



COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
January 24, 2022

Present: Mayor Dave Heiberg
Councillor Mattias Gibbs
Councillor Kelly Miller
Councillor Valerie Paice
Councillor Leigh Summer

Absent: Councillor Pat Markin (*with notice*)
Councillor Travous Quibell (*without notice*)

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall
Director, Public Works and Engineering, Ruhul Amin
Director, Protective Services, Brad Milton

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. NOTICE OF NEW BUSINESS

Mayor's Additions: CR1 BC Oil & Gas Commission - Update
Councillor's Additions: None
CAOs Additions: None

3. ADOPTION OF AGENDA BY CONSENSUS

4. DECLARATION OF CONFLICT OF INTEREST

5. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES – NOVEMBER 22, 2021

RESOLUTION NO. 014/22

M/S Councillors Paice / Miller

THAT the minutes of the November 22, 2021 Regular Council Meeting be adopted as presented.

CARRIED

M2 SPECIAL COUNCIL MINUTES – JANUARY 10, 2022

RESOLUTION NO. 015/22

M/S Councillors Summer / Gibbs

THAT the minutes of the January 10, 2022 Special Council Meeting be adopted as presented.

CARRIED

M3 REGULAR COUNCIL MINUTES – JANUARY 10, 2022

RESOLUTION NO. 016/22

M/S Councillors Gibbs / Miller

THAT the minutes of the January 10, 2022 Regular Council Meeting be adopted as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. PUBLIC HEARING

8. STAFF REPORTS

SR1 LIQUOR AND CANNABIS REGULATION BRANCH

- REFERRAL RE PROTAGE MOUNTAIN CANNABIS APPLICATION

RESOLUTION NO. 017/22

M/S Councillors Summer / Paice

THAT Council approve the issuance of a written recommendation to the Liquor and Cannabis Regulation Branch indicating approval of the Portage Mountain Cannabis application for a non-medical cannabis retail store that will be located within the District of Hudson's Hope.

CARRIED

Councillor Gibbs voted in opposition.

Direction to Staff:

1. Staff to research whether further public hearings are required that are in addition to the one held on September 13, 2021, which was part of the process for approving Zoning Amendment Bylaw 924, 2021 that allows non-medical cannabis retail stores as a permitted use in Zones C1: Town Centre Commercial and Zone C:2 Service Commercial.
2. Staff to ensure that the District's Business Licence and Fees and Charges Bylaws are updated to include non-medical cannabis retail stores.

SR2 PLOW TRUCK 2021 – TENDER EVALUATION AND AWARD

RESOLUTION NO. 018/22

M/S Councillors Paice / Gibbs

THAT Council approve the purchase of a new Plow Truck from the low-cost bidder, Diamond International, Edmonton, at a cost of \$274,385.00 plus GST.

CARRIED

SR3 DISTRICT OFFICE ENTRANCE DESIGN

MAIN MOTION

M/S Councillors Miller / Summer

THAT Council approve the Option 2A Design for the District Office Entrance; and

THAT Council authorize the Director of Public Works and Engineering to proceed with the detailed design and issue a Request for Quotation (RFQ) for construction.

AMENDMENT TO THE MAIN MOTION

THAT Council approve the Option 2A Conceptual Design for the District Office Entrance; and

THAT Council authorize the Director of Public Works and Engineering to proceed with the detailed design and issue a Request for Quotation (RFQ) for construction and that the funding source will be from the COVID-19 fund.

MAIN MOTION AS AMENDED

The question was called on the Main Motion as amended and now reads as follows:

RESOLUTION NO. 019/22

M/S Councillors Miller / Gibbs

THAT Council approve the Option 2A Conceptual Design for the District Office Entrance; and

THAT Council authorize the Director of Public Works and Engineering to proceed with the detailed design and issue a Request for Quotation (RFQ) for construction and that the funding source will be from the COVID-19 fund.

CARRIED

SR4 LIGHT INDUSTRIAL SUBDIVISION

RESOLUTION NO. 020/22

M/S Councillors Summer / Miller

THAT Council receive this report for information and discussion.

CARRIED

SR5 COMMAND TRUCK 1 REPLACEMENT – REQUEST FOR TENDER

RESOLUTION NO. 021/22

M/S Councillors Miller / Gibbs

THAT the Command Truck 1 Replacement – Request for Tender be referred to the 2022 Capital Budget deliberations.

CARRIED

SR6 EMERGENCY SOCIAL SERVICES GRANT APPLICATION

RESOLUTION NO. 022/22

M/S Councillors Miller / Paice

THAT Staff apply for grant funding for the Hudson's Hope ESS Establishment Initiative through UBCM's CEPF 2022 Emergency Support Services Grant; and

THAT Council supports the project, provides overall grant management and commits to any associated ineligible costs and cost overruns if required and approved by Council.

CARRIED

SR7 COVID-19 SAFETY PLAN - RE-ACTIVATION

RESOLUTION NO. 023/22

M/S Councillors Paice / Summer

THAT Council approve the updated COVID-19 Safety Plan and direct Administration to re-activate the COVID-19 Safety Plan.

CARRIED

Councillor Gibbs noted that MERV 13 or higher would be suitable for air filters for the District Office.

SR8 INFRASTRUCTURE MANAGEMENT PLAN - ROADS

RESOLUTION NO. 024/22

M/S Councillors Paice / Summer

THAT the presentation on the "Infrastructure Management Plan – Road" be received for information and discussion.

CARRIED

The Director, Public Works and Engineering provided an overview, noting that the District's roads inventory (asphalt) is categorized according to condition (ranging from good to very poor); prioritized according to which roads require repair, along with a schedule reflecting timelines and expected associated costs; and identified areas of potential cost-savings. This report has been referred to the Capital Budget planning sessions for future consideration.

SR9 CHIEF ADMINISTRATIVE OFFICER – MONTHLY UPDATE

As requested by the CAO, the Director of Public Works provided an overview and noted the following with respect to the Recreation Officer Position recruitment: there were 8 applicants of which 2 were scheduled for an interview, although one declined; an offer was extended to one candidate who declined, citing insufficient compensation.

SR10 CORPORATE OFFICER – MONTHLY REPORT

Received for Information.

SR11 DIRECTOR, PUBLIC WORKS AND ENGINEERING - MONTHLY REPORT

Councillor Paice was concerned that the hose pipe at the Beryl Prairie Water stand was disappearing from time to time.

SR12 DIRECTOR, PROTECTIVE SERVICES MONTHLY REPORT

The Director, Protective Services provided an overview, including a presentation on Staff and Council roles and responsibilities with respect to an Emergency Operations Centre (EOC) that would have to be set up in the event of an emergency.

In response to a question regarding the cellular outage that occurred on Friday, January 14, 2022, both the CAO and Mayor advised that the priority was to meet with Staff to try to find an alternative way for residents to be able to contact emergency services if needed, and also to develop clear and concise messaging before issuing a Public Service Announcement.

SR13 SPECIAL PROJECTS MONTHLY REPORT

Received for Information.

9. COMMITTEE MEETING REPORTS

10. BYLAWS

11. CORRESPONDENCE

C1 PEACE RIVER REGIONAL DISTRICT – ECONOMIC DEVELOPMENT MODEL

The Mayor advised that the Peace River Regional District (PRRD) currently does not have an economic development model and hired a consultant to prepare a potential model. The PRRD is seeking feedback from its member municipalities and electoral areas, and Council was in favour of the proposed Economic Development Service Model. The Mayor will discuss at the PRRD during its Board Meeting being held January 27, 2022 subsequent to issuing a letter of support.

C2 DOUBLE H SADDLE CLUB

RESOLUTION NO. 025/22

M/S Councillors Paice / Miller

THAT Council approve the request for a letter of support by the Double H Saddle Club for their application to the Northern Development Initiative Trust's Community Places Grant for the replacement of metal sheeting at the Gary Powell Dance Hall.

CARRIED

C3 LIFECYCLE EVENTS – SPONSORSHIP REQUEST RE PEACE VALLEY FOLK FEST 2022

RESOLUTION NO. 026/22

M/S Councillors Gibbs / Summer

THAT Council approve the sponsorship request by LifeCycle Events in the amount of \$2,705.00 to pay for the costs of a band called Blackberry Group that is being scheduled to play during the Peace Valley Folk Fest 2022.

CARRIED

Councillor Miller voted in opposition.

C4 NORTHERN HEALTH – SERVICES RE PATIENT SAFETY

Received for information.

C5 TC ENERGY – METER EXPANSION STATION AT MACKIE CREEK NORTH

Received for information.

C6 WESTCOAST CONNECTOR GAS TRANSMISSION PROJECT – CERTIFICATE CONDITIONS ENGAGEMENT

Received for information.

12. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 BC OIL AND GAS COMMISSION - UPDATE

The Mayor provided an update on seismic activity from the BC Oil & Gas Commission and noted that seismic activity in the area does not affect the two dams within the District near the Site C Project. There is a 5 kilometre buffer surrounding these dams and the BC Oil and Gas Commission has extensive seismic instrumentation to monitor oil and gas activity in the region.

13. OLD BUSINESS

14. NEW BUSINESS

15. PUBLIC INQUIRIES

16. NOTICE OF CLOSED MEETING

RESOLUTION NO. 027/22

M/S Councillors Summer / Gibbs

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**

- (b) All minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public

- Closed Meeting Minutes – January 10, 2022

- **Community Charter Section 90 (1) (e):**

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality.

- Lucas Subdivision – Marketing Strategies

CARRIED

17. RISE AND REPORT

18. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 8:41 pm.

DIARY

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget


Consideration

Diarized

08/04/19

Certified Correct:


Dave Heiberg, Mayor


Jeanette McDougall, Corporate Officer