



COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
November 7, 2022

Present: Mayor Dave Heiberg
Councillor Debbie Beattie
Councillor James Cryderman
Councillor Tina Jeffrey
Councillor Kelly Miller
Councillor Travous Quibell
Councillor Tashana Winnicky

Absent: None

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall
Director, Public Works & Engineering, Ruhul Amin
Director, Protective Services, Brad Milton

OATH OF OFFICE – NEW MAYOR & COUNCIL

The new Mayor & Council for the 2022 – 2026 term were sworn in and signed their Oath of Office, witnessed by the Corporate Officer.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DEDICATION PAGE

3. DELEGATIONS

4. NOTICE OF NEW BUSINESS

Mayor's Additions:	NB1	Rural Roads Task Force
	NB2	Saulteau First Nations - Open House
	NB3	Peace River Regional District - Update
	NB4	Acting Mayor – November & December 2022

Councillor's Additions:	NB5	Hudson's Hope Health Care & Housing Society (Silver Willows) – Land Transfer – Councillor Beattie
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CAOs Additions: None

5. ADOPTION OF AGENDA BY CONSENSUS

6. DECLARATION OF CONFLICT OF INTEREST

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES – OCTOBER 11, 2022

RESOLUTION NO. 151/2022

M/S Councillors Miller / Cryderman

THAT the minutes of the October 11, 2022, Regular Council Meeting be adopted.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

9. PUBLIC HEARING

10. STAFF REPORTS

RESOLUTION NO. 152/2022

M/S Councillors Quibell / Beattie

THAT Council approve varying the Agenda to address Item SR2 – Water Treatment Plant (Temp) Sole Source Contract after Council reconvenes from the In-Camera Meeting to the Open Meeting.

CARRIED

SR1 WATER TREATMENT PLANT - UPDATE

RESOLUTION NO. 153/2022

M/S Councillors Cryderman / Winnicky

THAT Council receive this report for information and discussion.

CARRIED

The CAO provided an overview for Council.

SR3 COUNCIL REMUNERATION

RESOLUTION NO. 154/2022

M/S Councillors Quibell / Cryderman

THAT Council establish a Select Committee comprised of one Councillor, and two members at large to perform the task of determining the remuneration and expense allowance for the Council, and the select committee be dissolved once the task is completed; and

THAT Council authorize a council member to work in the committee; and

THAT Council direct administration to issue a Request for Proposal with selection criteria to find two members at large from the community who are eligible to work on the Committee.

THAT Council approve remuneration for the Mayor and Council based on the current bylaw effective November 2022.

CARRIED

RESOLUTION NO. 155/2022

M/S Councillors Winnicky / Jeffrey

THAT Council appoint Councillor Winnicky to the Council Remuneration and Expense Allowance Committee.

CARRIED

SR4 CAMPGROUND YEAR-END REPORT 2022

RESOLUTION NO. 156/2022

M/S Councillors Quibell / Beattie

THAT Council receive this report for information.

CARRIED

The Director, Public Works & Engineering, provided an overview of the Campground Year-End Report 2022.

SR5 TAC AND EGBC CONFERENCES REPORT 2022

The Director, Public Works & Engineering provided an overview of this report.

SR6 MONTHLY REPORT - CAO

The Chief Administrative Officer provided an overview of this report and noted that a Strategic Planning Session will be scheduled for January 2023.

SR7 MONTHLY REPORT - CORPORATE

The Corporate Officer provided an overview, noting that insurance costs are rising.

SR8 MONTHLY REPORT – PUBLIC WORKS AND ENGINEERING

The Director, Public Works & Engineering provided an overview.

SR9 MONTHLY REPORT – PROTECTIVE SERVICES

The Director, Protective Services provided an overview.

SR10 MONTHLY REPORT – RECREATION SERVICES

Received for information.

SR11 MONTHLY REPORT – SPECIAL PROJECTS

Received for information.

11. COMMITTEE MEETING REPORTS

12. BYLAWS

13. CORRESPONDENCE

C1 SCHOOL DISTRICT #60 – FIRE EVACUATION

Received for information.

C2 PETITION – PASSING LANES ON BEAR FLAT

Received for information. The Mayor noted that the lack of a secure passing lane on the Bear Flats Hill has been brought to the attention of MOTI on several occasions and continues to be a major safety concern.

C3 NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION - NOMINATIONS
Received for information.

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

15. OLD BUSINESS

OB1 TRAFFIC SURVEY

The CAO will circulate the Traffic Survey, Traffic Bylaws and the Road Evaluation Report to Council for their information.

16. NEW BUSINESS

NB1 RURAL ROADS TASK FORCE

The Mayor provided an update, noting the following:

- a discussion was held regarding how the Committee will continue;
- there are two new Electoral Area Directors, and a New Mayor in Fort St. John;
- the Beryl Prairie and Farrell Creek Roads are high priority road systems for the RRTF.
- Consultants current contract expires on December 31, 2022. Council will have to consider next steps if wanting to continue.

NB2 SAULTEAU FIRST NATIONS – OPEN HOUSE

Councillor Winnicky provided a brief overview.

The Mayor distributed copies of the Saulteau First Nations Open House for Councils information.

NB3 PEACE RIVER REGIONAL DISTRICT - UPDATE

The Mayor provided an update as follows:

- radio tower space on Bullhead Mountain was leased to SBA Communication for the PRRD's fire repeater network.
- the North Island 911 Corporation is authorized to purchase CSSI voice protocol gateway equipment & talk path licences to allow fire dispatch to digitally connect with updated fire radio repeater network; and
- Assent Voting for the following Service functions took place along with the General Local Government Election in October 2022:
 - Global Geopark Grant in Aid
 - Dinosaur Museum Grant in Aid
 - Regional Connectivity
 - Sport and Cultural Events Grant in Aid

The Mayor noted that the Assent Voting could not take place in Hudson's Hope due to the Fire Evacuation order that was still in effect when Public Notice had to be issued.

**NB4 HUDSON'S HOPE HEALTH CARE & HOUSING SOCIETY (SILVER WILLOWS)
– LAND TRANSFER**

Councillor Beattie inquired as to the status of the land transfer from the District to the Hudson's Hope Health Care & Housing Society (Silver Willows). The CAO will provide an update during the December 19, 2022 Council Meeting.

NB5 ACTING MAYOR – NOVEMBER & DECEMBER 2022

RESOLUTION NO. 157/2022

M/S Councillors Jeffrey / Cryderman

THAT Councillor Miller be appointed as Acting Mayor for November 2022 and that Councillor Quibell be appointed as Acting Mayor for December 2022.

CARRIED

17. PUBLIC INQUIRIES

18. IN-CAMERA SESSION

RESOLUTION NO. 158/2022

M/S Councillors Miller / Beattie

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**
 - (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
 - Closed Meeting Minutes – October 11, 2022
- **Community Charter Section 90 (1) (k):**
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public;
 - Water Treatment Plant – Background Information
 - Chris Cvik – Extension of Contract

CARRIED

19. STAFF REPORTS

(Note: Council varied the Agenda to move Item SR2 to after the In-Camera Meeting was reconvened to the Open Meeting)

SR2 WATER TREATMENT PLANT (TEMP) SOLE SOURCE CONTRACT

RESOLUTION NO. 159/2022

M/S Councillors Beattie / Cryderman

THAT Council authorize the administration to engage Clear Blue Water Systems as a sole source contractor to perform the immediate fix of the treatment plant with source water from the Peace River, and

THAT Council authorize the administration to engage EPSCAN as a sole source electrical contractor to perform the electrical work of the immediate fix of the treatment plant, and

THAT Council authorize the administration to engage McElhanney as a sole source consultant for providing consulting services for the design, tender, and construction project management services for the immediate and temporary modification/upgrade of the Treatment Plant.

CARRIED

20. RISE AND REPORT

21. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 8:39 pm.

DIARY

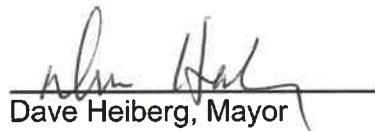
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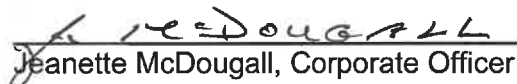
Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget
Consideration
ATV Campground – Naming / Memorial Plaque

08/04/19
2022

Certified Correct:


Dave Heiberg, Mayor


Jeanette McDougall, Corporate Officer