



COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
April 24, 2023

Present: Mayor Dave Heiberg
Councillor Kelly Miller
Councillor James Cryderman
Councillor Tashana Winnicky
Councillor Tina Jeffrey

Absent: Councillor Debbie Beattie (*with notice*)
Councillor Travous Quibell (*without notice*)

Staff: Chief Administrative Officer, Mokles Rahman

Director of Protective Services, Fred Burrows
Manager of Public Works, Gordon Davies
Recreation Officer, Kelsey Shewfelt
Administration, Becky Mercereau

Other: Youth Councillor Quentin Kenny
3 community members in the gallery

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DEDICATION PAGE

3. DELEGATIONS

D1 RCMP – ANNUAL PERFORMANCE REVIEW

Corporal Schmidt gave an overview of the current issues happening with the detachment:

- Continuing to monitor speeding throughout the community.
- New sign turning left from Osborne to Canyon Drive was installed and monitoring this intersection.
- Numerous calls regarding the crosswalk to Beattie Park from intersection at Dudley Drive. Need to speak with MOTI regarding signage on Beattie Drive.
- Property theft has dropped significantly since a recent arrest.
- School programs continuing, including dodgeball at lunch time and “Ask the Cop” question periods in classes.

- Discussions with the Director of Protective Services regarding bylaws, collections, and animal control enforcement.
- ATV's at Dinosaur Lake continue to be an issue. Council to look at ideas that could help to minimize road use. Corporal Schmidt was asked to be consulted during sign committee discussions.
- By the end of July, the detachment will be fully staffed.
- The RMCP boat is still in Hudson's Hope, but training is needed for staff to use the craft. There are discussions of trading for a different type of boat which would require less training and would be better suited to this location anyway. Concerns with rescue operations during reservoir filling were also brought up.
- Long weekends coming up will be busy with patrols of ATV'ers and additional members brought in.

D2 LIONS CLUB – GRANT APPLICATION

Kelsey Shewfelt, Lions Club Vice President, presented additional information on the grant request for a Turnkey 16 Foot Kitchen Trailer. With the Community Hall Replacement project in the future, there would be a potential for no kitchen available during these renovations. A mobile kitchen can be used as an emergency kitchen, for community events, and could be rented out for community events. The Lions Club would maintain the unit and it would be available to the District for events and emergency use, similar to the arrangement with the Lions Van. The Lions Club would operate the asset to recover the cost of insurance, licensing, and permitting. Additional fundraising efforts have been made, with the Lions Club contributing funds, donations letters being sent out, and working with NDIT on grant applications.

4. NOTICE OF NEW BUSINESS

Mayor's Additions: CM 1 - PRRD Update
CM 2 - BC Hydro Update
Councillor's Additions: CM 3 - HH Museum Update – Councillor Miller
CAO's Additions: N/A

5. ADOPTION OF AGENDA BY CONSENSUS

6. DECLARATION OF CONFLICT OF INTEREST

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES APRIL 11, 2023

RESOLUTION NO. 082 / 2023
M/S Councillors Jeffrey / Winnicky

THAT the minutes of the April 11, 2023, Regular Council Meeting be adopted.
CARRIED

8. BUSINESS ARISING FROM THE MINUTES

BR1 HH HEALTH CARE & HOUSING SOCIETY SILVER WILLOW COURT – LAND TRANSFER

The CAO presented a legal opinion from District lawyer who has no major issues with the Draft agreement. However, he suggested that the District may want to consider an option to purchase to reacquire the property if the development does not proceed or it is not operated as a non-profit.
Council requested a staff report be presented on this issue at the May 8th meeting.

9. PUBLIC HEARING

10. STAFF REPORTS

SR1 WATER TREATMENT PLANT CHANGE ORDER

RESOLUTION NO. 083 /2023

M/S Councillors Miller / Beattie

THAT Council approve the following additional change orders to complete the Water Treatment Plant Conversion Project.

Phase 2: UV Reactors, Electrical Connections and Control Programming

\$39,224.05.

Phase 3: Electrical and Plumbing \$32,132.15. and

THAT Council authorize the Chief Administrative Officer to sign the Change Orders.
CARRIED

Council had questions regarding the change order. Discussion regarding:

- Work is paid on a time and material basis for actual labour and materials provided to complete the project.
- One of the councillors had questions pertaining to detailed breakdown of financials for this change order.
- Council was disappointed as project managers didn't foresee these issues, but sometimes hard to predict in this situation as it was an expedited project to get back to the river source.

SR2 LOVE HUDSON'S HOPE

MAIN MOTION

THAT Council proceed with application to Northern Development Initiative Trust for Love Northern BC (Community Site Transfer or New Shop Local Initiative)

AMENDMENT TO THE MAIN MOTION

THAT Council proceed with application to Northern Development Initiative Trust for Love Northern BC for a New Shop Local Initiative

MAIN MOTION AS AMENDED

The question was called on the Main Motion as amended and now read as follows:

RESOLUTION NO. 084 /2023

M/S Councillors Miller / Jeffrey

THAT Council proceed with application to Northern Development Initiative Trust for Love Northern BC for a New Shop Local Initiative

CARRIED

Council agreed to go with the one-time payment of \$10,000 for a new, shop local initiative. Staff to brainstorm ideas on what can be completed with this grant funding and report back.

SR3 CAO MONTHLY UPDATE

The CAO provided latest update on his report.

- The UV Reactors should be commissioned by the week of May 8th with the clarifier should be commissioned by May 5th. Council requested an update be sent out to the public regarding the Water Treatment Plant.
- The recruitment firm has been hired and new posting for Director of Public Works done with a closing date of May 21st. The firm has given a one-year guarantee of recruitment.

SR4 PUBLIC WORKS MONTHLY UPDATE

The Manager of Public Works gave additional information to his report. Conversion from winter to summer operations has begun, with swimming pool preparation beginning soon. The King Gething sani-dump project should be completed for the May Long Weekend. Council requested that this be advertised for local and regional residents who may be relying on this service for the May Long weekend.

SR5 PROTECTIVE SERVICES MONTHLY UPDATE

The Director of Protective gave additional information:

- Waiting for additional supplies for the ESS trailer.
- Described issues with the cracked brass fitting on Engine 1, the causes and solutions they are proceeding with.
- Dealing with issue with VMUX in Engine 1. The contractor will be in the area in May and hoping to have him work on this issue at that time.
- Continuing training with pump operations.
- Recruitment and retention are being looked at and how to draw more volunteers into the membership.
- Heading to Beryl Prairie this week to ensure good working relationships are developed with both stations.

SR6 SPECIAL EVENTS AND RECREATION MONTHLY UPDATE

Received for information.

SR7 SPECIAL PROJECTS UPDATE – CHRIS CVIK

Received for information.

11. COMMITTEE MEETING REPORTS

12. BYLAWS

B1 ADOPTION OF GROWING COMMUNITIES' CAPITAL RESERVE FUND BYLAW NO. 938

RESOLUTION NO. 085 /2023

M/S Councillors Jeffrey / Winnicky

THAT Council adopt Bylaw No. 938, 2023 – A Bylaw Growing Communities Capital Reserve Fund.

CARRIED

B2 ADOPTION OF ANNUAL FINANCIAL PLAN FOR 2023 TO 2027 (BYLAW NO. 936, 2023)

RESOLUTION NO. 086 /2023

M/S Councillors Jeffrey / Cryderman

THAT Council adopt the Bylaw No. 936, 2023 – A Bylaw to adopt a Financial Plan for 2023 – 2027.

CARRIED

B3 TAX RATE BYLAW NO. 937, 2023

RESOLUTION NO. 087 / 2023

M/S Councillors Winnicky / Miller

THAT Council adopt the District of Hudson's Hope Tax Rate Bylaw No. 937, 2023.

CARRIED

13. CORRESPONDENCE

C1 SITE C RESERVOIR FILLING TIMELINE

The reservoir filling information session is to be held in Hudson's Hope on Wednesday, May 3 at the Community Hall from 6:00 – 8:00 pm. The council will be asking about foot traffic for when they close DA Thomas. Also, be asking about the emergency response on the reservoir and boat access.

C2 WILD WOMEN GROW – CAMPGROUND BOOKING REQUEST

RESOLUTION NO. 088 / 2023

M/S Councillors Winnicky / Miller

THAT approval be given to the Wild Women Grow Festival to pre-book sites 9 to 16 at the Cameron Lake Campground with full price being paid.

CARRIED

Council requested they be listed as a sponsor. Pre-booking like this will be on a case-by-case basis. Staff are requested to find out from campground attendants after the event how this type of booking worked and if there were any issues or complaints.

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CM1 PEACE RIVER REGIONAL BOARD MEETING UPDATE

Mayor Heiberg presented information from the last meeting:

- Accessible BC Act is a new provincial law passed in June 2021. Three requirements come into force on Sept 1, 2023. Each local government must fulfill the following requirements.
 - set up an accessibility committee.
 - develop an accessibility plan.
 - have a mechanism for providing feedback on accessibility.
- The PRRD is looking for a regional collaboration approach for accessible BC with member municipalities. The idea being to pool resources to address accessibility concerns in our region. Urban Matters has suggested a four phased approach at a cost of \$77,700. Hudson's Hope cost would be \$1,010. PRRD staff will be reaching out to staff and council soon to discuss interest in participating in the project.
- Solid waste compaction trailer: PRRD Directors passed a motion to purchase three compaction trailers, one of which will be located at the Hudson's Hope Transfer Station. These trailers will reduce hauling trips, increasing efficient, cost, and lower carbon emissions.
- Charlie Lake Volunteer Firefighters: Motion passed to increase honorariums. Effective Jan1, 2023, \$40 per call out plus \$13.33 per hour after the first three hours and \$20 per fire training session. The mayor suggested that PRRD should reach out to member municipalities to gather feedback and perhaps consider a regional approach to developing a PRRD Honorarium Policy.
- Oil and Gas Commission (OGC): The OGC has a new name, BCER, British Columbia Energy Regulator. The name change captures a change in scope which now includes regulatory oversight to include geothermal power, carbon capture, hydrogen, ammonia, and methanol,

CM2 EAC Site C - BC Hydro amendment request

- Recent EAC Site C, BC Hydro amendment request. The major has been in contact with Bob Gammer expressing concerns and clarification regarding the proposed amendment. Mr. Gammer's RCLC response was shared with the council.

CM3 HUDSON'S HOPE MUSEUM BOARD

Councillor Miller reported that the Museum will be open 7 days a week starting May 1st. Some grant funding has been received. Applications for summer employment have been received and hiring is in the process

15. OLD BUSINESS

OB1 LIONS CLUB – GRANT APPLICATION

RESOLUTION NO. 089 / 2023

M/S Councillors Winnicky / Miller

THAT Council approve a grant-in-aid to the Hudson's Hope Lions Club to purchase a Turnkey 16 Foot Kitchen Trailer, for the remaining amount out of the 80% of funds

set out for grants-in-aid to be allocated based on a requirement that they raise the remaining amount of money required and that they present a policy to Council on how they will operate this project.

CARRIED

With Councillor Miller Opposed

Council discussed whether to give the Lions Club the full amount or a portion of the grant amount requested. There are currently 3 commercial kitchens in the community (Arena, Curling Club, and Community Hall) which can be utilized during emergencies or when we build a new hall. An investment in a mobile kitchen could be a good business opportunity if rented on a regular basis. Council would like to see a policy on how the rental process will work, the costs, the maintenance, the cleaning, etc. Staff will confirm with finance, but it is believed that the remaining amount would be \$14,617.

16. NEW BUSINESS

17. PUBLIC INQUIRIES

PI1 WINONA ROSENBERG – PETITION TO KEEP SHARE SHED OPEN

Ms. Rosenberg informed Council that there is a petition to keep the share shed open at the Transfer Station currently being prepared. The Mayor advised that once complete they can come as a delegate to Council or submit as correspondence.

PI2 YOUTH COUNCILLOR QUENTIN KENNY - UPDATE

Youth Councillor Kenny updated Council on many upcoming events being planned at the school including, trivia night, dodgeball, and art night.

18. IN-CAMERA SESSION

RESOLUTION NO. 090 /2023

M/S Councillors Miller / Cryderman

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – April 11, 2023*
- **Community Charter Section 90 (1) (g):**
 - (g) *litigation or potential litigation affecting the municipality*
 - *Summer Road – Blocked Access – verbal update*

CARRIED

19. RISE AND REPORT

20. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 8:44 pm.

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget

Consideration

08/04/19


ATV Campground – Naming / Memorial Plaque

2022


Council Remuneration Policy

2023

Certified Correct:



Dave Heiberg, Mayor



Becky Mercereau, Administration