



## **DISTRICT OF HUDSON'S HOPE AGENDA**

Council Chambers

Tuesday, October 11, 2022

### **First Nations Acknowledgement**

**The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in traditional unceded territory of the Treaty 8 First Nations.**

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**1. Call to Order:**

**2. Dedication Page:**

**3. Delegations:**

**4. Notice of New Business:**

Mayor's List:

Councillors Additions:

CAO's Additions:

**5. Adoption of Agenda by Consensus:**

**6. Declaration of Conflict of Interest:**

**7. Adoption of Minutes:**

M1 Regular Council Minutes – September 6, 2022

Page 1

**8. Business Arising from the Minutes:**

**9. Public Hearing:**

**10. Staff Reports:**

SR1 Water Treatment Plant – Update

Page 6

SR2 RFD – Tender Award - Emergency Vehicle Lighting

Page 8

SR3 RFD – Tender Award – 200 Gallon Tank and Pump

Page 10

SR4 Volunteer & Composite Fire Departments – CEPF Equipment & Training Grant

Page 12

|     |   |         |
|-----|---|---------|
| SR5 | Fire Department - Donation Request re Fireworks | Page 19 |
| SR6 | Arena Concession Operator Agreement 2022/2023   | Page 21 |
| SR7 | Museum Donation Request - Computer              | Page 25 |
| SR8 | Western Canada Water Conference Report          | Page 27 |

**11. Committee Meeting Reports:**

**12. Bylaws**

**13. Correspondence:**

|    |   |         |
|----|---|---------|
| C1 | BC Hydro – Breakfast with Santa   | Page 29 |
| C2 | Saulteau First Nations – Treaty Land Entitlement (TLE)<br>& Site C Agreements | Page 30 |

**14. Reports by Mayor & Council on Meetings and Liaison Responsibilities:**

**15. Old Business:**

**16. New Business:**

**17. Public Inquiries:**

**18. In-Camera Session**

|       |                          |         |
|-------|--------------------------|---------|
| ICSR1 | Notice to Closed Meeting | Page 31 |
|-------|--------------------------|---------|

**19. Adjournment**



**COUNCIL MEETING**  
**District Office – Council Chambers**  
**6:00 P.M.**  
**September 6, 2022**

Present: Mayor Dave Heiberg  
Councillor Kelly Miller  
Councillor Val Paice  
Councillor Travous Quibell  
Councillor Leigh Summer

Absent: Councillor Mattias Gibbs (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman  
Director, Public Works & Engineering, Ruhul Amin  
Corporate Officer, Jeanette McDougall  
Director, Protective Services, Brad Milton

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

**2. DEDICATION PAGE**

**3. DELEGATIONS**

**D1 STARS Foundation**

Glenda Farnden, Senior Municipal Relations Liaison, provided an overview as follows:

- The #1 priority is uninterrupted operations;
- A 24/7 Safety Network is provided, with 36,000 emergency requests received last year;
- A Pilot Project pertaining to transport physicians and physicians in virtual consultation is underway;
- STARS takes a pro-active approach, eg identifies deficiencies, engages in fund-raising, and receive Alberta Government support;
- Serves some area in Southeastern BC, as covers the Peace River Region; and
- A fleet campaign has been finalized, with the acquisition of an H145 earlier this year.

**4. NOTICE OF NEW BUSINESS**

|                         |      |  |
|-------------------------|------|--|
| Mayor's Additions:      | NB1  | Declaration - Statement of Local Emergency |
| Councillor's Additions: | None |  |
| CAOs Additions:         | NB2  | Skating & Curling Rinks                    |
|                         | NB3  | Water Treatment Plant - Update             |
|                         | NB4  | Battleship Mountain Fire - Update          |
|                         |      | (Director, Protective Services)            |

**M1**

5. **ADOPTION OF AGENDA BY CONSENSUS**
6. **DECLARATION OF CONFLICT OF INTEREST**
7. **ADOPTION OF MINUTES**

**M1 REGULAR COUNCIL MINUTES – AUGUST 22, 2022**

**MAIN MOTION**

*THAT the minutes of the August 22, 2022 Regular Council Meeting be adopted as presented.*

**AMENDMENT TO THE MAIN MOTION**

*THAT the minutes of the August 22, 2022 Regular Council Meeting be amended to reflect the following:*

*Item NB2 – Social Media Policy – Councillor Miller: Requested that the District's Social Media Policy be re-vamped to reflect current platforms used by the District, quality control measures that govern content and authority levels, and Staff access.*

**MAIN MOTION AS AMENDED**

*The question was called on the Main Motion as amended and now reads as follows:*

**RESOLUTION NO. 030/22**

**M/S Councillors Paice / Summer**

*THAT the minutes of the August 22, 2022 Regular Council Meeting be adopted as amended to reflect the following:*

*Item NB2 – Social Media Policy – Councillor Miller: Requested that the District's Social Media Policy be re-vamped to reflect current platforms used by the District, quality control measures that govern content and authority levels, and Staff access.*

**CARRIED**

**8. BUSINESS ARISING FROM THE MINUTES**

**RESOLUTION NO. 131/2022**

**M/S Councillors Paice / Quibell**

*THAT Council approve varying the Agenda to permit a member of the Public to speak under Business Arising from the Minutes instead of under Public Inquiries.*

**CARRIED**

The member of the Public indicated that they had recorded which Councillors had Moved and / or Seconded certain resolutions and that this varied from that which appears in the minutes; the Corporate Officer will check the record and revise if an inaccuracy is determined.

**9. PUBLIC HEARING**

## 10. STAFF REPORTS

### SR1 WATER TREATMENT PLANT - UPDATE

**RESOLUTION NO. 132/2022**

**M/S Councillors Quibell / Miller**

**THAT Council receive this report for information and discussion, and**

**THAT Council authorize the administration to engage Clear Blue Water Systems as a sole source contractor to perform the repair and maintenance work of the aerator, cistern and media sand, and perform the installation of the new pre-filters, and**

**THAT Council authorize the administration to engage McElhanney for providing consulting services for the repair and installation of the new pre-filters.**

**CARRIED**

### SR2 NEW COMMUNITY HALL - ARCHITECTURAL SERVICES

**RESOLUTION NO. 133/2022**

**M/S Councillors Summer / Quibell**

**THAT Council approve the Scope of the Architectural Services for the New Community Hall.**

**CARRIED**

### SR3 GRANT-IN-AID – HUDSON'S HOPE FALL FAIR SOCIETY & PEACE VALLEY ARTS SOCIETY

**RESOLUTION NO. 134/2022**

**M/S Councillors Summer / Quibell**

**THAT Council approve the 2022 Grant in Aid request for the Hudson's Hope Fall Fair Society in the amount of \$2,500; and**

**THAT Council approve the 2022 Grant in Aid request for the Peace Valley Arts Society in the amount of \$2,500; and**

**THAT Council approve transferring \$3,358 from the General Surplus Account into the Financial Grant in Aid account to cover the current amounts requested by the Hudson's Hope Fall Fair Society and the Peace Valley Arts Society.**

**CARRIED**

### SR4 DECLARATION FOR STATE OF LOCAL EMERGENCY

**RESOLUTION NO. 135/2022**

**M/S Councillors Quibell / Summer**

**THAT Council approve the Declaration of the State of Local Emergency pertaining to the Battleship Mountain Fire, effective Saturday, September 3, 2022.**

**CARRIED**

**11. COMMITTEE MEETING REPORTS**

**12. BYLAWS**

**13. CORRESPONDENCE**

**C1 FRIENDS OF HUDSON'S HOPE – FALL CARNIVAL**

**RESOLUTION NO. 135/2022**

**M/S Councillors Miller / Paice**

**THAT Council approve the request from the Friends of Hudson's Hope to close a portion of Gething Street on Saturday, September 10, 2022 for the purpose of hosting a customer appreciation BBQ and a street fair / carnival.**

**CARRIED**

**14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**15. OLD BUSINESS**

**16. NEW BUSINESS**

**NB1 BATTLESHIP MOUNTAIN WILDFIRE - UPDATE**

The Director, Protective Services provided an overview of the preparation that were undertaken with respect to the wildfire; most residents were evacuated to Fort St. John; and a de-briefing will take place to improve efficiencies / communications in the event of another, similar incident.

**NB2 SKATING & CURLING RINKS - UPDATE**

The Director, Public Works & Engineering advised that the Skating Rink is scheduled to open on October 3, 2022 and Curling Rink will open this year as the Bullhead Mountain Curling Club plans to re-activate for the 2022 – 2023 season.

**NB3 WATER TREATMENT PLANT**

The Director, Public Works & Engineering advised that Northern Health needs 2 consecutive acceptable test results before allowing the "Do Not Consume" order to be lifted; prep-chlorination needs to be done, high chlorination rates with flushing is needed and then de-chlorination. A raw water analysis has been completed.

**17. PUBLIC INQUIRIES**

In response to questions from members of the Public:

- The Director, Protective Services, advised that the issuance of District communications are through a variety of channels, eg District website, Public Service Announcements, Facebook, Bulletin Boards and the Northeast BC Emergency Alert service.
- The Mayor advised that Phase 2 of the ATV Campground is finished and that a plaque will be made to honour the memory of Daryl Johnson.
- The Mayor advised that a vision is being developed for the proposed new Community Hall; and

- The Director, Protective Services advised that the District has agreements with other communities with respect to providing support for incidents such as the Battleship Mountain Wildfire.

## 18. IN-CAMERA SESSION

### **RESOLUTION NO. 136/2022**

**M/S Councillors Quibell / Summer / Miller**

**THAT Council move to a Closed Meeting for the purpose of discussing the following items:**

- **Community Charter Section 97 (1) (b):**
  - (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
    - Closed Meeting Minutes – August 22, 2022
- **Community Charter Section 90 (1) (k):**
  - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public;
    - Lucas Subdivision – Sale of Lots

**CARRIED**

## 19. RISE AND REPORT

### **RESOLUTION NO. IC049/22**

**M/S Councilors Quibell / Miller**

**THAT Council accept the Purchase offers received from Johanna Dupuis and Paul Dupuis for lots at 10805 Rose Avenue and 10811 Rose Avenue in Lucas Subdivision; and**

**THAT Council authorize the Chief Administrative Officer to execute the contract of purchase and sale with Johanna Dupuis and Paul Dupuis.**

**CARRIED**

## 20. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 7:33 pm.

## DIARY

**Diarized**

### **Conventions/Conferences/Holidays**

Commercial Water Rate Increase-annual budget  
Consideration  
ATV Campground – Naming / Memorial Plaque

08/04/19  
2022

Certified Correct:

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Dave Heiberg, Mayor

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Jeanette McDougall, Corporate Officer

## REQUEST FOR DECISION

|  |                   |             |                        |
|--|-------------------|-------------|------------------------|
| RFD#:  | <b>2022-MR-40</b> | Date:       | <b>October 5, 2022</b> |
| Meeting#:  | <b>CM-101122</b>  | Originator: | <b>Mokles Rahman</b>   |
| <b>RFD TITLE: Water Treatment Plan - Updates</b> |                   |             |                        |

### RECOMMENDATIONS:

*THAT Council receive this report for information and discussion.*

### BACKGROUND:

The "Do Not Consume" Order for water is in effect as of the writing of this report on October 5, 2022. The District continues distributing bottled water to the community.

The plant is in operation and operators are collecting samples twice a week from all selected locations and sending them to Northern Health for testing.

Operators are still facing challenges in running the Water Treatment Plant (WTP).

### DISCUSSION:

#### Updates on the WTP:

- Clear Blue Water Systems (the contractor) changed the Aerator filters and cleaned the cistern and chlorinated the concerned segments.
- The contractor also changed the media sand of the existing pre-filters in the week of September 5, 2022.
- After finishing the mentioned jobs, the water works systems flushing and testing were done.
- Instead of bi-weekly water sample collection, during this time, we are collecting samples every Tuesday and Wednesday and sending them to Northern Health for testing.
- During the last few weeks, every week, water test results of one sample out of 26 is not satisfactory. The unsatisfactory sample is not in the same location every time.
- While the backwashing of pre-filters is working well, our operators are facing new challenges with the cartage filters (filters just before the Reverse Osmosis unit) as they need to replace those more frequently.



**Temporary Treatment Process upgrade (3 years):**

- McElhanney (the consultant) issued a Request For Proposal (RFP) on September 6, 2022 for the design and supply of a new pre-filtration system with a deadline of September 29, 2022. Within the deadline, four (4) proposals were received.
- This pre-filtration system is to fix the current water quality issues of well water for a period of approximately 3 years.
- A staff report is being submitted for in-camera council meeting scheduled for October 11, 2022.
- For this temporary project Clear Blue Water Systems is the on-site installation contractor.

**Permanent Treatment Process:**

- As the well water is not reliable in the long term, in addition to working on a temporary solution mentioned above, at the same time the District wishes to work on a Request For Proposal (RFP) to return to the Peace River (future reservoir) as the source of water for the WTP.
- Administration retained McElhanney to prepare Scope of Work (SOW) for the Permanent Treatment Process. Administration will prepare a Request For Proposal (RFP) to hire a consultant for the design and construction management of the new Water Treatment Plant
- The RFP will be shared with BC Hydro before issuance.
- The RFP will be sent to 4 to 5 short-listed consultants with a target to get a minimum of 3 quotes.

Prepared by:



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Mokles Rahman, CAO

## REQUEST FOR DECISION

|   |                         |
|---|-------------------------|
| RFD#: 2022BM07  | Date: October 05, 2022  |
| Meeting#: CM101122  | Originator: Brad Milton |
| <b><i>TITLE: RFD - AWARD OF TENDER EMERGENCY VEHICLE LIGHTING AND ACCESSORIES (COMMAND 1 Unit 61)</i></b> |                         |

### RECOMMENDATION / RESOLUTION:

***THAT*** Council approve awarding the tender of Emergency Vehicle Lighting and Accessories to Petron Communications LTD.

### BACKGROUND:

Hudson's Hope Fire Rescue has purchased by council approval a 2023 1 Ton pick up. This vehicle will require the appropriate emergency vehicle lighting and sirens to be installed. Due to the current supply chain issues, it was determined that the purchase of the vehicle and lighting installation be separated for ease and speed of purchase.

### DISCUSSION:

The Director of Protective Services Issued the tender on September 21, 2022, with a closing date of October 5, 2022 at 2PM. For a total of 2 weeks the tender was open, we received only one bid for the tender. This bid was received from Petron Communications Ltd. This company is highly reputable while also located in Fort St. John. Petron Communication Ltd has a history of vehicle up-fitting and has completed similar jobs for the City of Fort St. John and City of Dawson Creek.

### ALTERNATIVES:

1. Re tender the project. Which would cause a delay in having the vehicle put into service.

### FINANCIAL CONSIDERATIONS:

The total amount budgeted for the total project is \$135,000.00 from the Protective Services Reserve Fund.

To date the total spent on the project is \$67,531.45 for the purchase of the Vehicle. This tender will ensure the vehicle is up fitted with the appropriate lights and sirens along with decal to meet the specifications of the National Fire Protection Association (NFPA) for emergency vehicles.

The final tender for the Skid Mounted Pump and tank has been issued and once accepted will allow for the project completion.

| Item   | Description                                | Quantity | Unit Price  | Total Price              |
|--|--|----------|-------------|--------------------------|
| 1  | Emergency Vehicle Lighting and Accessories | 1        | \$42,492.00 | \$42,492.00              |
| <b>Total</b>   |  |          |             | <b>\$42,492.00</b>       |
| <b>5% GST</b>  |  |          |             | <b>\$2,124.60</b>        |
| <b>7% PST</b>  |  |          |             | <b>\$2,974.44</b>        |
| <b>Total Tender Price including all costs</b>                                  |  |          |             | <b>\$47,609.04</b>       |
| <b>Guaranteed Delivery Date</b> following order from District of Hudson's Hope |  |          |             | <b>TBA on Truck Del.</b> |

Prepared by:



Brad Milton, Director of Protective Services

Approved by:



Mokles Rahman, CAO

## REQUEST FOR DECISION

|   |                         |
|---|-------------------------|
| RFD#: 2022BM08  | Date: October 06, 2022  |
| Meeting#: CM101122  | Originator: Brad Milton |
| <b>RFD TITLE: AWARD OF TENDER 200 – Gal Tank, Pump and Accessories (Skid)<br/>(COMMAND 1 Unit 61)</b> |                         |

### RECOMMENDATION:

***THAT*** Council approve awarding the tender of a 200 – Gal Tank, Pump and Accessories (Skid) to Rocky Mountain Phoenix.

### BACKGROUND:

Hudson's Hope Fire Rescue has purchased by council approval a 2023 1 Ton pick up. The Plan by HHFR to have a skid mounted pump and tank will ensure more functionality along with quicker response. Due to the current supply chain issues, it was determined that the purchase of the vehicle and lighting installation as well as the skid pump unit be separated for ease and speed of purchase.

### DISCUSSION:

The Director of Protective Services Issued the tender on September 22, 2022, with a closing date of October 6, 2022, at 2PM. For a total of 2 weeks the tender was open, we received Three (3) bids for the tender.

|   | Proponents             | Total quoted<br>Price + GST | Meets<br>Specifications | Rank |
|---|------------------------|-----------------------------|-------------------------|------|
| 1 | Associated Fire Safety | \$ 17,847.60                | YES                     | 2    |
| 2 | Rocky Mountain Phoenix | \$ 15,800.96                | YES                     | 1    |
| 3 | BARR Plastics Inc      | \$ 8,000.03                 | NO                      | 3    |

Proponent 1 – Met all specifications but was the highest cost unit.

Proponent 2 – Met all specifications and was the next lowest bidder.

Proponent 3 – Did not meet the specifications of the tender due to design of the system and incomplete submission paperwork. There for disqualified.

The Director of Protective Services recommends accepting and awarding the tender to proponent 2, They are the lowest of the qualified bidders and met all specifications required.

**SR3**

**ALTERNATIVES:**

1. Re tender the project. Which would cause a delay in having the vehicle put into service.

**FINANCIAL CONSIDERATIONS:**

The total amount budgeted for the total project is \$135,000.00 from the Protective Services Reserve Fund.

To date the total spent on the project is \$112,997.45 for the purchase of the Vehicle and all lighting required.

The acceptance of the tender at a cost of \$15,800.96 will complete the total project for the purchase and upfitting of a new Command 1 pick up truck. This will also complete the project on time and under budget.

Prepared by:



Brad Milton, Director of Protective Services

Approved by:



Mokles Rahman, CAO

# REQUEST FOR DECISION

|   |                         |
|---|-------------------------|
| RFD#: 2022BM06  | Date: October 11, 2022  |
| Meeting#: CM0101122   | Originator: Brad Milton |
| <b>RFD TITLE: Volunteer &amp; Composite Fire Departments Equipment and Training Grant</b> |                         |

## RECOMMENDATION:

**THAT** Staff apply for grant funding for Wildland Gear and Structural Helmet Replacement through CEPF Volunteer & Composite Fire Department Equipment and Training Grants Managed by UBCM; and

**THAT** Council support the project, provides overall grant management, and commits to any associated ineligible costs and cost overruns if required and approved by Council.

## BACKGROUND:

Hudson's Hope Fire Rescue has equipment that is reaching the end-of-life cycle of 10 years. This equipment provides safety to the members of HHFR while conducting dangerous activities such as wildland and structural firefighting. This equipment is critical to the response of emergencies and the safety of our members.

## DISCUSSION:

The Director of Protective Services intend to ensure that HHFR complies to all NFPA standards. These standards protect not only the members of the department but out community and the District. Fire Department protective equipment is not cheap and unfortunately has a 10-year life cycle. This grant will enable members to continue protecting our community with equipment that meets the most current industry standards ensuring these volunteer members return home safely to their families.

## FINANCIAL SUIMMERY

### WILDLAND GEAR

| AMOUNT | ITEM                       | COST       | TOTAL     |
|--------|----------------------------|------------|-----------|
| 25     | 6 OZ Nomex Wildland Jacket | \$349.00   | 8725.00   |
| 25     | 6 OZ Nomex Wildland Pants  | \$325.00   | \$8125.00 |
|        | GST                        | 5%         | 842.50    |
|        |                            |            |           |
|        | Shipping (estimated)       |            | \$500.00  |
|        |                            |            |           |
|        |                            | GRAND TOTL | 18,192.50 |

**SR4**

### Helmets

| AMOUNT | ITEM                             | COST       | TOTAL     |
|--------|----------------------------------|------------|-----------|
| 15     | Bullard<br>Lightweight<br>Helmet | \$451.28   | \$6769.20 |
| 15     | Bullard Helmet<br>Fronts         | \$87.10    | \$1306.50 |
|        | Sub Total                        |            | \$8075.70 |
|        | GST                              | 5%         | \$403.79  |
|        |                                  |            |           |
|        | Shipping<br>(estimated)          |            | \$500.00  |
|        |                                  | GRAND TOTL | \$8979.49 |

**\$8979.49 + \$18192.50 = \$27,171.99**

#### **ALTERNATIVES:**

1. Do not apply for the grant and plan for capital budget replacement.

#### **FINANCIAL CONSIDERATIONS:**

Financial considerations of this project are any costs that would be considered ineligible by UMBC, of which there are no foreseen ineligibilities.

Prepared by:



Brad Milton, Director of Protective Services

Approved by:



Mokles Rahman, CAO

# Community Emergency Preparedness Fund

## Volunteer & Composite Fire Departments

### Equipment & Training

### 2022 Application Form

Please complete and return the application form by **October 21, 2022**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

| <b>SECTION 1: Applicant Information</b>              | <b>AP</b> <small>(for administrative use only)</small> |
|--|--|
| Name of Primary Applicant: Hudson's Hope Fire Rescue | Date of Application: October 12, 2022                  |
| Contact Person*: Brad Milton                         | Position: Director of Protective Services              |
| Phone: 250-783-0542                                  | E-mail: brad@hudsonshope.ca                            |

*\* Contact person must be an authorized representative of the applicant (i.e. an employee or elected official).*

| <b>SECTION 2: For <u>Regional Projects Only</u></b>   |
|---|
| <p><b>1. Identification of Partnering Applicants.</b> For all regional projects, please list all of the partnering applicants included in this application. Refer to Sections 2 and 3 in the <i>Program &amp; Application Guide</i> for eligibility.</p> <p>N/A</p> |
| <p><b>2. Rationale for Regional Projects.</b> Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.</p> <p>N/A</p>   |

| <b>SECTION 3: Project Summary</b>  |
|--|
| <p><b>3. Project Information</b></p> <p>A. Project Title: Wildland Gear and Structural Helmet Up Replacement</p> <p>B. Proposed start and end dates. Start: March 15 2023    End: December 15 2023</p> |



#### 4. Project Cost & Grant Request:

- A. Total proposed project budget: \$27,200.00
- B. Total proposed grant request: \$27,200.00
- C. Have you applied for, or received funding for, this project from other sources? If yes, please indicate the source and the amount of funding received or applied for.  
No

#### 5. Project Summary. Provide a summary of your project in 150 words or less.

Hudson's Hope Fire Rescue has wildland coveralls and structural fire helmets that are reaching the end-of-life cycle of 10 years. to ensure the safety of all members during firefighting operations it is the intent of HHFR to replace wildland coveralls with 2 peace wildland outfits and to replace structural firefighting helmets with lighter weight current models that meet the NFPA standards and provide appropriate protection for up to 10 years.

### SECTION 4: Detailed Project Information

#### 6. Requirement to be Volunteer or Composite Fire Department. Please list the name and location of each eligible fire department that is included in this application, describe the composition (volunteer or composite) of each department, and state the declared level of service of each department.

Hudson's Hope Fire Rescue is a composite department with 1 career chief and 25 volunteer memebtrs. HHFR maintains ( 2 Stations) station 1 Downton Hudson's Hope, Station 2 Beryl Prairie.

HHFR maintains an declaired level of service of EXTERIOR.

*Copies or extracts of the available evidence of declared level of service is required to be submitted with the application.*

*The BC Structure Firefighter Minimum Training Standards include the requirement for fire departments to declare their level of service. This applies to all local government, Treaty First Nation and society-run fire departments. The training standards are not automatically applicable on federal reserve lands and, for the purpose of CEPF funding, non-Treaty First Nations are not required to declare their level of service if they are not prepared to do so. This will not impact the review or scoring of applications.*

#### 7. Operating Budget(s).

- a. Please indicate the annual operating budgets of each fire department included in this application.

\$409,884.00

- b. Describe the extent to which that budget enables each fire department to purchase essential equipment and/or obtain training.

The Budget for HHFR allows for up to \$12,000.00 per year in training, we budget \$8,200.00 annually for capital projects to replace 3 sets of bunker gear (turn out

gear) that is reaching end of life cycle (10 years). HHFR maintains \$30,000 in general spending that would include helmets along with all other operational spending such as paper, tools, equipment replacement and general operating needs.

**8. Proposed Activities.** What specific activities will be undertaken as part of the proposed project? Refer to Sections 4 and 6 of the *Program & Application Guide* for eligibility.

a. Purchase of equipment.

HHFR intends to purchase 25 sets of wildland pants and jackets, to replace aging and expired coveralls. To remain effective while ensuring the safety of members and meeting the NFPA standards for wildland firefighting. It is also the intent of HHFR to replace 15 structural firefighting helmets. Currently, the majority of structural helmets in the department are either expired or about to expire. The purchase of these helmets will enable members to conduct firefighting operations with NFPA approved equipment that meets industry standards while ensuring the safety of the members and reducing liability on the department using expired equipment.

b. Training. *Note: training is for fire department members only and not community members. All proposed training activities must include the name of course and the instructor and/or agency who will provide the training.*

No training Projects planned currently

**9. Resiliency.** Describe how the proposed project will build the resiliency of volunteer and composite fire departments in preparing for and responding to emergencies.

The Purchase of this equipment will ensure members are safe and reduce the stress on members knowing they have equipment that is expired or about to expire with the wonder if it will protect them.

September 1- 17, 2022, HHFR and the District of Hudson's Hope was faced with the Battleship Mountain Wildfire. This fire was the largest in the province at 31,000 Hectares in size. Hudson's Hope is in a high danger rating for wildland and interface fires. During the Battleship Mountain Fire, members used their wildland coveralls for 8 days straight, it was noticed that members had coveralls that didn't fit, were ripped, or expired. This is a cause for concern for the safety of members, HHFR follows NFPA standards for all aspects of our operation. These standards ensure the safety of the members and the community.

**10. Mental Well-Being.** Describe the extent to which proposed training will specifically address the mental wellbeing of eligible fire department staff and volunteers.

With the Purchase of new wildland jacket, pants and structural helmets will ensure that members feel appreciated, safe and cared for. it will enable members to develop more pride in the service they provide to the community while putting minds at ease that they are protected by equipment that is current and meets the ridged standards of the NFPA.

**11. Transferability.** Describe the extent to which the proposed project may offer transferable resources and supplies to other communities (e.g. trained staff and/or equipment that will be made available to other communities, training resources other communities will be invited to utilize, etc.).

The purchase of this equipment will allow HHFR to meet the industry standards and ensure that we meet the standards of our mutual aid partners. It will also allow HHFR to meet the standards of BC Wildfire Service during wildland fire deployments or operations withing out district with outside agencies.

**12. Partnerships.** Identify any other organizations or stakeholders you will collaborate with on the proposed project and specifically outline how you intend to work together.

N/A

**13. Additional Information.** Please share any other information you think may help support your submission.

HHFR memebtrs are all volunteer, with a level of pride for their community that is above and beyond. memebtrs continually dedicate their time to the community by volunteering to attend emergency calls. The Provision of equipment and protective clothing that meets the industry standards is something that every fire deparmtnet memebtrs deserves. while this gear is expencive it is the intent of HHFR to ensure all memebtrs are protected to ensure they are able to returne home to their loved one affter providing a service to their community at no cost.

## SECTION 5: Required Application Materials

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application.

All applicants are required to submit:

- ☒ Completed application form;
- ☒ Evidence of declared service level (e.g. bylaw, resolution); and
- ☒ Detailed project budget

Local government, First Nation, or improvement district applicants must submit:

- ☒ Council or Board resolution, Band Council Resolution or Treaty First Nation resolution, or improvement district Trustee resolution indicating support for the current proposed activities and willingness to provide overall grant management.

Legally incorporated society-run fire department applicants must submit:

- ☐ Board of Directors motion indicating support for the current proposed activities and willingness to provide overall grant management.
- ☐ Current Certificate of Good Standing.

Regional project applicants are required to submit:

- ☐ Resolution or motion from each partnering applicant clearly stating their approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf.

|   |  |
|---|--|
| <b>SECTION 6: Signature</b>   |  |
| I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our jurisdiction (or appropriate approvals are in place). |  |
| Name: Brad Milton   | Title: Director of Protective Services |
| Signature:<br><i>An electronic or original signature is required.</i>   | Date: October 12, 2022                 |

*\* Signatory must be an authorized representative of the applicant (i.e. an employee or elected official)*

Submit applications to:

Local Government Program Services, Union of BC Municipalities

E-mail: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)

## REQUEST FOR DECISION

|  |                          |
|--|--------------------------|
| RFD#: 2022BM05   | Date: September 22, 2022 |
| Meeting#: CM101122                                       | Originator: Brad Milton  |
| <b>RFD TITLE: \$1000.00 TO FIRE DEPARTMENT FIREWORKS</b> |                          |

### RECOMMENDATION / RESOLUTION:

***THAT** Council approve the donation of \$1000.00 in support of the Hudson's Hope Fire Rescue Halloween Fireworks.*

### BACKGROUND:

Hudson's Hope Fire Rescue holds the annual Halloween fireworks display for the residents of Hudson's Hope. Department members volunteer to raise funds for the annual event. Unfortunately this event has not happened the previous 2 years due to COVID 19. HHFR intends to hold this show again bringing joy and happiness to the residents of Hudson's Hope. The Fireworks show is held at the Airport and is a perfect area for residents to gather while enjoying the show as a family and community.

### DISCUSSION:

This event has been sponsored by the District every year since its inception. The Halloween fireworks are a key event in the town, that all residents and kids truly enjoy. This event is completely run by the volunteers of the fire department. Set up for this event is an entire day with members spending much of it in the cold to provide a firework's display for all.

### ALTERNATIVES:

1. Do not support the donation. The event may be significantly small.
2. Support the event with more money, to enable a larger show for all residents.

### FINANCIAL CONSIDERATIONS:

Alternative 1: Approve the donation of \$1000,00 from the general reserves.

Prepared by:



Brad Milton, Director of Protective Services

Approved by:



Mokles Rahman, CAO

**SR5**

Dear Sir / Madame



The Hudson's Hope Fire & Rescue Service is putting on the Annual Halloween Fireworks Show. This show would not be possible without the generous donations received from the local business community. We are asking for your donation to help make this year's event a fantastic success. Our goal is to have a larger show each year, and every donation is greatly appreciated. Our donors are thanked in the monthly Hudson's Hope Bulletin. If you can donate, the information is below.

Have a safe and happy Halloween. We hope to see you at the show!

Thank you for your support,

All of your volunteer firefighters with the Hudson's Hope Fire & Rescue Service

Please make cheques payable to:

Hudson's Hope Fire Department Fireworks

Please mail your donation to:

Beryl Prairie Fire Hall

PO Box 525

Hudson's Hope, BC V0C 1V0

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council  
**FROM:** Jeanette McDougall, Corporate Officer  
**DATE:** October 11, 2022  
**SUBJECT:** ARENA CONCESSION OPERATOR – 2022/2023 SEASON

---

### RECOMMENDATION:

**THAT** Council approve entering into an agreement with Diania Harris as the Arena Concession Operator for the 2022/2023 season.

### INFORMATION:

Staff issued a Request for Proposal for an Arena Concession Operator for the 2022/2023 season on September 6, 2022, with a closing date of September 16, 2022, however did not receive any proposals; an Addendum was then issued on September 16, 2022 to extend the closing date to September 23, 2022, again with no proposals received.

Staff reached out to the previous season's Arena Concession Operator to see whether they were interested in running the Concession for the 2022/2023 season, however they declined. Staff was subsequently contacted by Diania Harris, who expressed interest and who has 2 years of prior experience operating the Arena Concession. Diania Harris met with the Corporate Officer on October 7, 2022 to review the draft agreement, and if Council approves entering into the Arena Concession Operator agreement with her during the Council meeting being held October 11, 2022, she expects to be open as of October 17, 2022.

As per the terms of the Agreement, Diania will obtain a business licence; 6 months insurance, including the District as an additional insured; a \$200 damage deposit and rent of \$1.00/month.

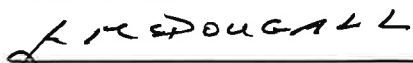
### ALTERNATIVES

THAT Council not approve awarding the Arena Concession Operator contract

### ATTACHMENTS

- Draft Arena Concession Operator Agreement – 2022/2023 Season

Prepared by:

  
\_\_\_\_\_  
Jeanette McDougall, Corporate Officer

Approved:



\_\_\_\_\_  
Mokles Rahman, CAO

**SR6**

**CONTRACT FOR THE OPERATION OF THE  
HUDSON'S HOPE ARENA CONCESSION**

This Agreement, in duplicate and dated for reference the 12th day of October, 2022, is

BETWEEN:

**DISTRICT OF HUDSON'S HOPE**

PO Box 330  
Hudson's Hope, BC, V0C 1V0

*(the "Municipality")*

AND:

**DIANIA HARRIS**

PO Box 123  
Hudson's Hope, BC V0C 1V0

*(the "Lessor")*

**WHEREAS** the Municipality is the registered owner of the real property know as the Hudson's Hope Arena and located at 10010 Arena Road; and

**WHEREAS** the Lessor wishes to commercially operate the Concession situated within the Hudson's Hope Arena and make use of any appliances and equipment contained therein (the "Concession").

**NOW THEREFORE** the Municipality agrees to lease the Concession to the Lessor subject to, but not limited to, the following Operating Standards and Terms and Conditions:

**Operating Standards:**

1. The Lessor agrees to comply with the *Health Act* and regulations as applicable and will ensure that her employees working at the Concession are aware of the *Health Act* regulations. The Lessor agrees to allow the Municipality to inspect the Concession premises when so requested. The Lessor hereby agrees to be named on the Health Department certificate.
2. The Lessor shall comply at its own expense with all laws, ordinances, regulations, requirements and recommendations of any and all Federal, Provincial, Municipal and other authorities, and shall obtain and pay for all necessary permits and licenses, i.e. business licenses, Foodsafe.
3. The Lessor agrees to supply sufficient staff to properly run the Concession for all major events including tournaments, the figure skating carnival, "double header" hockey games, and special event skates. The Lessor may also open the Concession during regular Arena hours at the Lessor's discretion. The Municipality agrees to give at least one week's written notice to the Lessor of all applicable events.



4. The Lessor agrees to ensure that Concession workers will treat all members of the public, the Arena staff and each other with respect as this is a community facility and service.
5. When circumstances warrant, the Lessor agrees that the Municipality has the authority to close the Concession at a time that will allow early clearing of the public from the Arena. In the event that any District of Hudson's Hope building or any part hereof shall be destroyed or damaged by fire or any other cause, or if any other casualty, strike or unforeseen occurrence shall render the fulfilment of this agreement by the Municipality impossible, then the Agreement shall be terminated and the Lessor shall pay such amounts that may be payable as aforesaid for use of the premises only up to the time of such termination, and the Lessor hereby waives any claim for damages or compensation should this Agreement be so terminated.
6. The Lessor hereby agrees that the Concession will be thoroughly cleaned before Concession workers leave at the end of each day (including tables and chairs in the hall). The Lessor hereby also agrees that the Concession be thoroughly cleaned at the end of each operating season, which would include but not limited to cleaning the refrigerator, freezer, grill, deep fryer, and filters in the hoodfan. The equipment should also be moved and the entire floor surface cleaned, as well as all shelving units.
7. The District of Hudson's Hope will require a \$200.00 damage deposit that may be used as required to repair any damage caused to the premises or to clean the premises left in a condition which contravenes this agreement, during the Lessor's period of occupation. The Lessor agrees to pay the Municipality the total cost of any damage or loss to the buildings, grounds, furnishings or equipment resulting from the use of the facility named in the Agreement by the Lessor. In the case of major damage, the account will not be settled until final costs are determined. The damage deposit would be returned after an inspection by the District staff at the end of the term of this agreement.

#### **Terms and Conditions:**

8. The period of this Agreement is from the opening day of the Hudson's Hope Arena for public use, to the day the Hudson's Hope Arena closes to public use, the final day of operations, for the 2022/23 season at the Hudson's Hope Arena. The 2022-2023 season will run from approximately October 11, 2022 to March 31, 2023, and the expected start date for the Lessor is October 17, 2022. The Municipality agrees to give the Lessor at least 30 days notice if the season closing date changes.
9. The rent shall be \$1.00 per month.
10. Subject to section 5 above, this Agreement may be terminated upon fourteen (14) days written notice by either party. The Municipality agrees to give the Lessor written notice to immediately correct any default of this Agreement by the Lessor. Should the Lessor continue in default of this Agreement following such written notice, the Agreement will be immediately terminated by the Municipality. The Municipality reserves the right to immediately terminate this Agreement for any actions of the Lessor or any Concession workers which could result in any legal action against the District of Hudson's Hope.
11. The Lessor hereby agrees to purchase a Business Licence from the Municipality for operation of the Concession.
12. The Municipality agrees to pay for any and all maintenance and repairs to the appliances and equipment within the Concession which arise from the Lessor's reasonable use of the

appliances and equipment. The Lessor agrees to repair or replace appliances and equipment that has been damaged through misuse or where routine maintenance has been neglected.

13. The Lessor shall release, indemnify, and save harmless the Municipality from and against any liability, damages, costs, expenses, losses, causes of actions, claims, suits, judgements and any other harm or loss which the Municipality may incur or suffer or be put to by reason of or in connection with or arising from any breach, violation or non-performance by the Lessor of any obligation hereunder to be observed or performed by the Lessor, or from any wrongful act or neglect of the Lessor in or about the Concession related to the Lessor's use and occupation of the Concession, or any damage to property related to or arising from the Lessor's use and occupation of the Concession or the death of or injury to any person related to or arising from the Lessor's use and occupation of the Concession, or any loss that would not have occurred but for the agreement herein granted.
14. The Lessor shall obtain and keep in force throughout the term of this Agreement a comprehensive general insurance policy to protect and indemnify her and the Municipality against claims for personal injury, death and property damage occurring in or about the Concession in an amount of not less than \$2,000,000 per accident or occurrence. Before this Agreement becomes effective, the Lessor shall arrange for the District of Hudson's Hope to be named and added as an additional insured on her insurance policy and shall provide the Municipality with written proof of this having been done. The Municipality shall reimburse the Lessor for the cost of this insurance policy.

**IN WITNESS WHEREOF**, as noted below the parties hereto have hereunto set their hands and seals at Hudson's Hope, British Columbia, on the dates noted below.

On the \_\_\_\_\_ day of October, 2022.

**For the Municipality**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**For the Lessor**

\_\_\_\_\_  
Diania Harris

\_\_\_\_\_  
Signature

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council  
**FROM:** Jeanette McDougall, Corporate Officer  
**DATE:** October 11, 2022  
**SUBJECT:** HUDSON'S HOPE HISTORICAL SOCIETY (MUSEUM)  
DONATION REQUEST - COMPUTER

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### RECOMMENDATION:

***THAT** Council approve the donation request by the Hudson's Hope Historical Society (Museum) for one of the District's laptops that is scheduled for replacement in 2022.*

### INFORMATION:

The Hudson's Hope Historical Society (Museum) has an old computer that recently failed, is not worth repairing and needs to be replaced. Given the Museum's limited financial resources, they will have difficulty purchasing a new computer and hence have requested a donation of one of the District's older Surface laptops. These Surface laptops were purchased in 2016 and are scheduled to be replaced this year, however still functional and suitable for the Museum's needs.

The Museum's request falls within District's "Request for Donations Policy" as it is a non-profit Society and has not received any donations year to date in 2022 (see sections 1 and 8 of the Policy).

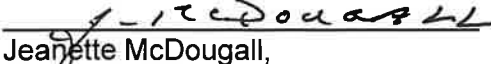
### ALTERNATIVES:

THAT Council not approve the donation request by the Hudson's Hope Historical Society (Museum) for one of the District's laptops that is scheduled for replacement in 2022.

### **Attachment:**

*District of Hudson's Hope "Request for Donation Policy".*

Prepared by:

  
Jeanette McDougall,  
Corporate Officer

**SR7**

## REQUEST FOR DONATIONS POLICY

Council Resolution No. 218/08

Effective Date: June 23, 2008

Section: Finance

### Purpose:

This policy applies to all requests for gifts or donations as part of fundraising activities for local organizations and membership organizations.

### Procedures or Guiding Principles:

1. Requests for donations will only be considered from the following groups and/or organizations:
  - local volunteer groups;
  - local non-profit organizations; and
  - regional organizations to which the District pays an annual membership fee. (ie. NCMA, Branding the Peace, etc)
2. The District will only provide recreation passes and items representative of Hudson's Hope as donations.
3. It is Council's preference that local events be considered for recreation passes in order to encourage use of local facilities and that non-local events be considered for items representative of the Hudson's Hope area in anticipation of encouraging a visit to Hudson's Hope.
4. Recreation passes will only be considered to a maximum value of one adult 10X pass or a combination of passes that do not exceed the value of one adult 10X recreation pass.
5. Requests for items representative of the Hudson's Hope area will be considered up to a value of \$60.00.
6. The Administrator or delegated staff will process requests for donations as they are submitted. Requests for donations above the values stated in this policy will be referred to Council for consideration.
7. This policy does not apply to requests for lapel pins or published material.
8. Each group or organization is only eligible to receive one donation per calendar year.
9. Council will be provided with a list of the previous year's approved donations each January.

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council

**SUBJECT:** Conference Report  
Western Canada Water Conference

**DATE:** September 2022

**FROM:** Mokles Rahman, CAO

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I attended the Western Canada Water Conference held in Calgary from September 13 to 16, 2022. Though it was Water Conference, it covered topics related to water, wastewater, and stormwater. I choose sessions related to water, especially treatment, as the District is facing challenges in its Water Treatment Plant. Some of the sessions I attended are: upgrade water treatment plant, deep bed filters, media filtration, UV disinfection, phosphoric injection for lead mitigation, pipeline assessment, water demand projection, rapid on-site testing etc. In addition, I attended a field tour of the City of Calgary's Glenmore water treatment plant.

The highlights of some of the sessions and replicable lessons learned are mentioned below;

1. The importance of failures: In this session, various industry experts and leaders shared their experiences of failures, common pitfalls and lessons learned, and offered some strategies to analyze and overcome them. The projects presented during this session include the execution and construction of the City of Calgary's water capital project, frozen pipe prevention program, ballasted flocculation, and challenges faced with water/wastewater projects etc. This learning will be useful in our new pre-filter systems and the future construction of the water treatment plant.
2. Onsite water quality testing: Growing population, aging infrastructures, and an increase in the frequency and severity of natural events such as floods have demanded the water industry to look for innovative solutions, especially solutions providing on-demand real-time data for efficient decision-making. Regular testing of water samples for Total Coliforms and E.coli bacteria is an integral part of water safety and is used as an indicator to monitor the presence of other harmful microbes. At present we are sending water samples to Fort St. John, Dawson Creek or Chetwynd. Even those labs send samples to Vancouver or Calgary for certain tests with test results taking at least 3- 5 days for Hudson's Hope to get results. Decisions are not made in real-time increasing health risks when events such as flooding and drinking water contamination with sewage are highly probable. Today, new technologies enable real-time water quality management flagging water quality issues at the earliest possible stage. One company in Alberta is providing this support at a cost.

**SR8**

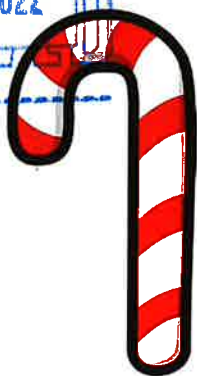
3. Water Demand: Water scarcity threatens the sustainability of many communities and results from changing hydroclimatic conditions, human activity and increasingly climate change. Though bigger cities are facing growing water risks due to higher demand from an increasing population and reduced supply from rivers whose flows are projected to decrease with climate change, smaller municipalities like Hudson's Hope also need to think about high per capita water usage. While per capita per day water usage of the City of Calgary is 355 litres, Vancouver is 440 litres, Fort St. John is 450 litres, in Hudson's Hope it is over 700 litres per capita per day. Even though we have a water conservation plan, water bylaw is not effective to control water usage especially during the summer months. There are many reasons for high water usage in Hudson's Hope: i) The District does not have a water meter program, ii) water leaks are unnoticed because of ground conditions, iii) most lots are big which requires a lot of water for irrigation, iv) plumbing, fitting, and fixtures of many buildings are old leading to leaks etc.
4. Field trip: Attended a field trip to the City of Calgary's Glenmore water treatment plant, which gave me exposure to a huge water treatment plant. The Glenmore Water Treatment Plant is comprised of a storage reservoir, a pumping station, and a purification plant. Though this treatment plant is huge and components of the treatment plan are in a big footprint, one thing that is important for me is that they are using surface water as source water. Our future water treatment plant would be benefited from this learning.
5. Networking: Great opportunity to network with AECOM, Stantec, Associated Engineering, Delco, and many others. Talked to some of them about our upcoming RFP for consulting services for the future Water Treatment Plant with source water from the surface and encouraged them to submit a proposal.

Respectfully submitted by:



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Mokles Rahman, CAO



## Hudson's Hope Breakfast with Santa Event

### Request for Donations

*To whom it may concern,*

Every year since 2008, a group of dedicated BC Hydro volunteers plan a Children's Christmas event for the children of Hudson's Hope. In year's past, we have hosted a "Breakfast with Santa" event at the local community hall, that is attended by over 100 eligible children as well as their families. During the COVID-19 Pandemic, we shifted to a contactless alternative and received letters and drawings from the children and Santa then sent a small gift in the mail in return.

Each event was well received by the community, but we feel that we can now safely return to our roots and host another in-person Breakfast with Santa event on Sunday December 4, 2022. In order to do that we are looking for volunteers and financial support to help cover some of the numerous expenses associated with this event. The costs consist of food for upwards of 250 people, gifts for approximately 150 children and the rental of the community hall, just to list a few.

Although this event is organized by BC Hydro employees, it is a community event reaching out to all the children of Hudson's Hope and their families. Should you choose to donate, we will promote your business on posterboards at the event as well as other communications out to the community via the Hudson's Hope Bulletin and HHPSA's leading up to the event.

We appreciate you taking the time to consider supporting this event to help bring joy to the children of Hudson's Hope this upcoming holiday season!

Sincerely,

Children's Christmas Event Team Members

Miah Phelps  
250-783-7410

[Miah.Phelps@bchydro.com](mailto:Miah.Phelps@bchydro.com)

Stephanie Gonwick  
250-783-5011

[Stephanie.Gonwick@bchydro.com](mailto:Stephanie.Gonwick@bchydro.com)

*\*Cheques can be made out to the BC Hydro Social Club*

**C1**



# OPEN HOUSE

## What

Learn about Saulteau First Nations proposed land transfers in northeast BC.

## Why

The Province is transferring lands to Treaty 8 First Nations to i) make up for lands owed since Treaty 8 was signed - Treaty Land Entitlement (TLE) and ii) to accommodate for the impacts of the Site C project - Site C Land Agreements.

## Format

- ♦ maps
- ♦ backgrounder documents
- ♦ presentation
- ♦ comment forms

## Purpose

Share the reasons why lands are transferring, outline what work is involved, show where land parcels are proposed, and learn about interests that people may have about specific parcels.

\*MIRR = Ministry of Indigenous Relations and Reconciliation

## For More Information:

govTogetherBC | [Land Transfers in Northeast British Columbia](https://engage.gov.bc.ca/govtogether/land-transfer-in-northeast-british-columbia) website:

<https://engage.gov.bc.ca/govtogether/land-transfer-in-northeast-british-columbia>

## Everyone Welcome

Light snacks/tea/coffee

## When:

Drop in Saturday,

**October 22, 2022**

**1:00 pm - 4:00 pm**

Presentation at: 2:00 pm

## Where:

**Moberly Lake  
Community Hall**

## Contact:

MIRR Northeast Team

email:

[mirr.northeast@gov.bc.ca](mailto:mirr.northeast@gov.bc.ca)



**C2**



## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council  
**FROM:** Jeanette McDougall, Corporate Officer  
**DATE:** October 11, 2022  
**SUBJECT:** NOTICE OF CLOSED SESSION

---


### RECOMMENDATION:

***"THAT** Council move to a Closed Meeting for the purpose of discussing the following items:*

- **Community Charter Section 97 (1) (b):**
  - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
    - *Closed Meeting Minutes – September 6, 2022*
- **Community Charter Section 90 (1) (k):**
  - (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public*
    - *Lucas Subdivision Lot #12 Purchase Offer*
    - *WTP Pre-filtration Proposal Evaluation*
    - *Special Project Manager Contract Review*
    - *Exempt Employee Salary Review*

### ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter Section 90(1) (n)*).

  
\_\_\_\_\_  
Jeanette McDougall,  
Corporate Officer

**ICSR1**