



## **DISTRICT OF HUDSON'S HOPE**

### **AGENDA**

Council Chambers

Monday, September 13, 2021

**1. Call to Order:**

**2. Delegations:**

**3. Notice of New Business:**

Mayor's List

Councillors Additions:

CAO's Additions:

**4. Adoption of Agenda by Consensus:**

**5. Declaration of Conflict of Interest:**

**6. Adoption of Minutes:**

M1          August 23, 2021 Regular Council Meeting Minutes          Page 1

**7. Business Arising from the Minutes:**

**8. Public Hearing:**

PH1      Bylaw 924, 2021 – Zoning Amendment - Cannabis Retail

**9. Staff Reports:**

SR1          Culvert Installation and Ditch Repair – Proposal          Page 6  
Evaluation and Award

SR2          New Federal Statutory Holiday – Truth & Reconciliation          Page 8  
– September 30, 2021

**10. Committee Meeting Reports:**

**11. Bylaws**

B1          Bylaw 924, 2021 – Zoning Amendment re Cannabis          Page 10

**12. Correspondence:**

C1          Ministry of Transportation & Infrastructure – Letter of          Page 20  
Support re Pine Pass Projects

C2          Ben Waechter – Letter of Support re Peace Valley          Page 23  
Folk Fest 2022

C3 Letter from S. Metzger re Pool Operation 2021 Page 24

C4 Letter from N. Forrester re Pool 2021 Page 26

**13. Reports by Mayor & Council on Meetings and Liaison Responsibilities:**

**14. Old Business:**

**15. New Business:**

**16. Public Inquiries:**

**17. In-Camera Session**

ICSR1 Notice to Closed Session Page 27

**18. Adjournment**



**REGULAR COUNCIL MEETING**  
**District Office – Council Chambers**  
**6:00 P.M.**  
**August 23, 2021**

Present: Mayor Dave Heiberg  
Councillor Kelly Miller  
Councillor Valerie Paice  
Councillor Travous Quibell

Absent: Councillor Mattias Gibbs (*with notice*)  
Councillor Pat Markin (*with notice*)  
Councillor Leigh Summer (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman  
Corporate Officer, Jeanette McDougall  
Director, Public Works, Ruhul Amin  
Director, Protective Services, Brad Milton

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

**2. DELEGATIONS**

Clayton Wood and Daniel Desjarlais presented on their proposed Sakawinow Music Festival. The presenters noted that they are in the early stages of planning for this event and have not yet selected a specific location, but at this time are considering the Williston Lake area and hoping to hold the first event in either 2022 or 2023; that the theme is international indigenous dances, and \$2,000 was requested to help cover the cost of registering a Trademark. Councillor Quibell advised that the intake for Grant in Aid is early each year and the Mayor advised that items such as a business licence and permits may be required. The Mayor further thanked the delegation for their presentation.

**3. NOTICE OF NEW BUSINESS**

Mayor's Additions: N/A  
Councillor's Additions: CR1 Hudson's Hope Historical Society (Museum)  
– Councillor Miller  
CAO Additions: N/A

**4. ADOPTION OF AGENDA BY CONSENSUS**

**5. DECLARATION OF CONFLICT OF INTEREST**

**6. ADOPTION OF MINUTES**

**M1 SPECIAL COUNCIL MINUTES**

**RESOLUTION NO. 082/21**

**M/S Councillors Paice / Quibell**

**THAT the minutes of the July 26, 2021 Special Council Meeting be adopted as presented.**

**CARRIED**

**M2 REGULAR COUNCIL MINUTES**

**RESOLUTION NO. 083/21**

**M/S Councillors Miller / Quibell**

**THAT the minutes of the July 26, 2021 Regular Council Meeting be adopted as presented.**

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

**8. PUBLIC HEARING**

**9. STAFF REPORTS**

**SR1 WATER SYSTEM INSPECTION – NORTHERN HEALTH**

**RESOLUTION NO. 084/21**

**M/S Councillors Miller / Quibell**

**THAT the Water System Inspection Report – Northern Health be received for information.**

**CARRIED**

**SR2 REPLACEMENT – EAST HIGHWAY ENTRANCE SIGN – QUOTATION EVALUATION AND AWARD**

**RESOLUTION NO. 085/21**

**M/S Councillors Miller / Paice**

**THAT Council cancel awarding the contract to ArcTech Welding and Machining for the replacement of the East Highway Entrance Sign; and**

**THAT Council approve the quotation submitted by SIGNWORKS for the replacement of the East Highway Entrance Sign.**

**CARRIED**

**SR3 DEVELOPMENT VARIANCE PERMIT (DVP) – SMART VENTURES LTD.**

**RESOLUTION NO. 086/21**

**M/S Councillors Quibell / Paice**

**THAT Council approve the Development Variance Permit (DVP) for Smart Ventures Ltd. for the placement of a manufactured home that is older than 10 years on a lot located at 4311 Beryl prairie Road.**

**CARRIED**

**SR4 COUNCIL MEETING - RESCHEDULING**

**RESOLUTION NO. 087/21**

**M/S Councillors Paice / Quibell**

**THAT Council approve rescheduling the Regular Council Meeting of September 7, 2021 to September 13, 2021.**

**CARRIED**

**SR5 CHIEF ADMINISTRATIVE OFFICER – MONTHLY UPDATE**

Received for Information.

**SR6 CORPORATE OFFICER – MONTHLY UPDATE**

Received for Information.

**SR9 DIRECTOR, PUBLIC WORKS – MONTHLY REPORT**

Received for Information.

**SR10 DIRECTOR, PROTECTIVE SERVICES – MONTHLY REPORT**

Received for Information.

**SR11 SPECIAL PROJECTS – MONTHLY REPORT**

Received for Information.

**SR12 RECREATION SERVICES – MONTHLY REPORT**

Received for Information.

**10. COMMITTEE MEETING REPORTS**

**11. BYLAWS**

**12. CORRESPONDENCE**

**C1 EDNA & NANCY SMITH – SIDEWALK REPAIRS**

Council requested this item be added to the agenda for the Strategic Planning session to be held in November 2021.

**C2 UNION OF BC MUNICIPALITIES – COMMUNITY BUILDING FUND**

Received for Information.

**C3 UNION OF BC MUNICIPALITIES – DEVELOPMENT APPROVALS APPLICATION**

Received for Information.

**C4 CEPF 2021 EMERGENCY OPERATIONS GRANT**

Received for Information.

**C5 CEMETERY BENCHES**

***Direction to Staff***

Staff to draft a policy for inclusion in the Agenda for the Strategic Planning session to be held in November 2021.

**C6 PICKLEBALL – COURT PAINTING / RESURFACING**

**RESOLUTION NO. 088/21**

**M/S Councillors Miller / Paice**

**THAT** Council approve the request by the Pickleball Club to paint / resurface the tennis courts on a volunteer basis and that the District of Hudson's Hope will fund supplies to a maximum of \$4,000 on the condition that both courts are painted / resurfaced.

**CARRIED**

**C7 MUNICIPAL INSURANCE ASSOCIATION OF BC – VOTING DELEGATE**

Received for Information.

**C8 LANGLEY CITY – IMPROVEMENT TO PRE-HOSPITAL CARE SYSTEM**

Received for Information.

**C9 MEMBERSHIP OPPORTUNITY: BRITISH COLUMBIA SOCIAL PROCUREMENT INITIATIVE**

Received for Information.

**13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**CR1 HUDSON'S HOPE HISTORICAL SOCIETY (MUSEUM)**

Councillor Miller provided an overview of the Hudson's Hope Historical Society's Annual General Meeting and noted the following: there were 1,523 visits during July 2021 and a total of 3,797 for the 2021 season; the Society has now lost 3 members and Tom Summer was elected President; there has not been follow-up with BC Hydro yet regarding the effects of vibration from the berm activity and the snake dens.

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**16. PUBLIC INQUIRIES**

**17. NOTICE OF CLOSED MEETING**

**RESOLUTION NO. 089/21**

**M/S Councillors Paice / Quibell**

**THAT** Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**

- (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public

- Closed Meeting Minutes – July 26, 2021

- **Community Charter Section 90 (1) (k):**

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public

- Lucas Subdivision0

**CARRIED**

**18. RISE AND REPORT**

**19. ADJOURNMENT**

*Mayor Heiberg declared the meeting adjourned at 7:36 pm.*

**DIARY**

***Conventions/Conferences/Holidays***

*Commercial Water Rate Increase-annual budget*

*Consideration*

*Pool Year End Report 2020*

***Diarized***

*08/04/19*

*04/01/20*

Certified Correct:

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Dave Heiberg, Mayor

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Jeanette McDougall, Corporate Officer

# REQUEST FOR DECISION

<b>RFD#:</b> 2021MR26	<b>Date:</b> September 6, 2021
<b>Meeting#:</b> CM091321	<b>Originator:</b> Mokles Rahman
<b>RFD TITLE:</b> Culvert installation and ditch repair – Proposal Evaluation and Award	

## RECOMMENDATION / RESOLUTION:

THAT Council receive this report for information.

## BACKGROUND:

There is an approved Capital Budget for the;

1. Addition of a new culverts at the Carter St and Matt Boe Ave intersection; and
2. Replacement of three (3) undersized and damaged culverts at the approach and back alley of the post office.

Quotations were solicited from the three (3) local contractors after field visit with them.

As per the Purchasing Policy, the Chief Administrative Officer will consider and decide all tenders where the value is below NWPTA (North West Partnership Trade Agreement) threshold and decisions reported to Council.

## DISCUSSION:

Staff conducted a pre-tender site visit with the following three (3) local contractors;

- a) W6 Ranch Ltd (DBA W6 Contracting)
- b) P & L Ventures
- c) Omar Kirkeeing Excavating Ltd

During the site visit, the scope of work for the addition of a culvert at the Carter St and Matt Boe Ave intersection was confirmed. However, the scope of work for the replacement of three culverts near the post office were revisited based on the discussion with the post office representatives. It is decided to re-dig a drainage ditch to the west side of the Learmonth Street which may be filled during Still Water Hotel construction.

While all three contractor's representatives attended the site visit, only Omar Kirkeeng submitted a quote (see below) for the labour and equipment only. They will not be supplying the CSP culvert and gravel.

Staff communicated with Armtech Dawson Creek office to purchase Corrugated Steel Pipe (CSP) culvert. Armtech will supply and deliver the culverts at the site. The cost of culverts is mentioned in the following table.

**SR1**

Furthermore, like other projects, the District will supply ¾" crushed stone which are available at the District Gravel pit. Omar Kirkeeng will be hauling gravel from the gravel pit.

In addition, one District staff will work with the contractor in providing miscellaneous labour support (e.g; loading the gravel truck) as the contractor is only responsible for equipment and labour.

**The project costs summary is as follows:**

Omar Kirkeeng (labour and equipment)	\$11,170.00
Armtec Dawson Creek	8,293.14
Contingency	\$5,000.00
Sub-Total	\$24,463.14
PST (Armtec)	580.52
<b>Total</b>	<b>\$25,043.66</b>
GST	\$1,223.16
Total (i/c GST)	\$26,266.82

**FINANCIAL CONSIDERATIONS:**

There is an approved Capital Budget of \$80,000 in 2021 for the overall scope of the project which has now been reduced significantly at the Post office location.

The total cost of project is \$25,043.82 (plus GST), including contingencies, which is within the budget.

Prepared and approved by:



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Mokles Rahman, CAO

# REQUEST FOR DECISION

<b>RFD#:</b> 2021JM	<b>Date:</b> September 13, 2021
<b>Meeting#:</b> CM091321	<b>Originator:</b> Jeanette McDougall
<b>RFD TITLE:</b> Statutory Holiday re Truth & Reconciliation – September 30, 2021	

## RECOMMENDATION / RESOLUTION:

**THAT** the District observe the new federal Statutory Holiday (National Day for Truth and Reconciliation) on September 30th for every calendar year starting in 2021.

## INFORMATION:

On June 3, 2021, Bill C-5, *An Act to amend the Bills of Exchange Act, the Interpretation Act and the Canada Labour Code (National Day for Truth and Reconciliation) (the “Act”)*, received royal assent. The provisions came into effect on August 3, 2021. The Federal Government has declared September 30<sup>th</sup> of each year as a National Day for Truth and Reconciliation to commemorate the legacy of residential schools in Canada and is intended to increase awareness of the tragedies experienced by Indigenous peoples. September 30<sup>th</sup> has been known nationally as Orange Shirt Day since 2013; this day was created by Phyllis (Jack) Webstad to commemorate Indigenous children who were placed in residential schools.

The Government of B.C. has issued the following statement:

*“The national holiday will be observed this Sept. 30 by federal employees and workers in federally regulated workplaces. We have advised provincial public-sector employers to honour this day and in recognition of the obligations in the vast majority of collective agreements. Many public services will remain open but may be operating at reduced levels. However, most schools, post-secondary institutions, some health sector workplaces, and Crown corporations will be closed.”*

Furthermore, the local BC Government and Service Employees’ Union Collective Agreement, Article 16 – Paid Holidays specifies the following: *“any other holiday proclaimed as a holiday by the federal provincial, or district government for the locality in which the employee is working shall also be a paid holiday.”*

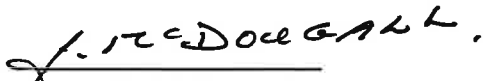
Staff have confirmed that the following municipalities are closing on September 30, 2021:

- Peace River Regional District, Chetwynd, City of Dawson Creek, City of Fort St. John, Pouce Coupe, Taylor and Tumbler Ridge.

**ALTERNATIVES:**

*THAT the District not observe the new federal Statutory Holiday (National Day for Truth and Reconciliation) on September 30<sup>th</sup> of year calendar year starting in 2021.*

Prepared by:



Jeanette McDougall,  
Corporate Officer

Approved by:



Mokles Rahman, CAO

## REQUEST FOR DECISION

<b>RFD#:</b> JM-2021	<b>Date:</b> September 13, 2021
<b>Meeting#:</b> CM091321	<b>Originator:</b> Jeanette McDougall, Corporate Officer
<b>RFD TITLE:</b> BYLAW NO. 924, 2021 – ZONING AMENDMENT RE CANNABIS	

### RECOMMENDATION:

**THAT** Council approve the Third Reading of Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a permitted use in Zones C1: Town Centre Commercial and C2 Zone: Service Commercial; and

**THAT** Council adopt Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a permitted use in Zones C1: Town Centre Commercial and C2 Zone: Service Commercial.

### BACKGROUND:

The District is in receipt of an application for a Zoning Bylaw Amendment to have a cannabis retail store included as a permitted use in the District's Zone C1: Town Centre Commercial and Zone C2: Service Commercial as the District's Zoning Amendment Bylaw No. 899, 2018 expressly prohibits cannabis-related businesses across all zones within the District of Hudson's Hope.

Council approved the first two readings of Bylaw 924, 2021 Zoning Amendment re Cannabis Retail Stores during a Special Council Meeting held July 26, 2021, as follows:

#### **B2 BYLAW NO. 924, 2021 – ZONING AMENDMENT RE CANNABIS RETAIL STORE**

##### **RESOLUTION NO. 073/21**

**M/S Councillors Quibell / Miller**

**THAT** Council approve the first and second readings of Bylaw No. 924, 2021 – A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a permitted use in zones C1: Town Centre Commercial and C2: Service Commercial.

**CARRIED**

### DISCUSSION:

A Public Hearing must be held after the first reading and before the third reading of a Zoning Amendment Bylaw in accordance with the *Local Government Act* Section 464; a Public Hearing for the Zoning Amendment Bylaw No. 924, 2021 was held on Monday, September 13, 2021. Section 480 of the *Local Government Act* does allow for the third reading and adoption of the Bylaw at the same meeting and supercedes Section 135(3) of the *Community Charter* that requires at least one day between third reading and adoption. A reference indicating that Bylaw No. 899 2018 would be repealed is contained within the proposed Zoning Amendment Bylaw No. 924, 2021.

**B1**

The Provincial Liquor and Cannabis Regulation Branch is responsible for issuing licences for the operation of cannabis retail stores, and now requires that Local Government zoning allows cannabis retail stores as a permitted use prior to issuing a licence (*note: although zoning may allow a cannabis-related business, which would support the applicant's cannabis retail licensing application, this does not guarantee that the Province will issue a licence to the applicant*).

Should Council approve the third reading and adoption of Zoning Amendment Bylaw No. 924, 2021, then District Staff will forward to the Provincial Liquor and Cannabis Regulation Branch.

#### **ALTERNATIVE RECOMMENDATIONS:**

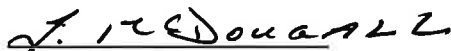
***THAT Council not approve the Third Reading of Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a permitted use in Zones C1: Town Centre Commercial and C2 Zone: Service Commercial; or***

***THAT Council approve the Third Reading of Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a permitted use in Zones C1: Town Centre Commercial and C2 Zone: Service Commercial, but not adopt Bylaw No. 924, 2021.***

#### **ATTACHMENTS:**

- *Bylaw No. 823, 2013*
  - *C1 Zone: Town Centre Commercial – Permitted Uses*
  - *C2 Zone: Service Commercial - Permitted Uses*
  - *Schedule F: Zoning Map*
  - *Schedule C – Offenses and Penalties*
- *Draft Bylaw No. 924, 2021*
- *Zoning Amendment Bylaw No. 899, 2018 (prohibits Cannabis-Related Businesses)*

Prepared by:



Jeanette McDougall,  
Corporate Officer

Reviewed by:



Mokles Rahman, CAO

## **13.0 C1 ZONE: TOWN CENTRE COMMERCIAL**

The intent of the C1 zone is to permit and promote the development of a vibrant Town Centre that is characterized by a variety of mixed, commercial, residential and institutional uses.

### **13.1 Permitted Uses**

In the C1 zone, the following uses and no other uses are permitted:

- .1 Accessory buildings and structures.
- .2 Artist studios.
- .3 Bakery.
- .4 Bingo halls.
- .5 Building and garden supplies.
- .6 Café or coffee shop.
- .7 Caretaker residence.
- .8 Cold beer and wine store.
- .9 Commercial entertainment facilities.
- .10 Farmer's markets.
- .11 Financial institutions.
- .12 Fitness centres.
- .13 Gift shops.
- .14 Government offices.
- .15 Health service offices and facilities.
- .16 Hotels.
- .17 Laundromats and dry cleaners.
- .18 Mixed use.
- .19 Neighbourhood pubs.
- .20 Newspaper offices and plants.
- .21 Office equipment sales and service.
- .22 Offices.
- .23 Off-street parking lots and facilities
- .24 Pawn shops.
- .25 Personal service establishments.
- .26 Post offices.
- .27 Public uses.

- .28 Radio and television broadcasting and production studios.
- .29 Restaurants.
- .30 Retail printing services.
- .31 Retail store.

## 13.2 Zone Specific Regulations

On a parcel located in an area zoned as C1, no building or structure will be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in this section. Column 1 sets out the matter to be regulated and Column 2 sets out the regulations.

COLUMN 1	COLUMN 2
.1 Minimum parcel size	300 m <sup>2</sup>
.2 Maximum building and structure height	12 m
.3 Minimum parcel width	15 m
.4 Minimum setback of buildings and structures from: <ul style="list-style-type: none"> <li>• front parcel line</li> <li>• interior side parcel line</li> <li>• exterior side parcel line</li> <li>• rear parcel line</li> </ul>	0 m 0 m 0 m 0 m
.5 Maximum parcel coverage	100%

## 13.3 Other Regulations

Where a parcel is used for combined commercial and residential use, the residential use must:

- .1 be contained in the same building as the commercial use; and
- .2 have an outside entrance separate from the entrance to the commercial use.

## **14.0 C2 ZONE: SERVICE COMMERCIAL**

The intent of the C2 zone is to permit a broad range of automobile oriented commercial uses. It is intended that commercial uses in this zone primarily provide goods and services to local residents and or the traveling public.

### **14.1 Permitted Uses**

In the C2 zone, the following uses and no other uses are permitted:

- .1 Accessory buildings and structures.
- .2 Artist studios.
- .3 Automobile sales, service, rental and repair.
- .4 Boat, trailer, motorcycle, ATV and recreational vehicle sales, service, rental and repair.
- .5 Bus depots.
- .6 Car wash.
- .7 Caretaker residence.
- .8 Cold beer and wine stores.
- .9 Commercial entertainment facilities.
- .10 Convenience stores in conjunction with a service station.
- .11 Fitness centres.
- .12 Government offices.
- .13 Hotels and motels.
- .14 Laundromats and dry cleaners.
- .15 Licensed lounge, bar, nightclub or pub.
- .16 Nursery and greenhouse supply, including related retail outlet.
- .17 Offices.
- .18 Off-street parking lots and facilities.
- .19 Personal service establishments.
- .20 Public uses.
- .21 Restaurants.
- .22 Retail printing services.
- .23 Retail sale of building supplies, hardware, household goods and sporting goods.
- .24 Retail sale, rental and repair of small-scale machinery, farm implements, tools and small equipment such as chain saws, lawn and garden equipment, small appliances and similar equipment.
- .25 Retail stores.

- .26 Service stations.
- .27 Tire shops, including sales, service and repair.
- .28 Trade contractors.

## 14.2 Zone Specific Regulations

On a parcel located in an area zoned as C2, no building or structure will be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in this section. Column 1 sets out the matter to be regulated and Column 2 sets out the regulations.

COLUMN 1	COLUMN 2
.1 Minimum parcel size	300 m <sup>2</sup>
.2 Maximum building and structure height	12 m
.3 Minimum parcel width	15 m
.4 Minimum setback of buildings and structures from: <ul style="list-style-type: none"> <li>• front parcel line</li> <li>• interior side parcel line</li> <li>• exterior side parcel line</li> <li>• rear parcel line</li> </ul>	0 m 1.5 m 3 m 1.5 m (6 m when abutting an R-zone or the RU1 zone)
.5 Maximum parcel coverage	75%

## 14.3 Other Regulations

Outdoor storage of materials is not permitted in any front yard in the C2 zone.

# Zoning Bylaw No. 828, 2013

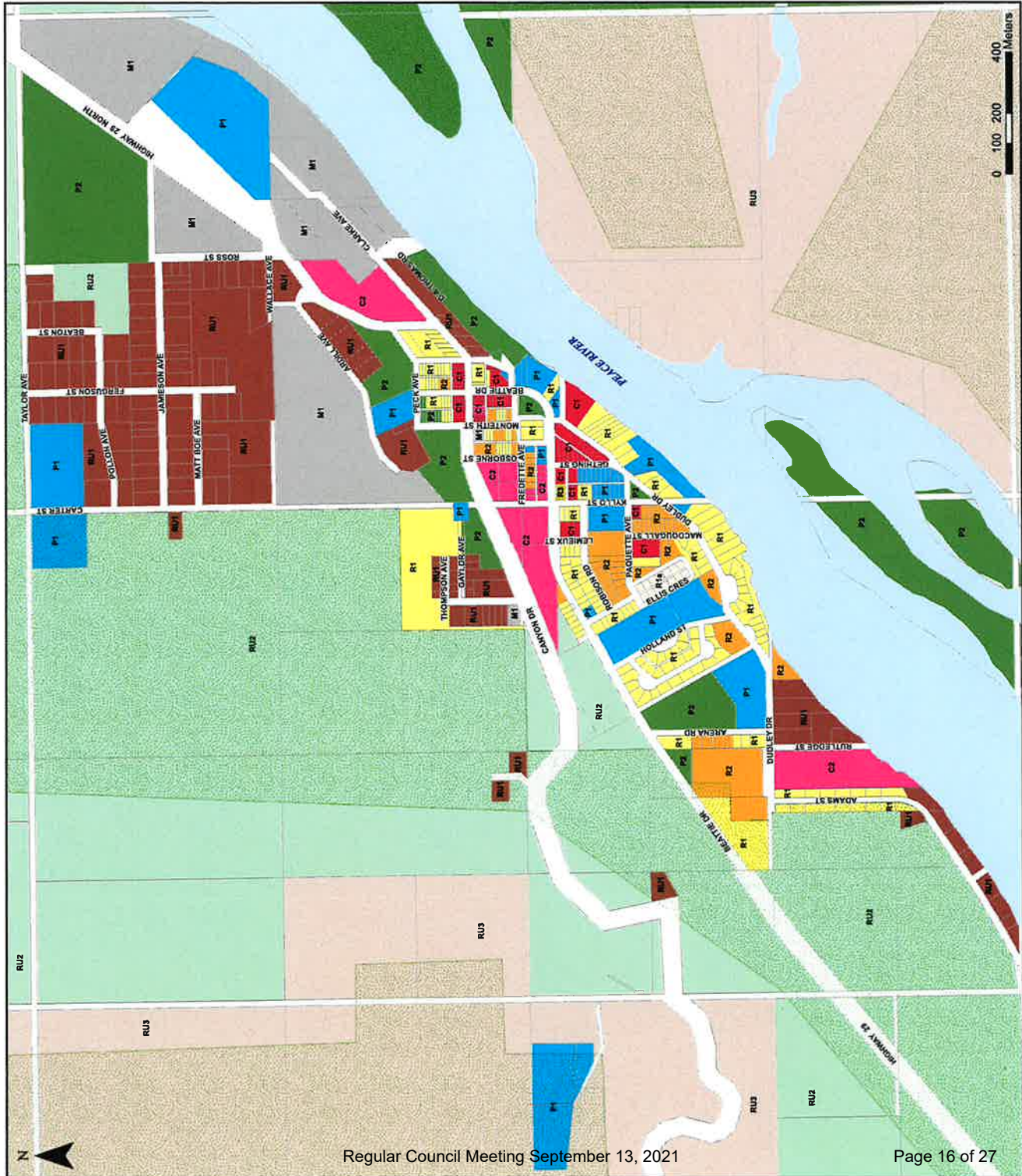
- ALR (Agricultural Land Reserve)
- C1 - Town Centre Commercial
- C2 - Service Commercial
- M1 - Light Industrial (Serviced)
- P1 - Institutional
- P2 - Parks and Open Space
- R1 - Low Density Residential
- R1a - Low Density Residential (Ellis Crescent)
- R2 - Multi-unit Residential
- R3 - Manufactured Home Park
- RU1 - Rural Residential
- RU2 - Rural Agriculture
- RU3 - Rural Resource Residential

NOTE:  
For clarity purposes, the zoning designation in the areas of the approximate edge of water boundaries has been shown only up to the high water mark and may not include the full extent of the parcel extending under the water.

Zoning designations extend to the centrelines of adjacent streets

BYLAW NO.	AMENDMENTS	ADOPTION DATE
825	RU3 to RU2	10/15/2013
828	C1 to C2	10/15/2013
828	RU2 to M2	10/15/2013

## SCHEDULE F



## 1.0 Building/Site Non-Compliance Offences

Offense	Penalty (per offense per day)
Siting Infringement	\$ 100.00
Height Infringement	\$ 100.00
Obstructing corner vision	\$ 100.00
Over height fence	\$ 100.00
Accessory building infringement	\$ 100.00
Insufficient parking	\$ 100.00
Parking not surfaced as required	\$ 100.00
Failure to provide landscaping	\$ 100.00
Yard or setback infringement	\$ 100.00
Unlawful external storage of products/materials/containers	\$ 100.00

## 2.0 Land Use Non-Compliance Offences

Offense	Penalty (per offense per day)
Failure to licence home occupation	\$ 100.00
Exceed minimum home occupation area	\$ 100.00
Retail of prohibited goods	\$ 100.00
Prohibited commercial vehicle	\$ 100.00
Home occupation with person other than inhabitant	\$ 100.00
Home occupation creating traffic congestion/parking problem	\$ 100.00
Home occupation creating nuisance	\$ 100.00
Home occupation involving prohibited materials	\$ 100.00
Exterior indication of home occupation infringement	\$ 100.00
Unlawful land use	\$ 100.00

## BYLAW NO. 924, 2021

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A Bylaw to amend Zoning Bylaw No. 823, 2013

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**WHEREAS** Council for the District of Hudson's Hope has deemed it advisable to regulate the retail sales of cannabis in the District of Hudson's Hope;

**AND WHEREAS**, the Council deems it necessary to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013;

**NOW THEREFORE** the Council for the District of Hudson's Hope, in open meeting duly assembled, hereby enacts as follows:

1. That the District of Hudson's Hope Zoning Bylaw No. 823, 2013 be amended as follows:

- a) Section 30, Definitions, is hereby amended by adding the following:

**"Cannabis Retail** means the retail sale of cannabis or cannabis accessories as lawfully permitted and authorized under the *Cannabis Control and Licencing Act*."

- b) Section 13, C2 Zone: Service Commercial, 29. Permitted Uses is hereby amended by adding the following:

**"Cannabis Retail Store."**

2. This Bylaw may be cited as "Zoning Bylaw Amendment No. 924, 2021".

3. Bylaw No. 899, 2018 is hereby repealed.

Read a first time this 26th day of July, 2021  
Read a second time this 26th day of July, 2021

**Public Hearing** held this 13th day of September, 2021

Read a third time this \_\_\_\_ day of \_\_\_\_\_, 2021  
Adopted this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Dave Heiberg, Mayor

\_\_\_\_\_  
Jeanette McDougall, Corporate Officer

Certified a true copy of Bylaw No. 924, 2021

this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Corporate Officer



**District of Hudson's Hope  
Zoning Amendment Bylaw 899  
A Bylaw to Amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013**

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**WHEREAS**, it is deemed desirable to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013;

**NOW THEREFORE**, the Council of the District of Hudson's Hope in open meeting assembled to enacts as follows:

1. That the District of Hudson's Hope Zoning Bylaw No. 823, 2013 is hereby amended as follows:
  - a. Amend Section 3.0 "Definitions" to add: **CANNABIS RELATED BUSINESS** means the use of land, buildings, or structures for the sale, storage, or other provision, of dried cannabis, cannabis oils, cannabis seeds, and cannabis edibles, including cannabis related accessories such as pipes, bongs, vaporizers, and other such similar accessories.
  - b. Amend Section 4.0 "General Regulations" with the addition of 4.17 "Prohibited Uses"
    - (1) Any use not expressly permitted in this bylaw is prohibited in every zone and where a particular use is expressly permitted in one zone, such use is prohibited in every zone where it is not also expressly permitted;
    - (2) The following uses are prohibited in every zone:
      - (i) Cannabis-Related Business.

This bylaw is cited as the District of Hudson's Hope Zoning Bylaw No. 823, 2013, Amendment Bylaw No. 899, 2018.

READ A FIRST TIME THIS 23<sup>rd</sup> DAY OF JULY, 2018  
READ A SECOND TIME THIS 23<sup>rd</sup> DAY OF JULY, 2018  
PUBLIC HEARING HELD ON THIS 13<sup>TH</sup> DAY OF AUGUST, 2018  
READ A THIRD TIME THIS 13<sup>TH</sup> DAY OF AUGUST, 2018  
ADOPTED THIS 13<sup>TH</sup> DAY OF AUGUST, 2018

  
Gwen Johansson,  
Mayor

  
Tammy McKeown  
Corporate Officer

Certified a true copy of Bylaw No. 899, 2018

this \_\_\_ day of \_\_\_\_\_ 20\_.

\_\_\_\_\_  
Clerk

Thursday, August 19, 2021

Worship Mayor Dave Heiberg  
c/o Jeanette McDougall, Corporate Officer  
District of Hudson's Hope  
9904 Dudley Drive  
Hudson's Hope, BC  
V0C 1V0

Sent via email: [clerk@hudsonshope.ca](mailto:clerk@hudsonshope.ca)

RE: Request for letter of support for federal funding of Pine Pass bridge projects

Dear Mayor Dave Heiberg,

The Canadian Federal Government's Disaster Mitigation & Adaptation Fund (DMAF) is a national, competitive & merit-based contribution program intended to support infrastructure projects designed to mitigate current & future climate related risks and disasters triggered by natural hazards such as floods, wildfires, droughts, and seismic events. This program can provide up to 50% federal funding share for successful projects. More information about the funding program can be found here: <https://www.infrastructure.gc.ca/dmaf-faac/index-eng.html>

The British Columbia Ministry of Transportation & Infrastructure (MoTI) has received approval to pursue this funding opportunity for several bridges on Highway 97 in the Pine Pass. Specifically, MoTI will be submitting a package under the DMAF program to replace the Big Boulder Creek, Martin Creek and Lillico Creek structures east of Lemoray, BC (See attached map). While MoTI has a long-term plan to replace aging structures on Highway 97, securing federal funding support enables MoTI to pursue this goal at an accelerated rate.

Catastrophic flooding events have occurred on this segment of Highway 97 in 2011 and 2016 resulting in long closures, hundreds of millions of dollars in damage and years of recovery work. It is expected that changing climate conditions may increase the likelihood of large flooding in the Pine Pass. Consideration of the changing climate and extreme weather events are incorporated into all new structures built by MoTI.

MoTI is seeking a letter of support outlining the importance of a resilient and reliable Highway 97 to the District of Hudson's Hope and their residents. This letter will be included within the DMAF application as a supporting document.

This letter may reference the significance of the highway to the economy of Hudson's Hope, the impact of prolonged highway closures on community quality of life, the provision of services and goods to the District, the health of residents or any other negative effects that the District has experienced during the closure of Highway 97 due to flooding.

MoTI is not seeking financial or any other forms of assistance from the District of Hudson's Hope. There is no guarantee that MoTI will be chosen as a successful applicant to receive federal funding.

The deadline for the DMAF submission is October 15<sup>th</sup>, 2021.

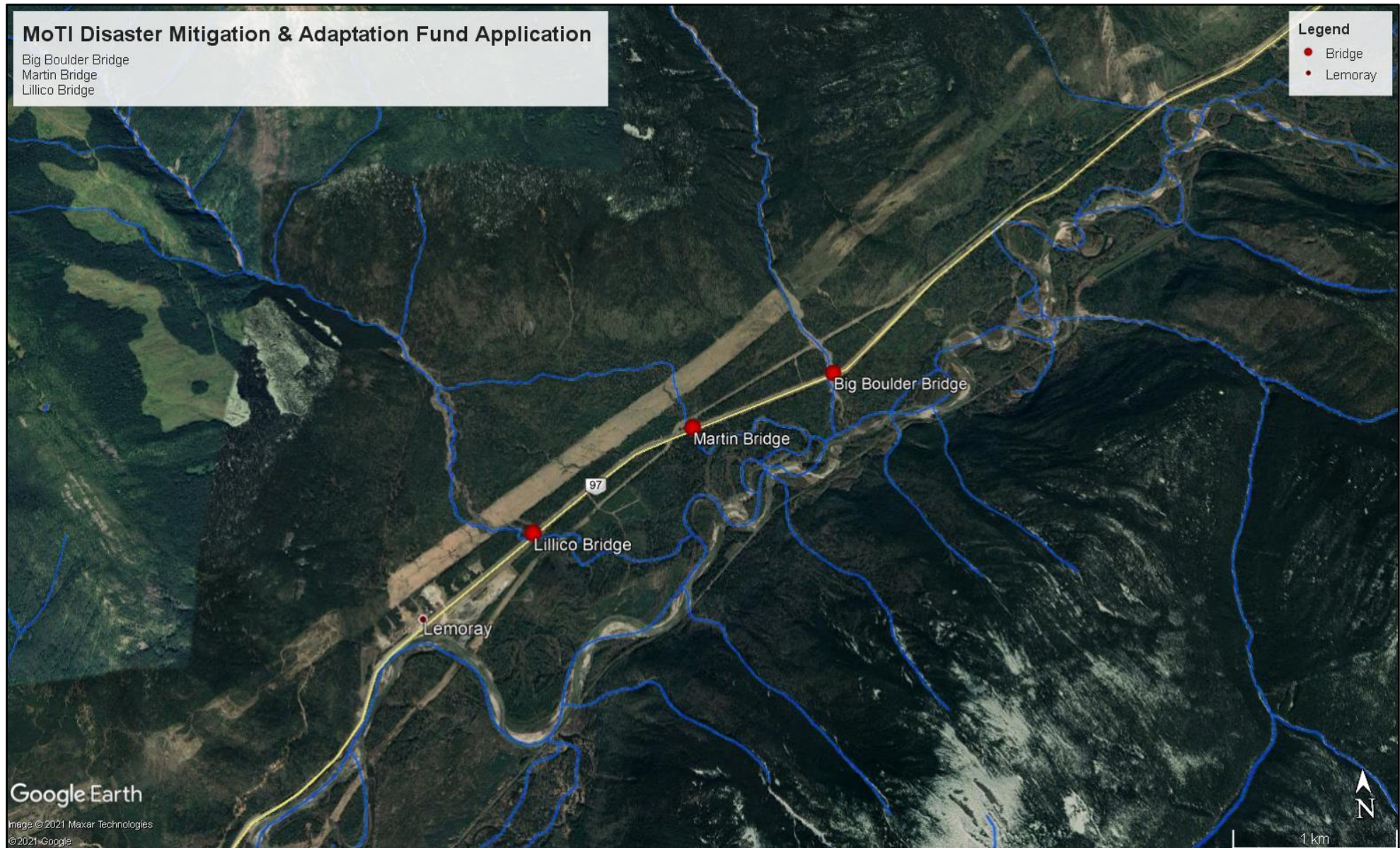
Thank you for your consideration. I look forward to your reply and I am available to discuss at your leisure.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bryan Crosby", with a stylized flourish extending to the right.

Bryan Crosby  
Regional Manager, Planning & Partnerships  
Ministry of Transportation & Infrastructure  
Northern Region  
Prince George, BC  
[Bryan.crosby@gov.bc.ca](mailto:Bryan.crosby@gov.bc.ca)  
1 (250) 261-9828

Cc: Katherine Styba, District Manager (MoTI)  
Hali Davenport, Program Manager (MoTI)



On Sep 8, 2021, at 3:01 PM, LifeCycle Events <[lifecevents@gmail.com](mailto:lifecevents@gmail.com)> wrote:

Hey Dave,

I am applying for a grant for the Peace Valley Folk Fest next summer. We aim to hold it July 15/16 if all goes well.

The grant is asking for a Letter of Support from local municipalities if applicable.

I thought I would reach out and ask you if you would be willing to type one up on behalf of the District?

I do need it fairly quick, as the deadline is approaching. If you think this is an option please let me know.

Cheers  
Ben Waechter.  
250-617-5484

District of Hudson's Hope Council  
Hudson's Hope, BC

21 August, 2021

**RE: POOL OPERATION 2021**

I have some comments to make about the operation of the pool this year. I understand that there was a mostly new staff this year, so maybe a little inefficiency was to be expected, but there were numerous things that were not handled as well as in previous years.

1. The change of schedule to include Friday as a weekend day with no early lap swim was not appreciated. For several of us that is the only swim we get in, so we lost 1/5 of our swim days.

On top of that we missed most of the first month because of a needed chlorine pump replacement. Others got to swim, but early swimmers were cut out because there seemed not to be the ability to manually chlorinate early enough for the early swim.

We have always bought season passes to support the pool, understanding that we would not swim every day possible, but this year we really did not get what we paid for. We were offered no partial refund for all the time missed. The refund is not important, but the offer would have been appreciated.

2. The pool has been dirty all year. You can see dirt and debris on the bottom, and the dressing areas (male and female) needed more frequent cleaning.

3. There were several closures in the morning because of "poop" incidents the day before. This never happened before in all the years that we have been swimming in this pool - 20 years. There are swim diapers that have been used in the past, and were obviously not required this year.

4. There were a few other closures in the morning for other reasons. An added problem with these closures was inconsistent phone calls to inform us that the pool would be closed the next morning. The staff knew the early swimmers, but sometimes we got called, and sometimes we did not get called. On those non-call days we only found out we could not swim by driving into the pool at 0600.

5. The pool temperature was inconsistent - cold one day, too warm the next. The showers were generally good, even if it took a long time for hot water to get to the showers, but there were a couple of days for us (maybe more for others) when there was no hot water.

6. We lost one day due to a missing lifeguard who did not arrive for work. Some kind of backup system with a lifeguard on call when needed would have helped.

**C3**

If I were to rate the pool and the pool operation this year compared to previous years on a scale of 1 to 10, my rating would be 4. We enjoyed the swims we were able to get in, but other issues, as noted above, detracted from our overall experience this year.

Steven Metzger  
Hudson's Hope, BC  
250-783-0790

A handwritten signature in black ink, appearing to read "Steven Metzger", with a stylized flourish at the end.

**From:** Nedra Forrester <[edandnedra@gmail.com](mailto:edandnedra@gmail.com)>  
**Sent:** August 27, 2021 9:41 AM  
**To:** Office Admin 2 <[office2@hudsonshope.ca](mailto:office2@hudsonshope.ca)>  
**Subject:** Swimming Pool

I would like to give a shout out to all the District Staff & Council that made the swimming pool a reality this year. Thank you all so much! To the Pool Staff who stepped up and got trained on a moments notice, way to go in stepping out of your comfort zone and doing an awesome job. Huge learning curve and you all rocked it. Thank you to Marcel for keeping the pool water sparkling despite many challenges. It was a pleasure to swim all summer long, meeting with other community members and visitors from afar, enjoying the best pool in the Peace! ❤️ HH,

Sincerely,

Nedra

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council  
**FROM:** Jeanette McDougall, Corporate Officer  
**DATE:** September 13, 2021  
**SUBJECT:** NOTICE OF CLOSED SESSION

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### RECOMMENDATION:

*"THAT Council move to a Closed Meeting for the purpose of discussing the following items:*

- **Community Charter Section 97 (1) (b):**
  - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
    - *Closed Meeting Minutes – July 5, 2021*
    - *Closed Meeting Minutes – August 23, 2021*
- **Community Charter Section 90 (1) (k):**
  - (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public*
    - *Lucas Subdivision*

### ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter Section 90(1) (n)*).

  
\_\_\_\_\_  
Jeanette McDougall,  
Corporate Officer