



## **DISTRICT OF HUDSON'S HOPE AGENDA**

Council Chambers

February 13, 2023

*(Start Time to follow the Committee of the Whole meeting that is being held at 6:00 pm)*

### **First Nations Acknowledgement**

**The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in traditional unceded territory of the Treaty 8 First Nations.**

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**1. Call to Order:**

**2. Dedication Page:**

**3. Delegations:**

**4. Notice of New Business:**

Mayor's List:

Councillors Additions:

CAO's Additions:

**5. Adoption of Agenda by Consensus:**

**6. Declaration of Conflict of Interest:**

**7. Adoption of Minutes:**

M1 Public Hearing Minutes – Bylaw 932, 2023 Page 1

M2 Regular Council Minutes – January 23, 2023 Page 2

M2 Special Council Minutes – January 26, 2023 Page 8

**8. Business Arising from the Minutes:**

**9. Public Hearing:**

**10. Staff Reports:**

SR1 Water Treatment Plant - Update Page 10

SR2 District Office Flooring Projects Page 12

SR3 Local Government Infrastructure Planning Grant Program Page 14

**11. Committee Meeting Reports:**

**12. Bylaws**

**13. Correspondence:**

C1	Friends of Hudson's Hope - BC Hydro GO Fund – Letter of Support	Page 16
C2	Hope for Health – BC Hydro GO Fund – Letter of Support	Page 17
C3	Peace Valley Folk Fest 2023 – Sponsorship Request	Page 18
C4	Peace Valley Folk Fest – Letter of Support	Page 19
C5	Automotive Mechanic Repair Facility – Letter of Support	Page 20
C6	BC Hydro re Hudson's Hope Properties Acquired for Site C	Page 21
C7	Hudson's Hope Elementary & Secondary School – Gay/Straight Alliance	Page 22
C8	ICBC Road Safety & Community Coordinator – Northern BC	Page 24
C9	Community Emergency Preparedness Fund	Page 25
C10	Freedom of Information & Protection of Privacy Amendment Act	Page 26
C11	Shaw – New Fibre Optic Cable – Chetwynd to Fort St. John	Page 28
C12	Northern Health News Releases – Toxic Drugs	Page 29

**14. Reports by Mayor & Council on Meetings and Liaison Responsibilities:**

**15. Old Business:**

**16. New Business:**

**17. Public Inquiries:**

**18. In-Camera Session**

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**19. Adjournment**

## **PUBLIC HEARING**

### **PROPOSED ZONING AMENDMENT BYLAW NO. 935, 2023**

**January 23, 2023  
6:00 pm**

**District of Hudson's Hope - Council Chambers  
9904 Dudley Drive  
Hudson's Hope, BC**

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The Mayor called the Public Hearing to order at 6:00 pm and read the Opening Statement regarding the proposed Zoning Amendment Bylaw No. 935, 2023. The intent of the proposed Zoning Amendment Bylaw No. 935, 2023 is to re-zone the following property, which is zoned as RU3: Rural Resource, to add an abattoir as a permitted use:

**Civic Address:**

5594 Beryl Prairie Road, Hudson's Hope, BC V0C 1V0

**Legal Address:**

PID: 014-913-712

Parcel A (R28068), District Lot 1232, Peace River District, Except Plan 18398

*Council received no verbal or written submissions.*

The Mayor adjourned the Public Hearing at 6:04 pm.

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Dave Heiberg, Mayor

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Jeanette McDougall,  
Corporate Officer



**COUNCIL MEETING**  
**District Office – Council Chambers**  
**6:00 P.M.**  
**January 23, 2023**

Present: Mayor Dave Heiberg  
Councillor Debbie Beattie  
Councillor James Cryderman  
Councillor Tashana Winnicky  
Councillor Kelly Miller  
Councillor Tina Jeffrey  
Youth Councillor Quentin Kenny

Absent: Councillor Travous Quibell (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman  
Corporate Officer, Jeanette McDougall  
Director, Public Works & Engineering, Ruhul Amin  
Director, Protective Services, Brad Milton

**1. CALL TO ORDER**

The meeting was called to order at 6:05 p.m. with Mayor Heiberg presiding.

**2. DEDICATION PAGE**

**3. DELEGATIONS**

**4. NOTICE OF NEW BUSINESS**

Mayor's Additions:	OB1	Hudson's Hope Archery Club / Double H Saddle Club
	NB2	BC Ambulance
	NB3	BC Natural Resources Forum
	NB4	Recreation & Facilities Committee
Councillor's Additions:	NB1	Northern Lights College – Lunch (Councillor Winnicky)
CAOs Additions:	None	

**5. ADOPTION OF AGENDA BY CONSENSUS**

**6. DECLARATION OF CONFLICT OF INTEREST**

**7. ADOPTION OF MINUTES**

**M1 REGULAR COUNCIL MINUTES – JANUARY 9, 2023**

**RESOLUTION NO. 011/2023**

**M/S Councillors Jeffrey / Miller**

**THAT the minutes of the January 9, 2023, Regular Council Meeting be adopted.**

**CARRIED**

**8. BUSINESS ARISING FROM THE MINUTES**

**9. PUBLIC HEARING**

**10. STAFF REPORTS**

**SR1 RFD – WATER TREATMENT PLANT CLARIFIER RENTAL (PH-3)**

**RESOLUTION NO. 012/2023**

**M/S Councillors Winnicky / Cryderman**

**THAT** Council authorize administration to rent a ballasted flocculation unit called “ACTIFLO” from Veolia for one year as a sole source supplier for providing temporary treatment of water (Ph-3); and

**THAT** Council authorize administration to sign a contract with Veolia for the supply, installation and technical support of the rental equipment.

**CARRIED**

**SR2 RFD – PEACE RIVER AGREEMENT – ANNUAL DEVELOPMENT PLAN**

**RESOLUTION NO. 013/2023**

**M/S Councillors Miller / Jeffrey**

**THAT** Council approve the 2023 Annual Development Plan (ADP) under the Peace River Agreement for the District of Hudson’s Hope, and

**THAT** Administration forward the approved 2023 Annual Development Plan to the Province.

**CARRIED**

**SR3 RFD – PEACE RIVER AGREEMENT – ANNUAL PROGRESS REPORT**

**RESOLUTION NO. 014/2023**

**M/S Councillors Cryderman / Jeffrey**

**THAT** Council approve the 2022 Annual Progress Report (APR) under the Peace River Agreement for the District of Hudson’s Hope, and

**THAT** Administration forward the approved Annual Progress Report 2022 to the Province.

**CARRIED**

**SR4 RFD – HONDA CRV – BUY OUT**

**RESOLUTION NO. 015/2023**

**M/S Councillors Jeffrey / Winnicky**

**THAT** Council approve the buy out of the existing Administrative Vehicle (Honda CRV) at a cost of \$17,398.05 plus GST.

**CARRIED**

**SR5 MONTHLY REPORT – CHIEF ADMINISTRATIVE OFFICER**

The Chief Administrative Officer provided a brief overview.

**SR6 MONTHLY REPORT - CORPORATE**

The Corporate Officer provided a brief overview.

**SR7 MONTHLY REPORT – PUBLIC WORKS**

The Director, Public Works provided a brief overview.

**SR8 MONTHLY REPORT – PROTECTIVE SERVICES**

The Director, Protective Services provided a brief overview.

**SR9 MONTHLY REPORT – SPECIAL PROJECTS**

Council requested that the Special Projects Manager include hours worked on each monthly report.

**11. COMMITTEE MEETING REPORTS**

**12. BYLAWS**

**B1 BYLAW NO. 934, 2023 – PUBLIC NOTICE AMENDMENT**

**RESOLUTION NO. 016/2023**

**M/S Councillors Beattie / Winnicky**

**THAT the District of Hudson's Hope Public Notice Amendment Bylaw No. 934, 2023 be adopted.**

**CARRIED**

**B2 BYLAW NO. 935, 2023 – ZONING AMENDMENT**

**RESOLUTION NO. 017/2023**

**M/S Councillors Miller / Cryderman**

**THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 935, 2023 be read a third time; and**

**THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 935, 2023 be adopted.**

**CARRIED**

**13. CORRESPONDENCE**

**C1 LETTER RE JAMIESON WOODS - PROTECTION**

Council requested that a Public Service Announcement be issued to remind the Public that Jamieson Woods is intended as a nature preserve and should be used accordingly; signage is referred to the Sign Committee and may include education, eg text pertaining to various plants found in the Woods.

**C2 HUDSON'S HOPE FALL FAIR SOCIETY  
– LETTER OF SUPPORT RE BC HYDRO GO FUND**

**RESOLUTION NO. 018/2023**

**M/S Councillors Miller / Jeffrey**

**THAT the District of Hudson's Hope provide a letter of support for the Hudson's Hope Fall Fair Society's application to the BC Hydro GO Fund to help cover costs for the Fall Fair being held August 26, 2023.**

**CARRIED**

**C3 HUDSON'S HOPE HARDWARE – LETTER RE BUSINESS**

***Direction to Staff***

Staff to draft a letter of response to Hudson's Hope Hardware and review the District's Purchasing Policy.

**C4 VENATOR RANCHES LTD. – LETTER OF SUPPORT RE ABATTOIR**

**RESOLUTION NO. 019/2023**

**M/S Councillors Cryderman / Jeffrey**

***THAT the District of Hudson's Hope provide a letter of support for Venator Ranches Ltd. regarding building an abattoir on their property located at 5595 Beryl Prairie Road, Hudson's Hope, BC.***

**CARRIED**

**C5 AQUATIC VEGETATION MANAGEMENT STUDY**

Received for Information.

**C5 COASTAL GASLINK CONNECTOR**

Received for Information.

**C7 PROCLAMATION – PURPLE DAY, EPILEPSY**

The Mayor proclaimed March 26, 2023 as "Purple Day" in Hudson's Hope to raise awareness of epilepsy.

**14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**15. OLD BUSINESS**

**OB1 HUDSON'S HOPE ARCHERY CLUB / DOUBLE H SADDLE CLUB - DONATION**

**RESOLUTION NO. 020/2023**

**M/S Councillors Jeffrey / Beattie**

***THAT Council approve the request for a donation from the Double H Saddle Club in the amount of \$350 to cover the cost of the riding facility rental for use by the Hudson's Hope Archery Club.***

**CARRIED**

**16. NEW BUSINESS**

**NB1 NORTHERN LIGHTS COLLEGE – LUNCH, MARCH 2, 2023**

**RESOLUTION NO. 021/2023**

**M/S Councillors Winnicky / Jeffrey**

***THAT Council approve the cost of a lunch that the District is hosting in Hudson's Hope on March 2, 2023 to explore potential educational opportunities in Hudson's Hope with the President, Vice-President and Dean, Northern Lights College, the Principal, Hudson's Hope Elementary and Secondary School, the Director, Hudson's Hope Public Library, and any community members who may wish to attend.***

**CARRIED**

**NB2 BC AMBULANCE & PARAMEDICS UNION MEETING – JANUARY 10, 2023**

The Mayor held a meeting with Troy Clifford, President of the BC Ambulance and Paramedics Union and the following issues were discussed:

- Staffing concerns in a) rural and remote communities and b) Hudson's Hope. The scheduling model of 3 shifts on, 3 shifts off or 4 shifts on, 4 shifts off does not support scheduling of local "part time" employees. There is a disconnect between the direction the Union and Province are taking and this is having unintended consequences for communities such as Hudson's Hope. Grass roots input into the decision making process would help identify gaps.
- Recruitment and Retention: possible initiatives could include promoting local interest and making the training and testing process easy to navigate and locally accessible.
- Paramedicine Model: this model works and should be supported.
- Interprovincial Barriers: The Union and the Province should work toward easier access to medical facilities in Alberta.

**NB3 BC NATURAL RESOURCES FORUM – JANUARY 17 – 19, 2023**

The Mayor & Councillor Beattie attended the BC Natural Resources Forum held January 17 - 19, 2023, and provided an update as follows;

➤ **Northern Medical Programs Trust – January 17, 2023**

The Mayor attended a meeting with the Northern Medical Programs Trust on January 17, 2023, and the following was discussed:

- The Trust was established in 2002 to provide financial support for students enrolled in professional health care programs to gain experience and training in rural communities early in their careers. This is proving to be an effective retention strategy;
- The Trust is currently sitting at \$12.5 million dollars, of which 3.5% is used annually; and
- The University of Northern BC controls the trust funds through a 14 Member Board, and Hudson's Hope is considered an Associate Member.

➤ **BC Hydro Meeting – January 18, 2023**

Councillor Beattie and the Mayor met with Chris O'Riley, CEO of B.C. Hydro and the following items were discussed;

- **Water Treatment Plant:** An update on Phase 1 and 2 of the water treatment plant was provided, and the Mayor stressed that this short-term solution allows time for preparation of the permanent design and construction. Financial support has been very much appreciated, but long-term funding has yet to be confirmed.
- **BC Hydro Housing:** Inquired about B.C. Hydro's long-term plan for properties purchased as a result of the Site C Project. Concerned about future maintenance issues and the loss of revenue due to lower assessment values.



- **Lynx Creek Boat Launch:** This boat launch is very popular and requested that public access remain available as long as possible prior to reservoir filling; and stressed the importance of communicating to the public any future access restrictions.

#### **NB4 RECREATION & FACILITIES COMMITTEE (STANDING)**

- The Mayor appointed the following to the newly established select Recreation & Facilities Committee: Councillor Winnicky, Chair; Tina Jeffrey, Vice-Chair. Other Councillors and persons who are not council members may be appointed at a later date.

#### **17. PUBLIC INQUIRIES**

#### **18. IN-CAMERA SESSION**

##### **RESOLUTION NO. 022/2023**

**M/S Councillors Jeffrey / Cryderman**

**THAT Council move to a Closed Meeting for the purpose of discussing the following items:**

- **Community Charter Section 97 (1) (b):**
  - (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
    - Closed Meeting Minutes – December 19, 2022
- **Community Charter Section 90 (1) (k):**
  - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public
    - Strategic Plan 2023 - 2026

##### **CARRIED**

#### **19. RISE AND REPORT**

#### **20. ADJOURNMENT**

*Mayor Heiberg declared the meeting adjourned at 7:40 pm.*

#### **DIARY**

***Diarized***

##### ***Conventions/Conferences/Holidays***

*Commercial Water Rate Increase-annual budget  
Consideration  
ATV Campground – Naming / Memorial Plaque*

*08/04/19  
2022*

Certified Correct:

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Dave Heiberg, Mayor

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Jeanette McDougall, Corporate Officer



## SPECIAL COUNCIL MEETING

District Office – Council Chambers

January 26, 2023

4:15 P.M.

Present: Mayor Dave Heiberg  
Councillor Debbie Beattie  
Councillor James Cryderman  
Councillor Travous Quibell  
Councillor Tashana Winnicky  
Councillor Kelly Miller

Absent: Councillor Tina Jeffrey (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman  
Corporate Officer, Jeanette McDougall  
Director, Public Works & Engineering, Ruhul Amin

### 1. CALL TO ORDER

The meeting was called to order at 4:15 p.m. with Mayor Heiberg presiding.

#### **RESOLUTION NO. 023/2023**

**M/S Councillors Winnicky / Cryderman**

**THAT** Council waive Public Notice for the Special Meeting of Council being held at 4:15 pm, Thursday, January 26, 2023 pursuant to section 127(4) Community Charter for the purpose of discussing an urgent matter pertaining to the Water Treatment Plant.

**CARRIED**

### 2. STAFF REPORTS

#### **SR1 RFD – WATER TREATMENT PLANT (PH-1) – CHANGE ORDER**

#### **RESOLUTION NO. 024/2023**

**M/S Councillors Beattie / Cryderman**

**THAT** Council approve \$52,334.35 as a change order to the Clear Blue Water Systems Contract to include provision for the supply and installation of new media and clean all accumulated biological film (bio-film) in both the Cistern and the Media Filtration Units. This emergent condition is a result of ongoing biological growth in the water treatment plant from extended use of the well water system, and

**THAT** Council authorize the administration to execute the change order of the Clear Blue Water Systems contract.

**CARRIED**

**3. ADJOURNMENT**

*Mayor Heiberg declared the meeting adjourned at 4:34 pm.*

Certified Correct:

\_\_\_\_\_  
Dave Heiberg, Mayor

\_\_\_\_\_  
Jeanette McDougall, Corporate Officer

## REQUEST FOR DECISION

RFD#:	<b>2023-MR-06</b>	Date:	<b>February 8, 2023</b>
Meeting#:	<b>CM-02-13-23</b>	Originator:	<b>Mokles Rahman</b>
<b>RFD TITLE: Water Treatment Plant - Update</b>			

### RECOMMENDATIONS:

*THAT Council receive this report for information and discussion.*

### BACKGROUND:

Following council decisions in 2022 to convert the District's water supply from the well water source to the surface water from the Peace River System, the project has been proceeding with basic design completed, which allowed for required permit from the Northern Health, and construction to provide temporary water from the Peace River to the potable water system. The following is an update of work completed as of February 8, 2023, and an expected schedule for the next steps.

### DISCUSSION:

Two contracts were issued late 2022 to provide the necessary civil/mechanical and electrical work to get pumps into the river and begin extracting water from the Peace River.

The first contract was issued to Clear Blue Water Systems (CBWS) to supply and install all pumps, pipes, valves and appurtenances to extract water from the river and convey it to the receiving cistern at the Water Treatment Plant (WTP). Work began on January 12<sup>th</sup> as materials were shipped to the site and some pre-assembly was completed. BC Hydro required all lifting over the edge of the berm to be completed without machinery damaging the riprap, so a crane lift was necessary. The crane was moved to the site on January 16, 2023 and the pumps were placed in the river on Jan 17<sup>th</sup> and 18<sup>th</sup>. The work to complete the piping was finished on January 25<sup>th</sup>. The CBWS contract also included piping changes inside the water treatment plant which are primarily completed as of Feb 6<sup>th</sup>.

The second contract was issued to Epscan an electrical contractor out of Fort St. John. Epscan was responsible for the supply and installation of all cables and materials to get the power down to the river to the temporary pumps. They were also responsible for all electrical connections in the WTP, allowing the well pumps to be disconnected in favour of the river pumps. This work was primarily completed as of February 3, with initial pumping tests taking place on the week of January 30<sup>th</sup>. Epscan also has been completing some program to assist in the control of the pumps, synchronizing them with the rest of the WTP.

As of February 3, 2023, only river water has been flowing through the WTP.

This week, more work is being completed to clean the receiving cistern and the media filters in the WTP and should be completed by Friday, February 10. Next week February 13 to 17, Delco Water will be in Hudson's Hope to do a final cleaning and preservation of the Reverse Osmosis (RO) treatment units, so they can be taken offline for the foreseeable future. Then final adjustments to the "temporary" surface water treatment system can be completed, with initial testing of the potable water system set to commence on February 20, 2023. The plan is to take two tests that week a couple of days apart, and have the treated water tested for the presence of bacteria, in accordance with Northern Health requirements. If all goes according to plan, the boil water advisory could be lifted in early March, as once the reporting is into Northern Health there is likely to be some lapse of time for them to process the request for removing the boil water advisory.

**FINANCIAL CONSIDERATIONS:**

N/A

Prepared by:



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Mokles Rahman, CAO

# REQUEST FOR DECISION

RFD#: 2023Feb13-2	Date: February 8, 2023
Meeting#: CM021323	Originator: Ruhul Amin
RFD TITLE: <b>District Office Flooring Projects</b>	

## RECOMMENDATION:

**THAT** Council accept the quotation received from Karlin Enterprises for the District Office Main Floor (Area 1) Replacement Project.

**THAT** Council accept the quotation received from Karlin Enterprises for the District Office Reception, Stairs and Basement Lobby Floor (Area 2) Replacement Project.

**THAT** Council approve awarding the above two projects contracts to Karlin Enterprises and authorize the Mayor and CAO to sign the contract.

## BACKGROUND:

The Linoleum flooring at the district office has expired it's lifespan as it is more than 20 years old now. District staff had to perform repair works on kitchen floor area multiple times in recent past. District Staff raised safety concerns for peeled up at joints as these are tripping hazard.

## DISCUSSION:

The District Request for quotations (RFT) for both of the projects to three flooring companies, all of these three companies submitted quotations. A summary of the submissions is provided below:

Project	Descriptions	Rosebrook Flooring	Adrian's Floor	Karlin Enterprises	Comments	Funding Source
Area 1	District Office main Floor	\$37,027.70 plus GST	\$46,443.75 plus GST	\$36,785.00 plus GST	Rosebrook and Adrian's missed labors for furniture moving	Capital 2023-General Reserve
Area 2	Reception, stairs and basement lobby	\$18,919.30 plus GST	\$16,221.45 plus GST	\$17,885.00 plus GST	Adrian's missed materials and labors for warning strip	COVID Recovery fund
	<b>Total</b>	<b>\$55,947.00</b>	<b>\$62,665.20</b>	<b>\$54,670.00</b>		

District asked quotations from above companies for both of the projects together to minimize travel and mobilization costs. Staff evaluated submitted quotations based on total price.

**ALTERNATIVES:**

Do not approve to award these contracts.

**FINANCIAL CONSIDERATIONS:**

1. Need to include District Office Main Floor (Area 1) Replacement Project at a cost of \$36,785.00 plus GST in 2023 Capital Budget.
2. Need to include District Office Reception, Stairs and Basement Lobby Floor (Area 2) Replacement Project at a cost of \$17,885.00 plus GST under COVID Recover Fund.

Prepared by:



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Ruhul Amin, Director of Public Works

Approved by:



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Mokles Rahman, CAO

## REQUEST FOR DECISION

<b>RFD#:</b> 2023Feb13-1	<b>Date:</b> February 7, 2023
<b>Meeting#:</b> CM021323	<b>Originator:</b> Ruhul Amin
<b>RFD TITLE:</b> Local Government Infrastructure Planning Grant Program	

### RECOMMENDATION:

*That Council approve the application for the BC Local Government Infrastructure Planning Grant Program in support of the continuing development of the District's Asset Management Program-Underground Infrastructure Condition Assessment.*

### BACKGROUND:

Asset Management is identified as one of the Council's Strategic Priorities for 2019-2022. The new Council also encouraged staff to continue with update and upgrade the existing Asset Management Plan. 2019 was the start of the program with Public Works collecting a large amount of information on our assets. We plan to continue this work in 2023 and are looking to apply for a grant to assist in the development of Asset Management Program- Underground Infrastructure Condition Assessment.

### DISCUSSION:

Staff were recently made aware of a Local Government Infrastructure Planning Grant Program being offered through the provincial government. Amongst others, Asset Management Plans-Infrastructure Condition Assessment are one of the eligible projects under this program. The total estimated cost for this project is \$19,000.00 and a significant portion of this cost to cover the salary of a casual/temporary staff in Summer 2023. There is no specific intake date for this grant.

A Council Resolution is required for submitting the application.



**FINANCIAL:**

The province will provide a maximum grant amount of \$10,000 for approved projects. The District would be responsible for \$9,000 of the total project costs of \$19,000.00

<u>Approved Eligible Project Costs</u>	<u>Provincial Grant</u>
First \$5,000 of costs or less	100% of approved costs
Next \$10,000 or less	50% of approved costs

The \$9,000 amount would be included in the 2023 budget.

**Attachments:**

- *Local Government Infrastructure Planning Grant Program Guide*

Report submitted by:



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Ruhul Amin, Director Public Works

Approved By:



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Mokles Rahman, CAO



Friends of Hudson's Hope Society  
10324 Gething St. PO Box 247  
Hudson's Hope BC V0C 1V0

February 1, 2023

Dear Mayor and Council,

The Friends of Hudson's Hope Food Bank would like to apply for a grant from the BC Hydro Go Fund. We would like to ask Council for a Letter of Support for this project.

We are applying for this grant to upgrade our Food Bank facility. Included in this upgrade would be the finishing of a second room to house our freezers and refrigerator, as well as other much needed storage. This would involve electrical work, flooring installation, paint and finishing, as well as installing shelving and lockable cabinets for extra storage.

Your support for this project would be greatly appreciated.

Thank you for taking the time to consider our proposal.

Sincerely

Kim Stacey

250-783-1040  
roweboat@pris.ca

Hope for Health Society  
Box 356  
Hudson's Hope, BC  
V0C 1V0

February 01, 2023

To:  
Jeanette McDougall  
District of Hudson's Hope  
9904 Dudley Drive  
Hudson's Hope, BC  
V0C 1V0

Attention: Mayor and Council

Hope for Health Society is requesting a letter of support to support an application for the BC Hydro Go Fund Grant for the first annual Community Wellness Conference: an action-packed three-day event that caters to all ages.

Thank you for your attention and support,

Greta Goddard  
President  
Hope for Health Society  
250-783-0855

**Ben Waechter**  
**LifeCycle Events**



Re: Request For Sponsorship for Peace Valley Folk Fest

To the District of Hudson's Hope Mayor and Council:

Once again, we are in the earliest part of planning for the 3rd Annual Peace Valley Folk Fest, held at 10801 Dudley Drive. This summer it will take place on the July 21-23rd weekend. We had a great second year last summer, with 379 paying ticket holders, 96 free children's tickets (12 & under), 25 performing groups (adding up to 69 musicians), 12 volunteers, 5 food vendors, a beer garden hosted by Mighty Peace Brewing, 5 artisan vendors, and 6 event staff.

This summer we are going to grow! We plan to cap our event ticket sales at 500, and we estimate we will end up with approx 100-110 children 12 and under. We aim to host 28 musical acts, 6 food vendors, 1 beer garden, 6-8 artisan vendors, 30 volunteers, and 10 event staff.

In 2022 the District sponsored our 2nd event, and the portion that sponsorship covered was a highlight of the festival. BlackBerry Wood entertained all ages, from 3-85 years old! This year we hope you will again consider sponsoring a performer.

This year we are asking for the district to help us cover the cost of bringing "Dream Dance Circus" to the festival. The Peace Valley Arts Society brought a portion of the group to Hudson's Hope in November as a Circus Camp for kids. This year the Circus organizer's want to come and run two 4 hour sessions for children- teaching them juggling, hoops, and a host of other activities. Part of having them here would include a 45 minute fire and glow show for all festival attendees.

This would encourage the families that had kids enrolled in the Circus camp to come out and experience the festival. It will also showcase the Circus troupe to families as we hope to bring them back in the winter of 2023 for another Kids Camp.

The quote from Dream Dance Circus to assemble 8 performers and travel here for the weekend would be \$3650. If the District of Hudson's Hope would cover this fee, we would be ecstatic.

As we did last year, we would enthusiastically acknowledge the District of Hudson's Hope in our promotions, social media, and on our festival's webpage, as well as sponsorship announcements during the festival, and during the introductions for Dream Dance Circus.

To see what we are planning for the PVFF as a whole, please visit [www.peacevalleyfolkfest.com](http://www.peacevalleyfolkfest.com).

Thank you for your time and consideration.

Cheers,  
Ben Waechter.

Ben Waechter  
LifeCycle Events  
10801 Dudley Dr.  
Hudson's Hope, BC  
250-783-0616  
lifecevents@gmail.com

Request For Letter of Support.

To the District of Hudson's Hope Mayor and Council:

Hello, we are planning to apply for a grant for the Folk Festival this summer. It is through the South Peace Mackenzie Trust. I am hoping the District would be willing to write us a letter of support for the Peace Valley Folk Festival.

As with most things, as soon as you can squeeze it in!

Thank you for your time and consideration,

Cheers,  
Ben Waechter.

Jan 25th, 2023.

Ben Waechter  
LifeCycle Mechanical.  
10801 Dudley Dr.  
Hudson's Hope, BC  
250-783-0616  
lifecyclemechanical@gmail.com

Request For Letter of Support.

To the District of Hudson's Hope Mayor and Council:

Hello, I am planning to build a fully functioning automotive mechanic repair facility in the field at The Pearkes Art's & Events Centre. The end goal would be to create two full time positions (mechanic & service advisor/parts person) as well as begin an apprentice program. With a facility we can work with the high school to offer a "Auto Repair Class" for students. Ideally we can sign up an apprentice from the high school and generate hours for their Inter Provincial Red Seal Certification.

I am asking for a letter of support from the District for this business proposal. Ideally stating the need for a functioning mechanic shop in town. How the opportunity for high school students could be utilized and create opportunities for the students.

I am applying to the South Peace Mackenzie Trust to partner with me in this endeavour. They look for letters of support from local government.

Thank you for your time and consideration,

Cheers,  
Ben Waechter.  
LifeCycle Mechanical.

On Jan 31, 2023, at 6:12 PM, Gammer, Bob <[Bob.Gammer@bchydro.com](mailto:Bob.Gammer@bchydro.com)> wrote:

Hello Mayor Heiberg,

It was good to meet with you at the 2023 BC Natural Resources Forum in Prince George earlier this month. From our meeting with BC Hydro President & CEO Chris O’Riley, I had an action item to report back to you regarding use, or disposal, of specific properties acquired for the Site C Project in Hudson’s Hope.

We are currently developing the demolition schedule for the properties on Garbitt Crescent and Adams Street with the expectation to undertake work this spring and summer with some properties not on the schedule until next year. Our Site C Properties team will notify the District of Hudson’s Hope in advance with the schedule for demolition/salvage for these properties.

Regards,  
Bob

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**Bob Gammer** | Manager, Site C Community Relations

**BC Hydro**  
3333 – 22<sup>nd</sup> Avenue  
Prince George, BC V2N 1B4

**P** 250 561-4858  
**M** 250 961-0676  
**E** [bob.gammer@bchydro.com](mailto:bob.gammer@bchydro.com)

[bchydro.com](http://bchydro.com)

**Smart about power in all we do.**

Dear Members of the Council;

The Hudson's Hope Elementary and Secondary School (HHESS) has started up a GSA (Gay/Straight Alliance) at the school this year. The members were hoping to foster a sense of peace, support, and acceptance within the municipality, and show support for the 2SLGBTQIA+ community and its members, as well as the Allies within our community. The idea of a rainbow crosswalk was discussed and the students would love to be able to turn the crosswalk in front of the school on Holland St. into a rainbow crosswalk.

June is international pride month, and the addition of a rainbow crosswalk in front of the school for that month would show how welcoming and inclusive this community is, and continues to be, towards all of its members, as well as those who come to visit this fine town. There are quite a few members of the 2SLGBTQIA+ community residing here in Hudson's Hope, and even more Allies towards those mentioned who live here, and a rainbow crosswalk would be a great way to show support, as well as brighten up the town for the advent of summer. Even those who do not support the lifestyle choices of others can agree that a rainbow is a beautiful event, and while they may not support the reason behind it, they can support the image itself and the joy it can bring to others. A further bonus to this project would be the safety of the children within our community, as the bright colours would serve as a visible reminder for motorists to slow down, and take care.

Many communities across Canada have painted rainbow crosswalks to show inclusivity, and tolerance of people from all walks of life, and the students would like to do the same here in Hudson's Hope; a rainbow sidewalk to show that this community is just as inclusive, tolerant, and supportive as the rest of Canada.

We hope that you consider our request, and thank you for your consideration and time.

Sincerely,

The GSA of HHESS, and their representatives, Victoria Mee and Suzy Bach.

Below are some sample images of rainbow crosswalks, to give a visual idea of what we are hoping to paint in front of the school.







February 1, 2023

District of Hudson's Hope  
9904 Dudley Drive  
Hudson's Hope, BC V0C 1V0

Mayor David Heiberg and Council,

I would like to introduce myself as the new ICBC Road Safety & Community Coordinator for Northern BC.

ICBC invests in safer roads and crime prevention in communities all over B.C. Our role is to work closely with our community partners – local police, stakeholders, school districts, community groups and the local business community – to help make our roads safer.

ICBC will have a booth at the North Central Local Government Association in Dawson Creek from May 9-12, 2023. I'd like to personally invite you to stop by and have a discussion about road safety in your community. If you aren't present at the meeting, please feel free to reach out to me.

We all want British Columbians to be safe on the road — whether it's a short city drive for groceries or a long-distance highway journey in our beautiful province. Reducing crashes means fewer injuries and fatalities, safer communities, and also helps to reduce our claims costs.

I look forward to working in partnership with you to deliver coordinated community-based solutions to road safety issues.

Tracey Hoffman  
ICBC Road Safety & Community Coordinator  
Northern British Columbia  
Direct: (250) 561-5073  
Cell: (250) 961-0120  
[Tracey.hoffman@icbc.com](mailto:Tracey.hoffman@icbc.com)

*I acknowledge my privileged place on the traditional and unceded territories of the Lheidli T'enneh, the People from the Confluence of the River, where I am fortunate to be able to work, live and play on this beautiful land. It is with deep respect that I am committed to both learning and unlearning as I work to support the path to truth and reconciliation*

February 1, 2023

Brad Milton, Director of Protective Services  
District of Hudson's Hope  
9904 Dudley Drive  
Hudson's Hope, BC V0C 1V0

via email: [brad@hudsonshope.ca](mailto:brad@hudsonshope.ca)

Reference: AP7585

**Re: 2022 Volunteer & Composite Fire Department Training & Equipment - Review of Application**

Dear Mr. Milton,

Thank you for submitting an application under the Community Emergency Preparedness Fund for the 2022 Volunteer & Composite Fire Department Training & Equipment funding stream.

The Evaluation Committee reviewed eligible submissions and applications were scored based on alignment with the intent of the funding stream, project rationale, available funding, provincial distribution and other criteria.

Unfortunately, your project, Wildland Gear and Structural Helmet Up Replacement, was not selected for funding.

For information about other funding opportunities please review the Funding Programs section of the UBCM website or refer to the grants database provided by [CivicInfoBC](https://civicinfo.bc.ca).

If you would like general feedback on your application or have any questions, please contact 250-356-7123 or [cepf@ubcm.ca](mailto:cepf@ubcm.ca).

Sincerely,



Lynsay Pacey, Program Officer

cc.

*The Community Emergency Preparedness Fund is funded by the Province of BC*

# LIDSTONE & COMPANY

## BARRISTERS AND SOLICITORS

### MEMORANDUM

**TO:** Clients  
**FROM:** Justin Leung  
**DATE:** January 30, 2023  
**RE:** *Freedom of Information and Protection of Privacy  
Amendment Act Coming into Force February 1, 2023*  
**FILE:** 99999 - 044

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On February 1, 2023 two new sections of the *Freedom of Information and Protection of Privacy Amendment Act* Bill 22-2021(FIPPA) and regulations will come into force. The two most significant new requirements for all public bodies in BC include 1) a Privacy Management Program and 2) Privacy Breach Notifications.

#### **1) Privacy Management Program**

The new sections of *FIPPA* have detailed certain conditions a Privacy Management Program must meet. Public bodies are required to have a Privacy Management Program in place that includes the following:

- a) Appointing a project lead with sufficient knowledge and authority to manage the program and assess the findings. This project lead can be the Privacy Officer.
- b) Ensuring oversight by executive management through a project lead.
- c) Involving human resources, risk management, internal audit and IT personnel.
- d) Obtaining outside privacy expertise when necessary.
- e) Obtaining and documenting information to assess compliance, through staff interviews, file reviews and IT system reviews.
- f) Regularly reporting to executives on progress and implementing any resulting policies or directions from the executive.

VANCOUVER OFFICE:  
#1300 - SUN TOWER - 128 PENDER STREET WEST  
VANCOUVER, BC V6B 1R8

CALGARY OFFICE:  
BOW VALLEY SQUARE 2, #3300 - 205 5TH AVENUE, SW  
CALGARY, AB T2P 2V7

TOLL FREE 1.877.339.2199 - TELEPHONE 604.899.2269 - FACSIMILE 604.899.2281

- g) Reporting to executives on any identifiable risk and compliance issues.
- h) Providing a final report of all findings to executives with a full mapping of findings against *FIPPA*'s requirements.
- i) Taking any other steps that might, considering the public body's own situation, be effective in documenting its current state of compliance and the way forward.

Privacy training should be mandatory for all employees and the training process should be documented. Public bodies are also expected to assess and revise their Privacy Management Programs on an ongoing basis.

## **2) Privacy Notification Breaches**

The new sections and regulations of *FIPPA* impose new and more stringent requirements on public bodies in the event of any privacy information breaches. This includes giving individuals notice when collecting personal information, responding to requests for access to their own personal information, individual requests for the correction of personal information and individual requests for access to records that hold someone else's personal information.

Public bodies will now also be required to report any privacy breach that "could be expected to result in significant harm to the individual". Privacy breaches include the theft, loss, or any unauthorized collection, use or disclosure of personal information. Significant harm includes identity theft, significant bodily harm, humiliation, damage to reputation or relationships, loss of employment, business or professional opportunities, financial loss, negative impact on a credit record and damage or loss of property.

Notifications to the affected individual(s) must (1) be written and include (2) descriptions of the breach, (3) any containment steps taken, (4) contact information for a person who can provide answers on behalf of the public body and (5) steps the individual can take to reduce their risk of harm. Public bodies will also be required to provide notice of these breaches to the Office of the Information & Privacy Commissioner.

*Note: This bulletin is of a general and summary nature and is not exhaustive of all possible legal obligations. Laws may change over time and should be interpreted only in the context of particular circumstances such that these materials are not intended to be relied upon or taken as legal advice or opinion. Readers should consult a legal professional for specific advice in any particular situation.*

## Project Info Sheet

### New Fibre Optic Cable, Chetwynd to Fort St. John

<b>Date</b>	January 20, 2023
<b>Overview</b>	Shaw is proposing to build a new fibre optic line along Highway 29 and Hwy 97 from Chetwynd to Fort St. John, either attaching the fibre onto existing utility poles or placing the fibre underground, primarily in the MOTI or BC Hydro right-of-way.
<b>Purpose of Project</b>	<p>The new fibre line is designed to improve access to high-speed internet, cellular and other broadband services to rural and Indigenous communities.</p> <ul style="list-style-type: none"> <li>It is designed as an <b>Open Access Network</b> with multiple connections points making it easier for community-owned Internet service providers and cellular service providers access to the fibre optic cable to deliver services.</li> <li>Project is partially funded by the CRTC's Broadband Fund</li> </ul>
<b>Scope</b>	<p>The project includes the construction and installation of a fibre optic backbone along Highway 29 and Highway 97 for approximately 150km. Approximately 20km will be within a BC Hydro transmission right-of-way and not along Hwy 29. This build will make use of existing infrastructure (ex. utility poles) whenever possible and will incorporate both aerial and underground construction practices best suited to existing conditions.</p> <ul style="list-style-type: none"> <li>There are nine "Eligible Communities" considered underserved along the route. See Figure 1.</li> <li>Shaw will be adding a point-of-presence ("POP") at each of the nine communities, where access to Shaw's fibre optic cable can be accessed.</li> <li>Each POP site includes the installation of an outdoor network cabinet placed on the highway right of way that will enable 10 Gbps capacity and bring increased connectivity services to the communities and region.</li> </ul>
<b>Anticipated Scheduled</b>	<p>The project is currently in the design phase, with some construction work anticipated in July 2023. Shaw's preliminary construction schedule is as follows:</p> <ul style="list-style-type: none"> <li>April 2020: Start of community engagement and information sharing</li> <li>June 2022: Start of field work and engineering designs</li> <li>December 2022: Phase 1 designs submitted to BC Hydro and Ministry of Transportation and Highways (MOTI) for permit approval</li> <li>July 2023: BC Hydro make-ready construction work start</li> <li>October 2023: Shaw construction start and attachment of new fibre</li> <li>December 2024: Service available for first portion of fibre route (West Moberly First Nations, Saulteaux First Nations and Charlie Lake Fire Station)</li> <li>August 2026: Project completion and full-service activation</li> </ul>
<b>Permitting</b>	Shaw will be requiring permits from BC Hydro, MOTI, Town of Chetwynd and the Town of Hudson's Hope.



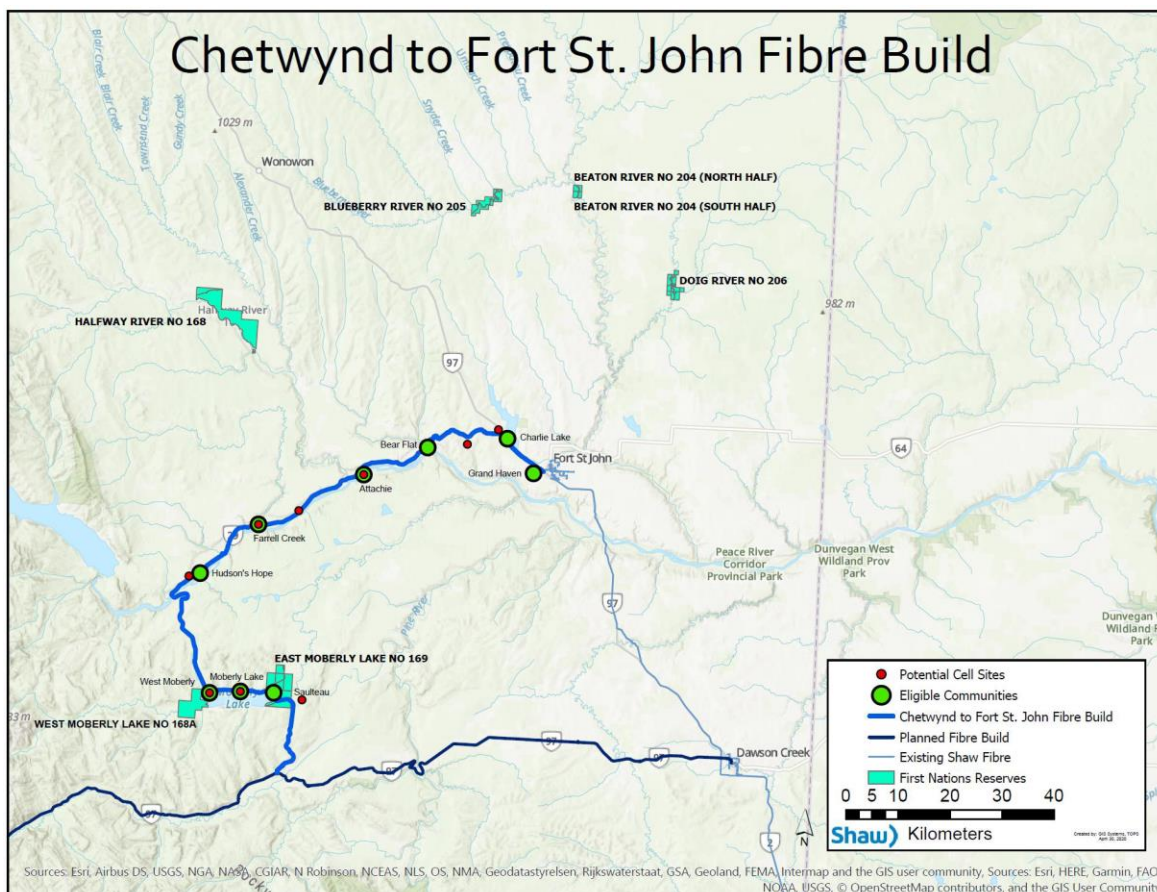
# Project Info Sheet

## New Fibre Optic Cable, Chetwynd to Fort St. John



<b>Environment and Archaeological</b>	<p>Landsong Heritage Consulting Ltd has been employed to work with Shaw's general contractor Dixon Networks on the archaeological aspects of the design and build.</p> <ul style="list-style-type: none"> <li>• <b>Phase 1: Chetwynd to Hudson's Hope and Fort St. John to Charlie Lake.</b> Archaeological Overview Assessment (AOA) has been completed. Shaw has designed the fibre route to avoid conflict with known archaeological sites.</li> <li>• <b>Phase 2: Hudson's Hope to Charlie Lake.</b> Shaw will be working with its vendors to have an AOA completed in the Spring of 2023.</li> <li>• Environmental permits will be completed by All North in tandem with Dixon Networks for the river crossing in Phase 1.</li> </ul>
<b>Project Contact</b>	<p>This update is a follow up to the April 2020 letter and further updates will be provided as the Project advances. If you have any questions regarding the Project, please contact: Cole Rheaume, Community Liaison at Email : <a href="mailto:cole@coleassociates.ca">cole@coleassociates.ca</a> and/or</p> <p>Kiersten Enemark, Government Relations Director, Shaw Communications Email : <a href="mailto:Kiersten.Enemark@sjrb.ca">Kiersten.Enemark@sjrb.ca</a></p>

Figure 1:



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# NEWS RELEASE

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**For Immediate Release**  
**February 2, 2023**

## **Text alerts for toxic drugs now available in the North**

In response to the toxic drug emergency, a new text health alert system has been launched across Northern Health.

The system uses text messaging to send alerts as a public health measure to prevent drug poisonings and deaths and provides timely information and up-to-date resources to people who use drugs and community members.

“As the toxic drug crisis continues to take lives, we need every tool in the toolbox to keep people safer,” said Jennifer Whiteside, Minister of Mental Health and Addictions. “Drug alerts in Northern communities means that more people will be able to take advantage of this critical tool to reduce their risk of drug poisonings and death.”

Drug alerts play an important role in empowering people who use drugs to do so more safely. People who use drugs, those who support them, and community members are encouraged to opt-in for toxic drug alerts by texting the keyword JOIN to ALERTS (253787). They will receive toxic drug and drug poisoning alerts and public health alerts.

The Toxic Drug and Health Alerts system also allows subscribers to anonymously submit information that Harm Reduction teams can use to make alerts as informative as possible. This includes information such as the dates and locations of drug overdoses, physical descriptions of the drug and packaging, where the substance was purchased, and what it is believed to be – and can be submitted by texting using the keyword OD.

“The ability to incorporate the firsthand and witnessed knowledge of peers and partners, first responders and system subscribers is key to ensuring alerts are timely, and informative,” said Dr. Jong Kim, NH Chief Medical Health Officer. “It is our hope that this tool will further empower people who use substances to do so more safely, as part of the ongoing effort to reduce the rates of drug poisonings from an increasingly toxic supply of illicit drugs.”

Northern Health joins Interior, Fraser and Island Health in offering the new system, which health authorities have used to issue over 30 alerts since it was first launched by Interior Health in May 2022. Over 2300 subscribers are already using the system, developed by the BC Centre for Disease Control and the Office of Virtual Health at Provincial Health Services Authority in partnership with regional health authorities.

**Media contact:** NH Media Line – 877-961-7724



## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council

**FROM:** Jeanette McDougall, Corporate Officer

**DATE:** February 13, 2023

**SUBJECT:** NOTICE OF CLOSED SESSION

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### RECOMMENDATION:

***“THAT** Council move to a Closed Meeting for the purpose of discussing the following items:*

- **Community Charter Section 97 (1) (b):**
  - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
    - *Closed Meeting Minutes – January 23, 2023*
- **Community Charter Section 90 (1) (c):**
  - (c) *labour relations or other employee relations*
    - *Protective Services Coordinator - Business Case*
- **Community Charter Section 90 (1) (g):**
  - (g) *litigation or potential litigation affecting the municipality*
    - *Summer Road – Blocked Access – Report #2*
- **Community Charter Section 90 (1) (k):**
  - (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public*
    - *Strategic Plan 2023 - 2026*

### ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter* Section 90(1) (n)).

*“Jeanette McDougall”*

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Jeanette McDougall,  
Corporate Officer