit the Peace Memorial Park. Those were unique experiences that enriched the learnings from the Summit. Finally, I also met with Ms. Yoko Miyamoto and other members of the Mayors for Peace Secretariat to discuss my experience in the Summit and learned about the global work of the organization. I look forward now to bringing those experiences back to my city, Granollers, to share with the local community the role of youth in international affairs and peace.

(Marc Grau, Participant, Hiroshima G7 Youth Summit)



Peace Memorial Park, the park where the G7 leaders paid a visit

Introducing a new booklet by the City of Hiroshima: *Promoting the Culture of Peace*

Mayors for Peace has introduced “Promote the culture of peace” as one of the three objectives of its Vision for Peaceful Transformation to a Sustainable World (PX Vision).

The City of Hiroshima, serving as its President City, recently released a booklet titled *Promoting the Culture of Peace*, which introduces the concept of the culture of peace as well as the City’s initiatives to promote the culture of peace.

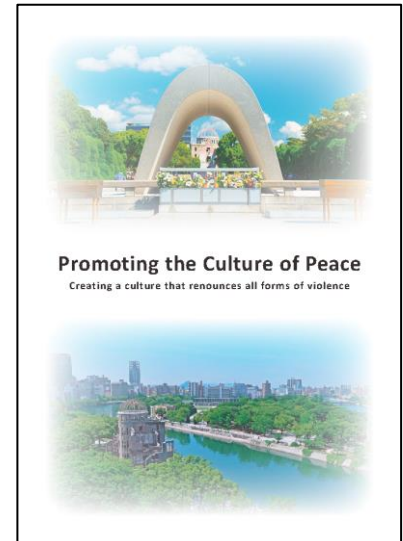
The booklet also details the significance of promoting the culture of peace, the role that cities play in promoting the culture of peace, and more. We hope you’ll take the time to read through and make use of this important piece of reading material to gain a better understanding of the City’s philosophy and initiatives and work with us to allow the culture of peace to take root across civil society.

Available online: [Promoting the Culture of Peace](#)

Inquiries regarding the booklet:

Peace Promotion Division, Citizens Affairs Bureau, The City of Hiroshima

Email: peace@city.hiroshima.lg.jp



Request for payment of the 2023 Mayors for Peace Membership Fee

In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015.

This year again, we ask each member city to pay a fee of 2,000 Japanese yen (about 16 USD/15 Euro as of March 27, 2023) per city. If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. The collected Membership Fees will be allocated toward new and existing projects listed on the Mayors for Peace Action Plan.

A request for payment of the 2023 membership fee was sent to each city by email on April 4. We deeply appreciate your kind cooperation.

 Request for the 2023 Mayors for Peace Membership Fee (Mayors for Peace website):

<https://www.mayorsforpeace.org/en/about-us/joins/fees/>

Invitation for the Children’s Art Competition “Peaceful Towns” 2023

In order to expand peace education efforts in its over 8,200 member cities in 166 countries and regions around the world, Mayors for Peace holds a children’s art competition on the theme of peace, for children from 6 to 15 years old in all these cities.

Categories: [Category 1] 6-10 year olds [Category 2] 11-15 year olds

Theme: What Peace Means to Me

Number of applications allowed per city: Up to 5 artworks for each category


Submission Deadline: 5:00 PM (Japan Standard Time), October 31, 2023

Submission: Via Google Forms: <https://forms.gle/X4FMTDq7VXk9YDss7>

To ensure that submissions are only received from member cities, the form is password protected. The password was emailed to respective member cities. Please contact the Secretariat for any inquiries.

Note: If it is difficult to submit artworks via the form, member cities can submit them by email. Please send the scanned artwork and application form, along with a cover sheet, to the Secretariat.

Inquiries: Email the Secretariat: mayorcon@pcf.city.hiroshima.jp

 Details of the Children’s Art Competition “Peaceful Towns” 2023 (Mayors for Peace website):

<https://www.mayorsforpeace.org/en/visions/initiatives/arts/>

Member city activities

● Varennes-Vauzelles, France

The City of Varennes-Vauzelles organizes Peace Week

Report by Ms. Loréna Schlicht, AFCD RP–Mayors for Peace France

During April school holidays, children of Varennes-Vauzelles spent a memorable Peace Week of sports and culture in the Henri Choquet District. The municipal services of Varennes-Vauzelles organized a varied program to entertain them: team building games, soccer, coloring, board games, reading reflections around the theme of peace in our famous *Biblioroulotte* (mobile library). Also, the Jean Moulin Social Center provided a puzzle creation workshop with the objective of promoting peace, thanks to which two real masterpieces were made as you can see on the pictures. Children were able to take advantage of sunny weather to have fun and reflect on peace.



Photos: courtesy of AFCD RP–Mayors for Peace France

● Montpellier, France and the French Chapter

The City of Montpellier reiterates its commitment to the abolition of nuclear weapons

Report by Ms. Loréna Schlicht, AFCD RP–Mayors for Peace France



Photos: courtesy of AFCD RP–Mayors for Peace France

On Monday, April 17, 2023, at the *Maison des Relations Internationales* in Montpellier, France, Mr. Michaël Delafosse, Mayor of the city and President of *Montpellier Méditerranée Métropole* (intercommunal organization of the metropolitan area around Montpellier), reiterated his commitment to the abolition of nuclear weapons. Following the *hibakusha*'s wish and the cause of Mayors for Peace, he signed the Cities Appeal launched by ICAN in support of the Treaty on the Prohibition of Nuclear Weapons (TPNW). The City of Montpellier has become the 70th French city to sign it.

“In the current context of the War in Ukraine and the threat to use nuclear weapons, the commitment of democratic states which are territories of peace is crucial. Indeed, we have the responsibility to act collectively towards peaceful solutions to conflicts by addressing current issues such as the plight of refugees or human rights abuse,” said Michaël Delafosse.

Besides the signing, in favor of the International Day of Multilateralism and Diplomacy for Peace (24th April), the City of Montpellier held exhibitions including the Mayors for Peace Atomic Bomb Poster Exhibition at the *Maison des Relations Internationales*, and a group of local associations for peace and nuclear disarmament, *Collectif Stop Armes nucléaires 34*, organized a musical event, *hibakusha*'s poem readings by high school students, and a conference on the issue of nuclear weapons. Following these events, a letter of invitation will be sent to Montpellier's twin cities and the other cities in *Montpellier Méditerranée Métropole* that are not yet members of Mayors for Peace and signatories of the ICAN Cities Appeal.

Mayors for Peace member cities: 8,256 cities in 166 countries/regions

On May 1, we gained 9 new member cities, bringing our total membership to 8,256. We thank all involved in promoting expanded membership for their invaluable support. Below is the breakdown of the new members.

Country/Region	New Members	Total No.	Remarks
Australia	Blue Mountains	92	Thanks to efforts by Ms. Templeman, Member of the Australian Parliament, who met with President (Mayor of Hiroshima) and Vice President (Mayor of Nagasaki) of Mayors for Peace in Vienna in June 2022.
Germany	Belm and 5 other cities	854	Thanks to efforts by Hannover, a Vice President and Lead City.
Portugal	Albergaria-a-Velha and Arraiolos	46	Thanks to efforts by Évora, an Executive and Lead City.



📄 List of new members (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/2023/file-2304-newmembers2305_en.pdf

📄 Membership by country (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/monthly/file-07_membership_by_country_en.pdf

Help us achieve 10,000 member cities!

Mayors for Peace aims to achieve **10,000 member cities** to foster international public support for the realization of a world without nuclear weapons. Invite other cities in your country, as well as your sister cities and any other cities with which you have relations to join Mayors for Peace. You can download a letter of request and document pack below.

The document pack is available in 11 different languages: Chinese, English, French, German, Italian, Japanese, Korean, Portuguese (BZ), Portuguese (EU), Russian, and Spanish.

📄 Letters of request to join Mayors for Peace and document pack

<https://www.mayorsforpeace.org/en/about-us/resources/#recruit>

Your continued cooperation is highly appreciated!

Request to implement initiatives outlined in the Mayors for Peace Action Plan

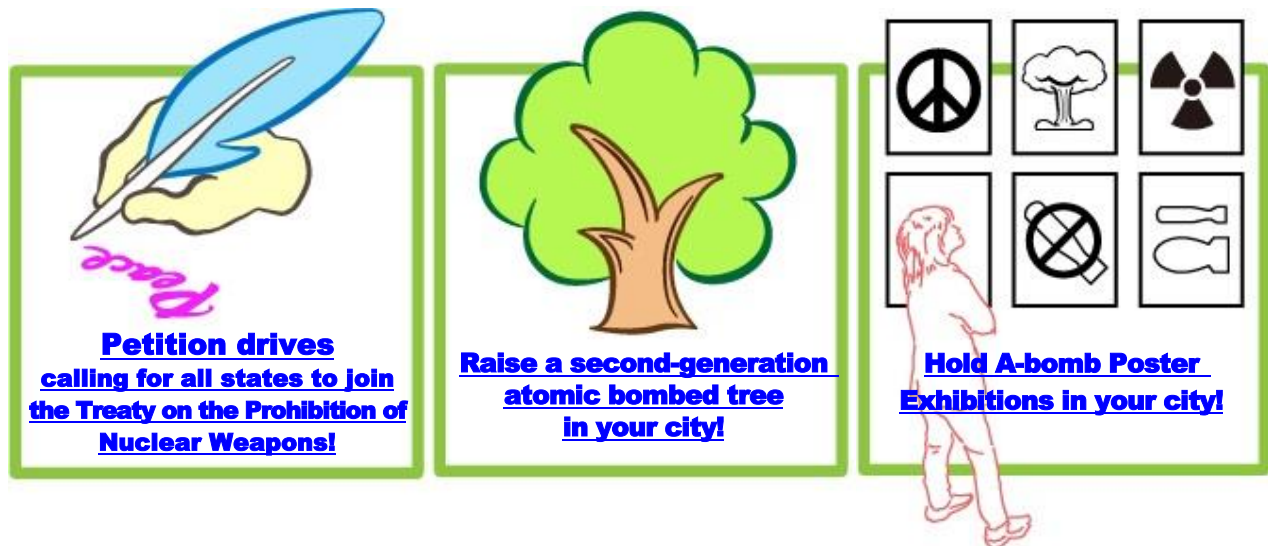
At the 12th Executive Conference of Mayors for Peace held online in July 2021, we adopted the latest Action Plan (2021–2025). Together, let us continue our utmost efforts toward our ultimate goal of realizing lasting world peace. Please implement initiatives outlined in the Action Plan within your own municipality or regional group.

🔗 Mayors for Peace Action Plan (PDF):

https://www.mayorsforpeace.org/wp-content/uploads/2021/file-PX_Vision_Action_Plan_en.pdf

🔗 Initiatives implemented under the Action Plan:

<https://www.mayorsforpeace.org/en/visions/initiatives/>



Call for input: examples of peace education initiatives

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city government/school/NGO, etc.) in Mayors for Peace member cities. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education programs.

🔗 Call for Input on the Mayors for Peace website:

<https://www.mayorsforpeace.org/en/visions/initiatives/edu-examples/>

Please send us a report on your city's peace activities

Help us tell other members what you are doing! Please send the Secretariat a short report on a peace activity or initiative by your city based on the Action Plan so that we can share it on our [website](#) or the News Flash. Reports on your city's activity or initiative that stimulate youth to be engaged in peace activities or promote 'the culture of peace' are especially welcome! We look forward to receiving ones!

Email: mayorcon@pcf.city.hiroshima.jp

* Please write a **SHORT** (up to 200 words long) report in English, and send it to the above email address with photos (if any). Please include key information such as the date, venue, description, and result.

Peace-related news from Hiroshima

(provided by the Chugoku Shimbun Hiroshima Peace Media Center)

In May last year, Japan's Prime Minister Fumio Kishida announced that the summit meeting of the G7 (Group of Seven industrialized nations) would be held in Hiroshima. Over the nearly one year since that time, the Chugoku Shimbun has busily reported on the story from a variety of perspectives—the voices of A-bomb survivors, the demands made by citizens to abolish nuclear weapons, Hiroshima's peace efforts, the horror of the atomic bombing, and the A-bombed city's path to recovery.

As a news organization based in Hiroshima, the Chugoku Shimbun has formulated and reported our own proposals for genuine, concrete steps toward the abolition of nuclear weapons that we believe should be taken up by the G7 leaders at the Hiroshima Summit.

By the time this peace-related news reaches our audience, the G7 Hiroshima Summit meeting will have already concluded. What kind of consensus will the leaders have reached and what message will they communicate to the world in the face of an unprecedented crisis in which the use of nuclear weapons has truly become a possibility? To what extent will the summit's results line up with the wishes of Hiroshima's people? Will A-bomb survivors feel satisfied about the fact that the G7 Summit was held in Hiroshima? The Chugoku Shimbun plans to keep a close watch on events during the three days that are certain to live on in history for future generations and introduce related articles in this space starting next month.

Please access the following websites and read our peace-related news.

First South Korean, black-rain victim granted recognition as A-bomb survivor under new criteria

<https://www.hiroshimapeacemedia.jp/?p=131935>

Hiroshima Summit, May 19-21: Hiroshima and Osaka printers reprint "Obama's paper crane" origami

<https://www.hiroshimapeacemedia.jp/?p=131092>

Hiroshima Summit, May 19-21: Takaoki Kado, chair of Motoujina-machi residents' association, calls on leaders to face up to reality of atomic bombing

<https://www.hiroshimapeacemedia.jp/?p=131135>

A-bombed Hiroshima's perspective: Chugoku Shimbun proposes that G7 Hiroshima Summit work to make nuclear-free world a reality

<https://www.hiroshimapeacemedia.jp/?p=131725>

A-bombed Hiroshima's perspective: Nuclear weapons can be eliminated—Chugoku Shimbun proposes G7 leaders face A-bombing horror, work to abolish nuclear weapons

<https://www.hiroshimapeacemedia.jp/?p=131722>

Announcements from Hiroshima City University

● HIROSHIMA and PEACE Online Lecture Series for Summer 2023

Hiroshima City University has organized the summer program HIROSHIMA and PEACE since 2003 for every summer. For summer 2023, we will organize an online lecture series. Registration is now open. Please see below for more details. Hope to see you this summer!

June 30 (Fri) 16:20 – 17:50 (Japan Standard Time)

Lecture Title: A Conceptual Approach to Realize the Non-use of Nuclear Weapons

Lecturer: Shiro SATO (Professor, Tokyo University of Agriculture)

July 7 (Fri) 16:20 – 17:50 (Japan Standard Time)

Lecture Title: Inheriting “Hiroshima Heart”

Lecturer: Masae YUASA (Professor, Faculty of International Studies, Hiroshima City University)

July 14 (Fri) 16:20 – 17:50 (Japan Standard Time)

Lecture Title: Hiroshima and the Environmental Age

Lecturer: Toshihiro HIGUCHI (Assistant Professor, Georgetown University [USA])

- Lectures will be conducted using Zoom webinar.
- Language: English
- Registration is required. Program is free of charge.
- Registration Link: <https://forms.gle/YUNkeM6GDevNCKKg8>
- E-mail: HIROSHIMA and PEACE Secretariat
<Hiroshima-and-Peace@m.hiroshima-cu.ac.jp>
- Website: <https://intl.hiroshima-cu.ac.jp/en/hiroshima-and-peace/>
- Official Instagram: [@hiroshima_and_peace_official](https://www.instagram.com/hiroshima_and_peace_official/)

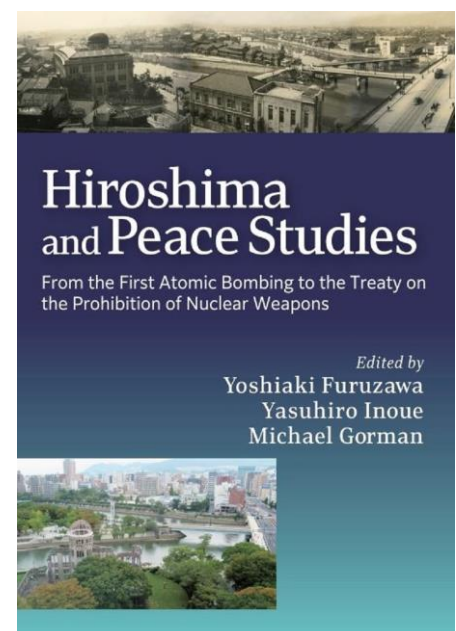



● New Book *Hiroshima and Peace Studies* Published

A new book titled *Hiroshima and Peace Studies: From the First Atomic Bombing to the Treaty on the Prohibition of Nuclear Weapons* was published in March 2023 from the publisher Keisuisha in Hiroshima. As part of the Faculty of International Studies Book Series, this book was published to celebrate the 20th anniversary of the summer program, HIROSHIMA and PEACE.

The book aims to examine the lessons that can be learned from the case of Hiroshima, as well as the ways in which the connection between peace studies and Hiroshima can be illustrated. The messages of peace from Hiroshima can vary depending on the angle from which Hiroshima is analyzed. To cover the various perspectives, this book is composed of chapters written by scholars of International Relations, International Law, History, Media Studies, Sociology, Literary Studies, Area Studies, and Anthropology. Additionally, the book includes short essays written by survivors of the Hiroshima atomic bombing and practitioners.

The book can be purchased from the publisher Keisuisha or in print-on-demand format from Amazon outside Japan (e.g., amazon.com, amazon.co.uk, amazon.de, amazon.es, amazon.fr, etc.).



 *Hiroshima and Peace Studies: From the First Atomic Bombing to the Treaty on the Prohibition of Nuclear Weapons* (Keisuisha website):

<http://www.keisui.co.jp/cgi/isbn.php?isbn=ISBN978-4-86327-619-2>

● Admission information for HCU's Graduate School of Peace Studies

Hiroshima City University, a public university in Hiroshima, established the Graduate School of Peace Studies (Master's Program/Doctoral Program) for the purpose of serving as a world-class hub for education and academic research on peace and peacebuilding.

The Graduate School aims to contribute to the realization of world peace by providing a curriculum that fosters graduates who have acquired: i) analytical academic methodologies in specialized areas such as peace studies, international politics, international law and international relations, and ii) the specialized wide-ranging skills needed to analyze a diverse range of real problems.

We are pleased to announce that we will hold an Online Briefing Session on Admission on June 2 via ZOOM Cloud Meetings.

We would like to invite all local government officials who are interested in these issues to consider enrolling in the Graduate School of Peace Studies.

Tuition exemption is available (based on an application review) in order to support workers engaged in the work of making and spearheading peace.

Please share this information with officials in your municipal government as well as with any relevant educational institutions.

For more details on the GSPS and how to participate in the Online Briefing Session, please visit our website.

 Online briefing session on admission to the Graduate School of Peace Studies / June 2, 2023

<https://www.peace.hiroshima-cu.ac.jp/events/gspis-online-briefing-session-20230602/>


Mayors for Peace Official Social Media Accounts

〈Twitter〉  @Mayors4Peace
<https://twitter.com/Mayors4Peace>



〈Facebook〉  @mayorsforpeace
<https://www.facebook.com/mayorsforpeace>



 The latest and archived issues of Mayors for Peace News Flash are available at:

<https://www.mayorsforpeace.org/en/news/newsflashes/>

If you have any comments or questions, please contact us at:

Mayors for Peace Secretariat

1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan

Tel: +81-82-242-7821 Fax: +81-82-242-7452

Email: mayorcon@pcf.city.hiroshima.jp

May 29, 2023

Interim Mayor & Council
District of Hudson's Hope
PO Box 330
Hudson's Hope BC V0C 1V0

Sent via email: mayor@hudsonshope.ca

Subject: Northern Health Fort St. John Community Health Services Centre

Dear Interim Mayor & Council:

I am writing this letter to advise you of the current and future work underway by Northern Health (NH) to open a new Community Health Services Centre in Fort St. John. Services that will be offered will include Life Skills Support, Health Care & Treatment Referrals, Mental Health & Addictions Support, Overdose Prevention (OPS) Services and Primary Health Services. The Centre will be staffed by NH professionals including Registered Nurses (RNs), Licensed Practical Nurses (LPNs), Social Workers, Life Skills Workers, as well as Peers (those with lived or living experience with substance use) Advocates.

NH has been working with the Ministry of Citizens' Services BC to locate and lease a permanent location for the Health Services Centre in Fort St. John. We have now signed a long-term lease agreement for the property located at 10067 – 100 Avenue. We are planning to commence substantial tenant improvement to the building in order to provide wraparound harm reduction services including a safe inhalation space. Due to the length of time for the tenant improvement RFP process to be completed, we are not expecting to commence the tenant improvements until the summer of 2023.

Additionally, we have been working with Urban Matters on the development of a neighborhood and stakeholder engagement plan that commenced December 1, 2022. This engagement plan includes working with surrounding business and property owners as well as associated pertinent agencies and local community groups to best inform the breadth and depth of wraparound services and programming that a new health centre facility will provide. A unique aspect of this upcoming engagement process is that it is designed to be in place beyond the start up of the project and will continue for a period during full operation as an open conduit for dialogue. There have held two open houses to date and all neighbouring businesses received hand delivered invitations. There is support for the work we are doing in the community meetings and with some neighbouring establishments. There are some individuals who have expressed concern with the location and the nature of the services, and we have provided information about why we chose the location, what the benefits will be to those that are at risk of dying, and how we will work to minimize the impact on the community.

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Additionally, we are working with the FSJ Chamber of Commerce to establish a community neighbourhood group with the first meeting being held on May 30, 2023 to hear and address the concerns by the local business' and community stakeholders. We will continue to engage with the community and the neighbouring establishments as we begin offering services.

Dr. Jong Kim, NH Chief Medical Health Officer, and I would be happy to meet and discuss these services with you further.

Please feel free to reach out to me if you have any questions.

Sincerely,



Angela De Smit
Chief Operating Officer, Northeast HSDA

From: [Sharon Gregson](#)
To: [Tonia Alexander](#); [Dave Heiberg](#)
Subject: Urgent - UBCM Child Care Resolution
Date: June 3, 2023 7:59:13 PM

Sharon Gregson
Coalition of Child Care Advocates of BC
2772 East Broadway
Vancouver, BC V5M 1Y8

The Interim Mayor
The District of Hudson's Hope
9904 Dudley Drive
Hudson's Hope, BC V0C 1V0

Subject: Urgent - UBCM Child Care Resolution

To the Interim Mayor and Council,

The Coalition of Child Care Advocates of BC is a longstanding, non-profit organization dedicated to the creation of a high-quality, affordable, accessible child care system in BC. We appreciate that your Council shares this vision to support families with young children, and the local economy in your community.

In recent years there has been measurable progress toward a quality child care system in BC with historic provincial and federal investments. New publicly-funded affordability measures for families including \$10aDay sites, wage enhancements for educators, and more licensed programs are making a positive difference.

However, local and Indigenous governments and nonprofit organizations across BC are still facing significant child care challenges, with demand for licensed child care outstripping supply, and a severe shortage of early childhood educators.

One of the major obstacles facing local governments when they want to expand child care in their communities is the grant-based application process required to access provincial capital funding. The current process places a major burden on applicants, usually local government staff working with non-profit agencies, requiring them to coordinate all aspects of design, development, and implementation. Significant technical expertise and organizational capacity are also necessary to complete the online applications, which often does not exist at the local level or pulls resources away from other municipal duties.

To address this urgent issue, we request that your Council adopt the resolution shared below, as originally supported by the Regional District of Nanaimo, or a similar resolution. Once adopted we hope the resolution will be forwarded to your local area association and on to the 2023 UBCM Convention.

This resolution urges the Ministry of Education and Child Care to provide multi-year funding to local and Indigenous governments and non-profit organizations to enhance their organizational capacity to coordinate the current grant applications process.

The resolution further requests the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal child care that upholds UNDRIP obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation.

Evidence-based research makes clear that such a systemic approach will lead to a more equitable and accessible

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child care system across British Columbia.

Thank you for your attention to this matter, and for recognizing that child care is a priority for healthy communities. Please reach out should any clarification be required.

Yours sincerely,



Sharon Gregson
Spokesperson \$10aDay
Coalition of Child Care Advocates of BC

Sample Resolution

WHEREAS the Ministry of Education and Child Care is responsible for B.C.'s \$10/day child care program, and ChildCareBC's growing system of universal child care has been life-changing for families, with demand far outstripping supply; AND WHEREAS the current grant-based process to expand universal child care relies on grant applicants to coordinate all aspects of design and implementation, and local and Indigenous governments and nonprofit organizations often lack the resources to successfully manage this process in accordance with UBCM-funded child care needs assessments and action plans:

THEREFORE BE IT RESOLVED that while the Province continues to rely on individual grant applicants to plan and develop child care expansion, that instead, the Province provide multi-year funding to local and Indigenous governments and nonprofit organizations to support resources to coordinate this process:

AND BE IT FURTHER RESOLVED that UBCM urge the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal child care that upholds UNDRIP obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation.

[WARNING: This message is from an external source]

March 24, 2023

Dear Mayor and Chief Administrative Officer,

In a spirit of continued partnership with the provincial government to address the issue of housing, which is pressing in so many of our member communities both rural and urban, we are writing to convey a voluntary request on behalf of the Ministry of Housing. The Ministry is seeking your assistance with respect to documenting potential municipal land for housing as the Province rolls out and implements its refreshed housing strategy in the coming months and years.

The provincial government is currently undertaking an inventory of provincial lands that could potentially be used for the creation of affordable housing of all sorts: co-ops, non-profits, affordable home ownership and other opportunities to get more people into housing they can afford.

At the same time, the Ministry of Housing would like to invite willing local governments to provide a list of municipally owned land that could potentially be used for housing. This can include bare land. And they are also encouraging local governments to think ahead for the next five to ten years: in addition to potential bare land, is there a community centre, library, firehall or other municipal infrastructure that you plan to build or rebuild where, through partnership, housing could be part of the development or redevelopment?

Providing a list to the Ministry creates no obligation on behalf of the Province or the local government to take any further action. The purpose at this point is to get a sense of public land available for housing and understand which municipalities might be interested down the road in partnerships to create more housing in their communities. All information shared with the Province will be kept confidential.

To make it simple, the Ministry is providing an example (see Appendix A) of the kind of information they are seeking. All that is being requested at this point, as per the Appendix, is a simple description of the lot or lots and any maps or information easily available to share.

Please submit any information you wish to share in confidence with the Ministry by July 31st 2023 by email to housing.policy@gov.bc.ca

In Minister Kahlon's words, "The Province and local governments have been working together to address the housing crisis and together we've had success. In 2017, our government committed \$7 billion to get housing built for people and today we see new affordable housing opening in communities across the province. Yet still with a strong economy and high quality of life, our province, and your communities, continue to grow. That's why in budget 2023 our government is

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committing another \$4.2 billion to continue to work with you to build housing that working people, families and seniors can afford, so they can make a good life and have a good home in your cities and towns.”

Sincerely,

A handwritten signature in dark ink, appearing to read "JCFord". The signature is written in a cursive, flowing style.

Jen Ford
UBCM President

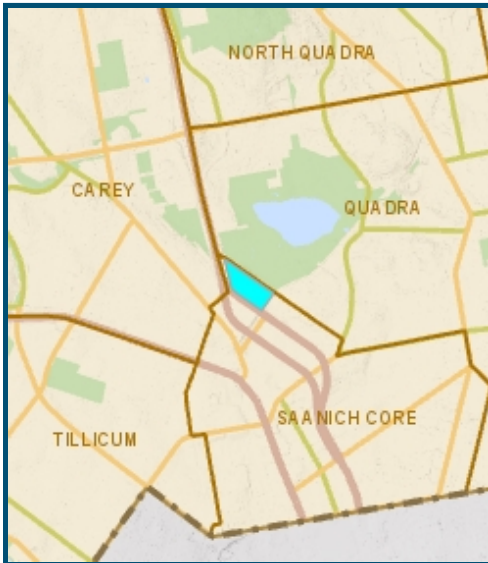
APPENDIX A

770 Vernon Avenue (C-4 Office and Apartment Zoned) 366,775 sq ft. This property houses the District of Saanich Municipal Hall, Fire Station and Police Station, which would all need to be incorporated into a redeveloped building on the site (unless suitable alternate location(s) are found).



District of Saanich Property Information Report

Report generated 3/14/2023 2:01:10 PM



Property location within District of Saanich



Property Map

770 VERNON AVE

Property Information

Folio: 65-2046-999

PID: 004-317-211

Status: ACTIVE

Property Number: 114568

LTO Number: EM6832

Legal: LOT A SECTION 33 VICTORIA DISTRICT PLAN 14934 EXCEPT PLAN 33545 AND PT IN 803RW.

Land Attributes

Exemption/ Taxation Code:	SAANICH OWNED PROPERTY
School District:	SCHOOL DISTRICT 61
BCAA Lot Size:	366775 SQUARE FEET
BCAA Manual Class:	WAREHOUSE - STORAGE
BCAA Neighbourhood Code:	SWAN LAKE/CREASE-CADILLAC
Development Cost Charge Area:	----
Municipal Parks DCC Area:	----
Year Built:	1962
Zoning:	C-4 OFFICE AND APARTMENT
Local Area:	SAANICH CORE
Development Permit Area:	SAANICH CORE

Property Tax Levies and Assessments Summary

Notice Date	Total Levy	Class	Gross Land	Gross Improvement	Gross Assessment	Net Assessment
May 11, 2022	0.00	6-Bus/Other	41,627,000	175,000	41,802,000	0
May 11, 2021	0.00	6-Bus/Other	36,423,000	179,000	36,602,000	0

Property Activity

Building Permits: (any)	YES
Engineering Permits: (any)	YES
Active Tree Permits:	NO
Active Development Applications:	NO
Active Business License:	NO
Active Bylaw Calls:	NO
Covenants on File With Saanich:	NO

It is the responsibility of the client to confirm through a title search at the Land Title Office whether there are covenants or other charges on title. A YES or NO in this field only indicates that the District of Saanich does or does not have a copy of a covenant on file.

If you require additional information, call 250-475-5457 (Inspection Enquiries).

Local Service / Business Improvement Areas

There is no additional information.

Additional Comments

Category	Date	Details
PLANNING	Dec 19, 2011	STREAMSIDE DP AREA
PLANNING	Jul 29, 2003	DEVELOPMENT PERMIT NUMBER DPR2003-00001 proposed construction of a single storey addition for vehicle maintenance bays, with basement, at the north end of the existing municipal fire hall.
PLANNING	Jul 29, 2003	VARIANCE PERMIT DVP97-00007; DVP93-00008 DVP99-00007
PLANNING	Mar 29, 2007	CONTROLLED ACCESS CLASSIFICATION CONTACT MINISTRY OF TRANSPORTATION REGARDING ACCESS TO OR FROM MINISTRY CONTROLLED ROADS
PLANNING	Sep 02, 2008	CONTROLLED ACCESS CLASSIFICATION CONTACT MINISTRY OF TRANSPORTATION REGARDING ACCESS TO OR FROM MINISTRY CONTROLLED ROADS
PLANNING	Sep 02, 2008	DEVELOPMENT PERMIT NUMBER DPR2003-00001 - PROPOSED CONSTRUCTION OF A SINGLE STOREY ADDITION FOR VEHICLE MAINTENANCE BAYS, WITH BASEMENT, AT THE NORTH END OF THE EXISTING MUNICIPAL FIRE HALL
PLANNING	Sep 02, 2008	VARIANCE PERMIT DVP97-00007 DVP93-00008 DVP99-00007

From: Matzanke, Elise EAO:EX <Elise.Matzanke@gov.bc.ca>

Sent: June 5, 2023 2:02 PM

Cc: Duggan, Sarah EAO:EX <Sarah.Duggan@gov.bc.ca>; Bowes, Anna EAO:EX <Anna.Bowes@gov.bc.ca>; OpsDiv Filing Inbox EAO:EX <eao.OpsDivFiling@gov.bc.ca>

Subject: FOR REVIEW AND COMMENT: EAO's draft Amendment Assessment Report for Site C Temporary Structures Amendment

Good afternoon,

Please find attached the EAO's draft Amendment Assessment Report for BC Hydro's proposed amendment regarding retaining temporary structures. The EAO is requesting your comments on the draft Amendment Assessment Report **by Monday, June 26, 2023.**

The Amendment Assessment Report contains EAO's assessment of potential effects, proposed revisions to Condition #4, as well as a summary of the concerns raised by the Technical Advisory Committee and the public and BC Hydro's responses.

The EAO understands that some of you may be facing challenges due to forest fire evacuations, so please let us know if you have concerns with these timelines. We want to ensure everyone has adequate time to review the material.

We are looking forward to receiving your comments on the Amendment Assessment Report **by Monday, June 26, 2023.** Please feel free to contact me or Sarah Duggan (cc'd on this email) if you have any questions.

Sincerely,

ELISE MATZANKE (She/Her)

Project Assessment Officer

Environmental Assessment Office

Government of British Columbia

OFFICE: 236-478-2172

 [Twitter.com/BC_EAO](https://twitter.com/BC_EAO)



The EAO respectfully acknowledges that it carries out its work on the traditional territories of Indigenous nations throughout British Columbia.

This e-mail is confidential and is intended only for the person(s) to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you received this e-mail in error, please destroy this e-mail and contact me directly.

[WARNING: This message is from an external source]

EAO's Assessment of an Application for Certificate Amendment Condition #4 – Retain Temporary Structures

SITE C CLEAN ENERGY PROJECT

REQUESTED BY:
BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

June 5, 2023

Pursuant to Section 32 of the Environmental Assessment Act, S.B.C 2018, c. 51

Acronyms and Abbreviations

2002 Act	<i>Environmental Assessment Act</i> , S.B.C. 2002, c. 43
AB	Alberta
Act	<i>Environmental Assessment Act</i> , S.B.C. 2018, c. 51
ALR	Agricultural Land Reserve
Amendment Application	The application to amend the Environmental Assessment Certificate
BC	British Columbia
BC Hydro	British Columbia Hydro and Power Authority (the Certificate Holder)
EAC or Certificate	Environmental Assessment Certificate # E14-02
EAO	Environmental Assessment Office
ECCC	Environment and Climate Change Canada
EIS	Environmental Impact Statement
ENV	Ministry of Environment and Climate Change Strategy
FLNR	BC Ministry of Forests, Lands and Natural Resource Operations
MOF	Ministry of Forests
IAAC	Impact Assessment Agency of Canada
Indigenous nations, or Nations	Blueberry River First Nations (BC); Dene Tha' First Nation (AB); Doig River First Nation (BC); Duncan's First Nation (AB); Fort Nelson First Nation (BC); Halfway River First Nation (BC); Horse Lake First Nation (AB); McLeod Lake Indian Band (BC); Prophet River First Nation (BC); Sauteau First Nations (BC); and West Moberly First Nations (BC)
km	Kilometre
m	Metre
MOE	BC Ministry of Environment
MOTI	Ministry of Transportation and Infrastructure
NRCan	Natural Resources Canada
PCP	Public Comment Period
QEP	Qualified Environmental Professional
Schedule A	Certified Project Description in the Certificate
Schedule B	Table of Conditions in the Certificate
Site C	Site C Clean Energy Project
TAC	Technical Advisory Committee
Report	EAO's Assessment Report of the Application and the review process
VC	Valued Component
WLRS	Ministry of Water, Land and Resource Stewardship

1.0 OVERVIEW OF PROPOSED AMENDMENT

1.1. Background

On October 14, 2014, Environmental Assessment Certificate # E14-02 (the Certificate) was issued to British Columbia Hydro and Power Authority (BC Hydro) for the Site C Clean Energy Project (Site C). Site C is located on the Peace River, approximately seven kilometres (km) south-west of Fort St. John, British Columbia (BC). Site C components include: an earth-fill dam of 1,050 metres (m) long and 60 m high; an up to 1,100-megawatt generating station and associated structures; an 83 km long reservoir; realignment of six sections of Highway 29; and two 77-km transmission lines along existing transmission line rights-of-way connecting Site C to BC Hydro's Peace Canyon Generating Station. Construction of Site C began in the summer of 2015 and is anticipated to be completed in 2024.

Site C was originally assessed under the *Environmental Assessment Act*, S.B.C. 2002, c. 43 (2002 Act). The Certificate, along with amendments made to the Certificate to date, includes the Certified Project Description (Schedule A) that outlines the project components, and the Table of Conditions (Schedule B) that contains the 86 legally binding provincial conditions enforceable throughout the life of the project. On November 25, 2014, the federal Minister of Environment issued a decision statement to BC Hydro, with over 80 legally binding federal conditions.

The Certificate and federal decision statement were issued following an assessment by a Joint Review Panel of the Site C Environmental Impact Statement (EIS). The Joint Review Panel was established by the federal Minister of the Environment and the BC Minister of Environment, and mandated to assess, under the *Canadian Environmental Assessment Act, 2012*, the environmental, economic, social, health, and heritage effects of Site C and their significance; to examine proposals for the mitigation of adverse effects; and to record assertions of project effects on the asserted or established Aboriginal rights recognized and affirmed by Section 35 of the *Constitution Act* and treaty rights of affected Indigenous nations and Métis peoples. The Joint Review Panel concluded that Site C would result in significant adverse effects to fish and fish habitat; some wildlife species; rare plants and sensitive ecosystems; and the current use of land and resources for traditional purposes by Indigenous peoples.

The Environmental Assessment Office (EAO) has granted ten Certificate amendments for Site C:

- Amendment # 1, June 22, 2018 – To modify the design of the generating station and spillway based on design improvements to ensure increased safety and reliability of the spillway, and reduced noise pollution downstream of the facility.
- Amendment # 2, October 26, 2018 – To modify the design of the Halfway River bridge, based on geotechnical assessments, to improve safety and stability of the bridge.
- Amendment # 3, November 14, 2018 – To allow the use of aggregate material from West Pine Quarry for the purposes of construction of the Highway 29 realignment and shoreline protection near Hudson's Hope and areas along the reservoir requiring protection during reservoir filling.
- Amendment # 4, February 12, 2019 – To allow the use of machines in riparian areas during clearing of the reservoir area to enhance worker safety and minimize potential environmental effects caused by machine falling.
- Amendment # 5, December 13, 2019 – To change a portion of the realignment of the Cache Creek segment of Highway 29 and the design of the Cache Creek Bridge to avoid impacts to a potential burial site, and cultural and sacred values in the Bear Flat area.
- Amendment # 6, December 13, 2019 – To make changes to the worker accommodation camps to account for revised projections for workforce requirements, and to realize cost efficiencies of a single work camp versus two.
- Amendment #7, May 27, 2020 – To modify the design of the Highway 29 realignment crossings at Ferrell Creek,

Dry Creek, and Lynx Creek to allow flexibility in the design of the bridges with respect to the number of piers and spans, locations of piers, and causeway length. This ensures that bridge design can be informed by geotechnical investigations.

- Amendment #8, November 24, 2021 – To develop and use a new borrow source to provide aggregate material for the construction of western reservoir clearing access roads on the north bank of the Peace River.
- Amendment #9, May 6, 2022 – To amend Certificate Condition #40 to allow BC Hydro to relocate the proposed Cache Creek boat launch and day use area to a location east of the Halfway River due to viability challenges at the Cache Creek location.
- Amendment #10, June 30, 2022 – To allow the use of haul trucks on a contingency basis to transport material from the 85th Avenue Industrial Lands to the dam site area, should the conveyor system experience a downtime of more than three consecutive days for reasons beyond BC Hydro's control.

1.2. Amendment Request – Retain Temporary Structures

On February 23, 2023, BC Hydro applied to amend Certificate Condition #4 to allow temporary structures within the reservoir (such as gravel/riprap causeways, concrete abutments and concrete anchors) to be left in place and become submerged once the reservoir is filled only where removing them is likely to harm fish or fish habitat, if the structure would provide a benefit to fish, or if the risk of removing the structures is the same as not removing them. This would be based on an assessment by a Qualified Environmental Professional (QEP) (the Amendment Application)¹. The amendment request was made under [Section 32](#) of the Act.

Condition #4 requires that BC Hydro remove temporary structures as soon as they are no longer required as detailed by the Fisheries and Aquatic Habitat Management Plan. The overall intent of this condition is to mitigate Site C's effects on fish and fish habitats during the construction and operation phases.

The Amendment Application states that the QEP would assess various risks of removing temporary structures such as an increase in sedimentation, fuel spills from having equipment work in the river, or undesirable changes to in-channel habitats due to removal of structures that are partially buried in the stream substrates. In these situations, the QEP may determine that retaining the structure within the reservoir is the best environmental practise and least disruptive option. The QEP determines the scale of effect of retaining the temporary structure using values such as the extent, duration, and intensity of the effect.

¹ Link to BC Hydro's Application for the Condition #4 Amendment: [BCH-to-FAO-request-for-amend-EACE14-02-Temporary Structures-20230203.pdf \(gov.bc.ca\)](https://www2.gov.bc.ca/gov.bc.ca/bch-to-FAO-request-for-amend-EACE14-02-Temporary-Structures-20230203.pdf)

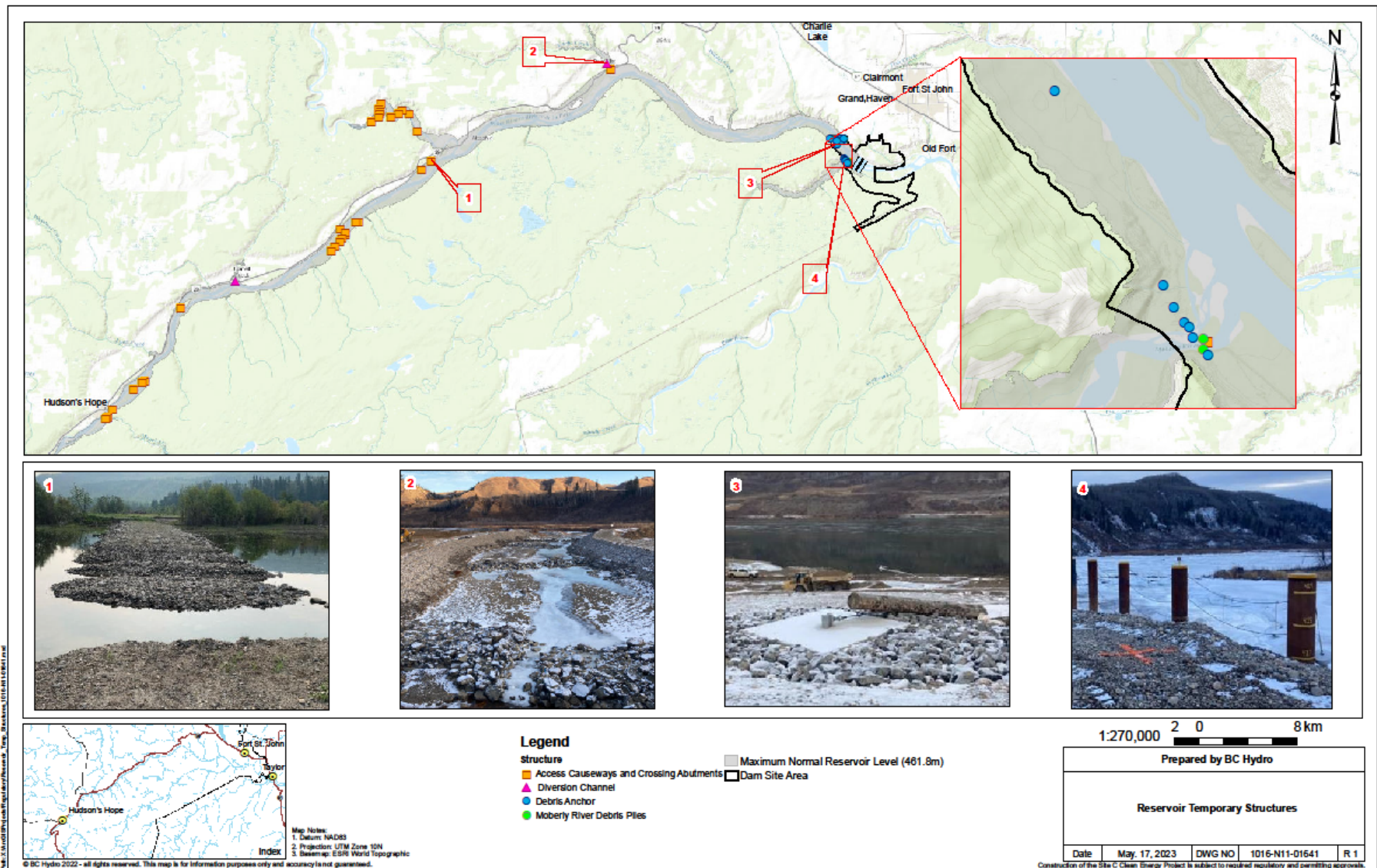


Figure 1: Locations of proposed temporary structures to be retained.

2.0 AMENDMENT REVIEW PROCESS

On February 23, 2023, the EAO notified BC Hydro that it would commence the review of the Amendment Application in an assessment process that would incorporate the advice and assistance from potentially impacted Indigenous nations and members of the Technical Advisory Committee (TAC).

In considering the Amendment Application, the EAO categorized the proposed amendment as a “typical amendment”², because:

- The proposed changes had the potential for effects or interactions with valued components and [Section 25](#) matters under the Act; and,
- Although the proposed changes would be material, they would not result in a change to how Site C would be implemented.

On February 23, 2023, the EAO sent notice of the Amendment Application and the opportunity to identify as a participating Indigenous nation to Blueberry River First Nations, Doig River First Nation, Halfway River First Nation, West Moberly First Nations, McLeod Lake Indian Band, Sauteau First Nations, and Horse Lake First Nation. Under [Section 32\(7\)](#) of the Act (2018), prior to making a decision with respect to the proposed amendment, the Chief Executive Assessment Officer (CEAO) must seek to achieve consensus with participating Indigenous nations. Sauteau First Nation confirmed that they would like to be a participating Indigenous nation as well as a member of the TAC.

On February 23, 2023, the EAO sent notice of the Amendment Application to Dene Tha’ First Nation, Duncan’s First Nation, Fort Nelson First Nation, and Prophet River First Nations. The letters provided a summary that the EAO is of the perspective that the Amendment Application does not impact their rights and welcomes the nations to contact the EAO if they believe their rights may be impacted by the proposed amendment. Dene Tha’ First Nation responded stating that they strongly disagree with EAO’s approach to consultation with Dene Tha’ First Nation as notification only, and to confirm their intention to participate in the review the Amendment Application as a participating Indigenous nation. The EAO responded confirming Dene Tha’ First Nation’s participation in the amendment process as a participating Indigenous nation, requested further information on how the proposed amendment may impact their interests, and that EAO would appreciate any feedback they may have on the Amendment Application. The EAO also offered to meet to discuss their interests and any questions or concerns they may have.

On February 23, 2023, the EAO circulated a draft workplan outlining the steps and timelines for the amendment process and requested feedback on the workplan and comments on the Amendment Application. TAC members were selected based on BC Hydro’s assessment of impacts to valued components (VCs), participation in the original Site C environmental assessment (EA), and subsequent Site C amendment review processes. The EAO continues to include the Impact Assessment Agency of Canada (IAAC) in TAC correspondence to ensure that IAAC is aware of the status of the EAO’s review processes for Site C amendments.

² EAO’s Environmental Assessment Certificate and Exemption Order Amendment Policy:
https://www2.gov.bc.ca/assets/gov/environment/natural-resource-stewardship/environmental-assessments/guidance-documents/2018-act/certificate_and_exemption_orders_amendment_policy_15dec2020_final.pdf



The following Indigenous nations in BC and Alberta were invited to participate as members of the TAC:³

- Blueberry River First Nations (BC);
- Dene Tha' First Nation (AB);
- Doig River First Nation (BC);
- Halfway River First Nation (BC);
- Horse Lake First Nation (AB);
- McLeod Lake Indian Band (BC);
- Saulteau First Nations (BC); and,
- West Moberly First Nations (BC).

The following local governments, and provincial and federal government agencies were invited to participate in the TAC:

- Ministry of Agriculture and Food;
- Ministry of Energy, Mines, and Low Carbon Innovation;
- Ministry of Forests (MOF);
- Ministry of Transportation and Infrastructure (MOTI);
- Ministry of Environment and Climate Change Strategy (ENV);
- Ministry of Water, Land and Resource Stewardship (WLRs)
- Environment and Climate Change Canada (ECCC);
- Fisheries and Oceans Canada;
- Natural Resources Canada (NRCan);
- Transport Canada;
- City of Fort St. John;
- District of Chetwynd;
- District of Hudson's Hope;
- Peace River Regional District (PRRD); and,
- Northern Health.

The EAO held a TAC meeting on March 9, 2023, to provide an overview of the amendment process and for BC Hydro to explain their request and answer questions about the Amendment Application. The meeting was attended by representatives from Halfway River First Nation, Saulteau First Nations, Horse Lake First Nation, MOTI, WLRs, FOR, Ministry of Tourism, Arts, Culture and Sport, Transport Canada, ECCC, IAAC, Peace River Regional District, and the District of Chetwynd.

The EAO received comments on the Amendment Application from Doig River First Nation, FOR and ECCC. The comments included concerns about wildlife, sedimentation, fish and fish habitat, and species at risk. The EAO provided BC Hydro's responses to the comments to the TAC for review. ECCC provided feedback and comments on BC Hydro's response. Further details regarding TAC comments and BC Hydro responses are described in Section 3.2 of this Report.

The EAO held a 30-day Public Comment Period (PCP) on the Amendment Application from March 23, 2023, to April 22, 2023. BC Hydro hosted in-person information sessions on May 2, 2023 (in Fort St. John) and on May 3, 2023 (in Hudson's Hope), and a virtual presentation and Q&A on May 9, 2023. On May 8, 2023, BC Hydro provided the EAO its responses to the 48 public comments submitted during the EAO's PCP. Further details regarding public comments and BC Hydro responses are described in Section 3.3 of this Report.

All feedback received during the amendment process was taken into consideration in the drafting of this Report. All TAC and PCP comments and BC Hydro's responses can be found in tracking tables posted on the [EAO's website](#).

A draft of this Report was provided to the TAC for a three-week review and comment period on June 5, 2023.

³ Note that the EAO continues to invite Indigenous nations that participated in the original Site C EA process to be members of the TAC whether or not those Nations are participating Indigenous nations according to the Act. The EAO continues to do this out of respect for the work done by Indigenous nations to date and given that the potential project impacts are far-reaching.



3.0 SUMMARY OF AMENDMENT APPLICATION AND CHARACTERIZATION OF EFFECTS

3.1. Valued Components

The following VCs were selected by BC Hydro for effects assessment and informed by the VC selection process undertaken during the original EA:

- Current Use of Lands and Resources for Traditional Purposes;
- Fish and Fish Habitat;
- Harvest of Fish and Wildlife; and,
- Navigation.

BC Hydro stated that the proposed amendment would not be expected to cause adverse or cumulative effects on the above VCs beyond the findings of effects during the original EA of Site C. A summary of BC Hydro's assessment can be found in the following sub-sections.

3.1.1. Fish and Fish Habitat

The Site C EIS found that Site C may result in a significant adverse effect to fish and fish habitat because of the transformation of a river ecosystem to a reservoir causing a complete change to the composition of fish species. The Amendment Application stated that the proposed amendment is not anticipated to result in any further adverse effects on fish and fish habitat than were predicted in the original EIS because the temporary structures would be removed unless their removal would result in harm to fish and fish habitat and/or retaining the structure would provide a benefit to fish. BC Hydro stated that the determination to remove or retain a temporary structure to reduce harm to fish and fish habitat would be made by a QEP. The QEP would assess whether the work required to remove, the removal, or retention of the temporary structure is expected to have a long-term adverse affect on fish or fish habitat or a long-term benefit.

3.1.2. Current Use of Land and Resources for Traditional Purposes

Effects on Current Use of Lands and Resources for Traditional Purposes were assessed in the EIS by considering project changes to current use of lands and resources for hunting, fishing and trapping activities, as well as other activities by Indigenous nations. The Amendment Application stated that the proposed amendment is not anticipated to interact with wildlife or to result in additional effects on fish and fish habitat or other use of land and resources for cultural purposes beyond what was assessed in the original EIS. Therefore, the proposed amendment is not anticipated to affect the conclusions of the EIS regarding the effects of Site C on current use of land and resources for traditional purposes.

3.1.3. Harvest of Fish and Wildlife Resources

The EIS assessment of the Harvest of Wildlife Resources considered the use of and access to hunting, fishing, trapline and guide outfitter areas, tenure areas, or availability of harvested species based on affects to fish and fish habitat and wildlife resources. The Amendment Application stated that the proposed amendment is not expected to interact with wildlife resources or to result in any additional effects on fish and fish habitat beyond what was assessed in the original EIS. The proposed amendment is therefore not anticipated to change the conclusions of the EA regarding effects of the project on harvest of fish and wildlife resources.

3.1.4. Navigation

The Amendment Application stated that all temporary structures proposed to be retained would be below the reservoir elevation of 455 m, which is five meters below the 460 m minimum operating level of the reservoir. The temporary structures are therefore not anticipated to interfere with navigation and the proposed amendment is not anticipated to affect the conclusions of Site C's effects on navigation in the original EIS.

3.1.5. Required Assessment Matters

[Section 25\(2\)](#) of the Act sets out the required assessment matters. The Amendment Application reported on how [Section 25\(2\)](#) matters were considered. The EAO found the following information to be relevant to EAO's assessment:


- a. Positive and negative effects on fish and fish habitat, current use of lands and resources for traditional purposes, harvest of fish and wildlife, and navigation were considered as part of the assessment of potential effects to VCs;
- b. The proposed amendment is not anticipated to change the risks and uncertainties associated with those residual effects that were assessed as part of the original Site C Project;
- c. The proposed amendment is not anticipated to result in increased risks to malfunctions or accidents compared to those assessed in the EA for the original Site C project;
- d. The proposed amendment is not anticipated to have disproportionate effects on distinct human populations, including populations identified by gender;
- e. The proposed amendment assessed VCs that include biophysical factors that support ecosystem function (fish and fish habitat) and is not anticipated to result in adverse effects beyond those considered and approved in the original EA;
- f. The proposed amendment is not anticipated to result in adverse effects on current or future generations;
- g. The proposed amendment is not anticipated to result in a change to the current land use plan and is being consulted on with Indigenous nations;
- h. The proposed amendment would not alter greenhouse gas emissions for the construction and operations of Site C or effect the province being able to meet its targets under the *Greenhouse Gas Reduction Targets Act*;
- i. The alternative means of carrying out the project BC Hydro explored were retaining or removing temporary structures within the reservoir. BC Hydro described a process for a QEP to assess those temporary structures proposed to be retained after the reservoir is inundated and for a QEP to determine whether a structure should be removed or retained. To do this, the QEP will determine if their removal would result in harm to fish and fish habitat and/or retaining the structure would provide a benefit to fish; and,
- j. The proposed amendment would not introduce any additional disturbance beyond what was contemplated in the original EA for Site C. As such, the EAO assessed that the proposed amendment would not be expected to exacerbate previously assessed potential effects on Site C from the environment.

Given the limited potential for proposed effects resulting from the proposed amendment, as described in [Section 3](#) of this Report, the EAO concludes that there would be no material change to [Section 25](#) matters as a result of this Amendment. Section 25 matters were not assessed separately in the original assessment because the original assessment occurred under the 2002 Act.

3.2. Key Issues Raised by the TAC

3.2.1. Wildlife Resources

ECCC expressed concern regarding inadequate detail in the Amendment Application as to why the wildlife VC is not expected to be impacted by the proposed amendment. ECCC requested that BC Hydro provide rationale for excluding the wildlife VC and provide further details on how habitat would be permanently altered when compared to baseline, and what potential effects habitat alteration would have on the wildlife supported by this habitat. ECCC also recommended that habitat functions be restored to baseline conditions to avoid permanent loss or alteration and requested clarification on whether all temporary structures would be limited to those within the reservoir fill footprint.



BC Hydro stated that the proposed amendment is not anticipated to change the conclusions in the original EA as wildlife resources are expected to be impacted in a similar manner as fish and fish habitat (wildlife benefit directly from their availability). Therefore, if retaining a temporary structure results in a lower risk to fish and fish habitat than removing a structure, retaining the structure would also result in a lower risk to wildlife resources. Additionally, BC Hydro stated that effects to wildlife resources are anticipated to be negligible due to the small overall footprint of the structures to be retained in the reservoir (approximately 0.2% of the overall reservoir footprint). BC Hydro also confirmed that the proposed amendment pertains only to the temporary structures within the footprint of the reservoir.

3.2.2. Sedimentation

MOF and ECCC raised concerns regarding sedimentation and what information was considered by BC Hydro when determining if removing a temporary structure would increase the risk of erosion or sedimentation versus sediment released during reservoir filling. MOF indicated in their comment that BC Hydro stated the removal of certain temporary structures may cause harm to fish and fish habitat because it would increase the risk of sedimentation and fuel spills. MOF stated that the risk of sedimentation would be negligible if best practices of instream works were utilized given the use of current engineering controls. Furthermore, inundation of the reservoir itself has the potential to disturb larger amounts of sediment than the temporary instream works required to remove temporary structures.

BC Hydro responded to clarify that the use of engineering controls does not entirely remove construction risk to sedimentation and fuel spills (accidents and malfunctions can happen) and that the duration of the construction activity is included in the risk assessment because the longer the activity the more likely an accident is to occur. BC Hydro also stated that the comparison of sediment from removal of temporary structures to sediment released during reservoir filling is beyond the scope of the amendment request as it was assessed in the original EIS (Volume 2, Section 12).

3.2.3. Species at Risk

MOF asked BC Hydro if least risk timing windows and radio-telemetry data were used to determine the likelihood of species at risk in the area that could be affected by retaining the temporary structures.

BC Hydro responded to confirm that information on species at risk was based on baseline study reports, structure-specific Fish and Fish Habitat Assessment documents, and information set out in the original EIS. BC Hydro confirmed that this included radio-telemetry data, and that the potential removal of structures was assumed to take place outside the least risk timing windows given construction timelines.

3.2.4. Fish and Fish Habitat

MOF asked if the impact from installation of the temporary structures was factored into the determination to remove or propose retaining the structure and if habitat alteration and potential effect on fish was compared against what would be left once the structure was removed. MOF also asked how it was decided that removing a structure would pose the same risk to fish and fish habitat as retaining the structure for inundation.

BC Hydro responded stating the impacts of construction of these structures were not factored into the risk assessment as they were considered in the initial construction impacts and associated mitigations in the original EIS, as well as separate construction related permit approvals. BC Hydro also stated that if the QEP concluded that the risk of leaving a structure is the same as the risk associated with its removal, they would consider additional variables such as cost of removal, construction feasibility availability of contractor interference with other activities and seasonal limitations which are important to the project schedule. Cost would only be considered in the event the risk of retaining a structure is the same as removal.



3.3. Key Issues Raised by the Public

The EAO published 48 public comments during the 30-day PCP held from March 23, 2023, to April 22, 2023. Key issues raised by the public included concerns about BC Hydro leaving construction garbage and debris in the reservoir footprint, that BC Hydro's main motive for this proposed amendment is to save time and money, the potential impact on the environment and human health, as well as concerns around the length of the PCP.

Many of the comments described concerns around construction garbage and debris being left at the bottom of the reservoir and how this will contribute to the degradation and pollution of the reservoir. These commenters believe that BC Hydro should be held responsible for fully cleaning up the area prior to inundation. BC Hydro responded to clarify that they are not proposing to leave debris or garbage in the reservoir. They are planning to retain only temporary structures where removing them may result in greater harm to fish and fish habitat by disturbing the river area around these structures (i.e., increased risk of sediment and fuel spills by having heavy equipment working in the river). BC Hydro confirms that any structure potentially retained in the reservoir will be assessed by a QEP to confirm the structure will not pose a risk to the environment.

Many of the commenters expressed concern that BC Hydro is only proposing this amendment as a cost and time-saving maneuver, and not to benefit fish and fish habitat. BC Hydro responded to confirm that the purpose of the proposed amendment is to retain temporary structures when removing them will result in a greater harm to fish and fish habitat. BC Hydro explained that the original EAC condition to remove temporary structures was written prior to the start of construction, and since then, they have gained a better understanding that removing some structures may result in more harm than retaining them.

Concerns were also raised regarding the potential impact retaining the temporary structures in the reservoir would have on the aquatic environment and on the health of people drinking the water. Many of these concerns stem from the potential risk of toxins from the temporary structures leaching into the water and soil after inundation. BC Hydro responded to confirm that they will not inundate any structures that may result in an adverse effect on the environment or that would result in leachates to the river or future reservoir. The temporary structures being proposed to remain in the reservoir are made of steel, concrete and aggregate which are inert building materials commonly used to build infrastructure in waterways across the province (i.e., Site C's earthfill dam, powerhouse, and spillways).

Many commenters raised concern that the public was not made aware that this amendment was being proposed and that adequate time was not provided for the public to submit their comments. The EAO notes that all advertising/public notification processes were followed for the Site C amendment PCP; as such, the EAO did not extend the closing date.

3.4. Stakeholder Feedback

The EAO did not receive any comments from stakeholder groups during the PCP.

4.0 INDIGENOUS NATION ENGAGEMENT

4.1. BC Hydro-Led Engagement

In the Application, BC Hydro reported the following:

- A draft of the Amendment Application was provided to Indigenous nations on December 8, 2022, with the opportunity to provide comments by January 12, 2023;
- Doig River First Nation provided comments on the draft Amendment Application which BC Hydro responded to;
- No other comments on the draft Amendment Application were received from Indigenous nations;

- On November 16, 2022, and January 24, 2023, BC Hydro raised the amendment request with Indigenous nations at the regularly scheduled Site C Environmental Forum. BC Hydro offered to meet with Indigenous nations to discuss the draft amendment request; and,
- Regulatory and compliance matters for BC Hydro's northeast projects, including Site C, are discussed during regular monthly meetings with some BC Treaty 8 First Nations. Upon request, BC Hydro will discuss the proposed amendment at meetings scheduled for 2023.

4.2. EAO-Led Engagement

Section 25(1) of the Act requires an assessment of the effects of the project on Indigenous nations and their rights. The proposed changes associated with the amendment are located within Treaty 8 territory, and all Indigenous nations consulted are signatories or adherents to Treaty 8.

The EAO assessed that the proposed Amendment has the potential to adversely impact the Indigenous interests of Blueberry River First Nations, Doig River First Nation, Halfway River First Nation, West Moberly First Nations, McLeod Lake Indian Band, Sauteau First Nations, and Horse Lake First Nation. On February 23, 2023, the EAO sent letters to the leadership of these Indigenous nations seeking confirmation of the intention to participate in the review of this proposed Amendment. The EAO assessed that the proposed Amendment was not anticipated to adversely impact the Indigenous interests of Dene Tha' First Nation, Duncan's First Nation, Fort Nelson First Nation, and Prophet River First Nation, and that consultation at the notification level was appropriate. On February 23, 2023, the EAO notified these nations of the accepted Amendment Application and amendment process. Sauteau First Nation and Dene Tha' First Nation responded to confirm that they would like to be participating Indigenous nations.

On May 1, 2023, the EAO received comments on the Amendment Application from Doig River First Nation which were forwarded to BC Hydro for response. Doig River First Nation raised concerns around the scope and scale of impacts Site C has already had on multiple wildlife and fish habitat values. They also indicated concerns that BC Hydro is proposing this amendment to reduce costs of the project and not to benefit fish and fish habitat. They also requested a neutral third-party review of each structure to determine the impact due to issues of trust with the assessment process and results. On May 2, 2023, BC Hydro provided responses to their comments confirming that BC Hydro is only seeking to retain structures if it would result in less harm to fish and fish habitat than removing them and would not inundate structures that may result in an adverse effect on the environment. BC Hydro also confirmed that they have done an initial assessment of the structures themselves but are seeking advice from independent Qualified Environmental Professionals to confirm that retaining the structure will not pose a risk to the environment. Doig River First Nation's comments and BC Hydro's responses are included in the TAC comment tracking table posted on the EAO's website.

On June 5, 2023, the EAO circulated the draft Amendment Assessment Report document, with the proposed changes to the EA Certificate, to Indigenous nations for review and comment by June 26, 2023. Comments received on the draft Amendment Assessment Report will be considered in the EAO's recommendations to the decision-maker. Pursuant to Section 32(7) of the Act, the EAO must seek to achieve consensus with participating Indigenous nations in relation to the amendment of an EA Certificate. This will include follow-up discussions with Indigenous nations to ensure there are no outstanding concerns.

5.0 SUMMARY OF CHANGES TO THE CERTIFICATE

The EAO proposes to amend Condition #4 of the Site C Table of Conditions (Schedule B of the Certificate) in the following ways:

1. The first bullet of Condition #4 of Schedule B of the Certificate which reads:
 - Remove temporary structures as soon as they are no longer required.



Is repealed and replaced with:

- Temporary structures must be removed as soon as they are no longer required except if an independent QEP retained by the Holder determines that:
 - Removing the structure will result in harm to fish and fish habitat; or
 - Retaining the structure will provide a benefit to fish; or
 - The risk of removing the structure poses the same risk of harm to fish and fish habitat as retaining the structure.
 - 15 Days prior to reservoir filling, the Holder must provide the EAO a report containing the final list of temporary structures to be retained in the reservoir for inundation including a summary of the independent QEP assessment for each structure.
 - Only temporary structures within the reservoir and that have been included in the Holder's report submitted to the EAO may be retained for inundation.
2. Add the following paragraph to Condition #4 of Schedule B of the Certificate:
- Any updates to the Final Plan as a result of this amendment, must be provided by the Holder to the EAO, FOR, ENV and Aboriginal Groups for review. The updates must be to the satisfaction of the EAO.

From: Caribou Recovery WLRS:EX <caribou.recovery@gov.bc.ca>
Sent: June 6, 2023 1:37 PM
To: Caribou Recovery WLRS:EX <caribou.recovery@gov.bc.ca>
Subject: Invitation: BC Caribou Recovery Program Quarterly Update to Stakeholders

Hello,

The BC Caribou Recovery Program is pleased to invite you to the next quarterly update call with stakeholders.

Meeting information and call-in details are below, and an iCalendar-format invitation is attached for your convenience.

For those who may be unable to open the attachment, the meeting details are as follows:

July 5, 2023
1:30 – 2:30 p.m.

Pigeonhole Q&A: <https://pigeonhole.at/GPY73W>

-----Original Appointment-----

From: Blue, Shayla WLRS:EX <Shayla.Blue@gov.bc.ca>

Sent: June 5, 2023 4:39 PM

Subject: NE Roundtable Virtual Meeting

When: June 14, 2023 9:00 AM-12:00 PM (UTC-07:00) Arizona.

Where: Microsoft Teams Meeting and Pomeroy Hotel and Conference Centre

June 5 update: Agenda is attached for June 14th 9 AM to 12 PM. Please note: Meeting is **virtual only** due to multiple conflicts for the in-person crowd and the half-day agenda. The September meeting with both be in-person and virtual.

April 14 update: Location in-person at the Pomeroy Hotel and Conference Centre in Fort St John and virtually via the MS Teams link below. Agenda will be attached once fully developed closer to meeting date if you have a suggestion to add please reach out to myself.

Shayla Chapple Blue

Land & Resource Specialist

Ministry of Water, Land and Resource Stewardship

Northeast Region, Fort St John, BC

(778) 576-8948

June 14, 2023
9:00 AM – 11:55 PM (mst)

Location: Microsoft Teams [Click here to join the meeting](#)

Or call in (audio only)

Meeting ID: 263 981 279 169

Passcode: m6L8Zv

Topic	Time	Lead	Purpose / Objectives
1. Welcome and Housekeeping	9:00 – 9:05	Jason Lawson	<ul style="list-style-type: none"> Additional business Actions from previous meeting
2. Participant introductions	9:05–9:15	Shayla Blue	<ul style="list-style-type: none"> Who is present
3. Land Use Planning with Treaty 8 First Nations	9:15–10	Jason Lawson Tim Turner	<ul style="list-style-type: none"> Update on planning work
4. Ministry of Forest Permitting	10-10:10	Marianne Johnson	<ul style="list-style-type: none"> Status of permitting process
5. Caribou Program	10:10-10:20	Shayla Blue on behalf of Joelle Ward and Mike Huck	<ul style="list-style-type: none"> Boreal Caribou Protection and Recovery plan and Partnership Agreement Land Use Objectives
BREAK 10:20 - 10:35 AM BREAK			
6. Together for Wildlife	10:35-11:00	Aviva Jones	<ul style="list-style-type: none"> Update on Together for Wildlife in NE
7. North Area Wildlife Strategy	11:00 –11:25	Heather Onsortge	<ul style="list-style-type: none"> Introduction North Area Wildlife Strategy
8. Ministry of Indigenous Relations and Reconciliation	11:25-11:45	Tara Forest Penny Vanderwekken-Dunn	<ul style="list-style-type: none"> Northeast Land Transfers Update <ul style="list-style-type: none"> govTogether website West Moberly TLE update – Golf Course Parcel Addition
9. Meeting closure	11:45–11:55	Jason Lawson	<ul style="list-style-type: none"> Discuss any new business, future topics, and meeting dates

All meeting notes and materials available online <https://nestakeholderroundtable.ca/>

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Mokles Rahman, CAO
DATE: June 12, 2023
SUBJECT: NOTICE OF CLOSED SESSION

RECOMMENDATION:

***“THAT** Council move to a Closed Meeting for the purpose of discussing the following items:*

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – May 29, 2023*
- **Community Charter Section 90 (1) (g):**
 - (g) *litigation or potential litigation affecting the municipality*
 - *Personnel*

ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter* Section 90(1) (n)).

“Mokles Rahman”

Mokles Rahman, CAO