



**COUNCIL MEETING**  
**District Office – Council Chambers**  
**6:00 P.M.**  
**March 13, 2023**

**Present:** Mayor Dave Heiberg  
Councillor Kelly Miller  
Councillor Debbie Beattie  
Councillor James Cryderman  
Councillor Tashana Winnicky

**Absent:** Councillor Travous Quibell (without Notice)  
Councillor Tina Jeffery (with Notice)

**Staff:** Chief Administrative Officer, Mokles Rahman  
Administration, Andrea Martin  
Director, Protective Services, Brad Milton

**Other:** Youth Councillor Quentin Kenny  
3 others in the gallery

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

**2. DEDICATION PAGE**

**3. DELEGATIONS**

**D1 SHAW FIBRE PROJECT UPDATE: CHETWYND TO FORT ST JOHN**

Kiersten Enemark, Government Relations Director, BC, Shaw Communications Inc. presented as follows via TEAMS:

- Shaw Fibre Optics is in the design stage from Chetwynd to Fort St. John following HWY 29.
- Providing opportunities to improve services through partnerships.
- Will allow access to high-speed internet, choice, competition and Cell Services.
- Can provide services to Rural Areas of Hudson's Hope.
- Mayor Heiberg requested input into the placement of the access points (near Lynx Creek, Beryl Prairie, Ferrell Creek etc) for the hub/ pop stations which could be used to provide "last mile" service.
- Shaw cannot use Telus infrastructure/lines into households and businesses.

**D2 MUNISIGHT: ASSET MANAGEMENT ORIENTATION FOR COUNCIL**

Dale Peter. Sr. Customer Success Specialist, Catalis presented as follows via TEAMS:

- Overview of the Asset Management system, ideal for budgeting and reports. Enables the user to make informed data driven decisions.
- Track and maintain current infrastructure.
- Ability to add GIS system to our website to allow limited public access.
- Integrated data with tax, assessment and property information. Ability for access to phone apps and/ or tablets.

#### 4. NOTICE OF NEW BUSINESS

Mayor's Additions: Thank You

Councillor's Additions: NB1 – Remuneration Committee Update - Councillor Winnicky

NB2 – Recreation Committee Update - Councillor Winnicky

NB3 – Northern Light College Meeting Update Councillor Winnicky

CAO's Additions: None

#### 5. ADOPTION OF AGENDA BY CONSENSUS

#### 6. DECLARATION OF CONFLICT OF INTEREST

#### 7. ADOPTION OF MINUTES

##### M1 COMMITTEE OF THE WHOLE MINUTES – FEBRUARY 13, 2023

**RESOLUTION NO. 045/2023**

**M/S Councillors Winnicky / Beattie**

**THAT the minutes of the February 13, 2023, Committee of the Whole be adopted.**

**CARRIED**

##### M2 REGULAR COUNCIL MINUTES – FEBRUARY 13, 2023

**RESOLUTION NO. 046 /2023**

**M/S Councillors Miller / Cryderman**

**THAT the minutes of the February 13, 2023, Regular Council Meeting be adopted.**

**CARRIED**

##### M3 REGULAR COUNCIL MINUTES FEBRUARY 27, 2023

**RESOLUTION NO. 047/2023**

**M/S Councillors Beattie / Winnicky**

**THAT the minutes of the February 27, 2023, Regular Council Meeting be adopted.**

**CARRIED**

#### 8. BUSINESS ARISING FROM THE MINUTES

#### 9. PUBLIC HEARING

#### 10. STAFF REPORTS

## **SR1 WATER TREATMENT PLANT – UPDATE**

The Chief Administrative Officer provided a brief overview of his report.

- As per the original plan the UV Reactors will be delivered to the site by mid-April and installed by 1<sup>st</sup> week of May 2023.
- Until the UV Reactors are in operation, the Boil Water Notice will stay in place.
- River water quality is high. The plant's output is good.
- Mayor Heiberg added that the tour of the facilities was informative and appreciated. He will issue a PSA on the latest update.

## **SR2 TRANSFER SITE MAINTENANCE SERVICE AGREEMENT – SOLE SOURCE CONTRACT**

### **RESOLUTION NO. 048/2023**

**M/S Councillors Miller / Winnicky**

**THAT** Council approve signing an agreement with Kevin Howard Contracting for the maintenance of the Transfer site for another three years;  
**and**

**THAT** Council waive the Purchasing Policy and approve a sole source contract to Kevin Howard Contracting;

**CARRIED**

Councillor Cryderman had questions regarding the contract. CAO explained that the Transfer Site and the two gate staff belong to the PRRD. We have a permit to operate within the transfer site and Kevin Howard Contracting is a contractor of the District.

## **SR3 RFD – FINANCIAL GRANT IN AID REQUESTS - 2023**

### **RESOLUTION NO. 049/2023**

**M/S Councillors Cryderman / Miller**

**THAT** Council approve all applications from Schedule A for the 2023 Financial Grant-in-Aid allocation, except for the Hudson's Hope Radio Amateur Club for Signal Hill Revitalization Project which will be asked for a presentation regarding their fund-raising efforts; **and**

**THAT** requests for "In-Kind" assistance be referred back to the Administration to work with the requesting organization listed in Schedule A (except for the Hudson's Hope Radio Amateur Club) on a case-by-case basis.

**CARRIED**

### **RESOLUTION NO. 050/2023**

**M/S Councillors Miller / Beattie**

**THAT** Council provide further direction to the Administration on the allocation of funds for the organization listed in Schedule B to be Tabled pending a presentation from the Lions Club for more information.

**CARRIED**

## **11. COMMITTEE MEETING REPORTS**

## **12. BYLAWS**

### **13. CORRESPONDENCE**

**C1 BC HYDRO – NOTICE OF SITE C CONSTRUCTION ACTIVITIES: APRIL – JUNE 2023**

Staff to request that BC Hydro issue a public statement regarding the new boat launches and the status of the current boat launches to the residents and users.

**C2 NORTHERN DEVELOPMENT – POOL REHABILITATION GRANT APPROVAL**

Received for Information.

**C3 LIDSTONE & COMPANY – DECRIMINALIZATION**

Received for Information.

**C4 CENSUS CANADA – CORRECTION OF 2021 CENSUS OF POPULATION HUDSON'S HOPE**

Councillor Winnicky asked if there would be a back payment. CAO reiterated that the correction would not impact any payment as the revised number is not yet in effect with respect to grant funding.

**C5 NCLGA – COMMUNITY OUTREACH INCENTIVE PROGRAM FOR EV OUTREACH GRANT OPPORTUNITY**

Received for Information.

**C6 SOUTH PEACR MACKENZIE TRUST – HUDSON'S HOPE ATV CAMPGROUND GRANT APPROVAL**

Received for Information.

### **14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

### **15. OLD BUSINESS**

### **16. NEW BUSINESS**

**NB1 – REMUNERATION COMMITTEE UPDATE – COUNCILLOR WINNICKY**

Two members had been identified for the committee however one of the individuals is no longer available. It was proposed to council that the committee move forward with one public member and one council member. Based on the difficulty finding public interest in the process this year, it is suggested that the policy be updated to be more adaptable based on the level of public interest. A minimum of two members would be required for the committee. One council member and up to three members of the public could comprise the committee. If no members of the public have applied for the committee within the designated application period (suggested 21 to 30 days), then two council members may be appointed to move forward with the committee. This way the public always has an opportunity for involvement in the

process, however if there is no interest, it does not result in delays to policy management which is time sensitive.

**RESOLUTION NO. 051/2023**

**M/S Councillors Winnicky / Miller**

**THAT Council approve the decision to amend the Council Remuneration Policy for the current year to reflect one council member and one member of the community and to look into a new Model for the Policy for the future.**

**CARRIED**

**NB2 RECREATION COMMITTEE UPDATE - COUNCILLOR WINNICKY**

The committee met to review the scope, terms of reference, and next steps for project planning. Subcommittee members for the community/recreation centre were identified as Amber Norton, Esther Vandergaag, and Greta Goddard. Subcommittee member for the outdoor pool was identified as Liza Rhymer. An invitation to the sub-committee members was extended and accepted by all. The scope for the architecture bid was distributed to the community/recreation centre subcommittee. The terms of reference will be included in the next agenda for council approval. Next sub-committee meeting will be on April 4 for the provision of background details to new members and subcommittee approval of architecture scope.

**NB3 NLC UPDATE**

A productive meeting was had with six members from Northern Lights College. Opportunities for NLC to integrate into the community and provide post-secondary schooling included: English as a Second Language, General Interest Courses, Dual Credit Programs, new career development, and Career Guidance for both high school students and adults. It was identified that the campus coordinator for Tumbler Ridge and Chetwynd could become an integral support person for the development and maintenance of NLC programming in Hudson's Hope.

**NB4 THANK YOU**

Mayor Heiberg thanked Darren Anderson for facilitation of the excellent council tour of the District facilities, Brad Milton for his EOC presentation, and Mokles Rahman for organizing the productive information tour and Councillor Miller for driving the Lions Van for the tour.

Mayor Heiberg thanks Councillor Miller and Councillor Cryderman for their acting Mayor duties during his absence.

Mayor Heiberg thanked Fire Chief Milton for his dedication and commitment and wished him the very best with his new job position in Edson Alberta.

**NB5 YOUTH COUNCILLOR QUENTIN KENNY – UPDATE**

Quentin advised that the School council has 8 councillors and are excited to celebrate St. Patrick Day with the school on an organized fun hunt during school hours.



## 17. PUBLIC INQUIRIES

### PI1 Costs of Hauling Water from Out of Town

Roger Rattie of Farrell Creek enquired about compensation for the cost of hauling water from Fort St John and Chetwynd. Mr. Rattie in the past has always hired locally to haul his water from the commercial water stand in Hudson's Hope and now has to pay to have the water hauled from Fort St. John and Chetwynd.

## 18. IN-CAMERA SESSION

### **RESOLUTION NO. 052/2023**

**M/S Councillors Winnicky / Beattie**

**THAT Council move to a Closed Meeting for the purpose of discussing the following items:**

- **Community Charter Section 97 (1) (b):**
  - (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
    - Closed Meeting Minutes – February 13, 2023
    - Closed Meeting Minutes – February 27, 2023
- **Community Charter Section 90 (1) (c):**
  - (c) labour relations or other employee relations
    - Director of Public Works Vacancy
- **Community Charter Section 90 (1) (g):**
  - (g) litigation or potential litigation affecting the municipality
    - Summer Road – Blocked Access – Verbal update by CAO

**CARRIED**

## 19. RISE AND REPORT

## 20. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 7:33 pm.

## DIARY


*Diarized*

### **Conventions/Conferences/Holidays**

Commercial Water Rate Increase-annual budget  
Consideration  
ATV Campground – Naming / Memorial Plaque

08/04/19  
2022

Certified Correct:

  
Dave Heiberg, Mayor

  
Andrea Martin, Administration