



**COUNCIL MEETING**  
**District Office – Council Chambers**  
**6:00 P.M.**  
**May 24, 2022**

Present: Mayor Dave Heiberg  
Councillor Mattias Gibbs  
Councillor Pat Markin  
Councillor Kelly Miller  
Councillor Val Paice  
Councillor Travous Quibell

Absent: Councillor Leigh Summer (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman  
Director, Public Works and Engineering, Ruhul Amin  
Director, Protective Services, Brad Milton  
Office Assistant, Becky Mercereau

Other: Mark DeGagne, P. Eng., McElhanney  
Justin Todd, P.Eng., McElhanney  
Jane Price, EIT, McElhanney

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

**2. NOTICE OF CLOSED MEETING**

**RESOLUTION NO. 080/22**

**M/S Councillors Gibbs / Miller**

**THAT Council move to a Closed Meeting for the purpose of discussing the following items:**

• **Community Charter Section 97 (1) (b):**

(b) *All minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*

➤ *Closed Meeting Minutes – May 9, 2022*

• **Community Charter Section 90 (1)(k):**

(k) *Negotiations and related discussions respecting the proposed provision of a municipal service that are their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in public*

➤ *Water Treatment Plant – Water Source Feasibility Study*

➤ *Lucas Subdivision – Sale of Properties*

**CARRIED**

*The Open Meeting of Council reconvened at 7:44 pm.*

**3. DEDICATION PAGE**

Mayor Heiberg expressed his condolences and gratitude to Councillor Johnson for his time as a Councillor.

**4. DELEGATIONS**

**5. NOTICE OF NEW BUSINESS**

Mayor's Additions: CR1 Community Engagement Committee Meeting - Update  
Councillor's Additions: NB1 Civic Pride - Sign  
CAOs Additions: None

**6. ADOPTION OF AGENDA BY CONSENSUS**

**7. DECLARATION OF CONFLICT OF INTEREST**

**8. ADOPTION OF MINUTES**

**M1 REGULAR COUNCIL MINUTES – MAY 9, 2022**

**RESOLUTION NO. 081/22**

**M/S Councillors Paice / Markin**

**THAT the minutes of the May 9, 2022 Regular Council Meeting be adopted as presented.**

**CARRIED**

**9. BUSINESS ARISING FROM THE MINUTES**

**CR1 SIGNS – PEACE VIEW PULLOUT & PEACE FOOTHILLS**

Councillor Miller advised that we are waiting for the other communities on the sign to complete their portion before we can print the sign. Timeline should be about 3 weeks.

**10. PUBLIC HEARING**

**11. STAFF REPORTS**

**SR1 DISTRICT OF HUDSON'S HOPE – ANNUAL REPORT 2021**

**RESOLUTION NO. 082/22**

**M/S Councillors Gibbs / Paice**

**THAT Council adopt the 2021 District of Hudson's Hope Annual Report, as amended.**

**CARRIED**

**SR2 STATEMENT OF FINANCIAL INFORMATION 2021**

**RESOLUTION NO. 083/22**

**M/S Councillors Quibell / Marken**

**THAT the District of Hudson's Hope Council adopt the Statement of Financial Information (SOFI) for the year end December 31, 2021 as presented, and**

**THAT the Mayor and the Chief Administrative Officer be authorized to sign the Statement of Financial Information (SOFI) approval.**  
**CARRIED**

**SR3 COMMAND 1 TRUCK REPLACEMENT – EXTENDED CAB 4X4 PICKUP TRUCK**

**RESOLUTION NO. 084/22**

**M/S Councillors Paice / Gibbs**

**THAT Council accept the bid received from Murray GM, Fort St John, for the purchase of a new 1-Ton Extended Cab 4 x 4 Pick Up Truck, and**

**THAT Council approve awarding the new 1-Ton Extended Cab 4 x 4 Pick Up Truck project contract to Murray GM, Fort St. John and authorize the Mayor and CAO to sign the contract.**

**CARRIED**

The Director of Protective Services advised that the old truck #63 will go to Beryl Prairie, so the members there can respond to medical calls, etc. Phase 2 will include installing lights and sirens, and Phase 3 will be installing a skid unit.

**SR4 CEPF 2022 EMERGENCY SUPPORT SERVICES GRANT UPDATE**

The Director of Protective Services advised they have received three applications so far for the new ESS support team. Will have a self-sufficient team and equipment ready if needed.

**SR5 CHIEF ADMINISTRATIVE OFFICER – MONTHLY REPORT**

Received for information.

**SR6 CORPORATE OFFICER – MONTHLY REPORT**

Received for information.

**SR7 DIRECTOR, PUBLIC WORKS & ENGINEERING – MONTHLY REPORT**

The Director of Public Works & Engineering gave following additional information:

- Pool opened with some additional challenges. Internet is down and working on fixing issues.
- Campgrounds opened and would like to advertise more, as Cameron Lake and Alwin Holland weren't full on the long weekend.
- Calcium will be applied first week of June. A few factors have contributed to a later start.
- Discussions with Dawson Road Maintenance. We will now be sweeping sidewalks and Beattie Drive as per past agreement in exchange for salt.
- Community Hall improvements are almost complete. One toilet needs to be completed, but all else is done.

Councillor Miller requested that the welcome sign be cleaned.

**SR8 DIRECTOR, PROTECTIVE SERVICES – MONTHLY REPORT**

Thank you to Josh and Gerri for all their dedication to the FireSmart program.

**SR9 RECREATION OFFICER – MONTHLY REPORT**

Received for information.

**SR10 SPECIAL PROJECTS – MONTHLY REPORT**

Received for information.

**12. BYLAWS**

**B1 BYLAW NO. 928, 2022 – FEES AND CHARGES AMENDMENT**

**RESOLUTION NO. 085/22**

**M/S Councillors Miller / Quibell**

**THAT Council adopt the District of Hudson's Hope Fees and Charges Bylaw Amendment No. 928, 2022.**

**CARRIED**

**13. COMMITTEE MEETING REPORTS**

**CR1 COMMUNITY ENGAGEMENT COMMITTEE**

Mayor Heiberg gave the following information from the Community Engagement Meeting held on May 18, 2022. Councillor Miller, CAO, Mayor Heiberg were in attendance along with senior BC Hydro representatives. Topics included:

- *Water Treatment Plant*

Considerable discussion regarding the water treatment plant. Operational costs, plant deficiencies and stress on staff and operators. Council received a community petition regarding water quality. Clearly the community is not happy, and council's patience is wearing thin.

Consultants report is being reviewed by council to determine a path forward and will be shared with BC Hydro once approved.

- *Sloughing*

BC Hydro and the District are visually monitoring the slope above the berm while being constructed. Very good communication to date.

Once completed, the ask is to keep regular visual inspections as well as Hydro's annual inspection plan.

- *Property Maintenance*

Short- and long-term maintenance plan for Hydro owned properties.

Lower property values reduce District's residential tax base.

- *Berm/Hwy Construction*

Farrell Creek, Oct 2022 paving, Lynx Creek, Sept 2022 paving, berm competition, July 2022.

- *Portage Trail*

Popular community trail. Suggested to fence off the day use construction area which will not be completed until 2023, so the trail can be used. Hydro to action.

- *Lynx Creek Boat Launch*

Decommission the Lynx Creek bridge in Sept 2022. No access to current boat launch.

New Lynx Creek boat launch not opened until 2024. Only the Halfway River boat launch will be available to the public.

Hydro reminded to communicate the closure early and often to the public as it is a very popular and heavily used.

- *Burning Piles*

Burning piles across from the townsite are very close to the community.

Not scheduled to be burned until 2023. Very important to monitor the local burning index prior to igniting and consultation with the District's fire chief.

#### 14. CORRESPONDENCE

**C1 BLUEBERRY RIVER FIRST NATIONS – ACKNOWLEDGMENT EMAIL**

Received for Information.

**C2 PETITION – WATER QUALITY**

Council requested staff post the petition to our website and social media sites. Advise public that we have received information and that we are working on solutions and hope to have a community meeting once we finalize our next steps.

**C3 DISTRICT OF TAYLOR – GOLD PANNING EVENT**

Received for Information.

**C4 ASSET MANAGEMENT PROGRAM – GRANT**

Received for Information.

**C5 COUNCILLOR PATRICIA MARKIN – RESIGNATION**

Thank you to Councillor Markin for her service to the community. No by-election is required.

#### 15. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

#### 16. OLD BUSINESS

**17. NEW BUSINESS**

**NB1 COMMITTEE REPLACEMENTS – COUNCILLOR MARKIN**

**RESOLUTION NO. 086/22**

**M/S Councillors Paice / Gibbs**

**THAT Council appoint Councillor Quibell as the District of Hudson's Hope representative for the Northern Development Initiative Trust and Mayor Heiberg as the alternate.**

**CARRIED**

Council will decide on a replacement for the Library Liaison representative at the next Council meeting.

**NB1 SUMMER COUNCIL MEETINGS**

**RESOLUTION NO. 087/22**

**M/S Councillors Miller / Quibell**

**THAT Council cancel the July 11, July 25 and August 8<sup>th</sup> meetings, and that Council schedule a Council meeting for July 18<sup>th</sup> and keep the August 22<sup>nd</sup> meeting date.**

**CARRIED**

**18. PUBLIC INQUIRIES**

**19. RISE AND REPORT**

**20. ADJOURNMENT**

*Mayor Heiberg declared the meeting adjourned at 8:30 pm.*

**DIARY**

**Diarized**

**Conventions/Conferences/Holidays**

*Commercial Water Rate Increase-annual budget  
Consideration*

*08/04/19*

*ATV Campground – Naming / Memorial Plaque*

*2022*

*Library – Council representative to replace Councillor Markin*

*June, 2022*

*BC Hydro GO Fund Committee – Council representative  
to replace Councillor Markin*

*June, 2022*

Certified Correct:

  
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Dave Heiberg/ Mayor

  
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Becky Mercereau, Recording Secretary