



**REGULAR COUNCIL MEETING**  
**District Office – Council Chambers**  
**6:00 P.M.**  
**November 8, 2021**

Present: Acting Mayor Pat Markin  
Councillor Mattias Gibbs  
Councillor Kelly Miller  
Councillor Leigh Summer

Absent: Mayor Dave Heiberg (*with notice*)  
Councillor Valerie Paice (*with notice*)  
Councillor Travous Quibell (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman  
Corporate Officer, Jeanette McDougall  
Director, Public Works, Ruhul Amin

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Acting Mayor Markin presiding.

**2. DELEGATIONS**

**3. NOTICE OF NEW BUSINESS**

Mayor's Additions:

Councillor's Additions: CR1 Signs Update (Councillor Miller)  
NB1 Remembrance Day (Councillor Gibbs)

Acting CAO Additions:

**4. ADOPTION OF AGENDA BY CONSENSUS**

**5. DECLARATION OF CONFLICT OF INTEREST**

**6. ADOPTION OF MINUTES**

**M1 REGULAR COUNCIL MINUTES – OCTOBER 25, 2021**

**RESOLUTION NO. 140/21**

**M/S Councillors Summer / Miller**

**THAT the minutes of the October 25, 2021 Regular Council Meeting be adopted as presented.**

**CARRIED**

**M2 SPECIAL COUNCIL MINUTES – OCTOBER 28, 2021**

**RESOLUTION NO. 141/21**

**M/S Councillors Summer / Miller**

**THAT the minutes of the October 28, 2021 Special Council Meeting be adopted as amended to reflect the correct date of October 28, 2021.**

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

**8. PUBLIC HEARING**

**9. STAFF REPORTS**

**SR1 CHRISTMAS PARTY 2021 - ALTERNATIVES**

**MAIN MOTION**

*THAT Council waive the Appreciation & Recognition Policy No. 163/16 that covers the annual Christmas Party in light of health-related risks and restrictions due to the COVID-19 pandemic; and*

*THAT Council approve the following in lieu of the annual Christmas party: that a cheque in the amount of \$60.00 be issued to each staff member currently employed by the District and for the Mayor and each Council member.*

**AMENDMENT TO THE MAIN MOTION**

*THAT Council waive the Appreciation & Recognition Policy No. 163/16 that covers the annual Christmas Party in light of health-related risks and restrictions due to the COVID-19 pandemic; and*

*THAT Council approve the following in lieu of the annual Christmas party: that a cheque in the amount of \$60.00 be issued to each staff member currently employed by the District.*

**MAIN MOTION AS AMENDED**

The question was called on the Main Motion as Amended as now reads as follows:

**RESOLUTION NO. 142/21**

**M/S Councillors Gibbs / Miller**

*THAT Council waive the Appreciation & Recognition Policy No. 163/16 that covers the annual Christmas Party in light of health-related risks and restrictions due to the COVID-19 pandemic; and*

*THAT Council approve the following in lieu of the annual Christmas Party: that a cheque in the amount of \$60.00 be issued to each staff member currently employed by the District.*

**CARRIED**

**SR2 CHRISTMAS / NEW YEAR'S EVE – OFFICE HOURS**

**RESOLUTION NO. 143/21**

**M/S Councillors Gibbs / Summer**

*THAT Council authorize the District of Hudson's Hope Office and Public Works to close at noon on Friday, December 24, 2021 and Friday, December 31, 2021.*

**CARRIED**

**SR3 COUNCIL CALENDAR / MEETING SCHEDULE 2022**

**RESOLUTION NO. 144/21**

**M/S Councillors Miller / Gibbs**

**THAT Council adopt the schedule for Regular Council Meetings to be held during 2022.**

**CARRIED**

**SR4 ACTING MAYOR SCHEDULE 2022**

**RESOLUTION NO. 145/21**

**M/S Councillors Miller / Gibbs**

**THAT Council approve the proposed Acting Mayor Schedule for 2022.**

**CARRIED**

**SR5 MUNICIPAL ASSET MANAGEMENT POLICY**

**RESOLUTION NO. 146/21**

**M/S Councillors Miller / Gibbs**

**THAT Council approve the District of Hudson's Hope Asset Management Policy and Strategy for submission to the Ministry of Municipal Affairs and Housing and to the Federation of Canadian Municipalities.**

**CARRIED**

**10. COMMITTEE MEETING REPORTS**

**CR1 COMMUNITY HALL COMMITTEE**

**RESOLUTION NO. 147/21**

**M/S Councillors Gibbs / Miller**

**THAT Council approve releasing the funds that are in reserve for a new Community Hall for the purpose of engaging a consultant to prepare a conceptual design.**

**CARRIED**

**CR2 SIGN COMMITTEE - UPDATE**

Councillor Miller provided an overview of a Powerpoint presentation that showed the condition of 3 existing signs located at the Peace View Pullout, the Peace Foothills and the Alaska Highway location. The Committee is working with a designer to develop a draft for a new replacement sign.

**11. BYLAWS**

**12. CORRESPONDENCE**

**C1 BCG ENGINEERING REPORT – SHORELINE PROTECTION BERM – SLOUGHING**

Received for information.

**C2 ADOPTION AWARENESS MONTH – NOVEMBER 2021**

The Acting Mayor proclaimed the month of November as Adoption Awareness Month.

- C3 HIGH ON ICE MAYOR'S CARVING CHALLENGE**  
Received for Information.
- C4 BILL C-26 CIRCULAR**  
Received for Information.
- C5 MINISTRY OF MUNICIPAL AFFAIRS – CLEAN ROAD MAP**  
Received for Information.
- C6 VETERANS NEWS - ADVERTISING**  
Received for Information.
- C7 NORTH CENTRAL LOCAL GOVERNMENT MANAGEMENT ASSOCIATION – BOARD HIGHLIGHTS – OCTOBER 2021**  
Received for Information.
- C8 NORTH CENTRAL LOCAL GOVERNMENT MANAGEMENT ASSOCIATION – GEOSCIENCE BC - BOARD UPDATE**  
Received for Information.
- C9 NORTH CENTRAL LOCAL GOVERNMENT MANAGEMENT ASSOCIATION & NON- NORTH CENTRAL LOCAL GOVERNMENT MANAGEMENT ASSOCIATION EVENTS – NOVEMBER 2021**  
Received for Information.

**13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**NB1 REMEMBRANCE DAY CEREMONY 2021**

Councillor Gibbs queried Staff as to why the Remembrance Day Ceremony is by invitation only and not open to the public this year; the Director, Public Works advised that the decision was based on a review of both the Public Health Orders and Northern Health Orders re COVID and in consultation with the Mayor and the Director, Protective Services.

***Direction to Staff***

The Director, Public Works to confirm COVID protocols compliance with Northern Health and to also check with the City of Fort St. John regarding their plans for the Remembrance Day Ceremony.

**16. PUBLIC INQUIRIES**

**17. NOTICE OF CLOSED MEETING**

**RESOLUTION NO. 148/21**

**M/S Councillors Summer / Gibbs**

**THAT Council move to a Closed Meeting for the purpose of discussing the following items:**

- **Community Charter Section 97 (1) (b):**
  - (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public: Closed Meeting Minutes – October 25, 2021

- **Community Charter Section 90 (1) (k):**

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public

➤ Library Building – Lease Agreement & Rodent Control

**CARRIED**

## 18. RISE AND REPORT

## 19. ADJOURNMENT

Acting Mayor Markin declared the meeting adjourned at 6:59 pm.

### DIARY


#### Conventions/Conferences/Holidays

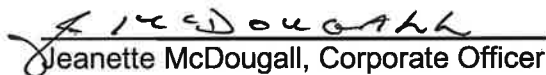
Commercial Water Rate Increase-annual budget  
Consideration

**Diarized**

08/04/19

Certified Correct:

  
Pat Markin, Acting Mayor

  
Jeanette McDougall, Corporate Officer