



DISTRICT OF HUDSON'S HOPE AGENDA

Council Chambers

Monday, June 27, 2022

First Nations Acknowledgement

The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in traditional unceded territory of the Treaty 8 First Nations.

1. Call to Order:

2. Dedication Page:

3. Delegations:

D1 Scott Fraser, Dawson Road Maintenance

4. Notice of New Business:

Mayor's List:

Councillors Additions:

CAO's Additions:

5. Adoption of Agenda by Consensus:

6. Declaration of Conflict of Interest:

7. Adoption of Minutes:

M1 Regular Council Minutes – June 27, 2022

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8. Business Arising from the Minutes:

9. Public Hearing:

10. Staff Reports:

SR1 Development Variance Permit re Lot 22, Lucas Subdivision

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SR2 Water Treatment Plant - Delco

Page 21

SR3 Internet Reservation Policy - ATV Addition

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SR4 Chief Administrative Officer – Monthly Report

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11. Committee Meeting Reports:

12. Bylaws

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13. Correspondence:

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C4	Community Drug Alert Program	Page 91

14. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

15. Old Business:

16. New Business:

17. Public Inquiries:

18. In-Camera Session

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19. Adjournment



COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
June 13, 2022

Present: Mayor Dave Heiberg
Councillor Mattias Gibbs
Councillor Kelly Miller
Councillor Val Paice
Councillor Travous Quibell
Councillor Leigh Summer

Absent: None

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall
Director, Public Works and Engineering, Ruhul Amin

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DEDICATION PAGE

3. DELEGATIONS

D1 CHRIS SIEMENS – STRIKE OUT BREAST CANCER, FUNDRAISER

Chris Siemens, Organizer for the Strike Out Breast Cancer Fundraiser, provided Council with an explanation regarding the Baseball Dance event planned for the weekend of July 22 – 24, 2022.

4. NOTICE OF NEW BUSINESS

Mayor's Additions:	NB1	Council Appointment – Volunteer / Youth Volunteer / Scholarships Committee
	NB2	Council Appointment – Hudson's Hope Public Library
	NB3	Council Appointment – BC Hydro GO Fund Committee
	NB4	Credit Card Payment Option (Councillor Paice)
Councillor's Additions:	CR1	Museum (Councillor Miller)
CAOs Additions:	None	

5. ADOPTION OF AGENDA BY CONSENSUS

6. DECLARATION OF CONFLICT OF INTEREST

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES – MAY 24, 2022

RESOLUTION NO. 088/2022

M/S Councillors Gibbs / Quibell

THAT the minutes of the May 24, 2022 Regular Council Meeting be adopted as presented.

CARRIED

M1

8. BUSINESS ARISING FROM THE MINUTES

9. PUBLIC HEARING

10. STAFF REPORTS

SR1 SOLAR ARRAY ANNUAL MAINTENANCE

RESOLUTION NO. 089/2022

M/S Councillors Summer / Miller

THAT Council receive this report for information and discussion.

CARRIED

Councillor Miller suggested that the power savings amounts should be more fully incorporated into the District's website.

SR2 SOLAR POWER CREDIT RESERVES

RESOLUTION NO. 090/2022

M/S Councillors Gibbs / Quibell

THAT for 2022, Council approves the transfer of \$206,015 from the General Surplus Account to the Public Works Infrastructure and Equipment Reserve, and

THAT on a go forward basis, Council approves including the net value of solar panel credits from the prior year in the annual budgeting process.

CARRIED

SR3 LUCAS SUBDIVISION LOT SALES – RESERVES ACCOUNT

RESOLUTION NO. 091/2022

M/S Councillors Miller / Summer

THAT Council receive this report for information and discussion.

CARRIED

RESOLUTION NO. 092/2022

M/S Councillors Gibbs / Quibell

THAT Council direct Administration to ensure that proceeds from the Lucas Subdivision are kept separate from the existing Land Reserve and bring back a report on establishing a new bylaw specific to a Lucas Subdivision Land Reserve.

CARRIED

SR4 COMMUNITY BUILDING FUND – CAPITAL INFRASTRUCTURE STREAM PROGRAM – ROAD REHABILITATION

RESOLUTION NO. 093/2022

M/S Councillors Quibell / Miller

THAT Council approves a grant application to the Community-Building Fund (CCBF), the Capital Infrastructure Stream Program (SPF) for the rehabilitation of Reschke Road, Kylo Street, Paquette Avenue and Ellis Crescent.

THAT Council approves that the District take responsibility for all ineligible project costs and cost overruns.

CARRIED

SR5 COMMUNITY BUILDING FUND – CAPACITY BUILDING STREAM PROGRAM – CYCLING NETWORK PLAN AND SIDEWALK MASTER PLAN

RESOLUTION NO. 094/2022

M/S Councillors Quibell / Miller

THAT Council approves a grant application to the Community-Building Fund (CCBF), the Capacity Building Stream Program for a Cycling Network Plan and Sidewalk Master Plan for Hudson's Hope; and

THAT Council approves that the District take responsibility for all ineligible project costs and cost overruns.

CARRIED

SR6 CANADA DAY BEER GARDEN

MAIN MOTION

THAT Council approves the request to allow Ben Waetcher on behalf of LifeCycle Events to operate a beer garden during Canada Day event.

AMENDMENT TO THE MAIN MOTION

THAT Council approves the request to allow Ben Waechter on behalf of LifeCycle Events to operate a beer garden during Canada Day event.

RESOLUTION NO. 095/2022

M/S Councillors Quibell / Gibbs

THAT Council approves the request to allow Ben Waechter on behalf of LifeCycle Events to operate a beer garden during Canada Day event.

CARRIED

11. COMMITTEE MEETING REPORTS

12. BYLAWS

B1 BYLAW NO. 930, 2022 – WATER SERVICES REGULATIONS

MOTION

M/S Councillors Quibell / Summer

THAT the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a first time;

THAT the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a second time;

THAT the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a third time.

DEFEATED

Direction to Staff

Council directed Staff to revise the proposed Bylaw No. 930, 2022 Water Services Regulation to remove Schedule D: Water Use Restriction Stages and to hold a future discussion on a bylaw revision to address the concern of the water meters.

B2 BYLAW NO. 931, 2022 - TRAFFIC

RESOLUTION NO. 096/2022

M/S Councillors Gibbs/ Miller

THAT the District of Hudson's Hope Traffic Amendment Bylaw No. 931, 2022 be read a first time;

THAT the District of Hudson's Hope Traffic Amendment Bylaw No. 931, 2022 be read a second time;

THAT the District of Hudson's Hope Traffic Amendment Bylaw No. 931, 2022 be read a third time.

CARRIED

B3 BYLAW NO. 932, 2022 – PUBLIC NOTICE

RESOLUTION NO. 097/2022

M/S Councillors Summer / Paice

THAT the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a first time;

THAT the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a second time;

THAT the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a third time.

CARRIED

B4 BYLAW NO. 933, 2022 – ZONING AMENDMENT

MAIN MOTION

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a first time; and

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a second time.

AMENDMENT TO THE MAIN MOTION

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a first time;

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a second time; and

THAT a Public Hearing be held pursuant to the Local Government Act Section 464(1) and public notification be authorized pursuant to section 466 of the Local Government Act.

MAIN MOTION AS AMENDED

The question was called on the Main Motion as amended and now reads as follows:

RESOLUTION NO. 098/2022

M/S Councillors Gibbs / Quibell

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a first time; and

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a second time.

THAT a Public Hearing be held pursuant to the Local Government Act Section 464(1) and public notification be authorized pursuant to section 466 of the Local Government Act.

CARRIED

13. CORRESPONDENCE

C1 PETITION – PASSING LANES, BEAR FLAT HILL

The Mayor advised that he has been in contact with the Ministry of Transportation and Highways, both at the Local and Regional levels, and will continue lobbying for passing lanes.

C2 LETTER FROM L. HERRINGTON RE: LEO & ETHEL RUTLEDGE SCHOLARSHIP

RESOLUTION NO. 099/2022

M/S Councillors Paice / Quibell

THAT Council approves the request to extend the term of the Leo & Ethel Rutledge Scholarship Award for John Herrington until 2023.

CARRIED

C3 WESTCOAST CONNECTOR GAS TRANSMISSION PROJECT – ENVIRONMENTAL ASSESSMENT CERTIFICATE – REQUEST FOR SUPPORT
Received for Information.

C4 STRIKE OUT BREAST CANCER FUNDRAISER – FEE WAIVER REQUEST

RESOLUTION NO. 100/2022

M/S Councillors Paice / Quibell

THAT Council approve the request from the Strike Out Breast Cancer Fundraiser Group for a fee waiver for the use of the Arena on July 22 – 24, 2022 as per their letter dated June 8, 2022.

CARRIED

Council noted that, in addition to the requirement for a liquor licence and insurance, no campfires would be allowed in the field.

C5 FRIENDS OF HUDSON'S HOPE – DONATIONS RE: FUNDRAISER
Received for Information.

C6 DAWSON CREEK FALL FAIR PARADE – HUDSON'S HOPE LOGO

RESOLUTION NO. 101/2022

M/S Councillors Miller / Quibell

THAT Council approves the request from the Peace River Regional District for the use of the District of Hudson's Hope logo which will be added to a banner on the Peace River Regional District's float that is being entered into in the Dawson Creek Fall Fair Parade on August 12, 2022.

CARRIED

C7 POUCE COUPE CANADA DAY PARADE – INVITATION

Received for Information.

C8 NORTHERN HEALTHY COMMUNITIES FUND

Received for Information.

C9 UBCM 2022 – PREMIER JOHN HORGAN – MEETING INVITATION

Received for Information.

C10 UBCM 2022 – MINISTER OF MUNICIPAL AFFAIRS – MEETING INVITATION

Received for Information.

C11 UBCM 2022 – BC HYDRO – MEETING INVITATION

Received for Information.

C12 UBCM CALL FOR NOMINATIONS – 2022 - 2023

The Mayor noted that the Peace River Regional District has 4 items to bring forward during UBCM 2022, which are: transportation, health care, agriculture and environment.

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 HUDSON'S HOPE MUSEUM

Councillor Miller advised that, despite having advertised, the Museum was not able to hire any summer students this year. The Museum was fortunate in acquiring Mr. Eschenburg as a temporary rehire for the 2022 tourist season.

15. OLD BUSINESS

16. NEW BUSINESS

NB1 VOLUNTEER / YOUTH VOLUNTEER / SCHOLARSHIPS

RESOLUTION NO. 102/2022

M/S Councillors Paice / Quibell

THAT Council approve the appointment of Councillor Miller to the Volunteer / Youth Volunteer / Scholarships Committee.

CARRIED

NB2 BC HYDRO – GO FUND COMMITTEE

RESOLUTION NO. 103/2022

M/S Councillors Quibell / Gibbs

THAT Council approve the appointment of Councillor Summer to the BC Hydro GO Fund Committee.

CARRIED

NB3 HUDSON'S HOPE PUBLIC LIBRARY

RESOLUTION NO. 104/2022

M/S Councillors Miller / Gibbs

THAT Council approve the appointment of Councillor Paice to the Hudson's Hope Public Library .

CARRIED

NB4 CREDIT CARDS – OPTION FOR MUNICIPAL PAYMENTS

MAIN MOTION

M/S Councillors Paice / Gibbs

THAT Council approve the option for the District to receive credit card payments for fees, charges and various services provided by the District, except for permits, property taxes and utilities.

AMENDMENT TO THE MAIN MOTION

THAT Council approve the option for the District to receive credit card payments for the Campgrounds and for the Visitor Information Centre.

MAIN MOTION AS AMENDED

The questions was called on the Main Motion as amended and now reads as follows:

RESOLUTION NO. 105/2022

M/S Councillors Miller / Paice

THAT Council approve the option for the District to receive credit card payments for the Campgrounds and for the Visitor Information Centre.

CARRIED

17. PUBLIC INQUIRIES

Merv Goodwin provided an overview of the petition that he submitted regarding the need for passing lanes at Bear Flats Hill.

18. IN-CAMERA SESSION

RESOLUTION NO. 106/2022

M/S Councillors Paice / Summer

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**
 - (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
 - Closed Meeting Minutes – May 24, 2022

- **Community Charter Section 90 (1) (k):**
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public;
 - Water Treatment Plant - Mediation
 - Water Treatment Plant - Feasibility Study re Water Source
 - Water Treatment Plant - Odour Issue
 - Lucas Subdivision - Real Estate Contract

CARRIED

19. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 7:56 pm.

DIARY

Diarized

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget
Consideration

08/04/19

ATV Campground – Naming / Memorial Plaque

2022

Certified Correct:

Dave Heiberg, Mayor

Jeanette McDougall, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: June 27, 2022
SUBJECT: DEVELOPMENT VARIANCE PERMIT (DVP)
– LOT 20, LUCAS SUBDIVISION

RECOMMENDATION

THAT Council approve the issuance of a Development Variance Permit (DVP) for Tonia M. Alexander to permit vinyl siding to be used on a modular home being placed on Lot 20, Lucas Subdivision, subject to no concerns being received by property owners located within 100 meters of Lot 20, Lucas Subdivision.

INFORMATION:

T. Alexander is in the process of purchasing Lot 20, Lucas Subdivision, along with a modular home that is a display unit which includes vinyl siding, however vinyl siding is a building material that is prohibited as per the District of Hudson's Hope Zoning Amendment Bylaw No. 898, 2018, Section 5, that states the following:

*"Exterior Cladding:
Acceptable materials include stained wood, acrylic stucco, metal siding (except aluminum), cementitious wood fibre siding, fibreglass, factory finished composite wood siding, brick, stone and concrete block. Vinyl, aluminum, or roofing material is prohibited."*

Staff are recommending that this Development Variance Permit be issued for the following reasons:

1. The manufactured home is a display unit that is in excellent condition;
2. If a Development Variance Permit to allow vinyl siding is not issued, then the sale of Lot 20 will not proceed;
3. The Development Variance fee of \$400.00 has been paid; and
4. The sale of lots in Lucas Subdivision supports economic development in the community.

ALTERNATIVES

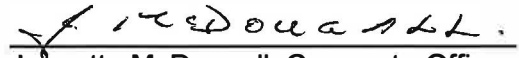
THAT Council not approve issuing a Development Variance Permit to Tonia M. Alexander to allow vinyl siding to be used on a modular home on Lot 20, Lucas Subdivision.

ATTACHMENTS


- Development Variance Permit Application – Lot 20, Lucas Subdivision
- District of Hudson's Hope Bylaw No. 898, 2018

SR1

PREPARED BY:


Jeanette McDougall, Corporate Officer

APPROVED:


Mokles Rahman,
Chief Administrative Officer



APPLICATION – DEVELOPMENT VARIANCE PERMIT APPLICATION

SECTION 1- APPLICANT (PLEASE PRINT)

Name: I/We hereby make application to the District of Hudson's Hope for a Development Variance Permit

Owner Name OFFER PENDING IF ACCEPTED - TONIA ALEXANDER
Please print first and last name

Owner Address BOX 333 City HUDSON'S HOPE Prov. BC Postal Code V0C1V0

Owner Contact Phone Number 780-918-5922 Email MARIE.TONIA@YAHOO.COM

Applicant Name (if different from owner) _____

Applicant Address _____ City _____ Prov. _____ Postal Code _____

Applicant Contact Phone Number _____ Email _____

PLEASE NOTE: IF APPLICANT IS NOT AN OWNER, A LETTER OF CONSENT IS REQUIRED

SECTION 2 – DESCRIPTION OF PROPERTY

AS INDICATED ON STATE OF TITLE CERTIFICATE

Civic Address 10814 ROSE AVE Parcel Identifier (PID) 030 359 074

Lot/ Parcel 20 Block _____ Plan EPP77312 Roll No. 4610120

Existing Use of Subject Property CURRENTLY VACANT DESIGNATED AS R1b LOW DENSITY RESIDENTIAL

Existing Use of Adjacent Properties SAVE AS ABOVE

Present Zoning R1b LOW DENSITY RESIDENTIAL (LUCAS SUB)

Official Community Plan (OCP) Map Designation CORE RESIDENTIAL

OCP Development Permit Area Designation(s) _____

This information is collected for the administrative and/or operational functions of the District of Hudson's Hope as authorized by the Local Government Act. This information has been collected, and will be used and maintained, in accordance with the Freedom of Information and Protection of Privacy Act. Should you have any questions above, please contact the District's CAO at 250-783-9901.



SECTION 3 - DEVELOPMENT VARIANCE(S) REQUESTED:

The Development Variance(s) requested vary the provisions of the following City Bylaws:

Bylaw, Section & Requirement	Permitted	Proposed	Difference
Example: (Zoning Bylaw - Section 6.2 - Building Height)	(10 m)	(10.2m)	(0.2m)
898, 2018 EXTERIOR CLADDING	PROHIBIT VINYL	ACCEPTABLE VINYL	

Detailed Description of Variance:

(Two Site Plans Attached. Site plans should illustrate legal information, setbacks, parking, access, outer perimeter of buildings and structures, topographic features, water courses, elevations, cross sections, relevant detail drawings.)

(Attach additional information to clarify)

SECTION 4- SUBMISSION REQUIREMENTS

	Provided
I have paid the Application Fee plus advertising. (Advertising costs for two ads, which is a requirement of the Local Government Act).	<input type="checkbox"/>
I have included a Certificate of Title (a title search dated no more than 30 days prior to submission of the application for proof of ownership);	<input checked="" type="checkbox"/>
I have completed all sections of this application form	<input type="checkbox"/>
Authorization of Owner written authorization from the registered property owner is required if the applicant is not the registered owner. This allows the applicant to apply on behalf of the owner	<input type="checkbox"/>
I have included two detailed <u>Site Profiles</u> and additional planning documents (if required)	<input type="checkbox"/>
Dimensioned Sketch Plan (if required)	<input type="checkbox"/>
Contour map (minimum of 1:1000 scale) (if required)	<input type="checkbox"/>
Front and Side Elevation Drawings (minimum 1:50 scale) (if required)	<input type="checkbox"/>



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC VOC 1V0
Telephone 250-783-9901
Fax: 250-783-5741

Other: _____



NOTE: Prior to the issuance of a Development Variance Permit, the District may require, as a condition of issuing

I/We TONA ALEXANDER make application to the District of Hudson's Hope for the issuance of a Development Variance Permit.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application including any plans submitted is public information**. I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

JUNE 22, 2022

(Date)

[Signature]

(Applicant's Signature)

This application is made with my full knowledge and consent.

(Date)

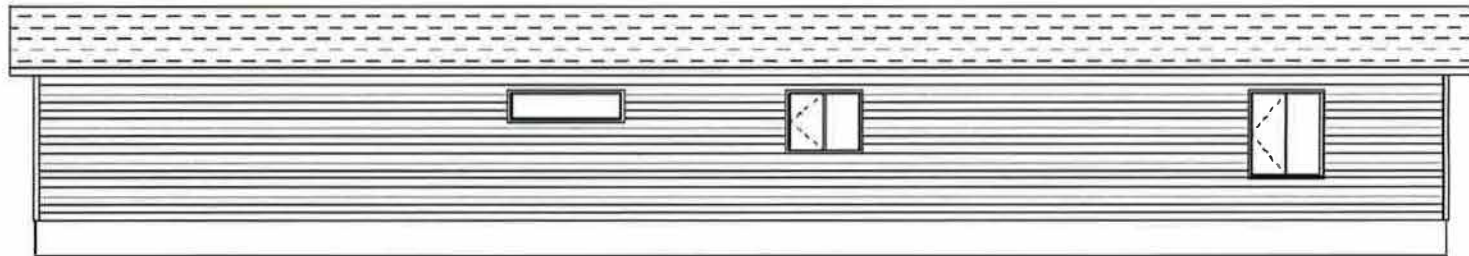
(Registered Owner's Signature)

the Permit, security to guarantee the performance of obligations under the Permit.

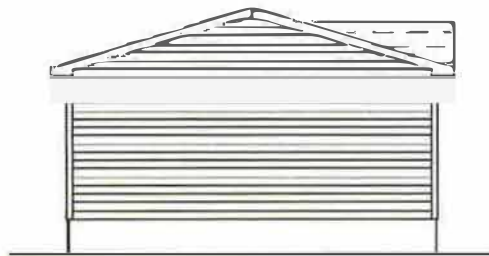
Aurora

Cust# 2201T
Serial# S60-011-220

1520 Sq. Ft. | 20' X 76' | 3 Bedrooms | 2 Bathrooms



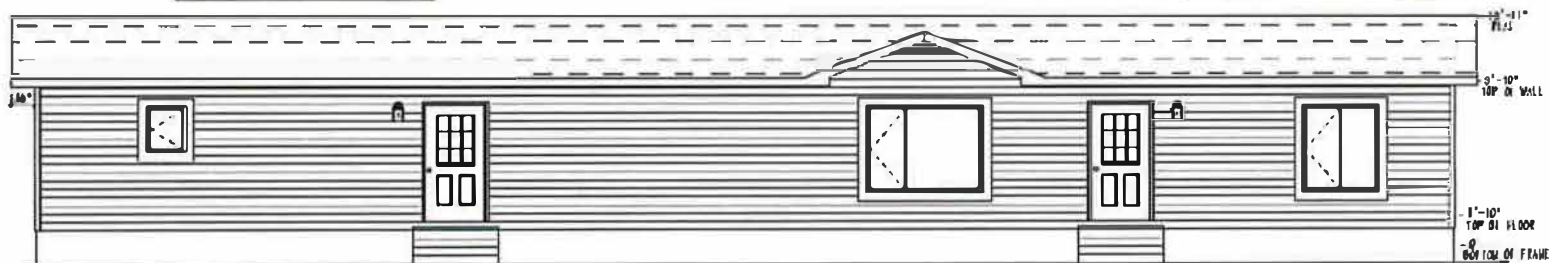
REAR ELEVATION



LEFT ELEVATION



RIGHT ELEVATION



FRONT ELEVATION

Edmonton Sales Centre

25530 - 117 Avenue
Acheson, AB T7X 6C2
P 780.960.4232
TF 855.463.0084

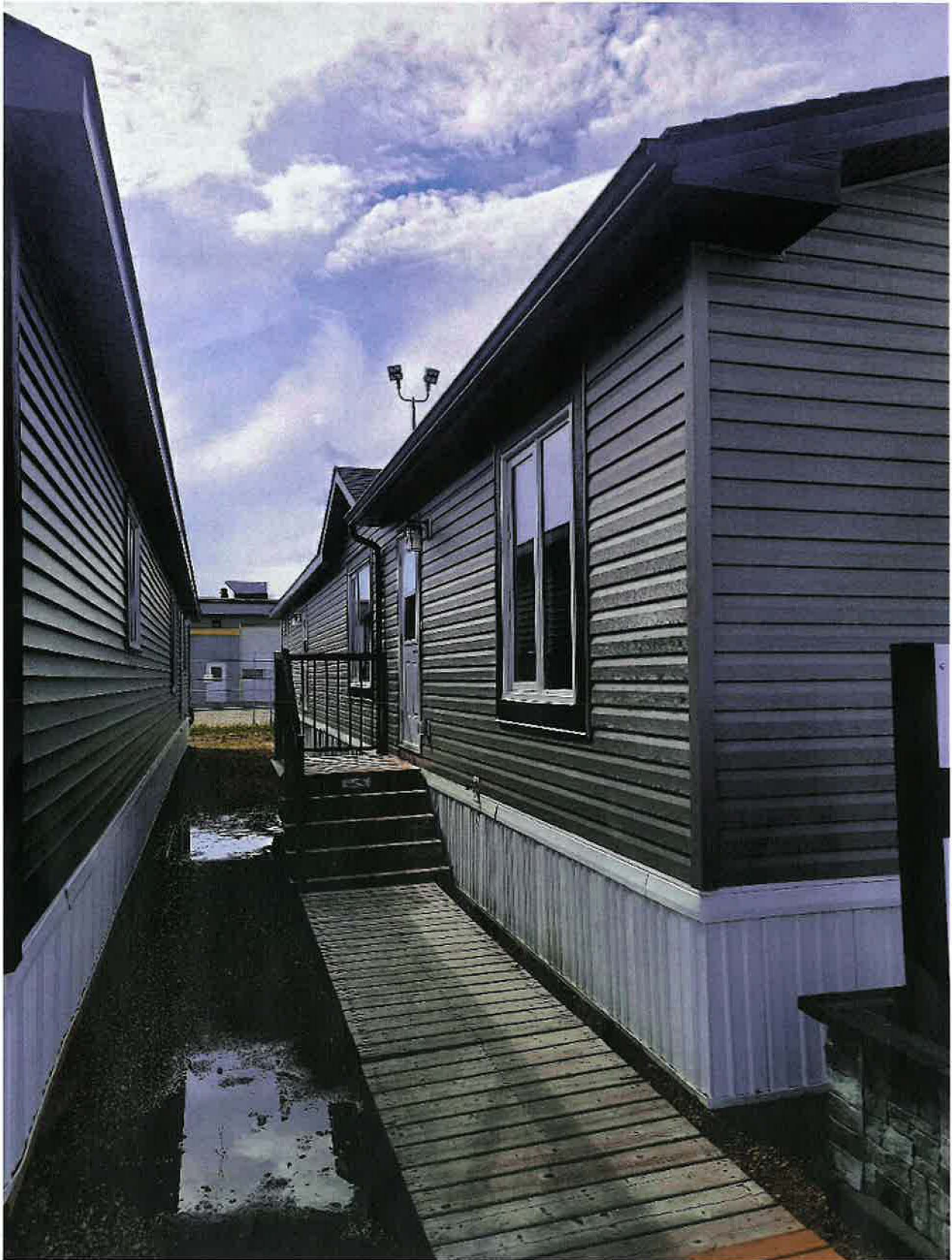
Grande Prairie Sales Centre

9407 - 163 Avenue
Grande Prairie, AB T8X 0B6
P 780.402.3170
TF 877.504.5005



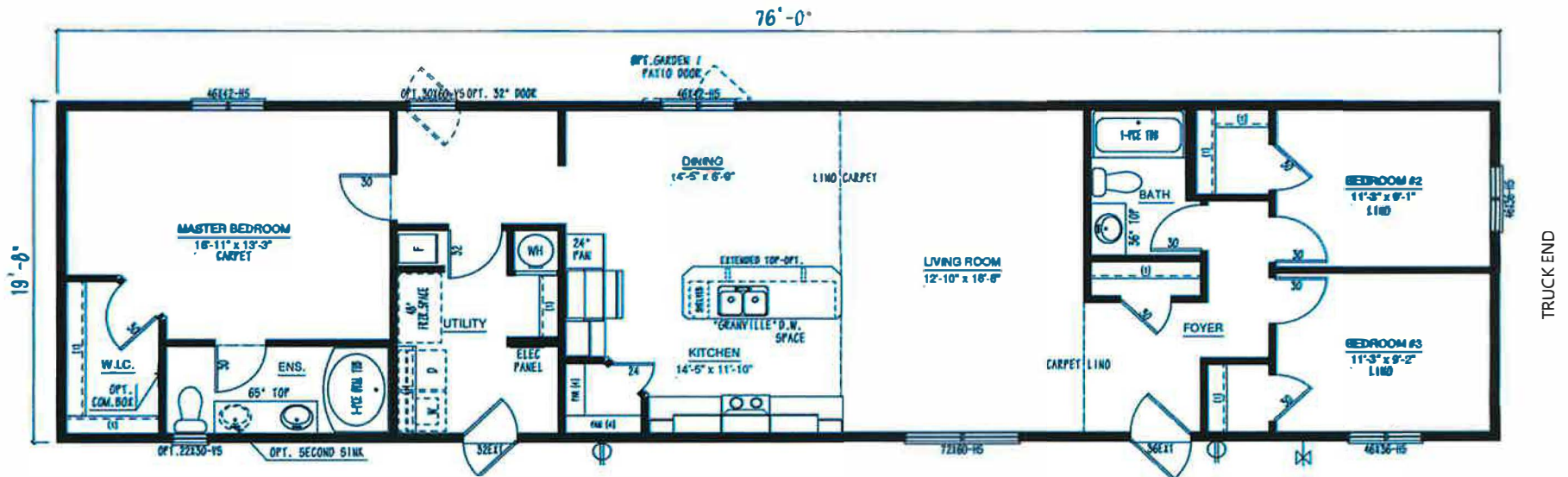
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Aurora

1520 Sq. Ft. | 20' X 76' | 3 Bedrooms | 2 Bathrooms



*Square footage and room sizes shown are approximate.

Edmonton Sales Centre
25530 - 117 Avenue
Acheson, AB T7X 6C2
P 780.960.4232
TF 855.463.0084

Grande Prairie Sales Centre
9407 - 163 Avenue
Grande Prairie, AB T8X 0B6
P 780.402.3170
TF 877.504.5005



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Aurora

1520 Sq. Ft. | 3 Bedrooms | 2 Bathrooms



*Show Home colors may vary.

Included with your Jandel home:

- Pre-delivery site inspection and consultation
- Free delivery within 100 miles of your Sales Centre
- Poly ground cover
- Blocking and levelling
- Post delivery home inspection and service call
- CSA A277 Modular Building Code
- Alberta New Home Warranty Registered
- And more!

EXPERIENCED | TRUSTED | PROFESSIONAL

Edmonton Sales Centre

25530 - 117 Avenue
Acheson, AB T7X 6C2

P 780.960.4232

TF 855.463.0084

Grande Prairie Sales Centre

9407 - 163 Avenue
Grande Prairie, AB T8X 0B6

P 780.402.3170

TF 877.504.5005



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BYLAW NO. 898. 2018

A Bylaw to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013

WHEREAS the Council of the District of Hudson's Hope wishes to amend "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*";

AND WHEREAS Council will hold a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, hereby enacts as follows:

1. This bylaw will be cited as "*District of Hudson's Hope Zoning Amendment Bylaw No. 898, 2018*"
2. Schedule "A", Section 3 of the "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*" definition of 'Parking Space' is hereby amended to read:

Parking Space means an off-street space of the size and dimensions to park one vehicle in conformance with the Bylaw exclusive of aisles, ramps or obstructions.

3. The "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*" is hereby amended by deleting the existing section 4.6.6 and replacing a new section 4.6.6 as follows:

Landscaping Plans and Procedures

- a) Applications for Building Permits to construct or alter the siting, size or dimension of a building or structure in the R1 zone, R2 Zone, C-zones and M-zones will be accompanied by a detailed landscape plan for the site, boulevard and/or roof if applicable.
- b) The developer and/or property owner must provide security in the form of an irrevocable standby letter of credit or cash in the amount of \$500 on issuance of the Building Permit. The security or cash will be used to ensure that the landscaping will be completed within twelve (12) months of the date of issuance of the Occupancy Permit. If the landscaping is not completed within twelve (12) months, the District may draw upon the security and/or utilize the security to complete the required landscaping according to the approved landscape plan.
- c) All required landscaping and fencing must be maintained in good condition and fencing must be maintained in a uniform, intact, and upright condition with no gaps caused due to deterioration or disrepair. In the event of failure to comply, the District may enter

upon the site and maintain the landscaping at the expense of the property owner, the cost of which will be added to the owner's current year's taxes.

4. "District of Hudson's Hope Zoning Bylaw No. 823, 2013" R1b Zone: Low Density Residential (Atkinson) is amended to read "R1b Zone: Low Density Residential (Lucas)"
5. "District of Hudson's Hope Zoning Bylaw No. 823, 2013" R1b Zone: Low Density Residential Zone Specific Regulation is amended by adding:

11. Exterior cladding	Acceptable materials include stained wood, acrylic stucco, metal siding (except aluminium), cementitious wood fibre siding, fibreglass, factory finished composite wood siding, brick, stone and concrete block. Vinyl, aluminium, or roofing material is prohibited
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6. If any section, subsection, paragraph, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

Read a first time this 25th day of June, 2018

Read a second time this 25th day of June, 2018

Public hearing held on this 13th day of August, 2018

Read a third time this 13th day of August, 2018

Adopted this 13th day of August, 2018


Gwen Johansson,
MAYOR


Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 898, 2018

this ___ day of _____, 20__.

Clerk

REQUEST FOR DECISION

RFD#: MR-2021-35	Date: June 23, 2022
Meeting#: CM-06-23-22	Originator: Mokles Rahman
RFD TITLE: Water Treatment Plant Operations support by DELCO	

RECOMMENDATION / RESOLUTION:

1. *THAT Council waive the District of Hudson's Hope Purchasing Policy and direct award a contract to Delco Automation for an amount not to exceed \$25,965.17 + taxes to provide support for six (6) months to the District operators in the operations and maintenance of the Water Treatment Plant, and*
2. *THAT Delco Automation be authorized to coordinate the autopsy of two membranes at a cost of \$6,750.00 + taxes, and*
3. *THAT the source funds are General Reserve.*

BACKGROUND:

Based on the request of the District of Hudson's Hope, Delco Automation (Delco) submitted a quote for another six (6) months of operations and maintenance support for the Water Treatment Plant.

Similarly, Delco Automation also submitted a quote for the autopsy of two Reverse Osmosis (RO) membranes.

DISCUSSION:

District operators are running the plant with a lot of challenges and taking operational support from Delco Automation during the last nine (9) months. Delco support involves remote assistance and field visits. Delco paid five (5) visits during the mentioned period and performed five (5) sets of CIP (Clean-In-Place). The proposed contract will be for the period of July to December 2022.

To keep the current plant in operation and to save the RO membranes from failure, CIP cleaning is required on a regular basis.

It may be mentioned here that Delco was the sub-contractor of the Design-Build contractor, now working directly with the District for the operational support to the District operators.

Furthermore, to determine the number and type of chemical cleaning, it was suggested by Delco to perform an autopsy again for two sample membranes. The samples will be sent to the USA by Delco. The shipping cost is not included in the quotation from Delco.

ATTACHMENTS:

N/A

Prepared by:



Mokles Rahman, CAO

SR2

REQUEST FOR DECISION

RFD#:	2022RA17	Date:	June 27, 2022
Meeting#:	CM062722	Originator:	Ruhul Amin
RFD TITLE: INTERNET RESERVATION SYSTEM POLICY - DINOSAUR LAKE ATV CAMPGROUND ADDITION			

RECOMMENDATION:

THAT Council approved the revised Internet Campground Reservation Policy as presented.

BACKGROUND:

Dinosaur Lake ATV Campground Phase II Project will be completing ahead of the schedule. It is expected that 13 campsites will be available to campers by July 2nd week. Among these 13 campsites 10 are single and 3 are double size campsites.

DISCUSSION:

The District uses the Internet Campground Reservation system "Checkfront" for the purpose of allowing customers to reserve 50% campsites in the District run campgrounds. The rest 50% campsites are available as first come first served basis at the campgrounds. To begin we will have all the sites as first come, first served at the Dinosaur Lake ATV Campground; however, we will prepare to have them as part of the reservation system for the start of next year. The same rules will apply though with regards to the policy (example: refunds, seven nights stay, etc.). We do allow up to four additional units per site at the campgrounds; however, these sites are built for one (single) or two units (double). Our policy does say if "space permits", so this policy would still work for this campground.

We are currently working on revising our Parks, Campgrounds and Facilities Regulation Bylaw that will be brought to the July Council meeting. It was adopted in 1999, and we want to do a thorough look at this bylaw before presenting it to Council to ensure it is in line with our policy and any changes in the past 22 years.

After a detail review, staff recommended the following changes to the Internet Reservation Policy:

- Include Dinosaur Lake ATV Campground in the list of District owned Campgrounds.
- In this year (2022), Dinosaur Lake ATV Campground's campsites will be available only as first come first served basis. Staff will be working to enroll this campground to online booking systems "Checkfront" for start of the next year 2023.

FINANCIAL:

The District will have increased revenue for this new campground.

SR3

Attachments:

District of Hudson's Revised Internet Campground Reservation Policy.

Submitted By:



Ruhul Amin, Director PW

Report Approved by:



Mokles Rahman, CAO



**HUDSON'S
HOPE**

PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

INTERNET CAMPGROUND RESERVATION POLICY
Council Resolution No. 100/15
Effective Date: May 1, 2015
Revised February 23, 2016, February 15, 2017, April 11, 2022
Revised: ***

Section: Public Works
Administration

Purpose:

The District of Hudson's Hope Internet Campground Reservation Policy allows you to book a campsite so that you can travel to your favourite park or try something new with the confidence of knowing your site is assured. You can use this program to view site availability and reserve a site.

Definitions:

The Internet Campground Reservations will be run through Checkfront online booking system. The following campgrounds are included in this reservation system:

- King Gething Park.
- Alwin Holland Park.
- Dinosaur Lake Park.
- Cameron Lake Park.
- **Dinosaur Lake ATV Campground.**

Camping Units mean a tent, camper, trailer, motor home or any other unit constructed, intended, or equipped to be used as temporary sleeping quarters by travellers.

Policy Application:

The District will use the Internet Campground Reservation system for the purpose of allowing customers to reserve campsites in the District run campgrounds. Customers will be able to book campsites for the current year starting on first business day of May. A non-refundable reservation service fee of \$6.00 per night per campsite will be charged to a maximum of \$18.00 per booking. This fee covers the operational costs and ensures the reservation service pays for itself and is not subsidized by the taxpayers.

Procedures or Guiding Principles:

Rules and Regulations:

- Reservations will open for the season on the first business day of May, annually at 9:00 am local time.
- Reservations are taken on a "first come-first served" basis and may be made online at

www.hudsonshope.ca.

- Full pre-payment of all camping fees is required.
- The maximum stay in one campsite is seven (7) nights.
- Check out time is 11:30 am. Check-in time is 1:00 pm.
- There is a non-refundable reservation service fee of \$6.00 per night to a maximum of \$18.00 per booking.
- Approximately ½ of the campground's sites are available for reservation. The remaining sites will be taken on a "first come-first served" basis and cannot be reserved. You can see which sites are reservable on our website.
- Season Pass holders will be provided with a promo code to make reservations but will still be required to pay the \$6.00 reservation service fee to a maximum of \$18.00 per booking.
- *Additional camping units may be allowed if space permits, to a maximum of four (4) additional units, at the discretion of the campground attendants. If allowed, a discounted fee of \$15.00 will be charged for each unit and must be paid by cash.*
- Firewood can be purchased from the campground attendants for \$5.00 per bundle. Cash only.
- A reserved campsite is held until 4:00 pm on the day following the scheduled arrival date. At this time, the original reservation is cancelled, and the campsite is released for resale.
- To help customers to plan their stay, the District have added photos and campsite specific information. Please note there may be minor differences in the campsite information and photos may not be available for every site; these differences are not grounds for refunds.
- Reservations need to be completed at least one day in advance. As the campground attendants are making bookings in the campgrounds at the same time, if there happens to be a double booking on the same day, the online reservation will be fully refunded, or can be moved to an agreed upon site. District will contact customers as soon as possible if this occurs to remedy the situation.
- If need to contact the District Office to have reservation completed by a staff member, an additional \$5.00 service fee will be applied. Customers can avoid this charge by reserving online. District's contact number is 250-783-9901.
- Changing a Reservation can be made by contacting the District Office at 250-783-9901, during regular business hours:
 - There is a service fee of \$5.00 per change to entire reservation.
 - Changes to date or campsite location can be completed depending on availability but must be requested at least 2 days before arrival.
 - Changing to a different campground is considered a cancellation, the reservation charge will not be refunded, and all cancellation penalties apply. Changing sites within the same park may occur without penalty but must be pre-approved by the Campground Attendant and depends on availability.
- Cancelling a Reservation can be made by contacting the District Office at 250-783-9901, during regular business hours:
 - Cancellations more than 48 hours in advance of the scheduled arrival date, will be refunded the full amount, less the non-refundable reservation charges.
 - Cancellations 48 hours or less in advance of the scheduled arrival date, will forfeit one nights stay and the non-refundable reservation charges.

- If you do not show for your reservation by 4:00 pm on the day following the scheduled arrival date all fees are forfeited. The campground attendant will have the right to give the site away to another customer.
- Refunds are NOT given for an eviction, vacating your campsite early, or due to inclement weather.
- Refunds will be completed by contacting the District Office at 250-783-9901, during office hours.
- The District will only consider refunding forfeited user fees if:
 - The customer attempted to cancel their reservation or notified the District of their circumstances (unless they were unable to) and,
 - There are grounds for refund. The following guidelines are intended to provide rationale in terms of what are and what are not grounds for a refund:

Not Grounds for a Refund:

- **Wildlife:** The presence of interactions with any kind of wildlife (insects, bears, squirrel, etc.), even if the wildlife damages or destroys personal property, are not grounds for a refund. The one exception is if the park is closed or park visitors are advised to stay away due to safety reasons (cougar, problem bear, wolf, etc.). This notice would be posted on the District website and in the park.
- **Weather and ambient conditions:** No refunds will be considered for inclement weather (cold, rain, hail, snow, heat, flooding, etc.), even if extreme weather warnings are issued. Ambient conditions (such as the presence of smoke, or adjacent wildfires) will not be grounds for a refund unless the conditions prevent access to the park or there is a declared state of emergency. Customers should check the District website for updates in relation to this (if no updates are present, assume the park is open and accepting reservations).
- **Park conditions:** Request for refunds related to in-park conditions must be directed to the District Office at 250-783-9901, during regular business hours. (Unsatisfactory conditions, poor customer service, etc.)
- **Leaving early:** Vacating your campsite early is not grounds for a refund.
 - **General illness or pre-existing conditions:** If someone in the camping party gets ill but does not require medical assistance (see Medical below) or if there are common or expected conditions in the park that trigger an existing condition (i.e., allergic to bees and stung in park, or campfire smoke triggers asthma attack, etc.) would not be considered grounds for a refund.
 - **Errors in making a reservation:** Refunds will not be granted for errors that customer make on their reservations.
 - **Penalty window in effect:** Making and cancelling your reservation within the penalty window is not grounds for a refund.
 - **Vehicle breakdown/issues related to equipment:** No refunds will be given for vehicle breakdowns, problems related to vehicles or equipment failure.
 - **Change in Plans:** A change of plans, included but not limited to getting called into work or if childcare or pet care arrangements fall through.

Grounds for a Refund:

- **Incorrect charges:** Occasionally the reservation system experiences technical problems

which may result in incorrect charges. Refunds will be considered for customers who are incorrectly charged. The refund will only be for the difference between what they were charged and the correct amount owing.

- Park conditions that prevent access or cause evacuations: Refunds would only be considered if customers are unable to enter/approach a park because of emergencies such as road closure or/and natural disaster or if an evacuation is ordered. In such cases, the onus is on the visitor to check the District website for updates.
- Medical: The District will only consider issuing refunds for serious medical reasons that prevent customers from honouring their reservation. Requests for medical refunds require a doctor's note or proof that a member of the camping party was seriously injured or admitted to the hospital (there are no exceptions to this). Dates on the medical note or documents must coincide with the arrival date in order to support the request.
- Death in the immediate family: The District will consider refunding forfeited user fees if there is a death in the immediate family. The District still requires the customer will do their best to cancel their reservation so that other customers can access the inventory. A death certificate or obituary notice that clearly demonstrates the deceased's relationship with the reservation holder must be submitted to the District to review the request.
- Serious motor vehicle accident: If the reservation holder or member of the camping party is involved in a serious motor vehicle accident that prevents them from honouring their reservation, a refund will be considered. An accident report dated near the customer's arrival date is required to support the request for a refund.

More information on regulations can be obtained in the Parks, Campgrounds and Facilities Regulations Bylaw and our District of Hudson's Hope Fees and Charges Bylaw and any amendments thereto.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: CAO Update

DATE: June 22, 2022

FROM: Mokles Rahman, CAO

Below please find highlights of some of the major activities either done or underway in the Office of the Chief Administrative Officer (CAO) during the period May 19, 2022, to June 22, 2022.

- Water Treatment Plant (WTP):
 - Current operation:
 - Water demand is increasing day by day, average usage now is 1,200 M³ per day and on some days, it is up 1,350 M³ per day. The average yearly demand is 700 M³ per day.
 - Replaced media sand by hiring a contractor at a cost of \$33,000. The commercial water stand had to shut down for 4 days (May 31 to June 3) to perform this job.
 - Delco (original installer of the RO systems) representative came to the site on June 20 as part of their 6 months (January to June 2022) contract. The administration is in the process of signing another contract for 6 months (July to December 2022).
 - District awarded a contract to McElhanney for the temporary solution of the H₂S gas issues at the Water Treatment Plant.
 - On June 7, 2022 there was a mediation settlement on the claims with the prime contractor.
 - Future direction:
 - McElhanney, the consultant for WTP source water assessment, submitted the final report to the administration which was finally submitted to the Council as part of in-camera agenda package for June 13, 2022. Council directed the administration to submit the report to BC Hydro and meet with the senior staff of BC Hydro.
 - A small contract was awarded to McElhanney to find out a temporary solution to the odour issues at the WTP.
- BC Hydro is installing a water conveyance structure within the new shoreline protection berm across the water treatment plant which should be finished by September. This structure is to facilitate the water intake from the river/reservoir in the future (if required).
- Staff are working towards updating the Water Bylaw. On June 13, 2022 Council defeated the proposed three readings of the Bylaw and directed staff to revise the Bylaw by removing the proposed Water Use Restriction Stages.
- Water Distribution Systems Assessment: McElhanney is working on the Water Distribution Systems Assessment.
- Sloughs in the slope protection berm: There is no reported further movement of any segment of the slope in the berm. BC Hydro submitted its monthly report which was forwarded to the Council.

- Lucas subdivision: Council directed the administration to accept the revised offer of purchase for the 4th lot which was sold at the listed price. There are 13 lots to go. The administration also received an offer for 5th lot.
- The first three readings of the Traffic bylaw amendment were done. It may be adopted in the June 27, 2022 Council meeting.
- HR:
 - Quarterly performance reviews (2nd quarter) for the Director of Protective Services, Director of Public Works, and Corporate Officer were done.
 - One more operator acquired level-1 certification on WTP. Now the District has three (3) level-1 certified Water Treatment Plant operators. Two senior operators are working towards acquiring level-2 certification on WTP. The current WTP is classified as a Class -3 treatment plant.

Prepared by:



Mokles Rahman, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: June 27, 2022

SUBJECT: CORPORATE DEPARTMENT – MONTHLY UPDATE

PURPOSE

To provide Council with an update for the Corporate Department.

GENERAL

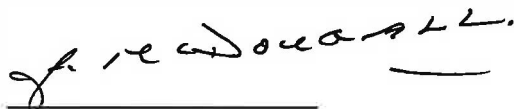
- **2022 Vacation Planning & Scheduling**
 - Office Clerks, ICBC Clerk & Custodian – ongoing.
 - Corporate Officer – note: the Chief Election Officer & Deputy Chief Election Officer will avoid vacation during the fall due to the Election on October 15, 2022, except possibly for the occasional day.
- **Bylaws (either completed or in progress)**
 - Bylaw No. 928, 2022 Fees & Charges Amendment – Adopted May 24, 2022
 - Bylaw No. 932, 2022 Public Notice – 3 readings completed; recommended for adoption June 27, 2022
 - Bylaw No. 933, 2022 – Zoning Amendment – M2 Zone: Light Industrial (Un-serviced) to RU2 Zone: Rural Agriculture) – 2 readings approved; Public Hearing, 3rd Reading & Adoption recommended June 27, 2022.
- **Commissioner for Taking Affidavits / Oaths**
 - ongoing
- **Council Meetings**
 - Agenda Preparations (Regular & In Camera) – June 13, 2022
 - Minutes Preparations (Regular & In Camera) – June 13, 2022
 - Public Hearing re Zoning Amendment Bylaw – June 27, 2022
 - Agenda Preparations (Regular & In Camera) – June 27, 2022
- **Custodian - Casual**
 - Interviews being scheduled for week of June 27th, 2022
- **IT**
 - Various, On-going
- **ICBC**
 - ICBC upgrade to fibre optic complete, with some connections still to be done

SR5

- **Signage – Peace View Lookout**
 - Peace Foothills (west of Chetwynd); sign now installed
 - Peace View Lookout – Designer waiting for Fort St. John to confirm their design prior to printing / installation
- **Visitor Centre**
 - Monitoring scheduling; now accepting credit cards for merchandise as per Council Resolution on June 13, 2022
 - Online training provided by Destination BC (Customer Service, Experience Development, Social Media, etc.)
 - Supervisor submitted article for the July Bulletin
- **Leo & Ethel Rutledge Scholarship 2022**
 - Selection made by the Scholarship Committee; certificate provided to the Hudson's Hope School for Grad 2022 being held June 24, 2022.

CONFERENCES / EDUCATION / TRAINING

- **LGMA Freedom of Information & Records Management Committee**
 - Freedom of Information – Property Records Sub-Committee – Ongoing Activities
- **Local Government Elections 2022**
 - Elections are scheduled for October 15, 2022
- **ICBC Training**
 - M. Heiberg – training on-going



Jeanette McDougall,
Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Public Works Department Update
DATE: June 27, 2022
FROM: Ruhul Amin

Below please find highlights of some of the activities either done or underway in the Public Works Department during the period of May 27 to June 21, 2022.

A. OPERATIONS:

1. Swimming Pool:

- Pool is running without any major issues since opened on May long weekend. Planned for new events as the school will be over this week. The schedule will be changed as well.

2. Campgrounds:

- Campgrounds are running without any major issues since opened on May long weekend. Planning for soft opening of the Dinosaur Lake ATV Campground on July 2nd week.

3. Groundskeeping:

Flowers:

- Plantation is ongoing, one week behind schedule due to two additional weeks of unseasonably cold and wet weather.

Grass Area:

- Cleaning of gravel off boulevards now complete – was challenging as Dawson Road Maintenance swept gravel from road back onto boulevards.

4. Road Grading and Dust Control:

Expected to be done by July first week- behind schedule due to two additional weeks of unseasonably cold and wet weather. One grader operator was sick for more than two weeks.

B. CAPITAL PROJECTS:

1. ATV campground Phase II. Expected to be completed by July 1st week.

SR6

2. Safety Wall in the District Office: Expected to be completed by end of June.
3. 2022 Water Valves and Hydrant Replacements: The Contractor is planning to start in July 2nd week.
4. Road Rehabilitation in Thompson Subdivision: Substantially completed, the contractor is notified on deficiencies.
5. Chlorine Booster and Piping upgrades at reservoir: The Contractor is planning to start in July 2nd week. Expecting to be completed by August 2022.

C. OPERATING PROJECTS:

1. Community Hall Washrooms Repair: Completed
2. Library Building and New Horizon Building Roof: Completed.

E. UPCOMING ACTIVITIES:

- Dust Control: in July 2022
- Crack Sealing: in July 2022
- Potholes Repair: in July 2022

Prepared and submitted by:



Ruhul Amin, Director of Public Works and Engineering

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Protective Services Update

DATE: June 22, 2022

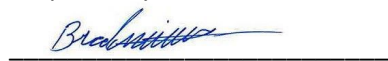
FROM: Brad Milton, Director of Protective Services

Please find highlights of activities either done or underway in the Protective Services Departments during the last reporting period.

- May 18, 2022 – June 22, 2022, HHFR received 12 calls for service. 5 - First Responder (medical) and 2 Alarms Ringing, 1 Brush Fire, 1 Hazardous Material (Gas Smell) 2 Duty officer Investigations, 1 Structure Fire.
- HHFR has accepted the bid from Murray GM to supply a new 1 ton pick up truck.
- HHFR had applied for funding for the radio replacement capital project through TC Energy. Unfortunately, due to a high number of applicants, we were unsuccessful in our application.
- HHFR is proud to announce that Mr. Corey Baxter has completed all training to receive his pager
- Recruitment for ESS team Members is ongoing. Currently we have accepted 4 applications for ESS team members.
- Chief Milton attended the BC Fire Chiefs Conference in Victoria from June 3 – 9, 2022. This is the first time in 2 years that all the chiefs have been able to gather for this conference. Chief Milton attended numerous classes and speakers through out the week.
- HHFR had 1 member attend the Engine Boss course put on by Fort St. John Fire Department. Chief Milton would like to thank the City of Fort St. John and Fort St. John Fire Department for hosting this course for all the regional partners to attend.
- There have been 0 bylaw complaints this reporting period and 0 complaint resolutions this reporting period.

It's a great day to be a Hudson's Hope Firefighter.

Prepared by:



Brad Milton, Director of Protective Service

SR7

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Recreation and Special Events Update

DATE: June 22, 2022

FROM: Kelsey Shewfelt

Below please find highlights of some of the activities either done or underway in the Recreation and Special Events.

A. COMPLETED ACTIVITIES AND EVENTS:

- Dinosaur Lake Trail Guided Hike (Saturday, May 28, 2022) – This hike was postponed, as Hudson's Hope was under a rainfall warning. Alternative date will be scheduled in July.
- ParticipACTION Community Better Challenge (June 2022) – This month-long event is currently underway. We have had exceptional community engagement. Hudson's Hope is currently in first place provincially and seventh place nationally.

All events listed below are part of the Community Better Challenge. Final financial report will be available once challenge has been complete.

- Steam Vents Guided Hike (Saturday, June 11, 2022) – This hike was led by Greta and Natalie. There were 7 attendees from all areas of the Peace Region.
- Skateboarding Workshop (Monday, June 13, 2022) – This event was facilitated by Cole Calliou, who graciously donated his time. This event was for students in grade 5 and up. We had 30 students attend. This event was very well loved by our local students. The Recreation Department will be in contact with Cole to arrange another workshop.
- Bike Rodeo (Saturday, June 18, 2022) – This event was held for children ages 5-12 years. We had seven children attend along with their parents. Event was a collaboration between the Recreation Department, RCMP and EMS. Kids got the chance to test their riding skills and learn safety tips from Constable Rob.

SR8



B. UPCOMING ACTIVITIES AND EVENTS:

- School's Out Pool Party (Thursday, June 23, 2022) – Fun afternoon of games and freezies to celebrate last day of school.
- Catch Me If You Can Night (Friday, June 24, 2022) – This event will be a collaboration between the Recreation Department and Hudson's Hope Bible Fellowship. Children ages 12 years and older will try to make it across town without being caught by one of our volunteer drivers. A campfire with snacks for after event will be held at the Hudson's Hope Bible Fellowship.
- 20 Mile Ridge Guided Hike (Saturday, June 25, 2022) – Guided hike lead by Greta, Kelsey, and Natalie. This is a very popular trail, so we expect a great turnout.
- Canada Day – Planning for this event is underway.
- Kid's Summer Camps – Planning for four weeks of day camps is underway. We will be offering 4 weeks of camps. Two for ages 5-8 years and two for ages 8-12 years.
- Pride Day (Tuesday, July 5, 2022) – Event will be held at the Farmer's Market in collaboration with RCMP.
- Hudson's Hope Pool Swimming Lessons – Registration for the first set of lessons has opened and are very popular. Lessons will be available for children ages 5-12 years. Each set will run for two weeks (four days a week). We will be offering three sets this summer.

C. GRANTS:

- ParticipACTION Community Better Challenge Grant – Application was successful. Amount requested and received was \$1500.00.
- The Recreation Service is currently researching available grants for a replacement playground structure at the Hudson's Hope Swimming Pool Park and a new playground for Dinosaur Lake Campground.

Prepared and submitted by:

A handwritten signature in cursive script that reads "Kelsey Shewfelt".

Kelsey Shewfelt
Recreation Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Chris Cvik, Special Projects
DATE: June 27, 2022
SUBJECT: SPECIAL PROJECTS – MONTHLY UPDATE

PURPOSE

To provide Council with an update from the Special Projects Consultant.

GENERAL

- ***Lucas Subdivision & Solar Power Credit Reserves***
 - Completed reports.
- ***Gravel Pit – Licence of Occupation Extension***
 - Submitted amended Notice of Work application on November 14, 2022; awaiting a response
 - Since the recent Blueberry First Nation successful legal challenge over cumulative impacts, the Province has been moving slowly on making any final decisions on applications; no response as of June 23, 2022.
- ***Lynx Creek Water Quality Testing***
 - Working with AGAT Laboratories and Public Works to schedule Lynx Creek water quality testing in accordance with Council direction to test the water quality every two years where Lynx Creek will flow into the Peace River. Update: Testing will be completed by the end of June.
- ***On-Going***
 - Assisting the CAO as necessary.

“Chris Cvik”

Chris Cvik, Special Projects

REQUEST FOR DECISION

RFD#: 2022-MR-34	Date: June 20, 2022
Meeting#: CM 06-27-22	Originator: Mokles Rahman
RFD TITLE: Water Service Regulations Bylaw 2022 (Bylaw No. 930, 2022)	

RECOMMENDATIONS:

***THAT** the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a first time; and*

***THAT** the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a second time; and*

***THAT** the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a third time.*

BACKGROUND:

During the Regular Council Meeting on June 13, 2022, Council considered the following motion.

B1 BYLAW NO. 930, 2022 – WATER SERVICES REGULATIONS

M/S Councillors Quibell / Summer

***THAT** the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a first time;*

***THAT** the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a second time;*

***THAT** the District of Hudson's Hope Water Service Regulations Bylaw No. 930, 2022 be read a third time.*

DEFEATED

Council directed Staff to revise the proposed Water Services Regulation Bylaw No. 930, 2022 by removing the proposed Schedule D (Water Use Restriction Stages) and future discussion on bylaw revision to address the concern of the water meters.

DISCUSSION:

The new Water Service Regulations Bylaw No. 930, 2022 is a consolidated version of the Water Service Regulations Bylaw No. 842, 2014 and Water Service Regulations Amendment Bylaw No. 860, 2016.

Removing the Schedule D (Water Use Restriction Stages) from the proposed amendment, the following section and some definitions are the only changes in the new bylaw:

- Section 4.3: The Operations Manager in consultation with the CAO may shut down the Bulk Water Station if it is deemed necessary to manage the water demand and supply at the Water Treatment Plant or to manage other operational challenges of Water Works Systems.

FINANCIALS:

N/A

ALTERNATIVES:

1. Table the amendment of the bylaw and provide specific comments and feedback to change or improve the bylaw and direct administration to report back.

ATTACHMENTS:

1. Water Service Regulations Bylaw No. 930, 2022.

Prepared and approved by:



Mokles Rahman, CAO

WHEREAS pursuant to the *Community Charter*, the District may operate and regulate a water system as a municipal service;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, hereby enacts as follows:

1. This Bylaw shall be cited for all purposes as "Water Service Regulations Bylaw No. 930, 2022".
2. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Bylaw.
3. Water Service Regulation Bylaw No. 842, 2014, and all amendments thereto are hereby repealed and replaced with this Bylaw.

Read a first time this	___ day of ___ 2022
Read a second time this	___ day of ___ 2022
Read a third time this	___ day of ___ 2022
Adopted this	___ day of ___ 2022

Jeanette McDougall, Corporate Officer

Dave Heiberg, Mayor

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SCHEDULE A – Penalties

SCHEDULE B – Municipal Ticket Information Offences

SCHEDULE C – Service Connection Permit

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1.0 DEFINITIONS

In this Bylaw, all words or phrases shall have their normal or common meaning except where this is changed, modified, or expanded by the definitions set forth below:

BACKFLOW means the flow of water or other liquids, gases or solids, from any source back into any plumbing system connected to the *Community Water System*.

BYLAW ENFORCEMENT OFFICER means Chief Administrative Officer (CAO), Director of Protective Services, Director of Public Works, Bylaw Enforcement Officer, Approving Officer, or any other District authorized personnel.

COMMUNITY WATER SYSTEM means the entire water works system of the *District* including without limitation intake and distribution systems, water treatment plants, service connections and curb stops.

CONSUMER means any person to whom water is supplied under this Bylaw.

COUNCIL means Council of the *District* of Hudson's Hope.

CROSS CONNECTION means any physical piping arrangement where a public water supply is directly or indirectly connected to a secondary water source, fixture or device that may contain contaminants, sewage or other substance capable of contaminating the water supply.

CURB STOP means the portion of any *Service Connection*, regardless of size, consisting of a shut-off valve with a protective housing (service box) to the ground surface.

DISTRICT means the District of Hudson's Hope.

IRRIGATION means the use of a service connection exclusively for landscaped areas including lawns.

OPERATIONS MANAGER means the Director of Public Works, the Approving Officer and/or the Chief Administrative Officer (CAO).

PRIVATE WATER SERVICE means pipes and other appurtenances located on private property that are not installed or owned by the *District* of Hudson's Hope. A *Private Water Service* is used to convey water from the *Community Water System* to the private property.

SERVICE CONNECTION means a service pipe from the *Water Main* to the property line. A Service Connection includes the *Curb Stop* and is part of the *Community Water System*.

SPRINKLING means the discharge of municipal water on any exterior surface including lawns, gardens, and landscaping.

STAGE means the Stages 1,2, and 3 of Water Use Restrictions specified in Schedule D of this Bylaw.

SYSTEM EXTENSION means any installation requiring the construction of a *Water Main* on a highway, *District* right-of-way or easement, from an existing *Water Main*, but does not include a *Service Connection* or a *Private Water Service*.

URBAN SERVICE BOUNDARY means the maximum extent to which the *District* will extend the Community Water System as shown and defined in the *District's* Official Community Plan.

WATER MAIN means a water system pipe, including valves, fittings and other appurtenances other than a service connection, pumping station, treatment plant or reservoir. A *Water Main* is a key part of the *Community Water System*.

2.0 BASIC PROVISIONS

2.1. Conditions of Water Supply

- .1 It is a condition of the supply of water that:
 - (a) the *District* shall not be liable for damage by reason of the failure of supply of water to any *Consumer*; and,
 - (b) the *District* shall not be liable for any injury or damage to any person or property arising or occurring from the use of water from the system.
- .2 The *District* does not guarantee that water supplied by it is free from any impurity that would affect a manufacturing process or any other use of the water other than for human consumption.

2.2. User Fees

- .1 All *Consumers* must pay the applicable water rate(s) that are set out in the *District's Fees and Charges Bylaw*.

2.3. Enforcement

- .1 Subject to the provisions of the *Community Charter* the *Operations Manager*, and any other District bylaw enforcement officer, is authorized to enter, at all reasonable times, any day of the week, on any property in order to inspect and determine whether the regulations and requirements of this Bylaw are being met.
- .2 *Bylaw Enforcement Officers* are hereby authorized to issue municipal tickets to those persons in contravention of any of the provisions of this Bylaw.

3.0 COMMUNITY WATER SYSTEM

3.1 Requirement to Connect

- .1 Within the Urban Service Boundary, every owner of a premise fronting or abutting a *Water Main* must connect to the *Community Water System* if the distance of the *Service Connection* from the *Water Main* to the building is less than 125 meters long.
- .2 In addition to any other penalty that may be imposed by this Bylaw, or penalties levied by other government agencies, where the owner of a premise fails, neglects, refuses to or does not connect to the *Community Water System*, the *District* may have the work done at the expense of the owner, and the *District* may recover the cost in the same manner as *District* taxes.
- .3 Each parcel is limited to a maximum of one *Service Connection* except when:
 - (a) a separate *Service Connection* is required for fire protection purposes;
 - (b) there is more than one permanent building on the parcel; or,
 - (c) there is a duplex on the parcel.

3.2 Application to Connect

- .1 An application to connect, or reconnect, to the *Community Water System* must be made by the owner of a premise using the "Connection / Abandonment Application Form" (Schedule C).
- .2 Each application to connect, or reconnect, to the *Community Water System* must be accompanied by a water service connection fee, as outlined in the *District's Fees and Charges Bylaw*.
- .3 Prior to connecting to the *Community Water System*, the owner of the premise must obtain the approval from the *Operations Manager* in writing.
- .4 Despite Section 3.2.1 of this Bylaw, the *District* may decline to install a *Service Connection* if:
 - (a) any part of the *Community Water System* has inadequate capacity to meet the proposed additional service requirements; or,
 - (b) the proposed *Service Connection* exceeds twenty metres (20.0 m) in length

3.3 Installation of Service Connection

- .1 All persons who connect to the *Community Water System* must connect by way of a *Curb Stop* and the *Service Connection* must be installed in accordance with all relevant *District* bylaws and regulations.
- .2 Only the *District*, or approved *District* contractors, shall install *Service Connections*, unless otherwise permitted in writing by the *Operations Manager*.
- .3 *Service Connection(s)* will be located as per owner requests, wherever possible. In the event that the owner's preferred location is not practical, the *Operations Manager* will designate an appropriate location for each *Service Connection* to the parcel or building(s), as the case may be.
- .4 The minimum inside diameter of a *Service Connection* shall be twenty millimeters (20.0 mm). A three quarter ($\frac{3}{4}$) inch diameter is considered 20 mm for the purposes of this Bylaw.

- .5 All *Service Connections* must be buried and have at least 2.7 meters cover to finished ground elevation.
- .6 No person shall excavate any roadway within the *District* for the purposes of installing or repairing water, or any other utilities, without first submitting the following:
 - (a) a satisfactory Certificate of Insurance naming the *District* as an additional insured;
 - (b) a satisfactory Street Opening Bond in the amount of ten thousand dollars (\$10,000.00) executed to the benefit of the *District*; and,
 - (c) a sketch of the location and nature of the work to be done.

3.4. Turning the Water Supply On

- .1 A Service Connection must not be turned on at the *Curb Stop* until the owner's *Private Water Service* has been inspected by the *District* and all applicable fees have been paid to the *District*.
- .2 Only authorized *District* employees may turn a *Curb Stop* on or off.

3.5. Shut-Off and Disconnection

- .1 The *District* may disconnect a premise from the *Community Water System* or shut off the *Curb Stop* provided that the *District* gives the owner or occupier of the premise 10 days' notice in writing if the owner or occupier of the premise:
 - (a) fails to pay, when due, any fees imposed under this Bylaw;
 - (b) violates or contravenes any of the provisions of this Bylaw;
 - (c) fails to maintain the *Private Water Service* protected from freezing, protected from risk of Cross Connection, in good condition without leaks; or,
- .2 When an owner of a premise permanently ceases use of a *Service Connection*, the owner must immediately notify the *District* (see Schedule C) and pay the abandonment fee set out in the *District's Fees and Charges Bylaw*.
- .3 Only authorized *District* employees shall turn a *Curb Stop* off.

3.6. System Extensions

- .1 The *Community Water System* will not be extended beyond the *Urban Service Boundary*.
- .2 The District will not permit *System Extension* within the *Urban Service Boundary* if:
 - (a) any part of the *Community Water System* has inadequate capacity to meet the proposed additional service requirements; or
 - (b) the proposed *System Extension* would cause the *District* to expend an inordinate amount of time, effort or money, as determined by the *Operations Manager* or his/her designate, to operate and maintain the *System Extension*, in comparison to the revenue that it would generate.

- .3 *System Extensions* for which the *District* pays either wholly or partially, will only proceed provided costs to the *District* are:
- (a) Recoverable in whole, or in part, from existing and future parcels of land that will be served by the *System Extension*;
 - (b) Not excessive as determined by Council.
- .4 Any person seeking the installation of a *System Extension* by the *District* must:
- (a) enter into a servicing agreement with the *District*; and,
 - (b) submit to the *District* any technical drawings necessary, in the opinion of the *Operations Manager*, to complete the extension.
- .5 Any person wishing to construct a *System Extension* at their own expense must:
- (a) enter into a servicing agreement with the *District*;
 - (b) coordinate and submit to the *District* a construction permit issued by the Northern Health Authority,
 - (c) supply the engineering designs and cost estimates (both documents under seal of a professional engineer registered in the Province of British Columbia) to the *District* along with any other information required by the *Operations Manager*; and,
 - (d) permit the *District*, or the *District's* contractors, to inspect the extension prior to backfill, perform or witness all standard testing procedures and if required by the *Operations Manager*, modify the extension to meet *District* standards or requirements for similar extensions.
- .6 No provision of this Bylaw limits or restricts in any way *District Council* from exercising full jurisdiction and control over the operation of the *Community Water System*, and the fact that any extension may have been installed and constructed without cost to the *District* will not in any way exempt the person receiving service from any regulations, rates, orders or bylaws of the *District*. The payment of part or all of the installation and construction costs by any applicant for an extension shall not be construed as a guarantee by the *District* with respect to continuity or adequacy of service.

3.7. System Failures

- .1 All persons must immediately notify the *District* of any suspected defects, breaks or breakdowns in the *Community Water System*, and any suspected defects, breaks or breakdowns in *Private Water Services* that may threaten the integrity of the *Community Water System*.

3.8. Prohibited Activities

- .1 No person shall connect to, add to, tamper with, operate, remove or alter the *Community Water System* or any part thereof except in accordance with this Bylaw.
- .2 No person shall without lawful excuse break, damage, destroy, uncover, deface or mar the *Community Water System* or any part thereof.

4.0 PRIVATE WATER SERVICES

4.1. Establishment

- .1 The owner of a premise is solely responsible for the installation of *Private Water Services*, at his or her own cost.
- .2 No person shall connect a *Private Water Service* to the *Community Water System* unless:
 - (a) the *Private Water Service* complies with all applicable *District* Bylaws and provincial building regulations; and,
 - (b) the *District* building inspector or *District* authorized personnel has inspected and approved the *Private Water Service* prior to backfill of the *Private Water Service*.
- .3 No person shall install or use a pump, booster or any other device for the purpose of increasing water pressure without first obtaining written permission from the *Operations Manager*.

4.2. Maintenance and Repairs

- .1 Maintenance of *Private Water Services* (including winterization) is the sole responsibility of the owner of the property on which the *Private Water Service* is situated. *Private Water Services* must be kept in a good condition without leaks.
- .2 No person shall permit a *Private Water Service* to freeze.
- .3 Defects and breakdowns in a *Private Water Service* are the sole responsibility of the owner of the property on which the *Private Water Service* is situated and shall promptly be repaired.
- .4 Upon written request, the *District* will turn the *Curb Stop* on or off to facilitate scheduled repairs to a *Private Water Service*.
- .5 A fee to turn a *Curb Stop* on or off is specified in the *Fees and Charges Bylaw*, and must be paid by the owner or occupier of the property on which the *Private Water Service* is situated.

4.3. Bulk Water and Private Sales

- .1 Any person, company or corporation who wishes to obtain water from the *District* bulk water station must pay the water rate(s) specified in the *District's Fees and Charges Bylaw*.
- .2 No person shall re-sell, dispose or otherwise give away water from the *Community Water System*, unless it has been obtained from the *District's* bulk water station.
- .3 The *Operations Manager* in consultation with the *CAO* may shut down the *District* bulk water station if it is deemed necessary to manage the water demand and supply at the Water Treatment Plant or to manage other operational challenges of Water Works Systems.

5.0 WATER PROTECTION & CONSERVATION

5.1. Cross-Connections

- .1 No person shall:
 - (a) connect;
 - (b) cause to be connected; or,
 - (c) allow to remain connected

any pipe, fixture, fitting, container, appliance or *Cross Connection*, in a manner which, under any circumstances, could cause or allow any part of *Community Water System* to become contaminated.

- .2 Where a person's premise is serviced by a well, the person must cease using the well and decommission the well prior to or at the time of connecting to the *Community Water System*.

5.2. Fire Hydrant Use

- .1 No person shall make use of any fire hydrant except for fire protection and suppression purposes.
- .2 Despite Section 5.2.1 of this Bylaw, the *District* may permit fire hydrant use for purposes such as *Water Main* testing and utility line flushing upon written request. Operation of hydrants must include proper *Backflow* prevention and as directed by the *Operations Manager*.

5.3. Unnecessary Water Use

- .1 No person shall allow water from the system to be wasted by runoff into the storm or sanitary sewer system of the *District*, or by runoff on land other than for irrigation purposes.

6.0 WATER METERS

6.1 Water Meter Requirements

- .1 All *Private Water Services* are required to install a water meter and remote readout in a manner and location acceptable to the *District*. The meter shall be of a size, brand and type, and include a remote readout, all acceptable to the *District*.

6.2 Installation of Water Meters

- .1 For all new development, owners are responsible for all costs associated with the supply and installation of water meters.
- .2 All meters will remain the property of the *District*.
- .3 As a condition of service, the *Operations Manager* shall:
 - (a) determine the location of the water meter and read out installation and configuration of the meter installation;
 - (b) determine the type, size and number of water meters to be installed on the property; and,
 - (c) require a water meter to be relocated:
 - i. if there have been alterations to the original building since the meter was initially installed; and,
 - ii. to a location near the point of entry of the water *Service Connection*.
- .4 If any existing or future owner or occupier of a premise refuses to have a water meter installed, after being requested in writing by the *District* to allow such installation, the owner or occupier will be fined in accordance with Schedule B of this Bylaw and water service to the premise may be shut off under direction of the *Operations Manager*.

6.3 Reading, Maintenance and Testing

- .1 *District* employees shall have access to any property and building metered under this Bylaw during normal business hours for the purpose of reading or maintaining the water meter with reasonable notice given to the owner.
- .2 An estimation of the water meter reading may be made by the *Operations Manager* based on previous consumption patterns, if:
 - (a) the *District* is unable to obtain a water meter reading;
 - (b) a water meter fails to properly register a flow reading; or,
 - (c) the owner or occupier experiences unexplained abnormally high water meter readings and contacts the *District* within seventy-two hours (72) of receiving the invoice.
- .3 If a water meter or bypass valve seal is broken, the owner or occupier or occupiers of the premise is to notify the *District* within forty-eight (48) hours.

- .4 As a condition of service, the *Operations Manager* may remove and test a water meter at any time the *Operations Manager* deems it appropriate.
- .5 Any person liable to pay charges based on a metered rate may have their water meter tested by the *District* upon application and payment of the fee set out in the *District's Fees and Charges Bylaw*. If the test indicates a meter inaccuracy in excess of three percent (3%) of actual flow, the *District* will waive the water meter testing fee, and the owner or occupier's account will be adjusted up to the last six (6) months.
- .6 If water meter access is denied or curtailed by the owner or occupier of the premise, then the *District* will impose a fine as outlined in Schedule B of this Bylaw, and may invoice the owner or occupier for the highest quarterly amount of water used in the previous twelve month period. Should previous water use data not be available, the *District* will, at its discretion, estimate the amount for quarterly water use.
- .7 If a water meter is removed or stolen, the *District* will invoice the owner of the premise cost of replacing and installing the water meter, and impose a fine as outlined in Schedule B of this Bylaw. The *District* shall invoice the owner or occupier of the premise for the highest quarterly amount of water used in the previous twelve month period. Should previous water use data not be available, the *District* will, at its discretion, estimate the amount for quarterly water use.
- .8 If a *District* owned water meter is by-passed or tampered with, then the *District* will invoice the owner or occupier of the premise for the highest quarterly amount of water used in the previous twelve month period, and impose a penalty or fine as outlined in Schedule B of this Bylaw. Should previous water use data not be available, the *District* will, at its discretion, estimate the amount for quarterly water use.

7.0 OFFENCES AND PENALTIES

- .1 Any person who contravenes any provision of this Bylaw is liable to the District for and must indemnify the District from all costs, expenses, damages and injuries resulting from the contravention. This does not in any way limit any other provision or any other remedy the District may have under this Bylaw or otherwise at law.
- .2 Every person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of this Bylaw, or who refuses, omits, or neglects to fulfill, observe, carry out, or perform any duty or obligation imposed by this Bylaw is liable to a minimum fine of One Thousand Dollars (\$1,000) and a maximum fine of Ten Thousand Dollars (\$10,000).
- .3 The minimum and maximum fines for breach of this Bylaw pursuant to the *Offence Act* and section 263 of the *Community Charter* are those listed in Schedule A.
- .4 Where there is an offence that continues for more than one day, separate fines may be issued for each day or part thereof in respect of which the offence occurs or continues.
- .5 The *District* may enforce compliance with the stipulations within this bylaw or non-payment of fines by preventing access to sewer services being supplied to the user or discontinuing the service thereof provided that the *District* has provided 7 days' written notice and has also provided the owner of the parcel affected with an opportunity to make representations to Council.
- .6 Nothing in this Bylaw limits the *District* from utilizing any other remedy that is otherwise available to the *District* at law.
- .7 The *District* designates this Bylaw as a bylaw that may be enforced by means of a ticket in the form prescribed for that purpose by the *Community Charter* and the *Community Charter* Bylaw Enforcement Ticket Regulation.
- .8 The persons designated as *Bylaw Enforcement Officers* may issue tickets under this Bylaw.
- .9 The words or expressions set forth in Column 1 of Schedule B of this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions for the purposes of issuing tickets under the *Community Charter*. The amounts appearing in Column 3 of Schedule B of this Bylaw are the fines for the corresponding offences designated in Column 1 for the purposes of issuing tickets under the *Community Charter*.

REQUEST FOR DECISION

RFD#: 2022-MR-33	Date: June 20, 2022
Meeting#: CM 06-27-22	Originator: Mokles Rahman
RFD TITLE: Traffic Amendment Bylaw No. 931, 2022	

RECOMMENDATIONS:

THAT Council adopt the District of Hudson's Hope Traffic Amendment Bylaw No. 931, 2022.

BACKGROUND:

During the Regular Council Meeting on June 13, 2022, Council approved the following motion.

B2 BYLAW NO. 931, 2022 - TRAFFIC

RESOLUTION NO. 096/2022

M/S Councillors Gibbs/ Miller

THAT the District of Hudson's Hope Traffic Amendment Bylaw No. 931, 2022 be read a first time;

THAT the District of Hudson's Hope Traffic Amendment Bylaw No. 931, 2022 be read a second time;

THAT the District of Hudson's Hope Traffic Amendment Bylaw No. 931, 2022 be read a third time.

CARRIED

The following sub-section is the addition to the current bylaw:

Section 3.3.2 No person shall erect a permanent or temporary structure including but not limited to fencing and barricades, upon any developed or undeveloped street or sidewalk which will obstruct or impede traffic thereon or deface or injure such street or sidewalk unless otherwise authorized in writing by the Director of Public Works.

FINANCIALS:

There is no financial implication for this minor change to the bylaw.

ALTERNATIVES:

1. Table the amendment of the bylaw and provide specific comments and feedback to change or improve the bylaw and direct administration to report back.

ATTACHMENTS:

1. Traffic Bylaw No. 931, 2022 (amendment)

Prepared and approved by:

Mokles Rahman, CAO



BYLAW NO. 931, 2022

A Bylaw to Amend Traffic Bylaw No. 925, 2022

WHEREAS pursuant to the section 124 of the *Motor Vehicle Act*, the Council of the District of Hudson's Hope is empowered to regulate certain matters in relation to the use of highways and boulevards;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled hereby enacts as follows:

1. Traffic Bylaw No. 925, 2022 is amended by adding the following to sub-section Section 3.3 Obstruction on Street, etc.

3.3.2 No person shall erect a permanent or temporary structure including but not limited to fencing and barricades, upon any developed or undeveloped street or sidewalk which will obstruct or impede traffic thereon or deface or injure such street or sidewalk unless otherwise authorized in writing by the Director of Public Works.

2. This Bylaw shall come into effect upon the date of Adoption of this Bylaw.

Read a First Time on this 13th day of June, 2022.

Read a Second Time on this 13th day of June, 2022.

Read a Third Time on this 13th day of June, 2022.

Adoption of this Bylaw on this ____ day of June, 2022.

Dave Heiberg, Mayor

Jeanette McDougall, Corporate Officer

Certified a true copy of Bylaw No. 931, 2022

this ____ day of June, 2022.

Corporate Officer

REQUEST FOR DECISION

RFD#: 2022-JM	Date: June 27, 2022
Meeting#: CM02722	Originator: Jeanette McDougall
TITLE: District of Hudson's Hope Public Notice Bylaw No. 932, 2022	

RECOMMENDATION:

***THAT** Council adopt the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 – A Bylaw to Provide for Alternative Means of Publication.*

INFORMATION:

During the Council meeting held June 13, 2022, Council approved the first three readings for the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 as follows:

RESOLUTION NO. 097/2022

M/S Councillors Summer / Paice

THAT the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a first time;

THAT the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a second time;

THAT the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a third time.

CARRIED

Current legislation authorizes local governments to use alternative methods for issuing public notices, providing that a bylaw is adopted to this effect. The key advantages are savings with respect to both operational and advertising costs, ie the District will no longer have to advertise in newspapers.

ALTERNATIVES:

That Council not approve adoption of the proposed District of Hudson's Hope Public Notice Bylaw No. 932, 2022.

FINANCIAL CONSIDERATIONS:

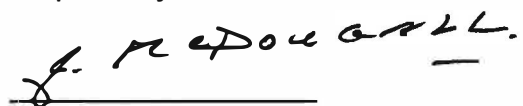
The District will save on newspaper advertising costs, which are approximately \$800 per notice and save on Staff time regarding organizing the advertising and processing related invoices.

ATTACHMENTS:

- Council Report dated June 13, 2022 re Bylaw No. 932, 2022
- District of Hudson's Hope Public Notice Bylaw No. 932, 2022

B3

Prepared by:



Jeanette McDougall,
Corporate Officer

Approved by:



Mokles Rahman, CAO

REQUEST FOR DECISION

RFD#: 2022-JM	Date: June 13, 2022
Meeting#: CM01322	Originator: Jeanette McDougall
TITLE: District of Hudson's Hope Public Notice Bylaw No. 932, 2022	

RECOMMENDATION:

1. **THAT** the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a first time.
2. **THAT** the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a second time.
3. **THAT** the District of Hudson's Hope Public Notice Bylaw No. 932, 2022 be read a third time.

BACKGROUND / INFORMATION:

Bill 26 was passed by the BC Legislature in November, 2021 and amends requirements under section 94 of the *Community Charter* for Public Notice by authorizing local governments to establish a bylaw which provides for alternative public notice methods (other than newspaper advertising). Alternative methods of issuing Public Notice could include, for example, various electronic means such as the District's website, social media, and in the case of Hudson's Hope, the Public Service Announcement system.

DISCUSSION:

The advantage of adopting a Public Notice Bylaw is that the statutory requirement to publish in newspapers once a week for 2 consecutive weeks can be avoided, which saves costs of approximately \$800 per advertisement for a standard public notice and saves Staff time regarding organizing the advertising and processing related invoices, ie reduces operational costs.

If Council adopts the proposed Bylaw No. 932, 2022 Public Notice, then the District will have 2 options for issuing public notice:

1. the default public notice method, ie publication in a newspaper once a week for two consecutive weeks as per section 94 of the *Community Charter*; or
2. adopt a Public Notice bylaw to provide alternative methods of publication, as per section 94.2 of the *Community Charter*.

A new Public Notice Regulation came into effect earlier in 2022 and specifies that the following principles of effective public notice need to be met when adopting a Public Notice Bylaw:

1. Reliability – the method is dependable and trustworthy;
2. Suitability – the method works for the intended purpose of the notice; and
3. Accessibility – the method is easy to access and has broad reach.

The methods outlined in this proposed Public Notice Bylaw meet these criteria.

ALTERNATIVES:

THAT Council not approve the three readings of the proposed District of Hudson's Hope Bylaw No. 932, 2022.

FINANCIAL CONSIDERATIONS:

The District will save on newspaper advertising costs, which are approximately \$800 per notice and save on Staff time regarding organizing the advertising and processing related invoices.

ATTACHMENTS:

- *Local Government Management Association – Public Notice Amendments – April 12, 2022 (Summary of Legislative Changes to section 94 of the Community Charter)*
- *District of Hudson's Hope Public Notice Bylaw No. 932, 2022*

Prepared by:


Jeanette McDougall,
Corporate Officer

Approved by:



Mokles Rahman, CAO



BYLAW NO. 932, 2022

PUBLIC NOTICE BYLAW

A Bylaw to Provide for Alternative Means of Publication

WHEREAS pursuant to Section 94.2 of the *Community Charter*, Council may provide for alternative means of publication with respect to issuing public notice;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by section 94 of the *Community Charter* to prescribe the form and manner for providing public notice and the related principles for effective public notice outlined in the *Public Notice Regulation 52/2022*;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, enacts as follows:

SECTION 1 – CITATION

- 1.1 This Bylaw may be cited as the "District of Hudson's Hope Public Notice Bylaw No. 932, 2022".

SECTION 2 – DEFINITIONS

- 2.1 For the purposes of this Bylaw, the words and terms have the following definitions assigned to them:

"District" means the District of Hudson's Hope located at 9904 Dudley Drive, Hudson's Hope, BC.;

"Corporate Officer" means the municipal officer appointed as the Corporate Officer for the District;

"Public Notice Posting Place" means the notice boards located at the District Office and the Post Office; the District's website and by way of a Public Service Announcement.

"Public Service Announcement" means public notice by way of a user-subscribed email distribution list service provided by the District.

"Social Media" means computer and internet-based technology that facilitates electronic sharing of ideas and information, interaction, community-based input, content sharing and collaboration through virtual networks and communities.

“**Website**” means the official internet website of the District whose uniform resource locator is www.hudsonshope.ca.

SECTION 3 – APPLICATION

- 3.1 When the District gives public notice or is required under a provision in legislation to give public notice, the notice shall be provided as follows:
- (a) By posting to the **Public Notice Posting Place** for a minimum of a two-week period immediately preceding consideration of the matter by the District or as prescribed by statute or regulation;
 - (b) By posting the public notice to the District’s **Social Media** during the period referred to in section 3.1(a);
 - (c) By posting the public notice via a **Public Service Announcement** twice during the period referred to in section 3.1(a).

SECTION 4 – GENERAL

- 4.1 If any portion of the bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed and the remainder of the bylaw deemed valid.
- 4.2 This bylaw shall come into full force and effect the day this Bylaw is adopted.

Read a first time this 13th day of June 2022

Read a second time this 13th day of June 2022

Read a third time this 13th day of June 2022

Adopted this _____ day of June 2022

Jeanette McDougall,
Corporate Officer

Dave Heiberg, Mayor

Certified a true copy of Bylaw No. 932, 2022

this _____ day of June, 2022.

Corporate Officer

REQUEST FOR DECISION

RFD#:	2022-JM	Date:	June 27, 2022
Meeting#:	CM062722	Originator:	Jeanette McDougall
TITLE: Zoning Bylaw Amendment No. 933, 2022 - M2 Zone: Light Industrial (Un-Serviced) to RU2 Zone: Rural Agriculture - 20877 Drew Road (Beryl Prairie), Hudson's Hope			

RECOMMENDATION:

1. ***THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a third time; and***
2. ***THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be adopted.***

INFORMATION:

Could approved the first 2 readings for the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 during the Council meeting held June 13, 2022 as follows:

RESOLUTION NO. 098/2022

M/S Councillors Gibbs / Quibell

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a first time; and

THAT the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a second time.

THAT a Public Hearing be held pursuant to the Local Government Act Section 464(1) and public notification be authorized pursuant to section 466 of the Local Government Act.

CARRIED

A Public Hearing is scheduled for Monday, June 27, 2022 at 6:00 pm, immediately prior to the Regular Meeting of Council, to provide an opportunity for the public to provide feedback as per section 464 of the *Local Government Act*, which is a requirement prior to the 3rd reading. Section 480 of the *Local Government Act* does allow for the third reading and adoption of the bylaw at the same meeting and supercedes section 135(3) of the *Community Charter* that requires at least one day between third reading and adoption. Public notice issued as per section 94 of the *Community Charter* (PSA, Alaska Highway News, Bulletin Boards, District Website).

ALTERNATIVES:

THAT Council not approve the third reading and adoption of the proposed District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022.

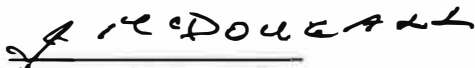
FINANCIAL CONSIDERATIONS:

The Zoning Amendment Bylaw application fee of \$750.00 has been received.

ATTACHMENTS:

- *Report to Council re Zoning Amendment Bylaw No. 933, 2022*
- *Draft Zoning Amendment Bylaw No. 933, 2023*

Prepared by:



Jeanette McDougall,
Corporate Officer

Approved by:



Mokles Rahman, CAO

REQUEST FOR DECISION

RFD#: 2022-JM	Date: June 13, 2022
Meeting#: CM061322	Originator: Jeanette McDougall
TITLE: Zoning Bylaw Amendment No. 933, 2022 <ul style="list-style-type: none">- M2 Zone: Light Industrial (Un-Serviced) to RU2 Zone: Rural Agriculture- 20877 Drew Road (Beryl Prairie), Hudson's Hope	

RECOMMENDATION:

1. **THAT** the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a first time; and
2. **THAT** the District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022 be read a second time.

BACKGROUND:

The District received a Zoning Bylaw Amendment Application from Nicole Gillis and Pedro Cunha (the "Owners") pertaining to their property located at 20877 Drew Road, Beryl Prairie Subdivision. This property is comprised of a ½ section and is currently zoned as M2 – Light Industrial (Un-Serviced), and the Owners are requesting a re-zoning to RU2 – Rural Agriculture.

DISCUSSION:

The reason for requesting a re-zoning is that the Owners wish to build a residence on this property and keep cattle and possibly other domestic animals, which the current M2 – Light Industrial (Un-Serviced) Zoning does not permit, but that the RU2 Rural Agriculture Zoning does list as a permitted use (described as "Single-Detached Dwellings").

Part of this property falls under the Agricultural Land Reserve; Staff have confirmed with the Agricultural Land Commission that their Regulations will not impact the location where the Owners intend to build.

If Council approval for the RU2 Rural Agriculture zoning amendment is obtained, the Owners intend to subdivide the ½ section into two ¼ sections and possibly sell one of the ¼ sections; and further the Owners are aware that subdividing is a separate, albeit related process vis-a-vis the zoning amendment process.

Should Council approve the first 2 readings of the proposed Zoning Amendment Bylaw No. 933, 2022, then a Public Hearing will be held in accordance with section 464 of the *Local Government Act*, which is a requirement prior to the 3rd reading. Section 480 of the *Local*

Government Act does allow for the third reading and adoption of the bylaw at the same meeting and supercedes section 135(3) of the *Community Charter* that requires at least one day between third reading and adoption.

The proposed Zoning Amendment Bylaw No. 932, 2022 can be revised either during the first 2 readings at the Council Meeting being held June 13, 2022 or after the Public Hearing during the 3rd reading.

ALTERNATIVES:

THAT Council not approve the first two readings of the proposed District of Hudson's Hope Zoning Amendment Bylaw No. 933, 2022.

FINANCIAL CONSIDERATIONS:

The Zoning Amendment Bylaw application fee of \$750.00 has been received.

ATTACHMENTS:

- Zoning Bylaw No. 823, 2013
 - M2 Zone: Light Industrial (Un-Serviced) - Permitted Uses
 - RU2 Zone: Rural Agriculture – Permitted Uses
- Zoning Bylaw Amendment Application – 20877 Drew Road, Bery Prairie, Hudson's Hope
- Draft Zoning Amendment Bylaw No. 933, 2023

Prepared by:


Jeanette McDougall,
Corporate Officer

Approved by:


Mokles Rahman, CAO

16.0 M2 ZONE: LIGHT INDUSTRIAL (UN-SERVICED)

The intent of the M2 zone is to permit a variety of light industrial uses that require large tracts of land but do not require municipal services such as water and sewer.

16.1 Permitted Uses

In the M2 zone, the following uses and no other uses are permitted:

- .1 Accessory buildings and structures.
- .2 Automotive wrecking, storage of old machinery parts and junk yards.
- .3 Lumber yard.
- .4 Machinery and heavy equipment storage.
- .5 Manufactured home sales.
- .6 Natural resource extraction.
- .7 Processing and storage of sand and gravel and other non-metallic mineral products.
- .8 Temporary worker camps.
- .9 Vehicle storage and parking facilities including truck and recreational vehicles.
- .10 Warehouse and outdoor storage, including storage of explosives and fuel.

16.2 Zone Specific Regulations

On a parcel located in an area zoned as M2, no building or structure will be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in this section. Column 1 sets out the matter to be regulated and Column 2 sets out the regulations.

COLUMN 1	COLUMN 2
.1 Minimum parcel size for:	1,000 m ²
.2 Maximum building and structure height	15 m
.3 Minimum parcel width	30 m
.4 Minimum setback of buildings and structures from:	
• front parcel line	10 m
• interior side parcel line	10 m
• exterior side parcel line	10 m
• rear parcel line	10 m

16.3 Zone Specific Regulations

- .1 A temporary use permit is required from the District of Hudson's Hope for all temporary worker camps.
- .2 All temporary worker camps must be constructed in accordance with the District of Hudson's Hope Building Bylaw.

7.0 RU2 ZONE: RURAL AGRICULTURE

The intent of the RU2 zone is to permit rural and agricultural uses near the main townsite, Beryl Prairie, and along the Peace River. The intent is also to limit resource development.

7.1 Permitted Uses

In the RU2 zone, the following uses and no other uses are permitted:

- .1 Accessory buildings and structures.
- .2 Agriculture (excluding feed lots and fur farming).
- .3 Animal Hospitals.
- .4 Bed and breakfasts.
- .5 Commercial recreation.
- .6 Guest ranches.
- .7 Home occupations.
- .8 Kennels.
- .9 Secondary suites.
- .10 Single-detached dwellings.

NOTE: the uses highlighted in red are permitted within the Agriculture Land Reserve. However, additional conditions and regulations may apply for each use (see section 7.3).

7.2 Zone Specific Regulations

On a parcel located in an area zoned as RU2, no building or structure will be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in this section. Column 1 sets out the matter to be regulated and Column 2 sets out the regulations.

COLUMN 1	COLUMN 2
.1 Maximum number of principal buildings	1 per parcel
.2 Maximum building and structure height	11 m
.3 Minimum parcel size	10,000 m ²
.4 Minimum frontage	20 m
.5 Minimum setback of principal buildings from: <ul style="list-style-type: none"> • front parcel line • interior side parcel line • exterior side parcel line • rear parcel line 	8 m 8 m 8 m 8 m
.6 Maximum parcel coverage	20%

7.3 Other Regulations

All permitted uses for parcels that are located in the Agriculture Land Reserve must be in compliance with the provisions of the *Agricultural Land Commission Act*, and all conditions, orders and regulations thereto.



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

APPLICATION – OFFICIAL COMMUNITY PLAN (OCP) AND/OR ZONING BYLAW AMENDMENT

SECTION 1- APPLICANT (PLEASE PRINT)

Name: I/We hereby make application to the District of Hudson's Hope to:

- ☐ Amend the Official Community Plan (OCP)
☒ Amend the Zoning Bylaw

Owner Name Gilliss, Nicole ~~Koh~~ Cunha, Pedro
Please print first and last name

Owner Address 10204 Turner City Hudson's Hope Prov. BC Postal Code V0C 1V0

Owner Contact Phone Number 250 783 1076 Email nicole.gilliss@century21.ca

Applicant Name (if different from owner) _____

Applicant Address _____ City _____ Prov. _____ Postal Code _____

Applicant Contact Phone Number _____ Email _____

PLEASE NOTE: IF APPLICANT IS NOT AN OWNER, A LETTER OF CONSENT IS REQUIRED

SECTION 2 – DESCRIPTION OF PROPERTY

AS INDICATED ON STATE OF TITLE CERTIFICATE

Civic Address 20077 Drew Road Parcel Identifier (PID) 014 789 906

Lot/ Parcel _____ Block _____ Plan 216.08 Roll No. 27-333-41202

Existing Use of Subject Property ~~MZ~~ Bare land

Existing Use of Adjacent Properties RUZ rural agriculture

Present Zoning MZ

Official Community Plan (OCP) Map Designation _____

OCP Development Permit Area Designation(s) _____

This information is collected for the administrative and/or operational functions of the District of Hudson's Hope as authorized by the Local Government Act. This information has been collected, and will be used and maintained, in accordance with the Freedom of Information and Protection of Privacy Act. Should you have any questions above, please contact the District's CAO at 250-783-9901.



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

SECTION 3 – AMENDMENT PROPOSED:

Proposed OCP Designation (if different from current designation):

(Attach additional information to clarify)

Proposed Zoning (if different from present zoning):

RU2

(Attach additional information to clarify)

Explain Purpose of Application (Including Intended Use):

We want to reside on property therefore build a single family dwelling and have animals. We want it to be RU2 like the rest of Beryl Prairie

(Attach additional information to clarify)

Justification and Support (Include details of community benefits):

The current light industrial zoning is not beneficial to agriculture of the neighbouring residents.

(Attach additional information to clarify)

Existing or Readily Available Services: Electricity at property

Proposed Water Supply Method: _____

Proposed Storm Drainage Model: _____

Proposed sewage Disposal method: _____

Commencement Date of Proposed Project: _____

SECTION 4- SUBMISSION REQUIREMENTS

	Provided
I have paid the Application Fee plus Advertising. Both OCP and Zoning Bylaw amendments plus Advertising. (Advertising costs for two ads, which is a requirement of the <i>Local Government Act</i>).	<input type="checkbox"/>
I have included a Certificate of Title (a title search dated no more than 30 days prior to submission of the application for proof of ownership);	<input checked="" type="checkbox"/>
I have completed all sections of this application form	<input type="checkbox"/>
Authorization of Owner written authorization from the registered property owner is required if the applicant is not the registered owner. This allows the applicant to apply on behalf of the owner	<input checked="" type="checkbox"/>
I have included two detailed <u>Site Profiles</u> and additional planning documents (if required)	<input type="checkbox"/>



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC VOC 1VO
Telephone 250-783-9901
Fax: 250-783-5741

Dimensioned Sketch Plan (if required)	<input type="checkbox"/>
Contour map (minimum of 1:1000 scale) (if required)	<input type="checkbox"/>
Other: _____	<input type="checkbox"/>

We Pedro Cunha & Nicole Gillis make application to the District of Hudson's Hope for the amendment of the Official Community Plan and/or Zoning Bylaw.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application including any plans submitted is public information**. I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

(Date)

(Applicant's Signature)

This application is made with my full knowledge and consent.

April 29/22
(Date)

x [Signature]
(Registered Owner's Signature)

TITLE SEARCH PRINT

2022-05-03, 14:36:28

File Reference:

Requestor: nicole gilliss

Declared Value \$400000

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN******Land Title District**
Land Title OfficePRINCE GEORGE
PRINCE GEORGE**Title Number**
From Title NumberCA9501640
CA4219161**Application Received**

2021-11-12

Application Entered

2021-11-26

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

PEDRO MANUEL DA SILVA CUNHA, CONTRACTOR
NICOLE LYNN GILLISS, REALTOR
PO BOX 585
HUDSON'S HOPE, BC
V0C 1V0
AS JOINT TENANTS**Taxation Authority**Peace River Assessment District
Hudson's Hope, District of**Description of Land**

Parcel Identifier:

014-789-906

Legal Description:

THE EAST 1/2 OF DISTRICT LOT 1202 PEACE RIVER DISTRICT, EXCEPT THE SOUTH
25 METRES**Legal Notations**THIS CERTIFICATE OF TITLE MAY BE AFFECTED BY THE AGRICULTURAL LAND
COMMISSION ACT, SEE AGRICULTURAL LAND RESERVE PLAN NO. 21608**Charges, Liens and Interests**

Nature:

MORTGAGE

Registration Number:

CA9501641

Registration Date and Time:

2021-11-12 09:28

Registered Owner:

ZIRA PROPERTIES LTD.
INCORPORATION NO. BC0918412

TITLE SEARCH PRINT

2022-05-03, 14:36:28

File Reference:

Requestor: nicole gilliss

Declared Value \$400000

Nature:

ASSIGNMENT OF RENTS

Registration Number:

CA9501642

Registration Date and Time:

2021-11-12 09:28

Registered Owner:

ZIRA PROPERTIES LTD.
INCORPORATION NO. BC0918412

Duplicate Indefeasible Title

NONE OUTSTANDING

Transfers

NONE

Pending Applications

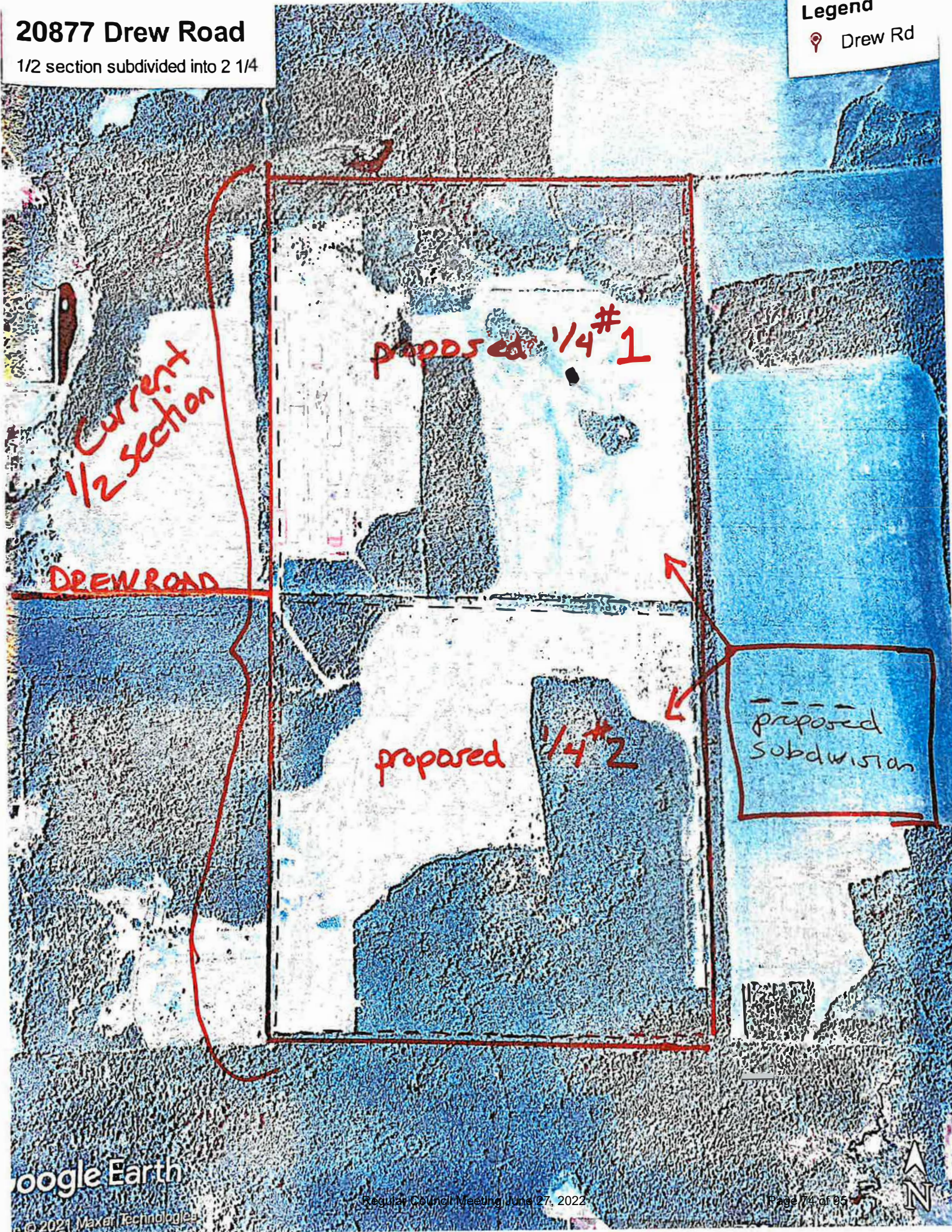
NONE

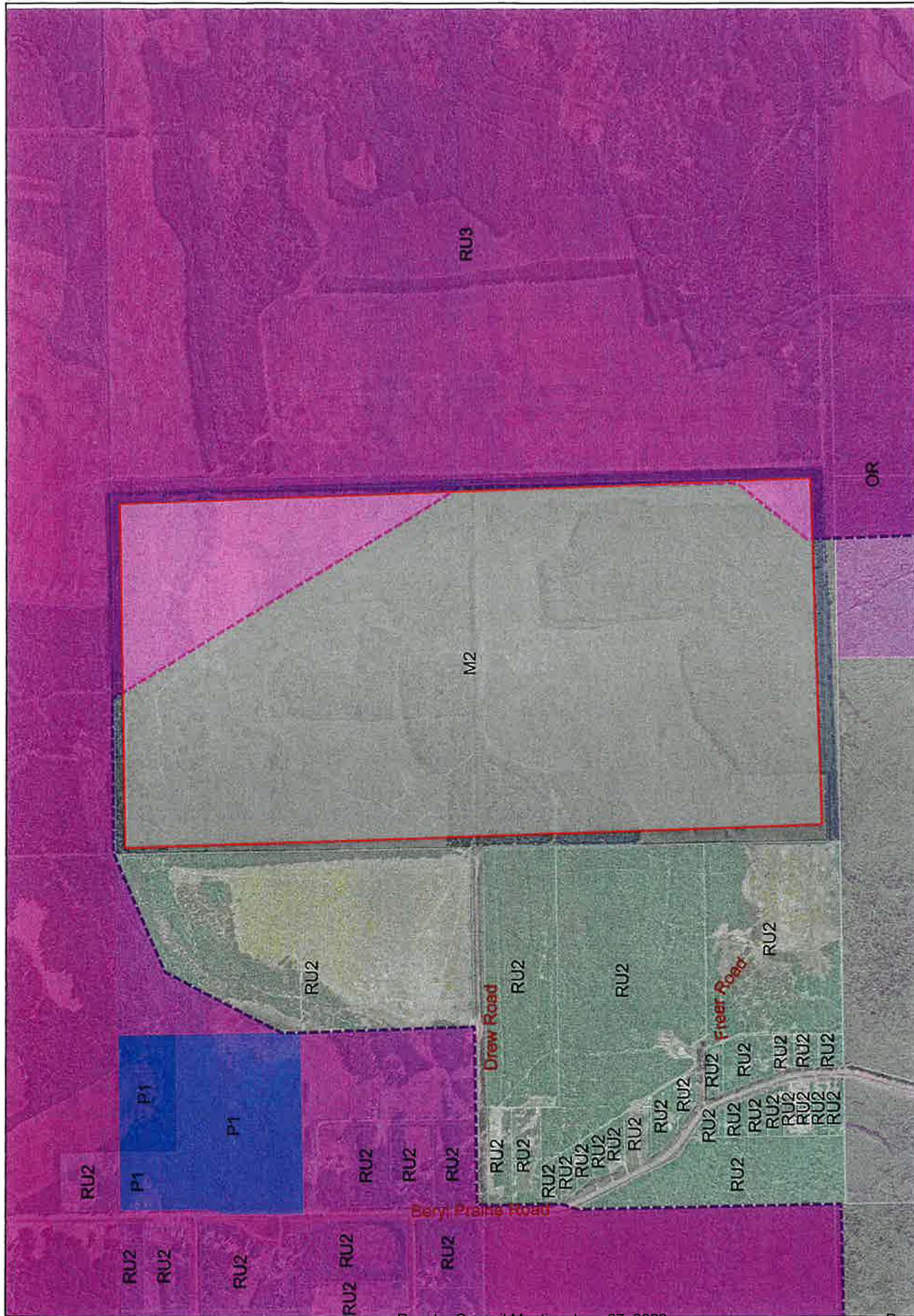
20877 Drew Road

1/2 section subdivided into 2 1/4

Legend

 Drew Rd





Date Created: 1/25/2022

District of Hudson's Hope



BYLAW NO. 933, 2022

A Bylaw to amend Zoning Bylaw No. 823, 2013

WHEREAS the *Community Charter Act* (the "Charter"), provides for the creation and amendment to its Zoning Bylaw;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, enacts as follows:

1. This Bylaw may be cited as "Zoning Amendment Bylaw No. 933, 2022".
2. "Zoning Bylaw No. 823, 2013" is hereby amended by:

Re-zoning the lot Parcel Identifier # 014-789-906: the East ½ of District Lot 1202 Peace River District, except the South 25 metres from M2 Zone: Light Industrial (Un-Serviced) to RU2 Zone: Rural Agriculture.
3. This bylaw comes into effect upon the Adopted date of this bylaw.

Read a first time this	13 th day of June, 2022
Read a second time this	13 th day of June, 2022
Read a third time this	___ day of ___, 2022
Adopted this	___ day of ___, 2022

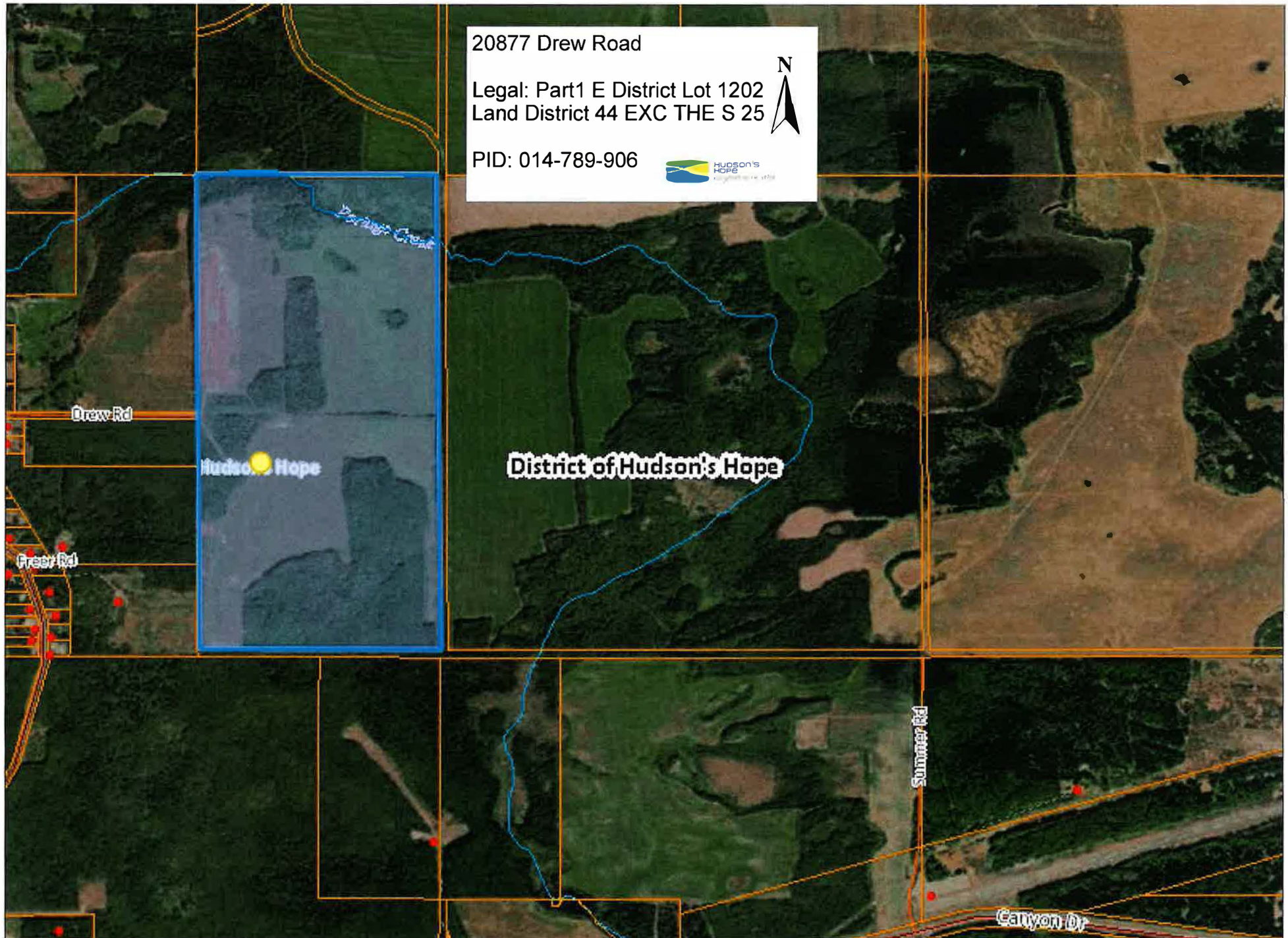
Jeanette McDougall,
Corporate Officer

Dave Heiberg, Mayor

Certified a true copy of Bylaw No. 933, 2022

this ___ day of _____, _____

Corporate Officer





BYLAW NO. 933, 2022

A Bylaw to amend Zoning Bylaw no. 823, 2013

WHEREAS the *Community Charter Act* (the “Charter”) provides for the creation and amendment to its Zoning Bylaw;

NOW THEREFORE the Council of the District of Hudson’s Hope, in a duly assembled open meeting, enacts as follows:

1. This Bylaw may be cited as “Zoning Amendment Bylaw No. 933, 2022”.

2. “Zoning Bylaw No. 823, 2013” is hereby amended by:

Re-Zoning the lot Parcel Identifier #014-789-906; the East ½ of District Lot 1202 Peace River District; except the South 25 meters from M2 Zone: Light Industrial (Un-Serviced) to RU2 Zone: Rural Agriculture.

3. This Bylaw comes into effect upon the date of Adoption.

Read a first time this 13th day of June, 2022

Read a second time this 13th day of June, 2022

Public Hearing held this 27th day of June, 2022

Read a third time this 27th day of June, 2022

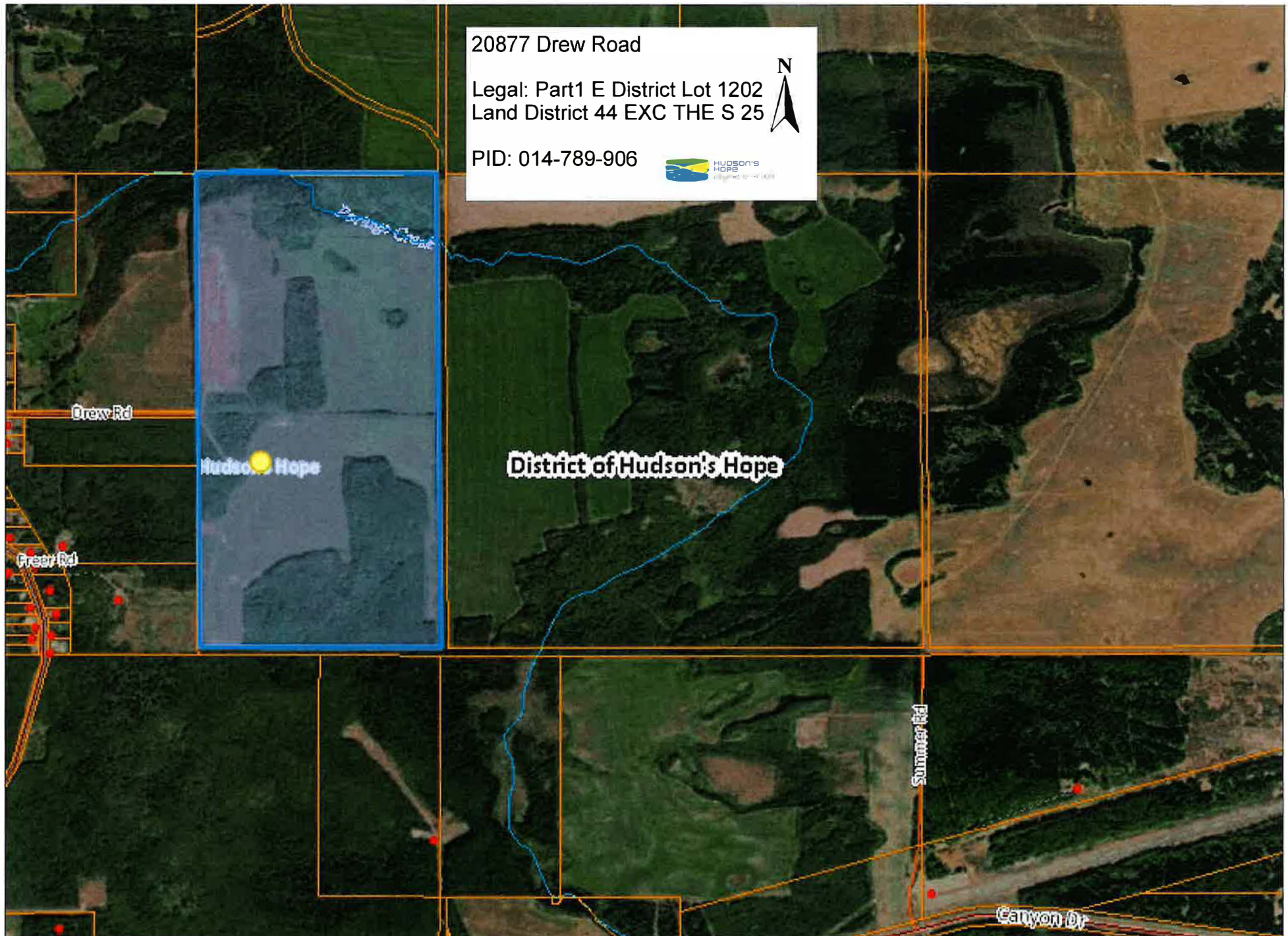
Adopted this 27th day of June, 2022

Jeanette McDougall, Corporate Officer

Dave Heiberg, Mayor

Certified a true copy of Bylaw No. 933, 2022
this 27th day of June, 2022.

Corporate Officer



20877 Drew Road

Legal: Part1 E District Lot 1202
Land District 44 EXC THE S 25

PID: 014-789-906



Drew Rd

Hudson's Hope

District of Hudson's Hope

Fraser Rd

Summer Rd

Canyon Dr

April 29, 2022

Dave Heiberg
Mayor, District of Hudson's Hope
Sent via email

Dear Mayor Heiberg,

Re: Westcoast Connector Gas Transmission Project Environmental Assessment Certificate ("Certificate") Extension Request

Westcoast Connector Gas Transmission Ltd. (WCGT), a wholly-owned subsidiary of Enbridge Inc. (Enbridge) has been advancing development of the WCGT Project (Project, described below). This letter describes WCGT intention to request a five-year extension to the British Columbia (BC) Environmental Assessment Certificate (Certificate) for the Project at the end of June 2022 and provides information on the reason for the extension request. This letter also provides background information on the Project and Certificate, and WCGT's plans to continue engagement with local Indigenous groups, stakeholders and interested parties about the request.

About the Westcoast Connector Gas Transmission Project

The Project is a proposed natural gas transmission system with the potential to build two 48-inch pipelines within the same right-of-way along with accompanying compressor stations that could potentially service multiple Liquefied Natural Gas (LNG) terminal sites. The transmission system would run from northeastern B.C. to the north coast. The Project includes the flexibility to choose one of two routes to the Prince Rupert area – either through the Nass Valley (Nasoga Route) or north towards Kitsault (Kitsault Route).

On November 25, 2014, the BC Minister of Environment and the Minister of Natural Gas Development issued WCGT, which at that time was owned by Spectra Energy Transmission (Spectra), the Certificate for the Project. The WCGT Project was put on hold in October 2015 after Spectra's partner, BG International Limited, announced a merger with Shell and paused its Prince Rupert LNG project planned for Ridley Island. When the Prince Rupert LNG Project was subsequently cancelled in March 2017, WCGT initiated discussions with possible commercial partners about other LNG or gas projects that could be supplied from the pipeline Project.

In 2017, Spectra merged with Enbridge making WCGT a wholly-owned subsidiary of Enbridge. On April 25, 2019, the BC Environmental Assessment Office (EAO) granted WCGT an extension of the Certificate to November 25, 2024, allowing WCGT to continue business development discussions with potential commercial partners.

Since then, WCGT has advanced discussions and worked closely with potential LNG terminal proponents. WCGT has been actively developing the Project to build one express, single-purpose natural gas pipeline from a compressor station near Willow Flats in northeast BC to a delivery point

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at Wil Mili on the north coast to supply natural gas to a potential LNG terminal.¹ This has included conducting the work required to apply for permits and Certificate amendments to ready the Project for potential construction and reviewing the information gathered during the original environmental assessment to determine what additional field work is required. WCGT has also been engaging with local Indigenous groups, stakeholders and interested parties as Project development work occurs.

The Need for Certificate Extension

While WCGT has been working hard to engage with Indigenous groups, stakeholders and interested parties and with the progress it has made on Project development, two situations have caused significant delays and unpredictability making it difficult, if not impossible for WCGT to plan for and complete substantial construction work before the Certificate expires on November 25, 2024: (1) the COVID-19 pandemic; and (2) the need for time for the BC government to negotiate a new cumulative effects framework with Blueberry River First Nations (“BRFN”) and Treaty 8 First Nations as a result of the historic *Yahey*² decision.

WCGT will be asking the Minister of Environment and Climate Change Strategy (Minister) to use Section 46 of the *Environmental Assessment Act* (2018) (Act) to vary the Act to allow the Chief Executive Assessment Officer (CEAO) to grant a further Certificate extension under Section 31(4) of the Act. Section 46 allows the Minister to issue an order to vary the Act in response to an emergency or other comparable circumstance where the variance is in the public interest. The Minister has already deemed the global COVID-19 pandemic as such an emergency in one instance³ and the need for time for the BC government to negotiate a new cumulative effects framework with BRFN and Treaty 8 First Nations has created another comparable circumstance similar to an emergency where from WCGT’s perspective, a variance would be in the public interest.

The global COVID-19 pandemic, the resulting provincial and national state of emergency, and the associated health orders issued by the Province of BC impacted, and continue to impact, WCGT’s ability to meet in person with Indigenous groups, stakeholders and interested parties and made planning the required field work difficult. While WCGT employed technological solutions such as video meetings, conference calls and virtual open houses, the inability to meet in person or define timing for field work has hindered WCGT’s ability to advance the Project as it would have, but for the COVID-19 pandemic. The COVID-19 pandemic also impacted commercial markets and the timing and productiveness of discussions with potential commercial partners. The COVID-19 pandemic has also impacted the timing of development of WCGT’s potential commercial partner’s LNG project, which is needed to proceed with the Project. The COVID-19 pandemic and emergency has impacted development of the Project.

Secondly, on June 29, 2021, the BC Supreme Court released a historic ruling in *Yahey* that determined the Treaty 8 rights of the BRFN have been breached by development authorized by the provincial government over many years. As a result of the *Yahey* Decision, on October 7, 2021, the BC government and BRFN reached an initial agreement to work together to develop land management processes in BRFN’s territory that will restore and protect the ability of the land to support Indigenous ways of life and ensure future development authorizations manage cumulative effects on land and wildlife and their impact on BRFN’s treaty rights. An interim approach and long-

¹ The Certificate allows WCGT to extend the pipeline to Ridley Island and/or build a second pipeline at a later time.

² See *Yahey v. British Columbia*, 2021 BCCS 1287 issued on June 29, 2021 (*Yahey* or *Yahey* Decision).

³ See the November 16, 2021 order of the Minister of Environment under section 46 of the Act in relation to the KSM Mining ULC application for an extension of the Environmental Assessment Certificate for the KSM Project.

term solutions still need to be negotiated. WCGT understands the BC government has also been negotiating a similar framework with other Treaty 8 First Nations as a result of the Yahey Decision.

WCGT understands that while these negotiations proceed, the EAO and BC Oil and Gas Commission (OGC) have been and continue to be unable to issue certain approvals. To proceed with Project development, WCGT must undertake certain non-intrusive geophysical and intrusive geotechnical investigative field work that require Investigative Use Permits (IUP) from the OGC. The intrusive geotechnical investigative field work also requires approval by the EAO of an amendment to the definition of construction in the Certificate. Since the issuance of the Yahey Decision, WCGT has applied for certain approvals (i.e. IUPs and Certificate amendment), but has been unable to obtain them, since the negotiations between the BC government, BRFN and Treaty 8 First Nations have been ongoing. WCGT could not have accounted for this permitting delay in its Project plans; in WCGT's view, it is in the public interest to allow time for the necessary negotiations before the EAO and OGC issue certain permits for the Project. This has created a situation comparable to an emergency.

Extension Timing

While WCGT is proud of the advances it has made in commercial discussions and its engagement with Indigenous groups, stakeholders and interested parties, which has largely been virtual, the COVID-19 pandemic has resulted in a delay of approximately two years in development of the Project and the underlying LNG terminal project.

The delays in receiving permits resulted in deferral of much of WCGT's planned field work for 2021 and WCGT expects it will have to defer a significant portion if not all of its planned 2022 field program. WCGT understands and respects that time and space must be created for the negotiations between the BC government, BRFN and Treaty 8 First Nations and that timing on long-term solutions is unknown. At this point, it is foreseeable that WCGT's field work could be delayed by three years.

The Certificate was originally issued for a period of five-years under the *Environmental Assessment Act* (2002) and an extension was granted in 2018 for an additional five-years. Granting an additional extension of five-years would make the Certificate valid for a period of 15 years. The *Environmental Assessment Act* (2018) allows environmental assessment certificates to now be issued for a ten-year period (subsection 31(1)) with up to a five-year extension (subsection 31(4)), for a total of 15 years. This 15-year allowance in the *Environmental Assessment Act* (2018) suggests the policy direction of the BC government supports a 15-year period for the Certificate. The request for a five-year extension is not only justified given the potential for total delay of four to five years (still unknown as negotiations and delay continues today), but is also justified given the new timing for environmental certificates allowed under the *Environmental Assessment Act* (2018).

Additional Changes to the Certificate

When granting an extension, the CEAO may attach any additional conditions to the Certificate (subsection 31(4)). As noted above, WCGT has requested a change to the definition of construction in its Certificate. The requested wording is consistent with the wording in environmental assessment certificates issued to other natural gas pipeline project proponents since the Certificate was issued for this Project. WCGT understands it is a standard definition used in environmental assessment certificates issued more recently. The proposed change in wording would therefore improve consistency across environmental assessment certificates for natural gas pipeline projects. WCGT will ask the CEAO to change this definition in the Certificate if the extension is granted.

The Certificate was issued under the *Environmental Assessment Act* (2002). Some of the terms and conditions in the Certificate do not align with the new *Environmental Assessment Act* (2018) so WCGT will also ask the CEAO to revise these terms and conditions to modernize the Certificate and ensure it aligns with the *Environmental Assessment Act* (2018).

Engagement Plans

We have prepared this letter to provide you with a summary of the reasons why WCGT is seeking an extension to its Certificate. We have begun discussions with Indigenous groups about our intent to pursue the extension and will continue to reach out and offer to meet to answer any questions about the extension request in the coming weeks, if we have not already. Our hope is to address any comments or concerns in the draft extension request application before it is submitted at the end of June. We will also offer to provide you with a copy of our draft extension request application for a two- or three-week review period before we submit it. This will enable us to obtain your feedback on the application and incorporate it, as appropriate, in the final application.

We are committed to continued engagement with you to address specific concerns and interests related to this extension request and the Project generally. We hope you will support the extension request to allow additional time for meaningful engagement, including advancing our discussions regarding partnership models for the Project. Please contact us any time if you have questions or concerns.

Sincerely,



Michaela Bjorseth
Manager, BC, Community and Indigenous Engagement
Ph: 250-793-0740



June 17, 2022

File: 0280-30

Ref: 197425

Dear Local Governments and First Nation Governments:

On February 18th, 2022, government approved amendments to the Agricultural Land Reserve Use Regulation (ALRUR) under the *Agricultural Land Commission Act* (ALCA). The amendments provide clarity to local governments, First Nation governments that are Treaty First Nations or First Nation governments with settlement or proposed settlement lands – referred to hereafter as First Nation Governments, and interested parties that the use of agricultural land to construct, maintain or operate a controlled environment structure is designated as a farm use under the ALCA. That means farmers do not need to make a non-farm use application to the Agricultural Land Commission (ALC) to have a controlled environment structure on the Agricultural Land Reserve (ALR). The changes can be seen on B.C. Laws: [Order in Council 83/2022](#)

This regulatory change was required to provide clarity to the agricultural industry, local governments and First Nation Governments about what uses may occur on the ALR and the regulatory authority local governments or First Nation Governments have over controlled environment structures.

Controlled environment structures are still governed by other legal requirements, including those under the ALCA and local government zoning bylaws or First Nation Government rules. Although a controlled environment structure does not require a non-farm use application to the ALC, if the removal of soil or placement of fill is required to construct or maintain the structure, then the activity would be subject to the soil and fill rules under the ALCA. A Notice of Intent or a Placement of Fill or Removal of Soil Application would need to be submitted to the ALC if the total area from which soil is removed or fill is placed exceeds 1000m².

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**Ministry of
Agriculture and
Food**

Corporate Policy
and Priorities
Branch

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Regular Council Meeting June 27, 2022

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After this regulatory change comes into effect, it will be clear that local governments and First Nation Governments can prohibit these structures. These amendments will come into force on August 31st, 2022, to provide local governments, First Nation Governments, and other interested parties adequate time to prepare for the changes. Some local governments and First Nation Governments may wish to develop bylaws for these industries within their regions.

If you have questions on bylaw development please contact Jeffrey Weightman, Team Lead, Land Use Planning, Ministry of Agriculture and Food at jeffrey.weightman@gov.bc.ca or 236 478-3272.

If you have questions about the interpretation of the regulation, please contact the ALC at ALCBurnaby@Victoria1.gov.bc.ca.

Background information on the regulatory change is provided in the attached Appendix – Supplemental Information. If you have any questions or concerns related to policy intent please contact Elissa Whittington, Acting Policy Team Lead, Ministry of Agriculture and Food at Elissa.Whittington@gov.bc.ca or 236 478-1638.

Sincerely,



Ardice Todosichuk

Executive Director

Corporate Policy and Priorities Branch

Ministry of Agriculture and Food

Phone: 250 978-9767

Email: Ardice.Todosichuk@gov.bc.ca

Enclosures:

- Order in Council 83/2022
- Appendix – Supplemental Information

Appendix - Supplementary Information

On July 11, 2019, the Government of British Columbia announced the Food Security Task Force (Task Force) – a commitment identified in the 2019 Speech from the Throne. The Task Force’s mandate was to provide recommendations on how to:

- Apply agricultural technology (“agri-tech”) to enhance sector productivity, economic competitiveness and sustainability, reduce waste and tailor productivity to market demands;
- Grow the emerging agri-tech sector in B.C. as a standalone economic sector that can produce technologies that will be in demand globally; and
- Support the objectives of CleanBC through the adoption of technologies and practices that will help reduce greenhouse gas emissions and increase access to fresh, healthy food and stimulate local economic activity.

The Task Force released their final report on January 30, 2020. The report included four major recommendations:

- applying the United Nations' Sustainable Development Goals to agricultural policies;
- establishing an incubation/acceleration strategy for B.C.’s agritech sector;
- creating an agriculture and agritech institute in B.C. in partnership with post-secondary institutions; and
- reviewing land-use planning policies and regulations to ensure B.C.’s agritech sector has a place to grow.

The Task Force report is available online at

<https://engage.gov.bc.ca/app/uploads/sites/121/2020/01/FSTF-Report-2020-The-Future-of-Food.pdf>.

The Minister’s mandate letter for 2022 directs the Minister to draw on the recommendations from the Task Force, to take steps to make B.C. a leader in food security and the emerging agritech sector, and to help BC companies that are bringing innovation to agriculture grow, hire more workers and position B.C. as an agri-tech leader, while protecting farmland in the ALR.

The Minister's mandate letter is available online at https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/premier-cabinet-mlas/minister-letter/agf-popham-mandate_2022_-_secured.pdf.

Defining Agri-tech

Agri-tech is a term used to describe an emerging sector that exists at the interface of technology and agriculture. Agri-tech is the development and application of technology and innovation to the farm and food sectors to improve production, profitability, and sustainability.

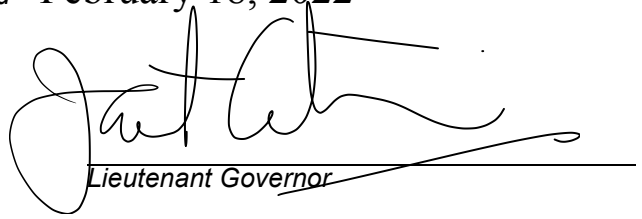
The Agri-tech sector includes companies involved in the development, production, commercialization and facilitation of products, services, research or adoption of applications for farm, food and seafood businesses/operations. Examples of sector components include: agri-tech facilities built for product research; agri-tech farming for intensive crop production (e.g., vertical/container farms to support intensive vegetable/fruit/berry production); and agri-tech food processing and manufacturing.

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 83

, Approved and Ordered February 18, 2022


Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective August 31, 2022, the Agricultural Land Reserve Use Regulation, B.C. Reg. 30/2019, is amended as set out in the attached Schedule.


Minister of Agriculture, Food and Fisheries
Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: *Agricultural Land Commission Act*, S.B.C. 2002, c. 36, s. 58

Other: OIC 67/2019

R10556337

SCHEDULE

- 1** *Section 1 of the Agricultural Land Reserve Use Regulation, B.C. Reg. 30/2019, is amended by adding the following definition:*

“controlled environment structure” means a structure that provides a controlled environment intended to intensify crop production, including, without limitation,

- (a) a vertical farming system,
 - (b) a rotating tray system, or
 - (c) any other structure that minimizes the use of land, controls the use of light, air, water or nutrients or relies in whole or in part on automation,
- but not including
- (d) a greenhouse,
 - (e) a structure for mushroom production, or
 - (f) a structure described in section 8 (1) (b) or (2) that is used for producing cannabis in accordance with section 8; .

- 2** *Part 2 is amended by adding the following Division before section 4:*

Division 1 – Farm Uses That May Be Prohibited .

Controlled environment structures

- 3.1** The use of agricultural land to construct, maintain or operate a controlled environment structure is designated as a farm use.

- 3** *The following heading is added after section 3.1:*

Division 2 – Farm Uses That May Not Be Prohibited .

- 4** *Sections 4 and 5 (1) are amended by striking out “this Part” and substituting “this Division”.*

- 5** *The following section is added to Part 2:*

Controlled environment structures

- 13.1** The use of agricultural land to construct, maintain or operate a controlled environment structure may not be prohibited as described in section 4 if
- (a) the structure that is being constructed, maintained or operated as a controlled environment structure was constructed or was under construction before August 31, 2022, and
 - (b) the structure is constructed in accordance with all applicable authorizations and enactments.



TOWN OF GIBSONS

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info@gibsons.ca

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OFFICE OF THE MAYOR | WILLIAM BEAMISH

June 16, 2022

0560-30

Via Email

Dear Mayor and Council,

Re: Hospice Services Funding – UBCM resolution from Town of Gibsons

At our May 17, 2022 Regular meeting, Council considered and adopted the following resolution:

“WHEAREAS Hospice Societies across BC offer services and innovative programs which enhance the quality of life of palliative patients and their caregivers in the community where they live, as well as supportive bereavement programs for those who are left behind:

AND WHEREAS reliable government funding necessary for the sustainability of the essential social service provided by Hospice Societies is inconsistent and irregular:

NOW THEREFORE BE IT RESOLVED that UBCM call upon the Government of British Columbia to recognize the established place of Hospice Societies in the continuum of palliative care and bereavement support and develop a funding model which provides annual operational funding to community-based hospice societies for the provision of programs and services:

AND FURTHER THAT UBCM encourages local governments to also contribute financial support to Hospice Societies within their communities.”

Thank you in advance for your support and consideration for this resolution. Please feel free to contact our office should you have any questions or comments.

Yours truly,

William Beamish
Mayor of Gibsons

TOWN OF GIBSONS

“Nature is our most valuable asset”

Jeanette McDougall

From: info communitydrugalert.ca <info@communitydrugalert.ca>
Sent: June 7, 2022 1:06 PM
To: Jeanette McDougall
Subject: COMMUNITY DRUG ALERT PROGRAM
Attachments: CDA FALL 2022.rtf

Attn: Jeanette

Hello,

As per our earlier communication regarding COMMUNITY DRUG ALERT PROGRAM INVOLVING FAMILY VIOLENCE, MENTAL HEALTH AND TEENAGE SUICIDE, and our digital publication that will be read on smart devices, that will be readily available to all,

I have attached an information package regarding the upcoming fall issue for 2022 This year we are doing a 3-tier roll out with print, digital and online.

This year, we are also happy to announce that 10% of all advertising will be donated right back into the local community through the food bank.

If you have any Questions or concerns, please feel free to contact myself at the following.

Thank you
Pamela Z
587-635-4632

[WARNING: This message is from an external source]

COMMUNITY DRUG ALERT

WORKING TOGETHER WE CAN STOP DRUG ABUSE!

12904-54 Street Edmonton, AB T5A-0A4

Tel: 1- (587) 635-4632 Fax: (780)443-4467

info@communitydrugalert.ca

Thank you for your ongoing support in Community Drug Alert. We are pleased that you are considering advertising in our publication once again and concerned about the choices that face our youth.

Community Drug Alert is a magazine that focuses on problems associated with alcohol and drug abuse. We are constantly bombarded by newspaper accounts and television programs that relate to drug and alcohol abuse. It is a concern to most of us and a topic that gets a great deal of attention.

Community Drug Alert presents the facts on drug and alcohol abuse and reports on the developments in the fight against these problems. We also look at important related issues that include family violence, prostitution, teenage suicide and gangs.

From a business point of view, you want your advertising dollars spent where potential customers will see your message. This publication is one that people will want to retain for future reference.

Our advertising rates are very affordable and do get noticed. Our books are distributed free of charge to social agencies and groups that work with high risk youth, and to the public. The target for Community Drug Alert is the Junior High & High School aged group, however many parents, health professionals and educators will read this Digital Magazine as well.

Our next issue will be available in Fall 2022. If you do not have camera ready artwork available, we will be pleased to design an ad for you.

Again, we thank you for all your help and look forward to working with you on future publications. If you have any further questions or comments, please feel free to call or write us.

www.communitydrugalert.ca

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Tel: 1 (587) 635-4632 Fax: (780)443-4467

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ADVERTISING RATES

ADVERTISING IN FULL PROCESS COLOUR

Advertisement	Size	Price
Full Page	7 1/2" x 9 3/4"	\$1200
Half Page	7 1/2" x 4 1/2"	\$800
Quarter Page	3 1/4" x 4 3/16"	\$450
Business Card	3 1/4" x 1 9/16"	\$275

FULL PROCESS COLOUR ADVERTISING

Inside Cover	7 1/2" x 9 3/4"	\$3300
Outside Back Cover	7 1/2" x 9 3/4"	\$2800

Advertising deadline is Aug 15th

COMMUNITY DRUG ALERT

WORKING TOGETHER WE CAN STOP DRUG ABUSE!

12904-54 Street Edmonton, AB T5A-0A4

Tel: 1 (587)635-4632 Fax: (780)443-4467 info@communitydrugalert.ca

YES! We would like to be involved in this year's program

Contact:				Phone:		
Company/Organization:						
Mailing Address:				Fax:		
City/Province:				Postal Code:		
Our advertisement will be the following size.....						
Advertisement	Size	Cost	GST	Total	Check Box	
Business Card	3 1/4" x 1 9/16"	\$275.00	\$13.75	\$288.75		
Quarter Page	3 1/4" x 4 3/16"	\$450.00	\$22.50	\$472.50		
Half Page	7 1/2" x 4 1/2"	\$800.00	\$40.00	\$840.00		
Full Page	7 1/2" x 9 3/4"	\$1200.00	\$60.00	\$1260.00		
For Ad Sizes Business Box or Higher:						
Attached is our Logo or Business Card:			Design an Ad on our Behalf:			
Attach Business Card Here:			Notes on Design:			
I will email my information directly to: info@communitydrugalert.ca			Obtain Logo from our Web Site:			
BILLING METHOD:						
Invoice Through Mail:			Invoice with a Tear Sheet:			
If you prefer we also accept Visa or Master Card!						
If so desired, please fill in information below:						
Visa or Master Card (16 digits)		Expiration & CVV:		Name On Card:		
Date:				Authorization Signature:		

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: June 27, 2022
SUBJECT: NOTICE OF CLOSED SESSION

RECOMMENDATION:


***"THAT** Council move to a Closed Meeting for the purpose of discussing the following items:*

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – June 13, 2022*

- **Community Charter Section 90 (1) (k):**
 - (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public*
 - *Lucas Subdivision – Offer re Lot 20*

ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter* Section 90(1) (n)).



Jeanette McDougall,
Corporate Officer

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