



REGULAR COUNCIL MEETING
May 25, 2020
6:00 P.M.
COUNCIL CHAMBERS

Present: Mayor Dave Heiberg
Councillor Pat Markin
Councillor Kelly Miller
Councillor Valerie Paice
Councillor Travous Quibell
Councillor Leigh Summer

Absent: Councillor Mattias Gibbs (*with notice*)
Youth Councillor Brenna Rice

Staff: CAO, Chris Cvik
Corporate Officer, Jeanette McDougall

1. CALL TO ORDER

The meeting called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DELEGATIONS

RCMP Cpl. Rob Gardner and Cpl. A. McElwain presented via conference call and provided an update on 2020 Policing Initiatives, which include road safety, property crime and relationship with the school, noting that they are involved with a school music program. The Mayor inquired as to whether monitoring at the Cameron Lake Campground could be increased, noting that while this area is District jurisdiction it is in the Chetwynd policing area.

3. NOTICE OF NEW BUSINESS

Mayor's Additions:	CR1: Update re Pool Opening
	CR2: Update re Campsites
	CR3: Beryl Prairie Road – Condition
Councillor's Additions:	None
CAO Additions:	SR6: COVID Safety – Addition to the CAO Monthly Report
	SR10: Northeast Community Foundation – COVID19 Grant

4. ADOPTION OF AGENDA AS AMENDED

5. DECLARATION OF CONFLICT OF INTEREST

SR2 – Councillors K. Miller and T. Quibell advised they will recuse themselves for this item.

6. ADOPTION OF MINUTES

M1 MAY 25, 2020 REGULAR COUNCIL MINUTES

RESOLUTION NO. 098/20

M/S Councillors Miller / Markin

THAT the minutes of the May 11, 2020 Regular Council Meeting be adopted as presented.

CARRIED

7. BUSINESS ARISING OUT OF THE MINUTES

BA1 C4 – HUDSON'S HOPE GRADUATING CLASS - BANNERS

RESOLUTION NO. 099/20

M/S Councillors Miller / Paice

THAT Council approve that the manlift being rented for the installation of the banners for the High School graduating class also be used for maintenance of District banners at the Clinic and District Office.

CARRIED

BA2 OB1 – CROSSWALK ON CANYON DRIVE AND BEATTIE DRIVE

The Mayor provided a brief update, noting that there have been recent management changes in the MOTI office in Fort St. John that may have delayed communication with BC Hydro to follow through with the power connection.

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 DEVELOPMENT VARIANCE PERMIT NO. 2020-01

RESOLUTION NO. 100/20

M/S Councillors Quibell / Summer

THAT Council approve Development Variance Permit No. 2020-01.

CARRIED

Councillors K. Miller & T. Quibell left the meeting at 6:16 pm.

SR2 COMMUNITY HALL – JANITORIAL SERVICES REPORT NO. 2

RESOLUTION NO. 101/20

M/S Councillors Paice / Markin

THAT Council reject the submission from Clover Janitorial Services for janitorial services at the Community Hall as it did not meet the requirements of the RFP; and

THAT Council direct the CAO to enter into negotiations with Clover Janitorial services using a flat rate fee structure and sign a three (3) year agreement on behalf of the District.

CARRIED

Councillors K. Miller & T. Quibell rejoined the meeting at 6:24 pm.

SR3 FCM ASSET MANAGEMENT PROGRAM (MAMP) GRANT

RESOLUTION NO. 102/20

M/S Councillors Quibell / Summer

THAT Council direct Staff to apply for a grant from the Federation of Canadian Municipalities' Municipal Asset Management Program for the District of Hudson's Hope, Asset Data Consolidation and System project to advance our asset management program with the following activities:

- a) Collect and compile asset information into one central database.
- b) Municipal Workshops: asset management principles, in-house asset management capacity, data collection in the field; and

Be it further resolved that the District commits \$16,000 budget towards the cost of this initiative in 2020, conditional upon the grant being approved.

CARRIED

SR4 BANK SIGNING AUTHORIZATIONS

MAIN MOTION

M/S Councillors Markin / Summer

THAT Council for the District of Hudson's Hope appoint the following Council and Staff members as signing authorities on the District's bank account effective May 1, 2020:

- Heiberg, Dave – Mayor
- Miller, Kelly – Councillor
- Quibell, Travous – Councillor
- Alexander, Tonia – Deputy Treasurer
- Dupuis, Johanna – ICBC Clerk / Payroll Assistant

And

THAT Council for the District of Hudson's Hope remove the following Staff member as signing authority on the District's bank account effective May 1, 2020:

- Eastman, Rhonda – Deputy Treasurer

AMENDMENT TO THE MAIN MOTION

M/S Councillors Markin / Summer

That the Main Motion be amended by adding the following:

THAT Council for the District of Hudson's Hope appoint the following Staff members as signing authorities on the District's VISA Credit Card which is managed by Collabria Payment Solutions effective May 1, 2020:

- Chris Cvik – Chief Administrative Officer
- Alexander, Tonia – Deputy Treasurer (Main)
- Dupuis, Johanna – ICBC Clerk / Payroll Assistant (Back-up)

And

THAT Council for the District of Hudson's Hope remove the following Staff member as signing authority on the District's VISA Credit Card which is managed by Collabria Payment Solutions effective May 1, 2020:

- Eastman, Rhonda – Deputy Treasurer

MAIN MOTION AS AMENDED

The question was called on the Main Motion as Amended and reads as follows:

RESOLUTION NO. 103/20

M/S Councillors Paice / Summer

THAT Council for the District of Hudson's Hope appoint the following Council and Staff members as signing authorities on the District's bank account effective May 1, 2020:

- Heiberg, Dave – Mayor
- Miller, Kelly – Councillor
- Quibell, Travous – Councillor
- Alexander, Tonia – Deputy Treasurer
- Dupuis, Johanna – ICBC Clerk / Payroll Assistant

And

THAT Council for the District of Hudson's Hope remove the following Staff member as signing authority on the District's bank account effective May 1, 2020:

- Eastman, Rhonda – Deputy Treasurer

And

THAT Council for the District of Hudson's Hope appoint the following Staff members as signing authorities on the District's VISA Credit Card which is managed by Collabria Payment Solutions effective May 1, 2020:

- Chris Cvik – Chief Administrative Officer
- Alexander, Tonia – Deputy Treasurer (Main)
- Dupuis, Johanna – ICBC Clerk / Payroll Assistant (Back-up)

And

THAT Council for the District of Hudson's Hope remove the following Staff member as signing authority on the District's VISA Credit Card which is managed by Collabria Payment Solutions effective May 1, 2020:

- Eastman, Rhonda – Deputy Treasurer

CARRIED

SR5 CANADA DAY CELEBRATIONS - ALTERNATIVES

MAIN MOTION

M/S Councillors Miller / Quibell

THAT Canada Day celebrations for 2020 adhere to the social distancing regulations presently in place by the province; and

THAT alternative community activities for Canada Day celebrations be considered.

AMENDMENT TO THE MAIN MOTION

M/S Councillors Summer / Miller

That the Main Motion be amended by adding the following:

THAT Council provide feedback to the Recreation Services Coordinator regarding alternative community activities for Canada Day celebrations by Monday, June 1, 2020.

MAIN MOTION AS AMENDED

The question was called on the Main Motion as Amended and reads as follows:

RESOLUTION NO. 104/20

M/S Councillors Quibell / Markin

THAT Canada Day celebrations for 2020 adhere to the social distancing regulations presently in place by the province; and

THAT alternative community activities for Canada Day celebrations be considered; and

THAT Council provide feedback to the Recreation Services Coordinator regarding alternative community activities for Canada Day celebrations by Monday, June 1, 2020.

CARRIED

SR6 CAO – MONTHLY REPORT – MAY 2020

The CAO provided additional information pertaining to COVID19 and the safety plan / activities to protect both Staff and the public with the re-opening of the 4 municipal campgrounds, Visitor Information Centre and District Office on June 1, 2020.

SR7 CORPORATE DEPARTMENT – MONTHLY REPORT – MAY 2020

Received for Information.

SR8 PUBLIC WORKS DEPARTMENT – MONTHLY REPORT – MAY 2020

Received for Information.

SR9 PROTECTIVE SERVICES DEPARTMENT – MONTHLY REPORT – MAY 2020

Received for Information.

SR10 THE NORTHEAST REGIONAL COMMUNITY FOUNDATION GRANT

The CAO noted that the Vancouver Foundation has given the Northeast Regional Community Foundation a grant from their COVID19 Response Fund. The Northeast Regional Community Foundation is allocating an amount of \$7,000 for each of four communities with the intent of helping to support vulnerable populations. The Northeast Regional Community Foundation has asked the District to select a qualified community group as the recipient of this grant.

RESOLUTION NO. 105/20

M/S Councillors Miller / Summer

That the District of Hudson's Hope advise the Northeast Regional Community Foundation that the Friends of Hudson's Hope Society is the recommendation from the District for the recipient of the one-time \$7,000 grant that is intended to support vulnerable populations who have been negatively impacted by the COVID19 situation.

CARRIED

10. COMMITTEE MEETING REPORTS

11. BYLAWS

12. CORRESPONDENCE

C1 FARMER'S MARKET - 2020

RESOLUTION NO. 106/20

M/S Councillors Quibell / Markin

That Council approve the opening of the Farmer's Market on Tuesday, June 2, 2020 providing that the Northern Health Guidelines for safety are adhered to.

CARRIED

Councillor Miller voted in the negative.

Staff Direction: to confirm the Northern Health guidelines as listed on the City of Fort St. John Farmer's Market website.

13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 SELINA ROBINSON, MINISTER MUNICIPAL AFFAIRS AND HOUSING - WEEKLY CONFERENCE CALL – POOL UPDATE

The Mayor provided an update and noted that there has been no clear direction provided as yet regarding when or if swimming pools will open this season.

CR2 SELINA ROBINSON, MINISTER MUNICIPAL AFFAIRS AND HOUSING - WEEKLY CONFERENCE CALL – CAMPGROUNDS UPDATE

The Mayor noted that Provincial campgrounds will open on June 1, 2020 for local BC residents only and for day use only, however the District of Hudson's Hope campgrounds will be open both locally and regionally.

CR3 RURAL ROADS COMMITTEE

The Mayor noted that the Beryl Prairie Road is in poor condition and that the public should be encouraged to email their concerns to the District so that the District can provide these concerns to Ministry of Transportation and Infrastructure (MOTI).

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC INQUIRIES

17. NOTICE OF CLOSED MEETING

18. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 7:47 pm.

DIARY

Conventions/Conferences/Holidays

*Commercial Water Rate Increase-annual budget
Consideration*

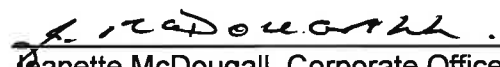
Diarized

08/04/19

Certified Correct:



Dave Heiberg, Mayor



Jeanette McDougall, Corporate Officer

