



DISTRICT OF HUDSON'S HOPE AGENDA

Council Chambers

Monday, May 24, 2022

First Nations Acknowledgement

The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in traditional unceded territory of the Treaty 8 First Nations.

1. Call to Order:

2. Dedication Page:

Former Councillor Darryl Johnson

Page 1

3. Delegations:

4. Notice of New Business:

Mayor's List:

Councillors Additions:

CAO's Additions:

5. Adoption of Agenda by Consensus:

6. Declaration of Conflict of Interest:

7. Adoption of Minutes:

M1 Regular Council Minutes – May 9, 2022

Page 2

8. Business Arising from the Minutes:

9. Public Hearing:

10. Staff Reports:

SR1 District of Hudson's Hope - Annual Report 2021

Page 7

SR2 Statement of Financial Information 2021

Page 60

SR3 Command 1 Truck Replacement - Extended Cab 4x4 Pickup Truck

Page 103

SR4 CEPF 2022 Emergency Support Services Grant Update

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SR7	Director, Public Works & Engineering - Monthly Report	Page 112
SR8	Director, Protective Services - Monthly Report	Page 115
SR9	Recreation Officer - Monthly Report	Page 117
SR10	Special Projects - Monthly Report	Page 119

11. Committee Meeting Reports:

12. Bylaws

B1	Bylaw 928, 2022 – Fees and Charges – Amendment	Page 120
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13. Correspondence:

C1	Blueberry River First Nations – Acknowledgement Email	Page 124
C2	Petition – Water Quality	Page 126
C3	District of Taylor – Gold Panning Event	Page 140
C4	Asset Management Program - Grant	Page 141
C5	Councillor Patricia Markin - Resignation	Page 142

14. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

15. Old Business:

16. New Business:

17. Public Inquiries:

18. In-Camera Session

ICSR1	Notice to Closed Meeting	Page 143
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19. Adjournment

THIS PAGE IS DEDICATED TO THE MEMORY OF



Darryl Johnson



DISTRICT OF HUDSON'S HOPE
Councillor - District of Hudson's Hope
2002 - 2005 & 2007 - 2012





COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
May 9, 2022

Present: Mayor Dave Heiberg
Councillor Mattias Gibbs
Councillor Pat Markin
Councillor Kelly Miller
Councillor Leigh Summer

Absent: Councillor Val Paice (*with notice*)
Councillor Travous Quibell (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall
Director, Public Works and Engineering, Ruhul Amin
Director, Protective Services, Brad Milton
Recreation Officer, Kelsey Shewfelt

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DELEGATIONS

3. NOTICE OF NEW BUSINESS

Mayor's Additions: CR1 North Central Local Government Association – Annual
General Meeting & Conference - Update

Councillor's Additions: CR2 Signs – Peace View Pullout & Peace Foothills
(Councillor Miller)

NB1 ATV Campground – Naming (Councillor Markin)

CAOs Additions: None

4. ADOPTION OF AGENDA BY CONSENSUS

5. DECLARATION OF CONFLICT OF INTEREST

6. PUBLIC HEARING

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES – APRIL 25, 2022

RESOLUTION NO. 072/22

M/S Councillors Gibbs / Summer

THAT the minutes of the April 25, 2022 Regular Council Meeting be adopted as presented.

CARRIED

8. STAFF REPORTS

SR1 SWIMMING POOL REPAIRS

RESOLUTION NO. 073/22

M/S Councillors Miller / Markin

THAT Council receive this report for information and discussion.

CARRIED

The Director, Public Works and Engineering, provided an update as follows: repairs to the Pool have now been completed and scheduling may be shorter than normal until the end of June as several of the lifeguards are still in school. The Mayor noted that the Early Bird and Aquafit are very popular programs.

9. COMMITTEE MEETING REPORTS

10. BYLAWS

B1 BYLAW NO. 926, 2022 – 5 YEAR FINANCIAL PLAN (2022 – 2026)

RESOLUTION NO. 074/22

M/S Councillors Gibbs / Markin

THAT Council adopt the District of Hudson's Hope Bylaw No. 926, 2022 – A Bylaw to Adopt a Financial Plan for 2022 – 2026.

CARRIED

B2 BYLAW NO. 927, 2022 – TAX RATES

RESOLUTION NO. 075/22

M/S Councillors Summer / Miller

THAT Council adopt the District of Hudson's Hope Tax Rates Bylaw No. 927, 2022.

CARRIED

B3 BYLAW NO. 928, 2022 – FEES AND CHARGES AMENDMENT

RESOLUTION NO. 076/22

M/S Councillors Summer / Miller

THAT Council approve the first, second and third readings of the District of Hudson's Hope Fees and Charges Bylaw Amendment No. 928, 2022.

CARRIED

11. CORRESPONDENCE

C1 PROCLAMATION – PUBLIC WORKS WEEK – MAY 15 – 21, 2022

The Mayor approved the issuance of a proclamation for the Public Works Week – May 15 – 21, 2022.

C2 HUDSON'S HOPE GRAD GLASS 2023 - FUNDRAISING

RESOLUTION NO. 077/22

M/S Councillors Miller / Gibbs

THAT Council approve the request from the HHESS Grad Class of 2023 for a 2-night camping pass to one of the local campgrounds for inclusion in their fundraising prize package.

CARRIED

C3 HUDSON'S HOPE FARMERS MARKET 2022 – BEATTIE PARK

RESOLUTION NO. 078/22

M/S Councillors Gibbs Markin

THAT Council approve the request from the Hudson's Hope Farmers Market for the use of Beattie Park from the third Tuesday in May, 2022 to the last Tuesday in September, 2022 and that vendors be able to utilize the power in the park.

CARRIED

C4 MINISTRY OF MUNICIPAL AFFAIRS – COVID 19 RESTRICTIONS AND PLANNING RE GENERAL LOCAL ELECTIONS

Received for Information.

C5 AVIAN INFLUENZA AND SMALL FLOCK HEALTH

Received for Information.

12. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION – ANNUAL GENERAL MEETING AND CONVENTION – MAY 3 - 6, 2022

Mayor Heiberg provided an update on the North Central Local Government Association Annual General Meeting and Convention that was held in Fort St. John May 3 – 6, 2022 as follows:

Health Care

- Fee for service model does not appear to be an effective form of providing health care, especially in the North.
- Most health care professionals are looking for quality of life working conditions, making recruitment and retention challenging. Most physicians do not want to follow the business model of owning and operating clinics.
- Communities find themselves competing with each other to provide medical services. The question was asked, should communities be providing incentives? Strengthening regional services may be a more logical solution.

Food Security

- Presentation by FSJ Salvation Army, NEAT, and a local grocery store “No Frills”. These organizations are working together to make sure food is not wasted but rather made available to local residences in need. Peace River Hydro Partners (Site C) are also providing individual packaged food servings for Salvation Army distribution.

- Key theme: no one should go hungry, managing food distribution is possible by building community partnerships.

Keynote Speaker

Honourable Jody Wilson-Raybould, former Federal Minister of Justice.

- Key message as expressed through her three “observations”. True reconciliation requires respect, trust, and understanding. Symbols are well intended, lower of the flag, wearing shirts, but actions are required. Taking responsibility for past decisions and actively planning a path forward.
- If you don’t feel uncomfortable, true reconciliation is not occurring.

Resolution Debate

- Key resolutions that were supported by the NCLGA delegates included issues around electoral reform, public library funding, health care, transportation, and Justice reform. These resolutions have been endorsed and will be presented at UBCM.

CR2 SIGNS – PEACE VIEW PULLOUT & PEACE FOOTHILLS

Councillor Miller provided an overview of draft sign for the Peace View Pullout and Peace Foothills locations.

RESOLUTION NO. 079/22

M/S Councillors Gibbs Markin

THAT Council approve the sign for the Peace View Pullout and Peace Foothills as presented.

CARRIED

13. OLD BUSINESS

14. NEW BUSINESS

NB1 ATV CAMPGROUND, DINOSAUR LAKE - NAMING

Councillor Markin brought forward a request from a local resident, Kathy Birosh, regarding a name for the ATV Campground that would recognize a member of the community; an alternative of placing a memorial plaque at the campground is also an option. Staff will research options and report back to Council.

15. PUBLIC INQUIRIES

16. NOTICE OF CLOSED MEETING

17. RISE AND REPORT

18. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 7:06 pm.

DIARY

Diarized

Conventions/Conferences/Holidays

*Commercial Water Rate Increase-annual budget
Consideration*

08/04/19

ATV Campground – Naming / Memorial Plaque

2022

Certified Correct:

Dave Heiberg, Mayor

Jeanette McDougall, Corporate Officer

REQUEST FOR DECISION

RFD#: CC-2022-05	Date: April 2, 2022
Meeting#: CM052422	Originator: Chris Cvik, Special Projects
RFD TITLE: 2021 District of Hudson's Hope Annual Report	

RECOMMENDATION / RESOLUTION:

THAT Council adopt the 2021 District of Hudson's Hope Annual Report.

BACKGROUND:

Local governments are required to prepare an annual report which states their goals and objectives for the coming year and demonstrates what progress has been made toward the preceding year's goals and objectives. This report must be presented at a public meeting before June 30 each year, and make the report available for public inspection at least 14 days prior to that meeting. There is no legislative requirement for a municipal council to make a public presentation about the annual report.

DISCUSSION:

The annual report must include:

- The municipality's audited annual financial statements for the previous year.
- A list of the permissive tax exemptions provided by the municipal council, and for each exemption, the amount of property tax that would have been imposed during the previous year if the exemption had not been granted.
- A report on the municipality's services and operations for the previous year
- A progress report on the performance of the municipality with respect to established objectives and measures.
- A statement of objectives and measures that will be used as the basis for determining the municipality's performance during the current year and following year.
- The details of any declarations of disqualification made against individual council members during the previous year.

Source: <https://www2.gov.bc.ca/gov/content/governments/local-governments/finance/financial-reporting/financial-statements-annual-reports/annual-municipal-report> accessed April 3, 2022.

FINANCIAL: N/A

COMMUNICATION:

A PSA was issued on May 6th to make the public aware of the annual report. The information was also shared on the District's Facebook page and website to provide the minimum 14 days notice before holding an annual meeting on the report. This two-week timeframe provided residents with time to review the annual report, ask any questions, and provides the opportunity to attend this Council Meeting where the report is being presented.

Since the posting of the report, minor spelling, grammatical, and formatting edits have been made.

Attachment(s)

1. 2021 District of Hudson's Hope Annual Report.

Prepared by:



Chris Cvik, Special Projects.

Reviewed by:



Mokles Rahman, CAO



20 Mile Trail- Photo credit: Natasha Desjardins

DRAFT DISTRICT OF HUDSON'S HOPE

Annual Municipal Report

2021

Fiscal Year Ending December 31, 2021



2021 Annual Municipal Report

Fiscal Year Ending December 31, 2021

Phone: 250-783-9901

Fax: 250-783-5741

9904 Dudley Drive, Hudson's Hope, BC V0C 1V0

www.hudsonshope.ca

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Message from the Mayor

2021 Message from the Mayor

On behalf of council, I am pleased to present the 2021 Annual Report for the District of Hudson's Hope. It has been a very difficult year given the challenges of the COVID 19 Pandemic, but council continues to focus on the key initiatives set out during the first year of our four-year term back in 2018, which were:

1. Provide quality infrastructure in a sustainable manner.
2. Provide quality recreational and cultural opportunities in an affordable manner.
3. Encourage economic growth and development.

In 2021, Phase I of the new All Terrain Vehicle (ATV) campground ground was completed. This phase involved clearing the area and laying out the sites for new campground. Strategic planning session held in early November 2021 identified capital projects for 2022. Staff have given budget pre-approval to prepare Request for Proposals (RFP's) for strategic capital infrastructure projects. This process has proven to be very successful in the past allowing for early proponent engagement, resulting in more competitive pricing by qualified groups who are interested in undertaking the work.

Under economic growth and development pillar, detailed design drawings for Phase I of the Light Industrial Park were completed. The 18.2 hectare industrial subdivision is located west of Highway 29, just north of the town centre. The budget for the project was \$180,000 with 20% or \$36,000 coming from the District and the remaining 80% or \$144,000 coming from a Strategic Initiatives Grant provided through the Northern Development Initiatives Trust (NDIT). NOTE: the detailed designs received conditional approval from the Ministry of Transportation and Infrastructure (MOTI) in 2022.

This past year, the new Water Treatment Plant was brought on-line, to replace river water with well water. This was caused due to construction of the Site C dam project. Staff continue to work with BC Hydro and the contractor to address concerns brought forward by the Community. The presence of other Site C related activities in the community has brought the issue of housing to the forefront and council will be looking at this more closely during the 2022 budget process. In addition, some of the other key initiatives for 2022, include:

- Preliminary planning for a new community hall. A Committee has been struck with the mandate to engage the community and hire a consultant to try to get to design stage by the October election. The intent is to better position the project for when a new Council is elected in the fall of 2022.

- Construction of Phase II of our ATV campsite should be completed this summer opening 10 new ATV campsites for local and regional use. In addition, staff will be working on a trail and campground strategy to promote tourism in the area.
- From a regional perspective, the district is working on supporting improved connectivity and we are actively participating in a regional health care scholarship committee working with Northern Health to promote the recruitment and retention of health care professionals to the region. To date, the program is proving to be very successful.
- We continue to work closely with our First Nations neighbours, regarding Treaty Land Entitlement (TLE) land selections within the community and support their communities as they go through the process of reconciliation.

In closing, I would like to thank council and staff for their on-going dedication and commitment to making our community a better place to work, play and live. I would especially like to thank our community for their patience and understanding around all things Covid. Covid restrictions and their impact on municipal facilities still create challenges for council and staff and you have been very respectful in acknowledging this and working with us. Thank-you! Hopefully, there is light at the end of the tunnel.

Dave Heiberg, Mayor

A handwritten signature in blue ink, appearing to read "Dave Heiberg".

Responsibilities of the Mayor and Council

Mayor and Council were elected on October 20, 2018 for a four-year term. The next municipal election will be on October 15, 2022.

The role of Council is spelled out in the Community Charter (Section 115) with every member of Council having the following responsibilities:

- to consider the well-being and interests of the municipality and its community;
- to contribute to the development and evaluation of the policies and programs of the municipality respecting its services and other activities;
- to participate in council meetings, committee meetings and meetings of other bodies to which the member is appointed;
- to carry out other duties assigned by the council under this or any other Act.

Source: http://www.bclaws.ca/civix/document/id/complete/statreg/03026_05

Council generally meets two times per month (second and fourth Monday). Meetings are held at the Council Chambers at the District Office starting at 6:00 p.m. unless otherwise noted. Meetings are open to the public.



Left to Right: Councillor Quibell, Councillor Markin, Councillor Gibbs, Mayor Heiberg, Councillor Paice, Councillor Miller, Councillor Summer.

Mayor and Council



Mayor Dave Heiberg

Mayor Heiberg was elected as Mayor in October of 2018 following a By Election.

Contact Information:

Email mayor@hudsonshope.ca

Work: 250.783.9901

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Councillor Travous Quibell

travous@hudsonshope.ca

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Councillor Valerie Paice

valerie@hudsonshope.ca

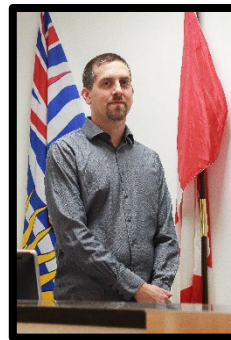
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Councillor Kelly Miller

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Councillor Mattias Gibbs

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Councillor Pat Markin

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Councillor Leigh Summer

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Message from the Chief Administrative Officer (CAO)

The District of Hudson's Hope's Annual Report is an opportunity to review the work completed in 2021 to carry out Council's Strategic Plan. Despite the challenges due to COVID, staff worked tirelessly to deliver municipal services with new safety measures. By following the Provincial Health Order, District implemented COVID re-activation plan and staff were able to offer most of the programs in the Arena and the swimming pool with some challenges.

Staff were able to make good headway on Council's Strategic Plan such as providing quality infrastructure services and providing recreational opportunities. Several significant Capital Projects approved by Council including:

Replacement of the MacDougall Street sanitary sewer line including rehabilitation of the entire road. This was the largest capital project undertaken in 2021 at a cost of \$706,000 and will address historical operational issues on MacDougall Street.

The second phase of the Lynx Creek paving project was completed at a cost of \$300,000. The 3rd phase of the project will be undertaken in 2023 as BC Hydro is yet to complete the Hwy 29 re-alignment which will impact Ph-3. Culverts were replaced in two locations in Beryl Prairie which were necessitated by the heavy flooding that occurred the prior year.

The first phase of All Terrain Vehicle (ATV) Campground was constructed near Dinosaur Lake Campground. The second phase will be constructed in 2022 and the possible opening of part of the ATV Campground may occur in fall 2022.

The operation of the swimming pool continued to challenge the District in 2021 from both a mechanical and operational side. Council has approved a training plan to build a base of lifeguarding staff and plans for replacing the pool liner were included in the 2022 budget to help address some of the mechanical challenges of the aging pool.

The replacement of the District's drinking water source also continues to challenge the District. Staff continue to work with BC Hydro on the recent challenges of the Water Treatment Plant commissioning.

Senior staffing positions have been filled including a Director of Public Works and a new Recreation Officer. The District is still actively recruiting for a Public Works Manager. Recruiting qualified candidates for vacant positions in a small town continues to be a challenge.

Finally, I would like to acknowledge the women and men who have chosen to work for the District and make Hudson's Hope their home.



Mokles Rahman, CAO

Description of Municipal Services

Some of the services provided by the District of Hudson's Hope.

PUBLIC WORKS DEPARTMENT	
Water System	Provide potable water distribution and treatment, and fire hydrants for fire protection.
Sewer System	Provide Wastewater collection and treatment system including operations and maintenance of sewer lift stations.
Road Maintenance	Includes snow removal, road paving and patching, crack repair, street sweeping, maintaining storm pipes and ditches, culverts, and sidewalks, curb and gutters maintenance.
Solid Waste Collection	Provide residential and commercial solid waste (garbage) collection and disposal through contracted service.
Recycling	Provide centralized recycling through a contracted service.
Parks and Recreation Facilities	Maintain District owned campgrounds, parks and facilities including Arena, Outdoor Swimming Pool, Curling Rink, and Community Hall.
Cemetery Services	Provide burial and cremation internments.
Airdrome	Maintain the airstrip and surrounding green space.
PROTECTIVE SERVICES DEPARTMENT	
Animal Control	Provision of animal control services.
Bylaw Enforcement	Bylaw enforcement is mandated to promote and enforce overall compliance with the District's bylaws that pertain to health, safety and welfare of the community.

Emergency Management	The District's municipal Emergency Program guides the District's actions to prepare for, respond to and recovery from major emergencies. The program includes the development, maintenance, and updating of the District's Emergency Plan as well as coordinating the physical locations for Emergency Operations Center.
Fire Department	Hudson's Hope Fire and Rescue Service protects life, property, and the environment through the provision of fire prevention/life safety education, emergency preparedness, fire suppression, first responder medical response and rescue services to the citizens of, and visitors to the District of Hudson's Hope.
ADMINISTRATION	
Building Inspection	Provide building inspection services in compliance with Provincial building, plumbing and fire code regulations.
Planning & Development (Zoning and Land Use)	Administer the Official Community Plan and ensure land use development is in compliance with approved zoning and subdivision development regulations.
Tourism	Operate the Visitor Centre and promote Hudson's Hope as the 'Playground of the Peace'.
Recreation Centre and Programs	Provide recreational facilities and programs to residents in the District and surrounding areas within the Peace River Regional District.

District of Hudson's Hope Asset Inventory Information

List of recorded Assets within the District of Hudson's Hope (2021).

Assets	2021
Water Mains (m)	17,505
Water Valves	133
Fire Hydrants	74
Sanitary Sewer Mains (m)	12,140
Sanitary Sewer Manholes	119
Service Connections	104
Storm Water Mains (m)	1,955
Storm Sewer Manholes	34
Catchbasins	68
Paved Road (m)	16,720
Gravel Roads (m)	19,770
Culverts	105
Signs	136



Alwin Holland Park – Photo Credit: Gerri Bird

2021 Municipal Objectives and Progress Measures

When current Council was first elected in 2018, they set three key strategic objectives for the four-year election term. These included:

1. Providing quality infrastructure services in a sustainable manner.
2. Providing quality recreational and cultural opportunities in a sustainable manner.
3. Encouraging economic growth and development opportunities in the area.

DEPARTMENT	OBJECTIVE	STRATEGIES	MEASURES	PROGRESS
Public Works	Provide quality infrastructure services in a sustainable manner.	<ul style="list-style-type: none"> • Asset Management – Establish inventory and condition of assets • Research asset management software that is compatible with existing financial software. • Complete repair work on Beattie Street Lift Station. • Complete replacement work on seven remaining water valves and hydrants. 	<ul style="list-style-type: none"> • Asset condition assessment. Buy a software, hire 1 summer staff. • Complete Beattie Lift station. • Complete 6 Water valves. • Develop plan for dead end water mains. • NEW - Lynx Creek pavement • NEW - Keypad access for residential water stand+ upgrade BP stand • NEW Campground - toilet at Dinosaur Lake • Manage construction of BC Hydro funded Wells and WTP. 	<ul style="list-style-type: none"> • Asset Management data collection complete. Agreement with MuniSight for software hosting. • Completed Beattie Life Station repair. • Completed six water valve replacements. • Develop plan for dead end water mains. – Not Completed. • Lynx Creek pavement – 40% completed. • Keypad access for residential water stand + upgrades to BP stand – Not completed. Issues with technology (internet). • Campground – toilet at Dinosaur Lake – Not Completed. • Manage construction of BC Hydro funded wells and WTP – On-going. Large administrative time effort.
Government and Administration	Encourage economic growth and development in the area.	<ul style="list-style-type: none"> • Complete remediation – Lucas/Atkinson deficiencies. • Develop Marketing Plan – how are we going to sell the lots • Update costs and apply for grant to assist with development of light industrial sub-division 	<ul style="list-style-type: none"> • Develop zoning and OCP bylaw for Light Industrial subdivision. • NEW - Design all phases (Ph-1 to 3) of the subdivision (survey, geotechnical, engineering design, and tender preparation for ph-1 only, for construction in 2022). 	<ul style="list-style-type: none"> • Determined Zoning and OCP Bylaw Amendments were already completed in 2016. • Engineered drawings were completed. • Subdivision application was submitted. • Based on redevelopment.

		<ul style="list-style-type: none"> • Develop a process to monitor capital spending for Council's consideration (this is during the entire process, planning, during, post). • Website Update • Promotion – Solar panels, electric cars 		<i>Project put on hold until funding source is secured.</i>
Recreation	Provide quality recreational and cultural opportunities in an affordable manner.	<ul style="list-style-type: none"> • Develop a plan and budget for repairs to the Pool that address the pool membrane and hydro chlorination pump systems. This is a short-term solution that will allow the pool to operate in 2019. • Develop recommendations for long term facility replacement – Recreation Committee. Committee to provide Quarterly Report to Council. 	<ul style="list-style-type: none"> • NEW - swimming pool structural assessment, delay upgrade • Recreation committee to report (qtr) to Council with recommendations. • NEW - Identify all recreational assets, prepare inventory. 	<ul style="list-style-type: none"> • Swimming pool structural assessment – Not completed due to COVID and change in operating model for the pool. • Recreation committee to report (quarterly) to Council with recommendations. - Not completed, committee did not meet as committee is disbanded. • Identify all recreational assets, prepare inventory. – Started. Getting price information for envelop assessment for Arena, Curling Rink, and Library.



Dinosaur Lake Campground - Photo by Gerri Bird

2022 Anticipated Objectives and Measures

DEPARTMENT	OBJECTIVE	STRATEGIES	MEASURES	PROGRESS
Public Works	Provide quality infrastructure services in a sustainable manner.	<ul style="list-style-type: none"> Asset Management – Establish inventory and condition of assets Research asset management software that is compatible with existing financial software. Complete repair work on Beattie Street Lift Station. Complete replacement work on seven remaining water valves and hydrants. Develop plan to address dead-end water lines. Develop plan to address paving on Reschke Road. 	<ul style="list-style-type: none"> Completed condition assessment on 50% of assets in inventory Complete assessments on 2 other Lift Stations Complete 50% installation and/or replacement of hydrant flushing devices. Develop plan for dead end water mains. – Not Completed. Lynx Creek pavement Keypad access for residential water stand + upgrades to BP stand – Plan in place to address issues with technology (internet). Start on Dinosaur Lake ATV Campground. Completion of BC Hydro funded wells and Water Treatment Plant. 	
Government and Administration	Encourage economic growth and development in the area.	<ul style="list-style-type: none"> Implement Marketing Plan – how are we going to sell Lucas Subdivision lots. Complete planning work on Light Industrial sub-division. 	<ul style="list-style-type: none"> Seek funding opportunities for Light Industrial sub-division. Revisit marketing plan for Lucas Subdivision. 	
Recreation	Provide quality recreational and cultural opportunities in an affordable manner.	<ul style="list-style-type: none"> Obtain 10-year License of Occupation extension at Dinosaur Lake for the development of an ATV Campground. Develop recommendation for long term facility replacement – Recreation Committee. Committee to provide Quarterly Report to Council. Develop a Lifeguard Recruitment Model. 	<ul style="list-style-type: none"> Two-year License of Occupation for Dinosaur Lake obtained. (Awaiting Order in Council to apply for remaining 8-year license). Council to set direction and priority for next steps. Implementation of Lifeguard Recruitment and Training model. 	

2021 Statement of Disqualifications

There were no Councillors disqualified during 2021.



Butler Ridge - Photo by Shawna Oliver

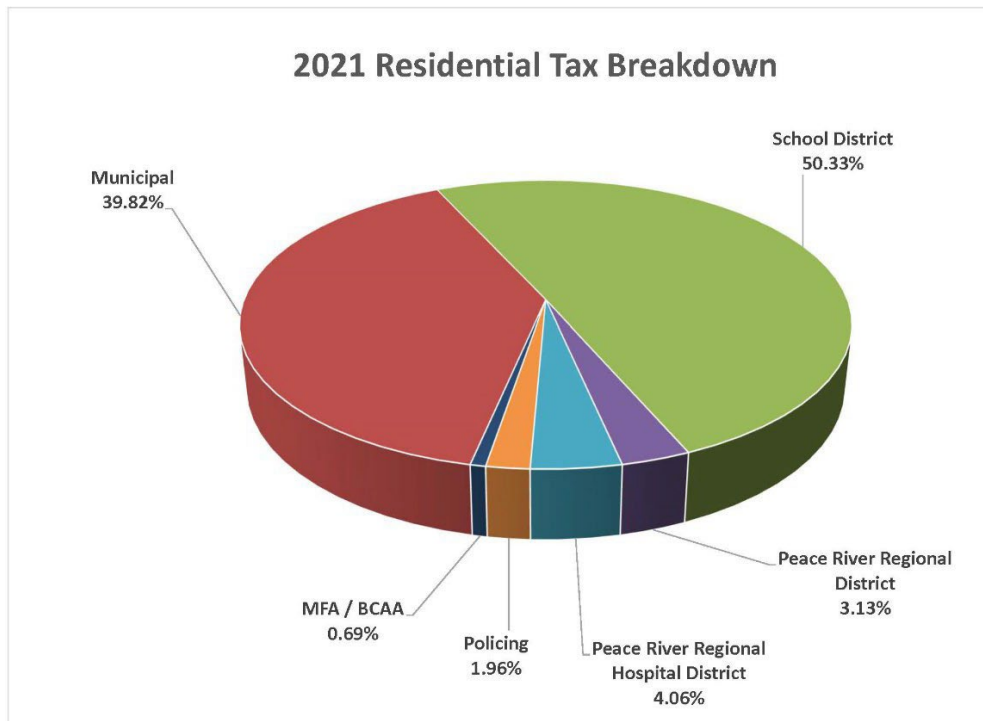
2021 Statement of Tax Exemptions

PERMISSIVE TAX EXEMPTIONS Reference Bylaw No. 919, 2020

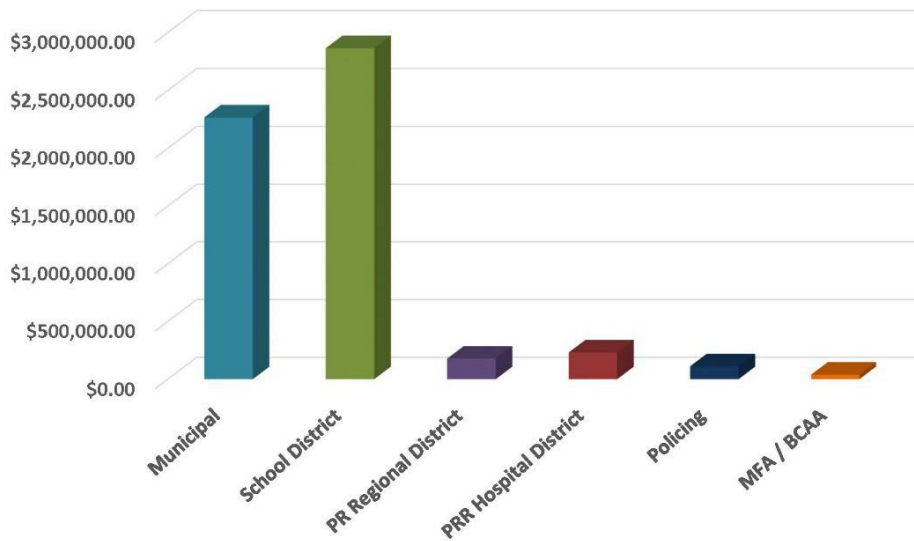
The following buildings and land received exemption from taxation for the **2021** taxation year as per sections 220 & 224 of the Community Charter.

Roll#	Organization	Class	Assessment		Tax Rate	Total Tax Exempted
40420.040	ANGLICAN SYNOD DIOCESE OF CALEDONIA	8	149,500	(bldg)	6.6966	1,001.14
		8	98,500	(land)	6.6966	659.62
04955.000	DOUBLE "H" SADDLE CLUB	6	54,400	(bldg)	16.9213	920.52
		8	81,700	(land)	6.6966	547.11
01035.000	DOUBLE H SADDLE CLUB	6	46,700	(bldg)	16.9213	790.22
		8	90,700	(land)	6.6966	607.38
00635.000	FRIENDS OF HUDSON'S HOPE SOCIETY	6	156,000	(bldg)	16.9213	2,639.72
		6	50,300	(land)	16.9213	851.14
01655.000	RUXTON HELEN R	6	17,400	(land)	16.9213	294.43
00594.000	HUDSON'S HOPE (DISTRICT) BULLHEAD MOUNTAIN CURLING CLUB	6	1,204,000	(bldg)	16.9213	20,373.25
		6	89,400	(land)	16.9213	1,512.76
00569.100 00571.000	HUDSON'S HOPE BIBLE FELLOWSHIP	8	223,000	(bldg)	6.6966	1,493.34
		8	38,000	(land)	6.6966	254.47
		6	38,100	(land)	16.9213	644.70
		6	39,900	(land)	16.9213	675.16
04303.000 04304.000	HUDSON'S HOPE BIBLE FELLOWSHIP BAPTIST CHURCH	8	64,100	(bldg)	6.6966	429.25
		8	41,200	(land)	6.6966	275.90
		6	30,800	(land)	16.9213	521.18
04425.000	HUDSON'S HOPE HEALTH CARE & HOUSING SOCIETY	1	174,000	(bldg)	7.1832	1,249.88
		1	54,000	(land)	7.1832	387.89
40420.010 40420.020	HUDSON'S HOPE HISTORICAL SOCIETY	6	23,300	(bldg)	16.9213	394.27
		8	153,000	(land)	6.6966	1,024.58
		6	32,700	(bldg)	16.9213	553.33
		8	18,700	(land)	6.6966	125.23
41090.010 41091.010	HUDSON'S HOPE ROD & GUN CLUB	6	46,400	(bldg)	16.9213	785.15
		8	59,900	(land)	6.6966	401.13
		8	127,000	(land)	6.6966	850.47
41027.100	HUDSON'S HOPE SKI ASSOC	6	18,300	(bldg)	16.9213	309.66
		8	154,000	(land)	6.6966	1,031.28
17101.510	NORTHERN HEALTH AUTHORITY	6	1,825,000	(bldg)	16.9213	30,881.37
		6	78,500	(land)	16.9213	1,328.32

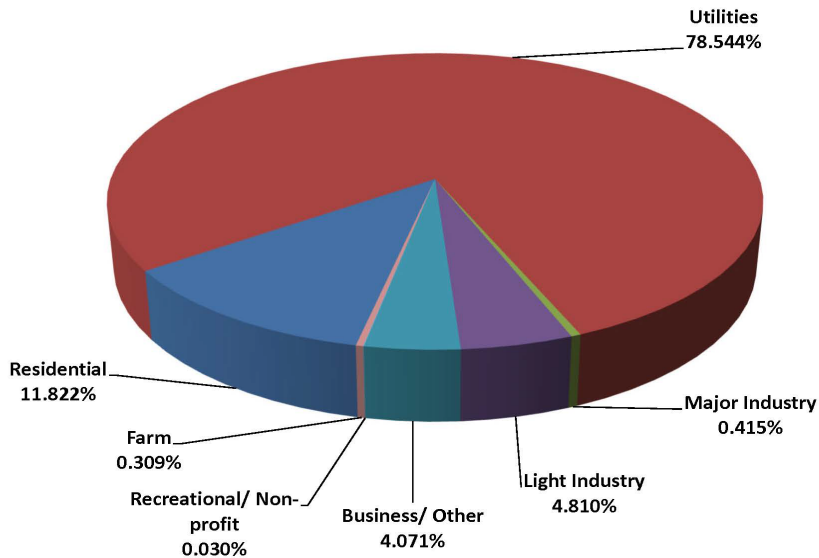
2021 Financial Breakdown



2021 Property Taxes by Taxing Authority



2021 Property Tax Breakdown by Property Class



2021 Audited Financial Statements



Steam Vents – Photo Credit: Michelle Horncastle

Consolidated Financial Statements of



And Independent Auditors' Report thereon

Year ended December 31, 2021



HUDSON'S
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Year ended December 31, 2021

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MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the District of Hudson's Hope (the "District") are the responsibility of the District's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The District's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the District. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the District's consolidated financial statements.

Mr. Mokles Rahman
Chief Administrative Officer

Mrs. Tonia Alexander
Deputy Treasurer



KPMG LLP
177 Victoria Street, Suite 400
Prince George BC V2L 5R8
Canada
Tel (250) 563-7151
Fax (250) 563-5693

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of District of Hudson's Hope

Opinion

We have audited the consolidated financial statements of District of Hudson's Hope, (the "District") which comprise:

- the consolidated statement of financial position as at December 31, 2021
- the consolidated statement of operations and accumulated surplus for the year then ended
- the consolidated statement of change in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the District as at December 31, 2021 and its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the District to cease to continue as a going concern.



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- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants

Prince George, Canada

March 28, 2022



**HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Financial Position

December 31, 2021, with comparative information for 2020

	2021	2020
Financial assets:		
Cash and cash equivalents (note 2)	\$ 7,954,040	\$ 6,868,503
Accounts receivable (note 3)	235,469	1,568,355
Deposit - Municipal Finance Authority	528	519
	8,190,037	8,437,377
Financial liabilities:		
Accounts payable and accrued liabilities (note 4)	525,994	504,506
Reserve - Municipal Finance Authority	528	519
Deferred revenue (note 5)	519,708	539,123
Debt, net of sinking funds (note 6)	3,056	5,995
	1,049,286	1,050,143
Net financial assets	7,140,751	7,387,234
Non-financial assets:		
Tangible capital assets (note 7)	26,596,248	24,601,520
Land held for resale (note 8)	524,000	657,600
Prepaid expenses	18,580	19,217
Inventories	104,992	166,528
	27,243,820	25,444,865
Accumulated surplus (note 9)	\$ 34,384,571	\$ 32,832,099

Commitments and contingencies (note 10)

See accompanying notes to consolidated financial statements.



Chief Administrative Officer



Mayor



**HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2021, with comparative information for 2020

	2021 Budget (note 16)	2021 Actual	2020 Actual
Revenue (note 18):			
Net taxation revenue (note 11)	\$ 2,315,203	\$ 2,282,471	\$ 2,296,169
Grants in lieu of taxes	1,870,171	1,873,254	1,773,879
Sales of services and user charges (note 12)	565,368	581,019	550,309
Other revenue from own sources	141,911	142,445	175,773
Government transfers: (note 13)			
Provincial	1,119,396	2,152,741	4,856,463
Federal	97,849	200,421	97,869
Total revenue	6,109,898	7,232,351	9,750,462
Expenses (note 18):			
General government services and administration (note 14)	1,961,254	2,087,664	2,813,625
Protective services	357,300	283,937	270,759
Public works services	1,913,199	1,558,145	1,592,455
Environmental and public health services	66,000	49,152	51,591
Environmental development services	11,000	12,099	1,203
Recreation and cultural services	1,040,629	814,694	641,687
Planning, development and bylaw services	65,040	92,188	59,662
Water utility and sanitary sewer systems	426,772	782,000	484,790
Total expenses	5,841,194	5,679,879	5,915,772
Annual surplus	268,704	1,552,472	3,834,690
Accumulated surplus, beginning of year	32,832,099	32,832,099	28,997,409
Accumulated surplus, end of year	\$ 33,100,803	\$ 34,384,571	\$ 32,832,099

See accompanying notes to consolidated financial statements.



**HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Change In Net Financial Assets

Year ended December 31, 2021, with comparative information for 2020

	2020 Budget	2021	2020
Annual surplus	\$ 268,704	\$ 1,552,472	\$ 3,834,690
Acquisition of tangible capital assets	-	(3,110,560)	(4,142,228)
Acquisition of land held for resale	-	-	(80,807)
Amortization of tangible capital assets	-	1,098,839	971,727
Write-down of land held for sale	-	133,600	768,528
Loss on sale of tangible capital assets	-	13,493	878
Proceeds on sale of tangible capital assets	-	3,500	12,000
	268,704	(308,656)	1,364,788
Use of inventories	-	61,536	11,203
Use of prepaid expenses	-	19,217	17,738
Acquisition of prepaid expenses	-	(18,580)	(19,217)
Change in net financial assets	268,704	(246,483)	1,374,512
Net financial assets, beginning of year	7,387,234	7,387,234	6,012,722
Net financial assets, end of year	\$ 7,655,938	\$ 7,140,751	\$ 7,387,234

See accompanying notes to consolidated financial statements.



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Consolidated Statement of Cash Flows

Year ended December 31, 2021, with comparative information for 2020

	2021 Actual	2020 Actual
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 1,552,472	\$ 3,834,690
Items not involving cash:		
Amortization of tangible capital assets	1,098,839	971,727
Loss on sale of capital assets	13,493	878
Write down of land held for sale	133,600	768,528
Changes in non-cash operating working capital:		
Accounts receivable	1,332,886	(714,624)
Deposit - Municipal Finance Authority	(9)	(22)
Inventories	61,536	11,203
Accounts payable and accrued liabilities	21,487	113,341
Reserve - Municipal Finance Authority	9	22
Prepaid expenses	637	(1,479)
Deferred revenue	(19,415)	30,963
	4,195,536	5,015,227
Capital activities:		
Proceeds on sale of tangible capital assets	3,500	12,000
Acquisition of tangible capital assets	(3,110,560)	(4,142,228)
Acquisition of land held for resale	-	(80,807)
	(3,107,060)	(4,211,035)
Financing activities:		
Repayment of debt	(2,939)	(2,826)
Increase in cash and cash equivalents	1,085,537	801,368
Cash and cash equivalents, beginning of year	6,868,503	6,067,135
Cash and cash equivalents, end of year	\$ 7,954,040	\$ 6,868,503

See accompanying notes to consolidated financial statements.

Notes to Consolidated Financial Statements

Year ended December 31, 2021

Nature of operations:

The District of Hudson's Hope (the "District") was incorporated in 1965 as a District Municipality under the Community Charter, formerly the Municipal Act, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sanitary sewer and fiscal services.

1. Significant accounting policies:

The consolidated financial statements of the District are prepared in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the District are as follows:

(a) Basis of consolidation:

(i) Consolidated entities:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District.

(ii) Accounting for Region and School Board Transactions:

The taxation, other revenues, expenses, assets and liabilities with respect to the operation of the Region and the School Board are not reflected in these consolidated financial statements.

(iii) Trust funds:

Trust funds and their related operations administered by the District are not included in these consolidated financial statements.



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(b) Basis of accounting:

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Revenue recognition:

The District recognizes revenue in accordance with the provisions of the Community Charter. The District is required to act as the agent for the collection of certain taxes and fees imposed by other authorities. Collections for other authorities are excluded from the District's taxation revenues.

Revenue unearned in the current period is reported on the consolidated statement of financial position as deferred revenue.

(d) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding agency or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(e) Cash and cash equivalents:

Cash equivalents include short-term highly liquid investments with a term to maturity of 90 days or less at acquisition.



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(f) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Building and site improvements	10 - 50
Machinery and equipment	5 - 25
Road infrastructure	15 - 40
Water and sanitary sewer infrastructure	15 - 40

Annual amortization is charged in the year that an asset becomes available for productive use and in the year of disposal.

Assets under construction are not amortized until the asset is available for productive use.



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(f) Non-financial assets (continued):

(ii) Contributions to tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(iv) Land held for resale:

Land held for sale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing.

(v) Inventories:

Inventories consist of crushed gravel and sand. Inventories are valued at the lower of cost and replacement cost with cost determined using a moving average basis.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Items subject to such estimates and assumptions include the carrying amount of tangible capital assets and accounts payable and accrued liabilities. Actual results could differ from these estimates.



**HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(h) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- i) an environmental standard exists;
- ii) contamination exceeds the environmental standard;
- iii) the organization is directly responsible or accepts responsibility for the liability;
- iv) future economic benefits will be given up, and
- v) a reasonable estimate of the liability can be made.

(i) Government transfers:

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfer revenue is recognized in the statements of operations as stipulations for liabilities are settled.

2. Cash and cash equivalents:

	2021	2020
Cash	\$ 3,577,939	\$ 4,428,092
Short-term investments	4,376,101	2,440,411
	\$ 7,954,040	\$ 6,868,503



HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

3. Accounts receivable:

	2021	2020
Grants	\$ 106,592	\$ 1,376,888
Sales tax	62,943	111,452
Other	22,333	35,930
Taxes	43,601	44,085
	<u>\$ 235,469</u>	<u>\$ 1,568,355</u>

4. Accounts payable and accrued liabilities:

	2021	2020
Accounts payable - trade	\$ 402,940	\$ 402,136
Wages and related costs payable	104,163	85,204
Government remittances	16,166	13,921
Cemetery	2,725	3,245
	<u>\$ 525,994</u>	<u>\$ 504,506</u>

5. Deferred revenue:

	2021	2020
Partnering relationship agreement	\$ 519,708	\$ 539,123



**HUDSON'S
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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

6. Debt, net of sinking funds:

The District issues debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of Section 178 of the Community Charter, to finance certain capital expenditures.

		Interest rate	Year of maturity	Debt	Sinking Fund Assets	Net debt 2021	Net debt 2020
Purpose				debt			
General fund:							
	Local						
711	improvements	4.60%	2022	\$ 10,631	\$ 7,575	\$ 3,056	\$ 5,995

Debt is reported net of sinking fund balances on the consolidated statement of financial position.

(a) Aggregate repayments of principal over the next year is estimated as follows:

	Total
2022	\$ 1,765
Estimated sinking fund income	1,291
	\$ 3,056



HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

6. Debt, net of sinking funds (continued):

- (b) The District has the following un-issued loan authorization at December 31, 2021.

Bylaw Number	Date	Purpose	2021
711	January 15, 2008	12 mile road extension	\$ 45,742

- (c) Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.
- (d) The District has established a \$200,000 operating line of credit, which bears interest at prime and is secured by term deposits and accounts receivable. As at December 31, 2021 borrowing against the operating line of credit was nil (2020 - nil).



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

7. Tangible capital assets:

	2021						
	Land	Buildings and site improvements	Machinery and equipment	Road infrastructure	Water infrastructure	Sanitary sewer infrastructure	Total
Cost:							
Balance, beginning of year	\$ 1,485,018	\$ 10,072,122	\$ 7,438,587	\$ 6,351,426	\$ 9,551,889	\$ 4,152,249	\$ 39,051,291
Additions	218,903	143,494	348,869	356,714	1,337,017	705,563	3,110,560
Disposals	-	-	(418,832)	(2,245)	(117,230)	(1,403)	(539,710)
Balance, end of year	1,703,921	10,215,616	7,368,624	6,705,895	10,771,676	4,856,409	41,622,141
Accumulated amortization:							
Balance, beginning of year	-	3,700,655	3,732,775	3,760,607	2,503,227	752,507	14,449,771
Amortization expense	-	254,033	379,479	114,672	233,125	117,530	1,098,839
Disposal	-	-	(408,692)	(2,245)	(110,377)	(1,403)	(522,717)
Balance, end of year	-	3,954,688	3,703,562	3,873,034	2,625,975	868,634	15,025,893
Net book value, end of year	\$ 1,703,921	\$ 6,260,928	\$ 3,665,062	\$ 2,832,861	\$ 8,145,701	\$ 3,987,775	\$ 26,596,248

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

7. Tangible capital assets (continued):

2020							
	Land	Building and site improvements	Machinery and equipment	Road infrastructure	Water infrastructure	Sanitary sewer infrastructure	Total
Cost:							
Balance, beginning of year	\$ 1,270,038	\$ 9,803,601	\$ 7,370,146	\$ 5,909,117	\$ 6,391,518	\$ 4,134,249	\$ 34,878,669
Additions	134,173	268,521	118,854	442,309	3,160,371	18,000	4,142,228
Disposals	-	-	(50,413)	-	-	-	(50,413)
Reclass for assets held for sale	80,807	-	-	-	-	-	80,807
Balance, end of year	1,485,018	10,072,122	7,438,587	6,351,426	9,551,889	4,152,249	39,051,291
Accumulated amortization:							
Balance, beginning of year	-	3,459,453	3,382,457	3,625,353	2,395,286	653,030	13,515,579
Amortization expense	-	241,202	387,853	135,254	107,941	99,477	971,727
Disposal	-	-	(37,535)	-	-	-	(37,535)
Balance, end of year	-	3,700,655	3,732,775	3,760,607	2,503,227	752,507	14,449,771
Net book value, end of year	\$ 1,485,018	\$ 6,371,467	\$ 3,705,812	\$ 2,590,819	\$ 7,048,662	\$ 3,399,742	\$ 24,601,520



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

8. Land held for resale:

Land held for resale consists of seventeen lots in relation to the Lucas subdivision. A write down of \$133,600 (2020 - \$768,528) was recognized in general government services and administration on the consolidated statement of operations for the Lucas subdivision.

9. Accumulated surplus:

	2021	2020
Surplus:		
Invested in tangible capital assets	\$ 26,596,246	\$ 24,601,520
General fund	4,503,855	5,539,447
Water utility fund	21,831	239,059
Sanitary sewer fund	75,793	48,893
	31,197,725	30,428,919
Reserves set aside by Council:		
Water utility fund:		
Unexpended funds:		
MFA debt reserve	148,140	147,610
MFA sinking fund surplus	76,550	76,291
	224,690	223,901
Reserve funds set aside for specific purposes by Council:		
Public works, infrastructure and equipment	2,265,361	1,529,078
General capital and office equipment	142,590	95,829
Water capital, infrastructure and equipment	127,299	71,384
Sewer capital, infrastructure and equipment	82,918	44,445
Tax sale properties	222,401	347,278
Community hall	121,587	91,265
	2,962,156	2,179,279
	\$ 34,384,571	\$ 32,832,099

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

10. Commitments and contingencies:

- (a) The District is responsible, as a member of the Peace River Regional District, for its portion of any operating deficits or capital debt related to functions in which it participates. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.
- (b) The District has debt instruments through the MFA. As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. The demand notes issued at December 31, 2021 aggregated \$1,385 (2020 - \$1,385).
- (c) The District and its employees contribute to the Municipal Pension Plan ("the Plan"), a jointly-trusted pension plan. The Board of Trustees, representing Plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2020, the Plan has about 220,000 active members and approximately 112,000 retired members. Active members include approximately 42,000 contributors from the local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate may be then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

10. Commitments and contingencies (continued):

- (c) The District paid \$140,514 (2020 - \$143,208) for employer contributions to the Plan in fiscal 2021.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

- (d) The District is obligated to collect and transmit property taxes levied on Hudson's Hope taxpayers in respect of the following bodies:

Ministry of Education, Province of British Columbia
Peace River Regional District
British Columbia Assessment Authority
Municipal Finance Authority
Peace River Regional Hospital District
Royal Canadian Mounted Police

- (e) The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claim in excess of premiums received, it is possible that the District, along with other participants, would be required to contribute toward the deficit. Management does not consider external payment under this contingency to be likely and therefore no amounts have been accrued.



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

11. Net taxation revenue:

The District is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below:

	2021	2020
Taxes collected:		
General purposes	\$ 2,287,281	\$ 2,290,243
Collections for other governments	3,417,298	3,321,786
	5,704,579	5,612,029
Less transfers to other governments:		
Province of British Columbia - school taxes	2,860,134	2,771,542
Peace River Regional District	179,048	195,510
Peace River Regional Hospital District	232,514	195,731
Royal Canadian Mounted Police	110,800	113,600
B.C. Assessment Authority	39,530	39,395
Municipal Finance Authority	82	82
	3,422,108	3,315,860
	\$ 2,282,471	\$ 2,296,169

12. Sales of services and user charges:

The District recognizes sales of services and user charges as revenues in the period in which the services are provided. The sales of services and user charges reported on the consolidated statement of operations and accumulated surplus are as follows:

	2021	2020
Water utility	\$ 173,155	\$ 167,947
Sewer system	82,297	80,300
General government services	124,563	116,333
Planning, development and bylaw services	15,438	10,221
Environmental and public health services	87,758	87,181
Recreation and cultural services	97,808	88,327
	\$ 581,019	\$ 550,309



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

13. Government transfers:

	2021	2020
Revenue:		
Provincial grants:		
Canada Student Grant	\$ 13,644	\$ -
Climate Action revenue incentive program grant	5,546	10,462
COVID-19 Restart Grant (schedule 1)	-	499,000
BC Hydro	1,112,064	3,308,971
Northern Development Initiative Trust	-	15,548
Peace River agreement - Fair Share	698,487	700,284
Small Community grant	313,000	311,198
Tourism BC grant	10,000	11,000
	2,152,741	4,856,463
Federal grants:		
Gas tax	200,421	97,869
	\$ 2,353,162	\$ 4,954,332

14. General government services and administration:

	2021	2020
Legislative	\$ 87,953	\$ 88,125
Grants in aid	12,944	20,591
General government services	1,909,746	2,635,363
ICBC	77,021	69,546
	\$ 2,087,664	\$ 2,813,625



HUDSON'S
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PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

15. Trust fund:

The District maintains a cemetery perpetual care fund in accordance with the Cemeteries and Funeral Services Act. As at December 31, 2021, the trust fund balance for both the liability and its corresponding term deposit is \$18,300 (2020 - \$18,088).

16. Budget data:

The budget data presented in these consolidated financial statements is based upon the 2021 operating and capital budgets approved by Council on May 10, 2021. Amortization was not contemplated on development of the budget and, as such, has not been included. The table below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

	Budget amount
Revenues:	
Operating budget	\$ 6,109,898
Capital operations budget	2,078,550
Less:	
Transfers from other funds	(2,078,550)
	6,109,898
Expenses:	
Operating budget	8,011,194
Capital operations budget	2,078,550
Less:	
Transfers from other funds	(2,170,000)
Capital expenditures	(2,078,550)
	5,841,194
	\$ 268,704



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

17. Significant taxpayers:

The District derives a significant portion of its taxation revenue from the utility sector. Any changes in this sector could have an impact on the ongoing operations of the District.

18. Segmented information:

Segmented information has been identified based upon lines of services provided by the District. District services are provided by the departments and their activities are reported by functional area in the body of the consolidated financial statements. Certain lines of services that have been separately disclosed in the segmented information, are as follows:

(i) General Government Services and Administration:

The general government services and administration provides the functions of corporate administration and legislative services and any other functions categorized as non-departmental in the District.

(ii) Protective Services:

Protective services is comprised of the fire department and other community protection costs incurred by the District.

(iii) Public Works Services:

The public works department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, the maintenance of parks and open space, and street lighting in the District.

(iv) Environmental and Public Health Services:

Environmental and public health services is responsible for environmental programs such as waste management, which encompasses garbage collection and recycling. This segment is also responsible for rental of the doctor's office in the District.



HUDSON'S
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PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

18. Segmented information: (continued):

(v) Environment Development Services:

Environmental development services is responsible for community and economic development, in regard to community development projects.

(vi) Planning, Development and Bylaw Services:

Planning, development and bylaw services is responsible for community planning (OCP), zoning, bylaw enforcement, animal control and building inspection in the District.

(vii) Recreation and Culture Services:

Recreational and cultural services provides various recreational and cultural opportunities to the residents and visitors of the District, including the library, pool, arena, community hall, tourism information centre and museum.

(viii) Water Utility and Sanitary Sewer Systems:

The water utility installs and maintains water mains, pump stations and the water treatment plant. The treatment and distribution of water in the District is included in this segment. The sanitary sewer utility installs and maintains sewer mains, lift stations and the sewage treatment facility. The collection and treatment of sewage in the District is included in this segment.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments-in-lieu of taxes are allocated to the segments based on the segment that generated the revenue. Development charges earned and developer contributions received were allocated to the segment for which the charge was collected.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 1.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

18. Segmented information: (continued):

2021										
	General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System		Total
Revenue:										
Taxation	\$ 2,282,471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,282,471
Government transfers	1,250,411	-	-	-	-	-	-	1,102,751	-	2,353,162
Grants in lieu	1,873,254	-	-	-	-	-	-	-	-	1,873,254
Sales of services and user charges	124,563	-	-	87,758	-	15,438	97,808	255,452	-	581,019
Other revenue from own sources	142,445	-	-	-	-	-	-	-	-	142,445
Total revenues	5,673,144	-	-	87,758	-	15,438	97,808	1,358,203	-	7,232,351
Expenses:										
Salaries, wages and employee benefits	699,024	156,014	1,085,540	-	-	-	253,894	205,241	-	2,399,712
Operating	400,236	108,025	439,099	42,572	12,099	40,402	560,327	213,140	-	1,815,900
Legislature	94,551	-	-	-	-	5,960	-	-	-	100,512
Amortization	735,220	-	-	-	-	-	-	363,619	-	1,098,839
Interest	4,363	-	-	-	-	-	-	-	-	4,363
Insurance	114,897	3,202	33,506	-	-	2,134	473	-	-	154,212
Professional services	39,373	16,696	-	-	-	43,692	-	-	-	99,761
Garbage disposal	-	-	-	6,580	-	-	-	-	-	6,580
Total expenses	2,087,664	283,937	1,558,145	49,152	12,099	92,188	814,694	782,000	-	5,679,879
Annual surplus (deficit)	\$ 3,585,480	\$ (283,937)	\$ (1,558,145)	\$ 38,606	\$ (12,099)	\$ (76,750)	\$ (716,886)	\$ 576,203	\$ -	1,552,472

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

18. Segmented information: (continued):

2020										
	General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System		Total
Revenue:										
Taxation	\$ 2,296,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		2,296,169
Government transfers	2,019,667	-	-	-	-	-	-	2,934,665		4,954,332
Grants in lieu	1,773,879	-	-	-	-	-	-	-		1,773,879
Sale of services and user charges	116,333	-	-	87,181	-	10,221	88,327	248,247		550,309
Other revenue from own sources	175,773	-	-	-	-	-	-	-		175,773
Total revenue	6,381,821	-	-	87,181	-	10,221	88,327	3,182,912		9,750,462
Expenses:										
Salaries, wages and employee benefits	777,390	110,256	1,182,544	-	-	-	188,437	118,021		2,376,648
Operating	1,014,394	120,116	353,299	43,150	1,203	38,425	451,475	149,237		2,171,299
Legislature	94,408	-	-	-	-	2,589	-	-		96,997
Amortization	754,195	-	-	-	-	-	-	217,532		971,727
Interest (recovery)	3,021	-	-	-	-	-	-	-		3,021
Insurance	91,813	5,019	56,612	-	-	2,090	1,775	-		157,309
Professional services	78,404	35,368	-	-	-	16,558	-	-		130,330
Garbage disposal	-	-	-	8,441	-	-	-	-		8,441
Total expenses	2,813,625	270,759	1,592,455	51,591	1,203	59,662	641,687	484,790		5,915,772
Annual surplus (deficit)	\$ 3,568,196	\$ (270,759)	\$ (1,592,455)	\$ 35,590	\$ (1,203)	\$ (49,441)	\$ (553,360)	\$ 2,698,122	\$	3,834,690



HUDSON'S
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PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

19. Comparative information

Certain 2021 comparative information has been reclassified. The changes had no impact on prior year annual surplus.

Schedule 1 - COVID-19 Safe Restart Grant

Year ended December 31, 2021
(Unaudited)

In November 2020, the District of Hudson's Hope was the recipient of a \$499,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC. Due to the conditions of use this grant funding allows local governments to use the funding where the greatest need arises, the initial \$499,000 amount received was considered revenue in 2020 and included in grant revenue on the consolidated statement of operations and accumulated surplus. The District allocated \$93,713 within 2021 to cover operational costs and loss of revenue in relation to the operation of the District's pool and arena in addition to overall pandemic responses incurred since the beginning of the pandemic in the spring of 2020.

	2021
Balance of COVID-19 Safe Restart grant funds at December 31, 2020	\$ 428,670
Less amount utilized in 2021:	
Masks and Hand Sanitizer	6,259
Arena Operations	40,709
Swimming Operations	16,018
Curling Rink	20,000
Operational - janitorial	8,301
Main Office - Reno	2,426
	93,713
Main Office Entry	48,000
Council Chambers - Sound System	18,000
Operations	28,000
Employment	49,000
Supplies	6,300
Community Hall Washroom	25,000
Information Center Washroom	5,000
Gazebo - Beattie Park	10,000
Playground & Gazebo - Pool Park	75,000
Playground & Gazebo - Dinosaur Lake	70,657
Total 2021 allocation of COVID-19 Safe Restart grant	334,957
Remaining COVID-19 Safe Restart grant	\$ -

REQUEST FOR DECISION

RFD#: 2022MR25	Date: May 16, 2022
Meeting#: CM 052422	Originator: Mokles Rahman
RFD TITLE: 2021 - Statement of Financial Information (SOFI)	

RECOMMENDATION:

1. THAT the District of Hudson's Hope Council adopt the Statement of Financial Information (SOFI) for the year end December 31, 2021 as presented, and
2. THAT the Mayor and the Chief Administrative Officer be authorized to sign the Statement of Financial Information (SOFI) approval.

BACKGROUND:

The deadline for delivery of the annual Statement of Financial Information (SOFI) report to the Province is June 30, 2022. In addition, the statement of financial information must be made available for public viewing by June 30 each year and be accessible for the following three years.

Under the Provincial *Financial Information Act*, Section (3), within 6 months after the end of each fiscal year, the local government must prepare a statement of financial information for that fiscal year that includes the following:

(a) a schedule showing;

- (i) in respect of each employee earning more than a prescribed amount, the total remuneration paid to the employee and total amount paid for the employee's expenses, and
- (ii) a consolidated total of all remuneration paid to all other employees;

(b) a schedule showing;

- (i) the total amount paid to each supplier of goods or services during the fiscal year that is greater than a prescribed amount, and
- (ii) a consolidated total of all other payments made to suppliers of goods or services during that fiscal year.

A corporation must keep in its office copies of the financial information statements prepared under this section and make a copy available at its head office during usual business hours for inspection by any person.

DISCUSSION:

Elements of the 2021 SOFI report include the following components:

- Separate disclosure of remuneration for Council members including travel expenses
- Separate disclosure of each employee who earned \$75,000 or more and includes the disclosure of travel expenses
- Consolidated total of all other employee wages
- Separate total of payments made to each vendor who received \$25,000 or more
- Consolidated total of all other vendor payments
- Consolidated financial statements and notes to the financial statements
- Schedule of grants-in-aid
- Loan guarantee agreements
- Other selected information

FINANCIAL IMPLICATIONS: None

ATTACHMENTS:

2021 Statement of Financial Information Package.

Report prepared and approved by:



Mokles Rahman, CAO

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2021

The following information package, prepared in accordance with the *Financial Information Act*, was approved by the District of Hudson's Hope Council in open meeting assembled on May 24, 2022.

On behalf of Council:

Dave Heiberg
Mayor

Date

The information contained in this package is certified as accurate and correct.

Mokles Rahman
Chief Administrative Officer

Date

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2021

Severance Agreements

The District of Hudson's Hope had no severance agreements.

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2021

Debts Covered by Sinking Funds or Reserves

The District issues debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of Section 178 of the *Community Charter*, to finance certain capital expenditures. These debt instruments are interest bearing at 4.60% per annum and mature in 2022. As at December 31, 2021, debenture debt totaled \$10,631 and sinking fund assets totaled \$7,575.

Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.

As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. The demand notes issued at December 31, 2021 aggregated \$1,385.

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2021

Loan Guarantee Agreement

The District of Hudson's Hope had no loan guarantee agreements.

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2021

MANAGEMENT REPORT

The District of Hudson's Hope was incorporated in 1965 as a District Municipality under the *Community Charter*, formerly the *Municipal Act*, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sanitary sewer, and fiscal services. The authority to collect property taxes and user fees and the authority to create and enforce bylaws is granted under provisions of the *Local Government Act* and the *Community Charter*. Services are provided primarily within the political boundaries of the District of Hudson's Hope.

The role of Council is to legislate bylaws; to establish goals, regulations, and policies; and to provide overall direction for management in achieving these goals. The role of management is to carry out Council's directions in accordance with established bylaws, regulations, and policies. Management also oversees the day-to-day operations of the municipality. Specifically, the role of the financial manager consists of fulfilling all statutory requirements relating to finance, investment of surplus funds, safeguarding of assets, and financial reporting. The role of the municipal auditors is to provide an annual independent audit of the municipality's financial statements. Portions of this information package are excerpts of the 2021 audited financial statements.

Mokles Rahman

Chief Administrative Officer

Date

District of Hudson's Hope
Schedule of Remuneration and Expenses
31-Dec-21

Elected Officials

Name	Position	Reumneration	Expenses	Total
Dave Heiberg	Mayor	23,771.72	246.56	24,018.28
Mattias Gibbs	Councillor	9,928.56		9,928.56
Patricia Markin	Councillor	9,928.56	161.80	10,090.36
Kelly Miller	Councillor	9,928.56		9,928.56
Travous Quibell	Councillor	9,928.56		9,928.56
Valerie Paice	Councillor	9,928.56		9,928.56
Leigh Summer	Councillor	9,928.56		9,928.56
		<u>83,343.08</u>	<u>408.36</u>	<u>83,751.44</u>

Other Employees

Employees Over \$75,000

Mokles Rahman	130,897.27		130,897.27
Darren Anderson	93,078.89	1,750.00	94,828.89
Keith Reschke	92,164.24	896.62	93,060.86
Brad Milton	88,002.91	7,342.55	95,345.46
John Vandenberg	85,425.07	2,429.25	87,854.32
Tonia Alexander	78,810.11		78,810.11
Marcel Budalich	77,338.91	225.78	77,564.69

Consolidated Total of Other Employees and expenses Under \$75,000	1,301,811.94	16,794.84	1,318,606.78
	<u>1,947,529.34</u>	<u>29,439.04</u>	<u>1,976,968.38</u>

Reconciliation

Total Remuneration - Elected Officials	83,343.08
Total Remuneration - Employees	1,947,529.34
Total Severance - Employees	-
District Portion of EI and CPP	<u>111,651.11</u>
Subtotal	2,142,523.53
Reconciling Items	
Superannuation and WCB Payments Included in Expense Accounts Below	180,955.72
Benefit Payments Included in Below	146,711.37
Unreconciled Difference	<u>2,470,190.62</u>

Total Per Statement of Revenue
and Expenditure

Note 18	Wages and Benefits	2,399,712.00
	Wages Not Included in Note 18:	<u>70,478.62</u>
		<u>2,470,190.62</u>

-

Suppliers With Aggregate Payments Exceeding \$25,000

Supplier Name	Amount
B.C. ASSESSMENT	39,530.02
BC HYDRO - BILL PAYMENT ONLINE	193,666.98
BC HYDRO CAD - 130160	25,105.00
BCGEU	26,708.23
CANADIAN WESTERN MECHANICAL LTD.	82,564.65
COLLABRIA VISA - ONLINE PAYMENT	84,714.82
DELCO AUTOMATION INC.	30,882.67
DYNASTAR BLACKTOP	100,364.25
EPSCAN	29,630.31
FIRST TRUCK CENTRE BC NORTH	268,218.64
FORT ST. JOHN CO-OPERATIVE ASSOC.	72,116.30
FORTISBC - NATURAL GAS	68,103.81
GREATARIO	60,611.25
I.T. PARTNERS	82,484.30
ICBC	42,022.00
INDUSTRA CONSTRUCTION CORP	1,189,951.61
KNAPPETT INDUSTRIES (2006) LTD.	651,455.39
KPMG LLP, T4348	40,950.00
L & M ENGINEERING LTD.	165,951.26
LIDSTONE & COMPANY	27,941.17
MASON, RICHARD	42,117.80
MASTER POOLS ALTA LTD.	27,195.00
MINISTER OF FINANCE SCHOOL TAXES	2,732,550.18
MUNICIPAL PENSION PLAN - ONLINE PAYMENT	272,137.51
MURRAY CHEVROLET	48,219.97
OMAR KIRKEENG EXCAVATING LTD.	40,719.00
PACIFIC BLUE CROSS - ONLINE PAYMENT	106,887.53
PEACE RIVER REGIONAL DISTRICT	225,706.55
PEACE RIVER REGIONAL HOSPITAL DISTRICT	232,514.44
RAMIDA ENTERPRISES LTD.	141,774.03
RECEIVER GENERAL FOR CANADA - PAYROLL	416,513.27
RECEIVER GENERAL FOR CANADA - PAYROLL	87,550.69
TELUS - ONLINE PAYMENT	42,586.28
TELUS MOBILITY	34,888.62
TERUS CONSTRUCTION LTD.	293,861.39
URBAN SYSTEMS	147,288.02
WILLIS CANADA INC.	98,424.00
WORK SAFE BC - ONLINE PAYMENT	29,865.03
YETI REFRIGERATION INC.	112,145.34
Payments Made (Vendors Over \$25,000)	<u>8,415,917.31</u>
Consolidated Total Paid to Suppliers Who Received Aggregate Payments of \$25,000 or Less	741,248.61
Consolidated Total of Grants and Contributions Exceeding \$25,000	217,529.96
Consolidated Total of Grants and Contributions Under \$25,000	12,944.10
	<u><u>971,722.67</u></u>

Reconciliation**Total of All Payments Above**

9,387,639.98

Reconciling Items

DEDUCT TRANSFERS TO OTHER GOVERNMENTS NETTED AGAINST TAXATION REVENUE (F/S NOTE 11)	(3,422,108.00)	
ADD RENUMERATION PAID TO EMPLOYEES AND GOVERNMENT APPOINTED OFFICIALS	2,030,872.42	
DEDUCT AMTS PAID TO GOV OFFICIALS INCLUDED IN PYMTS TOTAL	(83,343.08)	
ADD HOMEOWNER GRANT DEDUCTIONS INCLUDED IN TRANSFERS DEDUCTIONS (PER T4/T4A SUMMARY)	231,505.81	
EHT PAYMENTS EFT	(650,512.51)	
DEDUCT RECOVERABLE GST INCLUDED IN PAYMENTS ABOVE	39,823.84	
ADD BANK CHARGED AUTOMATICALLY DEBITED	(62,873.33)	
ADD LEASE PAYMENTS	4,646.93	
DEDUCT PAYMENTS ON 12 MILE EXTENSION	16,335.94	
DEDUCT LOAN PRINCIPAL	(795.18)	
CHANGE IN INVENTORIES	(1,764.99)	
ADD PREPAID EXPENSES 2020	61,536.00	
DEDUCT PREPAID EXPENSES 2021	19,217.00	
DEDUCT 2020 ACCOUNTS PAYABLE	(18,580.00)	
ADD 2021 ACCOUNTS PAYABLE	(504,506.00)	
UNRECONCILED DIFFERENCE	525,994.00	
	(140.96)	
	(1,814,692.11)	
Adjusted Total Payments		<u>7,572,947.87</u>
 TOTAL EXPENDITURES PER CONSOLIDATED STATEMENT		
FINANCIAL ACITIVITIES	5,679,879.00	
ADD EXPENSE REIMBURSEMENT (employee expenses)	29,439.04	
LESS AMORITIZATION EXPENSE	(1,096,339.25)	
ADD CAPITAL EXPENDITURES	3,110,560.81	
WRITE-DOWN OF LAND HELD FOR SALE	(133,600.00)	
DEDUCT LOSS ON DISPOSAL	(16,991.73)	
		<u>7,572,947.87</u>
		-

District of Hudson's Hope
Schedule of Grants-in-aid
31-Dec-21

HUDSON'S HOPE PUBLIC LIBRARY ASSOCIATION	129,954.37
HUDSON'S HOPE HISTORICAL SOCIETY	87,575.59
DOUBLE H SADDLE CLUB	5,304.10
FRIENDS OF HUDSON'S HOPE	5,000.00
HUDSON'S HOPE GRAD SOCIETY	2,140.00
HUDSON'S HOPE MINOR SOCCER	500.00
Total	<u><u>230,474.06</u></u>

Consolidated Financial Statements of



DISTRICT OF HUDSON'S HOPE

And Independent Auditors' Report thereon

Year ended December 31, 2021



HUDSON'S
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DISTRICT OF HUDSON'S HOPE

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MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the District of Hudson's Hope (the "District") are the responsibility of the District's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The District's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the District. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the District's consolidated financial statements.

Mr. Mokles Rahman
Chief Administrative Officer

Mrs. Tonia Alexander
Deputy Treasurer





KPMG LLP
177 Victoria Street, Suite 400
Prince George BC V2L 5R8
Canada
Tel (250) 563-7151
Fax (250) 563-5693

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of District of Hudson's Hope

Opinion

We have audited the consolidated financial statements of District of Hudson's Hope, (the "District") which comprise:

- the consolidated statement of financial position as at December 31, 2021
- the consolidated statement of operations and accumulated surplus for the year then ended
- the consolidated statement of change in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the District as at December 31, 2021 and its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the District to cease to continue as a going concern.



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- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants

Prince George, Canada

March 28, 2022



**HUDSON'S
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DISTRICT OF HUDSON'S HOPE

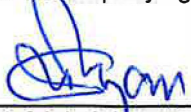
Consolidated Statement of Financial Position

December 31, 2021, with comparative information for 2020

	2021	2020
Financial assets:		
Cash and cash equivalents (note 2)	\$ 7,954,040	\$ 6,868,503
Accounts receivable (note 3)	235,469	1,568,355
Deposit - Municipal Finance Authority	528	519
	8,190,037	8,437,377
Financial liabilities:		
Accounts payable and accrued liabilities (note 4)	525,994	504,506
Reserve - Municipal Finance Authority	528	519
Deferred revenue (note 5)	519,708	539,123
Debt, net of sinking funds (note 6)	3,056	5,995
	1,049,286	1,050,143
Net financial assets	7,140,751	7,387,234
Non-financial assets:		
Tangible capital assets (note 7)	26,596,248	24,601,520
Land held for resale (note 8)	524,000	657,600
Prepaid expenses	18,580	19,217
Inventories	104,992	166,528
	27,243,820	25,444,865
Accumulated surplus (note 9)	\$ 34,384,571	\$ 32,832,099

Commitments and contingencies (note 10)

See accompanying notes to consolidated financial statements.



Chief Administrative Officer



Mayor



**HUDSON'S
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Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2021, with comparative information for 2020

	2021 Budget (note 16)	2021 Actual	2020 Actual
Revenue (note 18):			
Net taxation revenue (note 11)	\$ 2,315,203	\$ 2,282,471	\$ 2,296,169
Grants in lieu of taxes	1,870,171	1,873,254	1,773,879
Sales of services and user charges (note 12)	565,368	581,019	550,309
Other revenue from own sources	141,911	142,445	175,773
Government transfers: (note 13)			
Provincial	1,119,396	2,152,741	4,856,463
Federal	97,849	200,421	97,869
Total revenue	6,109,898	7,232,351	9,750,462
Expenses (note 18):			
General government services and administration (note 14)	1,961,254	2,087,664	2,813,625
Protective services	357,300	283,937	270,759
Public works services	1,913,199	1,558,145	1,592,455
Environmental and public health services	66,000	49,152	51,591
Environmental development services	11,000	12,099	1,203
Recreation and cultural services	1,040,629	814,694	641,687
Planning, development and bylaw services	65,040	92,188	59,662
Water utility and sanitary sewer systems	426,772	782,000	484,790
Total expenses	5,841,194	5,679,879	5,915,772
Annual surplus	268,704	1,552,472	3,834,690
Accumulated surplus, beginning of year	32,832,099	32,832,099	28,997,409
Accumulated surplus, end of year	\$ 33,100,803	\$ 34,384,571	\$ 32,832,099

See accompanying notes to consolidated financial statements.



HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Change In Net Financial Assets

Year ended December 31, 2021, with comparative information for 2020

	2020 Budget	2021	2020
Annual surplus	\$ 268,704	\$ 1,552,472	\$ 3,834,690
Acquisition of tangible capital assets	-	(3,110,560)	(4,142,228)
Acquisition of land held for resale	-	-	(80,807)
Amortization of tangible capital assets	-	1,098,839	971,727
Write-down of land held for sale	-	133,600	768,528
Loss on sale of tangible capital assets	-	13,493	878
Proceeds on sale of tangible capital assets	-	3,500	12,000
	268,704	(308,656)	1,364,788
Use of inventories	-	61,536	11,203
Use of prepaid expenses	-	19,217	17,738
Acquisition of prepaid expenses	-	(18,580)	(19,217)
Change in net financial assets	268,704	(246,483)	1,374,512
Net financial assets, beginning of year	7,387,234	7,387,234	6,012,722
Net financial assets, end of year	\$ 7,655,938	\$ 7,140,751	\$ 7,387,234

See accompanying notes to consolidated financial statements.



DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Cash Flows

Year ended December 31, 2021, with comparative information for 2020

	2021 Actual	2020 Actual
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 1,552,472	\$ 3,834,690
Items not involving cash:		
Amortization of tangible capital assets	1,098,839	971,727
Loss on sale of capital assets	13,493	878
Write down of land held for sale	133,600	768,528
Changes in non-cash operating working capital:		
Accounts receivable	1,332,886	(714,624)
Deposit - Municipal Finance Authority	(9)	(22)
Inventories	61,536	11,203
Accounts payable and accrued liabilities	21,487	113,341
Reserve - Municipal Finance Authority	9	22
Prepaid expenses	637	(1,479)
Deferred revenue	(19,415)	30,963
	4,195,536	5,015,227
Capital activities:		
Proceeds on sale of tangible capital assets	3,500	12,000
Acquisition of tangible capital assets	(3,110,560)	(4,142,228)
Acquisition of land held for resale	-	(80,807)
	(3,107,060)	(4,211,035)
Financing activities:		
Repayment of debt	(2,939)	(2,826)
Increase in cash and cash equivalents	1,085,537	801,368
Cash and cash equivalents, beginning of year	6,868,503	6,067,135
Cash and cash equivalents, end of year	\$ 7,954,040	\$ 6,868,503

See accompanying notes to consolidated financial statements.

Notes to Consolidated Financial Statements

Year ended December 31, 2021

Nature of operations:

The District of Hudson's Hope (the "District") was incorporated in 1965 as a District Municipality under the Community Charter, formerly the Municipal Act, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sanitary sewer and fiscal services.

1. Significant accounting policies:

The consolidated financial statements of the District are prepared in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the District are as follows:

(a) Basis of consolidation:

(i) Consolidated entities:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District.

(ii) Accounting for Region and School Board Transactions:

The taxation, other revenues, expenses, assets and liabilities with respect to the operation of the Region and the School Board are not reflected in these consolidated financial statements.

(iii) Trust funds:

Trust funds and their related operations administered by the District are not included in these consolidated financial statements.



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(b) Basis of accounting:

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Revenue recognition:

The District recognizes revenue in accordance with the provisions of the Community Charter. The District is required to act as the agent for the collection of certain taxes and fees imposed by other authorities. Collections for other authorities are excluded from the District's taxation revenues.

Revenue unearned in the current period is reported on the consolidated statement of financial position as deferred revenue.

(d) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding agency or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(e) Cash and cash equivalents:

Cash equivalents include short-term highly liquid investments with a term to maturity of 90 days or less at acquisition.



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(f) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Building and site improvements	10 - 50
Machinery and equipment	5 - 25
Road infrastructure	15 - 40
Water and sanitary sewer infrastructure	15 - 40

Annual amortization is charged in the year that an asset becomes available for productive use and in the year of disposal.

Assets under construction are not amortized until the asset is available for productive use.



HUDSON'S
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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(f) Non-financial assets (continued):

(ii) Contributions to tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(iv) Land held for resale:

Land held for sale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing.

(v) Inventories:

Inventories consist of crushed gravel and sand. Inventories are valued at the lower of cost and replacement cost with cost determined using a moving average basis.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Items subject to such estimates and assumptions include the carrying amount of tangible capital assets and accounts payable and accrued liabilities. Actual results could differ from these estimates.



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

1. Significant accounting policies (continued):

(h) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- i) an environmental standard exists;
- ii) contamination exceeds the environmental standard;
- iii) the organization is directly responsible or accepts responsibility for the liability;
- iv) future economic benefits will be given up, and
- v) a reasonable estimate of the liability can be made.

(i) Government transfers:

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfer revenue is recognized in the statements of operations as stipulations for liabilities are settled.

2. Cash and cash equivalents:

	2021	2020
Cash	\$ 3,577,939	\$ 4,428,092
Short-term investments	4,376,101	2,440,411
	\$ 7,954,040	\$ 6,868,503



HUDSON'S
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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

3. Accounts receivable:

	2021	2020
Grants	\$ 106,592	\$ 1,376,888
Sales tax	62,943	111,452
Other	22,333	35,930
Taxes	43,601	44,085
	<u>\$ 235,469</u>	<u>\$ 1,568,355</u>

4. Accounts payable and accrued liabilities:

	2021	2020
Accounts payable - trade	\$ 402,940	\$ 402,136
Wages and related costs payable	104,163	85,204
Government remittances	16,166	13,921
Cemetery	2,725	3,245
	<u>\$ 525,994</u>	<u>\$ 504,506</u>

5. Deferred revenue:

	2021	2020
Partnering relationship agreement	\$ 519,708	\$ 539,123



**HUDSON'S
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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

6. Debt, net of sinking funds:

The District issues debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of Section 178 of the Community Charter, to finance certain capital expenditures.

		Interest rate	Year of maturity	Debt	Sinking Fund Assets	Net debt 2021	Net debt 2020
Purpose				debt			
General fund:							
	Local						
711	improvements	4.60%	2022	\$ 10,631	\$ 7,575	\$ 3,056	\$ 5,995

Debt is reported net of sinking fund balances on the consolidated statement of financial position.

(a) Aggregate repayments of principal over the next year is estimated as follows:

	Total
2022	\$ 1,765
Estimated sinking fund income	1,291
	\$ 3,056



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

6. Debt, net of sinking funds (continued):

- (b) The District has the following un-issued loan authorization at December 31, 2021.

Bylaw Number	Date	Purpose	2021
711	January 15, 2008	12 mile road extension	\$ 45,742

- (c) Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.
- (d) The District has established a \$200,000 operating line of credit, which bears interest at prime and is secured by term deposits and accounts receivable. As at December 31, 2021 borrowing against the operating line of credit was nil (2020 - nil).



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

7. Tangible capital assets:

	2021						
	Land	Buildings and site improvements	Machinery and equipment	Road infrastructure	Water infrastructure	Sanitary sewer infrastructure	Total
Cost:							
Balance, beginning of year	\$ 1,485,018	\$ 10,072,122	\$ 7,438,587	\$ 6,351,426	\$ 9,551,889	\$ 4,152,249	\$ 39,051,291
Additions	218,903	143,494	348,869	356,714	1,337,017	705,563	3,110,560
Disposals	-	-	(418,832)	(2,245)	(117,230)	(1,403)	(539,710)
Balance, end of year	1,703,921	10,215,616	7,368,624	6,705,895	10,771,676	4,856,409	41,622,141
Accumulated amortization:							
Balance, beginning of year	-	3,700,655	3,732,775	3,760,607	2,503,227	752,507	14,449,771
Amortization expense	-	254,033	379,479	114,672	233,125	117,530	1,098,839
Disposal	-	-	(408,692)	(2,245)	(110,377)	(1,403)	(522,717)
Balance, end of year	-	3,954,688	3,703,562	3,873,034	2,625,975	868,634	15,025,893
Net book value, end of year	\$ 1,703,921	\$ 6,260,928	\$ 3,665,062	\$ 2,832,861	\$ 8,145,701	\$ 3,987,775	\$ 26,596,248

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

7. Tangible capital assets (continued):

2020							
	Land	Building and site improvements	Machinery and equipment	Road infrastructure	Water infrastructure	Sanitary sewer infrastructure	Total
Cost:							
Balance, beginning of year	\$ 1,270,038	\$ 9,803,601	\$ 7,370,146	\$ 5,909,117	\$ 6,391,518	\$ 4,134,249	\$ 34,878,669
Additions	134,173	268,521	118,854	442,309	3,160,371	18,000	4,142,228
Disposals	-	-	(50,413)	-	-	-	(50,413)
Reclass for assets held for sale	80,807	-	-	-	-	-	80,807
Balance, end of year	1,485,018	10,072,122	7,438,587	6,351,426	9,551,889	4,152,249	39,051,291
Accumulated amortization:							
Balance, beginning of year	-	3,459,453	3,382,457	3,625,353	2,395,286	653,030	13,515,579
Amortization expense	-	241,202	387,853	135,254	107,941	99,477	971,727
Disposal	-	-	(37,535)	-	-	-	(37,535)
Balance, end of year	-	3,700,655	3,732,775	3,760,607	2,503,227	752,507	14,449,771
Net book value, end of year	\$ 1,485,018	\$ 6,371,467	\$ 3,705,812	\$ 2,590,819	\$ 7,048,662	\$ 3,399,742	\$ 24,601,520



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Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

8. Land held for resale:

Land held for resale consists of seventeen lots in relation to the Lucas subdivision. A write down of \$133,600 (2020 - \$768,528) was recognized in general government services and administration on the consolidated statement of operations for the Lucas subdivision.

9. Accumulated surplus:

	2021	2020
Surplus:		
Invested in tangible capital assets	\$ 26,596,246	\$ 24,601,520
General fund	4,503,855	5,539,447
Water utility fund	21,831	239,059
Sanitary sewer fund	75,793	48,893
	31,197,725	30,428,919
Reserves set aside by Council:		
Water utility fund:		
Unexpended funds:		
MFA debt reserve	148,140	147,610
MFA sinking fund surplus	76,550	76,291
	224,690	223,901
Reserve funds set aside for specific purposes by Council:		
Public works, infrastructure and equipment	2,265,361	1,529,078
General capital and office equipment	142,590	95,829
Water capital, infrastructure and equipment	127,299	71,384
Sewer capital, infrastructure and equipment	82,918	44,445
Tax sale properties	222,401	347,278
Community hall	121,587	91,265
	2,962,156	2,179,279
	\$ 34,384,571	\$ 32,832,099

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

10. Commitments and contingencies:

- (a) The District is responsible, as a member of the Peace River Regional District, for its portion of any operating deficits or capital debt related to functions in which it participates. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.
- (b) The District has debt instruments through the MFA. As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. The demand notes issued at December 31, 2021 aggregated \$1,385 (2020 - \$1,385).
- (c) The District and its employees contribute to the Municipal Pension Plan ("the Plan"), a jointly-trusted pension plan. The Board of Trustees, representing Plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2020, the Plan has about 220,000 active members and approximately 112,000 retired members. Active members include approximately 42,000 contributors from the local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate may be then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.



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DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

10. Commitments and contingencies (continued):

- (c) The District paid \$140,514 (2020 - \$143,208) for employer contributions to the Plan in fiscal 2021.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

- (d) The District is obligated to collect and transmit property taxes levied on Hudson's Hope taxpayers in respect of the following bodies:

Ministry of Education, Province of British Columbia
Peace River Regional District
British Columbia Assessment Authority
Municipal Finance Authority
Peace River Regional Hospital District
Royal Canadian Mounted Police

- (e) The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claim in excess of premiums received, it is possible that the District, along with other participants, would be required to contribute toward the deficit. Management does not consider external payment under this contingency to be likely and therefore no amounts have been accrued.



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

11. Net taxation revenue:

The District is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below:

	2021	2020
Taxes collected:		
General purposes	\$ 2,287,281	\$ 2,290,243
Collections for other governments	3,417,298	3,321,786
	5,704,579	5,612,029
Less transfers to other governments:		
Province of British Columbia - school taxes	2,860,134	2,771,542
Peace River Regional District	179,048	195,510
Peace River Regional Hospital District	232,514	195,731
Royal Canadian Mounted Police	110,800	113,600
B.C. Assessment Authority	39,530	39,395
Municipal Finance Authority	82	82
	3,422,108	3,315,860
	\$ 2,282,471	\$ 2,296,169

12. Sales of services and user charges:

The District recognizes sales of services and user charges as revenues in the period in which the services are provided. The sales of services and user charges reported on the consolidated statement of operations and accumulated surplus are as follows:

	2021	2020
Water utility	\$ 173,155	\$ 167,947
Sewer system	82,297	80,300
General government services	124,563	116,333
Planning, development and bylaw services	15,438	10,221
Environmental and public health services	87,758	87,181
Recreation and cultural services	97,808	88,327
	\$ 581,019	\$ 550,309



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

13. Government transfers:

	2021	2020
Revenue:		
Provincial grants:		
Canada Student Grant	\$ 13,644	\$ -
Climate Action revenue incentive program grant	5,546	10,462
COVID-19 Restart Grant (schedule 1)	-	499,000
BC Hydro	1,112,064	3,308,971
Northern Development Initiative Trust	-	15,548
Peace River agreement - Fair Share	698,487	700,284
Small Community grant	313,000	311,198
Tourism BC grant	10,000	11,000
	2,152,741	4,856,463
Federal grants:		
Gas tax	200,421	97,869
	\$ 2,353,162	\$ 4,954,332

14. General government services and administration:

	2021	2020
Legislative	\$ 87,953	\$ 88,125
Grants in aid	12,944	20,591
General government services	1,909,746	2,635,363
ICBC	77,021	69,546
	\$ 2,087,664	\$ 2,813,625



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

15. Trust fund:

The District maintains a cemetery perpetual care fund in accordance with the Cemeteries and Funeral Services Act. As at December 31, 2021, the trust fund balance for both the liability and its corresponding term deposit is \$18,300 (2020 - \$18,088).

16. Budget data:

The budget data presented in these consolidated financial statements is based upon the 2021 operating and capital budgets approved by Council on May 10, 2021. Amortization was not contemplated on development of the budget and, as such, has not been included. The table below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

	Budget amount
Revenues:	
Operating budget	\$ 6,109,898
Capital operations budget	2,078,550
Less:	
Transfers from other funds	(2,078,550)
	6,109,898
Expenses:	
Operating budget	8,011,194
Capital operations budget	2,078,550
Less:	
Transfers from other funds	(2,170,000)
Capital expenditures	(2,078,550)
	5,841,194
	\$ 268,704



HUDSON'S
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PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

17. Significant taxpayers:

The District derives a significant portion of its taxation revenue from the utility sector. Any changes in this sector could have an impact on the ongoing operations of the District.

18. Segmented information:

Segmented information has been identified based upon lines of services provided by the District. District services are provided by the departments and their activities are reported by functional area in the body of the consolidated financial statements. Certain lines of services that have been separately disclosed in the segmented information, are as follows:

(i) General Government Services and Administration:

The general government services and administration provides the functions of corporate administration and legislative services and any other functions categorized as non-departmental in the District.

(ii) Protective Services:

Protective services is comprised of the fire department and other community protection costs incurred by the District.

(iii) Public Works Services:

The public works department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, the maintenance of parks and open space, and street lighting in the District.

(iv) Environmental and Public Health Services:

Environmental and public health services is responsible for environmental programs such as waste management, which encompasses garbage collection and recycling. This segment is also responsible for rental of the doctor's office in the District.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

18. Segmented information: (continued):

(v) Environment Development Services:

Environmental development services is responsible for community and economic development, in regard to community development projects.

(vi) Planning, Development and Bylaw Services:

Planning, development and bylaw services is responsible for community planning (OCP), zoning, bylaw enforcement, animal control and building inspection in the District.

(vii) Recreation and Culture Services:

Recreational and cultural services provides various recreational and cultural opportunities to the residents and visitors of the District, including the library, pool, arena, community hall, tourism information centre and museum.

(viii) Water Utility and Sanitary Sewer Systems:

The water utility installs and maintains water mains, pump stations and the water treatment plant. The treatment and distribution of water in the District is included in this segment. The sanitary sewer utility installs and maintains sewer mains, lift stations and the sewage treatment facility. The collection and treatment of sewage in the District is included in this segment.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments-in-lieu of taxes are allocated to the segments based on the segment that generated the revenue. Development charges earned and developer contributions received were allocated to the segment for which the charge was collected.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 1.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

18. Segmented information: (continued):

2021										
	General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System		Total
Revenue:										
Taxation	\$ 2,282,471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		2,282,471
Government transfers	1,250,411	-	-	-	-	-	-	1,102,751		2,353,162
Grants in lieu	1,873,254	-	-	-	-	-	-	-		1,873,254
Sales of services and user charges	124,563	-	-	87,758	-	15,438	97,808	255,452		581,019
Other revenue from own sources	142,445	-	-	-	-	-	-	-		142,445
Total revenues	5,673,144	-	-	87,758	-	15,438	97,808	1,358,203		7,232,351
Expenses:										
Salaries, wages and employee benefits	699,024	156,014	1,085,540	-	-	-	253,894	205,241		2,399,712
Operating	400,236	108,025	439,099	42,572	12,099	40,402	560,327	213,140		1,815,900
Legislature	94,551	-	-	-	-	5,960	-	-		100,512
Amortization	735,220	-	-	-	-	-	-	363,619		1,098,839
Interest	4,363	-	-	-	-	-	-	-		4,363
Insurance	114,897	3,202	33,506	-	-	2,134	473	-		154,212
Professional services	39,373	16,696	-	-	-	43,692	-	-		99,761
Garbage disposal	-	-	-	6,580	-	-	-	-		6,580
Total expenses	2,087,664	283,937	1,558,145	49,152	12,099	92,188	814,694	782,000		5,679,879
Annual surplus (deficit)	\$ 3,585,480	\$ (283,937)	\$ (1,558,145)	\$ 38,606	\$ (12,099)	\$ (76,750)	\$ (716,886)	\$ 576,203	\$	1,552,472



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

18. Segmented information: (continued):

2020										
	General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System		Total
Revenue:										
Taxation	\$ 2,296,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		2,296,169
Government transfers	2,019,667	-	-	-	-	-	-	2,934,665		4,954,332
Grants in lieu	1,773,879	-	-	-	-	-	-	-		1,773,879
Sale of services and user charges	116,333	-	-	87,181	-	10,221	88,327	248,247		550,309
Other revenue from own sources	175,773	-	-	-	-	-	-	-		175,773
Total revenue	6,381,821	-	-	87,181	-	10,221	88,327	3,182,912		9,750,462
Expenses:										
Salaries, wages and employee benefits	777,390	110,256	1,182,544	-	-	-	188,437	118,021		2,376,648
Operating	1,014,394	120,116	353,299	43,150	1,203	38,425	451,475	149,237		2,171,299
Legislature	94,408	-	-	-	-	2,589	-	-		96,997
Amortization	754,195	-	-	-	-	-	-	217,532		971,727
Interest (recovery)	3,021	-	-	-	-	-	-	-		3,021
Insurance	91,813	5,019	56,612	-	-	2,090	1,775	-		157,309
Professional services	78,404	35,368	-	-	-	16,558	-	-		130,330
Garbage disposal	-	-	-	8,441	-	-	-	-		8,441
Total expenses	2,813,625	270,759	1,592,455	51,591	1,203	59,662	641,687	484,790		5,915,772
Annual surplus (deficit)	\$ 3,568,196	\$ (270,759)	\$ (1,592,455)	\$ 35,590	\$ (1,203)	\$ (49,441)	\$ (553,360)	\$ 2,698,122	\$	3,834,690



HUDSON'S
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PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2021

19. Comparative information

Certain 2021 comparative information has been reclassified. The changes had no impact on prior year annual surplus.

Schedule 1 - COVID-19 Safe Restart Grant

Year ended December 31, 2021
(Unaudited)

In November 2020, the District of Hudson's Hope was the recipient of a \$499,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC. Due to the conditions of use this grant funding allows local governments to use the funding where the greatest need arises, the initial \$499,000 amount received was considered revenue in 2020 and included in grant revenue on the consolidated statement of operations and accumulated surplus. The District allocated \$93,713 within 2021 to cover operational costs and loss of revenue in relation to the operation of the District's pool and arena in addition to overall pandemic responses incurred since the beginning of the pandemic in the spring of 2020.

	2021
Balance of COVID-19 Safe Restart grant funds at December 31, 2020	\$ 428,670
Less amount utilized in 2021:	
Masks and Hand Sanitizer	6,259
Arena Operations	40,709
Swimming Operations	16,018
Curling Rink	20,000
Operational - janitorial	8,301
Main Office - Reno	2,426
	93,713
Main Office Entry	48,000
Council Chambers - Sound System	18,000
Operations	28,000
Employment	49,000
Supplies	6,300
Community Hall Washroom	25,000
Information Center Washroom	5,000
Gazebo - Beattie Park	10,000
Playground & Gazebo - Pool Park	75,000
Playground & Gazebo - Dinosaur Lake	70,657
Total 2021 allocation of COVID-19 Safe Restart grant	334,957
Remaining COVID-19 Safe Restart grant	\$ -

REQUEST FOR DECISION

RFD#: 2022BM04	Date: May 24, 2022
Meeting#: CM052422	Originator: Brad Milton
RFD TITLE: Purchase of a New 1 Ton Extended Cab 4 x 4 Pick Up Truck.	

RECOMMENDATION / RESOLUTION:

THAT Council accept the bid received from Murray GM, Fort St. John, for the purchase of a new 1-Ton Extended Cab 4 x 4 Pick Up Truck. And,

THAT Council approve awarding the new 1-Ton Extended Cab 4 x 4 Pick Up Truck project contract to Murray GM, Fort St. John and authorize the Mayor and CAO to sign the contract.

BACKGROUND:

The bid period for the purchase of a New 1 Ton Extended Cab 4 x 4 Pick Up Truck. Was closed on May 17, 2022, and Two (2) bids were received within the deadline.

One addendum was issued for this tender.

Due to known supply chain issues in the auto industry staff have decided the Command 1 replacement project should be done in a 3-phase project. Phase 1 - Truck Purchase, Phase 2 - Vehicle Upfitting, Phase 3 – Pump Purchase and Installation.

This will complete Phase 1 of the of the Command 1 replacement.

DISCUSSION:

The District posted a Request for Tender (RFT) for the purchase of a New 1-Ton Extended Cab 4 x 4 Pick Up Truck to BC Bid and the District's Website. The submission deadline was May 17, 2022 and Two (2) bids were received within the submission deadline.

Bids were received from the following proponents for the purchase of a New 1 Ton Extended Cab 4 x 4 Pick Up Truck. A summary of all submissions is provided below:

	Proponents	Total quoted Price + GST	Work completion	Rank
1	Murray GM, Fort St. John	\$ 64,516.65	Nov 15 – Dec 15 2022	1
2	Cariboo Ford LTD, Quesnel	\$ 74,691.35	N/A	2

SR3

All bids met the minimum requirements of the tender. Murray GM. is the lowest out of the two (2) proponents. The price submitted by Murray GM. is reasonable and acceptable according to District staff.

Financial Summery:

Murray GM	\$ 60,270.93
Government Tire levy	\$ 25.00
PST	\$ 4,220.72
Sub total	\$ 64,516.65
GST	\$ 3,014.80
TOTAL	\$ 67,531.45

ALTERNATIVES:

1. Award the contract to Murray GM, Fort St. John as this is a project in the 2022 Capital Budget.
2. Do not award the tender and Delay to the 2023 Capital Budget.

FINANCIAL CONSIDERATIONS:

Alternative 1: The total Cost of the Command 1 Replacement Project is approved for \$135,00.00 for the 2022 Capital Budget. The Price of this vehicle is below the cost of early pre budget planning quotations.

Alternative 2: There are no financial implications, but an increase in vehicle prices is expected due to supply chain issues.

Prepared by:



Brad Milton, Director of Protective Services

Approved by:



Mokles Rahman, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: CEPF 2022 Emergency Support Services Grant Update

DATE: May 17, 2021

FROM: Brad Milton, Director of Protective Services

In Ealy February, HHFR applied for a \$23,000.00 Grant for ESS support through UBCM. This grant application was to allow the District of Hudson's Hope and HHFR to establish our own team of ESS volunteers along with the necessary equipment required, such at computers, a printer, signage, cots, blankets, pillows, and personal care kits required to support those in our community in the event an emergency reception center or group lodging were needed. I am pleased to announce our success receiving this grant. On April 19, 2022, we were informed that we were successful and will receive the full amount of \$23,000.00 to support the initial set up of our own Hudson's Hope Emergency Support Services Team.

Chief Milton has begun the ordering process along with recruitment of volunteers, with the interest we have received from community members willing to volunteer, HHFR and Chief Milton are hopeful to have a team established and training well under way by mid July.

Prepared by:



Brad Milton, Director of Protective Services

April 19, 2022

Mokles Rahman, CAO
District of Hudson's Hope
PO Box 330
9904 Dudley Drive
Hudson's Hope, BC V0C 1V0
via email: cao@hudsonshope.ca

Reference: AP7169

**Re: CEPF 2022 Emergency Support Services – Approval Agreement – IN
CONFIDENCE**

Dear Mr. Rahman,

Thank you for submitting an application under the Community Emergency Preparedness Fund for the 2022 Emergency Support Services funding stream.

I am pleased to inform you, **in confidence** that your project, *Establishment Project*, has been approved for funding in the amount of \$23,016.00.

The Ministry of Public Safety and Solicitor General has provided funding for this program and the general *Terms & Conditions* are attached. In addition, and in order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the CAO or designate and returned to UBCM within 30 days of the date of this letter;
- (2) To provide the Province of BC with the opportunity to make announcements of funding approvals under this program, please keep information regarding this funding approval in principle **in confidence** until May 9, 2022;
- (3) The funding is to be used solely for the purpose of the above-named project and for the expenses itemized in your approved application;
- (4) All expenditures must meet eligibility and funding requirements as defined in the *Program & Application Guide* (refer to Sections 6);
- (5) All project activities must be completed within one year and no later than April 19, 2023;
- (6) The Final Report Form is required to be submitted to UBCM within 30 days of project end date and no later than May 19, 2023;

The Community Emergency Preparedness Fund is funded by the Province of BC

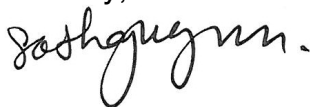
- (7) Any unused funds must be returned to UBCM within 30 days following the project end date;
- (8) Applicants who submitted funding requests for Justice Institute of British Columbia Emergency Support Services courses are advised that if a course is approved for funding under the regular Provincial ESS training program, this cost will no longer be eligible through the CEPF grant. Applicants are also advised that the ESS Director's Course is funded by the Province and is not eligible for funding under CEPF. For more information on ESS training provided by EMBC please contact your EMBC regional manager;
- (9) Any in-person activities, meetings, or events must meet public health orders and/or guidance in relation to COVID-19;
- (10) Activities must comply with all applicable privacy legislation under the *Freedom of Information and Protection of Privacy Act* in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required Final Report and Financial Summary.

On behalf of the Evaluation Committee, I would like to congratulate you for responding to this opportunity to build local capacity to provide ESS in your community.

If you have any questions, please contact Community Emergency Preparedness Fund at 250-952-9177 or cepf@ubcm.ca.

Sincerely,



Sasha Prynn
Program Officer

cc. Brad Milton, Director of Protective Services, District of Hudson's Hope

The Community Emergency Preparedness Fund is funded by the Province of BC

Reference: AP7169

Approval Agreement (to be signed by the CAO or designate)

I, _____, authorized designate of the District of Hudson's Hope, have read and agree to the general Terms & Conditions and the requirements for funding under the **2022 Emergency Support Services** funding stream.

Signature

Date

Please return an electronic copy of this signed Approval Agreement Attention of the Program Administrator to cepf@ubcm.ca

The Community Emergency Preparedness Fund is funded by the Province of BC

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: CAO Update
DATE: May 18, 2022
FROM: Mokles Rahman, CAO

Below please find highlights of some of the major activities either done or underway in the Office of the Chief Administrative Officer (CAO) during the period April 21, 2022 to May 18, 2022.

- Water Treatment Plant:
 - District operators are facing some difficulties in running the plant as water demand is increasing day by day. To mitigate the operational challenges District is looking for contractors to a) replace the media from the pre-filter and b) backwash automation. Water usage restrictions are imminent.
 - McElhanney just submitted a draft report on source water assessment for the Water Treatment Plant which is being presented to Council during in-camera meeting on May 24, 2022. The report will be submitted to BC Hydro after Council adoption.
- Sloughs in the slope protection berm: There were three small sloughs that occurred at the slope of the BC Hydro berm in addition to the one across the Library. BC Hydro just submitted the monthly geo-tech assessments report for the month of April 2022 . There are no further movements of the slope.
- Budgets: Council adopted the 2022 Budgets, 5 years Financial Plan and Tax Rate Bylaws on May 9, 2022 during the Council meeting. The Statements of Financial Information (SOFI) and Annual Report are being submitted during the May 24, 2022 Council Meeting.
- Lucas subdivision lot sell. Council directed the administration to accept the revised offers of purchase for three (3) lots which are approximately 5% less than the listed price.
- Water Distribution Systems Assessment: McElhanney is working on the Water Distribution Systems Assessment.
- L & M Engineering submitted the draft for the Water Bylaw update. Staff are reviewing.
- All summer employees are on board with a target of opening the swimming pool, campgrounds and Visitor Information Centre during the May long weekend.

Prepared by:



Mokles Rahman, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: May 20, 2022

SUBJECT: CORPORATE DEPARTMENT – MONTHLY REPORT

PURPOSE

To provide Council with an update for the Corporate Department.

GENERAL

- ***2022 Vacation Planning & Scheduling***
 - Office Clerks, ICBC Clerk & Custodian – ongoing
 - Corporate Officer – May 24 – June 3, 2022
 - *Note:* the Chief Election Officer & Deputy Chief Election Officer will avoid vacation during the fall due to the Election on October 15, 2022, except possibly for the occasional day.
- ***Bylaws***
 - Bylaw No. 928, 2022 Fees & Charges Amendment; first 3 readings approved; on Council Agenda for adoption May 24, 2022
- ***Commissioner for Taking Affidavits / Oaths***
 - ongoing
- ***Council Meetings***
 - Agenda & Minutes Preparations – May 9, 2022
 - Agenda & Minutes Preparations – May 24, 2022
- ***Custodian - Casual***
 - Applications received and being reviewed
- ***Insurance***
 - Appraisal report in progress
 - Loss control: MIABC to come to Hudson's Hope week of August 15, 2022, no cost to the District for this report or for travel, etc.; this is offered through the District's MIABC membership.
- ***Internet***
 - Service issues at the Public Works Shop and the Pool are being addressed.

SR6

- **ICBC**
 - ICBC is in the process of upgrading the Driver's Licencing connections to fibre; current expected timeline is early June.
- **Visitor Information Centre**
 - Hiring completed; opening Saturday, May 21, 2022.
 - Supervisor scheduling on-line courses with Destination BC.

CONFERENCES / EDUCATION / TRAINING

- **LGMA Freedom of Information & Records Management Committee**
 - Freedom of Information – Sub-Committee – Ongoing Activities
 - Committee Meeting scheduled for May 27, 2022
 - Invited to participate in a webinar early June from the Privacy, Compliance and Training Branch of the Ministry of Citizen's Services, primarily to promote the LGMA and the FOI / Records Management Committee to foster more collaborative work, particularly in the training and knowledge transfer areas that are common to both.
- **Local Government Elections 2022**
 - Elections are scheduled for October 15, 2022
- **Emergency Operations Centre**
 - Corporate Officer – Emergency Operations Centre, in progress
 - Scheduling for Office Staff in progress in conjunction with the Director, Protective Services – on-going
- **Freedom of Information & Protection of Privacy**
 - Online course offered by the Province as of April 20, 2022; most Office Staff have now completed
- **ICBC Training**
 - M. Heiberg – training on-going



Jeanette McDougall,
Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Public Works Department Update
DATE: May 23, 2022
FROM: Ruhul Amin

Below please find highlights of some of the activities either done or underway in the Public Works Department during the period of April 26 to May 18, 2022.

A. OPERATIONS:

1. Swimming Pool:

The following are some of difficulties have been encountered when trying to start the pool this year:

- Difficulty dealing with Master Pools (Edmonton) were not available as required for repair of two complete panels of the pool liner. Previous employee of their company completed major repairs of 2 panels and 3 minor locations. Public Works required 5 other minor locations following cleaning and final inspection of the pool prior to filing.
- Mechanical room internal plumbing repairs required from burst copper piping (large diameter) and numerous leaks in PVC piping.
- Failure of Clayton Valve preventing automatic fill of the pool from the surge tank as designed. Required alternate solenoid valve installation prior to arrival of pre-ordered valve from USA.
- Intermittent natural gas boiler operation due to malfunctioning parts – two services trips required to drain antifreeze, start, and repair boiler.
- No internet at the Pool, trying to fix it. We may open the pool with cash only transaction option.

2. Campgrounds:

- Campgrounds are ready to open on May Long weekend as planned.
- Public works excavating and repairing the water services at King Gething Sani dump May 17, 18, 19 – currently waiting for repair parts.

3. Groundskeeping:

Flowers:

- Preparation for flowers approximately one week behind schedule due to two additional weeks of unseasonably cold and wet weather.

Grass Area:

- Cleaning of gravel off boulevards now complete – was challenging as Dawson Road Maintenance swept gravel from road back onto boulevards.

4. Road Grading and Dust Control:

Expected to be done by July first week- behind schedule due to two additional weeks of unseasonably cold and wet weather. One grader operator was sick for more than two weeks.

B. CAPITAL PROJECTS:

1. ATV campground Phase II. Had a site meeting with the contractor on May 17. The Contractor has planned to start the construction on May 24th, 2022
2. Safety Wall in the District Office: Awarded the contract to a local contractor Karlin Enterprises for constructions. Waiting on door supply from the door manufacturer.
3. 2022 Water Valves and Hydrant Replacements: Awarded the contract. Expecting to be completed by September 2022.
4. Road Rehabilitation in Thompson Subdivision: Had a site meeting with the contractor on May 18. The Contractor has planned to start the construction on May 19, subject locates is done before construction starts.
5. Chlorine Booster and Piping upgrades at reservoir: Awarded the contract. Expecting to be completed by September 2022.

C. OPERATING PROJECTS:

1. Community Hall Repairs: Expecting to be completed by May 23rd, 2022.
2. Library Building and New Horizon Building Roof: Hired DM Henderson Roofing Ltd. Started their work on the Library Roof. Expecting to be completed by last week of May 2022 to replace roof shingles, most probably work will be done by end by May 2022.

E. UPCOMING ACTIVITIES:

- Pool: Opening on May long weekend.
- Campground: Opening on May long weekend.

- Dust Control: in July 2022
- Crack Sealing: in June 2022

Prepared and submitted by:

A handwritten signature in black ink, appearing to read 'Ruhul Amin', is positioned above a horizontal line.

Ruhul Amin, Director of Public Works and Engineering

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Protective Services Update

DATE: May 17, 2022

FROM: Brad Milton, Director of Protective Services

Please find highlights of activities either done or underway in the Protective Services Departments during the last reporting period.

- April 17, 2022 – May 18, 2022, HHFR received 5 calls for service. 2 - First Responder (medical) and 2 Alarms Ringing, 1 - Motor vehicle Collision
- Chief Milton successfully completed the ESS Directors course through JIBC.
- HHFR's Tender for a new 1-ton pick was issued as of April 29, 2022. The tender closed on Tuesday May 17, 2022, and we have received two bids. The analysis process is now underway and a report to council will follow.
- HHFR had 2 members attend a Child Passenger Safety Educators Course. This course will allow both members to provide valuable information to the community regarding child car seat safety information and guidelines along with car seat installation assistance.
- HHFR received approval from Pembina regarding our grant application. Unfortunately, due to record application numbers Pembina could not grant the full request of \$30,000, but we did receive \$2750.00, this will allow HHFR to upgrade 5-6 structural fire helmets reaching end of life.
- HHFR along with the RCMP attended Jump Rope for Heart and Earth Day Activities at the school. Chief Milton and Cpl Gardner were able to discuss safety throughout the day with some of the students. It was also discovered that Chief Milton is not bad at skip rope.
- HHFR held an information night for ESS volunteer Recruitment. We have received great interest in the program and have received 3 applications to date.
- On May 4, 2022, Cpl Rob Garner and Chief Milton held a roadside check stop along Bettie Dr for Emergency Preparedness Week. During the check stop, information on emergency preparedness, emergency kits, grab and go bags along with the North East BC Emergency Alert System were handed out to over 100 vehicles
- HHFR would like to thank Josh Deitner and Gerri Bird for their incredible dedication to the FireSmart Program, along with planning of the Wildfire Preparedness Day. This event was a great success with

a number of residents stopping by to help or learn about FireSmart practices and principals.

- There have been 0 bylaw complaints this reporting period and 0 complaint resolutions this reporting period.

It's a great day to be a Hudson's Hope Firefighter.

Prepared by:



Brad Milton, Director of Protective Service

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Recreation and Special Events Update

DATE: May 18, 2022

FROM: Kelsey Shewfelt

Below please find highlights of some of the activities either done or underway in the Recreation and Special Events.

A. COMPLETED ACTIVITIES AND EVENTS:

- Annual Day of Mourning (Thursday, April 28, 2022) – Ceremony was held at 11AM at the Municipal Worker's Monument. We had representatives on behalf of WorkSafeBC, BC Hydro, RCMP, and the District of Hudson's Hope speak.
Event Cost – None



SR9

B. UPCOMING ACTIVITIES AND EVENTS:

- Hudson's Hope Swimming Pool Opening (Friday, May 19,2022) – Preparation for the pool opening is almost complete. This summer we will be operating with one supervisor, two senior guards, six junior guards, and 2 receptionists. Two of our senior staff hold their WSI certification, which will allow us to offer lessons July through August. We will be holding a fun and games night on June 23, 2022, to celebrate the end of the school year.
- Dinosaur Lake Trail Guided Hike (Saturday, May 28,2022) – The first of three planned guided hikes this summer. Event posts on Facebook have been very popular, so we are expecting a great turn out.
- ParticipACTION Community Better Challenge (June 2022) – Planning for this month-long event is underway. There will be three local fitness instructors holding one-hour classes once a month. On Monday, June 13 there will be a skateboarding workshop held at the arena for grade 5 and up. Local organizations and sports teams have been asked to track their minutes of activities (i.e., softball, soccer, pickleball and Hudson's Hope School).
- Kid's Summer Camps – Planning for four weeks of day camps is underway.
- Canada Day – Planning for this event is underway.

C. GRANTS:

- ParticipACTION Community Better Challenge Grant – Application was successful. Amount requested and received was \$1500.00.

Prepared and submitted by:



Kelsey Shewfelt
Recreation Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Dave Heiberg and Council
SUBJECT: Special Projects – Update Report
DATE: May 2022
FROM: Chris Cvik

Some of the initiatives that I have been remotely working on or recently completed:

- Completed draft Annual Report. On the May 23rd Council Agenda.
- Submitted amended Notice of Work application on November 14, 2021, on the District of Hudson's Hope Gravel Pit License of Occupation extension – awaiting a response. Update: Since the recent Blueberry First Nation successful legal challenge over cumulative impacts, the province has been moving slowly on making any final decisions on applications. UPDATE: No response as of May 14, 2022.
- Working on Recreation Infrastructure Grant (NDIT) application for swimming pool liner replacement. Application is on hold until the summer or fall intake as the vendor was not able to provide detailed financial information (i.e., cost break-down) that was required as part of the budget submission. They are stating that supply chain issues and delays makes it impossible to provide accurate cost data that is needed as part of the grant application to NDIT.
- Working with AGAT Laboratories and Public Works to schedule Lynx Creek water quality testing in accordance with Council direction to test the water quality every two years where Lynx Creek will flow into the Peace River.

Upcoming

- Assist with CAO as necessary.



Chris Cvik

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: May 24, 2022

SUBJECT: Proposed Bylaw No. 928, 2022 – Fees and Charges Amendment
- Comfort Letters and Campground Fees

RECOMMENDATION

THAT Council adopt the District of Hudson's Hope Fees and Charges Amendment Bylaw No. 928, 2022.

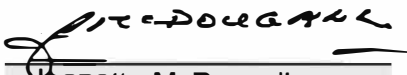
INFORMATION

Staff brought forward a proposed bylaw amendment (Bylaw No. 928, 2022) for the first three readings on May 9, 2022 that amends the District of Hudson's Hope Fees and Charges Bylaw No. 915, 2022 to include a fee for issuing comfort letters and to include a fee for credit card transactions that take place at the campsites.

ATTACHMENTS

- District of Hudson's Hope Fees and Charges Amendment Bylaw No. 928, 2022.
- Report to Council dated May 9, 2022 – Proposed District of Hudson's Hope Fees and Charges Amendment Bylaw No. 928, 2022 (for reference).

Prepared by:


Jeanette McDougall,
Corporate Officer

Approved by:

Mokles Rahman, CAO

B1



BYLAW NO. 928, 2022

A Bylaw to amend the Fees and Charges Bylaw No. 915, 2021

WHEREAS pursuant to Section 194 of the *Community Charter*, Council may, by bylaw, impose fees and charges payable in respect of any service it considers necessary or desirable;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Community Charter* to cover costs of providing various services and information;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, enacts as follows:

1. This Bylaw may be cited as the "District of Hudson's Hope Fees and Charges Bylaw Amendment No. 928, 2022".
2. The Fees and Charges Bylaw No. 915, 2020 is hereby amended as follows:

- by adding the following to Schedule A – Development Application Fees:

Comfort Letters	\$100
-----------------	-------

- by adding the following to Schedule I – Campground Fees:

Transaction Fee (when paying with a credit card at a campsite to an attendant)	5% of the total amount
--	------------------------

3. This bylaw shall come into full force and effect the day this Bylaw is adopted.

Read a first time this 9th day of May 2022

Read a second time this 9th day of May 2022

Read a third time this 9th day of May 2022

Adopted this 24th day of May 2022

Jeanette McDougall,
Corporate Officer

Dave Heiberg, Mayor

Certified a true copy of Bylaw No. 928, 2022

this ____ day of _____, _____

Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: May 9, 2022

SUBJECT: Proposed Bylaw No. 928, 2022 – Fees and Charges Amendment
- Comfort Letters and Campground Fees

RECOMMENDATION

THAT Council approve the first, second and third readings of the District of Hudson's Hope Fees and Charges Amendment Bylaw No. 928, 2022.

PURPOSE

Staff are requesting that the following amendments be made to the District's Fees and Charges Bylaw No. 915, 2021 to reflect the following:

1. Comfort Letters - \$100 per request; and
2. Campground Fees – 5% transaction fee on the total cost when payment is by credit card directly to a Campground Attendant.

BACKGROUND / INFORMATION

Comfort Letters

Comfort letters provide information on land use items such as current zoning, building permit records, etc. and are usually requested by law firms and real estate agents who need to determine the current status of a property before finalizing a sale. The District has received a number of requests for comfort letters over the past few years, the majority in respect of property purchases by BC Hydro for their Site C project. Staff time required to review property files can vary significantly, depending on whether a property file exists, and if so, whether the contents are sparse or thick. If a property file is thick, then Staff have to invest considerable time reviewing a large volume of documentation.

The issue with requests for comfort letters is that the District does not currently charge a fee for this service and the fee of \$100 per request is based on research of the amount that some other municipalities are charging.

Campground Fees

When booking online, the District charges \$6.00 per night for reservation fees that covers the costs from Stripe, which is the online payment processing system that the District uses; this \$6.00 also covers the cost of running the Checkfront reservation system. 50% of campsites are available for online booking reservations, the remaining 50% are available on a first-come, first-serve basis.

The issue is that for campers who come on a first-come, first-serve basis, the Campground Attendants have to collect cash, which campers often do not carry and they would have to drive into Hudson's Hope to get the cash. Staff are proposing that the District offer campers the convenience of a credit card payment option at the campsites.

Stripe, which is the online payment processing system that the District uses, charges approximately 3.20% (2.9% plus \$0.30 per successful card charge). Staff are proposing that the District charge 5% of the total charge to cover these fees when accepting credit card payments at the Campgrounds.


Attachments:

1. *Proposed Bylaw Amendment No. 928, 2022 – District of Hudson's Hope Fees and Charges*
2. *Bylaw No. 915, 2021 – District of Hudson's Hope Fees and Charges*

Prepared by:


Jeanette McDougall,
Corporate Officer

Approved by:



Ruhul Amin,
Director of Public Works / Acting CAO

From: [Chief Judy Desjarlais](#)
To: [Jeanette McDougall](#)
Subject: RE: District of Hudson's Hope - Statement re Threats
Date: May 8, 2022 10:59:21 PM
Attachments: [image002.png](#)
[image003.jpg](#)

Sorry for the very late response, I greatly appreciate your support and looking forward to meeting with you in the future, ujoh Saan'elah (Thank you very much).

Regards,



Chief Judy Desjarlais

Chief

Blueberry River First Nations

Cell: 250-224-7441

Office: 250-630-2800

Email:

chief.JDesjarlais@blueberryfn.ca

Box 3009 Buick, BC V0C 2R0

From: Jeanette McDougall <jeanette@hudsonshope.ca>
Sent: Monday, April 4, 2022 11:45 AM
To: Chief Judy Desjarlais <Chief.JDesjarlais@blueberryfn.ca>
Subject: District of Hudson's Hope - Statement re Threats

Good morning, Chief Desjarlais,

Would you kindly find attached a letter from our Mayor and Council regarding the recent threats that the Blueberry First Nations received.

Kind regards,

Jeanette McDougall

Corporate Officer

Email: jeanette@hudsonshope.ca

Office: 250-783-9901 x201

Cell: 250-783-8615



District of Hudson's Hope
9904 Dudley Drive, PO Box 330
Hudson's Hope, BC V0C 1V0
www.hudsonshope.ca

C1

April 1, 2022

File: 0530

Via email: chief.JDesjarlais@blueberryfn.ca

Blueberry River First Nations
18785 Blueberry Reserve Road,
Buick, BC
V0C 2S0

Attention: Chief Judy Desjarlais

Re: Statement re Threats and Racism - Proposed Provincial Hunting Closures

Council for the District of Hudson's Hope would like to express the District's condemnation of the reprehensible racist comments and threats that were recently made to you as Chief of the Blueberry River First Nations. This targeted, anonymous verbal attack is absolutely unacceptable and does not represent the values of the District.

The District has taken a respectful, cooperative and supportive approach when engaging with First Nations on various issues, including the Treaty 8 land negotiations, and looks forward to continuing fostering strong relations with First Nations that are of mutual benefit and on which the District places a high value. Again, Council for the District is extending its regret with respect to this unfortunate incident and fully recognizes and respects the contributions made by First Nations to the Peace River Region.

Sincerely,

DISTRICT OF HUDSON'S HOPE



Mayor Dave Heiberg

WE WANT OUR CLEAN WATER BACK!

Concerned citizens of Hudson's Hope are thoroughly disgusted at the state of our town drinking water. Not only does it bring tears to your eyes when running the tap because of the high concentration of chlorine but it is killing our houseplants and vegetable gardens!! It is unfair to have to buy bottled water to drink when we used to have beautiful clean water. Please sign the petition to help get our water back.

Name	Address
[Signature]	H.H.
[Signature]	H.H.
Justin [Signature]	H.H.
Jacqueline Siemens	H.H.
Neil & Earlene Buttermann	HH
Joe FLETCHER	H. HOPE P.O. Box 659
Maddie Gladstone	HH
Phil Mason	HH
Joan Alexander	H.H.
G.A. WALKER	H.H.
Evan Price	Farrell creek
D. Wall	
Bharath	H.H.
C. [Signature]	H.H.
Emily Brown	H.H.
Jimmy Card	H.H.
Melissa McDonald	may

Name**Address**

Church MacNeil	11501 Carter St
Gerald Curtis	H.H
JEFF BOWEN	Salmon Arm
Jim Sandford	H. H
Tyler Tasse	H. H
Rockne PATTERSON	H.H./BSJ
Cliona Waldie	H.H. / Chet.
Kieran Sandford	H.H
Calvin Davis	H. H.
LQuibell	H H
TJ CLARKE	H H.
Cody Harwood	H/H
Shirley	HH
Joan McNamee	H.H.
Donna	Port Coquitlam
Chris Dugg	HH
Colin Cull	H-H
Bret Galt	H. H
B. Wilder	H.H.

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Name

Address

Gerald Curtis	H. H.
Katerina Sankey	H. Hope Thompsons Voch's
Tyler Boring	H. H.
Chantel Meek	H. H.
Eluk Jean	H. H.
Shawn Borill	H. H.
Neil & Earlene Letterman	HH
Kathi Brown	H. H.
PETER HAAGSMAN	H. H.
Rory Friesen	HH
Frank Young	HH
Justin Cowan	HH
Shelley Todd	H. H.
Sam Wola	HH
John Herrington	HH

Name

Address

ANGELA AVAKI

Hudson's Hope.

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Name

Address

E. Sankey-Keydo

21024 Tompkins rd. H.H. Voc1VO

JHAMMACK

PO BOX 209 H.H. Voc1VO

B. Nechalchuk

PO Box 387 H.H. Voc1VO

Justin C. C. C.

250 788 8956

Norayam Badale

PO BOX 71.

Trent Goodyear

10101 Battie Dr

Dustin Cheveldave

10101 Battie Dr.

Melissa Andronyk

10101 Battie Dr

Jason Lyke

10211 Garb H Cres

Brian Kalam

PO BOX 1296 Chetwynd, BC Voc-1D

Dustin Keshner

Box 1010 Chetwynd BC Voc12D

[Signature]

Sportsman

[Signature]

10601 Kells, Klamath Falls, Voc1VO

Kelly Tricker

5501 Beryl Prairie Rd. Voc1VO

Storm Jorgensen

H.H. BC

Name

Address

Curtis Thibault

20147 Highway 29 N



Sarah Schnore

Ken Wright

Wayne Morgan

Douglas Loder

Luke Allen-Carbutt

Jesse Cantlon

T.J. CLARKE

Elisse Lambert

Skylar Pearce

Teena Tridham

Brian Beckel

Joanna Belfour

Lindsay Gribbell

Felix Pictle

Amelia Edgar

Cleon Waters &

Mike McKelias

Chery Brown

Box 644 12301 Beaton Street VOCIVO

3 Kemay Close Red Deer AB

10316 Kylo St - Hudson's Hope VOCIVO

10210 Ellis C

10403 KYLLO ST

10405 KYLLO ST

Hudson's Hope

10403 Kylo St

90210 Jameison Ave.

Hudson's Hope

5120 Beryl Prairie Rd Hudson's Hope

10106 Beattie Drive.

12010 Ferguson Street

Hudson's Hope -

get a new mayor

9919 DDM'S ST

Hudson Hope

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Name	Address
<i>[Signature]</i>	H. H.
Jordan Vacon	H. H.
Darren Cooper	H. H.
Chris Ates	H. H.
Jenni McMunn	H. H.
Brian Wyatt	H. H.
Chris Creelman	H. H.
Mike Cook	H. H.
Rejen Gard	H. H.
W. Roseberger	H. H.
Theresa Baker	H. H.
Theresa Baker	H. H.
Bob Baker	H. H.
Brenda Sheinfeld	H. H.
April Cook	H. H.
Shane Vichinski	H. H.

Name

Address

Amanda Dewenson

H.H.

Tina Jeffrey (Nichols)

H.H. 10121 Mac Crest

Name**Address**

Donna Goulet	H. H.
Margaret Conti	H. H.
Levi Kelly	Hudson's Hope.
Ashley Knob	H. H.
LINDSAY TRASK	H. H.
PHILIP T. Gault	H. Hope.
Marilyn Lippert	Hudson's Hope B.C.
J Poirier	H. H. B.C.
MOE HENRY	H. H.
Rick VAN DIERPEN	H. H.
Nick Hays	H. H.
Chris Aas	H. H.
K Trask	H. H.
M. Potter	H. H.
Justin Coward	H. H.

Name

Address

Donald Curtis	H.H
BELENY	H.H
Justin Cowan	H-H
Marvili McConner	H-H.
Felix Pietile	H.H
Sam Robertson	Moberly Lake BC
BLEU ROWE	H.H
Justin Cowan	H/H
Tina Fortin	H/H
Tina Jeffrey	H/H
SILAS GORDON	Fairer CR. Rd
Brandin Moritz Brandin Moritz	H.H
KRIS Nicoll	H.H
Devin Sheehan	H.H
Brett Howard	H.H (B.P)
KRISTY TORRESTER	H.H
Penny Kuehn	H.H.
Colleen Kuehn	H.H.
Michelle Gendron	H.H
Wayne Alexis	H.H.

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Name	Address
Katherine Sankey	H. Hope, B.C. VOC IVO
Craig Leitch	H. Hope B.C. VOC IVO
[Signature]	H. Hope B.C. VOC IVO
Ally Wilson	H Hope B.C. VOC IVO
[Signature]	HH BC VOC IVO
Justin Corio	HH BC VOC IVO
Katelyn O'Donnell	HH BC VOC IVO
Melissa Andronyk	H.H. BC VOC IVO
Wayne Alexis	H.H. B.C.
[Signature]	HH BC VOC IVO
[Signature]	HH " "
Phil & Carlene Litterman	HH BC VOC IVO
E. LEON BEEBE	HH BC VOC IVO
Iwan McNamara	HH
Ernie Edinger	HH BC VOC IVO
Calvin Jeffery	H.H. BC VOC IVO
Mike Horbik	HH B.C. VOC IVO
Paula Lube	HH B.C. VOC IVO



This was 24 hrs after
putting flowers in our tap
water.

World Invitational Class "A" Gold Panning Championships



July 29th, 30th, 31st 2022
Peace Island Park

April 27, 2022

Dear Prospective Participant,

We invite you to join us for the 50th Annual World Invitational Class "A" Gold Panning Championships on July 29th, 30th, 31st, 2022 at Peace Island Park, Rocky Mountain Forks, in Taylor. We are also extending you a special invitation to compete in the Media/Celebrity/Sponsorship Panning Event, which will be held on Saturday, July 30th at 12:00pm.

We welcome anyone from your organization to compete in this event. This year, the event will be a bit different from in the past. Rather than have 3 rounds of panning, we will have a single, penny weight nugget speed round.

A registration desk will be on site at the park on Saturday. Along with the panning events, we have Friday evening entertainment, metal detecting, family activities, an arts and crafts fair, and a Sunday morning pancake breakfast. There will also be a gold panning parade on Friday evening.

If you would like camping reservations in the park, please call Peace Island Park at 250-789-9295.

We hope that you will bring your family and join us for a great weekend.

Yours truly,

Sherri Maycock, Acting Program and Events Coordinator
District of Taylor
Taylor Gold Panning Committee

C3



April 13, 2022

Ref: 269311

Their Worship Mayor David Heiberg
and Members of Council
District of Hudson's Hope
PO Box 330
Hudson's Hope BC V0C 1V0

Dear Mayor Heiberg and Councillors:

On behalf of the Province of British Columbia, I am pleased to advise you that your application under the *Local Government Grants Act* for an infrastructure planning grant has been conditionally approved for the following project:

Grant Description	Amount
Asset Management Program	\$10,000

Details of the terms and conditions attached to this grant will be dealt with in an agreement that will be forwarded to you by Ministry of Municipal Affairs staff as soon as possible. This agreement must be signed and returned to the ministry, indicating your acceptance of the terms and conditions.

The province welcomes the opportunity to support planning in the District of Hudson's Hope. We believe that early and ongoing planning is the best way to ensure that the environmental, social, and economic needs of your community will continue to be met in the years ahead.

Through your planning efforts, the province encourages you to find ways to use new technology to promote environmental excellence and sustainable service delivery.

Congratulations on your successful application and my best wishes with your infrastructure study.

Sincerely,

Nathan Cullen
Minister

From: Patricia Markin <patricia@hudsonshope.ca>
Date: May 18, 2022 at 9:24:05 AM MST
To: Dave Heiberg <mayor@hudsonshope.ca>
Subject: update

Good Morning Mayor Heiberg,

So my moving to the island has fast tracked a bit and therefore this email is my resignation notice. May 24th will be my last council meeting. Once that is over I will turn in my computer and phone and I can notify Tonia if you like.

I haven't done anything remarkable while on council but I do believe I have brought some good perspectives into conversations at meetings. After almost four years of being on council I feel as if I am just getting the hang of things but that is how it goes. 😊

Thank you for being a pretty darn good mayor with your thoughtfulness, understanding and patience! If you decide to run as mayor once again I wish you all the best.

Sincerely,
Councillor Patricia Markin

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: May 24, 2022
SUBJECT: NOTICE OF CLOSED SESSION

RECOMMENDATION:


"THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – May 9, 2022*

- **Community Charter Section 90 (1) (k):**
 - (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in Public*
 - *Water Treatment Plant: Feasibility Study & Conceptual Design*
 - *Lucas Subdivision – Sale of Properties*

ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter Section 90(1) (n)*).



Jeanette McDougall,
Corporate Officer

ICSR1