



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, July 26, 2021

1. Call to Order:

2. Delegations:

3. Notice of New Business:

Mayor's List

Councillors Additions:

CAO's Additions:

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 July 5, 2021 Regular Council Meeting Minutes

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7. Business Arising from the Minutes:

8. Public Hearing:

9. Staff Reports:

SR1	Water Reservoir Mixer – Proposals Evaluation & Award	Page 3
SR2	Dinosaur Lake – Washrooms – Proposals Evaluation & Award	Page 6
SR3	Dinosaur Lake – ATV Campground	Page 8
SR4	2020 Plow Truck – Funds Transfer	Page 10
SR5	2021 CRI FireSmart Economic Recovery Grant	Page 11
SR6	District Banner Replacement	Page 15
SR7	Chief Administrative Officer – Monthly Report	Page 25
SR8	Corporate Officer – Monthly Report	Page 27
SR9	Public Works – Monthly Report	Page 29
SR10	Protective Services - Monthly Report	Page 31
SR11	Special Projects – Monthly Report	Page 32
SR12	Recreation Services – Monthly Report	Page 33

10. Committee Meeting Reports:

11. Bylaws

12. Correspondence:

C1	Provincial State of Emergency - Fire	Page 37
C2	BC Campfire Prohibition – June 28, 2021	Page 39
C3	North Central Local Government Association – Advocacy Summary Report – July 2021	Page 41
C4	Veterans News – Remembrance Day Sponsorship	Page 48

13. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

14. Old Business:

15. New Business:

16. Public Inquiries:

17. In-Camera Session

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18. Adjournment



SPECIAL COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
July 5, 2021

Present: Mayor Dave Heiberg
Councillor Mattias Gibbs
Councillor Pat Markin
Councillor Kelly Miller
Councillor Valerie Paice
Councillor Travous Quibell
Councillor Leigh Summer

Absent: Councillor Travous Quibell (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. ADOPTION OF AGENDA BY CONSENSUS

3. DECLARATION OF CONFLICT OF INTEREST

4. STAFF REPORTS

SR1 LETTER OF COMPLAINT – PUBLIC SERVICE ANNOUNCEMENTS

RESOLUTION NO. 066/21

M/S Councillors Miller / Markin

THAT Council for the District of Hudson's Hope receive this report for information and discussion.

CARRIED

A discussion ensued regarding the provision of Public Service Announcements (PSAs), and the following was noted:

- A meeting was held with the Director and Chair of the Hudson's Hope Library to discuss whether subscribers can be required to include personal contact information within the content of their PSAs; the Library Director is researching the *Library Act* and the *Freedom of Information and Protection of Privacy Act* to verify whether such a requirement is in compliance with these *Acts*;
- The letter of complaint from a local resident pertained to the origin of a PSA, however there have been very few letters of complaint regarding how PSAs are being handled.

M1

RESOLUTION NO. 067/21

M/S Councillors Miller / Paice

THAT Staff develop a Public Service Announcement Policy that will include detail such as term, compensation, publication frequency, publication timing and content, including contact information; and

THAT Staff prepare an Expression of Interest regarding the provision of Public Service Announcements and advertise throughout the Peace River Region when the agreement with the Library for the provision of Public Service Announcements expires on December 31, 2021.

CARRIED

5. NOTICE OF CLOSED MEETING

ICSR NOTICE OF CLOSED SESSION

RESOLUTION NO. 068/21

M/S Councillors Paice / Gibbs

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (g):**

- g) litigation or potential litigation affecting the municipality.

- New Water Treatment Plant – Substantial Completion and Partial Holdback

CARRIED

6. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 6:55 pm.

DIARY

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget

Consideration

Pool Year End Report 2020

Diarized

08/04/19

04/01/20

Certified Correct:

Dave Heiberg, Mayor

Jeanette McDougall, Corporate Officer

REQUEST FOR DECISION

RFD#: 2021MR21	Date: July 15, 2021
Meeting#: CM072621	Originator: Mokles Rahman
RFD TITLE: Water Reservoir Mixer – Proposals Evaluation and Award	

RECOMMENDATION / RESOLUTION:

THAT Council accept the bid received from Greatario for the installation of water mixers at the two water reservoirs; and

THAT Council approve awarding the installation of water mixers contract to Greatario and authorize the Mayor and CAO to sign the contract.

BACKGROUND:

At the April 12, 2021 Council Meeting, Council passed the following resolution;

THAT Council reject the Proposals received for Water Reservoir Mixers; and

THAT Council direct administration to further review the scope of work, research a cost-effective solution, and re-issue a revised RFP for the water quality improvement at the reservoir.

The revised Request For Proposal (RFP) for the water reservoir mixers project was posted on the MERX, BC BID and District website on May 28, 2021 with a closing date of June 21, 2021. Three (3) companies submitted proposals within the closing date. Only one (1) addendum was issued in response to the enquires by the proponents.

As per the Purchasing Policy, Council will consider all tenders where the value exceeds \$50,000 and approve the award by resolution.

DISCUSSION:

Staff reviewed the scope of work of the Request for Proposal (RFP) issued in March 2021 as directed by Council, and revised the scope of work to install the water mixers only. In the March RFP, the scope of work were installation of water mixers and chlorine boosters to improve the water quality at the reservoirs and ultimately improve the water quality in Jamieson and Thompson subdivisions. Reviewing the options in terms of outcomes of the project and cost effectiveness, staff in consultation with the consultants decided to go ahead with the installation of the water mixers only at this time.

Proposals were received from the following proponents for the installation of water mixers. A summary of all submissions is provided below:

Water Reservoir Mixer – Tender Evaluation and Award

Name of Companies	Quoted Price	PST	Total Bid Price (excluding GST)
Mechanical Advantage	\$160,554.00		\$160,554.00
Mechanical Advantage Option II - Chlorine Boosters	\$581,788.00		\$581,788.00
Bisan Inc.	\$78,200.00	\$5,474.00	\$83,674.00
Bisan Inc. Option I - Pipe Mounted	\$88,300.00	\$6,076.00	\$94,481.00
Bisan Inc. Option II - New Center Hatch	\$154,300.00	\$10,766.00	\$165,101.00
Greatario Engineering Storage Systems	\$55,998.00	\$1,727.00	\$57,725.00

Among the three (3) proponents, Greatario is the lowest and meet all of the requirements of the RFP. The proposals submitted by Greatario with a Western Canada office in Vancouver BC, obtained the highest score in evaluation. Bisan did not submit construction schedule for any of the 3 options proposed by them. Mechanical Advantage submitted 2 options; one for the installation of the water mixers as per the RFP and another option to install chlorine boosters too. It may be mentioned here that there were no options solicited in the RFP for the chlorine boosters.

The project costs summary considering the highest ranked proponent is as follows:

Greatario	\$55,998.00
PST	\$1,727.00
Sub-Total	\$57,725.00
Contingency	\$11,199.60
Total	\$68,924.60
GST	\$3,695.87
Total	\$72,620.47

Based on the proposals that were submitted, the recommended proponent is Greatario. Staff communicated with Greatario and confirmed proponents understanding of the site, the methodology and relevant experience of team and sub-consultant of the proponent to perform the jobs.

ALTERNATIVES:

1. Award the tender to Greatario Engineering Storage Systems.
2. Re-tender the project for 3rd time. But one of the Water Works permit conditions of the Northern Health is to improve the water quality at the two water reservoirs. If we do not take this project, we can not meet the permit condition.

FINANCIAL CONSIDERATIONS:

There is an approved Capital Budget of \$100,000 in 2021 for the water reservoir water quality improvement. The costs of \$68,924.60 (plus GST), including contingencies, is within the budget.

OTHER

One of the challenges of this project is obtaining Northern Health construction permit which normally takes 2 months from the day of submission of the applicaiton. We tried to submit the permit application few months ago, but could not submit as we do not know the details of the project. It was decided that once we hire a contractor we would submit the application. As it would take 2 months to get the permit approval, it would push our construction to winter. There is no winter construction costs considered in the RFP and proponents proposals. A 10% contingencies considered to cover any such situation.

Prepared and approved by:



Mokles Rahman, CAO

REQUEST FOR DECISION

RFD#: 2021MR22	Date: July 15, 2021
Meeting#: CM072621	Originator: Mokles Rahman
RFD TITLE: Installation of Washroom Building at Dinosaur Lake Campground – Proposal Evaluation and Award	

RECOMMENDATION / RESOLUTION:

THAT Council accept the bid received from Kalmar Construction Ltd for the installation of Washroom Building at Dinosaur Lake Campground; and

THAT Council approve awarding the installation of Washroom Building to Kalmar Construction Ltd and authorize the Mayor and CAO to sign the contract.

BACKGROUND:

The Request For Proposal (RFP) for the installation of Washroom Building at Dinosaur Lake Campground was posted on the BC BID and District website on June 14, 2021 with a closing date of June 28, 2021. Four (4) companies submitted proposals within the closing date.

As per the Purchasing Policy, Council will consider all tenders where the value exceeds \$50,000 and approve the award by resolution.

DISCUSSION:

Proposals were received from the following proponents for the installation of Washroom Building at Dinosaur Lake Campground. A summary of all submissions is provided below:

Name of Companies	Quoted Price	PST	Total Bid Price (excluding GST)
WL Construction	\$125,479.00	\$8,783.53	\$134,262.53
Nortern Legendary Construction Ltd.	\$80,764.67	\$5,653.53	\$86,418.20
Nortern Legendary Construction Ltd.	\$175,785.71	\$ -	\$175,785.71
Kalmar Construction Ltd.	\$123,360.00	\$ -	\$123,360.00
Knappett Industries	\$147,000.00	\$10,290.00	\$157,290.00

Among the four (4) proponents, Kalmar is the lowest and meet all of the requirements of the RFP. They have office is Fort St. John. WL Construction submitted 3 options; Option-1 is as per the RFP Specifications. The other 2 options are alternate specifications. The proposed schedule is not in compliance with the RFP. Northern Legendary Construction Ltd submitted 2 options; Option-1 is to supply and freight of the building which does not meet the specifications of the RFP. Furthermore, the schedule proposed in option-2 is not in compliance with the RFP. Knappett does not have similar washroom installation experience.

The project costs summary considering the highest ranked proponent is as follows:

Kalmar Construction Ltd.	\$123,360.00
PST	\$ -
Sub-Total	\$123,360.00
Contingency	\$12,336.00
Total	\$135,696.00
GST	\$7,463.28
Total	\$143,159.28

Based on the proposals that were submitted, the recommended proponent is Kalmar Construction Ltd. At the request of Kalmar, staff attended a pre-construction site meeting and confirmed proponents understanding of the site, the methodology and relevant experience of Kalmar team and sub-contractors to perform the jobs.

ALTERNATIVES:

1. Award the tender to Kalmar Construction Ltd.
2. Re-tender the project in 2022 with enhanced budget as it exceeded the budget.

FINANCIAL CONSIDERATIONS:

There is an approved Capital Budget of \$90,000 in 2021 for the installation of Washroom Building. However, the costs of \$135,696.60 (plus GST), including 10% contingencies, exceeded the budget by \$45,696.00. This amount can be accommodated from the overall surplus of 2021 Capital Projects. For example, an amount of \$260,000 budgeted in 2021 for the purchase of a Plow truck, which is a multi year project, may not be spent in 2021.

OTHER

This project will involve the installation of a precast concrete washroom building. The washroom will accommodate one Men and one Ladies toilet facility, separate entrances, both will be wheelchair accessible. This washroom will include grab bars to aid with mobility, “under building” pump out vaults, waterless design, and hand sanitizing stations.

Prepared and approved by:



Mokles Rahman, CAO

REQUEST FOR DECISION

RFD#: CC-2021-09	Date: July 15, 2021
Meeting#: CM072621	Originator: Chris Cvik
RFD TITLE: Dinosaur Lake ATV Campground - Tender Evaluation and Award	

RECOMMENDATION / RESOLUTION:

1. THAT Council accept the bid received from Ramida Enterprises Ltd. for the construction of the ATV Campground at Dinosaur Lake.
2. THAT Council direct Administration to work with Ramida Enterprises Ltd. on an updated project scope based on the \$150,000 project funding available.

BACKGROUND:

The bid period for the construction of the ATV Campground at Dinosaur Lake was tendered on June 14, 2021, and closed on July 14, 2021. Two (2) bids were received within the deadline.

There were three (3) addendums issued in response to various enquires by the proponents. The large number of addendums was based on the fact that much of the background information cost was historical as the project was first contemplated and researched in 2014, by previous administration.

As per the Purchasing Policy, Council will consider all tenders where the value exceeds \$50,000 and approve the award by resolution.

DISCUSSION:

	Proponents	Total quoted Price	Bid Bond submitted	Work completion	Deviation over budget	Rank
1	Knappett Industries Ltd.	\$ 1,012,383	Yes	25-Oct-21	\$ 862,383	2
2	Ramida Enterprises Ltd.	\$ 349,681.60	Yes	22-Oct-21	\$ 199,681.60	1

ALTERNATIVES:

1. Award the tender and complete as much work as possible within the approved 2021 budget.
2. Do not award the tender and wait until 2022 to retender the project and increase the 2022 Capital Budget.

FINANCIAL CONSIDERATIONS:

Both bids came in over the approved budget. This was anticipated as administration separated the project in a core portion (Work Items 1.1 – 3.4), and optional (Work Items 4.1 – 4.8). The optional items will still need to be completed for the construction and operation of the campground; however, they are not required for the initial construction.

There would be some efficiencies to having both segments completed at the same time (i.e., installation of the fire pits while the campsites are being created and levelled); however, given our limited budget, this cannot be helped and the project will need to be completed in phases if Council wishes to proceed.

	Proponents	Total quoted Price	Core Work Cost	Optional Work Cost	Deviation of Core Work Over Budget	Rank
1	Knappett Industries Ltd.	\$ 1,012,383	\$635,638**	\$376,745	\$ 394,897	2
2	Ramida Enterprise Ltd.	\$ 349,681.60	\$154,802.35	\$194,879.25	\$ 4,802.35	1

Note: The Knappett quote included \$240,741 for the cost of top soil. As the Ramida quote did not include any amount for top soil, the amount was removed from the Knappett quote to determine the Deviation of core work over budget calculation for comparative purposes.

Prepared by:



Chris Cvik, Special Projects

Approved by:



Mokles Rahman, CAO

REQUEST FOR DECISION

RFD#: 2021MR23	Date: July 21, 2021
Meeting#: CM072621	Originator: Mokles Rahman
RFD TITLE: Plow Truck (2020) – Fund Transfer	

RECOMMENDATION / RESOLUTION:

THAT Council approve the transfer of \$252,092.07 from the General Surplus to Machinery & Equipment Reserve Fund to pay the invoices of James Western Star Truck & Trailer LTD (DBA First Truck Centre BC North) for the purchase of a Plow Truck that was ordered in 2020.

BACKGROUND:

At the August 31, 2020 Council Meeting, Council passed the following resolution;

THAT Council approve the purchase of a new Plow Truck from the low cost bidder, James Western Star Truck & Trailer LTD (DBA First Truck Centre BC North), at a cost of \$252,092.07 plus GST.

DISCUSSION:

Based on the 2020 approved capital budget, tendering of a Plow Truck was done in June-July 2020 and awarded the contract to James Western Star Truck in September 2020. The purchase of a plow truck is a multi year project. Based on the contract, the contractor supposed to supply the truck in March 2021. Because of COVID, there were a lot of delays. Now the Truck is almost ready and may deliver at any time. Once delivery is completed, the contractor would submit invoices. As of to-date, the contractor did not invoice the District and we did not pay any advance money.

Administration came to understand that during carry over of unspent capital budget from 2020 to 2021, the budgeted amount for this truck has not been transferred. Hence, automatically transferred to the General Surplus.

To pay the invoices of the contractor, Administration need to transfer \$252,092.07 from the General Surplus to the Machinery and Equipment Reserve Fund (code 08-80-1100-5717).

FINANCIAL CONSIDERATIONS:

There is no financial implication on this transfer. It is just transferring the funds from one account to the other.

Prepared by:



Mokles Rahman, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: 2021 CRI FireSmart Economic Recovery Fund Grant Update

DATE: July 21, 2021

FROM: Brad Milton, Director of Protective Services

HHFR and the District have been notified by UMBC that we have been successful in our application for the **2021 CRI FireSmart Economic Recovery Fund Grant**. Chief Milton has issued the job posting on our website, we are seeking 2 members that will assist in the development of the districts new FireSmart initiative in partnership with FireSmart BC.

These members will lead the development and implementation of education for our residents regarding their properties, and how they too can ensure they are maintaining a FireSmart home. The FireSmart Crew members will also conduct free "Home FireSmart Assessments" for any resident on request. We will also be holding numerous FireSmart Education Days, this will be free of charge and allow residents and community members to come together and learn what can be done through out town to prepare for a wildfire.

Our new FireSmart team will also be working with residents to gain FireSmart Neighbourhood Recognition for our subdivisions. We are very excited to have this program initiated in our District and we encourage all our community members to reach out to our new team members once they are brought on.

Prepared by:



Brad Milton, Director of Protective Services

SR5

June 2, 2021

Mokles Rahman, CAO
District of Hudson's Hope
Box 330
Hudson's Hope, BC V0C 1V0

**Re: 2021 CRI FireSmart Economic Recovery Fund – CONFIDENTIAL Approval Agreement
and Terms & Conditions of Funding**

Dear Mr. Mokles,

Thank you for submitting an application under the Community Resiliency Investment program for the 2021 FireSmart Economic Recovery Fund.

I am pleased to inform you **in confidence** that the Evaluation Committee recommended your project, *FireSmart Crew Initiation Project*, for funding. A grant in the amount of \$97,842.00 has now been approved.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary. However, under this funding stream only, approved applicants may request an initial payment of no more than 25% of the approved grant after the signed approval agreement has been returned to UBCM. Please email cri@ubcm.ca with a request to receive an initial payment.

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development has provided funding for this program and the general Terms & Conditions are attached. In addition, and in order to satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the CAO or designate and returned to UBCM within 30 days of receipt of this letter;
- (2) To provide the Province of BC with the opportunity to make announcements of funding approvals under this program, please keep information regarding this funding approval in confidence until June 30, 2021;
- (3) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in your approved application;
- (4) All expenditures must meet funding requirements and eligibility as defined in the Program & Application Guide (Sections 5 and 6);
- (5) All project activities must be completed within one year and no later than June 3, 2022;

The Community Resiliency Investment program is funded by the Province of BC

- (6) The Final Report Form is required to be submitted to UBCM within 30 days of project end date and no later than July 8, 2022;
- (7) Any unused funds must be returned to UBCM within 30 days following the project end date;
- (8) For approved projects that include mitigation work for residential areas or farms and ranches:
 - a. Required FireSmart assessments must be completed before and after mitigation work is undertaken
 - b. Mitigation work is limited to homes and properties that are owned, or in the case of Band owned housing occupied by, seniors, elders, people with limited mobility or vulnerable populations that cannot undertake mitigation activities themselves;
- (9) For approved projects that include FireSmart projects for community assets or critical infrastructure, required FireSmart assessments must be completed before and after mitigation work is undertaken;
- (10) For approved projects that include fuel management demonstration projects:
 - a. Fuel management prescriptions must be consistent with BC Wildfire Service 2020 Fuel Management Prescription Guidance document
 - b. Prescribed burns must follow provincial requirements for planning and implementing a burn and use required BCWS templates
 - c. If phased (includes prescription/burn plan development and fuel management treatment for the same treatment units), the completed prescription must be reviewed and supported by a BCWS Wildfire Prevention Officer or FNESS Fuel Management Liaison/Specialist, and the interim reporting requirements identified in Appendix 4 of the Program & Application Guide must be met, prior to initiation of the treatment;
- (11) For approved projects that include skills development, all training must lead to immediate employment.

FireSmart™, Intelli-feu and other associated Marks are trademarks of the Canadian Interagency Forest Fire Center. Use of the word FireSmart™ and associated marks is administered through licensing agreements. Any products/materials that are created using FireSmart brands must be reviewed and approved by the BC FireSmart Committee as the provincial agency representing FireSmart Canada. To request permission to use FireSmart brands, please visit the Marks Use Directive section of the www.FireSmartBC.ca website.

Please review the attached FireSmart BC Information Sheet for information on upcoming training opportunities.

Please note that descriptive information regarding successful applicants will be posted on the UBCM and/or provincial government websites, and all interim, progress and/or final report materials will be made available to the provincial government.

On behalf of the Evaluation Committee, I would like to congratulate you for responding to this opportunity to reduce the risk and impact of wildfires in your community.

If you have any questions, please contact Local Government Program Services at 250 356-2947 or cri@ubcm.ca.

Sincerely,



Peter Ronald, Program Officer

Encls.

cc: *Brad Milton, Director of Protective Services, District of Hudson's Hope*
Bruce Raby, Wildfire Prevention Officer, Prince George Fire Centre

Approval Agreement (to be signed by the CAO, Band Manager, or designate)

I, _____, have read and agree to the general Terms & Conditions and the requirements for funding under the 2021 FireSmart Economic Recovery Fund.

Signature

Date

Please return a scanned copy of the signed Approval Agreement to cri@ubcm.ca

REQUEST FOR DECISION

RFD#: CC-2021-08	Date: July 3, 2021
Meeting#: CM072621	Originator: Chris Cvik, Special Projects
RFD TITLE: District of Hudson's Hope Banner Replacement	

RECOMMENDATION / RESOLUTION:

1. That Council approve the purchase of six (6) banners at a cost of \$2,460 plus tax for installation at Beattie Park.

BACKGROUND:

As Council may recall, direction to staff was given to repair/replace existing banners when Christmas Lights were being installed. Historically, there were twelve (12) banners located on six (6) poles. Two (2) of the poles were located at the District office in the Parking Lot; three (3) poles were located on Kylo and one (1) on Paquette. The four poles (3 + 1) were located on the Medical Clinic property. Each pole contained two banners.

In November 2020, a strong wind caused one of the poles on Kylo to topple over. Staff were then directed to remove all of the banners which was completed in late 2020.

The Medical Clinic has indicated they do not wish to have replacement banners installed on their property on a go-forward basis and BC Hydro does not allow anything to be attached to their poles.

The District has approximately 28 streetlight / parking lot poles that it owns and maintains.

Lucas Subdivision	10
MacIntosh Cres.	13
Turner Cres.	3
Parking Lot District Office	<u>2</u>
Total	28

In addition to the above, there are also **six (6)** short poles located in Beattie Park. In recent years, these poles have been used to display images of graduating students from the Hudson's Hope school. The banner placement zone on these poles is about 4 feet to 7.5 feet off the ground and they encroach on the paved trail on the trail side of the pole.

It is Administration's understanding the District paid for the hardware (bracket sets) needed to mount the banners, and donated the value to the Grad class. As such, the brackets are the property of the District. Council Minutes of the day may better portray this.

DISCUSSION:

Councillors Miller and Markin have participated in discussions on replacing the banners. As Council can appreciate there are many choices of banner designs available. The committee obtained quotes from the Company that we purchase our municipal flags from.

The first quote was for 20 banners (1 set) and a second quote for 40 banners (2 sets). There are two designs per set, so if we purchased 40 banners, we would be able to select 4 designs. 20 banners would mean 2 designs.

The third quote was for 6 smaller banners (24" x 36" as opposed to the historic 30" x 72"). Each one of the six banners are double sided and would have a separate design. The banners would be placed in Beattie Park during the Winter and grad banners would continue to be hung during the spring/summer months. The committee is opting to recommend the use of 'stock' or purchased designs as opposed to custom designs.

The Committee is further recommending the District consider budgeting for the replacement of twenty (20) replacement banners in 2022. This would provide one (1) set of banners. As each set has two designs, this would provide one design of 10 banners (Spring/Summer) and one design of 10 banners (Fall/Winter). These 20 banners would be placed on District owned light poles and a contest could be used to select the final designs.

ALTERNATIVES:

1. That Council select alternate designs for the six banners to be installed at Beattie Park.

FINANCIAL:

Eleven thousand (\$11,000) was included in the approved 2021 Operating Budget, under Account : 01-19-1900-5400 -O & M ENVIRONMENTAL CTO SIGNS. Not all of the funding is for the replacement of banners as the account also includes the cost of a new sign at the pull out, Christmas lights, Love Hudson's Hope and Farmers Market events.

If approved, the six banners would cost \$2,460 plus tax to purchase. The per banner cost is approximately \$410. Staff time would be utilized to install the banners and this would be undertaken in conjunction with the rental of the bucket truck to install/take-

down Christmas Lights. As these banners are being placed on the shorter poles located at Beattie Park, the use of the bucket truck may not be required.

With respect to banner size (i.e., either (24" x 36" or 30" x 72"), reducing the size of the banners would only reduce the cost by about \$20. It is really the total quantity and number of designs that drives the total banner price.

Attachment(s)

1. Recommended Replacement Banner designs.

Report Prepared by:



Chris Cvik, Special Projects

Report Approved by:



Mokles Rahman, CAO

Attachment

Recommended Replacement Banner Designs

17 – Midnight Forest
24 – Multiple Maple Leaves
99 - Deer
104 – Winter Goose
W21 – Winter Trees
W23 – Birch Trees

General Designs



1 - Rainbow
Butterflies



2 - Monarch
Butterflies



3 - Garden



4 - Pink Tulips



5 - Purple Tulips



6 - Dandelions



7 - Red Flowers



8 - Poppies



9 - Fruit



10 - Hundred Mile
Butterflies



11 - Hundred
Mile Flowers



12 - Setting Sun



13 - Cat in Tulips



14 - Cool
Mountain



15 - Orca



16 - Snowy Owl



17 - Midnight Forest



18 - Blue and Pink Tulips



19 - Sunflower



20 - Flower Lines



21 - Tulips Galore



22 - Sunset Beach



23 - Cove Sailing



24 - Multiple Maple Leaves



25 - Red Maple Leaf



26 - Gold Maple Leaf



27 - Sun & Bunny



28 - Stars & Flowers



29 - Field of Daisies



30 - Butterfly Field



31 - Cherry Blossoms



32 - Bird of Paradise



33 - Tulips & Mountain



34 - Lavender



35 - Purple Tulips



36 - Sparrow & Pussywillow



37 - Mondrian Butterflies



38 - Abstract Butterflies 1



39 - Abstract Butterflies 2



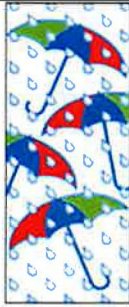
40 - White Flowers



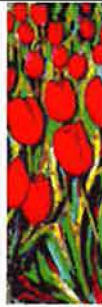
41 - Yellow Daisies



42 - Sun Tulip



43 - Spring
Showers



44 - Field of Tulips



45 - Swallows &
Iris



46 - Duck Marsh



47 - Play Ball



48 - Dog Playing



49 - Sunny Day



50 - Summer Girl



51 - Stained
Glass Tulip



52 - Stylized Tulip



53 - RVs



54 - Kites



55 - Harbour



56 - Herons



57 - Porpoises



58 - Abstract
Cyclist



59 - Abstract
Sailboat



60 - Boats



61 - Ocean Cafe



62 - Birds &
Sunset



63 - Wind Surfer
Seal



64 - Fish



65 - Hot Air
Balloons



66 - Summer
Watermelon



67 - Beach
Umbrella



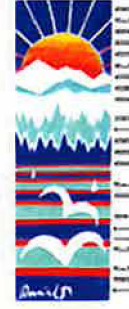
68 - Beach



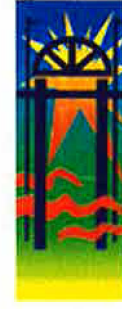
69 - Summer Sun



70 - Sun &
Ocean



71 - Sun &
Mountains



72 - Sun Entrance



73 - Climber



74 - Bird (Cool)



75 - Bird
(Warm)



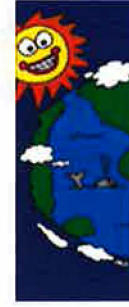
76 - Funky Fish



77 - Seafood



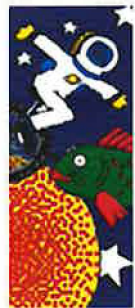
78 - Clipper Ship



79 - Sun (R)



80 - Moon (L)



81 - Astronaut



82 - City Life



83 - Starburst
Banana



84 - Starburst
Watermelon



85 - Starburst
Goose



86 - Starburst
Hand



87 - Optical
Illusion 1



88 - Optical
Illusion 2



89 - Optical
Illusion 3



90 - Instruments



91 - Abstract
Flowers



92 - Hanging Leaves



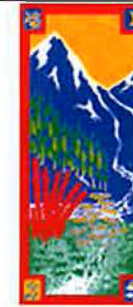
93 - Autumn
Leaves



94 - Leaves to
Umbrellas



95 - Bare Tree



96 - Mountain
Meadow



97 - Forest Sunset



98 - Fall



99 - Deer



100 - Ali's
Scarecrow



101 - Autumn
Harvest



102 - Burrard
Inlet



103 - Winter
House



104 - Winter
Goose



105 - Sleeping Cat



106 - Downhill
Skier



107 - Downhill
(L)



108 - Downhill (R)

Winter Holiday Designs



W01 - Alvaro's
Christmas Lights



W02 - Dove Tree



W03 - Daniel's
Toys



W04 - Doves of
Peace



W05 - Feliz
Navidad



W06 - Festive
Wreath



W07 - Glass Balls



W08 - Jolly Old Elf



W09 - La Paloma



W10 - Midnight
Candle



W11 - Sugar
Plums



W12 - Happy
Holidays Poinsettias



W13 - Holiday
Magic



W14 - Poinsettia
Prism



W15 - Candy
Cane



W16 - Festive
Holly





Sample Designs obtained from: <https://www.flagshop.com/banner-designs.php> accessed on July 16, 2021.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: CAO Update

DATE: July 21, 2021

FROM: Mokles Rahman, CAO

Below please find highlights of some of the major activities either done or underway in the Office of the CAO during the period of June 23 to July 22, 2021.

- The District was under Boil Water Advisory from July 9 to 20 both days inclusive, as high coliform and E. Coli found in one of the houses. Water testing and reporting to Northern Health (NH) were done as per the requirements of the NH. Northern Health and District staff did an excellent job in facing this difficult situation.
- District operations are back to normal as PHO Orders related to COVID-19 lifted. Public Works staff are working on regular shifts.
- District Annual Report and Statement of Financial Information (SOFI) posted on the District website as per the requirement of the Community Charter. SOFI report also submitted to the province within the deadline.
- Water Treatment Plant (WTP) Upgrade:
 - a. Substantial Completion Certificate (SCC) issued effective June 16, 2021 and decided to release partial holdback. Contractor promised to stay at site to complete the remaining deficiencies, perform the change order items and continue training District staff etc.
 - b. Well #2 is not being used at this stage so as to reduce the potential for source water variability.
 - c. Investigations into the potential source water change going on, autopsy results yet to come.
 - d. Improvements to the facility are likely to involve increase prefiltering and treatment methods prior to the RO membrane stage of the treatment facility.
 - e. The current, reduced performance of the facility may be contributing to aesthetic taste and smell concerns within the community. Improvements to facility will also target aesthetic improvement.
 - f. Odor mitigation proposal being presented for BC Hydro approval.
 - g. Estimates of additional costs for all change orders are being presented to BC Hydro.
 - h. Full timeline to resolution of all of the problems are unknown. May be 4 - 6 months.
- Traffic bylaw update: Staff had second phone meeting with the consultant on the draft survey questionnaire. Consultant revised the questionnaire based on the feedback which were circulated to Council for comments.
- District office outside work: Awarded the contract. Contractor supposed to start work in the last week of July 2021.

- Swimming Pool: There were trespass in the swimming pool property by 4 individuals after the mid night on July 4, 2021. It was reported to RCMP and RCMP filed a break and enter case.
- Land Administration:
 - a. Summer Road: The new property owner to the east side of Summer Road put a fence on the undeveloped (but driveable) road which blocked the vehicular access to the north side properties. Staff had few meetings and communications with the victim and concerned property owners and Province. No solution found yet.
 - b. Subdivision: Reviewing an application received for 2 new subdivisions at Wallace Avenue.
 - c. Light Industrial:
 - i. Due to cancellation of Council meeting the Jamieson Avenue Road right-of-way closure bylaw report 1st, 2nd and 3rd reading delayed to July 26, 2021.
 - ii. Consultant submitted revised drawings and stormwater information to MoTI.
 - iii. Consultant received more comments from MoTI and are currently reviewing the comments.

HR

- Orientation of new Director of Public Works and Engineering going on.
- Set performance goals for the Director of Public Works and Engineering.
- Lead Hand position awarded to an internal candidate.
- Manager of Public Works resigned effective August 6, 2021.

Upcoming Activities:

- Water Treatment Plant (WTP) deficiencies fixing and change orders implementation.
- WTP reclassification confirmation with the Environmental Operators Certification Programs (EOCP).

Prepared by:



Mokles Rahman, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: July 26, 2021

SUBJECT: CORPORATE DEPARTMENT – MONTHLY UPDATE

PURPOSE

To provide Council with an update for the Corporate Department.

GENERAL

- Agenda Preparations:
 - Special Council Meeting - June 28, 2021; Special Council Meeting + In Camera – July 5, 2021; Council Meeting + In Camera – July 26, 2021.
 - Council Reports – Development Variance Permit – Smart Ventures Ltd; Grant-in-Aid Policy - Revision
- Land Administration:
 - Various property matters, eg Bylaw 913, 2020 – DL148 Road Closure
- Vacation Planning / Scheduling for Office Clerks & ICBC Clerk - ongoing
- UBCM 2021 – will be held virtually as in 2021 – September 13–17, 2021

SWIMMING POOL

- Providing guidance to Pool Supervisor – on-going
- Monitoring Staffing requirements – on-going

VISITOR CENTRE

- Resolved scheduling issues with the Visitor Centre Supervisor – on-going
- Planned education program for Visitor Centre Staff with respect to Destination BC courses, many of which are free – on-going
- Programming to be developed in accordance with 2021 Plan submitted to Destination BC for the annual \$10,000 grant – on-going

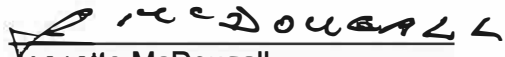
CONFERENCES / EDUCATION / TRAINING

- **LGMA Freedom of Information & Records Management Committee**
 - Freedom of Information – Sub-Committee – Ongoing re Freedom of Information Toolkit Manual - Update
 - *Note:* a Freedom of information – Advanced webinar is being held September 2021 and will include a session on FOI in relation to release of information pertaining to property files, etc. with the focus being on small communities

SR8

- **Planning**

- A. Martin & J. McDougall - BCIT Planning online course @ \$336 per registrant – on-going



Jeanette McDougall,
Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Public Works Department Update

DATE: July 21, 2021

FROM: Ruhul Amin

Below please find highlights of some of the activities either done or underway in the Public Works Department during the period of June 24 to July 21, 2021.

A. OPERATIONS:

- Road grading: Calcium application to gravel road delayed because of shortage of grader operator. Looking for contractor to help in calcium application to some of the roads.
- Centreline Painting Completed- has not been painted for number of years. Crosswalk Painting will be done soon.
- District Office Exterior refurbishment Project to start on July 26th- Arctect Painting is the contractor.
- Boil water Notice caused additional staff time to deliver notices and respond to resident questions.
- Several major windstorms in the past month. Some trees blown over causing clean ups, some trees had to be felled and cleaned ups as "danger trees".
- Swimming Pool has experienced 3 closures in past month due to fecal matter being deposited in the pool causing additional staff time to super chlorinate and clean.
- Extreme temperature caused numerous alarms at the wastewater treatment plant; blower building-system shut down for 5 half days.

B. Capital Projects:

1. MacDougall Street Rehab: Construction will start on August 3, 2021.
2. Lynx Creek Re-pavement (Ph-2): Contractor has finished the pavement work on the week of July 19, 2021. Shoulder dressing will be done soon by summer employees.
3. Arena and Curling Rink condenser replacement: The contractor will come back on July 26th to finish the remaining work.
4. Water Mixers: Three (3) proposals received. The lowest proposal is within the budget.
5. Washroom block at the Dinosaur Lake campground: Four (4) proposals received. All proposals exceeded the approved Capital Budget.

C. Operating Projects:

1. East welcome sign: Lowest bidder Arctech Welding + Machining no longer wishes to do this job. Negotiating with the 2nd lowest bidder (Signworks), cost will be now \$18167.74 instead of \$14,475.

2. Street & Traffic Bylaw Update: Consultant is updating the survey questionnaire. Next meeting with the consultant on July 27 to discuss the survey plan.
3. Valve Exercising: Started on Friday, July 16th.

D. General:

1. General Trades: Reviewing applications, interviews will be scheduled for selected candidates in the week of July 26th, 2021.
2. Public Works Manager: Advertised for the PW Manager position on July 8th, closing on August 6th.

UPCOMING ACTIVITIES:

- Arena start up on August 30, 2021.
- Installation of East welcome sign.
- Tennis court net replacement.
- Annual hydrant flushing.
- Road grading and calcium application.

Prepared submitted:



Ruhul Amin

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Protective Services Update

DATE: July 21, 2021

FROM: Brad Milton, Director of Protective Services

please find highlights of activities either done or underway in the Protective Services Departments during the last month.

- From June 23 – July 21, 2021, there have been 8 calls for service. 4 – First Responder, 1 - Motor Vehicle Accident, 2 – Duty Investigation, 1 - Burn Complaint.
- As of June 30, 2021, HHFR has issued an open burning prohibition for the district, this is in line with the provincial prohibition. Due to the extreme fire danger, all campfires and open burning are prohibited until October 15, 2021, or otherwise rescinded. This is in effect to prevent human caused wildfire's that can cause a strain on provincial wildfire resources.
- HHFR has 6 members booked to complete the first responders training course in August. The HHFR First Responders Program is a critical service that offers emergency first response to medical emergencies in the district. Once complete HHFR will have 13 of 25 members certified.
- Annual Vehicle Service testing was completed by Northern Fire Apparatus. All emergency response vehicles were fully serviced, and the annual pump test conducted, Engine 1 and 3 preformed beyond expectations.
- There have been 5 bylaw complaints and 5 complaint resolutions, 3 – parking issues, 2 – zoning issues.

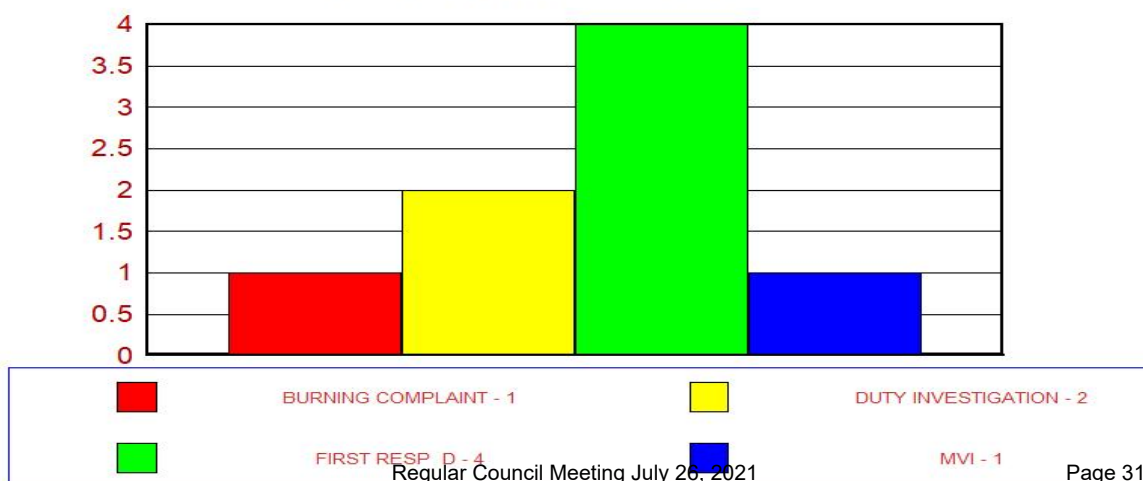
It's a great day to be a Hudson's Hope Firefighter.

Prepared by:



Brad Milton, Director of Protective Services

Totals by Called In Type
From Jun 23 21 to Jul 21 21



SR10

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Dave Heiberg and Council
SUBJECT: Special Projects – Update Report
DATE: July 2021
FROM: Chris Cvik

Some of the initiatives that I have been remotely working on or recently completed:

- ATV Campground – RFP closing date was July 14, 2021. Assessing the bids received
- Submitted response to provincial questions on District of Hudson's Hope Gravel Pit License of Occupation extension – awaiting decision.

Upcoming

- Working with Councillors Miller and Markin on banner replacement project.
- Assist with Public Works Manager recruitment as necessary.



Chris Cvik

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Kristina Coombs, Recreation and Special Events Coordinator

DATE: July 26, 2021

SUBJECT: Recreation and Special Events Department
– MONTHLY UPDATE

PURPOSE

- To provide Council with an update for the Recreation and Special Events of the Public Works Department during the last month.

INFORMATION - Special Events

- **ParticipACTION Community Better Challenge – June 1-30, 2021.** A national fitness competition where residents and local organizations log activity minutes, and the most active Canadian community is awarded \$100,000. In addition, several other grants are available through this program. The District of Hudson's Hope has partnered with Hope for Health to offer the community a month of daily free fitness activities, events, prizes, and challenges including special events such as the Retro Run and bi-weekly hikes. This month-long event is sponsored by the Government of Canada's Participaction Grant (\$900). The Community engagement in this event is unprecedented. Hudson's Hope was in the top five (5) communities provincially and top fifteen (15) nationally and named a top finalist. The RSEC has submitted the final report to the Participaction team and is awaiting final contest results.
Attached is the Community Impact Report.
Awaiting final information for compilation. Final details will be included in the August report.
- **Fitness in the Park – June 1-30.** Weekly classes sponsored by the District of Hudson's Hope continued the last week of June: Essentrics, Bolly X, Yoga, Boot Camp, Stroller Fit (in part) and Kids Fit. This program was integrated into the ParticipACTION activities.
- **Summer Hike Series, Butler Ridge Hike – June 27, 2021.** Free guided hike sponsored by the DOHH and led by Greta's Class Act Fitness and RSEC. Canceled due to extreme heat creating dangerous hiking conditions. Rescheduled for July 11 but canceled due to extreme heat and very poor air quality from the smoke.
- **Canada Day – July 1, 2021,** Event Included a Lion's Drive-through BBQ, Canada Day Kid's Camp, House Decorating Contest, and Where's Dudley Scavenger Hunt. Legacy village was the events main supporter and donated all the hotdogs and buns for the event. *Awaiting final information for compilation. Final details will be included in the August report.*

SR12

- **Pride Day – July 6, 2021-** Pride Day was celebrated in cooperation with the Farmer's Market. The district tent was set up in Beattie Park with balloons and pride flag. Activities included live music, sidewalk chalk, rainbow bubbles, flag, sticker give away. RCMP, Fire, and EHS came to support.
Awaiting final information for compilation. Final details will be included in the August report.

- **Summer Staff –** Two (2) student staff were hired sponsored through the Canada Summer Jobs Grant. Positions included:
 - **Recreation Leader - June 28 – September 3, 2021** Works under the supervision of the RSEC. Responsible for the planning, implementation, and safe operation of summer camp. Deals directly with parents, campers and RSEC. Participate in the planning and delivery of special events and programs within the recreation department.
 - **Youth Recreational and Leisure Activities Counsellor- June 28 – August 6, 2021** Works under the supervision of the RSEC and Recreation leader and assists in the planning, and safe operation of summer camp. Interacts primarily with campers.
Awaiting final information for compilation. Final details will be included in the September report.

- **Summer Kid's Day Camp – July 5 – 29.** Summer Day camp runs Monday – Thursday from 9am -3pm is geared for children ages 5-12 years. Registrants pay \$20/ day or \$80 / week. Located at the Arena and lead by DOHH recreational staff to deliver a fun, educational camp experience to children in HH. To date this program has been very popular with full attendance and numerous children on the waiting list. Additional staff would allow these camps to run at a greater capacity and should be considered for next year.
In progress. Awaiting final information for compilation. Final details will be included in the August report.

- **Parent and Tot Drop in – July 16, 23, 30** In partnership with the HH pool. The recreation department has made the Summer Kid's Camp facility open for parent and tot use eg bouncy castle, toys, crafts, safe space to run and play. This program is supervised by the Recreation Summer Staff. The pool has a scheduled time for parents and tots to swim with some time for pool staff to interact by playing water-based games and songs. Program fee is \$5 drop in.
In progress. Awaiting final information for compilation. Final details will be included in the August report.

- **Pool Glow Party – July 16, 2021** The pool hosted a glow party for teens and adults. The pool was lit with glow sticks and lights. Activities included volleyball games, water games, hang out, music and a very popular tiki bar (run by pool staff) with tropical smoothies shakes.
Awaiting final information for compilation. Final details will be included in the August report.

➤ **UPCOMING EVENTS**

Summer Kids Camp Continues
Dive in Movie at the Pool
Volunteer Appreciation Day

➤ **PROJECTS**

Pool employment sustainability-In progress
Trails

➤ **GRANTS**

Canada Summer Jobs – \$14,364

➤ **NETWORKING**

- Coordinating with community clubs, organizations, and volunteers for involvement in Pride, Volunteer Appreciation Day, and other community events
- Coordination with regional Recreation Coordinators and Directors.

➤ **PROFESSIONAL DEVELOPMENT**

- Safety Sync
- BCRPA symposium sessions and webinars

APPROVED BY:



Ruhul Amin, Director, Public Works

PREPARED BY:



Kristina Coombs, RSEC



Community Impact Report

Hudson's Hope

Your community tracked over **1.8 million minutes**

Your community had over **200 residents track physical activity**

People participated over **3,600 times** in events and activities

Organizations that worked with to get your community active included:

- Cameron Lake Outdoor Education Center
- District of Hudson's Hope
- DOHH Swimming Pool
- Hope For Health
- Hudson's Hope Elementary-Secondary School
- Hudsons Hope Lions Club
- Hudson's Hope Minor Soccer
- Hudson's Hope Museum
- Love Hudson's Hope
- Zyia Active



Provincial State of Emergency Declared Effective July 21, 2021

The B.C. government is declaring a provincial state of emergency to support the provincewide response to the ongoing wildfire situation. Mike Farnworth, Minister of Public Safety and Solicitor General, made the declaration on July 20, 2021, based upon the recommendation from the BC Wildfire Service and Emergency Management BC. The declaration will be in effect starting July 21, 2021.

The state of emergency is initially in effect for 14 days once issued and may be extended or rescinded as necessary. The state of emergency applies to the whole province and ensures federal, provincial and local resources can be delivered in a co-ordinated response to protect the public, which remains the provincial government's top priority.

“Public safety is always our first priority, and as wildfire activity is expected to increase, this is a progressive step in our wildfire response to make sure British Columbia has access to extraordinary powers under the Emergency Program Act,” Farnworth said. “In a briefing last night, I received word that we’ll be facing a few days of very difficult weather in the Interior. This declaration will address the potential of a mass evacuation scenario and provide our government with the means to secure the accommodation spaces necessary to house our citizens, if necessary.” As of July 20, there were 299 wildfires burning in B.C., with 40 evacuation orders affecting approximately 5,724 people (2,862 properties), in addition to 69 evacuation alerts impacting approximately 32,076 people (16,038 properties). The extended weather forecast calls for continued hot and dry conditions, with heightened wind activity in the Interior and southeastern B.C.

More than 3,180 firefighters and resource staff are currently actively engaged in fighting fires in all fire regions in the province. This includes 1,080 contractors and 135 out-of-province resources.

The federal government has responded to and accepted British Columbia’s request for firefighting assistance. In the coming days, federal personnel and resources will be arriving in B.C. to assist with wildfire efforts.

The state of emergency gives agencies, such as the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Emergency Management BC, the fire commissioner and the RCMP, the authority to take every action necessary to fight the wildfires and protect people and communities.

Quick Facts:

- Declarations of provincial states of emergency may be issued by the minister responsible under the Emergency Program Act.
- The provincial government can extend the period of a declaration made by the minister responsible for further periods of time.

Learn More:

For information on evacuation orders and alerts, visit Emergency Info

BC: <https://www.emergencyinfobc.gov.bc.ca/>

Keep up to date on the provincial wildfire situation: www.bcwildfire.ca

INFORMATION BULLETIN

For Immediate Release
2021FLNRO0051-001261
June 28, 2021

Ministry of Forests, Lands, Natural Resource Operations
and Rural Development
BC Wildfire Service

Campfires prohibited in British Columbia

VICTORIA – Effective at noon (Pacific time) on Wednesday, June 30, 2021, campfires, Category 2 and Category 3 open fires will be prohibited throughout the province of British Columbia.

This prohibition will remain in effect until noon on Oct. 15, 2021, or until the order is rescinded.

The provincial weather forecast calls for record-breaking high temperatures throughout B.C. this week and follows a spring of lower-than-average precipitation in the southern half of the province. These conditions are expected to persist in the coming weeks.

Camping is a long-standing tradition in this province. The B.C. government recognizes that people also enjoy having campfires, so it takes any decision to implement a campfire ban very seriously.

The BC Wildfire Service takes these extreme heat conditions seriously. Additional precautions are being undertaken throughout the province, including fire warden patrols, fixed-wing aircraft patrols and an active enforcement presence. Wildfire prevention is a shared responsibility. Human-caused wildfires are completely preventable and divert critical resources away from lightning-caused fires.

The BC Wildfire Service is constantly monitoring current and forecast conditions and maintaining preparedness.

A campfire is defined as any fire smaller than 0.5 metres high by 0.5 metres wide.

In addition to campfires, Category 2, and Category 3 open fires, the following activities are also prohibited:

- The use of fireworks
- The use of sky lanterns
- The use of burn barrels or burn cages of any size or description
- The use of binary exploding targets
- The use of tiki and similar kinds of torches
- The use of chimineas
- The use of outdoor stoves or other portable campfire apparatus without a Canadian Standards Association (CSA) or Underwriter Laboratories of Canada (ULC) rating
- The use of air curtain burners in Cariboo, Coastal, Northwest, Prince George and Southeast fire centres

To report a wildfire, unattended campfire, or open burning violation, call 1 800 663-5555 toll-

C2

free or *5555 on a cell phone.

Anyone found in contravention of an open-burning prohibition may be issued a violation ticket for \$1,150, may be required to pay an administrative penalty of up to \$10,000 or, if convicted in court, may be fined up to \$100,000 and/or sentenced to one year in jail. If the contravention causes or contributes to a wildfire, the person responsible may be ordered to pay all firefighting and associated costs.

The FireSmart Begins at Home Manual was developed to help people reduce the risk of personal property damage due to wildfires. Download your copy here:

<https://firesmartbc.ca/resource-types/guides-manuals/>

Learn More:

For further fire prevention information and resources, visit:

<https://www2.gov.bc.ca/gov/content/safety/wildfire-status/prevention>

People can follow the latest wildfire news from the BC Wildfire Service:

The free public mobile app, available for Apple (iOS): <https://apps.apple.com/us/app/bc-wildfire-service/id1477675008?ls=1>

And Android: <https://play.google.com/store/apps/details?id=ca.bc.gov.WildfireInformation&hl=en>

Twitter: twitter.com/BCGovFireInfo

Facebook: facebook.com/BCForestFireInfo

Contacts:

Provincial Fire Information Officer
FIREINFO@gov.bc.ca
250 312-3051

Fire Information Officer
Cariboo Fire Centre
BCWS.CAFCInformationOfficer@gov.bc.ca
778 799-2100

Fire Information Officer
Coastal Fire Centre
BCWS.COFCInformationOfficer@gov.bc.ca
250 951-4209

Fire Information Officer
Kamloops Fire Centre
KFCINFO@gov.bc.ca
250 554-5965

Fire Information Officer
Northwest Fire Centre
BCWS.NWFCInformationOfficer@gov.bc.ca
250 876-7138

Fire Information Officer
Prince George Fire Centre
INFOPG@gov.bc.ca
250 318-7768

Fire Information Officer
Southeast Fire Centre
BCWS.SEFCInformationOfficer@gov.bc.ca
250 318-7715

Connect with the Province of B.C. at: news.gov.bc.ca/connect

Minister Delegation Meetings for 2020 NCLGA Resolutions

In late August 2020, NCLGA forwarded letters to several provincial Ministers regarding NCLGA 2020 member resolutions. Due to the unexpected provincial election and appointment of new Ministers in fall 2020, virtual delegation meetings with several Ministers were organized for spring 2021 to discuss 2020 resolutions. The summary of the meetings with five Ministers is provided below.

March 29, 2021 - Honourable Katrina Chen, Minister of State for Child Care

Discussion Highlights for Early Childhood Education Labour Force Shortage (R36):

- NCLGA discussed the need for increased wages for Early Childhood Educators, particularly a “living wage”, to support the recruitment and retention of these professionals given the competitiveness of local employment markets. The association also shared concerns related to the upfront ECE education costs compared to the earning potential, and the limitations of the practicum requirements (high number of practicum hours). Trades professions do not require these unpaid hours for certification. Higher wages and more equitable education requirements could help to reduce the number of vacant ECE positions and improve the number of child care spaces.
- Minister Chen appreciated NCLGA’s advocacy and acknowledged that a continued, multi-pronged approach is needed to create solutions to this complex issue. She invited NCLGA members to forward examples of local solutions and case studies for future discussion on ECE recruitment and retention. She also noted the importance of creating education centres that help to form community spaces with staying power within existing institutions such as schools, healthcare facilities, and community centres.

NCLGA Representatives:

- President Sarrah Storey (Mayor, Village of Fraser Lake)
- First Vice-President Cori Ramsay (Councillor, City of Prince George)
- Second Vice-President Steve Forseth (Area Director, Cariboo Regional District)
- Executive Director Terry Robert

Discussion Highlights for New ALC Regulation (R4):

- NCLGA expressed concerns about recent regulatory restrictions on secondary residences in the Agricultural Land Reserve (ALR). At the time of this meeting, a manufactured home for immediate family can be placed as a secondary residence on ALR property if the local government provides authorization by July 31, 2021. In many cases, an ALC application is also needed. NCLGA encouraged the Ministry to allow for these residences on ALR property permanently and not require an ALC application.
- Minister Popham noted that new legislation is expected to pass in 6-12 months. In most cases, ALR land owners will be able to have a principal residence and a small additional residence without needing to apply to the ALC. The type of residence should also be more flexible. For larger farms, the number of secondary units would be based on information from the ALC by using area and productivity data. Until legislation is passed, the grandfathering period for manufactured homes on the ALR is planned to be extended to December 31, 2021. The latest information on this regulation is available in a [July news release](#).

Additional Topic:

- Minister Popham also mentioned that there will be changes to meat regulations soon following recent feedback to a Ministry intention paper related to meat production modernization. The goal is to streamline processes such as licencing. Further information is available on the [Ministry's website](#).

NCLGA Representatives:

- President Sarrah Storey (Mayor, Village of Fraser Lake)
- First Vice-President Cori Ramsay (Councillor, City of Prince George)
- Second Vice-President Steve Forseth (Area Director, Cariboo Regional District)
- Past President Lara Beckett (Area Director, Regional District of Fraser-Fort George)
- Executive Director Terry Robert

May 3, 2021 - Honourable David Eby, Attorney General and Minister Responsible for Housing

Discussion Highlights for Multiple Resolutions:

- *Sharing Payments from Opioid Class Action Lawsuits (R23):*
NCLGA identified the importance of sharing any recovery of damages from the Province's class action lawsuit towards manufacturers and wholesalers of opioid products with local governments to further enable local governments to offer services and support programs. The Minister indicated that it is very early in the process and welcomed additional conversations as the process evolves.
- *Private Liquor Store Moratorium (R30):*
NCLGA briefed the Minister on the negative economic and social implications for smaller communities of the moratorium on issuing new Licensee Retail Stores. NCLGA requested that the Liquor and Cannabis Regulation Branch consider the effects of their policies on smaller communities before implementation. The Minister acknowledged the need for additional consideration and agreed to assist further.

- *Minimal Barrier Shelter Standards (R20):*
NCLGA emphasized the importance of providing adequate shelter space throughout BC for individuals needing to be sheltered in a safe, clean and sober environment. Minimal barrier shelters are not suitable for some citizens. NCLGA further identified the shelter needs for communities in the NCLGA area. The Minister recognized the importance of the issue and offered to work with local governments to identify and implement solutions.
- *Assistance with Step Code Implementation (R25):*
NCLGA discussed key challenges for local governments in rural, remote and northern regions to implement the Step Code, including limited access to qualified Energy Advisors, capacity within local governments and other barriers. NCLGA further noted the timeline pressures associated with implementing the Step Code. The Minister acknowledged the capacity concern and committed to providing additional information on various resources available to assist local governments.

Resources Provided:

1. Local training opportunities for the building community:
 - CHBABC training: <https://chbabc.org/education/continuing-professional-development/>
 - CHBA Northern BC education: <https://www.chbanorthernbc.ca/education>
 - BOABC training and resources for Building Officials: <https://boabc.org/bc-energy-step-code-information-and-resources/>
 - New mandatory Energy Step Code training will be developed by BC Housing for licensed residential builders. Contact Tiffany.Warkentin@gov.bc.ca for details.
2. Qualified Energy Advisors:
 - List of Energy Advisors, including EAs in northern BC: <https://betterhomesbc.ca/ea/>
 - CACEA was established to represent the workforce: <https://cacea.ca/>
 - Forward any gaps in Energy Advisor service for communities to Scott.B.Williams@gov.bc.ca
3. Incentives for Energy Step Code homes to reduce costs and enhance affordability:
 - <https://betterhomesbc.ca/rebates/fortisbc-new-home-program/>
 - <https://betterhomesbc.ca/rebates/cleanbc-new-construction/>
4. Capacity support for local governments:

Community Energy Manager Programs, which are offered by utilities, co-fund local government salaries to build capacity.

 - <https://www.fortisbc.com/about-us/climate-leadership/environment/partnering-for-climate-action>
 - <https://www.bchydro.com/powersmart/business/programs/sustainable-communities/cemp.html>

The Local Government Step Code Peer Network supports local government staff with Energy Step Code implementation. Info about the network and other resources are available below.

- <https://energystepcode.ca/for-local-governments/#pn>

NCLGA Representatives:

- President Sarrah Storey (Mayor, Village of Fraser Lake)
- First Vice-President Cori Ramsay (Councillor, City of Prince George)
- Second Vice-President Steve Forseth (Area Director, Cariboo Regional District)
- Executive Director Terry Robert

May 26, 2021 - Honourable Rob Fleming, Minister of Transportation & Infrastructure and Honourable Bowinn Ma, Minister of State for Infrastructure

Discussion Highlights for Transportation Services for Rural and Remote Communities (R10):

- NCLGA mentioned that there are currently gaps in public and private transportation services, particularly along Highway 37 and 37A, to support residents who need to travel to/from larger centres for specialized medical services. Communities such as Stewart have been advocating for improved service since 2012. Current transportation providers such as the Northern Health Connections Bus and BC Bus North do not service this area. An expansion of these services are strongly recommended for this region as private transportation services are not necessarily viable and limited access to broadband services can impact virtual health services. NCLGA also provided examples of situations where people have been affected by limited transportation options.
- Minister Fleming noted his commitment to work with the Minister of Health to address these issues. Most routes of the BC Bus North service were operating successfully before the COVID-19 pandemic. Safe restart funding from the federal government has been used to maintain operations during the pandemic. NCLGA noted the expansion of this program in the Minister's mandate letter.

Additional Topics:

- NCLGA thanked the Province of BC for announcing funding in fall 2020 to support EV charging station deployment in northern BC. This supports NCLGA's resolution *EV Charging Stations* (R12).
- NCLGA highlighted the importance of Highway 16 corridor improvements and maintenance to ensure the safety of residents that travel this highway.
- Minister Fleming noted that the 2021 provincial budget allocated funding for BC Transit to increase ridership and improve service.

NCLGA Representatives:

- President Cori Ramsay (Councillor, City of Prince George)
- First Vice-President Steve Forseth (Area Director, Cariboo Regional District)
- Past President Sarrah Storey (Mayor, Village of Fraser Lake)
- Executive Director Terry Robert

Referenced Resolutions

R4 New ALC Regulation

Sponsor Community: District of Vanderhoof

UBCM Status: Endorsed

Whereas the Ministry of Agriculture made legislative changes in regards to Bill 15 and Bill 52 which implemented restrictions that affect residences in Agricultural Land Reserve;

And whereas the changes that limit land parameters and inhibit construction of additional residences does not fit the agricultural need of most BC rural communities as it removes the possibility of multi-generational homes on family farmland thus discouraging young farmers from taking over their family farm and impeding sustainable agricultural businesses through lack of agricultural succession planning, farmland housing for families, and farm workers:

Therefore be it resolved that NCLGA and UBCM petition the Agricultural Land Commission that the January 28, 2020 signed amendment to section 32 (3) (c) and (d) of the Agricultural Land Reserve Use Regulation, B.C. Reg. 30/2019 remain permanently in effect and not expire on December 31, 2020.

R10 Transportation Services for Rural and Remote Communities

Sponsor Community: District of Stewart

UBCM Status: Endorsed

Whereas there is limited to no public or non-emergency medical transportation services provided to many small, rural and remote communities in BC;

And whereas there exists a need for a socially-mandated intercity bus transportation program to provide essential transportation services for these small, rural and remote communities:

Therefore be it resolved that the Ministry of Health and Ministry of Transportation and Infrastructure work with BC Transit, local hospital boards, citizen and local government transit committees and private businesses to provide access to transportation hubs located in small, rural and remote communities in BC.

R20 Minimal Barrier Shelter Standards

Sponsor Community: City of Terrace

UBCM Status: Endorsed

Whereas in 2017 service providers were mandated by BC Housing to operate all shelters as minimal barrier (aka low barrier);

And whereas this is a deterrent to accessing shelters for those individuals who are trying to maintain a clean and sober lifestyle, or for women and children fleeing violence, as they are forced to share shelter space with individuals dealing with active addictions under this policy;

Therefore be it resolved that the NCLGA lobby the Provincial Government to direct BC Housing to ensure that its policies support adequate shelter space throughout the province for those individuals needing to be sheltered in a safe, clean and sober environment.

R23 Sharing Payments from Opioid Class Action Lawsuits

Sponsor Community: City of Prince George

UBCM Status: Referred to UBCM Executive (Subsequently Endorsed with Amendment)

Whereas under the Opioid Damages and Health Care Costs Recovery Act (the “Act”) the provincial government may sue a manufacturer or wholesaler of an opioid product to recover the costs of health care benefits on an aggregate basis, for a population of persons who have suffered damage caused or contributed to by the use of or exposure to an opioid product;

And whereas pursuant to the Act and other legislation, the provincial government has launched a class action lawsuit on behalf of all federal, provincial and territorial governments to recover the costs of health care benefits from manufacturers and wholesalers of opioid products, whose marketing practices have had devastating impacts on the lives of thousands of British Columbians;

And whereas the definition of “health care benefits” under the Act includes “other expenditures by the government, made directly or through one or more agents or other intermediate bodies, for programs, services, benefits or similar matters associated with disease, injury or illness” and local governments have faced substantial “health care benefits” costs due to the opioid crisis;

Therefore be it resolved that UBCM advocate to the provincial government to share any recovery of damages from the class action lawsuit with local governments, to further enable local governments to continue offering services and support programs that aim to reduce harm and stigma, address the root causes of the opioid crisis, and support people struggling with mental health and addiction.

R25 Assistance with Step Code Implementation

Sponsor Community: Town of Smithers

UBCM Status: Endorsed

Whereas the Building Code is being changed to include higher energy standards in accordance with the Energy Step Code, and successful implementation of the Energy Step Code requires:

1. Preparedness of the building community;
2. Energy advisors that are readily accessible;
3. Availability and affordability of required materials;
4. Staff capacity within local governments;

And whereas discussion with local governments and the building community in rural, remote and northern regions have identified the following barriers to successful implementation:

1. Lack of local training opportunities for the building community;
2. Lack of qualified Energy Advisors, and the possibility that some small and remote communities will not have an adequate workload to entice an Energy Advisor to do business in the area;
3. Lower availability of materials and higher material costs in rural communities leading to concerns of affordability among residents;
4. Lower capacity within small local governments;

And whereas local governments want to be a part of the solution in implementing the Energy Step Code, but often lack required resources, leading some jurisdictions to consider seeking exemptions from the Step Code;

Therefore be it resolved that the North Central Local Government Association and the Union of British Columbia Municipalities urge the Province of British Columbia to assist communities with Energy Step Code implementation in an equitable way by working with communities to address barriers.

R30 Private Liquor Store Moratorium

Sponsor Community: Village of Burns Lake

UBCM Status: Referred to UBCM Executive (Subsequently Referred back to Sponsor)

Whereas the government placed a moratorium on the issuance of new Licensee Retail Stores (private liquor stores) until July 1, 2022, the negative impacts of this moratorium have economic and social implications for smaller communities;

Therefore be it resolved that NCLGA lobby the Liquor and Cannabis Regulation Branch to consider the ramifications of their ministry's policies on small communities before implementation. Their decisions can have long-lasting impacts on smaller towns that far exceed that of larger centres.

R36 Early Childhood Education Labour Force Shortage

Sponsor Community: City of Williams Lake

UBCM Status: Referred to UBCM Executive (Subsequently Endorsed with Amendment)

Whereas there is a chronic shortage of Early Childhood Educators (ECE's) across the province that impedes the ability of qualified workers to return to the workforce after a parental leave;

Therefore be it resolved that the North Central Local Government Association (NCLGA) and Union of British Columbia Municipalities (UBCM) lobby the provincial government to implement a standard minimum \$25 per hour wage for ECE's in British Columbia to address the challenge of a lagging labour force in the child care sector;

And therefore be it further resolved that the NCLGA and UBCM lobby the provincial Ministry of Advanced Education, Skills and Training to address the gender-biased systems that place an unequal requirement on entrants into the ECE profession in comparison to other sectors, particularly when compared with trades education.

From: dave@adnetagency.ca <dave@adnetagency.ca>
Sent: July 6, 2021 1:24 PM
To: Mokles Rahman <cao@hudsonshope.ca>
Subject: Proposal for Veterans News Remembrance Day 2021

Hi Mokles,

Thank you for support last year Bus.Box \$395.00 in 2020 Sponsorship helping to support our Veterans

Thank you for the time to review the information and proposal with regards to

placing and advertisement the Veterans News Remembrance Day 2021

Please take a moment and review our website and read over the information and proposal.

Below is our rate information for your review.

www.veteransnews.ca

Introductory offer includes:

- One issues of the Veterans News Print and Digital publication sent to local legions

Cost - Remembrance Day Print Edition 2021

- Full Page Sponsorship -\$995.00
- 1/2 Page sponsorship -\$795.00
- 1/4 Page Sponsorship -\$595.00
- Bus.Box Sponsorship -\$395.00

The Print version of The Veterans News will be distributed to Legions in your area.

Thank you for your time.

Dave
780-802-8202
www.veteransnews.ca
dave@adnetagency.ca

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: July 26, 2021
SUBJECT: NOTICE OF CLOSED SESSION

RECOMMENDATION:

“THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – July 5, 2021*
- **Community Charter Section 90 (1) (k):**
 - (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public*
 - *Development Variance Permit - Smart Ventures Ltd. (Russ Travis)*
 - *Grant in Aid Policy No. 001/20 - Health Care Services*

ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter* Section 90(1) (n)).



Jeanette McDougall,
Corporate Officer

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