



DISTRICT OF HUDSON'S HOPE

SPECIAL COUNCIL AGENDA

Council Chambers

Monday, July 26, 2021

1. Call to Order:

2. Delegations:

D1 Rob Gardner, RCMP - Update

3. Notice of New Business:

Mayor's List

Councillors Additions:

CAO's Additions:

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 June 14, 2021 Regular Council Meeting Minutes

Page 1

7. Business Arising from the Minutes:

8. Public Hearing:

9. Staff Reports:

SR1	Annual Report 2020 – Final	Page 6
SR2	Statement of Financial Information 2020	Page 25
SR3	North Island 911 – End User Agreement	Page 68
SR4	Referral: BC Hydro – ALR Non-Farm Use – Lynx Creek Boat Launch	Page 93
SR5	Chief Administrative Officer – Monthly Report	Page 131
SR6	Corporate Officer – Monthly Report	Page 133
SR7	Public Works – Monthly Report	Page 135
SR8	Fire Chief – Monthly Report	Page 137
SR9	Special Projects – Monthly Report	Page 138
SR10	Recreation Services – Monthly Report	Page 139

10. Committee Meeting Reports:

11. Bylaws

B1	Bylaw 923, 2021 – Road Closure, Jameison Avenue – Light Industrial Subdivision – Adoption	Page 144
B2	Bylaw 924, 2021 – Zoning Amendment re Cannabis	Page 153

12. Correspondence:

C1	L&M Engineering – Water Treatment Plant Update	Page 163
C2	LifeCycle Events – Request for Donation	Page 168
C3	SOC Prototype Letter	Page 169
C4	ICIP – COVID-19 Resilience Infrastructure Stream	Page 171
C5	City of North Vancouver - Revised UBCM Resolution re Safe Passing Distance	Page 173
C6	City of Pitt Meadows - Truth & Reconciliation Commission	Page 181
C7	BC Hydro Firewood & Wood Chips (NB?)	Page 183

13. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

14. Old Business:

15. New Business:

16. Public Inquiries:

17. In-Camera Session

18. Adjournment



REGULAR COUNCIL MEETING
District Office – Council Chambers
6:00 P.M.
June 14, 2021

Present: Mayor Dave Heiberg
Councillor Pat Markin
Councillor Kelly Miller
Councillor Valerie Paice
Councillor Travous Quibell
Councillor Leigh Summer

Absent: Councillor Mattias Gibbs (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DELEGATIONS

D1 HYDRAULIC FRACTURING AND EARTHQUAKES – G. JOHANSSON

G. Johansson provided an overview of the hydraulic fracturing and earthquake issue in the Region and asked for the following: “That Council instruct staff to establish a permanent file for information (both science-based and local anecdotal) relating to fracking, produced water disposal, seismicity and potable water, so that there is a permanent record available for the District to rely on as they seek to protect the interests of the District and its residents.”

3. NOTICE OF NEW BUSINESS

Mayor's Additions:	NB1	Peace View Pullout & Peace Foothills Sign Committee
	NB4	BC Hydro – Electrical Vehicle Charging Stations – MOU
	NB5	Regular Council Meeting Cancellations – Summer 2021
Councillor's Additions:	NB2	Cannabis Retail Store
	NB6	Tree Rebate Program
CAO Additions:	OB1	Streets and Traffic Bylaw
	OB2	Water Treatment Plant – Update
	NB3	East Entrance Sign

4. ADOPTION OF AGENDA BY CONSENSUS

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES

M1

RESOLUTION NO. 059/21

M/S Councillors Paice / Summer

THAT the minutes of the May 25, 2021 Regular Council Meeting be adopted as presented.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

Councillor Miller inquired as to whether the Library had been contacted regarding ensuring that contact information is contained within Public Service Announcements; the Mayor advised that he would follow-up with the Library this week.

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 2020 ANNUAL REPORT – DRAFT

RESOLUTION NO. 060/21

M/S Councillors Summer / Markin

THAT Council approve the Draft 2020 District of Hudson's Hope Annual Report.

CARRIED

SR2 EXTERIOR DISTRICT OFFICE & COUNCIL ENTRANCE - MAINTENANCE

MAIN MOTION

THAT Council approve the repair of the exterior siding of the District Office building, repair of the concrete steps, and re-pavement of the driveway approach, including necessary painting for the Council Chamber entrance; and

THAT the source of funds will be from the 2021 Operating Budget contingency funds.

AMENDMENT TO THE MAIN MOTION

M/S Councillors Miller / Paice

THAT Council approve the repair of the exterior siding of the District Office building and repair of the concrete steps, including necessary painting for the Council Chamber entrance; and

THAT the source of funds will be from the 2021 Operating Budget contingency funds.

MAIN MOTION AS AMENDED

The question was called on the Main Motion and it now reads as follows;

RESOLUTION NO. 061/21

M/S Councillors Quibell / Miller

THAT Council approve the repair of the exterior siding of the District Office building and repair the concrete steps, including necessary painting for the Council Chamber entrance; and

THAT the source of funds will be from the 2021 Operating Budget contingency funds.

CARRIED

SR3 REFERRAL: BC HYDRO - ALR NON-FARM USE – LYNX CREEK BOAT LAUNCH

Direction to Staff:

Staff to contact the Agricultural Land Commission to clarify their request.

10. COMMITTEE MEETING REPORTS

11. BYLAWS

B1 BYLAW NO. 923, 2021 – ROAD CLOSURE, JAMIESON AVENUE – LIGHT INDUSTRIAL SUBDIVISION

RESOLUTION NO. 062/21

M/S Councillors Summer / Quibell

That District of Hudson's Hope Road Closure Bylaw No. 923, 2021, Jamieson Avenue at Light Industrial Subdivision be read a first time.

That Bylaw No. 923, 2021 be read a second time.

That Bylaw No. 923, 2021 be read a third time.

And that Public Notice of Council's intention to close Jamieson Avenue and remove the road dedication in accordance with Sections 26(3) and 40 of the Community Charter.

CARRIED

12. CORRESPONDENCE

C1 PUBLICATION ON HYDRAULIC FRACTURING AND EARTHQUAKES

Direction to Staff:

Staff to report back to Council regarding gathering relevant information, storage location and / or media (physical documents, digital, or both) and tracking method.

C2 GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

Received for Information.

C3 UBCM 2021 - BC HYDRO MEETINGS

Received for Information.

C4 BILL C-21 RE AN ACT TO AMEND THE FIREARMS ACT

RESOLUTION NO. 063/21

M/S Councillors Quibell / Paice

THAT Staff draft a letter to the Peace River Regional District indicating that the District of Hudson's Hope does not support the language contained in the proposed amendment to Bill C-21.

CARRIED

C5 DISTRICT OF SAANICH – CLIMATE ACTION REVENUE INCENTIVE (CARIP)

Received for Information.

C6 LANGLEY CITY – SUPPORT FOR 988 SUICIDE AND CRISIS LINE INITIATIVE

Received for Information.

C7 BC RENT BANK

Received for Information.

13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

14. OLD BUSINESS

OB1 STREETS AND TRAFFIC BYLAW

The CAO asked if Council has comments on the Public and Stakeholders engagement strategy prepared by the Consultant for the update of the Street and Traffic Bylaw to submit to him by June 23, 2021.

OB2 WATER TREATMENT PLANT

The CAO provided an update as follows: Well pump need to be inspected and cleaned to confirm no coliform in Well #2 ; the iron count is high; membranes of reverse osmosis are fouling, a change order has been approved to perform an autopsy of the membranes; the Contractor has not submitted an Emergency Response Plan; and the Contractor continues to be responsible for the project until a Certificate of Substantial Completion has been issued.

15. NEW BUSINESS

NB1 PEACE VIEW PULLOUT & PEACE FOOTHILLS - SELECT SIGN COMMITTEE

The Mayor requested that a Select Sign Committee be formed to decide on the appearance and content of the Peace View Pullout and the Peace Foothills signs. Committee Members will be comprised as follows: Councillors Paice, Miller & Summer; Staff member - J. McDougall, Corporate Officer.

NB2 CANNABIS RETAIL STORE

RESOLUTION NO. 064/21

M/S Councillors Paice / Quibell

THAT Staff prepare a zoning amendment bylaw with respect to possible accommodation of a cannabis retail store.

CARRIED

NB3 EAST ENTRANCE SIGN

The CAO provided an update, noting that the Contractor is facing staffing shortage issues because of COVID. In addition, the Contractor's engineer determined that the foundation will not be secure enough to withstand District's required high wind speeds and strengthening or replacing the foundation will be expensive. Staff are reviewing the situation with the Contractor.

NB4 BC HYDRO – ELECTRICAL VEHICLE CHARGING STATIONS – MEMORANDUM OF UNDERSTANDING

The Mayor provided an overview, noting that BC Hydro submitted this item very late with respect to the grant deadline; also noted was that this Memorandum of Understanding is not a binding commitment.

NB5 COUNCIL MEETING CANCELLATIONS

RESOLUTION NO. 065/21

M/S Councillors Paice / Quibell

THAT the following Regular Meetings of Council be cancelled: July 12, 2021 and August 9, 2021.

CARRIED

NB6 TREE REBATE PROGRAM

A general discussion ensued and it was noted that funds for this program are claimed quickly, resulting in several members of the Community not being able to claim a rebate, and that funding should be increased for next year.

16. PUBLIC INQUIRIES

17. NOTICE OF CLOSED MEETING

18. RISE AND REPORT

19. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 8:01 pm.

DIARY

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget

Consideration

Pool Year End Report 2020

Diarized

08/04/19

04/01/20

Certified Correct:

Dave Heiberg, Mayor

Jeanette McDougall, Corporate Officer

REQUEST FOR DECISION

RFD#: CC-2021-07	Date: June 24, 2021
Meeting#: CM062821	Originator: Chris Cvik, Special Projects
RFD TITLE: FINAL - 2020 District of Hudson's Hope Annual Report	

RECOMMENDATION / RESOLUTION:

1. That Council approve the Final 2020 District of Hudson's Hope Annual Report.

BACKGROUND:

At the Council Meeting on June 14, 2021, Council approved the **Draft** 2020 Annual Report. As previously shared with Council, the annual report must be presented at a public meeting before June 30 each year, and the report must be made available for public inspection at least 14 days prior to that meeting. There is no legislative requirement for a municipal council to make a public presentation about the annual report.

DISCUSSION:

A copy of the approved Annual Report will be submitted to the Province and a copy posted on the District website.

FINANCIAL: N/A

COMMUNICATION:

A PSA was issued on June 14th to make the public aware of the annual report. The information was also shared on the District's Facebook page and website to provide the minimum 14 days notice before holding an annual meeting on the report. This two-week timeframe provided residents with time to review the annual report, ask any questions, and provided the opportunity to attend this Council Meeting where the report is being presented. At the time of preparation of the report before Council today, there were no comments or questions received by members of the public.

Attachment(s)

1. 2020 District of Hudson's Hope Annual Report.

Report Approved by:


Mokles Rahman, CAO

SR1



Williston Lake photo credit: Lexi Inch

DRAFT DISTRICT OF HUDSON'S HOPE

Annual Municipal Report

2020

Fiscal Year Ending December 31, 2020





2020 Annual Municipal Report

Fiscal Year Ending December 31, 2020

Phone: 250-783-9901

Fax: 250-783-5741

9904 Dudley Drive, Hudson's Hope, BC V0C 1V0

www.hudsonshope.ca

Table of Contents

Message from the Mayor	Page 4
Responsibilities of the Mayor and Council	Page 6
Message from the Chief Administrative Officer	Page 8
Description of Municipal Services	Page 9
District of Hudson's Hope Asset Inventory	Page 11
2020 Municipal Objectives and Progress Measures	Page 12
2021 Anticipated Objectives and Measures	Page 14
2020 Statement of Disqualifications	Page 15
2020 Statement of Tax Exemptions	Page 16
2020 Financial Breakdown	Page 17
2020 Audited Financial Statements	Page 19

Message from the Mayor

On behalf of Council, I am pleased to present the 2020 Annual Report for the District of Hudson's Hope. Our top three priorities for the year continued to be:

- Providing quality infrastructure in a sustainable manner.
- Providing quality recreational and cultural opportunities.
- Encouraging economic growth and development.

In addition to the above, the District has played an active role in participating in a regional connectivity strategy to provide reliable, affordable internet service to rural and remote areas which is a key new initiative for the Regional District in 2020.

It's been an extremely busy year for council and staff, in particular dealing with the challenges and Provincial Health Order restrictions associated with the Covid Pandemic. New restart Covid protocols and procedures had to be carefully prepared for the use of our recreational facilities including campgrounds and boat launches, our outdoor swimming pool and skating rink to name a few. Preparing and putting in place these protocols and the staff to implement them added an additional workload to an already busy staff.

In addition to responding to Covid related challenges, council continued to focus on some key initiatives for 2020. Some of these included:

- Completed key capital infrastructure upgrades to our water and sewer systems.
- Developed a strategic paving plan for municipal roads.
- Continue to market 17, fully serviced, district lots with the intent of attracting new families to our community.
- The constitution of the Site C dam continues to impact the community in many ways.
- A 2.6-kilometre berm is being constructed along the banks of the Peace River in the heart of the community.
- Increased truck traffic has raised public concerns over air quality and flying rock debris.
- Road realignment and reservoir clearing pose safety and health concerns.
- The district water supply has now been converted from a river/spring sourced to an aquifer system. This conversion has created several water quality concerns within the community. District staff has been working diligently with the contractor and BC Hydro to resolve these issues.
- 2020 was a year in which the district experienced several key management position turnovers. We have been very fortunate to have been able to hire very talented, committed staff. However, new staff in new position has challenges within itself.

In closing, I would like to thank council and staff for their dedication and commitment to making our community a better place to work, play and live. I would also like to thank our community for their patience and understanding as we worked through the challenging issues of 2020.

Dave Heiberg, Mayor

A handwritten signature in blue ink, appearing to read "Dave Heiberg".

Responsibilities of the Mayor and Council

Mayor and Council were elected on October 20, 2018 for a four-year term. The role of Council is spelled out in the *Community Charter* (Section 115) with every member of Council having the following responsibilities:

- to consider the well-being and interests of the municipality and its community;
- to contribute to the development and evaluation of the policies and programs of the municipality respecting its services and other activities;
- to participate in council meetings, committee meetings and meetings of other bodies to which the member is appointed;
- to carry out other duties assigned by the council under this or any other Act.

Council generally meets two times per month (second and fourth Monday). Meetings are held at the Council Chambers at the District Office starting at 6:00 p.m. unless otherwise noted. Meetings are open to the public.



Left to Right: Councillor Quibell, Councillor Markin, Councillor Gibbs, Mayor Heiberg, Councillor Paice, Councillor Miller, Councillor Summer.

Mayor and Council



Mayor Dave Heiberg

Mayor Heiberg was elected as Mayor in October of 2018 following a By Election.

Contact Information:

Email mayor@hudsonshope.ca

Work: 250.783.9901

Cell: 250.783.0816



Councillor Travous Quibell

travous@hudsonshope.ca

Cell: 250.783.0812



Councillor Valerie Paice

valerie@hudsonshope.ca

Cell: 250.783.0746



Councillor Kelly Miller

kelly@hudsonshope.ca

Cell: 250.783.0819



Councillor Mattias Gibbs

mattias@hudsonshope.ca

Cell: 778.204.6878



Councillor Pat Markin

Patricia@hudsonshope.ca

Cel: 250.783.0769



Councillor Leigh Summer

Leigh@hudsonshope.ca

Cell: 250.783.0758

Message from the Chief Administrative Officer

For those who may not know me, my name is Mokles Rahman. I was promoted into the Chief Administrative Officer (CAO) position in November 2020, having previously served as the Director of Public Works since December 2018. The CAO is Council's lone employee and acts as the liaison between the Mayor and District Council and Staff.

2020 was definitely a year for "All Things COVID". However, as a result of Council's support and leadership, the District was able to maintain staffing levels throughout the pandemic and not reduce personnel due to facility closures. Swimming Pool Staff worked in Public Works as outside labourers until provincial restrictions were lifted and we were able to open the Pool on July 6, 2020. We certainly appreciated everyone's understanding and patience as our facilities re-opened with safety protocols in place.

Even with all of the challenges that COVID created, the District was able to successfully achieve progress on Asset Management, which was one of the top priorities of Council, and most of the Capital Works Projects that were approved in the 2020 budget. The highest priority item that was completed was the Beattie Lift Station upgrade. This was a critical repair due to the potential environmental impact (i.e., sewage being discharged into the Peace River) if the lift station had failed. Other key initiatives included the commencement and 40% completion of the Lynx Creek Subdivision Repaving Program that targets Reschke, Lesage, and Chapman Roads, and the continued replacement of aging water valves and hydrants that was initiated in 2019.

The other major project that got underway in 2020 is the replacement of the District's drinking water source. Working with BC Hydro, the District is replacing the existing water source (Peace River and Spring Water) with a drilled deep well source and upgrading the Water Treatment Plant. This work is required due to construction of the Site C Dam.

I would like to thank the women and men who have chosen to work for the District and make Hudson's Hope their home. Residents and businesses are well served by our Staff, who take pride in delivering and maintaining the everyday services that we enjoy including clean drinking water, solid waste collection, sanitation services, roads, and maintaining our beautiful parks and green spaces.



Mokles Rahman
CAO

Description of Municipal Services

Some of the services provided by the District of Hudson's Hope.

PUBLIC WORKS DEPARTMENT	
Water System	Provide potable water distribution and treatment, and fire hydrants for fire protection.
Sewer System	Provide Wastewater collection and treatment system including operations and maintenance of sewer lift stations.
Road Maintenance	Includes snow removal, road paving and patching, crack repair, street sweeping, maintaining storm pipes and ditches, culverts, and sidewalks, curb and gutters maintenance.
Solid Waste Collection	Provide residential and commercial solid waste (garbage) collection and disposal through contracted service.
Recycling	Provide centralized recycling through a contracted service.
Parks and Recreation Facilities	Maintain District owned campgrounds, parks and facilities including Arena, Outdoor Swimming Pool, Curling Rink, and Community Hall.
Cemetery Services	Provide burial and cremation internments.
Airdrome	Maintain the airstrip and surrounding green space.
PROTECTIVE SERVICES DEPARTMENT	
Animal Control	Provision of animal control services.
Bylaw Enforcement	Bylaw enforcement is mandated to promote and enforce overall compliance with the District's bylaws that pertain to health, safety and welfare of the community.

Emergency Management	The District's municipal Emergency Program guides the District's actions to prepare for, respond to and recovery from major emergencies. The program includes the development, maintenance, and updating of the District's Emergency Plan as well as coordinating the physical locations for Emergency Operations Center.
Fire Department	Hudson's Hope Fire and Rescue Service protects life, property, and the environment through the provision of fire prevention/life safety education, emergency preparedness, fire suppression, first responder medical response and rescue services to the citizens of, and visitors to the District of Hudson's Hope.
ADMINISTRATION	
Building Inspection	Provide building inspection services in compliance with Provincial building, plumbing and fire code regulations.
Planning & Development (Zoning and Land Use)	Administer the Official Community Plan and ensure land use development is in compliance with approved zoning and subdivision development regulations.
Tourism	Operate the Visitor Centre and promote Hudson's Hope as the 'Playground of the Peace'.
Recreation Centre and Programs	Provide recreational facilities and programs to residents in the District and surrounding areas within the Peace River Regional District.

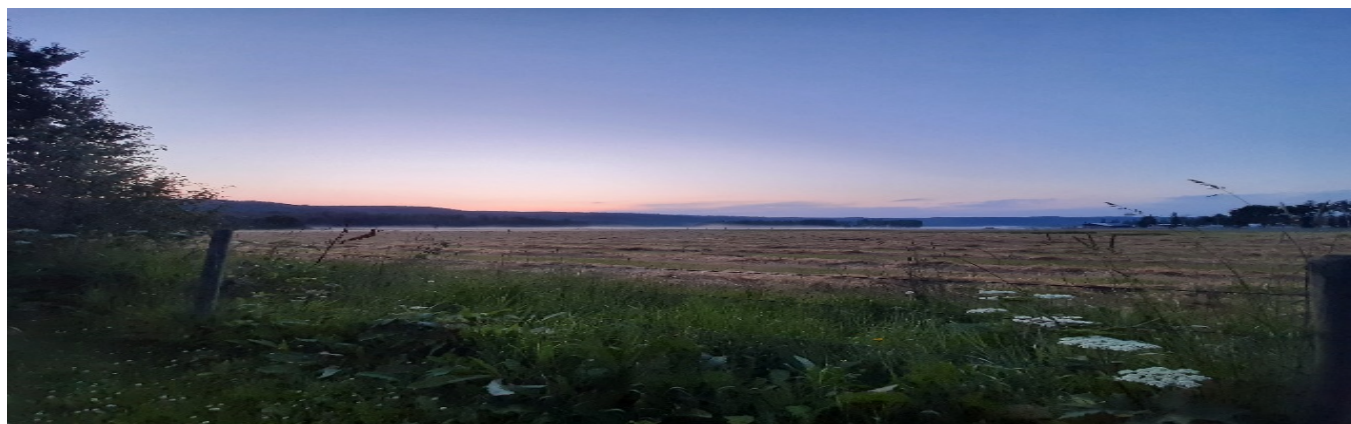


Photo by District Staff

District of Hudson's Hope Asset Inventory Information

List of recorded Assets within the District of Hudson's Hope (2020).

ASSETS	2020
Water Mains (m)	16,050
Water Vales	133
Fire Hydrants	74
Sanitary Sewer Mains (m)	9,668
Sanitary Sewer Manholes	119
Service Connections	104
Storm Water Mains (m)	1955
Storm Sewer Manholes	34
Catchbasins	68
Paved Roads (m)	13,907
Gravel Roads (m)	14,000
Culverts	105
Signs	136



2020 Municipal Objectives and Progress Measures

When current Council was first elected in 2018, they set three key strategic objectives for the four-year election term. These included:

1. Providing quality infrastructure services in a sustainable manner.
2. Providing quality recreational and cultural opportunities in a sustainable manner.
3. Encouraging economic growth and development opportunities in the area.

DEPARTMENT	OBJECTIVE	STRATEGIES	MEASURES	PROGRESS
Public Works	Provide quality infrastructure services in a sustainable manner.	<ul style="list-style-type: none"> • Asset Management – Establish inventory and condition of assets • Research asset management software that is compatible with existing financial software. • Complete repair work on Beattie Street Lift Station. • Complete replacement work on seven remaining water valves and hydrants. 	<ul style="list-style-type: none"> • Asset condition assessment. Buy a software, hire 1 summer staff. • Complete Beattie Lift station. • Complete 6 Water valves. • Develop plan for dead end water mains. • NEW - Lynx Creek pavement • NEW - Keypad access for residential water stand+ upgrade BP stand • NEW Campground - toilet at Dinosaur Lake (I think this is 2021 objective) • Manage construction of BC Hydro funded Wells and WTP. 	<ul style="list-style-type: none"> • Asset Management data collection complete. Condition assessment in progress. Agreement signed with MuniSight for software hosting. • Completed Beattie Life Station upgrade. • Completed six water valve replacements. • Develop plan for dead end water mains. – Not Completed. • Lynx Creek pavement – 40% completed. • Keypad access for residential water stand + upgrades to BP stand – Not completed. Issues with technology (internet). • Manage construction of BC Hydro funded wells and WTP – On-going. Large administrative time effort.
Government and Administration	Encourage economic growth and development in the area.	<ul style="list-style-type: none"> • Complete remediation – Lucas/Atkinson deficiencies. • Develop Marketing Plan – how are we going to sell the lots • Update costs and apply for grant to assist with development of light industrial subdivision • Develop a process to monitor capital spending for Council's 	<ul style="list-style-type: none"> • Lucas subdivision deficiencies are fixed. • Develop zoning and OCP bylaw for Light Industrial subdivision. • NEW - Design all phases (Ph-1 and 2) of the subdivision (survey, geotechnical, engineering design, and tender preparation for ph-1 only, for construction in 2022). 	<ul style="list-style-type: none"> • Determined Zoning and OCP Bylaw Amendments were already completed in 2016. • Engineered drawings were completed. • Subdivision application was submitted and is under review by MoTI • <i>Based on redevelopment costs, project put on hold</i>

		<p>consideration (this is during the entire process, planning, during, post).</p> <ul style="list-style-type: none"> • Website Update • Promotion – Solar panels, electric cars 		<p><i>until further review by Council.</i></p>
Recreation	<p>Provide quality recreational and cultural opportunities in an affordable manner.</p>	<ul style="list-style-type: none"> • Develop a plan and budget for repairs to the Pool that address the pool membrane and hydro chlorination pump systems. This is a short-term solution that will allow the pool to operate in 2019. • Develop recommendations for long term facility replacement – Recreation Committee. Committee to provide Quarterly Report to Council. 	<ul style="list-style-type: none"> • NEW - swimming pool structural assessment, delay upgrade • Recreation committee to report (qtr) to Council with recommendations. • NEW - Identify all recreational assets, prepare inventory. 	<ul style="list-style-type: none"> • Swimming pool structural assessment – Not completed due to COVID and change in operating model for the pool. • Recreation committee to report (quarterly) to Council with recommendations. - Not completed, committee did not meet as committee is disbanded. • Identify all recreational assets, prepare inventory. – Started. Getting price information for envelop assessment for Arena, Curling Rink, and Library.



Photo by Kaitlyn Atkinson

2021 Anticipated Objectives and Measures

DEPARTMENT	OBJECTIVE	STRATEGIES	MEASURES
Public Works	Provide quality infrastructure services in a sustainable manner.	<ul style="list-style-type: none"> • Asset Management – Establish inventory and condition of assets • Research asset management software that is compatible with existing financial software. • Complete repair work on Beattie Street Lift Station. • Complete replacement work on seven remaining water valves and hydrants. • Develop plan to address dead-end water lines. • Develop plan to address paving on Lynx Creek pavement • . 	<ul style="list-style-type: none"> • Completed condition assessment on 50% of assets in inventory • Complete assessments on 2 other Lift Stations • Complete 50% installation and/or replacement of hydrant flushing devices. • Develop plan for dead end water mains. – Not Completed. • Lynx Creek pavement • Keypad access for residential water stand + upgrades to BP stand – Plan in place to address issues with technology (internet). • Start on Dinosaur Lake ATV Campground. • Completion of BC Hydro funded wells and Water Treatment Plant.
Government and Administration	Encourage economic growth and development in the area.	<ul style="list-style-type: none"> • Implement Marketing Plan – how are we going to sell Lucas Subdivision lots. • Complete planning work on Light Industrial sub-division. 	<ul style="list-style-type: none"> • Seek funding opportunities for Light Industrial sub-division. • Revisit marketing plan for Lucas Subdivision.
Recreation	Provide quality recreational and cultural opportunities in an affordable manner.	<ul style="list-style-type: none"> • Obtain 10-year License of Occupation extension at Dinosaur Lake for the development of an ATV Campground. • Develop recommendation for long term facility replacement – Recreation Committee. Committee to provide Quarterly Report to Council. • Develop a Lifeguard Recruitment Model. 	<ul style="list-style-type: none"> • Two-year License of Occupation for Dinosaur Lake obtained. (Awaiting Order in Council to apply for remaining 8-year license). • Council to set direction and priority for next steps. • Implementation of Lifeguard Recruitment and Training model.

2020 Statement of Disqualifications

There were no Councillors disqualified during 2020.



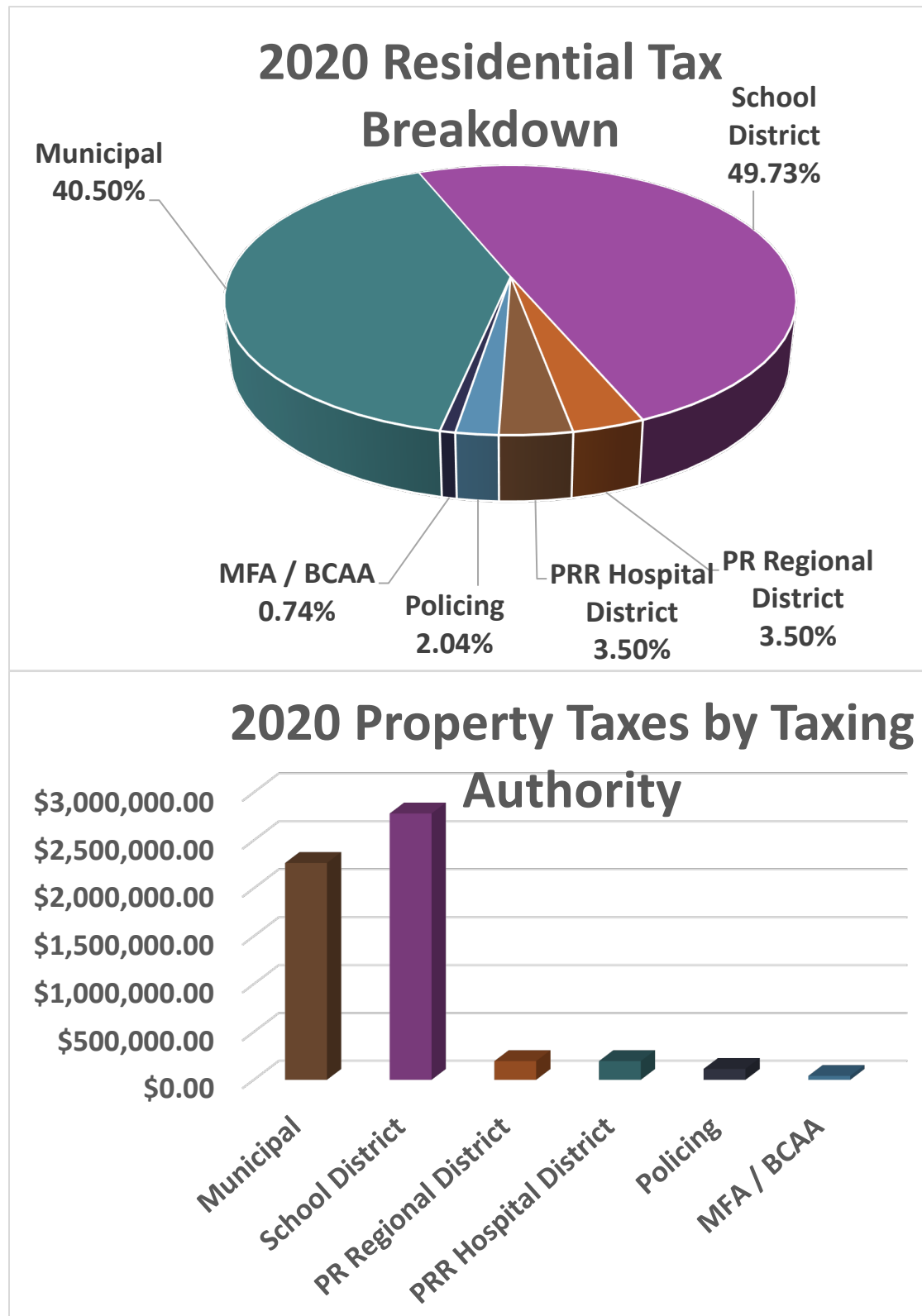
2020 Statement of Tax Exemptions

PERMISSIVE TAX EXEMPTIONS Reference Bylaw No. 919, 2020

The following buildings and land received exemption from taxation for the 2020 taxation year as per sections 220 & 224 of the *Community Charter*.

Roll#	Organization	Class	Assessment		Tax Rate	Total Tax Exempted
40420.040	ANGLICAN SYNOD DIOCESE OF CALEDONIA	8	153,800	(bldg)	14.1604	2,177.87
		8	104,700	(land)	5.1043	534.42
04955.000	DOUBLE "H" SADDLE CLUB	6	54,400	(bldg)	14.1604	770.33
		8	91,800	(land)	5.1043	468.57
01035.000	DOUBLE H SADDLE CLUB	6	45,700	(bldg)	14.1604	647.13
		8	101,000	(land)	5.1043	515.53
00635.000	FRIENDS OF HUDSON'S HOPE SOCIETY	6	160,000	(bldg)	14.1604	2,265.66
		6	53,500	(land)	5.1043	273.08
01655.000	RUXTON HELEN R	6	18,500	(land)	5.1043	94.43
00594.000	HUDSON'S HOPE (DISTRICT) BULLHEAD MOUNTAIN CURLING CLUB	6	1,177,000	(bldg)	14.1604	16,666.79
		6	95,100	(land)	5.1043	485.42
00569.100	HUDSON'S HOPE BIBLE FELLOWSHIP	8	232,000	(bldg)	14.1604	3,285.21
		8	40,400	(land)	5.1043	206.21
		6	40,500	(land)	14.1604	573.50
00571.000		6	42,400	(land)	5.1043	216.42
04303.000	HUDSON'S HOPE BIBLE FELLOWSHIP BAPTIST CHURCH	8	62,300	(bldg)	14.1604	882.19
		8	43,800	(land)	5.1043	223.57
04304.000		6	31,100	(land)	5.1043	158.74
04425.000	HUDSON'S HOPE HEALTH CARE & HOUSING SOCIETY	1	192,000	(bldg)	14.1604	2,718.80
		1	35,800	(land)	5.1043	182.73
40420.010		6	10,100	(bldg)	14.1604	143.02
		8	163,000	(land)	5.1043	832.00
40420.020	HUDSON'S HOPE HISTORICAL SOCIETY	6	29,600	(bldg)	14.1604	419.15
		8	18,200	(land)	5.1043	92.90
41090.010	HUDSON'S HOPE ROD & GUN CLUB	6	45,700	(bldg)	14.1604	647.13
		8	67,300	(land)	5.1043	343.52
41091.010		8	143,000	(land)	5.1043	729.91
41027.100	HUDSON'S HOPE SKI ASSOC	6	17,800	(bldg)	14.1604	252.06
		8	173,000	(land)	5.1043	883.04
17101.510	NORTHERN HEALTH AUTHORITY	6	1,885,000	(bldg)	14.1604	26,692.35
		6	76,500	(land)	5.1043	390.48

2020 Financial Breakdown



2020 Property Tax Breakdown by Property Class

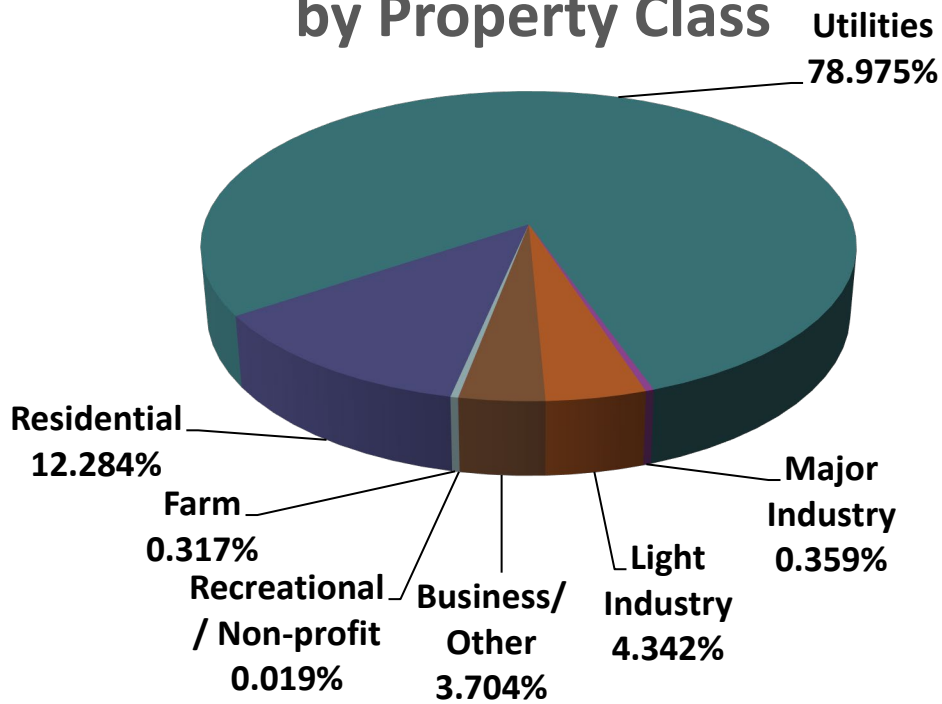


Photo by Kristy Bruce

REQUEST FOR DECISION

RFD#: 2021MR18	Date: June 20, 2021
Meeting#: CM062821	Originator: Mokles Rahman
RFD TITLE: 2020 - Statement of Financial Information	

RECOMMENDATION:

1. THAT the District of Hudson's Hope Council adopt the Statement of Financial Information (SOFI) for the year end December 31, 2020 as presented, and
2. THAT the Mayor and the Chief Administrative Officer be authorized to sign the Statement of Financial Information (SOFI) approval.

BACKGROUND:

The deadline for delivery of the annual Statement of Financial Information (SOFI) report to the Province is June 30, 2021. In addition, the statement of financial information must be made available for public viewing by June 30 each year and be accessible for the following three years.

Under the Provincial *Financial Information Act*, Section (3), within 6 months after the end of each fiscal year, the local government must prepare a statement of financial information for that fiscal year that includes the following:

(a) a schedule showing;

- (i) in respect of each employee earning more than a prescribed amount, the total remuneration paid to the employee and total amount paid for the employee's expenses, and
- (ii) a consolidated total of all remuneration paid to all other employees;

(b) a schedule showing;

- (i) the total amount paid to each supplier of goods or services during the fiscal year that is greater than a prescribed amount, and
- (ii) a consolidated total of all other payments made to suppliers of goods or services during that fiscal year.

A corporation must keep in its office copies of the financial information statements prepared under this section and make a copy available at its head office during usual business hours for inspection by any person.

DISCUSSION:

Elements of the 2020 SOFI report include the following components:

- Separate disclosure of remuneration for Council members including travel expenses
- Separate disclosure of each employee who earned \$75,000 or more and includes the disclosure of travel expenses
- Consolidated total of all other employee wages
- Separate total of payments made to each vendor who received \$25,000 or more
- Consolidated total of all other vendor payments
- Consolidated financial statements and notes to the financial statements
- Schedule of grants-in-aid
- Loan guarantee agreements
- Other selected information

FINANCIAL IMPLICATIONS: None

ATTACHMENTS:

2020 Statement of Financial Information Package.

Report prepared and approved by:



Mokles Rahman, CAO

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2020

The following information package, prepared in accordance with the *Financial Information Act*, was approved by the District of Hudson's Hope Council in open meeting assembled on June 28, 2021.

On behalf of Council:

Dave Heiberg
Mayor

Date

The information contained in this package is certified as accurate and correct.

Mokles Rahman
Chief Administrative Officer

Date

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2020

Severance Agreements

The District of Hudson's Hope had no severance agreements.

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2020

Debts Covered by Sinking Funds or Reserves

The District issues debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of Section 178 of the *Community Charter*, to finance certain capital expenditures. These debt instruments are interest bearing at 4.60% per annum and mature in 2022. As at December 31, 2020, debenture debt totaled \$11,335 and sinking fund assets totaled \$5,340.

Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.

As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. The demand notes issued at December 31, 2020 aggregated \$1,385.

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2020

Loan Guarantee Agreement

The District of Hudson's Hope had no loan guarantee agreements.

District of Hudson's Hope
Statement of Financial Information
For the Year Ended December 31, 2020

MANAGEMENT REPORT

The District of Hudson's Hope was incorporated in 1965 as a District Municipality under the *Community Charter*, formerly the *Municipal Act*, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sanitary sewer, and fiscal services. The authority to collect property taxes and user fees and the authority to create and enforce bylaws is granted under provisions of the *Local Government Act* and the *Community Charter*. Services are provided primarily within the political boundaries of the District of Hudson's Hope.

The role of Council is to legislate bylaws; to establish goals, regulations, and policies; and to provide overall direction for management in achieving these goals. The role of management is to carry out Council's directions in accordance with established bylaws, regulations, and policies. Management also oversees the day-to-day operations of the municipality. Specifically, the role of the financial manager consists of fulfilling all statutory requirements relating to finance, investment of surplus funds, safeguarding of assets, and financial reporting. The role of the municipal auditors is to provide an annual independent audit of the municipality's financial statements. Portions of this information package are excerpts of the 2020 audited financial statements.

Mokles Rahman
Chief Administrative Officer

Date

District of Hudson's Hope
Schedule of Remuneration and Expenses
31-Dec-20

Elected Officials

Name	Position	Reumneration	Expenses	Total
Dave Heiberg	Mayor	24,033.23	555.48	24,588.71
Mattias Gibbs	Councillor	10,652.08		10,652.08
Patricia Markin	Councillor	10,802.08	148.36	10,950.44
Kelly Miller	Councillor	10,952.08		10,952.08
Travous Quibell	Councillor	10,652.08		10,652.08
Valerie Paice	Councillor	10,652.08		10,652.08
Leigh Summer	Councillor	10,652.08		10,652.08
		<u>88,395.71</u>	<u>703.84</u>	<u>89,099.55</u>

Other Employees

Employees Over \$75,000

Mokles Rahman	134,786.76	1,049.58	135,836.34
Chris Cvik	127,388.71	75.00	127,463.71
Darren Anderson	94,355.10	5,916.87	100,271.97
Keith Reschke	89,644.34	521.60	90,165.94
Robert Norton	88,745.15	488.50	89,233.65
John Vandenberg	88,511.83	5,000.00	93,511.83
Marcel Budalich	81,773.87	200.00	81,973.87
Greg Schafer	78,586.97	505.61	79,092.58
Kimberly Trask	76,529.74	1,587.81	78,117.55
Consolidated Total of Other Employees and expenses Over \$75,000	1,173,091.78	9,980.11	1,183,071.89
	<u>2,033,414.25</u>	<u>25,325.08</u>	<u>2,058,739.33</u>

Reconciliation

Total Remuneration - Elected Officials	88,395.71
Total Remuneration - Employees	2,033,414.25
Total Severance - Employees	-
District Portion of EI and CPP	<u>104,698.42</u>
Subtotal	2,226,508.38
Reconciling Items	
Superannuation and WCB Payments Included in Expense Accounts Below	171,011.90
Benefit Payments Included in Below	86,838.19
Unreconciled Difference	<u>2,484,358.47</u>

Total Per Statement of Revenue
and Expenditure

Note 18	Wages and Benefits	2,376,648.00
	Wages Not Included in Note 18:	<u>107,710.47</u>
		<u>2,484,358.47</u>

-

Suppliers With Aggregate Payments Exceeding \$25,000

Supplier Name	Amount
A & H DRILLING LTD.	47,149.84
BC HYDRO -BILL PAYMENT ONLINE	147,963.80
BROGAN SAFETY SUPPLY LTD.	30,579.32
BCGEU	28,183.48
B.C. ASSESSMENT	41,095.08
CANADIAN WESTERN MECHANICAL LTD.	201,672.31
COLIBRIA VISA - ONLINE PAYMENT	79,912.00
CUTTING EDGE PROJECTS	214,104.54
DGS ASTRO PAVING LTD	419,372.30
FORT ST. JOHN CO-OPERATIVE ASSOC.	57,993.03
FORTISBC - NATURAL GAS	59,801.07
ICBC	55,993.00
INDUSTRA CONSTRUCTION CORP	2,472,482.78
I.T. PARTNERS	59,481.62
KPMG LLP, T4348	45,218.25
L & M ENGINEERING LTD.	322,251.85
MASON, RICHARD	41,073.01
MINISTER OF FINANCE SCHOOL TAXES	2,771,542.43
MUNISIGHT LTD.	90,722.24
MURRAY CHEVROLET	46,248.39
PEACE RIVER REGIONAL DISTRICT	238,246.05
PEACE RIVER REGIONAL HOSPITAL DISTRICT	195,731.00
PACIFIC BLUE CROSS	86,838.19
RECEIVER GENERAL FOR CANADA - PAYROLL	448,687.22
RECEIVER GENERAL FOR CANADA - PAYROLL	83,063.49
TELUS COMMUNICATIONS (B.C.) INC.	39,233.62
TELUS MOBILITY	33,080.10
URBAN SYSTEMS	292,378.88
W6 RANCH LTD.	45,230.85
WILLIS CANADA INC.	76,621.00
WASP MANUFACTURING LTD.	27,185.67
WESTERN WATER ASSOCIATES LTD.	54,761.19
YOUNG, ANDERSON BARRISTERS & SOLICITORS	53,199.74

Payments Made (Vendors Over \$25,000)	<u>8,907,097.34</u>
Consolidated Total Paid to Suppliers Who Received Aggregate Payments of \$25,000 or Less	845,212.66
Consolidated Total of Grants and Contributions Exceeding \$25,000	209,022.00
Consolidated Total of Grants and Contributions Under \$25,000	20,591.40
	<u><u>1,074,826.06</u></u>

Reconciliation

Total of All Payments Above 0.00
9,981,923.40

Reconciling Items

DEDUCT TRANSFERS TO OTHER GOVERNMENTS NETTED AGAINST TAXATION REVENUE (F/S NOTE 11)	(3,315,860.00)
ADD RENUMERATION PAID TO EMPLOYEES AND GOVERNMENT APPOINTED OFFICIALS	2,121,809.96
DEDUCT AMTS PAID TO GOV OFFICIALS INCLUDED IN PYMTS TOTAL	(88,395.71)

ADD HOMEOWNER GRANT DEDUCTIONS INCLUDED IN TRANSFERS	224,291.89	
DEDUCTIONS (PER T4/T4A SUMMARY)	(592,146.56)	
ADD WCB & EHT PAYMENTS EFT	69,267.06	
DEDUCT RECOVERABLE GST INCLUDED IN PAYMENTS ABOVE	(167,791.89)	
ADD BANK CHARGED AUTOMATICALLY DEBITED	45,484.37	
ADD LEASE PAYMENTS	13,956.99	
DEDUCT PAYMENTS ON 12 MILE EXTENSION	(795.18)	
DEDUCT LOAN PRINCIPAL	(1,764.99)	
CHANGE IN INVENTORIES	11,203.00	
ADD PREPAID EXPENSES 2019	17,738.00	
DEDUCT PREPAID EXPENSES 2020	(19,217.00)	
DEDUCT 2019 ACCOUNTS PAYABLE	(391,163.12)	
ADD 2020 ACCOUNTS PAYABLE	504,506.00	
UNRECONCILED DIFFERENCE	9,953.64	
	<u>(1,558,923.54)</u>	
Adjusted Total Payments		<u><u>8,422,999.86</u></u>
TOTAL EXPENDITURES PER CONSOLIDATED STATEMENT		
FINANCIAL ACITIVITIES	5,915,772.00	
ADD EXPENSE REIMBURSEMENT (employee expenses)	25,325.08	
LESS AMORITIZATION EXPENSE	(971,726.22)	
ADD CAPITAL EXPENDITURES	4,223,035.00	
WRITE-DOWN OF LAND HELD FOR SALE	(768,528.00)	
DEDUCT LOSS ON DISPOSAL	<u>(878.00)</u>	
		<u><u>8,422,999.86</u></u>
		-

District of Hudson's Hope
Schedule of Grants-in-aid
31-Dec-20

HUDSON'S HOPE PUBLIC LIBRARY ASSOCIATION	122,314.00
HUDSON'S HOPE HISTORICAL SOCIETY	86,708.00
HUDSON'S HOPE HEALTH CARE & HOUSING SOC.	10,000.00
DOUBLE H SADDLE CLUB	5,600.00
FRIENDS OF HUDSON'S HOPE	3,397.00
DOUBLE H SADDLE CLUB	402.40
THE PEARKES CENTRE	960.00
HUDSON'S HOPE GRAD SOCIETY	232.00
Total	<u><u>229,613.40</u></u>

Consolidated Financial Statements of



DISTRICT OF HUDSON'S HOPE

And Independent Auditors' Report thereon

Year ended December 31, 2020



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Table of Contents

	Page
Consolidated Financial Statements	
Management Responsibility for the Consolidated Financial Statements	
Independent Auditor's Report	
Financial Statements:	
Consolidated Statement of Financial Position	1
Consolidated Statement of Operations and Accumulated Surplus	2
Consolidated Statement of Statement of Change in Net Assets	3
Consolidated Statement of Cash Flows	4
Notes to Consolidated Financial Statements	5 - 25



MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the District of Hudson's Hope (the "District") are the responsibility of the District's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The District's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the District. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the District's consolidated financial statements.

Mr. Mokles Rahman
Chief Administrative Officer

Mrs. Tonia Alexander
Deputy Treasurer





KPMG LLP
177 Victoria Street, Suite 400
Prince George BC V2L 5R8
Canada
Tel (250) 563-7151
Fax (250) 563-5693

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of District of Hudson's Hope

Opinion

We have audited the consolidated financial statements of District of Hudson's Hope, (the "District") which comprise:

- the consolidated statement of financial position as at December 31, 2020
- the consolidated statement of operations and accumulated surplus for the year then ended
- the consolidated statement of change in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the District as at December 31, 2020 and its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the **"Auditors' Responsibilities for the Audit of the Financial Statements"** section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the District to cease to continue as a going concern.



Page 3

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants

Prince George, Canada

April 12, 2021



DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Financial Position

December 31, 2020, with comparative information for 2019

	2020	2019
Financial assets:		
Cash and cash equivalents (note 2)	\$ 6,868,503	\$ 6,067,135
Accounts receivable (note 3)	1,568,355	853,731
Deposit - Municipal Finance Authority	519	497
	<u>8,437,377</u>	<u>6,921,363</u>
Financial liabilities:		
Accounts payable and accrued liabilities (note 4)	504,506	391,163
Reserve - Municipal Finance Authority	519	497
Deferred revenue (note 5)	539,123	508,160
Debt, net of sinking funds (note 6)	5,995	8,821
	<u>1,050,143</u>	<u>908,641</u>
Net financial assets	7,387,234	6,012,722
Non-financial assets:		
Tangible capital assets (note 7)	24,601,520	21,363,090
Land held for resale (note 8)	657,600	1,426,128
Prepaid expenses	19,217	17,738
Inventories	166,528	177,731
	<u>25,444,865</u>	<u>22,984,687</u>
Accumulated Surplus (note 9)	\$ 32,832,099	\$ 28,997,409

Commitments and contingencies (note 10)

See accompanying notes to consolidated financial statements.

Chief Administrative Officer

Mayor



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2020, with comparative information for 2019

	2020 Budget (note 16)	2020 Actual	2019 Actual
Revenue (note 18):			
Net taxation revenue (note 11)	\$ 2,423,180	\$ 2,296,169	\$ 2,107,549
Grants in lieu of taxes	1,769,958	1,773,879	1,727,048
Sales of services and user charges (note 12)	823,238	550,309	726,890
Other revenue from own sources	122,761	175,773	153,080
Government transfers: (note 13)			
Provincial	1,502,900	4,856,463	2,066,503
Federal	97,849	97,869	195,835
Total revenue	6,739,886	9,750,462	6,976,905
Expenses (note 18):			
General government services and administration (note 14)	1,691,072	2,813,625	2,445,402
Protective services	334,700	270,759	259,475
Public works services	1,634,297	1,592,455	1,470,134
Environmental and public health services	66,400	51,591	54,524
Environmental development services	40,500	1,203	11,225
Recreation and cultural services	942,185	641,687	838,731
Planning, development and bylaw services	68,065	59,662	56,849
Water utility and sanitary sewer systems	445,361	484,790	511,354
Total expenses	5,222,580	5,915,772	5,647,694
Annual surplus	1,517,306	3,834,690	1,329,211
Accumulated surplus, beginning of year	28,997,409	28,997,409	27,668,198
Accumulated surplus, end of year	\$ 30,514,715	\$ 32,832,099	\$ 28,997,409

See accompanying notes to consolidated financial statements.



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Consolidated Statement of Change In Net Financial Assets

Year ended December 31, 2020, with comparative information for 2019

	2020 Budget	2020	2019
Annual surplus	\$ 1,517,306	\$ 3,834,690	\$ 1,329,211
Acquisition of tangible capital assets	(2,200,515)	(4,142,228)	(1,251,066)
Acquisition of land held for resale	-	(80,807)	(72,125)
Amortization of tangible capital assets	-	971,727	981,559
Write-down of land held for sale	-	768,528	-
Loss on sale of tangible capital assets	-	878	30,458
Proceeds on sale of tangible capital assets	-	12,000	84,734
	(683,209)	1,364,788	1,102,771
Use of inventories	-	11,203	3,296
Acquisition of inventories	-	-	(181,027)
Use of prepaid expenses	-	17,738	78,843
Acquisition of prepaid expenses	-	(19,217)	(17,738)
Change in net financial assets	(683,209)	1,374,512	986,145
Net financial assets, beginning of year	6,012,722	6,012,722	5,026,577
Net financial assets, end of year	\$ 5,329,513	\$ 7,387,234	\$ 6,012,722

See accompanying notes to consolidated financial statements.

Consolidated Statement of Cash Flows

Year ended December 31, 2020, with comparative information for 2019

	2020	2019
	2020	2019
	Actual	Actual
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 3,834,690	\$ 1,329,211
Items not involving cash:		
Amortization of tangible capital assets	971,727	981,559
Loss on sale of capital assets	878	30,458
Write down of land held for sale	768,528	-
Changes in non-cash operating working capital:		
Accounts receivable	(714,624)	(401,918)
Deposit - Municipal Finance Authority	(22)	-
Inventories	11,203	(177,731)
Accounts payable and accrued liabilities	113,341	89,221
Reserve - Municipal Finance Authority	22	-
Prepaid expenses	(1,479)	61,105
Deferred revenue	30,963	(20,000)
	5,015,229	1,891,905
Capital activities:		
Proceeds on sale of tangible capital assets	12,000	84,734
Acquisition of tangible capital assets	(4,142,228)	(1,251,066)
Acquisition of land held for resale	(80,807)	(72,125)
	(4,211,035)	(1,238,457)
Financing activities:		
Repayment of debt	(2,826)	(2,717)
Increase in cash and cash equivalents	801,368	650,731
Cash and cash equivalents, beginning of year	6,067,135	5,416,404
Cash and cash equivalents, end of year	\$ 6,868,503	\$ 6,067,135

See accompanying notes to consolidated financial statements.

Notes to Consolidated Financial Statements

Year ended December 31, 2020

Nature of operations:

The District of Hudson's Hope (the "District") was incorporated in 1965 as a District Municipality under the Community Charter, formerly the Municipal Act, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sanitary sewer and fiscal services.

On March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. This has resulted in governments worldwide, including the Canadian Federal and Provincial governments, enacting emergency measures to combat the spread of the virus. The current economic climate may have a direct impact on the District's operating results and financial position in the future. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the District's operations to date is not known at this time. There have been no significant adverse impacts on the District's business to date.

1. Significant accounting policies:

The consolidated financial statements of the District are prepared in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the District are as follows:

(a) Basis of consolidation:

(i) Consolidated entities:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District.

(ii) Accounting for Region and School Board Transactions:

The taxation, other revenues, expenses, assets and liabilities with respect to the operation of the Region and the School Board are not reflected in these consolidated financial statements.



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

1. Significant accounting policies (continued):

(b) Basis of consolidation (continued):

(iii) Trust funds:

Trust funds and their related operations administered by the District are not included in these consolidated financial statements.

(b) Basis of accounting:

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Revenue recognition:

The District recognizes revenue in accordance with the provisions of the Community Charter. The District is required to act as the agent for the collection of certain taxes and fees imposed by other authorities. Collections for other authorities are excluded from the District's taxation revenues.

Revenue unearned in the current period is reported on the consolidated statement of financial position as deferred revenue.

(d) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding agency or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

(e) Cash and cash equivalents:

Cash equivalents include short-term highly liquid investments with a term to maturity of 90 days or less at acquisition.



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

1. Significant accounting policies (continued):

(f) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Building and site improvements	10 - 50
Machinery and equipment	5 - 25
Engineering structures	15 - 40
Water and sanitary sewer infrastructure	15 - 40

Annual amortization is charged in the year that an asset becomes available for productive use and in the year of disposal.

Assets under construction are not amortized until the asset is available for productive use.



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

1. Significant accounting policies (continued):

(f) Non-financial assets (continued):

(ii) Contributions to tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(iv) Land held for resale:

Land held for sale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing.

(v) Inventories:

Inventories consist of crushed gravel and sand. Inventories are valued at the lower of cost and replacement cost with cost determined using a moving average basis.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Items subject to such estimates and assumptions include the carrying amount of tangible capital assets. Actual results could differ from these estimates.



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

1. Significant accounting policies (continued):

(h) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- i) an environmental standard exists;
- ii) contamination exceeds the environmental standard;
- iii) the organization is directly responsible or accepts responsibility for the liability;
- iv) future economic benefits will be given up, and
- v) a reasonable estimate of the liability can be made.

(i) Government transfers:

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfer revenue is recognized in the statements of operations as stipulations for liabilities are settled.

2. Cash and cash equivalents:

	2020	2019
Cash	\$ 4,428,092	\$ 3,647,629
Short-term investments	2,440,411	2,419,506
	\$ 6,868,503	\$ 6,067,135



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

3. Accounts receivable:

	2020	2019
Grants	\$ 1,376,888	\$ 644,214
Sales tax	111,452	63,230
Other	35,930	58,396
Taxes	44,085	87,891
	\$ 1,568,355	\$ 853,731

4. Accounts payable and accrued liabilities:

	2020	2019
Accounts payable - trade	\$ 402,136	\$ 214,910
Wages and related costs payable	85,204	176,253
Government remittances	13,921	-
Cemetery	3,245	-
	\$ 504,506	\$ 391,163

5. Deferred revenue:

	2020	2019
Partnering relationship agreement	\$ 539,123	\$ 508,160



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

6. Debt, net of sinking funds:

The District issues debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of Section 178 of the Community Charter, to finance certain capital expenditures.

Purpose		Interest rate	Year of maturity	Debenture debt		Sinking Fund Assets	Net debt 2020	Net debt 2019			
General fund:											
711	Local improvements	4.60%	2022	\$	11,335	\$	5,340	\$	5,995	\$	8,821

Debt is reported net of sinking fund balances on the consolidated statement of financial position.

(a) Aggregate repayments of principal over the next two years are estimated as follows:

	Total
2021	\$ 1,765
2022	1,765
	3,530
Estimated sinking fund income	2,465
	\$ 5,995



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

6. Debt, net of sinking funds (continued):

(b) The District has the following un-issued loan authorization at December 31, 2020.

Bylaw Number	Date	Purpose	2020
711	January 15, 2008	12 mile road extension	\$ 45,742

(c) Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.

(d) The District has established a \$200,000 operating line of credit, which bears interest at prime and is secured by term deposits and accounts receivable. As at December 31, 2020 borrowing against the operating line of credit was nil (2019 - nil).



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

7. Tangible capital assets:

		2020				
		Land	Buildings and site improvements	Machinery and equipment	Engineering structures	Water infrastructure
						Sanitary sewer infrastructure
						Total
Cost:						
Balance, beginning of year	\$ 1,270,038	\$ 9,761,029	\$ 7,370,146	\$ 5,909,117	\$ 6,391,518	\$ 4,176,821
Additions	134,173	-	118,854	442,309	3,160,371	286,521
Disposals	-	-	(50,413)	-	-	-
Addition of assets held for sale	80,807	-	-	-	-	-
Balance, end of year	1,485,018	9,761,029	7,438,587	6,351,426	9,551,889	4,463,342
Accumulated amortization:						
Balance, beginning of year	-	3,440,197	3,382,457	3,625,353	2,395,286	672,286
Amortization expense	-	241,202	387,853	135,254	107,941	99,477
Disposal	-	-	(37,535)	-	-	-
Balance, end of year	-	3,681,399	3,732,775	3,760,607	2,503,227	771,763
Net book value, end of year	\$ 1,485,018	\$ 6,079,630	\$ 3,705,812	\$ 2,590,819	\$ 7,048,662	\$ 3,691,579
						\$ 24,601,520



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

7. Tangible capital assets (continued):

	2019					
	Land	Building and site improvements	Machinery and equipment	Engineering structures	Water Sanitary sewer infrastructure	Total
Cost:						
Balance, beginning of year	\$ 1,329,663	\$ 9,761,029	\$ 7,119,001	\$ 5,909,117	\$ 4,097,137	\$ 33,791,137
Additions	72,125	-	355,054	-	79,684	1,323,191
Disposals	(59,625)	-	(103,909)	-	-	(163,534)
Reclass for assets held for sale	(72,125)	-	-	-	-	(72,125)
Balance, end of year	1,270,038	9,761,029	7,370,146	5,909,117	4,176,821	34,878,669
Accumulated amortization:						
Balance, beginning of year	-	3,208,878	3,040,070	3,492,746	564,020	12,582,362
Amortization expense	-	231,319	390,729	132,607	108,266	981,559
Disposal	-	-	(48,342)	-	-	(48,342)
Balance, end of year	-	3,440,197	3,382,457	3,625,353	672,286	13,515,579
Net book value, end of year	\$ 1,270,038	\$ 6,320,832	\$ 3,987,689	\$ 2,283,764	\$ 3,504,535	\$ 21,363,090

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

8. Land held for resale:

Land held for resale consists of seventeen lots in relation to the Lucas subdivision. A write down of \$768,528 (2019 - \$nil) was recognized in general government services and administration on the consolidated statement of operations for the Lucas subdivision.

9. Accumulated surplus:

	2020	2019
Surplus:		
Invested in tangible capital assets	\$ 24,601,520	\$ 21,363,090
General fund	5,539,447	4,479,208
Water utility fund	239,059	475,629
Sanitary sewer fund	48,893	326,790
	<u>30,428,919</u>	<u>26,644,717</u>
Reserves set aside by Council:		
Water utility fund:		
Unexpended funds:		
MFA debt reserve	147,610	146,325
MFA sinking fund surplus	76,281	75,612
	<u>223,901</u>	<u>221,937</u>
Reserve funds set aside for specific purposes by Council:		
Public works, infrastructure and equipment	1,529,078	1,626,120
General capital and office equipment	95,829	90,032
Water capital, infrastructure and equipment	71,384	72,740
Sewer capital, infrastructure and equipment	44,445	61,897
Tax sale properties	347,278	219,238
Community hall	91,265	60,728
	<u>2,179,279</u>	<u>2,130,755</u>
	<u>\$ 32,832,099</u>	<u>\$ 28,997,409</u>

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

10. Commitments and contingencies:

- (a) The District is responsible, as a member of the Peace River Regional District, for its portion of any operating deficits or capital debt related to functions in which it participates. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.
- (b) The District issues debt instruments through the MFA. As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. The demand notes issued at December 31, 2020 aggregated \$1,385 (2019 - \$1,385).
- (c) The District and its employees contribute to the Municipal Pension Plan ("the Plan"), a jointly-trusted pension plan. The Board of Trustees, representing Plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2020, the Plan has about 213,000 active members and approximately 106,000 retired members. Active members include approximately 41,000 contributors from the local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate may be then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

10. Commitments and contingencies (continued):

- (c) The District paid \$143,208 (2019 - \$144,595) for employer contributions to the Plan in fiscal 2020.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

- (d) The District is obligated to collect and transmit property taxes levied on Hudson's Hope taxpayers in respect of the following bodies:

Ministry of Education, Province of British Columbia
Peace River Regional District
British Columbia Assessment Authority
Municipal Finance Authority
Peace River Regional Hospital District
Royal Canadian Mounted Police

- (e) The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claim in excess of premiums received, it is possible that the District, along with other participants, would be required to contribute toward the deficit. Management does not consider external payment under this contingency to be likely and therefore no amounts have been accrued.



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

11. Net taxation revenue:

The District is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below:

	2020	2019
Taxes collected:		
General purposes	\$ 2,290,243	\$ 2,109,443
Collections for other governments	3,321,786	3,178,870
	5,612,029	5,288,313
Less transfers to other governments:		
Province of British Columbia - school taxes	2,771,542	2,635,973
Peace River Regional District	195,510	179,654
Peace River Regional Hospital District	195,731	226,720
Royal Canadian Mounted Police	113,600	102,580
B.C. Assessment Authority	39,395	35,759
Municipal Finance Authority	82	78
	3,315,860	3,180,764
	\$ 2,296,169	\$ 2,107,549

12. Sales of services and user charges:

The District recognizes sales of services and user charges as revenues in the period in which the services are provided. The sales of services and user charges reported on the Consolidated Statement of Operations and Accumulated Surplus are as follows:

	2020	2019
Water utility	\$ 167,947	\$ 211,194
Sewer system	80,300	82,240
General government services	116,333	174,275
Planning, development and bylaw services	10,221	7,362
Environmental and public health services	87,181	94,108
Recreation and cultural services	88,327	157,711
	\$ 550,309	\$ 726,890



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

13. Government transfers:

	2020	2019
Revenue:		
Provincial grants:		
Canada Student Grant	\$ -	\$ 4,144
Climate Action Revenue Incentive program grant	10,462	10,462
COVID-19 Restart Grant (schedule 1)	499,000	-
BC Hydro	3,308,971	805,318
Northern Development Initiative Trust	15,548	15,599
Peace River agreement- Fair Share	700,284	732,617
Small Community grant	311,198	303,236
Tourism BC grant	11,000	11,007
Union of BC Municipalities	-	184,120
	4,856,463	2,066,503
Federal grants:		
Gas tax	97,869	195,835
	\$ 4,954,332	\$ 2,262,338

14. General government services and administration:

	2020	2019
Legislative	\$ 88,125	\$ 117,339
Grants in aid	20,591	37,663
General government services	2,635,363	2,238,503
ICBC	69,546	52,397
	\$ 2,813,625	\$ 2,445,902



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

15. Trust fund:

The District maintains a cemetery perpetual care fund in accordance with the Cemeteries and Funeral Services Act. As at December 31, 2020, the trust fund balance for both the liability and its corresponding term deposit is \$18,088 (2019 - \$17,837).

16. Budget data:

The budget data presented in these consolidated financial statements is based upon the 2020 operating and capital budgets approved by Council on April 27, 2020. Amortization was not contemplated on development of the budget and, as such, has not been included. The table below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

	Budget amount
Revenues:	
Operating budget	\$ 6,739,886
Capital operations budget	2,200,515
Less:	
Transfers from other funds	(2,200,515)
	6,739,886
Expenses:	
Operating budget	6,739,886
Capital operations budget	2,200,515
Less:	
Transfers from other funds	(1,517,307)
Capital expenditures	(2,200,515)
	5,222,580
	\$ 1,517,306

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

17. Significant taxpayers:

The District derives a significant portion of its taxation revenue from the utility sector. Any changes in this sector could have an impact on the ongoing operations of the District.

18. Segmented information:

Segmented information has been identified based upon lines of services provided by the District. District services are provided by the departments and their activities are reported by functional area in the body of the consolidated financial statements. Certain lines of services that have been separately disclosed in the segmented information, are as follows:

(i) General Government Services and Administration:

The general government services and administration provides the functions of corporate administration and legislative services and any other functions categorized as non-departmental in the District.

(ii) Protective Services:

Protective services is comprised of the fire department and other community protection costs incurred by the District.

(iii) Public Works Services:

The public works department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, the maintenance of parks and open space, and street lighting in the District.

(iv) Environmental and Public Health Services:

Environmental and public health services is responsible for environmental programs such as waste management, which encompasses garbage collection and recycling. This segment is also responsible for rental of the doctor's office in the District.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

18. Segmented information: (continued):

(v) Environment Development Services:

Environmental development services is responsible for community and economic development, in regard to community development projects.

(vi) Planning, Development and Bylaw Services:

Planning, development and bylaw services is responsible for community planning (OCP), zoning, bylaw enforcement, animal control and building inspection in the District.

(vii) Recreation and Culture Services:

Recreational and cultural services provides various recreational and cultural opportunities to the residents and visitors of the District, including the library, pool, arena, community hall, tourism information centre and museum.

(viii) Water Utility and Sanitary Sewer Systems:

The water utility installs and maintains water mains, pump stations and the water treatment plant. The treatment and distribution of water in the District is included in this segment. The sanitary sewer utility installs and maintains sewer mains, lift stations and the sewage treatment facility. The collection and treatment of sewage in the District is included in this segment.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments-in-lieu of taxes are allocated to the segments based on the segment that generated the revenue. Development charges earned and developer contributions received were allocated to the segment for which the charge was collected.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

18. Segmented information: (continued):

2020

		General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System	Total
Revenue:										
Taxation	\$	2,296,169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,296,169
Government transfers		2,019,667	-	-	-	-	-	-	2,934,665	4,954,332
Grants in lieu		1,773,879	-	-	-	-	-	-	-	1,773,879
Sales of services and user charges		116,333	-	-	87,181	-	10,221	88,327	248,247	550,309
Other revenue from own sources		175,773	-	-	-	-	-	-	-	175,773
Total revenues		6,381,821	-	-	87,181	-	10,221	88,327	3,182,912	9,750,462
Expenses:										
Salaries, wages and employee benefits		777,390	110,256	1,182,544	-	-	-	188,437	118,021	2,376,648
Operating		1,014,394	120,116	353,299	43,150	1,203	38,425	451,475	149,237	2,171,299
Legislature		94,408	-	-	-	-	2,589	-	-	96,997
Amortization		754,195	-	-	-	-	-	-	217,532	971,727
Interest		3,021	-	-	-	-	-	-	-	3,021
Insurance		91,813	5,019	56,612	-	-	2,090	1,775	-	157,309
Professional services		78,404	35,368	-	-	-	16,558	-	-	130,330
Garbage disposal		-	-	-	8,441	-	-	-	-	8,441
Total expenses		2,813,625	270,759	1,592,455	51,591	1,203	59,662	641,687	484,790	5,915,772
Annual surplus (deficit)	\$	3,568,196	\$ (270,759)	\$ (1,592,455)	\$ 35,590	\$ (1,203)	\$ (49,441)	\$ (553,360)	\$ 2,698,122	\$ 3,834,690



DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

18. Segmented information: (continued):

2019

	General Government Services and Administration	Protective Services	Public Works Services	Environmental and Public Health Services	Environmental Development Services	Planning, Development and Bylaw Services	Recreation and Culture Services	Water Utility and Sanitary Sewer System	Total
Revenue:									
Taxation	\$ 2,107,549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,107,549
Government transfers	2,262,338	-	-	-	-	-	-	-	2,262,338
Grants in lieu	1,727,048	-	-	-	-	-	-	-	1,727,048
Sale of services and user charges	174,275	-	-	94,108	-	7,362	157,711	293,434	726,890
Other revenue from own sources	153,080	-	-	-	-	-	-	-	153,080
Total revenue	6,424,290	-	-	94,108	-	7,362	157,711	293,434	6,976,905
Expenses:									
Salaries, wages and employee benefits	766,140	124,717	1,055,347	-	-	-	269,195	130,807	2,346,206
Operating	588,809	105,975	358,898	34,114	11,225	35,322	568,443	163,235	1,866,021
Legislature	121,235	-	-	-	-	3,131	-	-	124,366
Amortization	764,247	-	-	-	-	-	-	217,312	981,559
Interest (recovery)	4,217	-	-	-	-	-	-	-	4,217
Insurance	76,705	5,403	55,889	-	-	2,000	1,093	-	141,090
Professional services	124,049	23,380	-	-	-	16,396	-	-	163,825
Garbage disposal	-	-	-	20,410	-	-	-	-	20,410
Total expenses	2,445,402	259,475	1,470,134	54,524	11,225	56,849	838,731	511,354	5,647,694
Annual surplus (deficit)	\$ 3,978,888	\$ (259,475)	\$ (1,470,134)	\$ 39,584	\$ (11,225)	\$ (49,487)	\$ (681,020)	\$ (217,920)	\$ 1,329,211



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2020

19. Comparative information

Certain 2019 comparative information has been reclassified. The changes had no impact on prior year annual surplus.

Schedule 1 - COVID-19 Safe Restart Grant

Year ended December 31, 2020
(Unaudited)

In November 2020, the District of Hudson's Hope was the recipient of a \$499,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC. Due to the conditions of use this grant funding allows local governments to use the funding where the greatest need arises, the entire \$499,000 amount received was considered revenue in 2020 and included grant revenue on the Consolidated Statement of Operations and Accumulated Surplus. The District allocated \$70,329 within 2020 to cover operational costs and loss of revenue in relation to the operation of the District's Pool and Arena in addition to overall pandemic responses incurred since the beginning of the pandemic in the spring of 2020.

	2020
Grant funding received - November 2020	\$ 499,000
Less amount utilized in 2020	
Masks & hand sanitizer	(6,624)
Arena operations	(36,893)
Swimming operations	(26,812)
Total funding available for allocation	(70,329)
Remaining COVID-19 Safe Restart Grant for allocation in 2021	\$ 428,671

REQUEST FOR DECISION

RFD#: BM-2021-03	Date: June 18, 2021
Meeting#: CM062821	Originator: Brad Milton, Director of Protective Services
RFD TITLE: Council Resolution to Sign North Island – 911 End User agreement	

RECOMMENDATION / RESOLUTION:

THAT Council Authorize the Director of Protective Services and the CAO to sign and submit the End User Agreement and,

THAT Council supports the Continued use, privacy, and confidentiality commitments of Visitnet, CAD and North Island 911.

BACKGROUND:

The North Island 911 user agreement is signed by all departments that use the services of North Island 911 Corporation. This agreement is being signed as there has been updates to the Visinet, CAD and Mapping Systems with the addition of a new Confidentiality section. This agreement is to ensure all departments and users abide by the proper confidentiality required, as the CAD holds sensitive and personal information.

DISCUSSION:

The Director of Protective Services ensures the safety of all CADs within the department. Signing the agreement shows that the District of Hudson's Hope and Hudson's Hope Fire Rescue are participating in and understanding of the privacy and confidentiality of the CAD System. It also ensures that no member will use the information for any other reason then that of an operational need.

Prepared by:



Brad Milton, Director of Protective Services

Reviewed by:



Mokles Rahman, CAO

SR3

THIS AGREEMENT made effective this _____ day of _____, 2021.

BETWEEN:

NORTH ISLAND 9-1-1 CORPORATION

770 Harmston Avenue
Courtenay, BC V9N 0G8

(hereinafter called the “Corporation”)

AND:

Fire Department Name

Street Address
City, BC
Postal Code

(hereinafter called the “User”)

WHEREAS:

The Corporation maintains and provides a Computer Aided Dispatch Software System (the “System”) for fire dispatch operations for Fire Departments; and

The User wishes to utilize the System with some or all of the Optional Value Services (as defined herein) within one or more of its individual Fire Departments (as defined herein) for the Services specified in this Agreement;

THEREFORE, IN CONSIDERATION of the payment of One (\$1.00) Dollar paid by the User to the Corporation (the receipt and sufficiency of which is hereby acknowledged and agreed by the Corporation) and other good and valuable consideration, the Corporation and the User do hereby agree as follows:

1. INTERPRETATION

In this Agreement:

“Boundaries” means the boundaries of the User identified in Schedule “D” to this Agreement;

“Excusing Event” means any event or circumstances, beyond the control of the Corporation, acting prudently and reasonably, that has or may reasonably be expected to have a material adverse affect on the provision of the Services including, but not limited to the following:

- (a) an act of God, epidemic, landslide, lighting, earthquake, fire, explosion , storm, flood or similar occurrence, any act of any public enemy, war, blockage, insurrection, riot, general arrest or restraint of government and people, civil disturbance or similar occurrence, or a strike, lockout or similar industrial or labour action, or sabotage;
- (b) the order or judgment of a court or any government authority;
- (c) any changes in applicable laws or regulatory requirements;
- (d) the suspension, termination, interruption, denial or failure of renewal of any permit, license, consent, authorization or approval essential to the maintenance or operation of the System;
- (e) any failure, negligence, or actions, or inactions, on the part of any third party provider, including, without limitation, CentralSquare Enterprise Software Systems (“CentralSquare”), to provide or to continue to provide, support for the System; or
- (f) any bugs, flaws, errors, omissions or other problems within the System as created by any such third party, including, without limitation, CentralSquare, that in any way impact upon or result in the discontinuance, interruption or inability of the System to operate as reasonably anticipated.

“Fire Department” means a single fire department organization in operation in any of the areas described in Schedule “D” of this Agreement;

“Hazard & Special Instruction Property Services” means the optional addition to the System that provides the User’s personnel with specific response information to every property within the boundaries, described in Schedule “F” of this Agreement;

“Incident Notification” means the optional addition to the System that provides the User’s field personnel with the opportunity to receive incident information via email to three email addresses per Fire Department, described in Schedule “G” of this Agreement;

“Optional Value Services” means the CentralSquare (formerly known as “TriTech”) Mobile, Hazard & Special Instruction Property Services and Incident Notification programs defined in this section 1 and described in Schedules “E”, “F” and “G” of this Agreement;

“Services” means the services described in Schedule “A” to this Agreement;

“System” means the Emergency Answering System for fire, ambulance and police services described in Schedule “T” to this Agreement;

“CentralSquare’s (formerly known as “TriTech”) Software Systems Operation Policy” means the operational policy as prescribed from time to time by the Corporation to be abided by and used by any and all Users and Fire Departments, from

time to time when utilizing the System.

“CAD Browser Enterprise” (Formerly known as Visinet Browser) means a mandatory feature that provides fire chiefs with remote access to real-time and historical incident information; and

“Mobile Enterprise” (formerly known as Visinet Mobile) means the optional addition to the System described in Schedules “C” and “E” of this Agreement.

2. SERVICES

The Corporation shall provide the Services to the User for use solely within the Boundaries identified in Schedule “D”. The User shall use the Services provided by the Corporation in strict accordance with the terms set out within this Agreement and in accordance with any rules, guidelines or protocols established by the Corporation from time to time.

3. PERSONNEL, EQUIPMENT AND FACILITIES

The Corporation shall provide and maintain or undertake to provide and maintain all the personnel, equipment and facilities reasonably necessary to provide the Services subject to any maintenance or servicing fees, or as may be set out by the Corporation from time to time. The Corporation shall not provide the hardware or installation of all hardware necessary to operate the Services except where specifically agreed to by the Corporation under this Agreement.

4. TERM

This Agreement comes into effect on the effective date of this Agreement and has a term of five (5) years (the “Term”) unless terminated earlier under the provisions of this Agreement. The User may, by giving written notice of not less than six months before the end of the Term of this Agreement, renew this Agreement for a further five (5) year renewal term (the “Renewal Term”). This right of renewal is exercisable once only.

Subject to the aforementioned and CentralSquare’s approval, this Agreement shall be renewed for the Renewal Term.

5. AMENDMENTS

The Corporation and the User may by mutual written agreement agree to amend any aspect of this Agreement from time to time.

6. LICENSE FEE

The User agrees to pay the Corporation a licence fee (the “Licence Fee”) for the use of the optional Mobile Enterprise described in Schedule “C” for the duration of the

Term, and any Renewal Term, all in accordance with Schedule “C” to this Agreement.

7. MAINTENANCE FEE

The User shall also pay an annual maintenance fee to the Corporation as described in Schedule “C”.

8. INVOICE

The Corporation shall submit invoices to the User for any and all amounts arising from the Enterprise Mobile or other such Optional Value Services as described in Schedules “C”, “E”, “F”, and “G” of this Agreement.

9. PAYMENT

The User shall pay any invoice submitted by the Corporation within thirty (30) days of the User’s receipt of such invoice. Any overdue payments shall be charged interest at the prime rate of interest charged from time to time by the Royal Bank of Canada to its most credit-worthy commercial customers in Canada, plus three percent (3%) per annum.

10. SYSTEM FAILURE/INTERRUPTIONS

The Corporation shall use its best efforts to maintain a fully operational and effective System at all times but the Corporation shall not, under any circumstances, be responsible for any failure of the System or interruption in provision of the Services due to an Excusing Event or any other event or circumstance which could not have been reasonably anticipated or which was beyond the Corporation’s control.

11. REPORTING REQUIREMENTS

The User shall advise the Corporation as soon as practicable of any incidents or events which have resulted in failure or perceived failure or inadequate operation of the System or interruption in the Services and shall provide a written report with full particulars as soon as possible. The Corporation shall advise the User as soon as practicable of any damage to the System or interruption in provision of the Services and shall give the User as much advance notice as reasonably possible of any planned or potential interruptions in provision of the Services.

12. PUBLIC ANNOUNCEMENTS

The User shall not make any public announcements or statements respecting the System or provision of the Services without the prior written approval of the Corporation.

13. INSURANCE

The User shall maintain commercial general liability insurance coverage in an amount not less than five million (\$5,000,000.00) dollars for the Term (and any Renewal Term) of this Agreement to cover any risks arising out of the provision of the Services under this Agreement and shall name the Corporation as an additional insured under that policy.

The User shall provide the Corporation with a copy of the required insurance coverage:

- (a) at the time this Agreement is executed; and
- (b) on such other occasions as requested by the Corporation.

If the User fails to maintain the insurance coverage required under this Agreement, the Corporation may obtain such insurance as the Corporation determines, in its sole discretion, to be necessary and the cost of any such insurance shall be paid by the User to the Corporation forthwith upon the Corporation claiming payment for same.

The parties shall immediately advise the other party in writing of any claims made which may incur liability by either of them in respect of the operation of the System and the provision of the Services and shall cooperate with each other and with their insurers in the settlement or defence of such claim.

14. TERMINATION

Either party may terminate this Agreement during the Term (and any Renewal Term) by giving not less than three hundred and sixty-five (365) days written notice of termination to the other party. If a party neglects or refuses to carry out or is in breach of any provision under this Agreement the other party hereto, in addition to any other rights and remedies it may have, may provide written notice of such breach to the other party and in the event that such other party does not cure such breach within three (3) days of its receipt of such notice of breach then the non-defaulting party may terminate this Agreement immediately. If the Corporation is unable to fulfill its obligations under this Agreement for a period of not less than thirty (30) consecutive days due to the occurrence of an Excusable Event, either party may give written notice that the Agreement is terminated and in which case the Agreement will be terminated effectively seven (7) days from the date one party delivers notice of such termination to the other party and in that event both parties are released from any further obligations under this Agreement.

15. LIMITS ON LIABILITY AND INDEMNIFICATION

The User hereby releases and holds harmless the Corporation and its shareholders, directors, officers, employees and agents of and from all actions, claims, liabilities, injuries, losses, damages, demands, expenses (including legal fees on a solicitor and client basis), costs, obligations, and demands of every kind and nature which it has, or may have hereafter, whether in contract, tort or otherwise, and whether arising directly or indirectly, in whole or in part, by reason of the fault, breach of duty, errors or omissions of the System or the Services, or any component or part thereof, (including without limitation, the transmission of property response information or Incident Notification by email) or of the Corporation or its employees and agents, save and except, where caused by the malicious or wilful misconduct of the Corporation. The Corporation shall not be held responsible for the integrity of property response information including its accuracy or latency provided by Incident Notification or any other Service.

The User will indemnify, defend and hold harmless the Corporation and its shareholders, directors, officers, employees and agents from and against all claims, losses, damages, costs (including legal fees and disbursements), expenses, causes of action and liabilities in respect of personal injury, including death or disease, or loss of or damage to property or economic interests of a non-party hereto which are caused or contributed to, directly or indirectly, by the fault, negligence or other breach of duty of the User, its directors, officers, employees, contractors, subcontractors and any other person for whom the User is responsible. Without restricting the generality of the foregoing, the User shall release, indemnify and hold harmless the Corporation and its directors, officers, employees and agents from and against all claims, losses, damages, costs (including legal fees and disbursements), expenses, actions, causes of action and liabilities, including levies, charges, fines which is caused or contributed to by the User, its officers, directors, employees or subcontractors, or other persons for whom the User is responsible, arising from or relating to errors and omissions associated with property response information, conveyance of instant information to a Fire Department via email, lands, premises or equipment in respect of which the Services or any of the Optional Value Services, including without limiting the foregoing, the Hazard & Special Instruction Property Services which are provided, or will be provided, by the Corporation pursuant to this Agreement.

16. CONFIDENTIALITY

In this agreement all any “personal information” as defined by the Freedom of Information and Protection of Privacy Act collected, recorded, or provided to the user Fire Departments is to be protected. User Fire Departments shall avoid the disclosure of personal information to the public unless obtained through the Freedom of Information Act.

Written requests for printed records, created from electronic records, or audio records of incidents will be processed as per the Freedom of Information and Protection of Privacy Act unless directed through the police, member fire departments or shareholders or the 9-1-1 Corporation. “The Corporation and User Fire Departments shall not use,

copy, duplicate, reproduce, translate or adapt, either directly or indirectly, any personal information for any purpose other than providing the Services.”

17. DISPUTE RESOLUTION

In this clause, “dispute” means any dispute arising out of or in connection with this Agreement or in respect of any defined legal relationship associated with it or derived from it or any matter requiring the agreement of the parties under this Agreement.

The parties agree to make bona fide efforts to resolve any disputes arising between them by amicable negotiations and to provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate those negotiations.

If the Corporation and the User are unable to resolve any dispute by way of mediation or negotiation, then either party may refer the matter to arbitration, in which case an arbitration will take place at the British Columbia International Commercial Arbitration Centre (“BCICAC”), in accordance with BCICAC’s Rules then in effect, which arbitration shall be governed by the *Commercial Arbitration Act* RSBC 1996, c.55. where any such dispute is brought before arbitration, the decision of the arbitrator shall be final and binding upon both the User and the Corporation. Each party shall bear its own costs and attorney fees with respect to any such arbitration, the cost of the arbitration shall be split evenly between the parties.

18. PREVIOUS REPRESENTATION EXCLUDED

All prior negotiations and agreements between the parties related to the subject matter of this Agreement are superseded by this Agreement. There are no representations, warranties, understandings or agreements other than those expressly set forth in this Agreement or subsequently agreed to in writing by a duly authorized representative of the Corporation or the User.

19. WAIVER

Any failure of the Corporation or the User to enforce or to require the strict performance of any of the provisions of this Agreement shall not, in any way, constitute a waiver of those provisions or affect or impair those provisions or any right the Corporation or the User has at any time to avail itself of any remedies it may have for any breach of these provisions or to require the Services to be performed in accordance with this Agreement.

Neither party is bound by a waiver of any provision of this Agreement unless the waiver is clearly expressed in writing and signed by the party’s representative.

20. LAWS

This Agreement shall be governed by the laws of the Province of British Columbia. The parties agree to comply with all laws, rules, regulations, bylaws, permits and licenses

which apply to the subject matter of this Agreement.

21. SUCCESSORS/ASSIGNS

This Agreement shall operate and take effect for the benefit of, and be binding upon, the Corporation and the User and their respective successors and assigns. The User may not assign its interest in this Agreement without the prior approval of the Corporation.

22. COVENANTS

The User does hereby covenant and agree that:

- (a) the due and punctual payment of all sums which may from time to time be payable by the User to the Corporation under this Agreement; and
- (b) the prompt and complete observance and performance of all of the provisions to be observed or performed by the User under this Agreement.

23. REPRESENTATIONS

The User represents and warrants that:

- (a) it is a legally constituted organization;
- (b) it has the legal capacity and full authority to enter into this Agreement and bind itself to the obligations under this Agreement;
- (c) it will abide by and strictly adhere to the CentralSquare's Software Systems Operation Policy as attached in Schedule "H" to this Agreement and as may be modified by the Corporation from time to time; and
- (d) the entering into this Agreement by the User does not contravene any bylaws, articles or other constating documents of the User or constitute a breach of any agreements the User may have with any third parties.

24. NOTICES

Any notices required under this Agreement shall be delivered or sent personally, by mail or by facsimile transmission to the named representatives of the parties at the address and numbers provided below. A notice sent by mail shall be deemed to have been received seven days from the date of posting. The parties agree to use the most expeditious method of giving notice specified in this provision in the circumstances of a particular case. In the event of a disruption in mail services, notices shall be given by personal delivery or facsimile transmission.

North Island 9-1-1 Corporation:

North Island 9-1-1 Corporation
770 Harmston Avenue
Courtenay, BC V9N 0G8
(250) 334-6000 (Telephone)
(250) 334-4358 (Facsimile)

Attention: Brian Pearson

User: Fire Department

Street Address
City, BC Postal Code
(Telephone)
(Facsimile)

Attention:

25. COUNTERPARTS AND RIGHT

This Agreement may be signed in counterparts, which together shall constitute one agreement. If this Agreement is signed in counterparts, no signatory hereto shall be bound until all parties named below have duly executed, or caused to be duly executed, a counterpart of this Agreement.

The person(s) signing on behalf of each party represents that he or she has the right and power to execute this Agreement.

The parties to this Agreement hereby agree to the terms and conditions as at the date first above written.

NORTH ISLAND 9-1-1 CORPORATION

Brian Pearson – Deputy Secretary

Authorized Signatory

THE USER

Authorized Signature

Authorized Signature

SCHEDULE “A”

SCOPE OF SERVICES

1. Subject to paragraph 2 of this Schedule, the Corporation shall perform the following Services:
 - (a) coordinate the implementation and ongoing operation of any Optional Value Services and the CAD Browser Enterprise;
 - (b) provide Services including any Optional Value Services and the CAD Browser Enterprise
 - (c) maintain and update as necessary the technical aspects of the CAD Browser Enterprise and any Optional Value Services subject to any annual maintenance fees;
 - (d) provide written operating rules and procedures for utilization of any Optional Value Services and the CAD Browser Enterprise;
 - (e) provide other training, services and support for utilization of Optional Value Services and the CAD Browser Enterprise.
2. Notwithstanding any other provisions set out within the Agreement, the User agrees that it will have no right of claim for any damage, loss, expense, costs or other losses suffered by the User arising from the installation of the Mobile Enterprise in any of its vehicles as installed by the Corporation or its employees, agents or contractors. The User further agrees to indemnify, defend and hold harmless the Corporation and its shareholders, directors, officers, employees and agents from and against all claims, losses, damages, costs (including legal fees and disbursements), expenses, causes of action and liabilities in respect of any damage to property or economic interests of a non-party hereto caused by the initial installation of the Mobile Enterprise in the vehicles, directly or indirectly from such installation.
3. The Corporation:
 - (a) shall not provide hardware or installation of hardware to operate the Services including any Optional Value Services except where an agreement is reached between the Corporation and the User;
 - (b) shall not guarantee email service due to the fact that the Corporation does not have control over the services and systems owned and operated by third party wireless and internet providers.
4. The Incident Notification by email service is not intended to be used in lieu of the VHF radio paging systems currently provided by the Corporation. Fire Departments

are responsible for managing their own member's access to the three email addresses that are maintained per department by the Corporation per Schedule "G".

5. The CAD Browser Enterprise incident information will be maintained by the Corporation for seven years per the records retention policy in Schedule "B".

SCHEDULE B

CAD BROWSER ENTERPRISE

(formerly known as VisiNet Browser)

1. The CAD Browser Enterprise provides Fire Departments with a single username and password for access to incident records for their jurisdiction. The CAD Browser Enterprise provides fire chiefs with remote access to real-time and historical incident information, maintained by NI 9-1-1 for seven years per the records retention policy which is subject to change from time to time as deemed necessary by the director's of the Corporation.
2. Records Retention Policy (effective as of October 29, 2008)
 - 1) All records required to be retention in this policy shall be secured as at least two copies.
 - 2) At least one of the copies of information required to be retained in this policy shall be reasonably secured to prevent loss due to disasters such as fire, flood or earthquake.
 - 3) Electronic records of incidents processed by Fire Dispatch shall be retained for seven (7) years;
Audio records of incidents shall be retained for two (2) years; and
Printed records of incidents will not be retained.
 - 4) Written requests for printed records, created from electronic records, or audio records of incidents will be processed as per the Freedom of Information and Protection of Privacy Act unless directed though the police, member Fire Departments or shareholders or the 9-1-1 Corporation.
3. Remote access will be restricted to the Internet Protocol addresses that are used and provided by municipal or regional district government networks, or in the case of rural Fire Departments the Internet Protocol address used within the Fire Department.

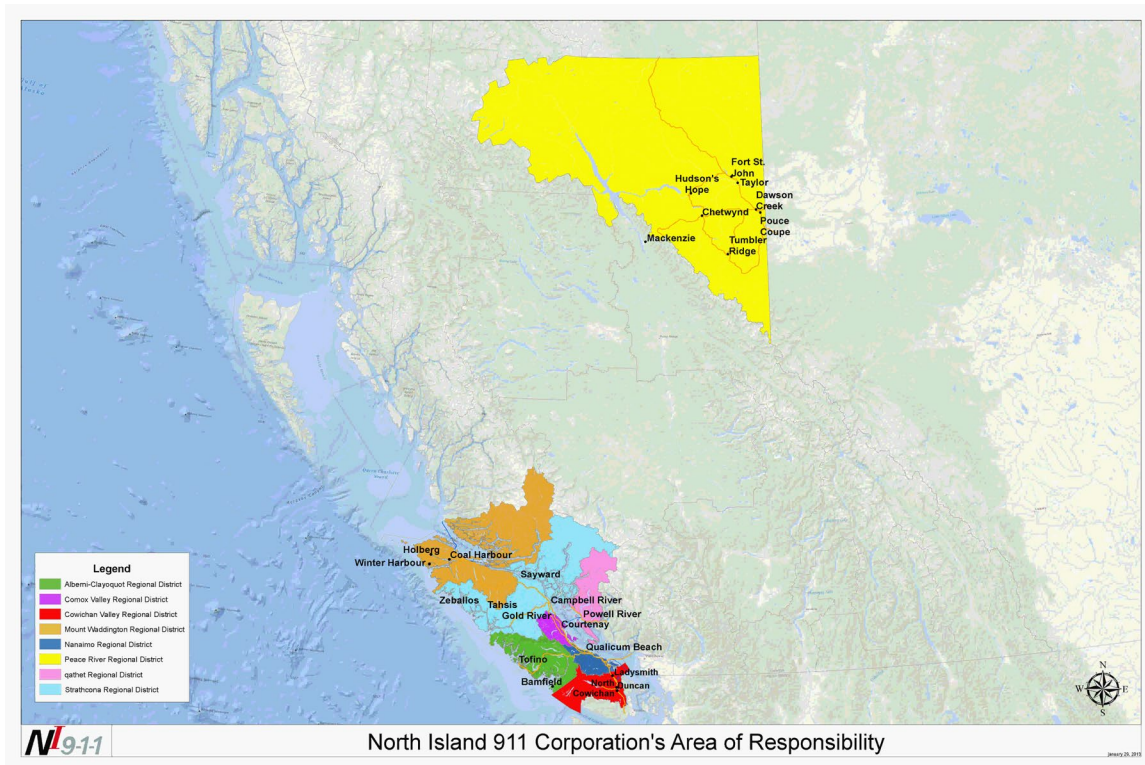
SCHEDULE “C”

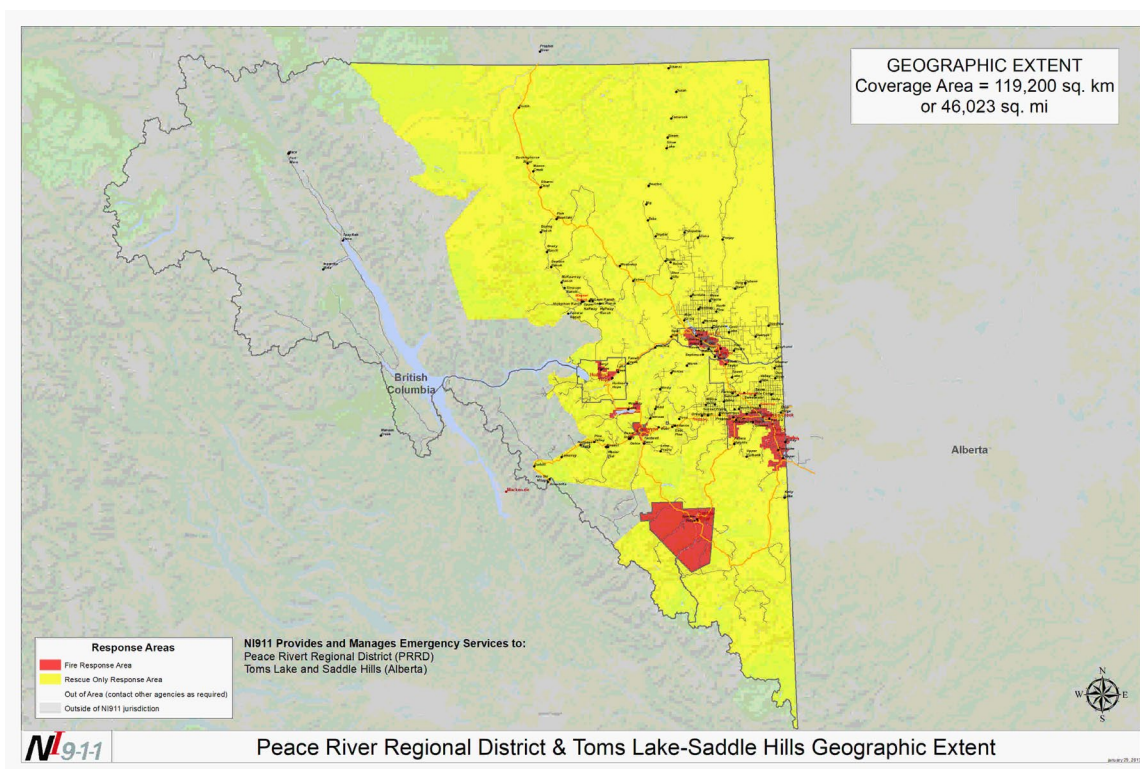
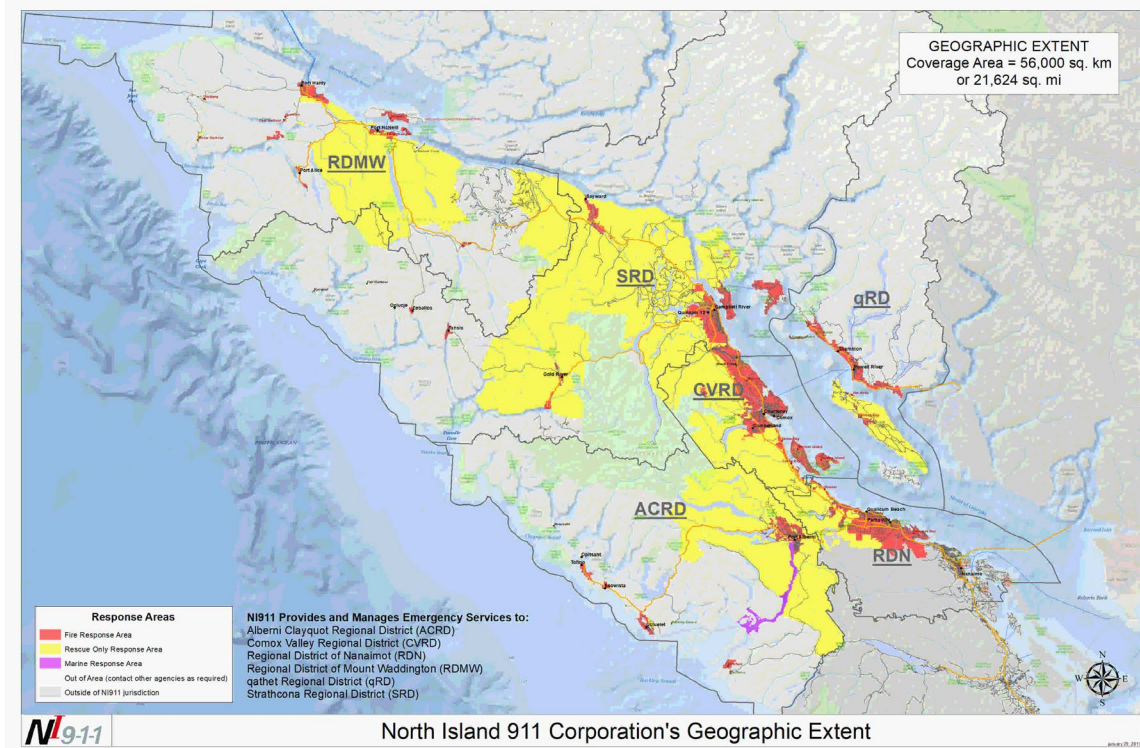
MOBILE ENTERPRISE (formerly Visinet Mobile) FEE

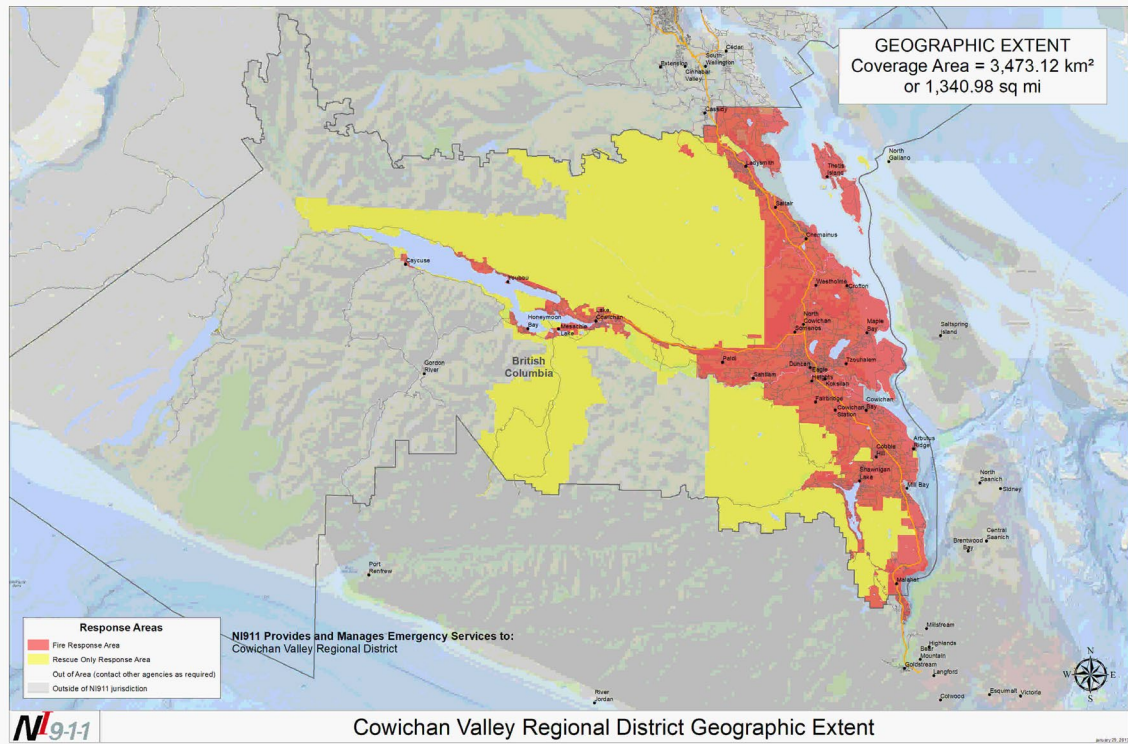
1. The Mobile Enterprise fee to be paid by the User to the Corporation shall consist of a onetime license fee per installation per vehicle for the Mobile Enterprise option of one thousand three hundred fifty (\$1,350.00) dollars per installation per vehicle within the Boundaries for a total aggregate amount of \$1,350 dollars (based upon zero (0) pre-existing Licences within the Boundaries.) Commencing October 2013, the User will also make payment to the Corporation of an annual maintenance fee, which will be payable for each year of the Term, and the Renewal Term, if any. In the first year of the Term, the Mobile Enterprise annual maintenance fee charge shall three hundred and sixty-five (\$365.00).
2. By November 1st of each year of the Term, and the Renewal Term, if any, the User shall provide the Corporation with:
 - (a) the current number of installations and vehicles within the Boundaries, and
 - (b) supporting documentation.
3. The annual maintenance fee as set out in paragraph 1 of this Schedule “C” may vary each year of the Term, and the Renewal Term, if any, other than the first year of the Term, based upon:
 - (a) any changes in the number of installations and vehicles within the Boundaries to be provided Services by the Corporation,
 - (b) any amendments made under section 5 of the Agreement.
4. Subject to paragraph 5 of this Schedule “C”, the User shall be responsible for paying for any hardware costs, including but not limited to operation or maintenance costs of any hardware uses which arise, directly or indirectly, as a result of a claim made in respect of the provision of the Services for which the User, its directors, officers, contractors, agents or employees are found to be legally responsible including, but not limited to, the following:
 - (a) the Corporation’s costs of defending and paying all or any part of the claim;
 - (b) the amount of a deductible assumed by the Corporation for the claim;
 - (c) the cost of any increase in a premium of insurance paid by the Corporation resulting from the claim.
5. The Users’ responsibility for paying the operating costs under paragraph 4 of this Schedule “C” is limited to payment of the total amount of that proportion of the claim for which the User, and its directors, officers, contractors, agents or employees are found to be legally responsible.

SCHEDULE "D"

BOUNDARIES OF THE NORTH ISLAND 9-1-1 CORPORATION







SCHEDULE “E”

MOBILE ENTERPRISE INSTALLATIONS

1. The Mobile Enterprise application is a wireless mobile data application meant to provide real-time incident data, integrated mapping and full messaging capabilities.

2. **Mobile Enterprise System Requirements**

1. **Operating System** Microsoft® Windows 10- 64 bit.

2. **Hardware**

CPU One 1.66 GHz or faster processor

RAM 4 GB

Hard Drive 20 GB minimum*

***Note:** Additional space may be required for map layers, pre-plan files, or third party applications

Display 1024x768 recommended minimum, at normal size (96 dpi)

GPS TAIP PV and TM Message with future migration to NMEA RMC Message

Time Synchronization If GPS time synchronization is not being used and time synchronization is required

Data Modem 3G or CDMA with dynamic IP address

3. All hardware and system purchases, including but not limited to, the power supply, the computer, the display, the wireless internet modem and the cellular and GPS antennas are the responsibility of the user. All hardware for each Mobile Enterprise installation must be installed and tested for connectivity prior to the Corporation’s staff installing the Mobile Enterprise application.
4. The User is responsible for all costs associated with establishing and maintaining an internet data account with a third party wireless provider as per the data modem system requirements found in paragraph 3 of this Schedule “E”.
5. The User may be subject to additional charges from the Corporation of \$75 per hour for time used by the Corporation Technology Manager to rectify, troubleshoot or fix any part of the system hardware supplied by the User.

SCHEDULE “F”

HAZARD & SPECIAL INSTRUCTION PROPERTY SERVICES

1. The User has the option to provide the Corporation with critical response information relating to specific properties within the Boundaries.
2. Critical response information includes:
 - a) **Threats to responders (police to attend all calls)** potentially violent occupants, known drug activity, vicious animals, weapons
 - b) **Threats to responders (universal precautions)** potential exposure to HIV, hepatitis or any other hazardous blood or airborne pathogens
 - c) **Threats to responders (proceed with caution)** vacant buildings, compromised structures, hazardous materials
 - d) **Property Information (Property Information)** Pre-Plans, disabled occupants
 - e) **Property Information (Response Plans)** Automatic Aid, construction/ renovation activities, fire alarm testing, road construction/ closures.
3. The User must fill out and sign the Form included in this Schedule “F” conveying the address, the critical response information and the length of time the information is to remain in the Enterprise CAD system. Users wishing to supply information for multiple properties shall submit the information in a manner that is reasonable and satisfactory to the Corporation.
4. The submission of Pre-Plan information shall be submitted electronically in addition to a completed and signed Form included in this Schedule “F”.



VISICAD SYSTEM PROPERTY & RESPONSE INFORMATION FORM

Fire Department _____

Requests for Changes to Response Plans

Contact the Fire Dispatch Manager for response plan templates at firedispatch@ni911.ca

Pre-Plans (only to be filled out for pre-plans)

Property Address _____ (not required if multiple files)

Building Name _____ (not required if multiple files)

Check off if submitting multiple files ☐ Please use PDF files (under 300 Kb)

Caution Notes (Critical Response Information – not required for pre-plans)

Property Address _____

Building Name _____

Select one of the following:

Access / Codes / Keys ☐

Response Information ☐

Hazmat ☐

Scene Safety ☐

Non-Hydranted Area ☐

Wait for Police ☐

Description of: _____

Start Date _____ dd/mm/yyyy

End Date _____ dd/mm/yyyy

All Caution Notes to be reviewed on an annual basis

Completed forms to be faxed to 250-286-4701 or files emailed to firedispatch@ni911.ca

Print Name _____

Signature _____

Date _____ dd/mm/yyyy

SCHEDULE “G”

INCIDENT NOTIFICATIONS

1. The User will have the option to receive real time incident notification via electronic mail messages generated by the Enterprise CAD dispatch system.
2. The User has the option of providing the Corporation with up to three (3) electronic mail addresses, and having each address separately configured to receive notifications of General, Duty Officer, First Responder, or All dispatch occurrences.
3. The User is responsible for providing and managing their own distribution system of the electronic mail messages to their Fire Department members.

SCHEDULE “H”

CENTRALSQUIRE SOFTWARE SYSTEMS OPERATIONAL POLICY

(MAY 2021)

PURPOSE:

The purpose of the CentralSquare software systems operational policy is to prescribe guidelines for the administration, support and service delivery of the features provided by the CentralSquare CAD software.

SCOPE:

The scope of this policy relates to the CentralSquare Software System computer-aided dispatch system utilized by NI 9-1-1 Corporation fire dispatch.

PROCEDURE:

1.0 The following value-added services are available to all fire departments within the North Island 9-1-1 Corporation service area. To begin receiving one or more of the optional value-added services, a fire department must enter into a written agreement for these services with the North Island 9-1-1 Corp. All agreements require approval from the requesting fire department's governing authority.

1.1 CAD Browser Enterprise – NI911 will provide Fire departments with a single username and password to access incident records for their jurisdiction. Incident records will be accessible through the CAD Browser Enterprise for seven (7) years per the NI 9-1-1 Corporation records retention policy.

1.2 Mobile Enterprise (optional) – Fire departments are responsible for the initial purchase and annual maintenance costs for Mobile Enterprise software and all associated hardware. It is the sole responsibility of a fire department to obtain a current technical specification guideline from the technology manager before purchasing/installing mobile hardware.

1.3 Hazard & Special Instruction Property Information (optional) - Fire departments must provide property information to NI 9-1-1 Corporation in a format and manner deemed acceptable by NI 9-1-1 Corporation staff. NI 9-1-1 Corporation shall not be held responsible for property information integrity, including its accuracy or latency.

1.4 Incident Notification (optional) – NI 9-1-1 Corporation will maintain up to three email addresses per fire department at the fire departments' request. Incident Notification is an optional service and is not intended to replace the VHF radio paging system. NI 9-1-1 Corporation shall not be held liable for any errors or omissions associated with the conveyance of incident information to a fire department via email

SCHEDULE “I”

THE EMERGENCY ANSWERING SYSTEM

The North Island 9-1-1 Emergency Answering System consists of:

- (1) one Primary Safety Answering Point (“PSAP”) located at E-COMM 911 in Vancouver, British Columbia, and
 - (2) one Secondary Safety Answering Point (“SSAP”) located at the City of Campbell River, British Columbia, Fire Department for fire dispatch,
- (the “System”).

All 9-1-1 calls dialled in the System will be answered at the PSAP E-COMM 911 in Vancouver. The E-COMM Operator will determine whether the call is for police, fire or ambulance dispatch services.

If the call is for police services, the E-COMM 911 Communications Operator will transfer the call to the RCMP/OCC center in Courtenay for response.

If the call is for fire services, the E-COMM 911 Communications Operator will transfer the call to the SSAP at the City of Campbell River Fire Department for response.

If the call is for ambulance services, the E-COMM 911 Communications Operator will transfer the call to the SSAP at the B.C. Ambulance Service in Victoria for response.

The System will be operated in accordance with the policies and procedures set out in the Corporation’s Operational Procedures Manual as may be amended from time to time by the Corporation.



Provincial Agricultural Land Commission - Applicant Submission

Application ID: 63130

Application Status: In Progress

Applicant: BC Hydro

Agent: BC Hydro

Local Government:

Local Government Date of Receipt: This application has not been submitted to local government yet.

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Non-Farm Use

Proposal: BC Hydro is proposing the Lynx Creek boat launch on the Peace River, where the future Site C Reservoir will be located. A figure showing the boat launch location is included in this application. This boat launch is part of the Site C Outdoor Recreation Mitigation Plan requirement outlined in the Environmental Assessment Certificate issued to the project (EAC #E14-02, Schedule B, Condition No. 40).

The lands where the launch is planned are presently ~135m away from the Peace River shoreline, hence the construction-phase works will not affect river users. The Lynx Creek boat launch would be constructed in summer 2021. The floating dock would not be constructed until after the reservoir filling is completed and the reservoir has stabilized.

Agent Information

Agent: BC Hydro

Mailing Address:

1111 W Georgia St

Vancouver, BC

V6E 4G2

Canada

Primary Phone: (604) 329-2327

Email: alex.gray@bchydro.com

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

Parcel Identifier: 014-741-342

Legal Description: See Title

Parcel Area: 7 ha

Civic Address: 4643 MILLAR RD Hudson'S Hope

Date of Purchase: 07/04/2016

Farm Classification: No

Owners

1. **Name:** BC Hydro

Address:

SR4

1111 W Georgia St
Vancouver, BC
V6E 4G2
Canada
Phone: (604) 329-2327
Email: alex.gray@bchydro.com

2. **Ownership Type:** Fee Simple
Parcel Identifier: 014-806-614
Legal Description: See Title
Parcel Area: 8 ha
Civic Address: 19473 N HIGHWAY 29 Hudson'S Hope
Date of Purchase: 10/29/1979
Farm Classification: No
Owners

1. **Name:** BC Hydro
Address:
1111 W Georgia St
Vancouver, BC
V6E 4G2
Canada
Phone: (604) 329-2327
Email: alex.gray@bchydro.com
-

3. **Ownership Type:** Fee Simple
Parcel Identifier: 006-814-000
Legal Description: See Title
Parcel Area: 1 ha
Civic Address: n/a
Date of Purchase: 09/18/1981
Farm Classification: No
Owners

1. **Name:** BC Hydro
Address:
1111 W Georgia St
Vancouver, BC
V6E 4G2
Canada
Phone: (604) 329-2327
Email: alex.gray@bchydro.com
-

Current Use of Parcels Under Application

1. **Quantify and describe in detail all agriculture that currently takes place on the parcel(s).**

No agriculture.

2. **Quantify and describe in detail all agricultural improvements made to the parcel(s).**

No Agricultural Improvements

3. **Quantify and describe all non-agricultural uses that currently take place on the parcel(s).**

Land is currently vacant, all structures have be demolished or removed.

Adjacent Land Uses

North

Land Use Type: Residential

Specify Activity: Forested land, roads.

East

Land Use Type: Commercial / Retail

Specify Activity: Campground

South

Land Use Type: Transportation/Utilities

Specify Activity: Communication, Utility, Improvements

West

Land Use Type: Unused

Specify Activity: Forested land, roads.

Proposal

1. How many hectares are proposed for non-farm use?

2 ha

2. What is the purpose of the proposal?

BC Hydro is proposing the Lynx Creek boat launch on the Peace River, where the future Site C Reservoir will be located. A figure showing the boat launch location is included in this application. This boat launch is part of the Site C Outdoor Recreation Mitigation Plan requirement outlined in the Environmental Assessment Certificate issued to the project (EAC #E14-02, Schedule B, Condition No. 40).

The lands where the launch is planned are presently ~135m away from the Peace River shoreline, hence the construction-phase works will not affect river users. The Lynx Creek boat launch would be constructed in summer 2021. The floating dock would not be constructed until after the reservoir filling is completed and the reservoir has stabilized.

3. Could this proposal be accommodated on lands outside of the ALR? Please justify why the proposal cannot be carried out on lands outside the ALR.

The nearest cultivated field is approximately 400m north of the proposed Lynx Creek Boat Launch, and across the new highway alignment. Therefore, there is expected to be no impact on nearby agricultural activities. The adjacent land is currently forested along with some rural homes in the area. Access to the new boat launch will be constructed off of the new highway realignment. There is a gate planned at the driveways to/from the launch, but no fencing is expected.

The Lynx Creek boat launch was sited to be in close proximity to the existing launch. Other factors considered in selecting this location were land ownership (BC Hydro owned land sought out), heritage and cultural considerations, geotechnical, and access. Recommendations from the District of Hudsons Hope and local boater groups were also factored in.

4. Does the proposal support agriculture in the short or long term? Please explain.

No.

PID: 014-741-342 7 ha (Actual Use: Residential)

PID: 014-806-614 8 ha (Actual Use: Commercial camp ground)

PID: 006-814-000 1 ha (Actual Use: Transportation, Communication, Utility, Improvements)

The BC Hydro owned land is currently not used for agricultural purposes.

5. Do you need to import any fill to construct or conduct the proposed Non-farm use?

Yes

Proposal dimensions

Total fill placement area (0.01 ha is 100 m²) *1.5 ha*

Maximum depth of material to be placed as fill *2.7 m*

Volume of material to be placed as fill *10320 m³*

Estimated duration of the project. *3 Years 5 Months*

Describe the type and amount of fill proposed to be placed.

Riprap shoreline protection and erosion and sediment control material.

High Fines Surfacing Aggregate (HFSA) - HFSA is used for surfacing of gravel roads. Cohesion for this aggregate is achieved by plastic fines.

Intermediate Graded Base (IGB) - These are high strength, high load bearing, high quality, crushed granular base materials. As these materials are not well suited for long-term traffic, they are usually overlaid by surface course materials (HFSA or asphalt/concrete pavement).

IGB is intermediate in gradation and permeability between well-graded aggregate and open-graded aggregate.

Select Granular Sub Base (SGSB). - A granular material placed between the sub-grade and the base course aggregates, providing strength and drainage to the pavement structure. SGSB is the standard aggregate, crushed or screened, placed directly above subgrade, with moderate permeability and a wide gradation.

Bridge End Fill (BEF) - BEF is quality granular fill primarily used behind and below a bridge abutment to provide good drainage, a smooth transition from the bridge approaches to the bridge structure, and a suitable material through which to drive piles.

Briefly describe the origin and quality of fill.

The test pits in Area 3 (see attached figure) encountered a relatively durable and clean, sandy gravel that appears to be suitable for granular construction borrow. It is anticipated that with typical processing operations (selective excavation, blending, screening and processing), resources obtained from Area 3 would be suitable from both a gradation and durability perspective for production of general granular fill products (structural fill, drainage blankets, bridge end fill), granular pavement structure products (select granular sub-base, some crushed base course), and crushed shouldering aggregates meeting current (2016) BC MoTI Standard Specifications for Highway Construction.

Applicant Attachments

- Agent Agreement-BC Hydro
- Proposal Sketch-63130
- Other correspondence or file information-Profiles

- Other correspondence or file information-IFTs
- Other correspondence or file information-Consultation
- Other correspondence or file information-Land Capability for Agriculture
- Other correspondence or file information-Area 3
- Certificate of Title-014-741-342
- Certificate of Title-014-806-614
- Certificate of Title-006-814-000

ALC Attachments

None.

Decisions

None.

Site C Permitting and Regulatory
1111 West Georgia, 9TH floor
Vancouver, BC V6E 4G2


To Whom it may concern,

Re: Authorization of Alex Gray as agent in the matter of ALC application 63130

I hereby appoint Alex Gray to make application 63130 to the Agricultural Land Commission as agent on behalf of British Columbia Hydro and Power Authority.

Yours truly,

BRITISH COLUMBIA HYDRO
AND POWER AUTHORITY
by:

A handwritten signature in black ink, appearing to read "Karen Von Muehldorfer", is written over a light gray rectangular background.

Karen Von Muehldorfer
Regulatory Manager
Site C Clean Energy Project



Service Layer Credits: Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Legend

- Proposed Boat Launch on Future Reservoir near Lynx Creek
- New Highway Realignment Right-of-Way
- New Highway Realignment Centerline
- Future Reservoir

1:3,500 0 25 50 100 150 200 m

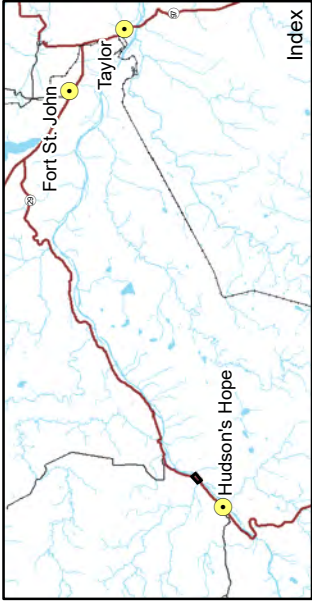


Proposed Boat Launch on the Future Site C Reservoir, near Lynx Creek

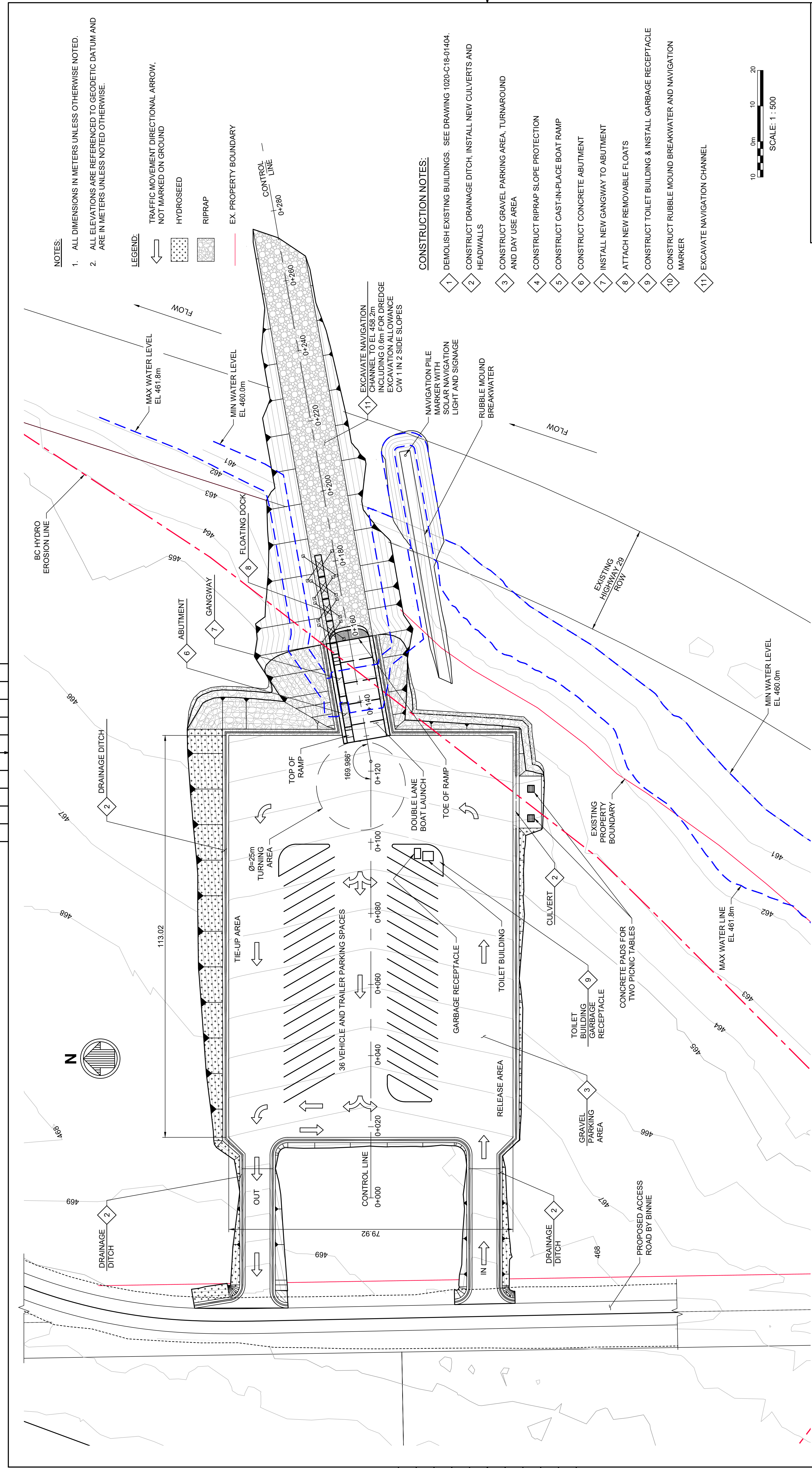
Date	Feb. 18, 2020	DWG NO	1016-N11-00758	R 0
------	---------------	--------	----------------	-----

Construction of the Site C Clean Energy Project is subject to required regulatory and permitting approvals.

Map Notes:
1. Datum: NAD83
2. Projection: UTM Zone 10N
3. Base Data: Province of B.C.
4. Imagery: ESRI Online Basemapping
5. Proposed reservoir area (46.1 km maximum normal elevation) from Digital Elevation Models (DEM) generated from LiDAR data acquired July/August, 2006.
© BC Hydro 2020 - all rights reserved. This map is for information purposes only and accuracy is not guaranteed.



Index



GENERAL ARRANGEMENT

SCALE: 1 : 500

PRELIMINARY

NOT TO BE USED FOR CONSTRUCTION

777 WEST BROADWAY, SUITE 301

VANCOUVER, BC, CANADA V5Z 4J7

604-707-9004

moffatt & nichol

BChydro

LYNX CREEK WEST SEGMENT

LYNX CREEK BOAT RAMP DESIGN

HIGHWAY 29 BRITISH COLUMBIA

GENERAL ARRANGEMENT SHEET 1 OF 2

DESIGN

INSTR

DFTG

DFTG

INSTR

REV

DATE

DH

PH

AVM

B

ISSUED FOR 90% SUBMITTAL

02/03/2020

DH

PH

A

ISSUED FOR 50% SUBMITTAL

09/13/2019

DH

PH

NO

REVISIONS

DATE

DESIGNED

DFTG

INSTR

REV

ACPT

NO

REVISIONS

DATE

DESIGNED

DFTG

INSTR

REV

ACPT

REF#

DESIGN NUMBER

TITLE

REF#

DESIGN NUMBER

TITLE

REF#

DESIGN NUMBER

TITLE

REF#

DESIGN NUMBER

TITLE

DWG NO

11

DATE

SIZE

R

B

DWG NO

1020-C-18-01405

DATE

SIZE

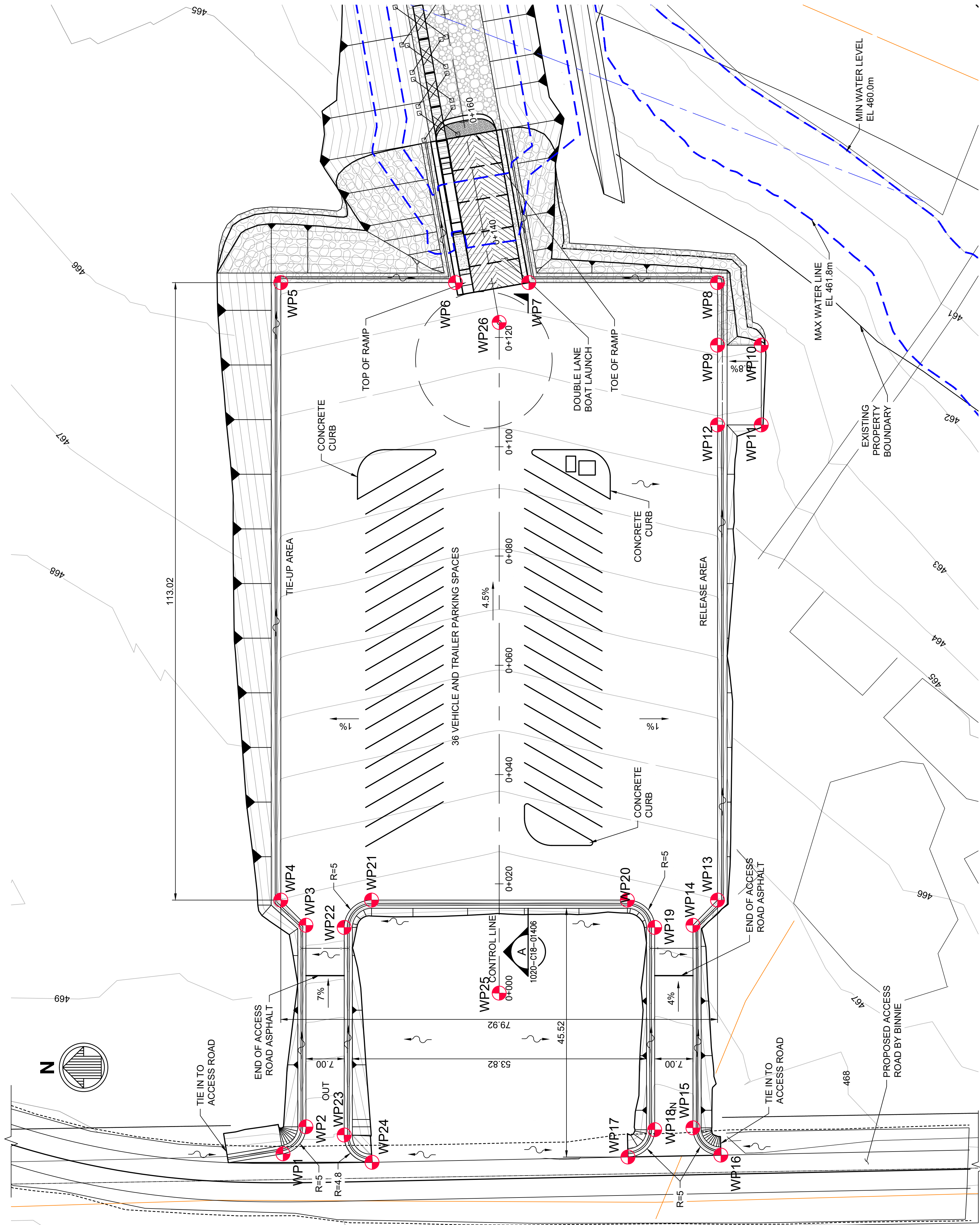
D

R

NOT TO BE REPRODUCED WITHOUT PERMISSION

NOT TO BE REPRODUCED WITHOUT PERMISSION

File: G:\1\W\19089-05\1C18 Lynx Creek Boat Ramp\CADD\1020-C18-01405_Prelim.dwg 2/3/2020 5:50 PM by DWANG



WORKPOINT NO.	EASTING	NORTHING	ELEVATION (m)
WP1	572430.82	6214587.75	470.78
WP2	572435.75	6214583.55	470.35
WP3	572472.64	6214583.55	487.65
WP4	572477.24	6214588.15	487.50
WP5	572590.26	6214588.15	482.40
WP6	572590.26	6214588.18	482.72
WP7	572590.26	6214542.78	482.75
WP8	572590.26	6214508.24	482.40
WP9	572578.81	6214508.24	482.92
WP10	572578.81	6214500.24	482.96
WP11	572584.21	6214500.24	483.66
WP12	572564.21	6214508.24	483.58
WP13	572477.24	6214508.24	487.50
WP14	572472.64	6214512.74	488.26
WP15	572435.57	6214512.74	489.26
WP16	572430.57	6214507.63	489.18
WP17	572430.22	6214524.63	489.53
WP18	572435.22	6214519.74	489.33
WP19	572472.24	6214519.74	487.84
WP20	572477.24	6214524.74	487.94
WP21	572477.24	6214571.55	487.67
WP22	572472.24	6214576.55	487.82
WP23	572434.26	6214576.55	487.82
WP24	572429.26	6214571.46	470.53
WP25	572460.22	6214548.19	-
WP26	572582.97	6214548.19	-



NOTES:

1. ALL DIMENSIONS IN METERS UNLESS OTHERWISE NOTED.

LEGEND:



FLOW DIRECTION

PRELIMINARY

NOT TO BE USED FOR CONSTRUCTION



moffatt & nichol



777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V5Z 4J7
604-707-9004

LYNX CREEK WEST SEGMENT
LYNX CREEK BOAT RAMP DESIGN
HIGHWAY 29 BRITISH COLUMBIA

PARKING AREA GEOMETRIC PLAN SHEET 2 OF 2

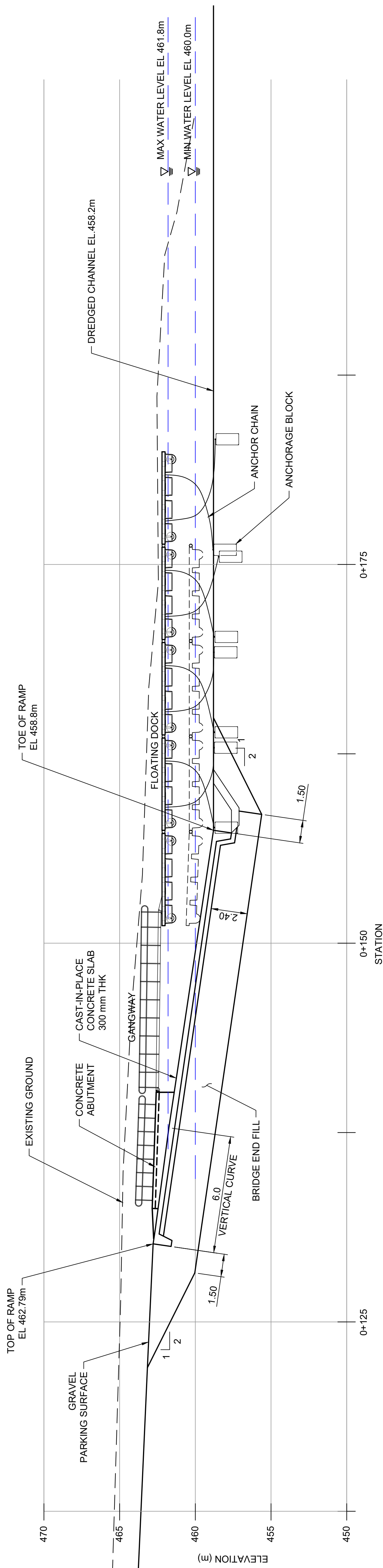
DSGN	DH
INDEP CHK	PH
DTG	A/M
DTG CHK	
INSP	
REV	
ACPT	

NO	REMARKS	DATE	DESIGNED	INSEPT CHK	DFTG CHK	DFTG CHK	INSP	ACFT	REV
B	ISSUED FOR 90% SUBMITTAL	02.03.2020	DH			PH			
A	ISSUED FOR 50% SUBMITTAL	09.16.2019	DH			PH			

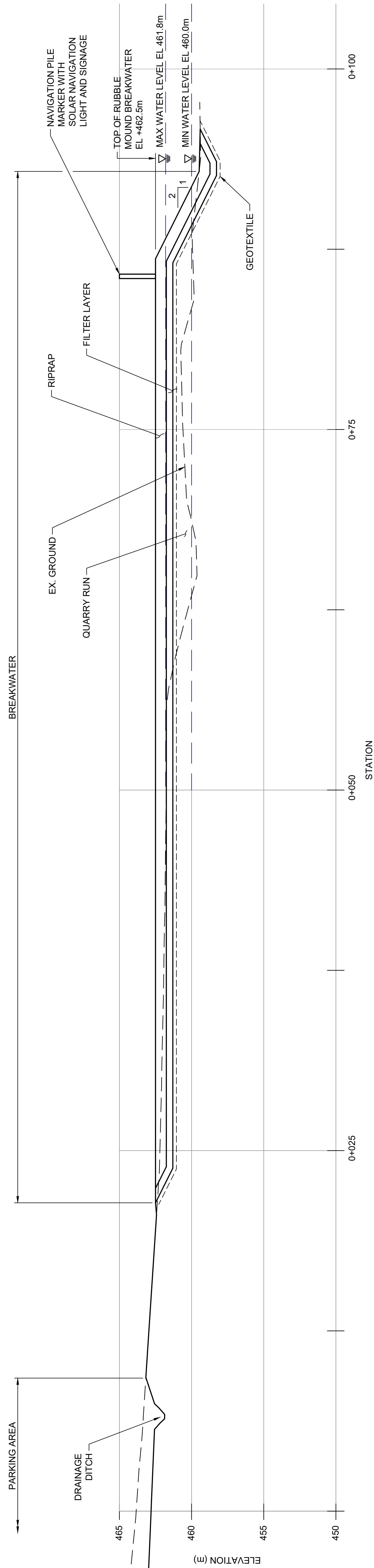
REFERENCE DRAWINGS			REFERENCE DRAWINGS		
REF#	DRAWING NUMBER	TITLE	REF#	DRAWING NUMBER	TITLE

File: Q:\VAN\9598-05 VC18 Lynx Creek boot Ramp\CADD_Active\1020-C18-01405A: Plotted: 2/3/2020 7:01 PM by HUANG, DAN LIN; Saved: 2/3/2020 5:51 PM by HUANG

NOT TO BE REPRODUCED WITHOUT PERMISSION



B BOAT RAMP AND DREDGE POCKET PROFILE
1020-C18-01407 SCALE: 1:150




C
1020-C18-01407
BREAKWATER PROFILE
SCALE: 1:150



NOTES:

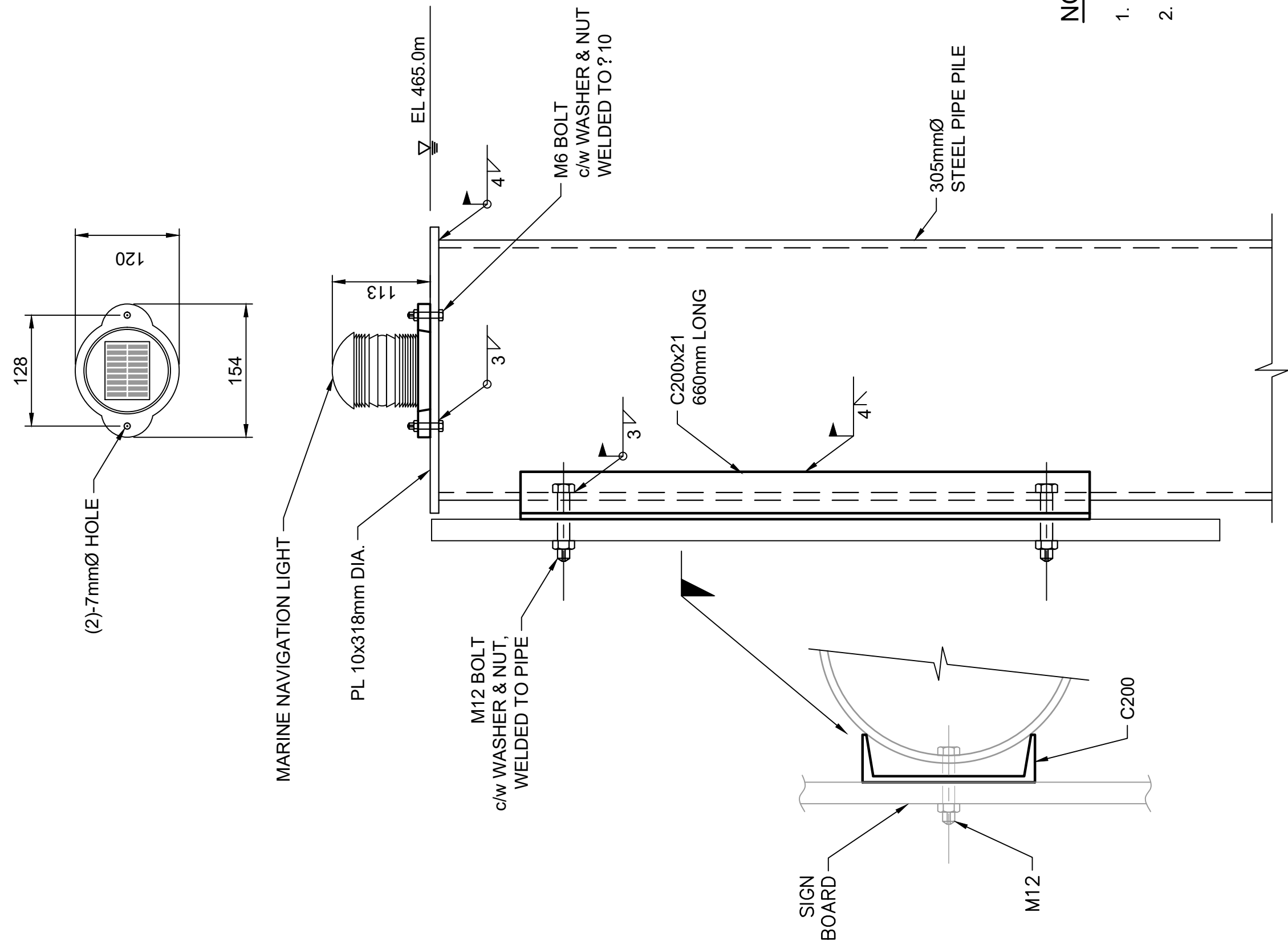
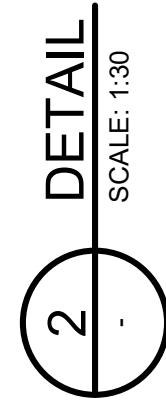
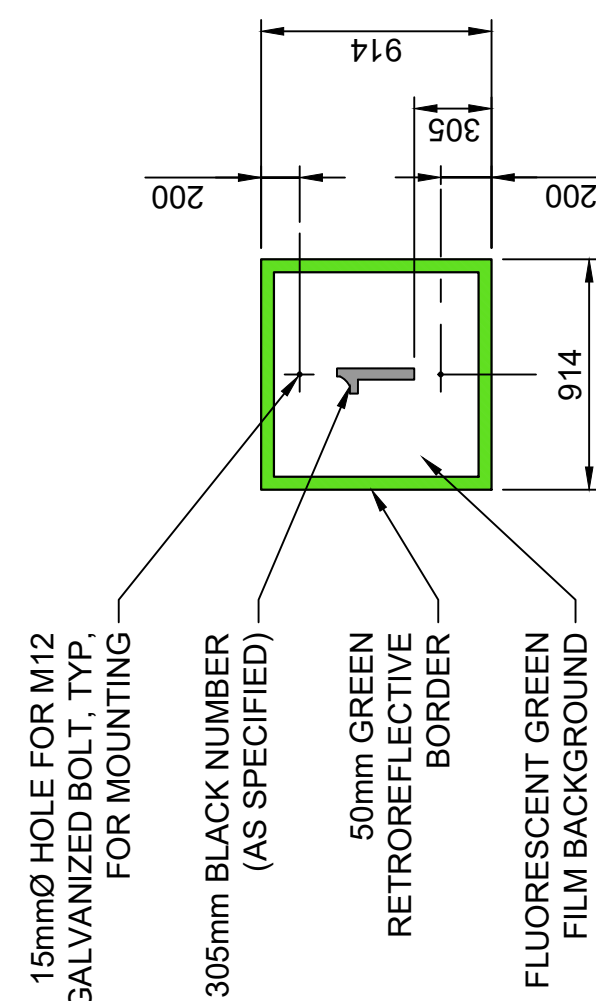
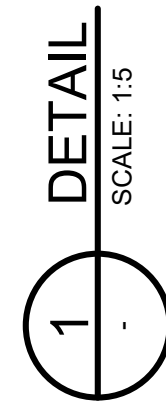
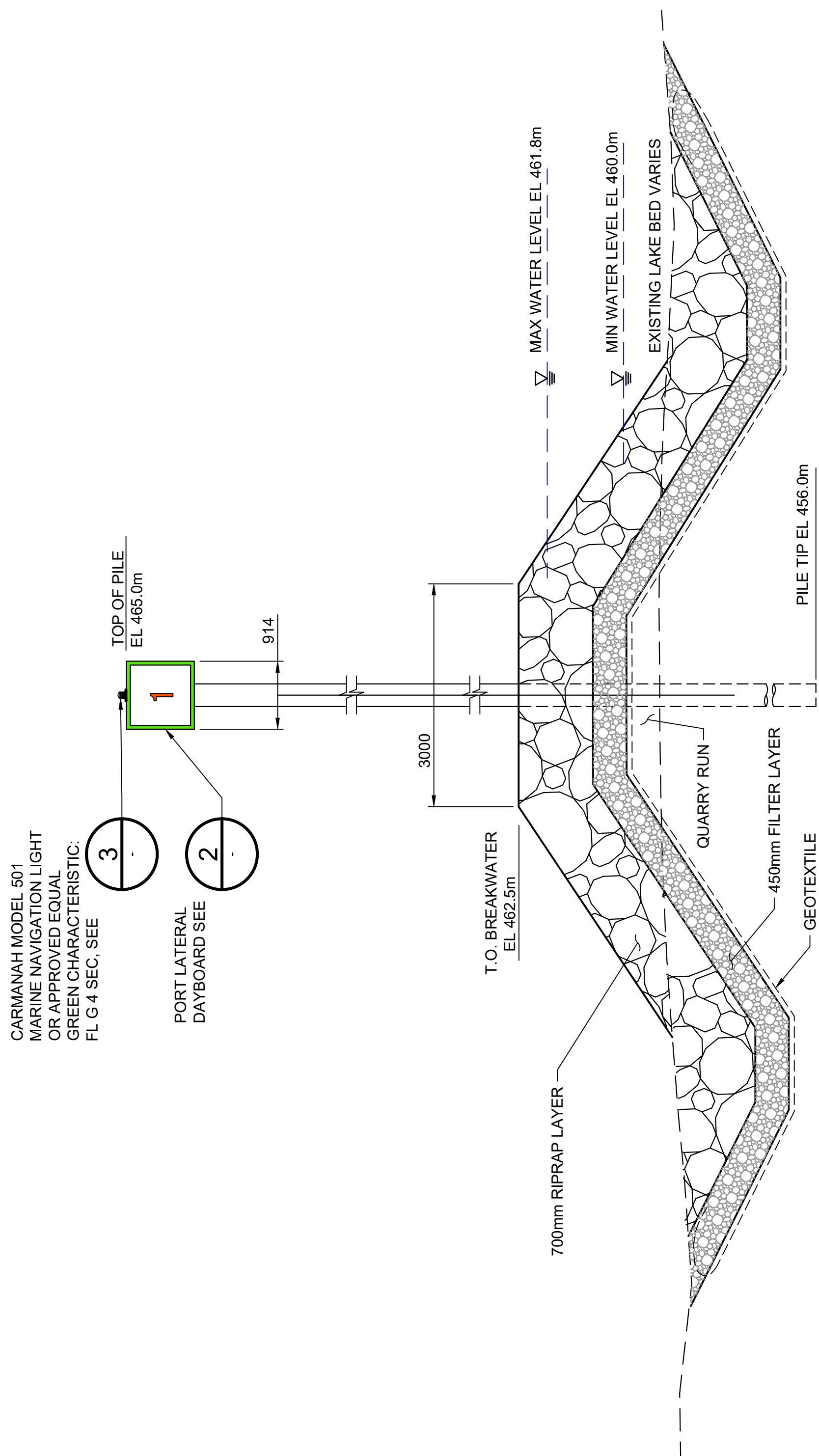
1. ALL DIMENSIONS IN METERS UNLESS OTHERWISE NOTED.

PRELIMINARY
NOT TO BE USED FOR CONSTRUCTION

DSGN	PH	<div>  </div>
INSP	PH	
DTG	AVM	
DTG		
CHK		
INSP		
REL		
ACT		

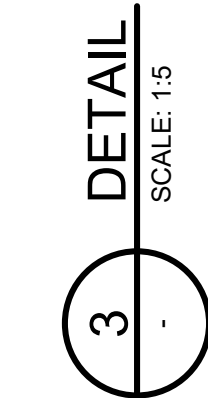
NO	REMARKS	DATE	DESIGNED				EFTG	NSF	ACFT
REVISIONS									
B	ISSUED FOR 90% SUBMITTAL	02.03.2020	DH				PH		
A	ISSUED FOR 50% SUBMITTAL	09.16.2019	DH				PH		

REFERENCE DRAWINGS			REFERENCE DRAWINGS		
REF #	DRAWING NUMBER	TITLE	REF #	DRAWING NUMBER	TITLE



NOTES:

1. ALL COMPONENTS SHALL BE HOT DIP GALVANIZED.
2. ALL DIMENSIONS IN MILLIMETRES UNO.



SCALE: 1 : 30

PRELIMINARY
DO NOT BE USED FOR CONSTRUCTION


DSGN	DH
INDEP CHK	PH
DTFG	AVM
DTFG CHK	
INSP	
REV	
ACPT	

		REVISIONS				
NO	REMARKS	DATE	DESIGNED	CHECKED BY	DATE	REV
B	ISSUED FOR 90% SUBMITTAL	02.03.2020	DH			
A	ISSUED FOR 50% SUBMITTAL	09.16.2019	DH			

REF#	DRAWING NUMBER	TITLE	REF#	DRAWING NUMBER	TITLE
		REFERENCE DRAWINGS			REFERENCE DRAWINGS

M
more + g. n. b. l.

777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V5Z 4J7
604-707-9004

Bchydro 

LYNX CREEK WEST SEGMENT
LYNX CREEK BOAT RAMP DESIGN
HIGHWAY 29 BRITISH COLUMBIA

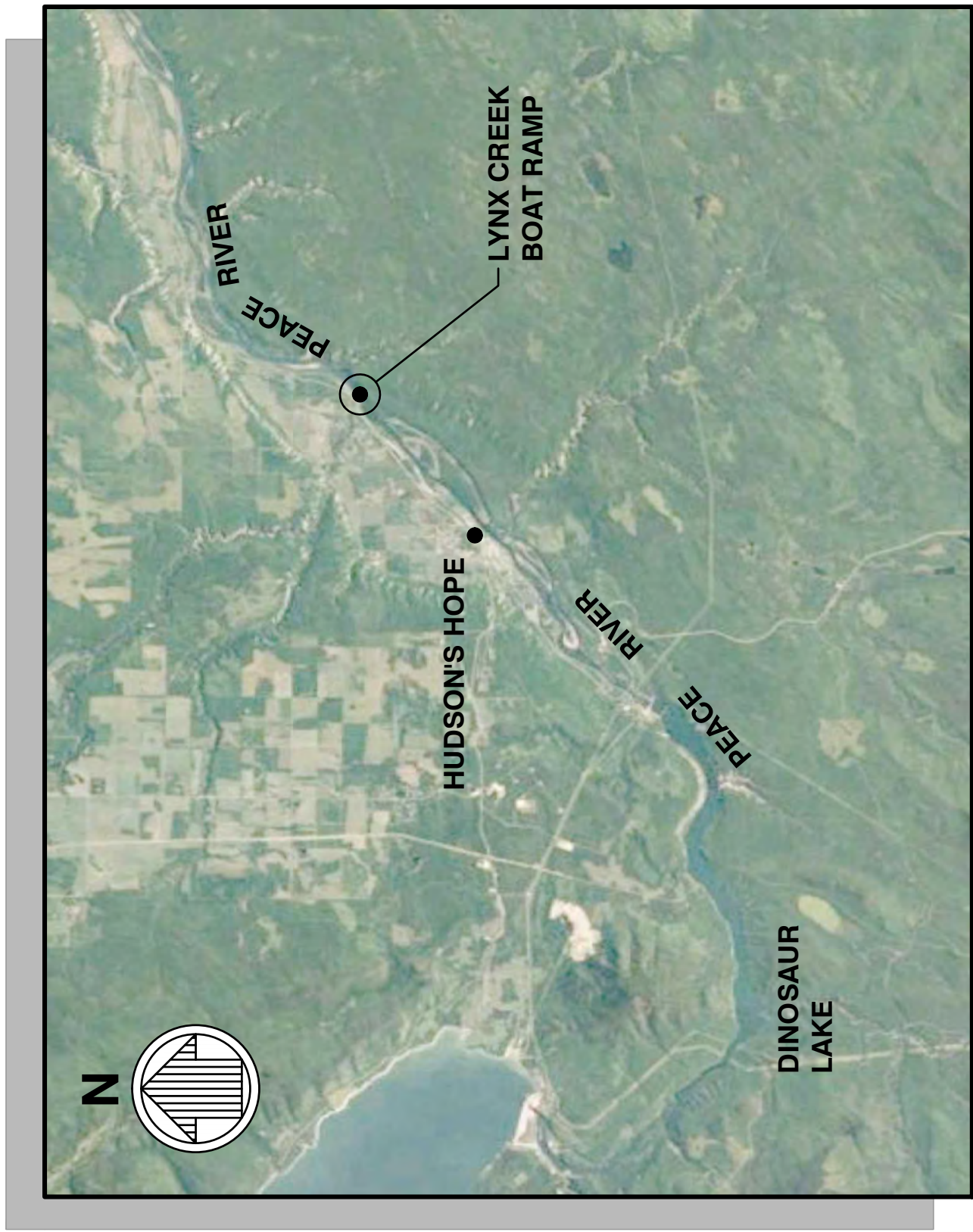
MISCELLANEOUS DETAILS SHEET 1

REF#	DRAWING NUMBER	TITLE	REF#	DRAWING NUMBER
REFERENCE DRAWINGS				

File: V:\AN\9508-03_V218 Lynx Creek boad Ramp (CA000) Active\1020-c18-01414; Plotted: 2/3/2020 7:01 PM by HUANG, DAN LIN; Saved: 2/3/2020 7:04 PM by AMANIZON

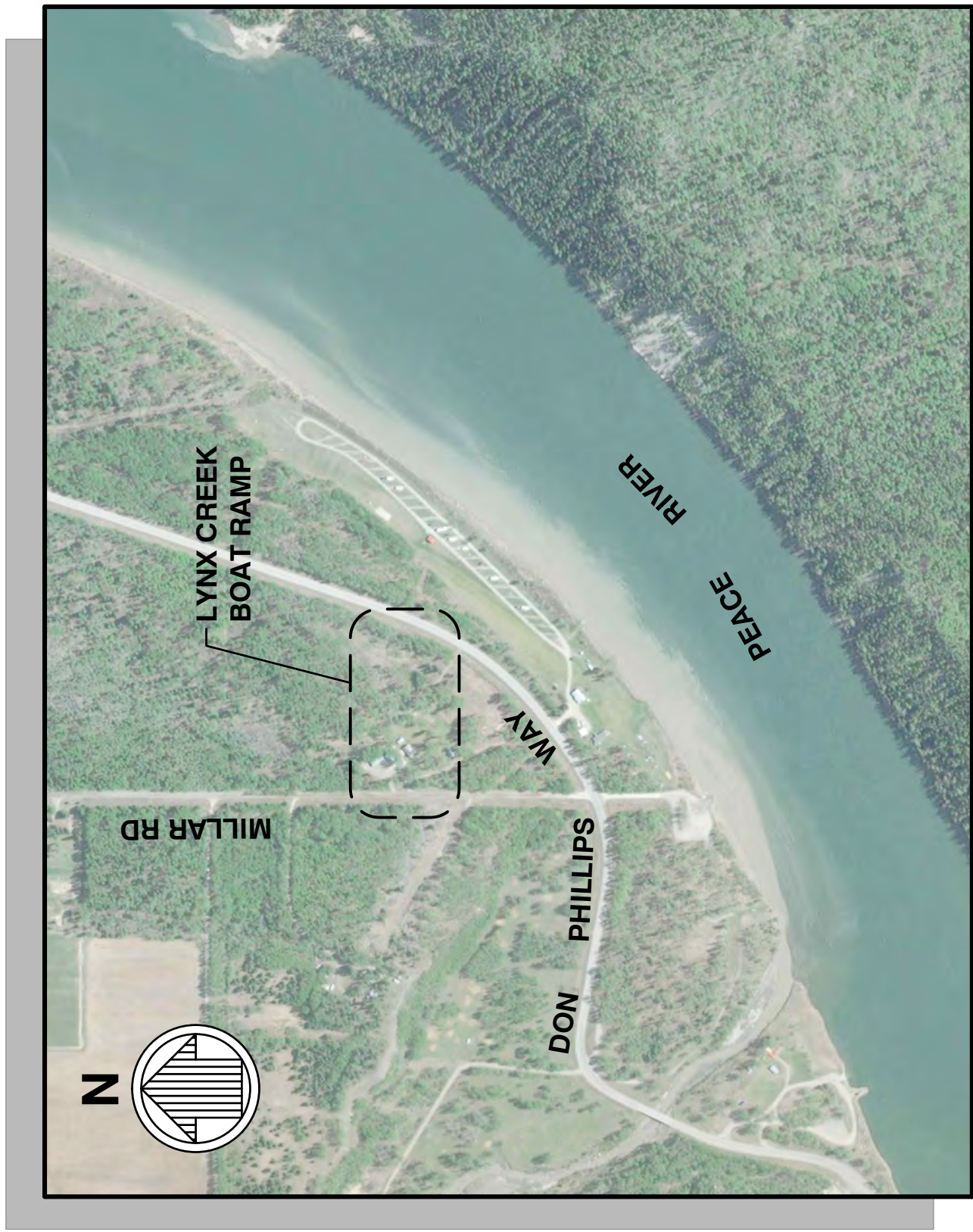
LYNX CREEK WEST SEGMENT

LYNX CREEK BOAT RAMP REPLACEMENT PROJECT



VICINITY MAP


SCALE: NTS

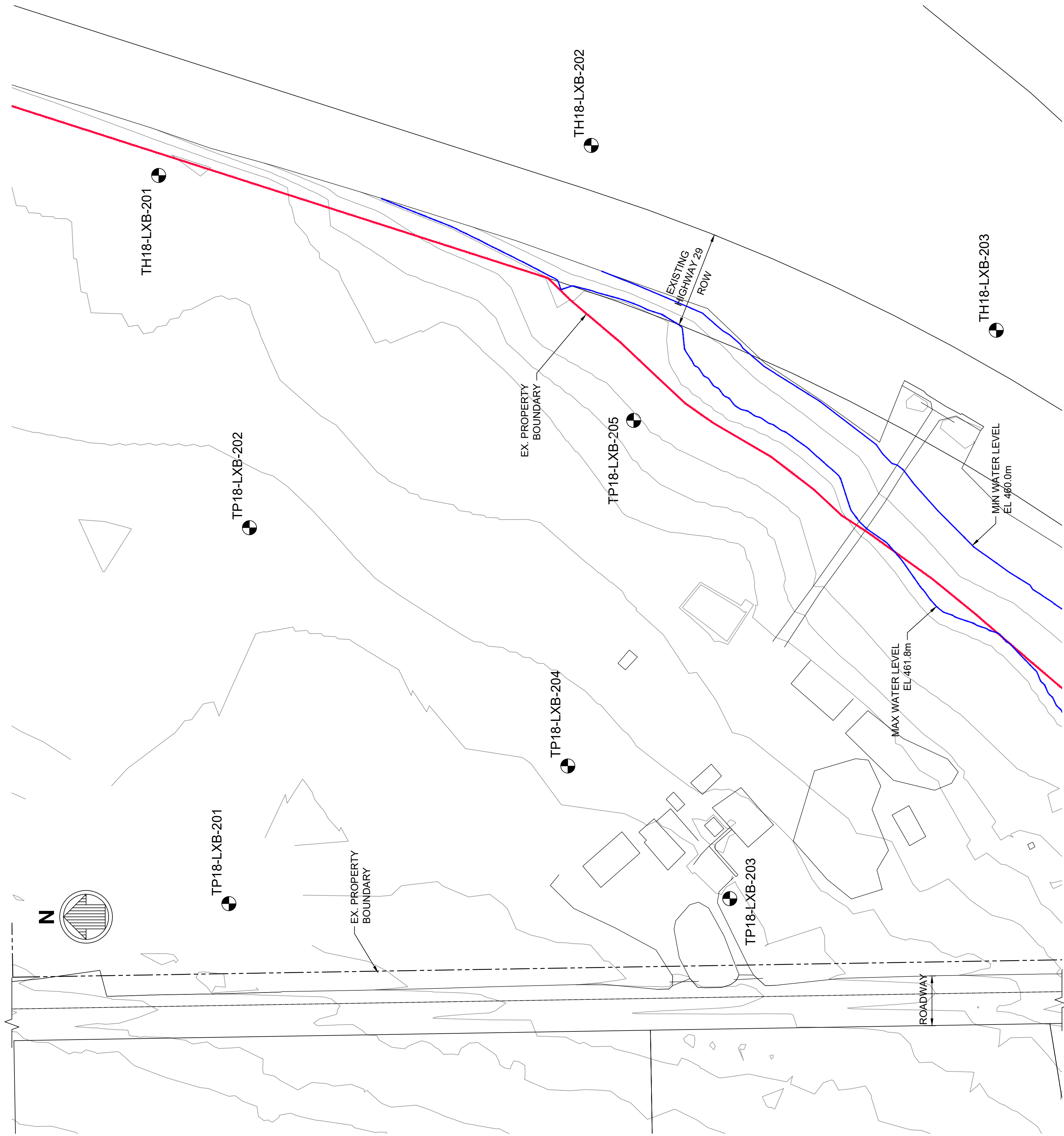


LOCATION MAP - LYNX CREEK BOAT RAMP

SCALE: NTS

DRAWING INDEX	
Sheet Number	Sheet Title
1020-C18-01401	COVER SHEET
1020-C18-01402	DESIGN CRITERIA
1020-C18-01403	EXISTING SITE PLAN & DEMOLITION PLAN
1020-C18-01404	BOREHOLE PLAN
1020-C18-01405	GENERAL ARRANGEMENT
1020-C18-01406	PARKING AREA GEOMETRIC PLAN
1020-C18-01407	PARKING AREA PROFILE
1020-C18-01408	BOAT RAMP, DREDGE POCKET AND BREAKWATER PLAN
1020-C18-01409	BOAT RAMP, DREDGE POCKET AND BREAKWATER PROFILE
1020-C18-01410	RAMP PROFILE & SECTIONS
1020-C18-01411	PLAN, SECTIONS & DETAILS
1020-C18-01412	ABUTMENT, GANGWAY & FLOAT SECTION
1020-C18-01413	ABUTMENT DETAILS
1020-C18-01414	ANCHORAGE DETAILS
1020-C18-01415	MISCELLANEOUS DETAILS SHEET 1
1020-C18-01416	MISCELLANEOUS DETAILS SHEET 2
1020-C18-01417	MISCELLANEOUS DETAILS SHEET 3
1020-C18-01418	SECTIONS SHEET 1
1020-C18-01419	SECTIONS SHEET 2

<div><div></div><div>777 WEST BROADWAY, SUITE 301 VANCOUVER, BC, CANADA, V6Z 4J7 604-707-9004</div><div>moffatt & nichol</div></div>																			
<div><div>PERSON</div><div>INDEP CHK</div><div>DFTG</div><div>DFTG CHK</div><div>INSP</div><div>REV</div></div> <div><div>DH</div><div>PH</div><div>A/M</div></div>																			
										DATE		DWG NO		SIZE		R			
										11		1020-C18-01401		D		R			



Lynx Creek Boat Launch Coordinates:		
Test Hole	Northing	Easting
TH18-LXB-201	214694.20	572680.80
TH18-LXB-202	214557.50	572690.30
TH18-LXB-203	214429.50	572631.90
TP18-LXB-201	214672.00	572450.70
TP18-LXB-202	214685.50	572569.50
TP18-LXB-203	214513.70	572452.30
TP18-LXB-204	214564.90	572494.20
TP18-LXB-205	214544.10	572603.40

LEGEND:



BOREHOLE

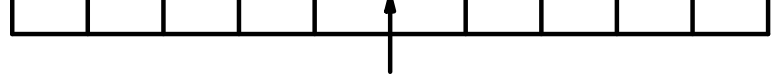
NOTES:

1. ALL DIMENSIONS IN METERS UNLESS OTHERWISE NOTED.
2. NORTHING AND EASTING COORDINATES BASED ON GROUND COORDINATE SYSTEM DETERMINED BY BINNIE.
3. FOR BOREHOLE LOGS REFERENCE WOOD ENVIRONMENT GEOTECHNICAL ASSESSMENT AND DESIGN DATED MAY 22, 2020.



McEwen & Nicol
777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V5Z 4J7
604-707-9004

[illegible]



Page 108 of 183

NOT TO BE REPRODUCED WITHOUT PERMISSION

NOTES:

1. ALL DIMENSIONS IN METERS UNLESS OTHERWISE NOTED.

LEGEND:

FLOW DIRECTION

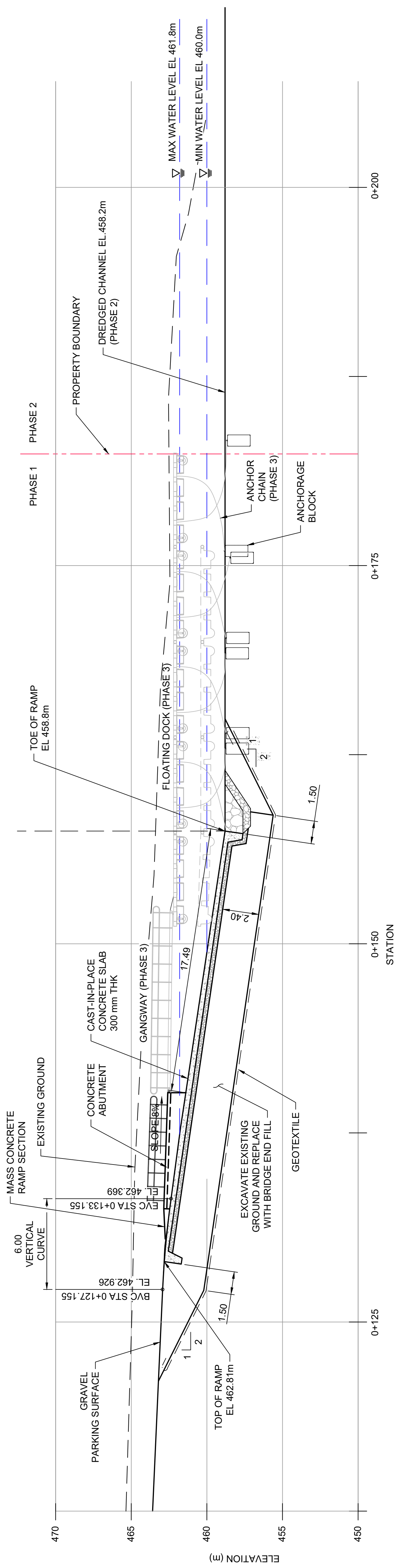
WORKPOINT NO.	EASTING	NORTHING	ELEVATION (m)
WP1	572430.35	214585.96	470.07
WP2	572434.79	214581.51	468.86
WP3	572465.96	214581.50	467.93
WP4	572470.56	214586.10	467.69
WP5	572583.58	214586.10	462.40
WP6	572583.58	214554.13	462.72
WP7	572583.58	214540.72	462.75
WP8	572583.58	214506.18	462.40
WP9	572572.13	214506.18	462.92
WP10	572572.13	214498.18	462.96
WP11	572557.53	214498.18	463.66
WP12	572557.53	214506.18	463.58
WP13	572470.56	214506.18	467.68
WP14	572465.96	214510.68	467.95
WP15	572435.48	214510.66	469.12
WP16	572430.47	214505.54	469.43
WP17	572430.12	214522.56	469.66
WP18	572435.09	214517.67	468.33
WP19	572465.56	214517.68	468.03
WP20	572470.56	214522.88	467.86
WP21	572470.56	214569.50	467.85
WP22	572465.56	214574.50	467.98
WP23	572433.95	214574.51	469.82
WP24	572429.14	214569.60	470.30
WP25	572423.54	214546.14	-
WP26	572576.29	214546.14	-
WP27	572543.89	214572.07	-
WP28	572548.00	214572.07	-
WP29	572553.00	214567.07	-
WP30	572553.00	214558.23	-
WP31	572552.07	214557.98	-
WP32	572552.07	214539.90	-
WP33	572553.00	214539.65	-
WP34	572553.00	214530.81	-
WP35	572548.00	214525.81	-
WP36	572543.94	214525.81	-
WP37	572481.49	214529.27	-
WP38	572480.56	214529.52	-
WP39	572480.56	214536.51	-
WP40	572485.56	214541.51	-
WP41	572487.69	214541.51	-
WP42	572488.13	214540.76	-



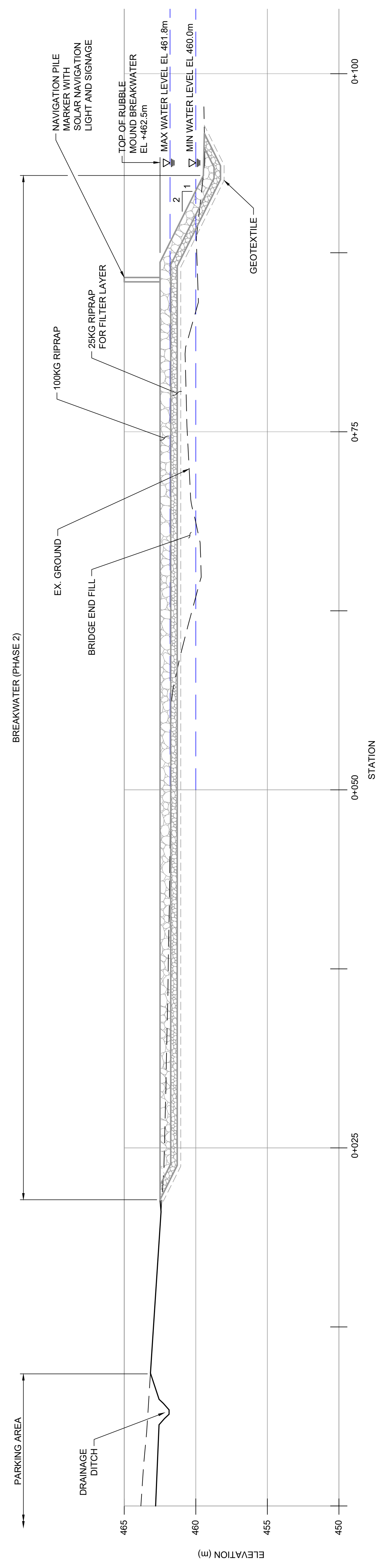
PARKING AREA GEOMETRY PLAN
SCALE: 1 : 400

777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V6Z 4J7
604-707-9004

REF#		DRAWING NUMBER		TITLE		REF#	DRAWING NUMBER		TITLE		REFERENCE DRAWINGS																
											REFERENCE DRAWINGS																
REVISIONS												REMARKS		DATE		DESIGNED		INCEP CHK		DFTG CHK		INSP CHK		REV		ACPT	
NO																											



A BOAT RAMP AND DREDGE POCKET PROFILE
1020-C18-01408 SCALE: 1:150



1020-C18-01408

B

BREAKWATER PROFILE

SCALE: 1:150

(PHASE 2)

3 0m 3 6

SCALE: 1 : 150

NOTES:

1. ALL DIMENSIONS IN METERS UNLESS OTHERWISE NOTED.

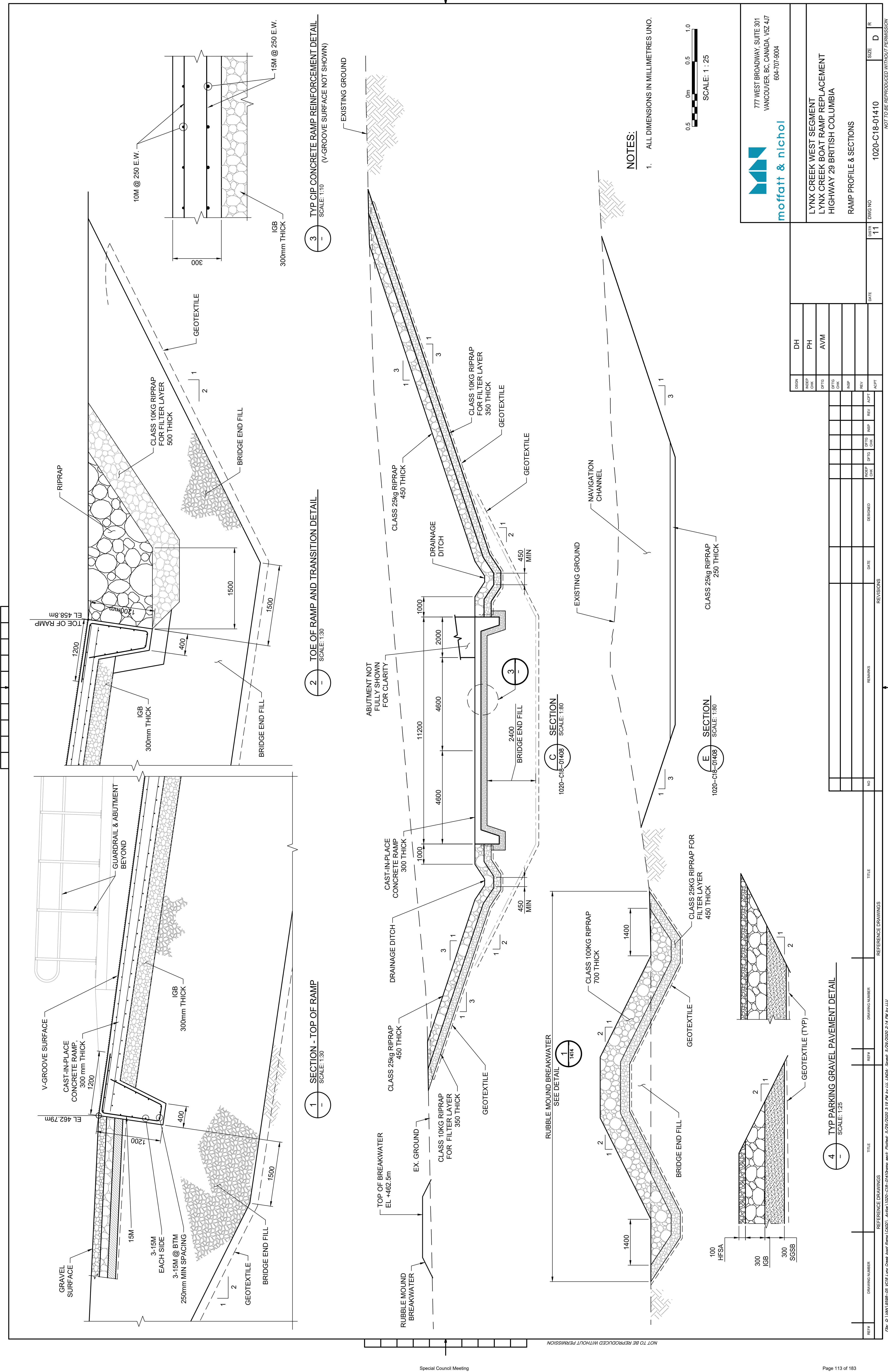
 moffatt & nichol		777 WEST BROADWAY, SUITE 301 VANCOUVER, BC, CANADA, V5Z 4J7 604-707-9004	
LYNX CREEK WEST SEGMENT LYNX CREEK BOAT RAMP REPLACEMENT HIGHWAY 29 BRITISH COLUMBIA BOAT RAMP, DREDGE POCKET AND BREAKWATER PROFILE		DWG NO	1020-C18-01409
		SIZE	D R

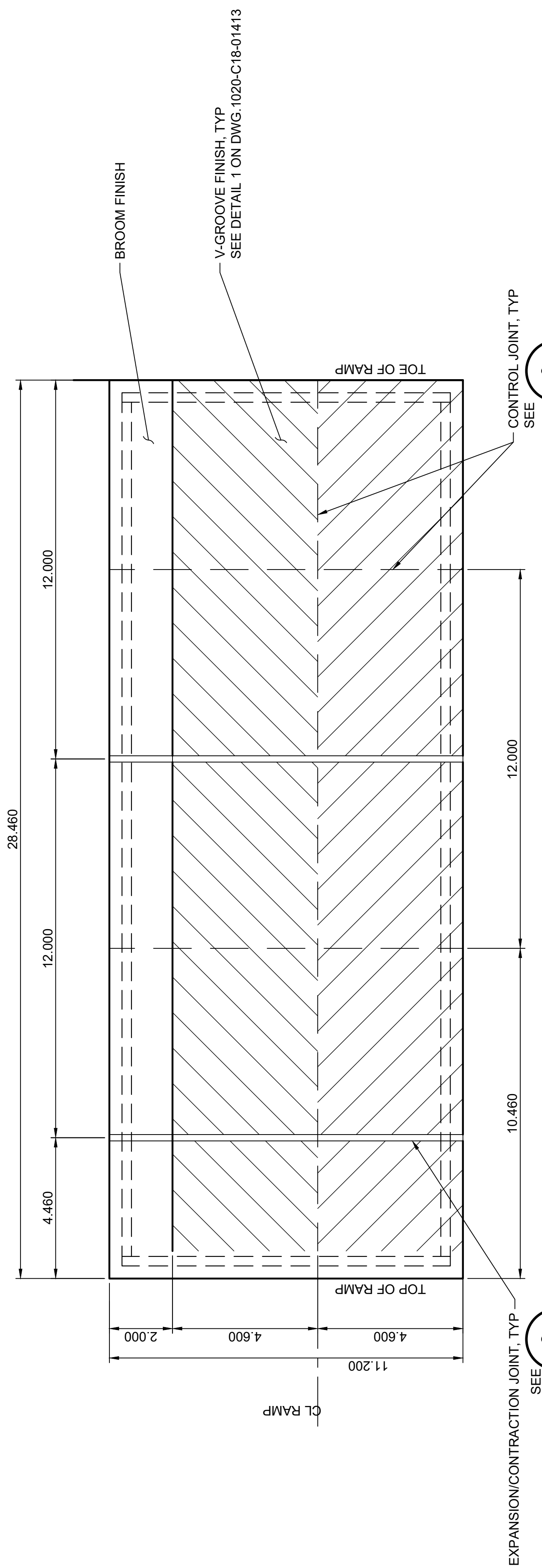
NOT TO BE REPRODUCED WITHOUT PERMISSION

DISON	DH	
INDEP CHK		
DFTG		
DFTG CHK		
INSP		
REV		
ACPT		DA

REVISIONS						
NO.	REMARKS	DATE	DESIGNED	CHECKED NAME / CHK	DRAWN DTG / CHK	APPROVED REV / ADPT
						D
						G
						R
						R

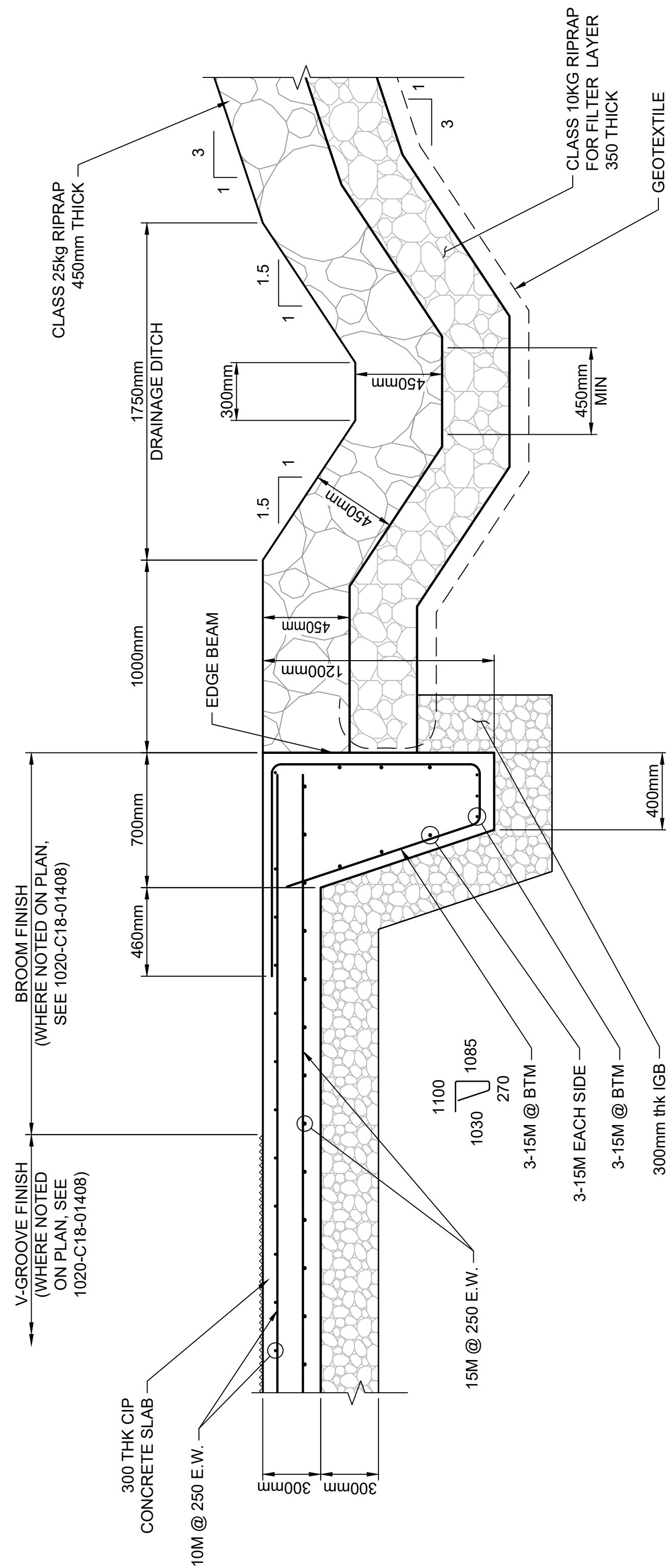
REFERENCE DRAWINGS		REFERENCE DRAWINGS			
REF#	DRAWING NUMBER	TITLE	REF#	DRAWING NUMBER	TITLE





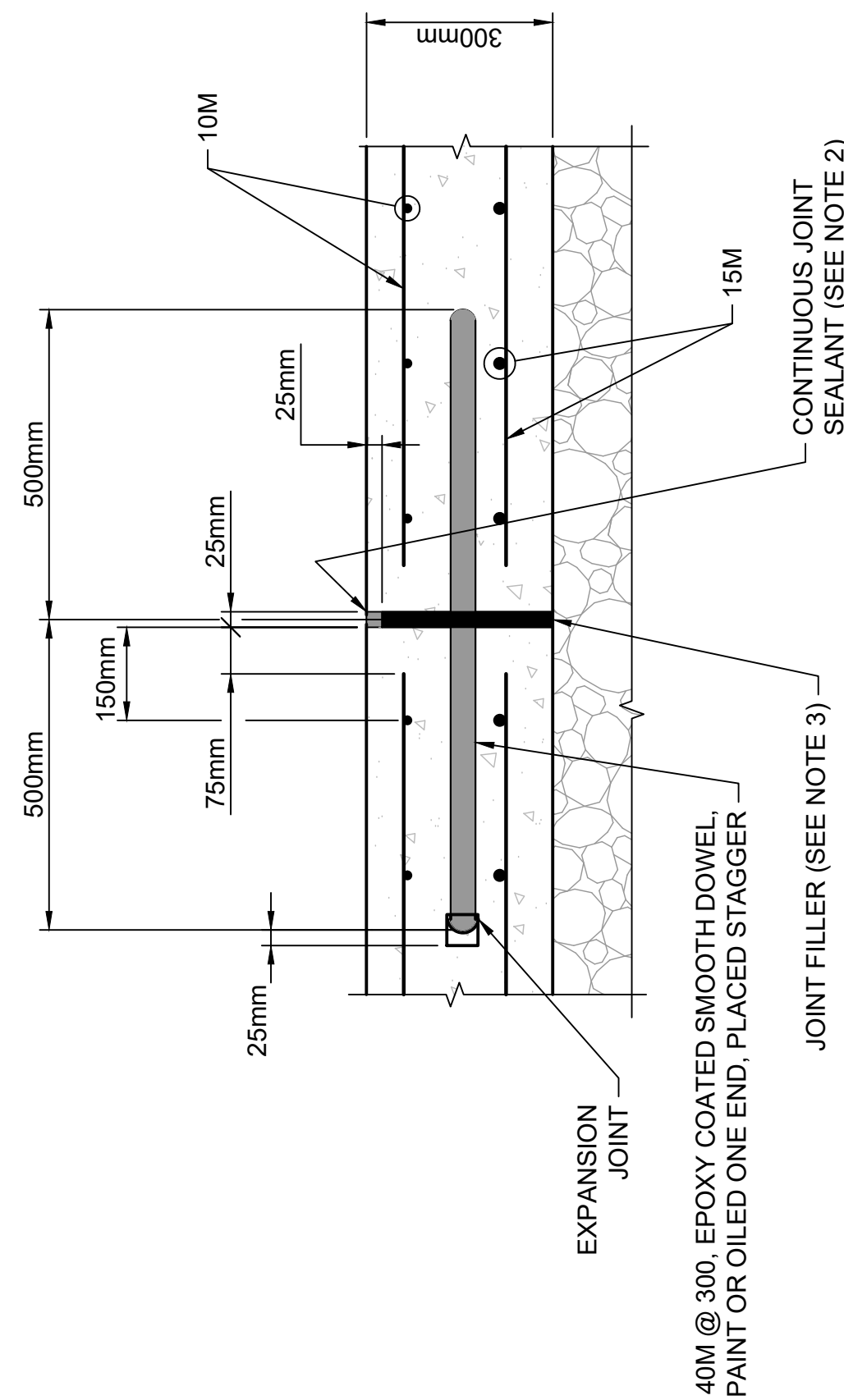
CIP CONCRETE SLAB JOINT PLAN

E: 1 : 100
ABUTMENT OMITTED FOR CLARITY



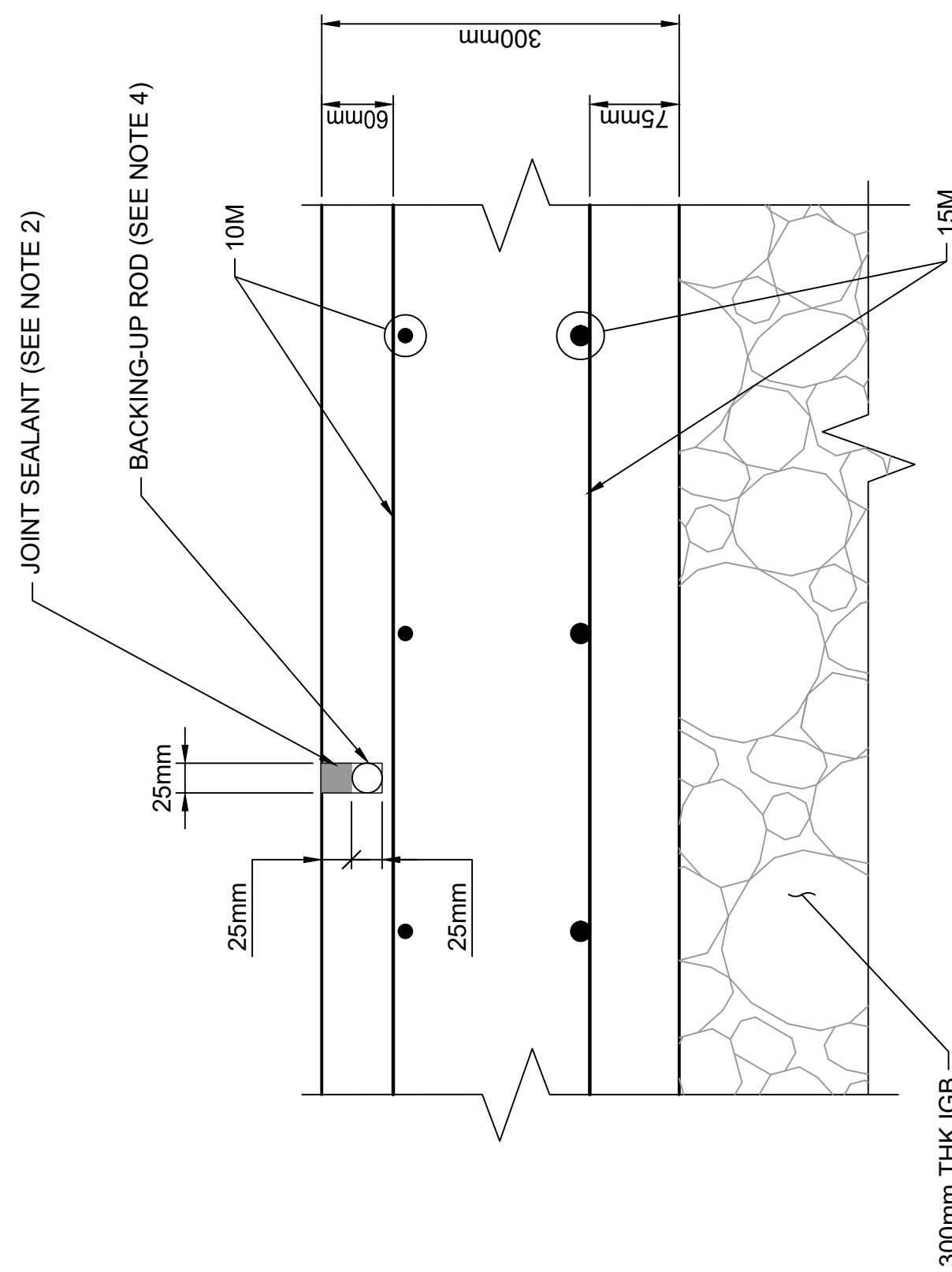
NOTES:

1. ALL CONCRETE COVER SHALL BE 60mm, EXCEPT AT BOTTOM, WHICH SHALL BE 75mm.
2. JOINT SEALANT SHALL BE SIKAFLEX-2c NS EZ MIX TG, 25mm DEEP, OR APPROVED EQUAL.
3. JOINT FILLER SHALL BE BASF CONSTRUCTION CHEMICALS' SONNEBORN EXPANSION-JOINT FILLER OR APPROVED EQUAL.
4. BACKING-UP ROD SHALL BE EXTRUDED, CLOSED-CELL, CIRCULAR POLYETHYLENE FOAM BACK-UP MATERIAL.
5. REFER TO CAST-IN-PLACE SPECIFICATIONS FOR DETAILS.
6. ALL DIMENSIONS IN METRES UNO.



EXPANSION/CONTRACTION JOINT DETAIL

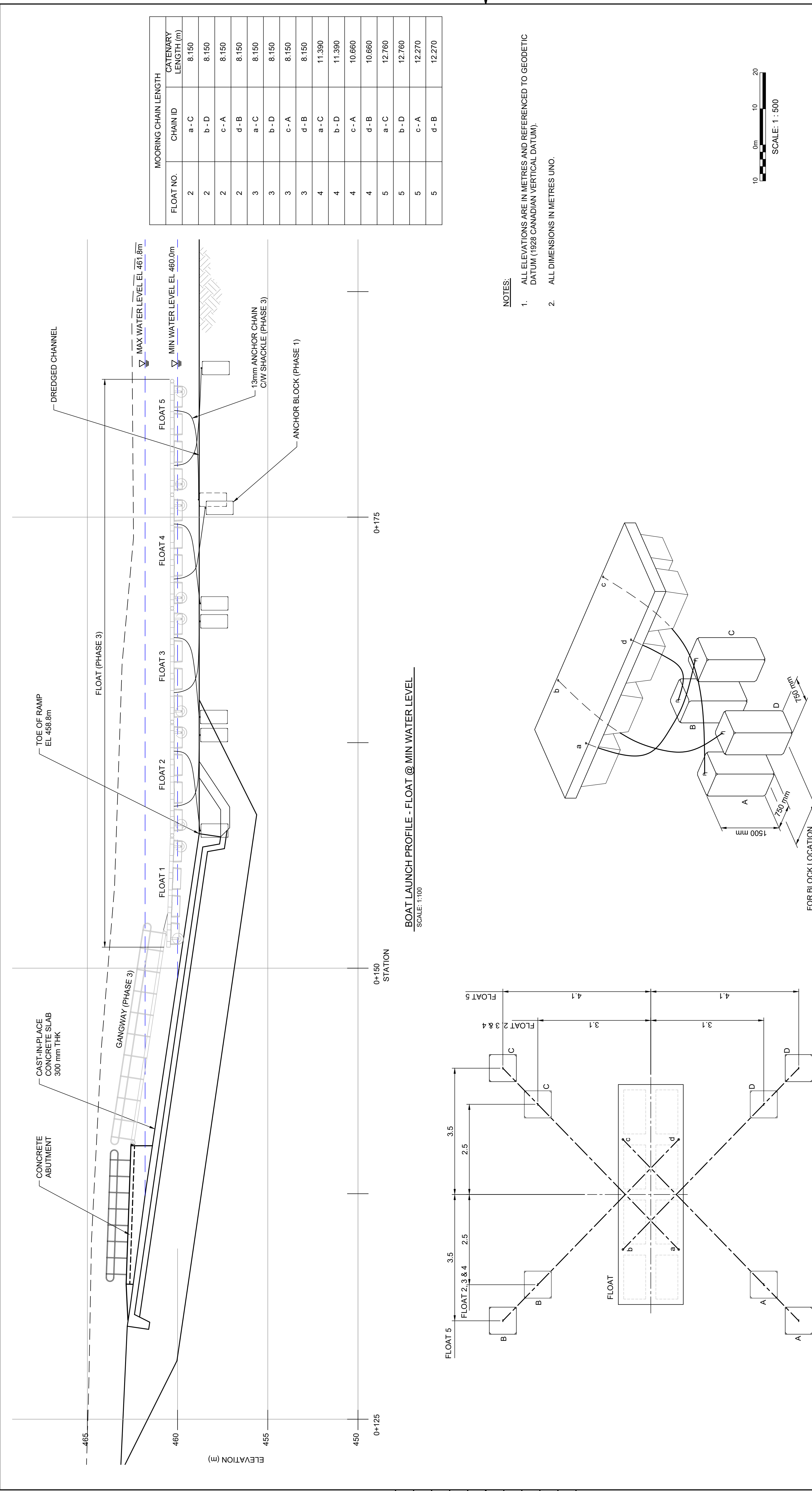
SCALE: 1:10



CONTROL JOINT DETAIL

SCALE: 1:5

6. ALL DIMENSIONS IN METRES UNO.										DIGN	DH
										INDEP	PH
										CHK	AVM
										DFTG	
										CHK	
										INSP	
										REV	
										ACPT	



777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V6Z 4J7
604-707-9004

LYNX CREEK WEST SEGMENT
LYNX CREEK BOAT RAMP REPLACEMENT
HIGHWAY 29 BRITISH COLUMBIA
ABUTMENT, GANGWAY & FLOAT SECTION

DESIGN
INCEP
CHK

PH

AVM

DH

DESIGNED
CHK

DATE

REVISIONS

NO

REMARKS

DATE

DESIGNED

INCEP
CHK

DFTG
CHK

DFTG
CHK

NSP
CHK

REV
CHK

ACPT

DATE

DWG NO
1020-C18-01412

SIZE
D

R

2

ANCHORAGE CHAIN AND ANCHORAGE PLAN
SCALE: 1:50
(FLOAT 4 & 5)

REFERENCE DRAWINGS

DRAWING NUMBER

REF#

TITLE

REFERENCE DRAWINGS

DRAWING NUMBER

REF#

TITLE

FOR BLOCK LOCATION
REFER TO DRAWING 01413
FOR BLOCK DETAILS

ISOMETRIC
SCALE: NTS

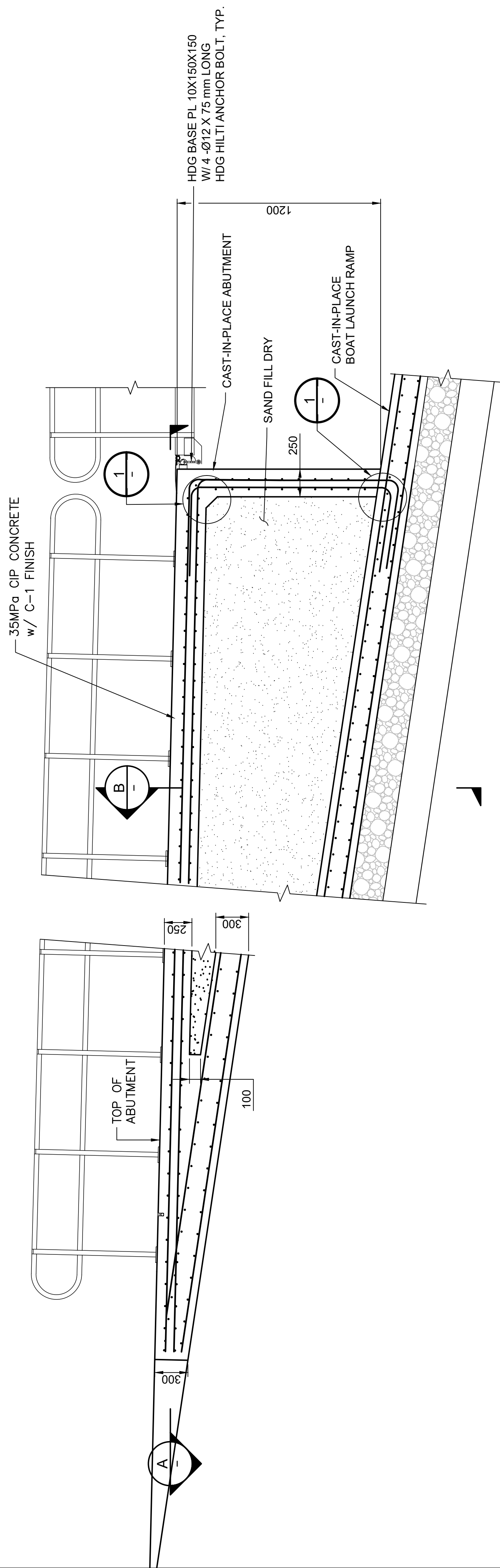
NOTES:

1. ALL ELEVATIONS ARE IN METRES AND REFERENCED TO GEODETIC DATUM (1928 CANADIAN VERTICAL DATUM).

2. ALL DIMENSIONS IN METRES UNO.

FILE: G:\MAN\6598-05 LC18 Lynx Creek Boat Ramp\CA001\1020-C18-0142_Plotfile.dwg 5/29/2020 3:24 PM by LLL, LINDA, Saved: 5/29/2020 1:00 PM by LLL

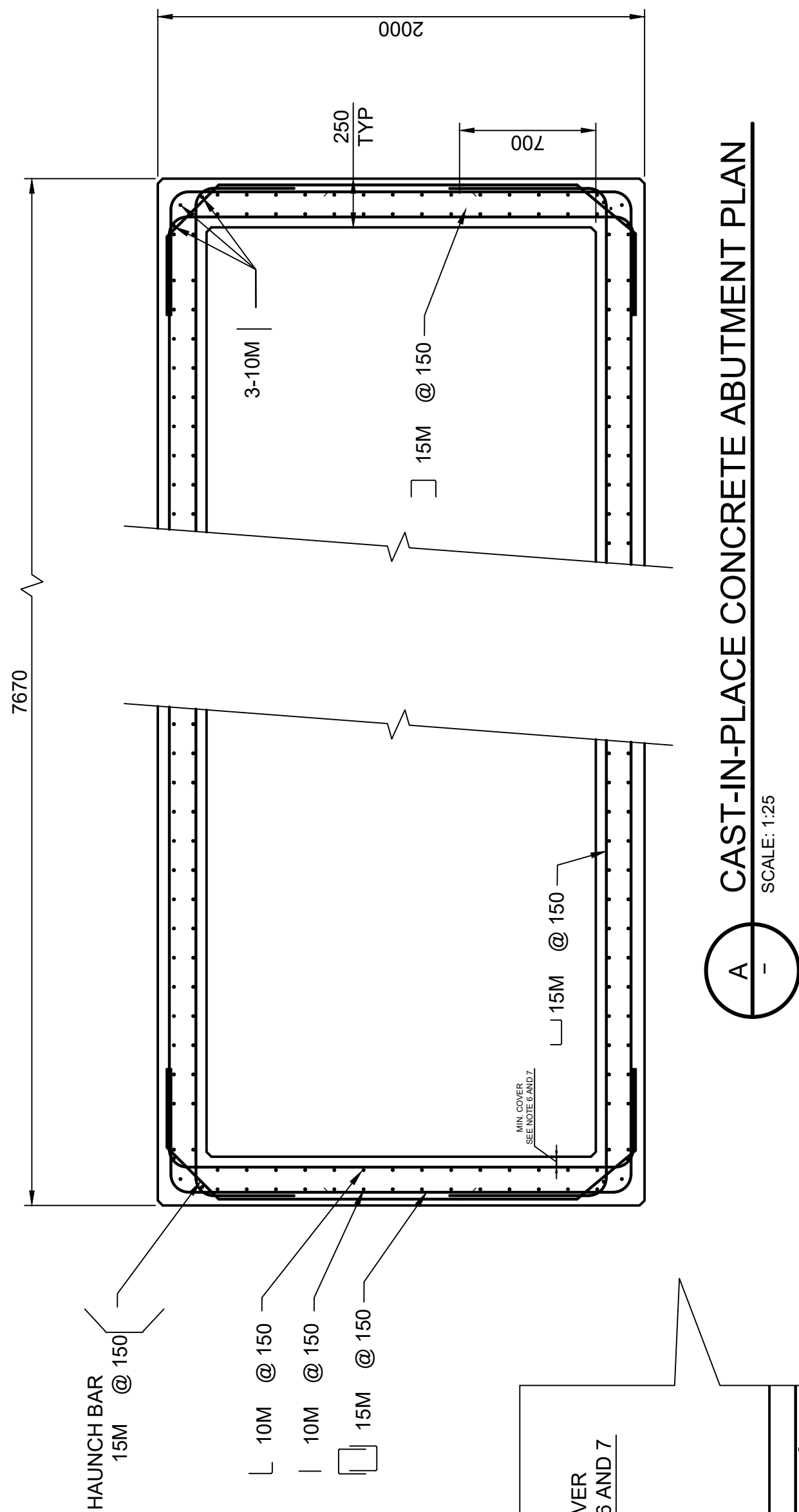
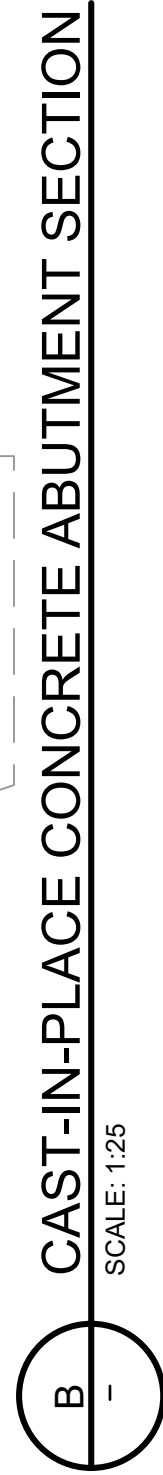
Page 115 of 183



CAST-IN-PLACE CONCRETE ABUTMENT - LONGITUDINAL SECTION

SCALE: 1:25

*-BARS TO BE STAGGERED BY 75mm TO AVOID CLASH DURING INSTALLATION

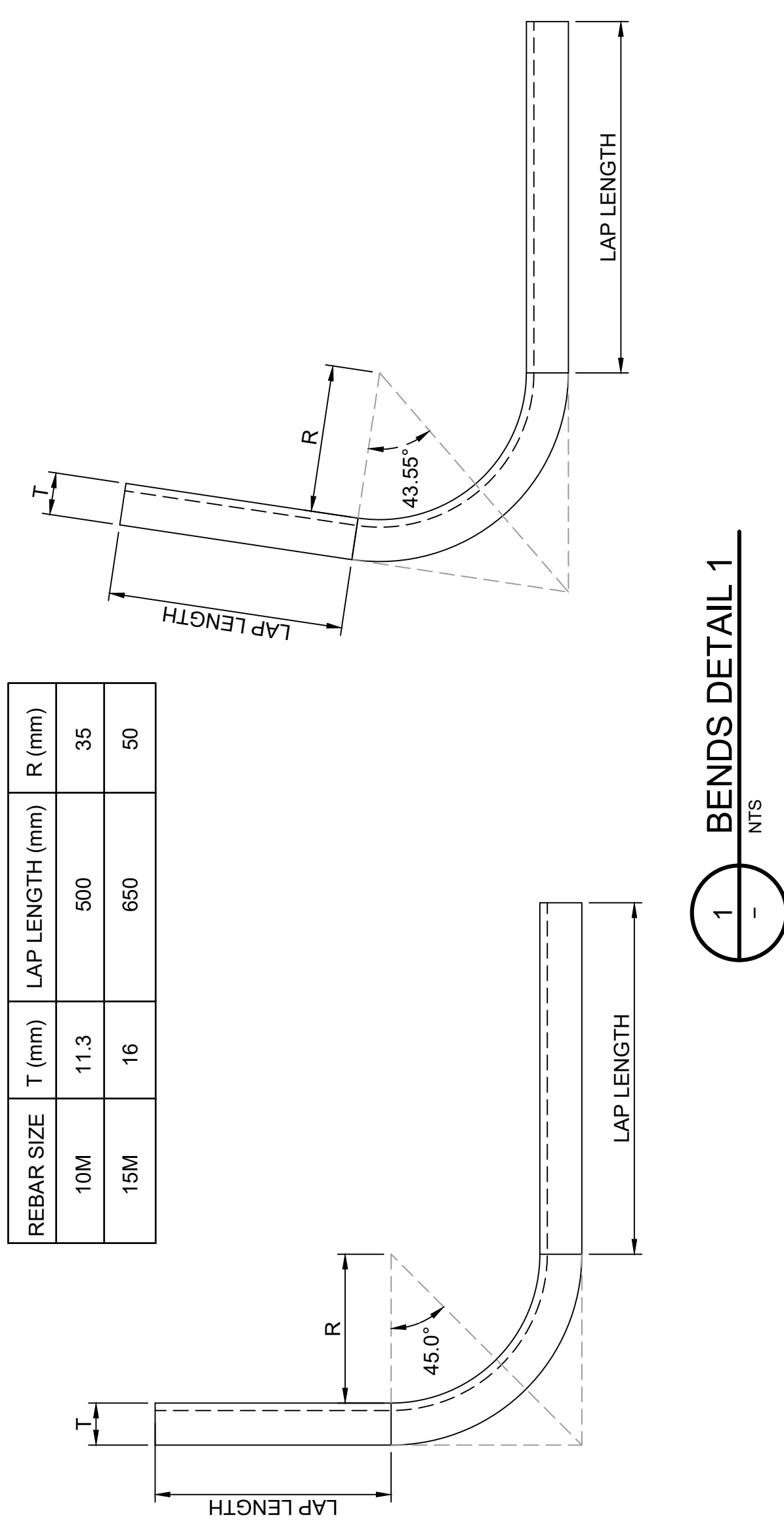


CAST-IN-PLACE CONCRETE ABUTMENT PLAN

SCALE: 1:25

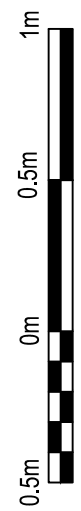
NOTES:

1. CONCRETE BOAT RAMP AND ABUTMENT MEMBERS SHALL BE INSTALLED WITH DIMENSIONS NOT EXCEEDING A TOLERANCE OF 10mm.
2. ALL SURFACE FINISHES SHALL BE SMOOTH SURFACE.
3. ALL WALKING SURFACE FINISHES TO BE STIFF BROOM SURFACE.
4. MINIMUM 25mm CHAMFER AT ALL CORNERS U.N.O.
5. MINIMUM CONCRETE STRENGTH SHALL BE 35MPa
6. CLEAR COVER FROM OUTER FACES SHALL BE 75mm U.N.O.
7. CLEAR COVER FROM INNER FACES SHALL BE 60mm U.N.O.
8. ALL DIMENSIONS IN MILLIMETRES UNO.



BENDS DETAIL 1

NTS

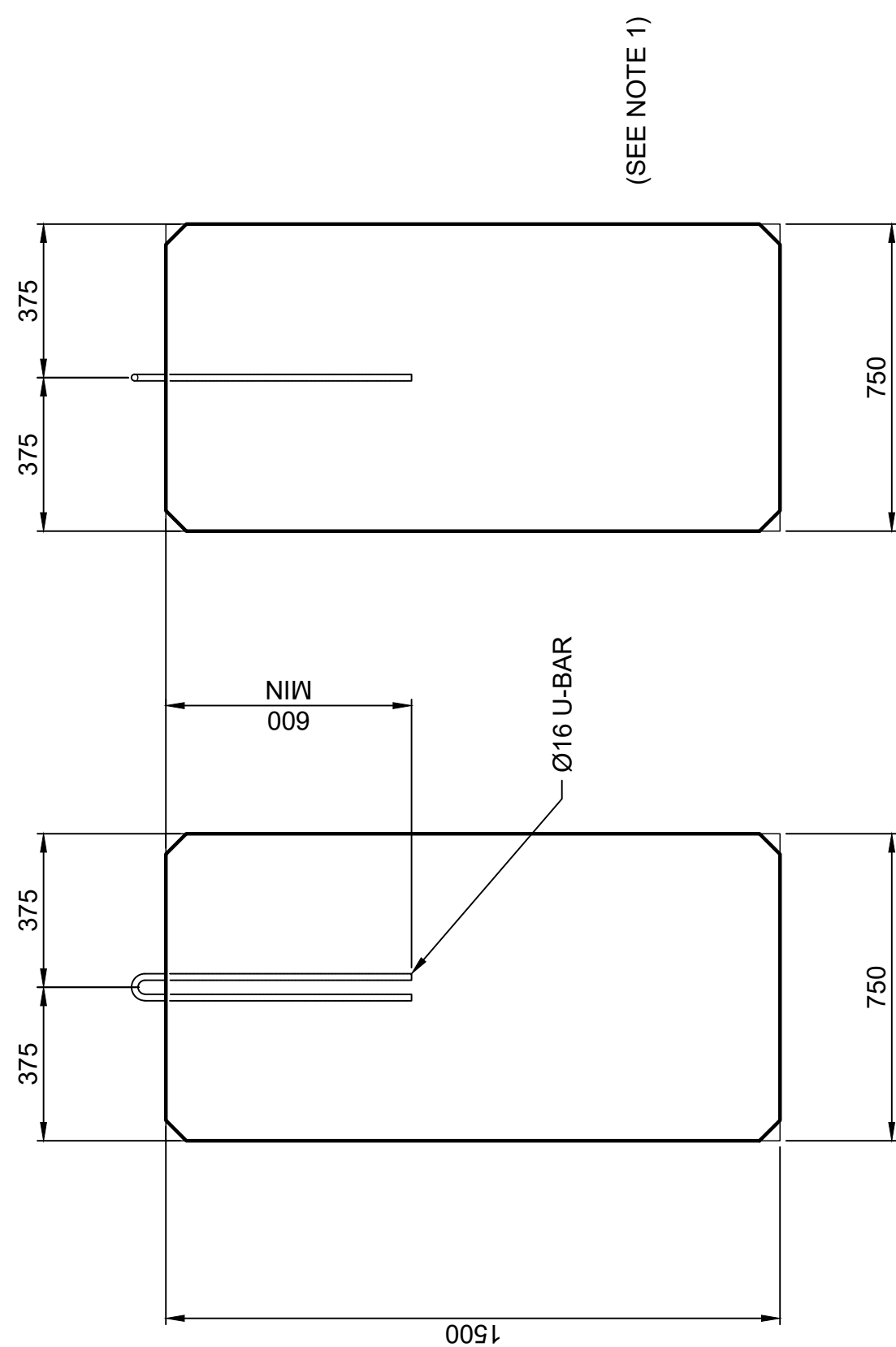


SCALE: 1:25



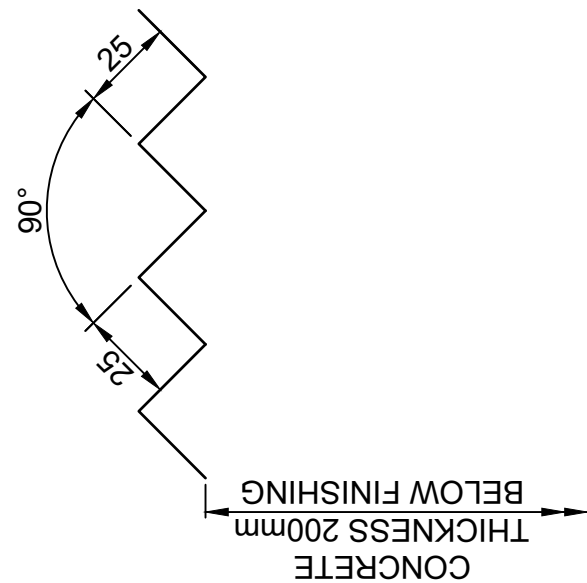
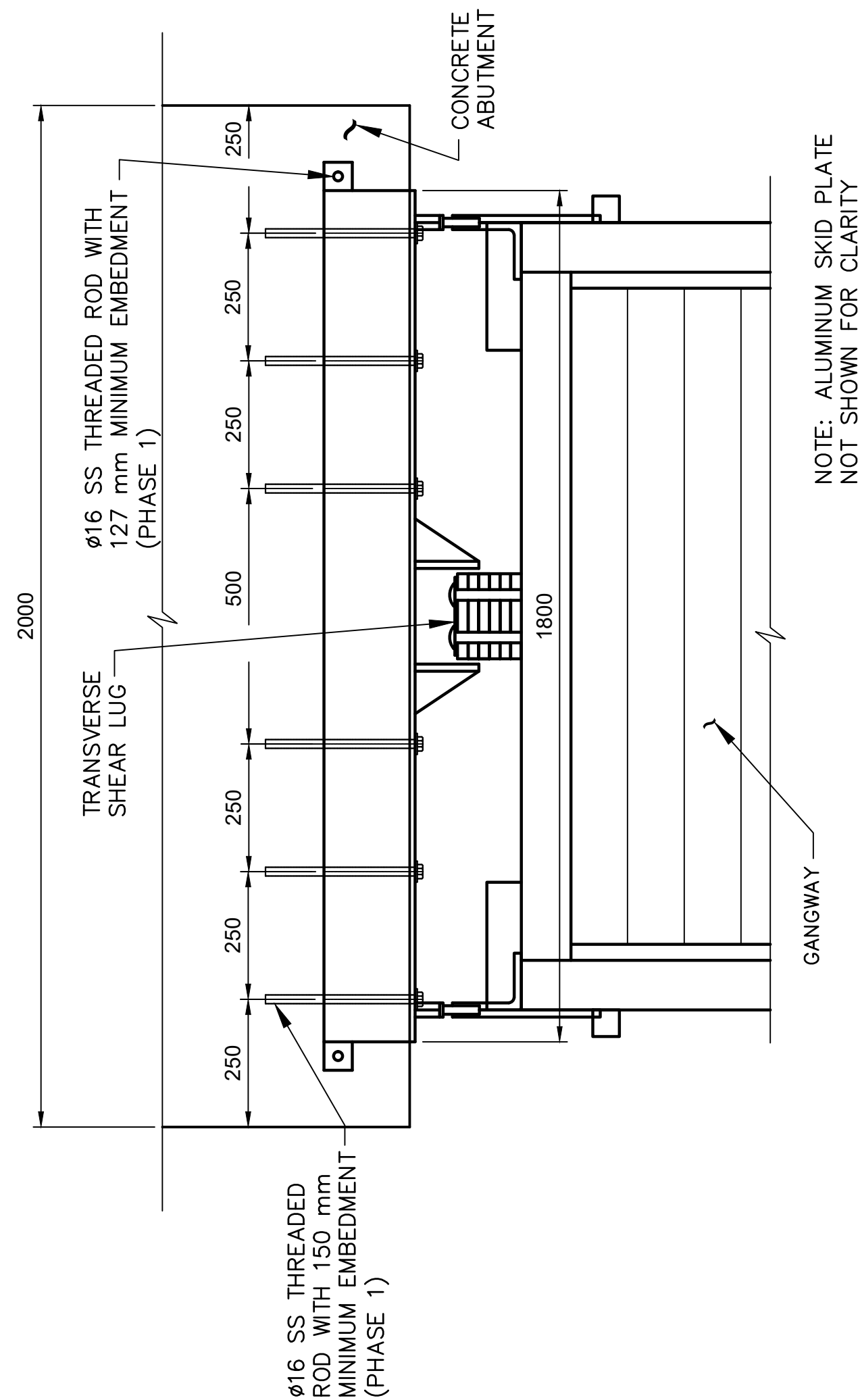
**777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V5Z 4J7**
604-707-9004

[illegible]



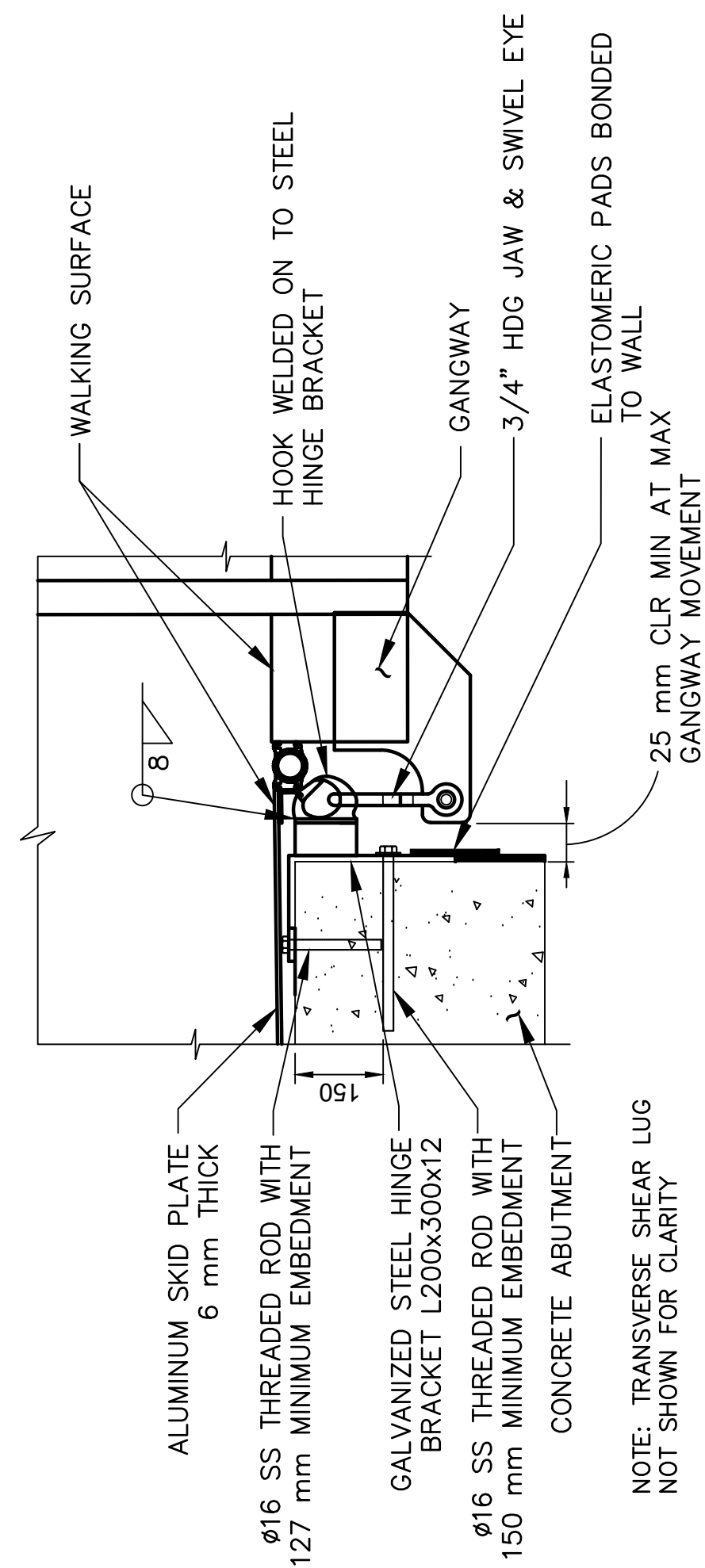
TYPICAL ANCHOR BLOCK (PHASE 1)

SCALE: 1 : 10



TYPICAL V-GROOVE SURFACE DETAIL

10020-C18-01410 SCALE: NTS



ELEVATION

(SEE NOTE 3)

PLAN

(SEE NOTE 3)

NOTES:

1. CONCRETE ANCHOR BLOCKS SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 20MPA.
2. CAST-IN-PLACE CONCRETE COVER SHALL BE 60mm FOR ALL EXCEPT 75mm AT BOTTOM.
3. DESIGN OF GANGWAY TO ABUTMENT SUPPORT CONNECTION SHALL BE CONFIRMED UPON SUBMISSION OF GANGWAY DESIGN FROM CONTRACTOR.
4. ALL DIMENSIONS IN MILLIMETRES UNO.



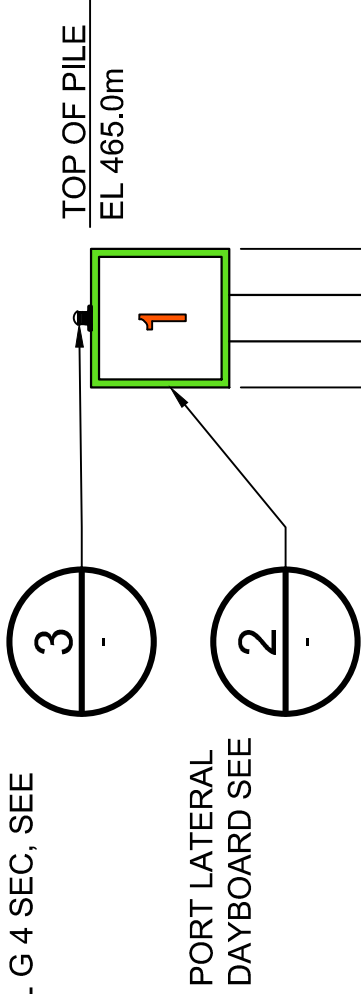
777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V5Z 4J7
604-707-9004

LYNX CREEK WEST SEGMENT
LYNX CREEK BOAT RAMP REPLACEMENT
HIGHWAY 29 BRITISH COLUMBIA

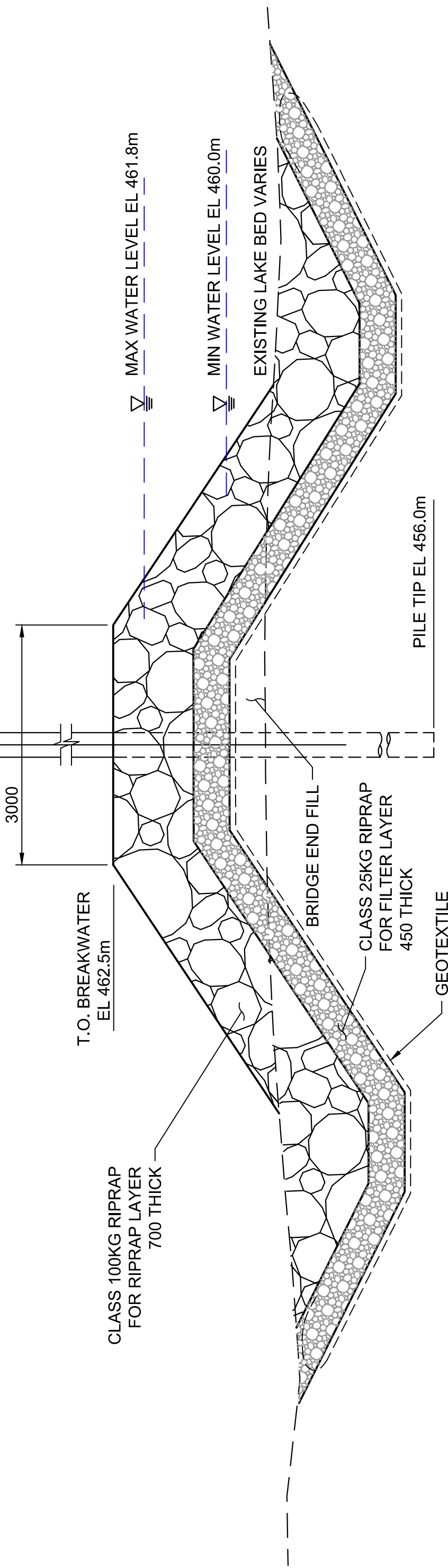
ANCHORAGE DETAILS

[illegible]

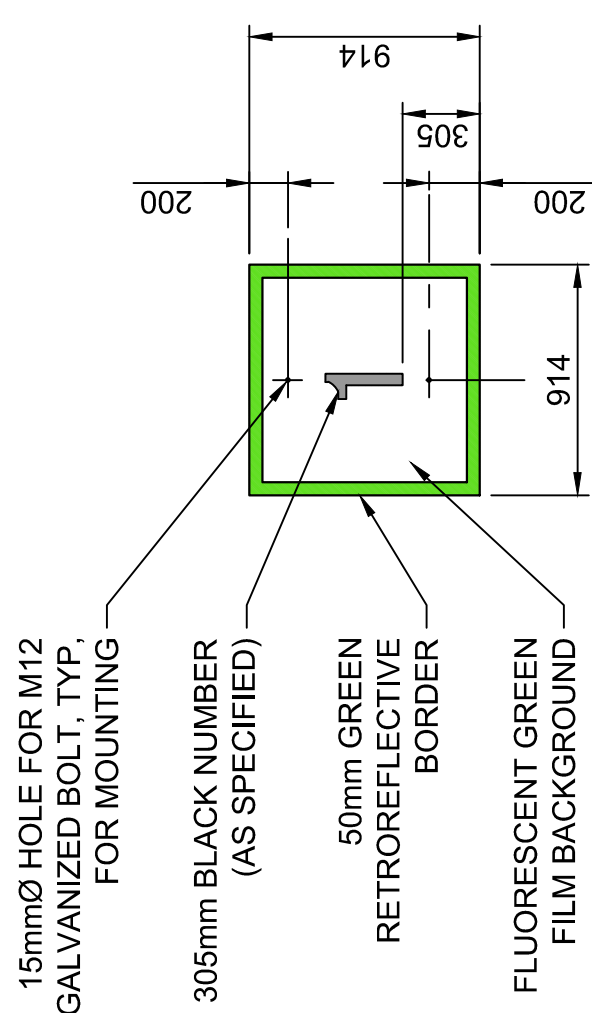
CARMAHAH MODEL 501
MARINE NAVIGATION LIGHT
OR APPROVED EQUAL
GREEN CHARACTERISTIC;
FL G 4 SEC; SEE



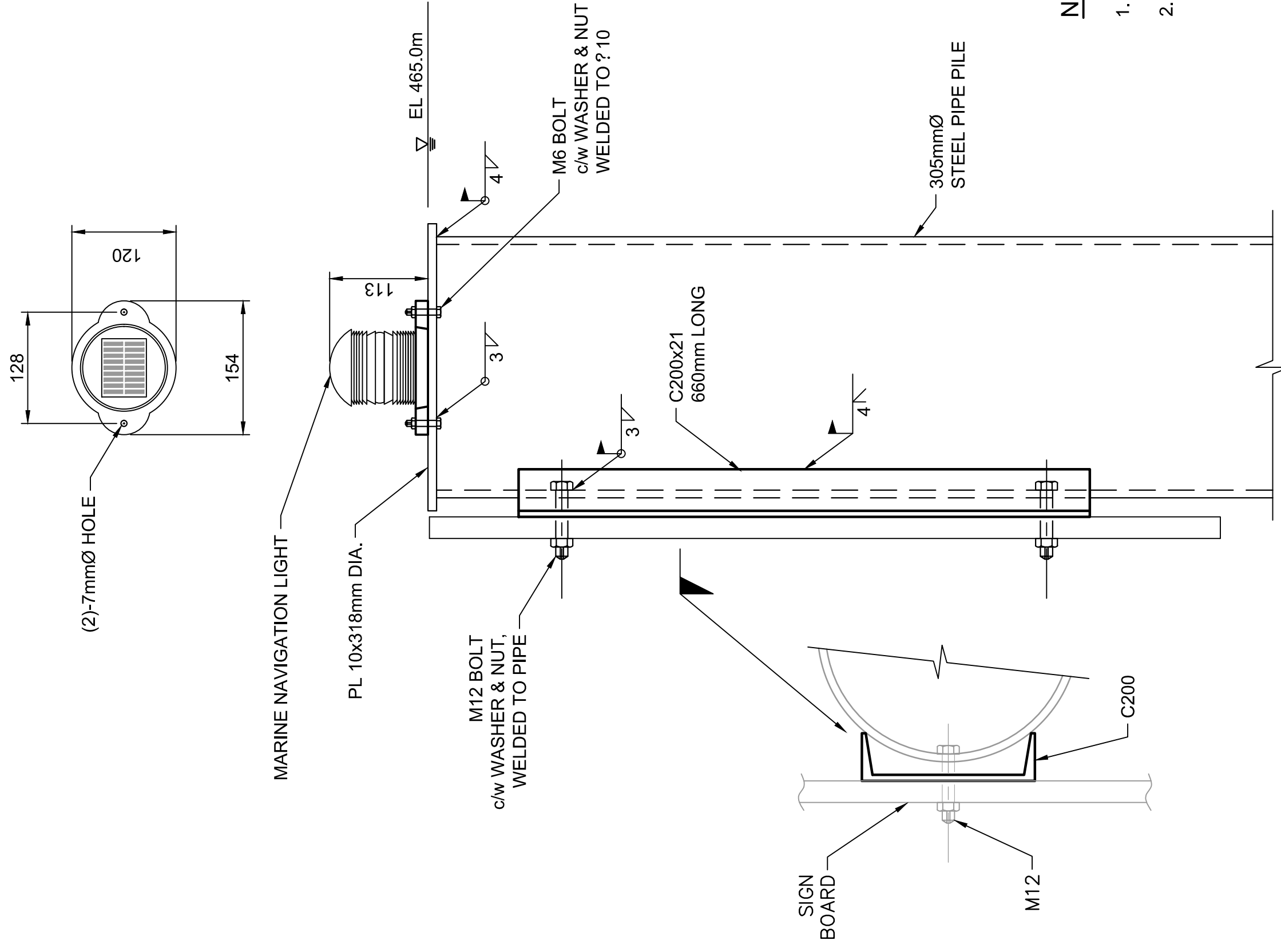
PORT LATERAL
DAYBOARD SEE



1 DETAIL
01408 SCALE: 1:5 PHASE 2 (NIC)

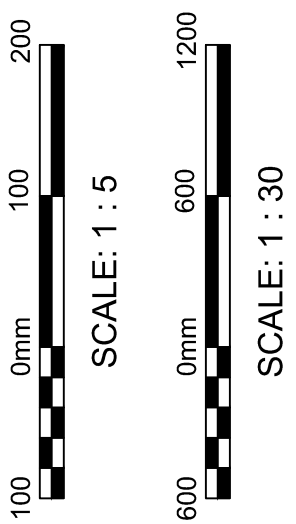


2 DETAIL
SCALE: 1:30 PHASE 2 (NIC)




NOTES:

1. ALL COMPONENTS SHALL BE HOT DIP GALVANIZED.
2. ALL DIMENSIONS IN MILLIMETRES UNO.



3 DETAIL
SCALE: 1:5 PHASE 2 (NIC)



777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V6Z 4J7
604-707-9004

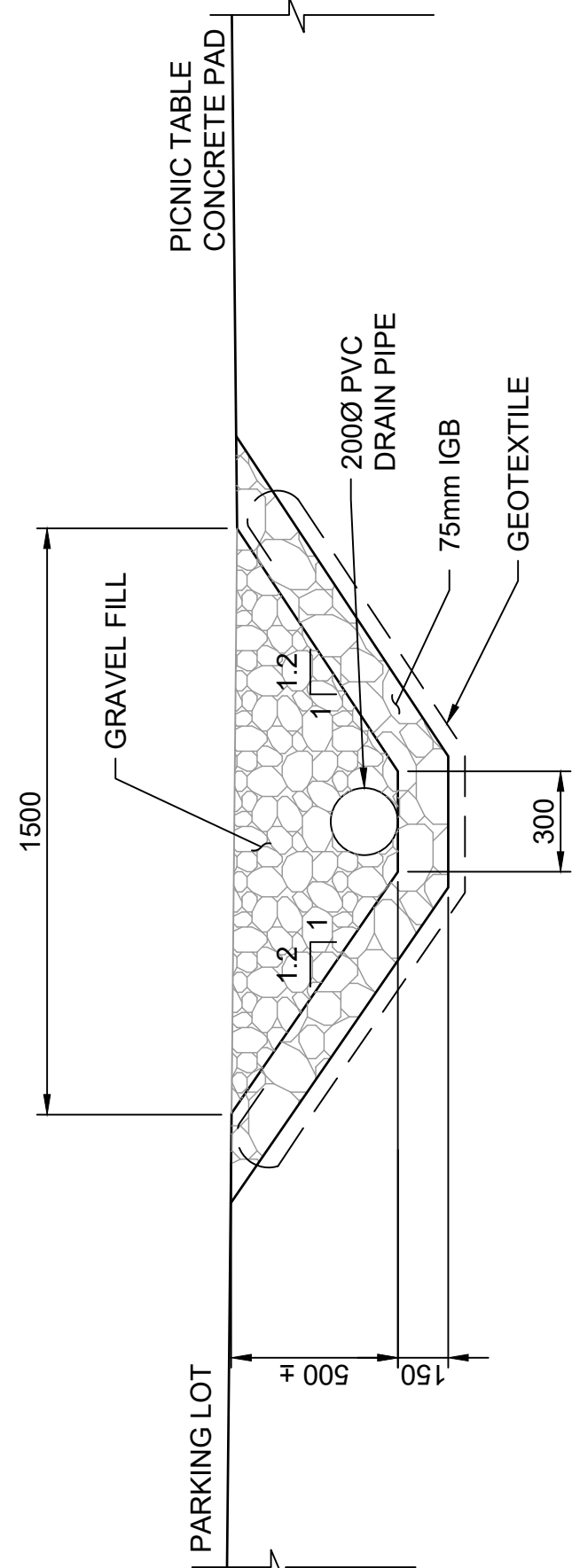
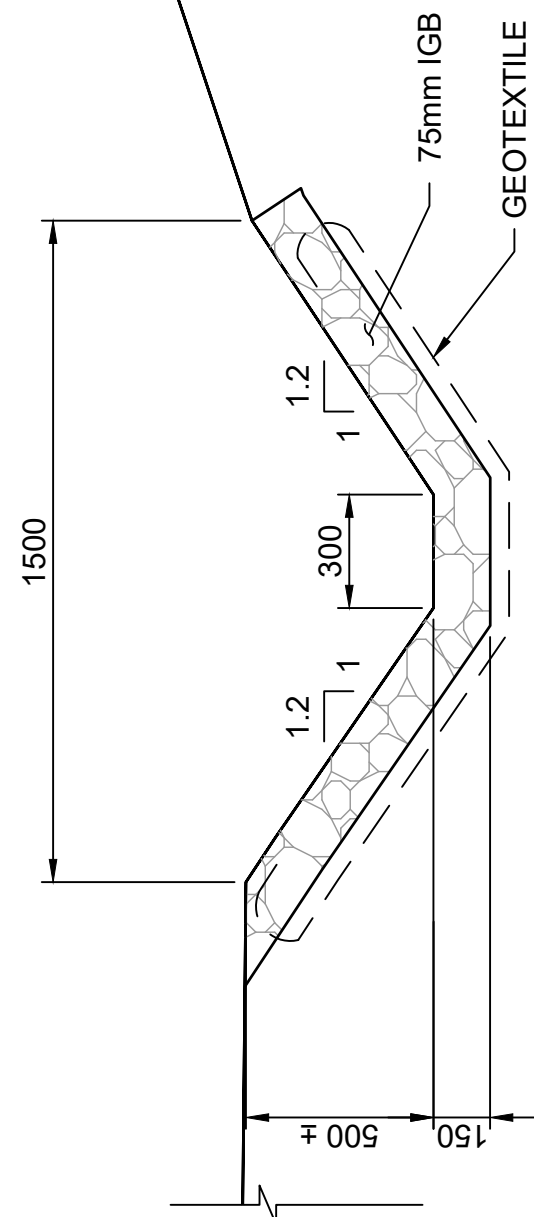
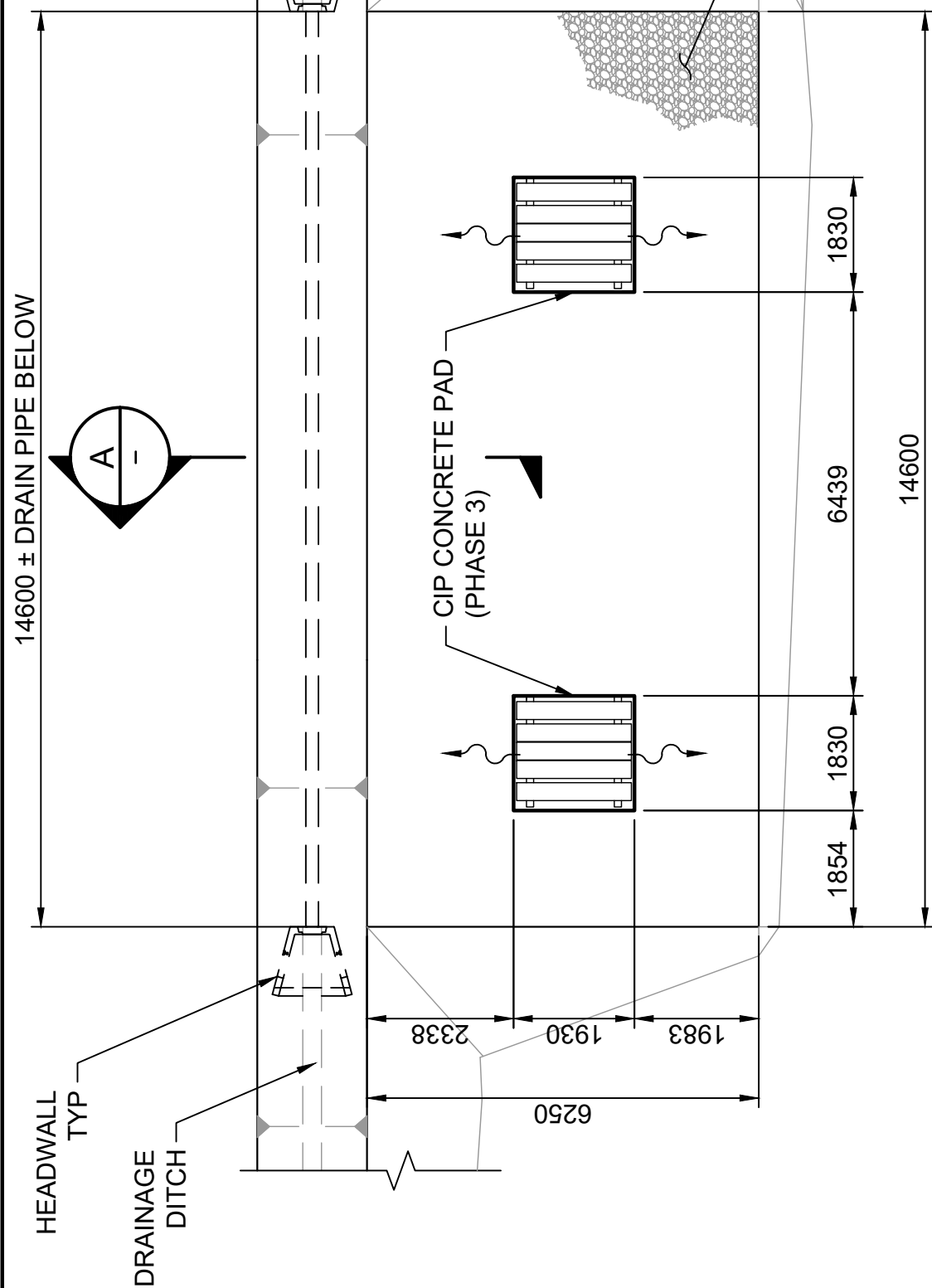
LYNX CREEK WEST SEGMENT
LYNX CREEK BOAT RAMP REPLACEMENT
HIGHWAY 29 BRITISH COLUMBIA
MISCELLANEOUS DETAILS SHEET 1

DESIGN	DH	DATE	DWG NO	SIZE	R
INDEP	PH		1020-C18-01415	D	
CHK	AVM				
DFTG					
DFTG					
CHK					
NSP					
REF					
ACT					

REVISIONS	NO	REMARKS	DATE	DESIGNED	INDEP	DFTG	DFTG	NSP	REF	ACT

REFERENCE DRAWINGS	TITLE	DRAWING NUMBER	REF

File: Q:\VAN\6089-05\1018 Lynx Creek boat Ramp\CA00-1018-01415-nic.dwg Plotdate: 5/29/2020 3:54 PM by LU LINDA, Sheet: 5/29/2020 2:31 PM by LU



PLAN - DAY USE AREA

SCALE: 1:100

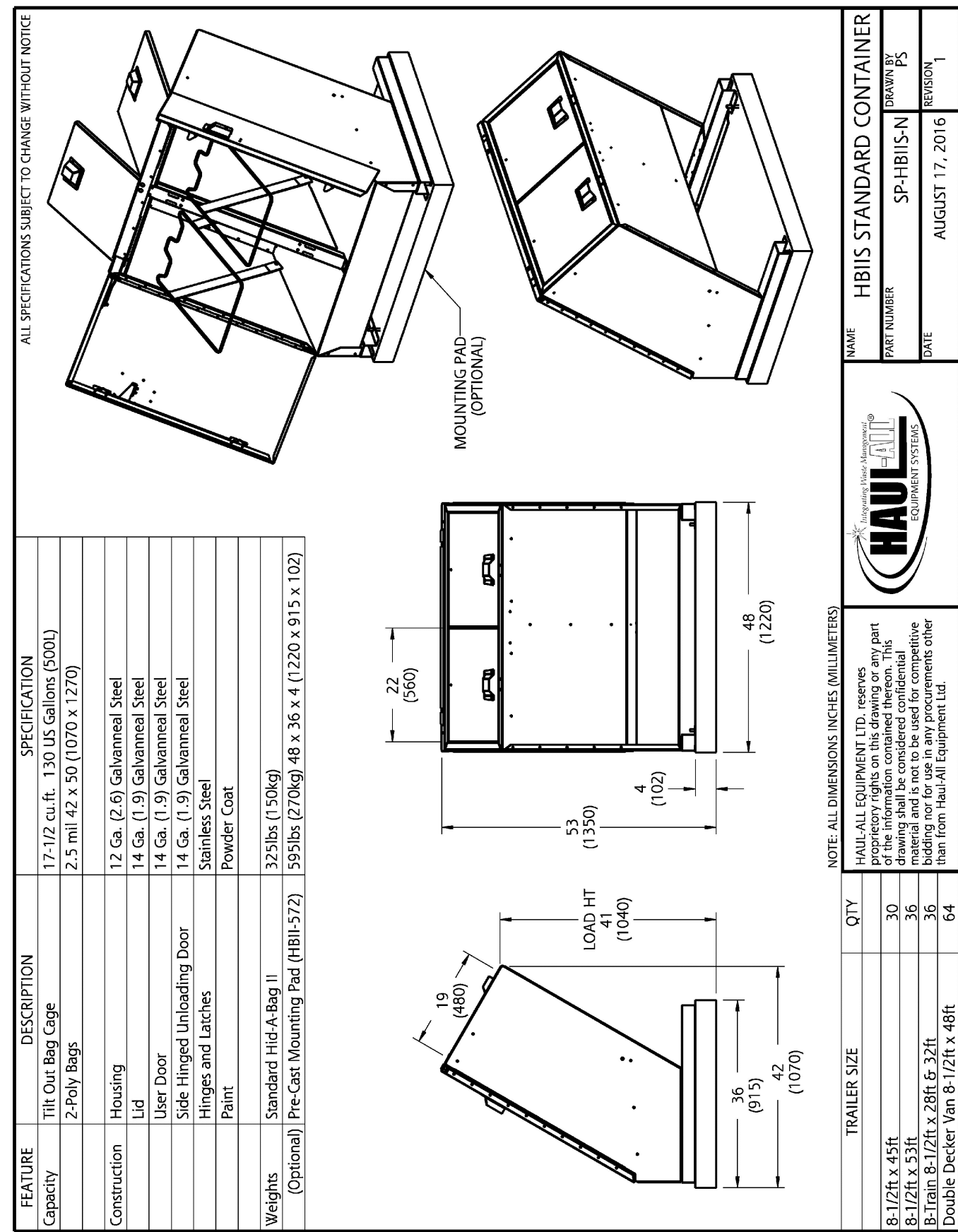
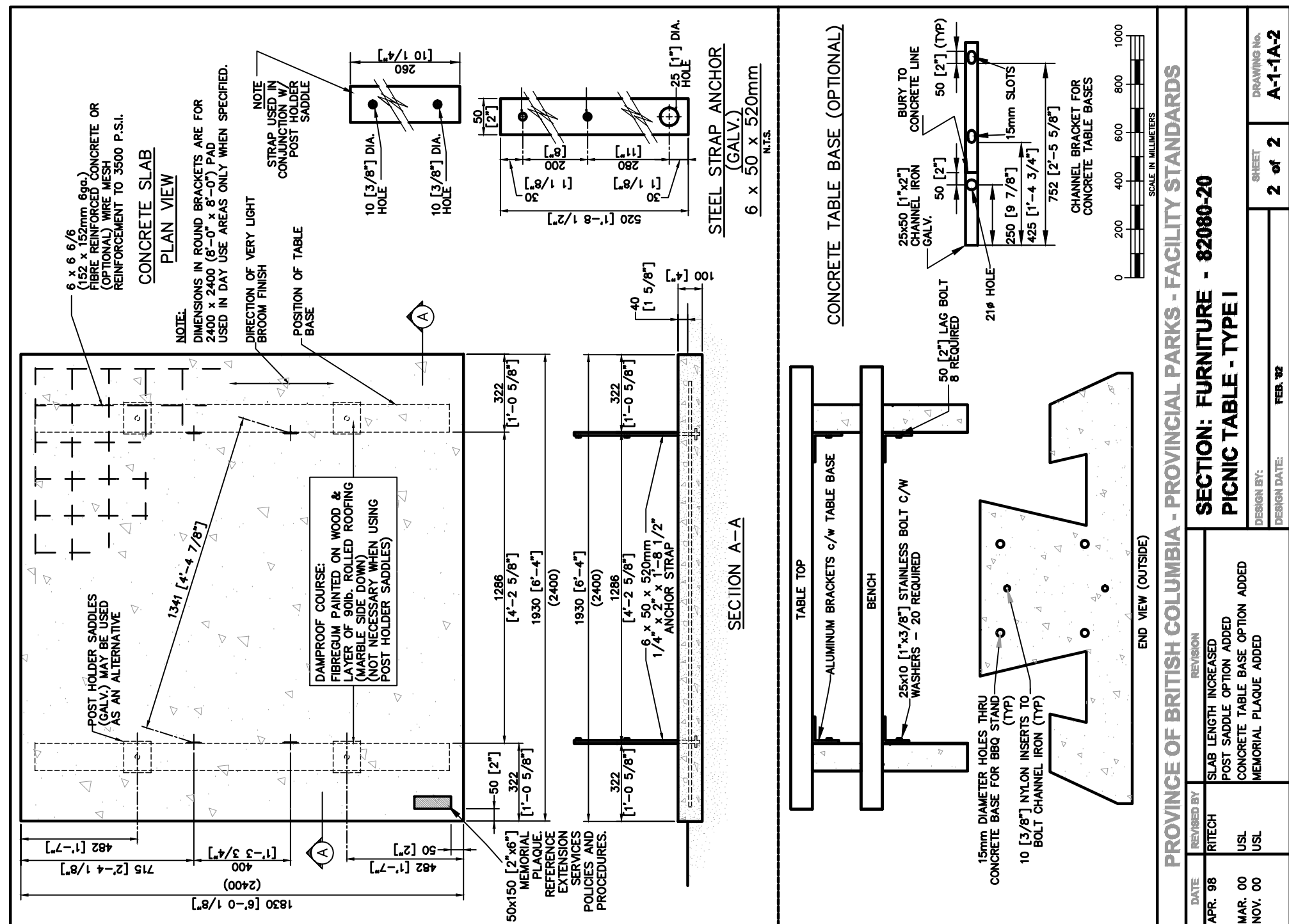
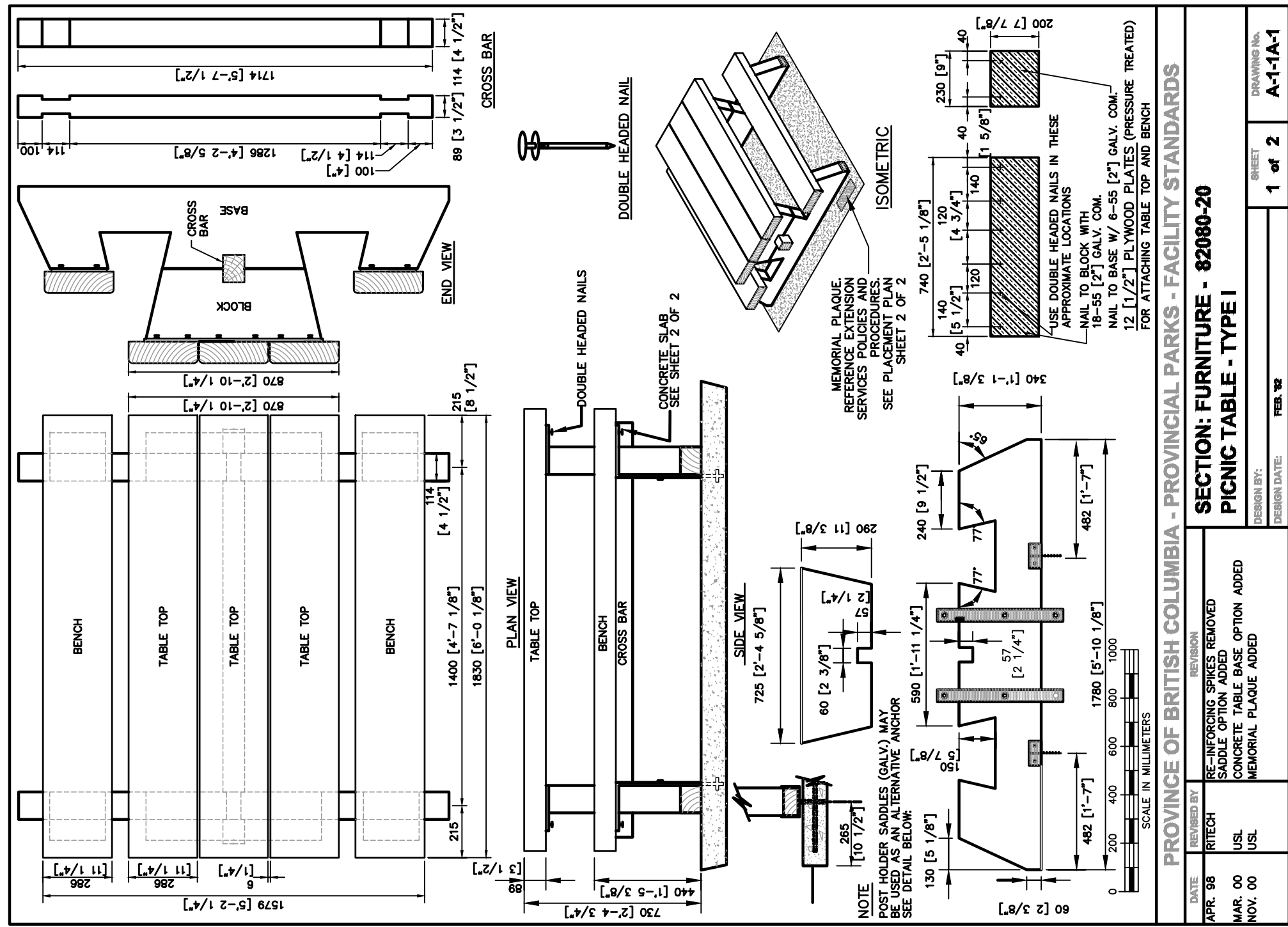
D
DETAIL - DRAINAGE DITCH

SCALE: 1:15

A DRAINAGE DITCH

11/11/11

HEAD WALLS NOT SHOWN FOR CLARITY



TYPICAL GARBAGE BIN DETAILS

SCALE: NTS

PHASE 3 (NIC)

TYPICAL PICNIC TABLE DETAILS 1

SCALE: AS NOTED

PHASE 3 (NIC)

TYPICAL PICNIC TABLE DETAILS 2

SCALE: AS NOTED

PHASE 3 (NIC)

REF #	DRAWING NUMBER	TITLE	REF #	DRAWING NUMBER
REFERENCE DRAWINGS				

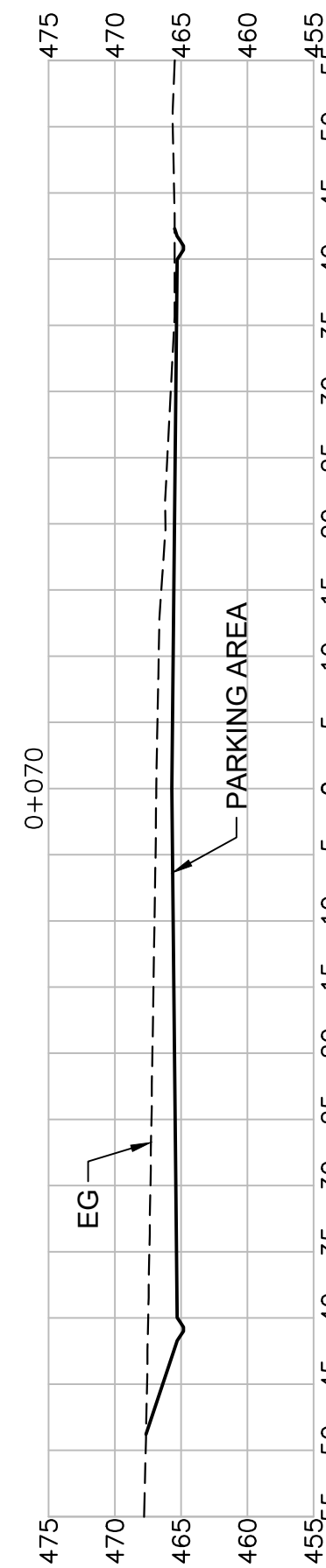
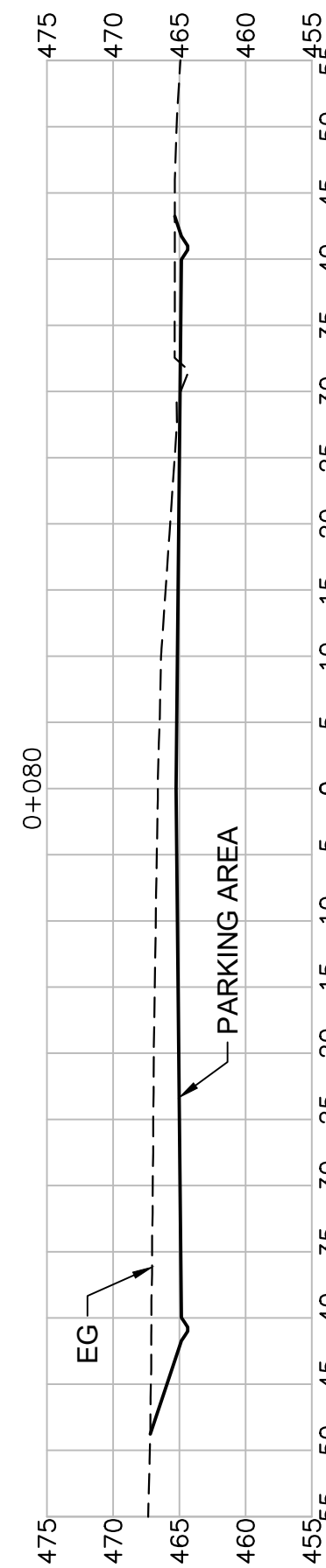
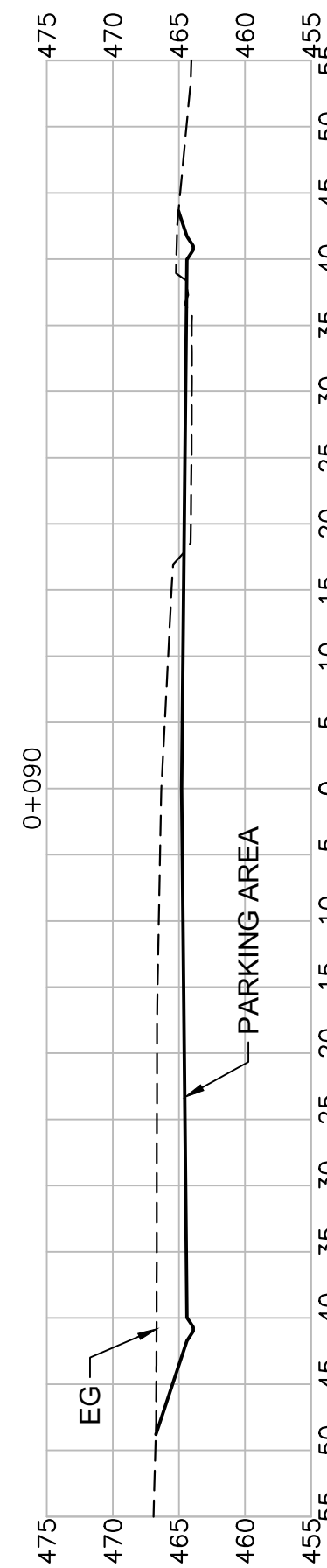
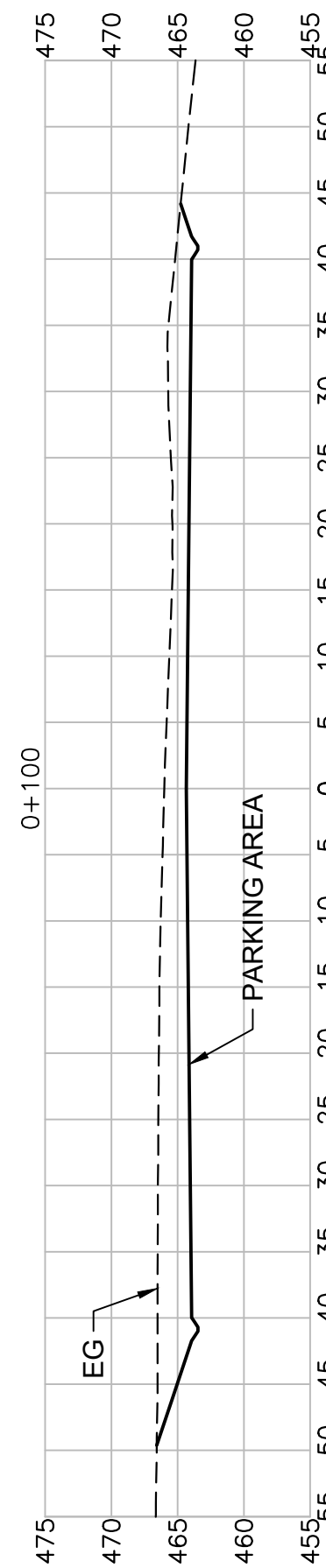
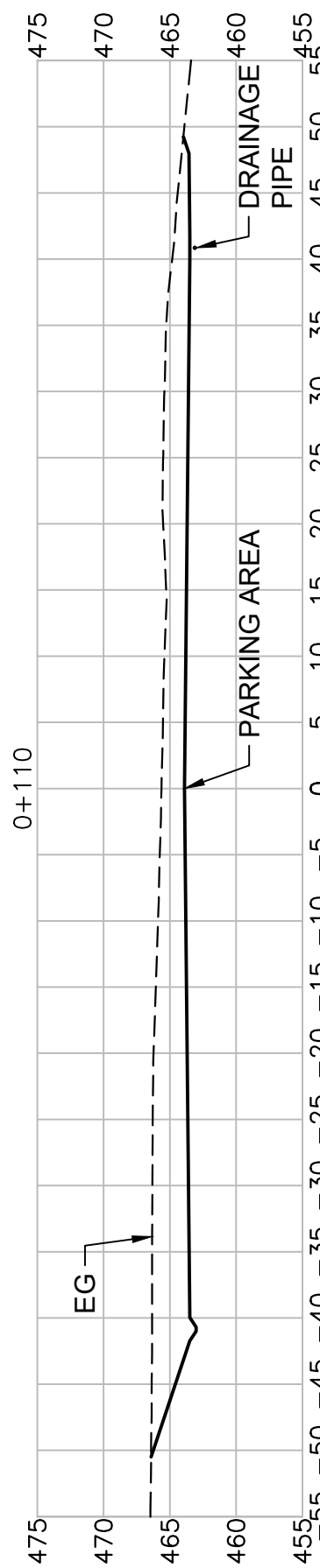
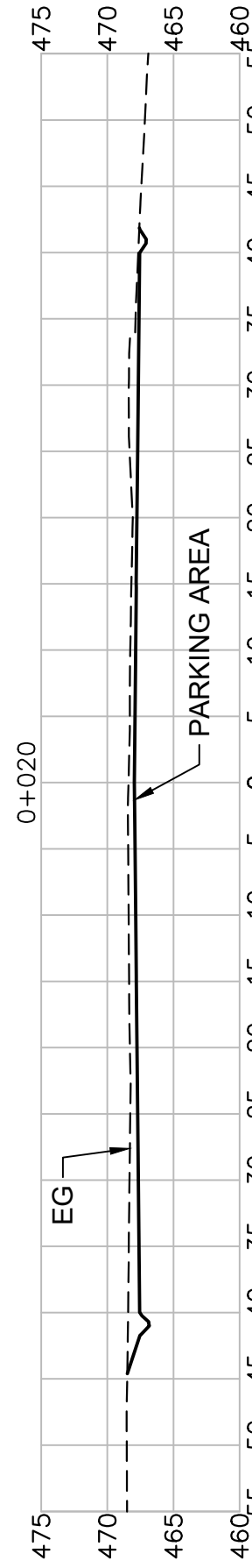
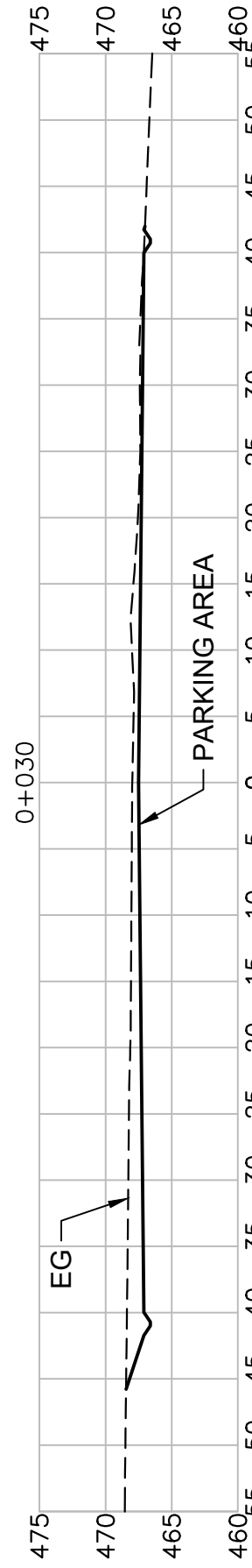
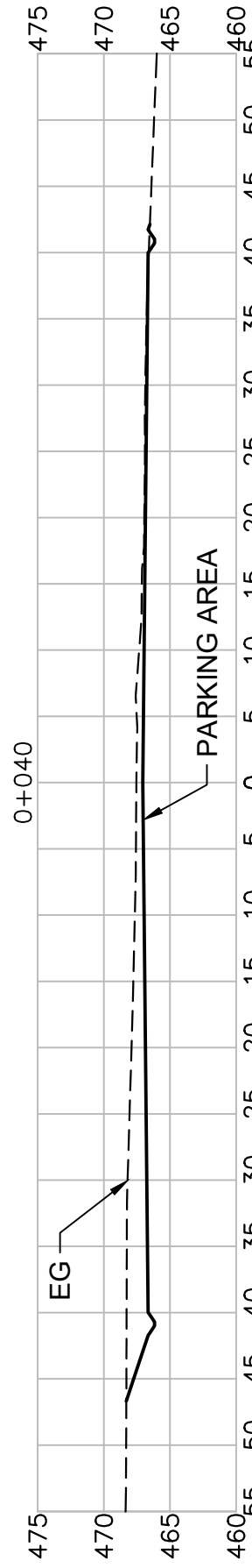
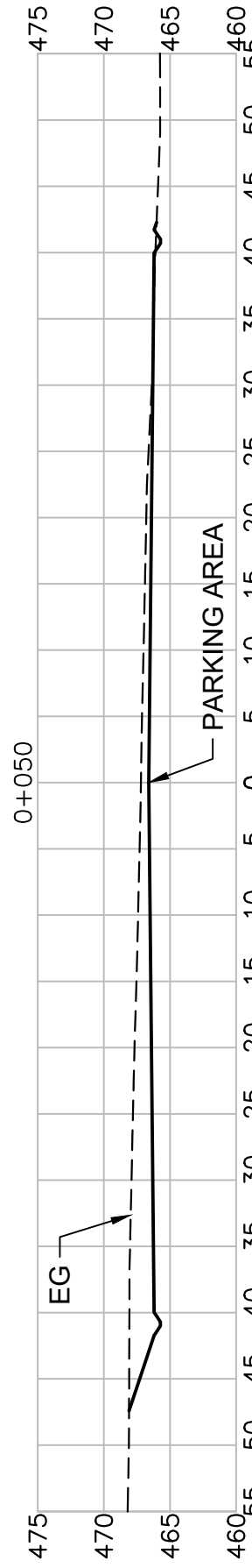
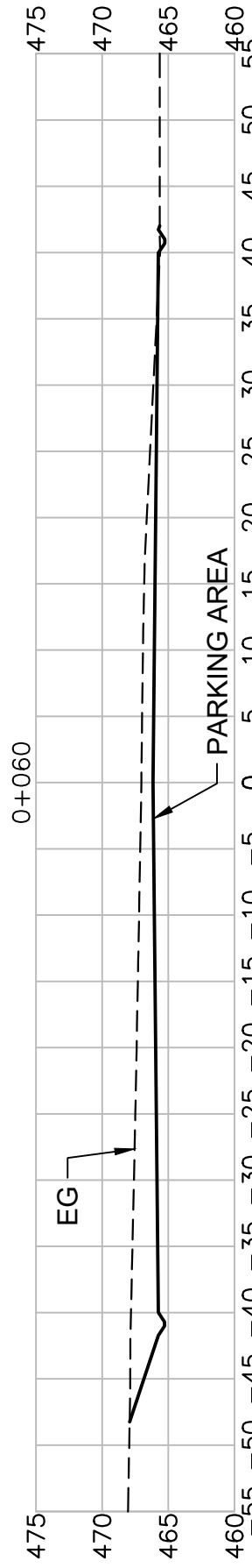
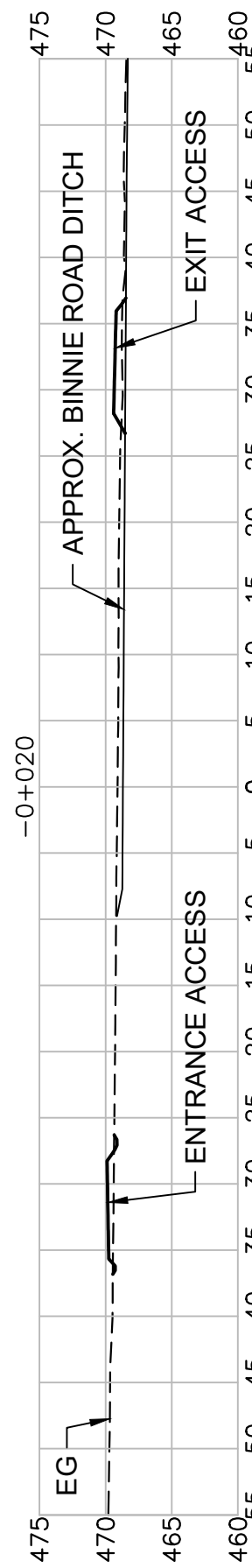
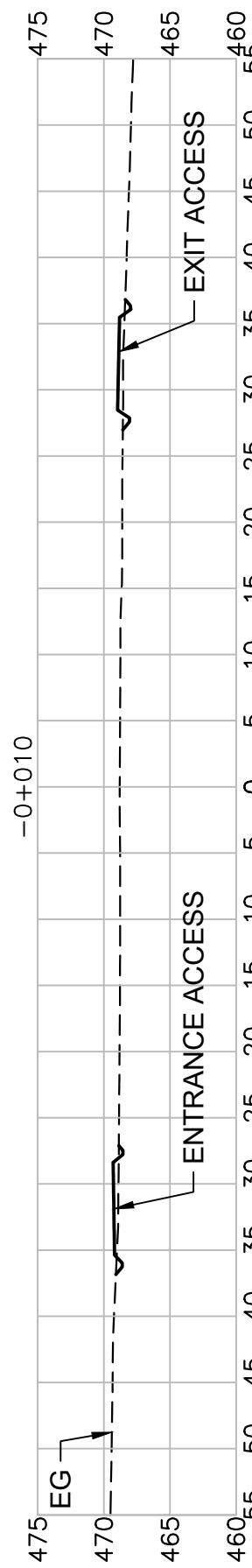
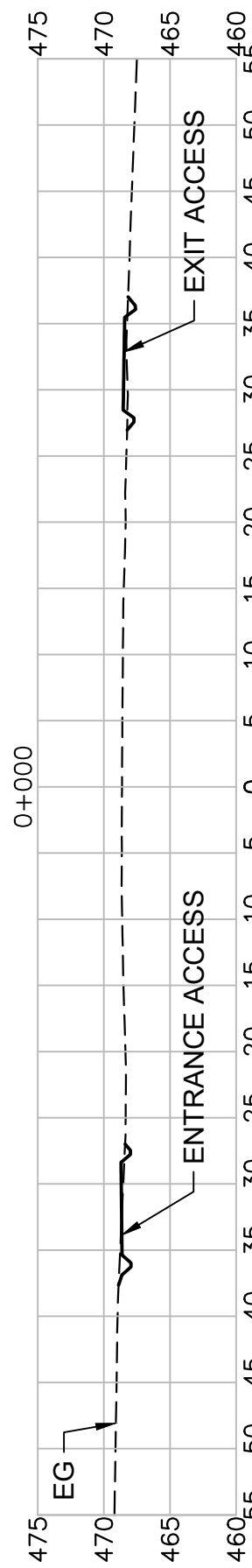
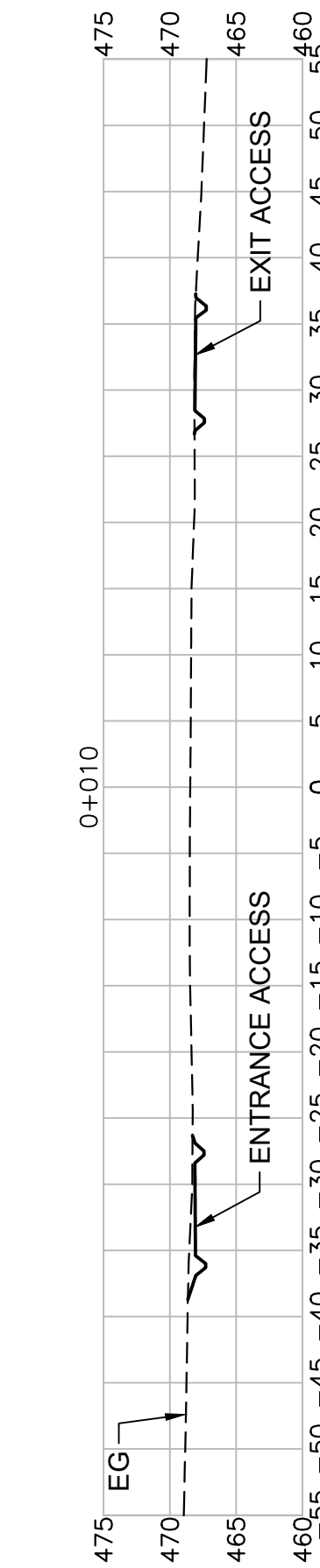
DATE	DATE	DWG NO	SIZE	R
	11	1020-C-18-01416	D	
REV				
INSIP				
CHK				
PTG				

mo
ffatt & nichol

777 WEST BROADWAY, SUITE 301
VANCOUVER, BC, CANADA, V5Z 4J7
604-707-9004

REF#	DRAWING NUMBER	TITLE	REF#	DWG
REFERENCE DRAWINGS				
File: Q:	\\VAN-9598-05\V18 Lynx Creek boat Ramp\CAD0_Active\1020-C18-01417; Plotted: 5/29/2020 3:37 PM by LU, LINDA; Saved: 5/29/2020 12:38 PM by LLU			

[illegible]



PARKING AREA SECTIONS
SCALE: 1 : 500

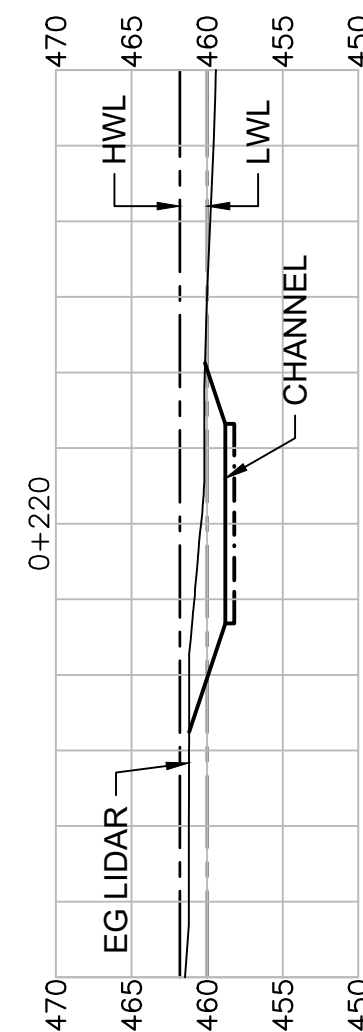
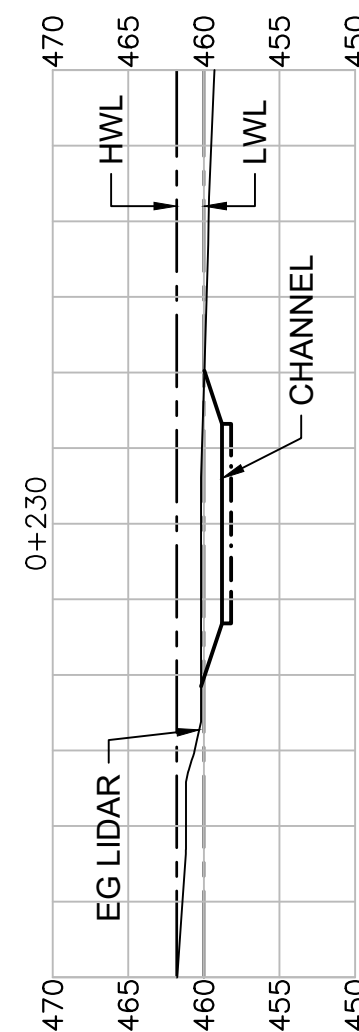
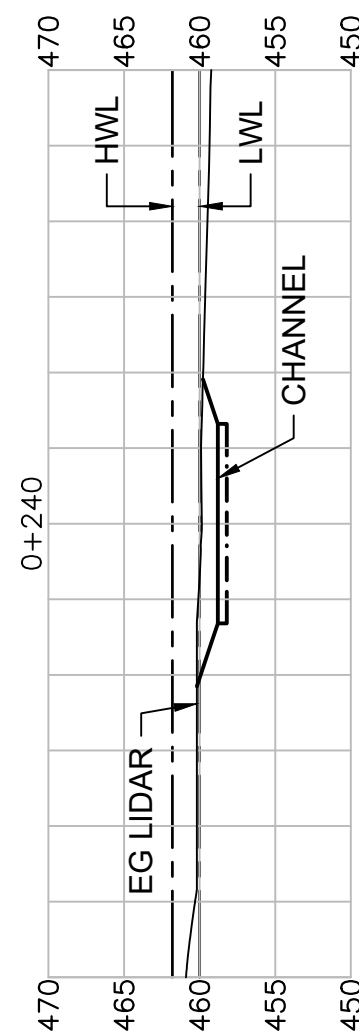
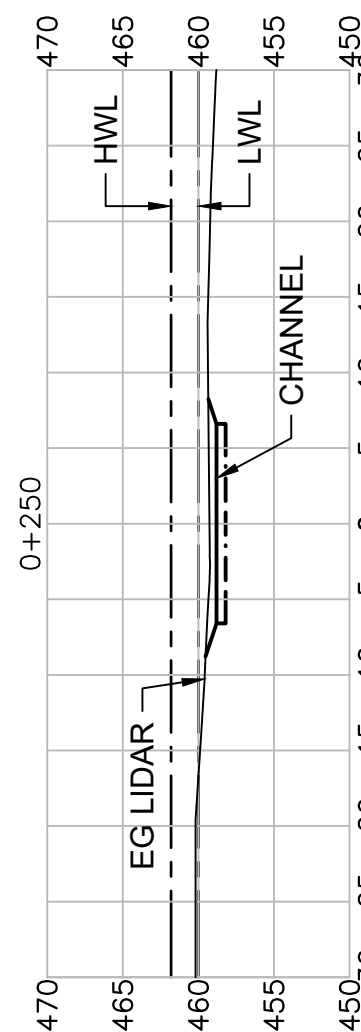
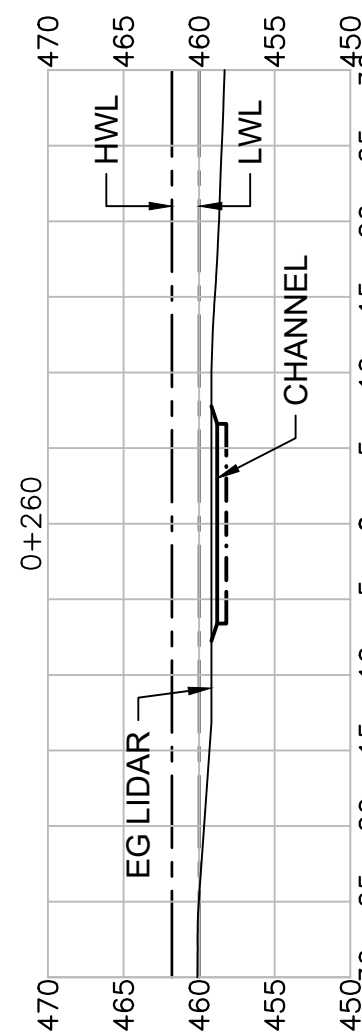
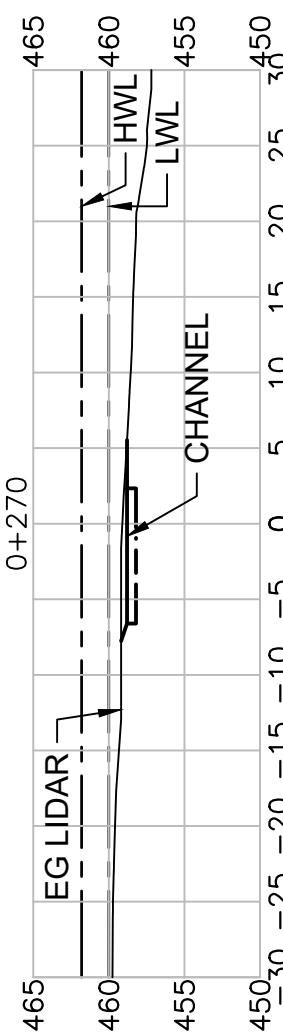
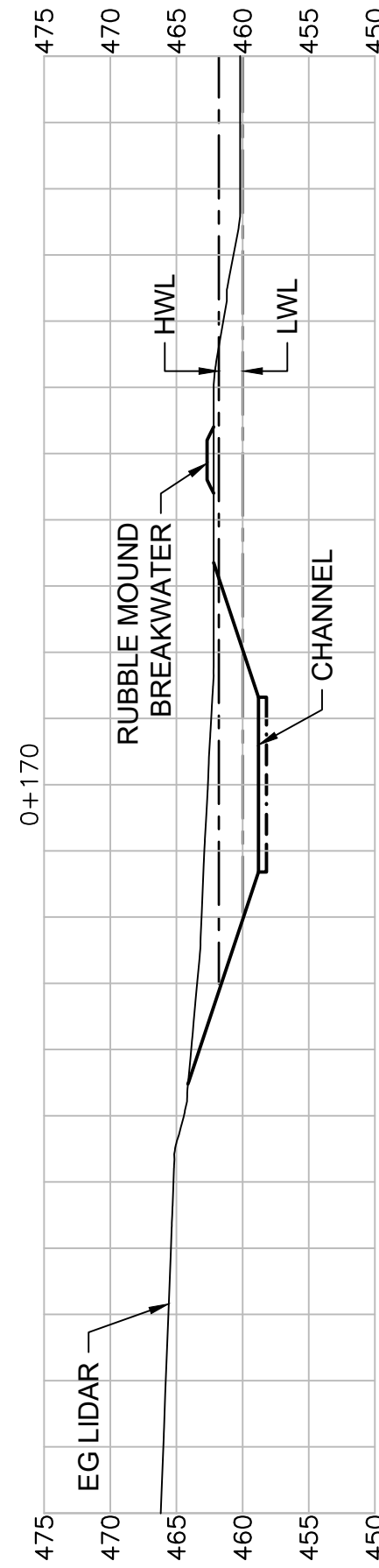
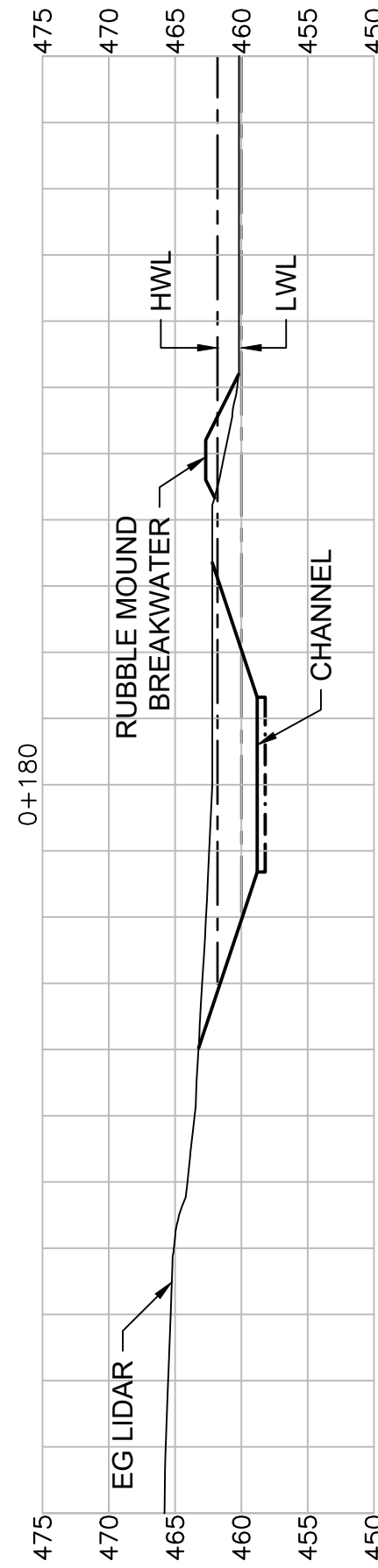
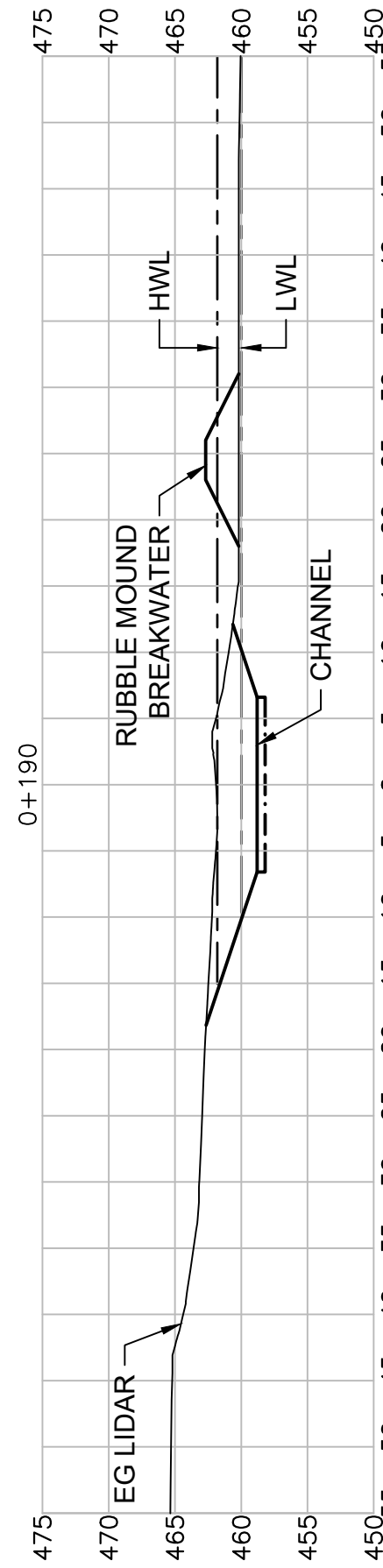
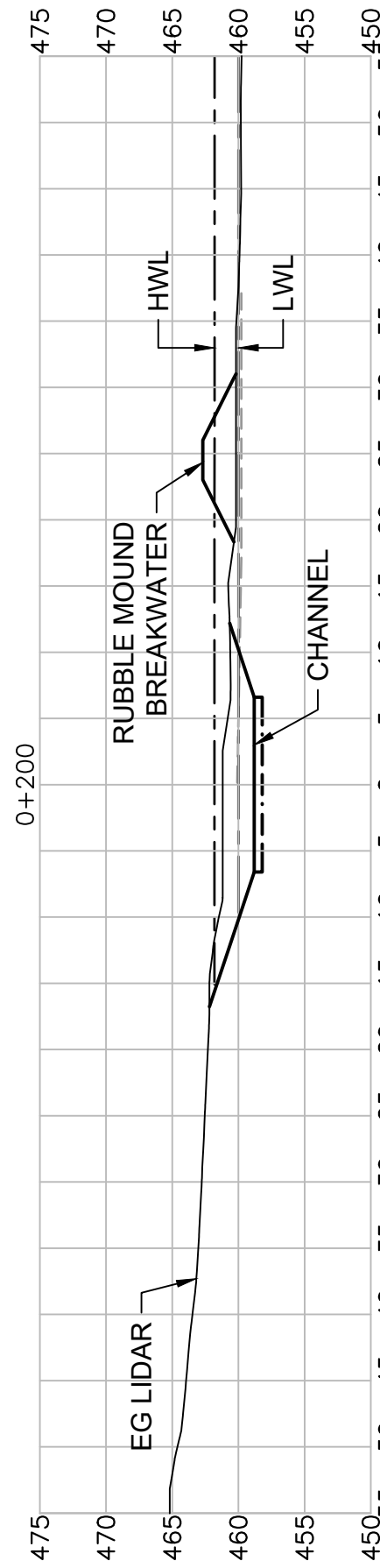
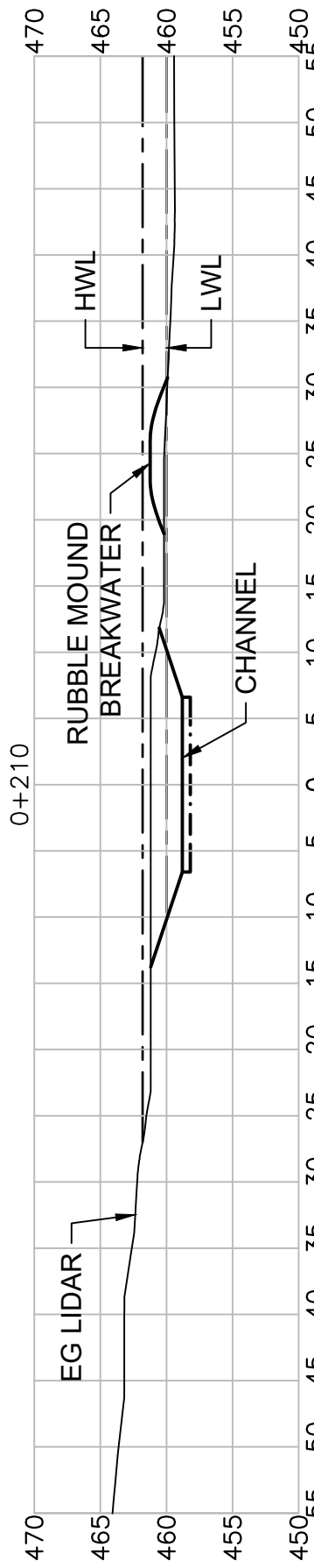
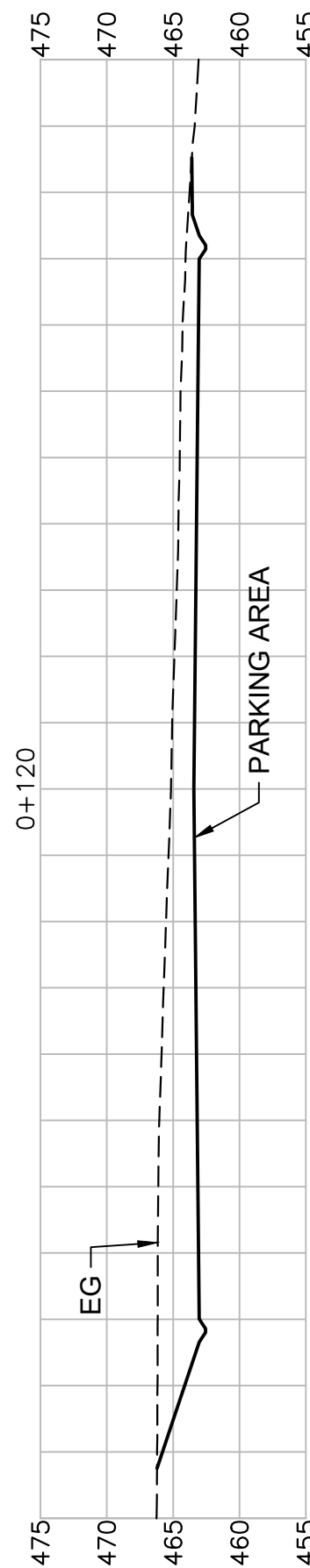
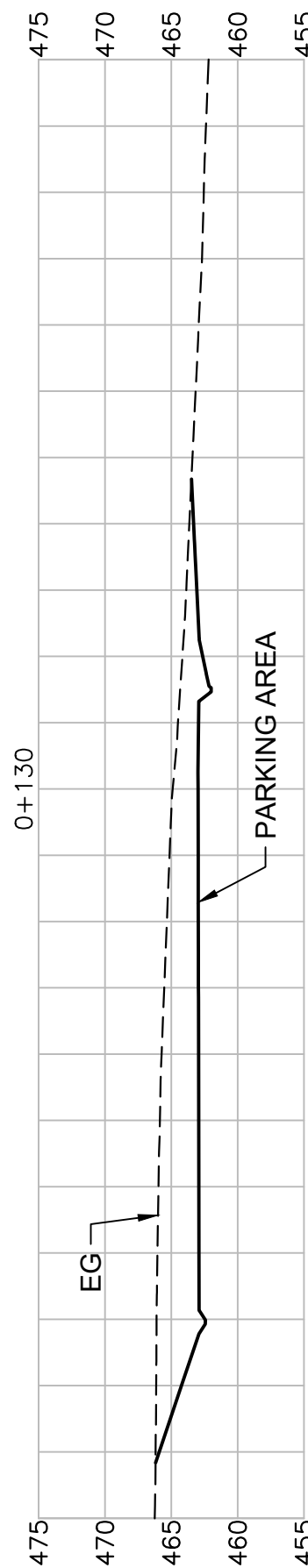
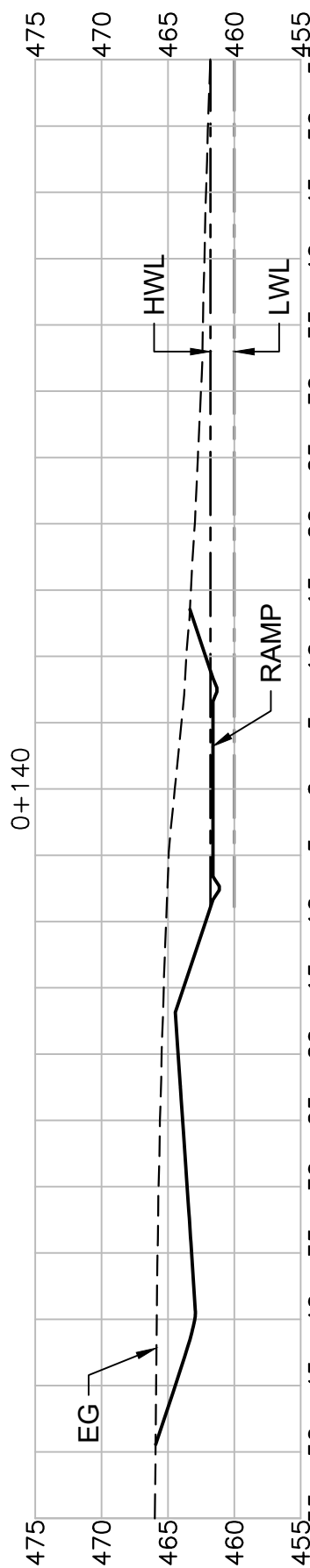
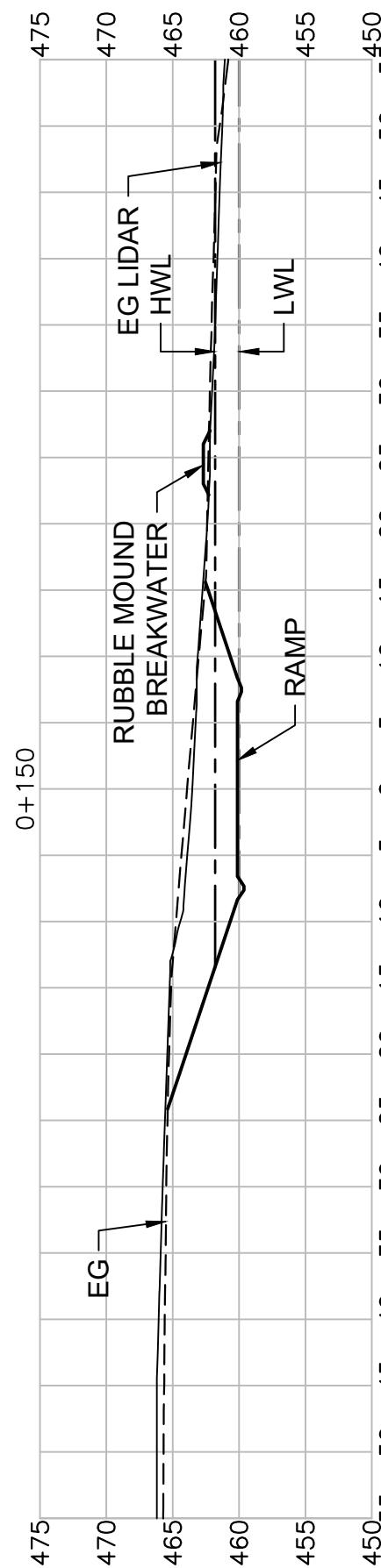
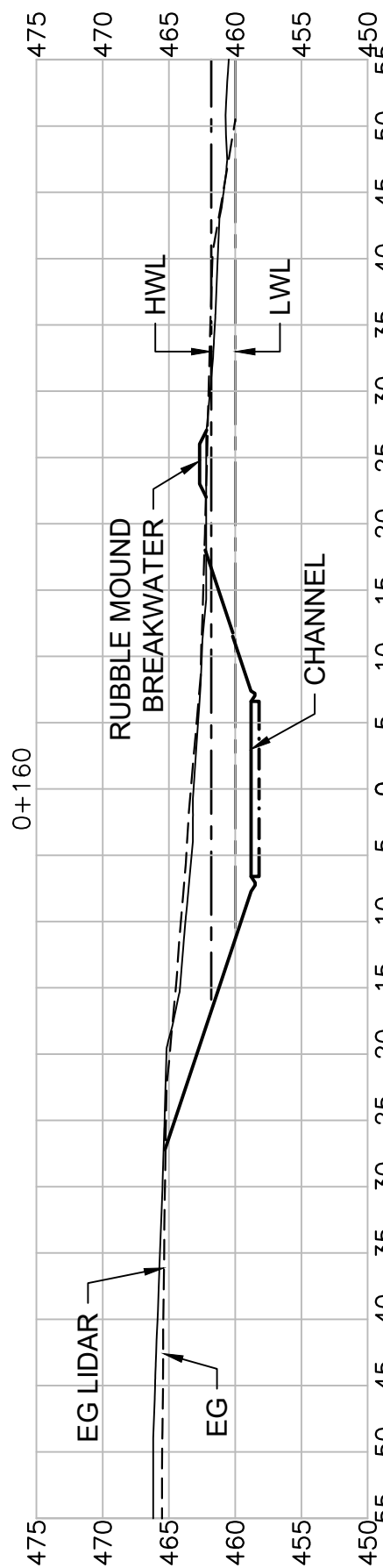
DSGN	DH
INDEP CHK	PH
DP/TG	AVM
DP/TG CHK	
INSP	
REV	
ACPT	

DATE	DESIGNED	INREP CHK	DFTG CHK	DFTG CHK	INSP	REV	ACPT

[illegible]

	DRAWING NUMBER	TITLE	REF#	DRAWING NUMBER	TITLE
PRECEDENCE DRAWINGS			PRECEDENCE DRAWINGS		
REF#					

HIGHWAY 29 BRITISH COLUMBIA SECTIONS SHEET 1	
DWG NO	1020-C-18-01418 SIZE D R



PARKING & RAMP AREA SECTIONS

SCALE: 1 : 500

[illegible]

The land description for the proposed boat launch is:

BC Hydro-owned land:

- The Fractional North West 1/4 of Section 34 Township 81 Range 25 West of the 6th Meridian Peace River District lying North West of the Peace River Except Parcel A (Plan 22969) and Except Plan 21821
- Parcel A (Plan 22969) of the North West 1/4 of Section 34 Township 81 Range 25 West of the 6th Meridian Peace River District Except Plan 26870
- That Part of Parcel A (Plan 22969) of the North West 1/4 of Section 34 Township 81 Range 25 West of the 6th Meridian Peace River District as shown on Statutory Right of Way Plan 26870 to be known hereafter as Pcl. 1 (R40280) of the North West 1/4 of Section 34 Township 81 Range 25 West of the 6th Meridian Peace River District Plan 26870.

Land under the provincial highway authority (developed under agreement with BCH):

- Those portions of Highway 29 and Road Right of Way located within Sections 33 and 34 Township 81 Range 25 West of the 6th Meridian Peace River District

3 CONSULTATION

During the consultation initiated by BC Hydro and Transport Canada during the NPA approval application for the Site C main civil works, a boat launch near Lynx Creek was described. This application represents a refinement of this conceptual commitment. The details on location and design in this application were presented to local indigenous groups during the Site C Permitting Forum #16, held February 20th, 2020 in Fort St. John.

Land Capability for Agriculture

See below the description of the land capability for agriculture for the Lynx Creek Boat Launch.

2CT⁷3T³

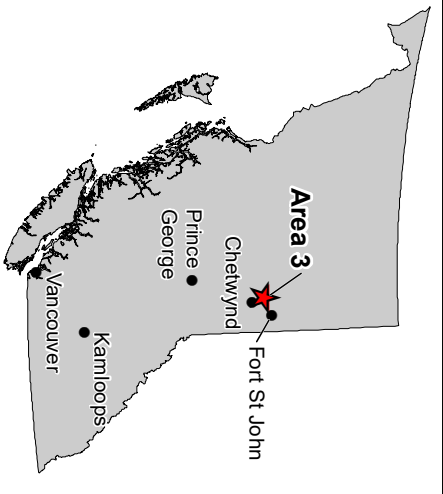
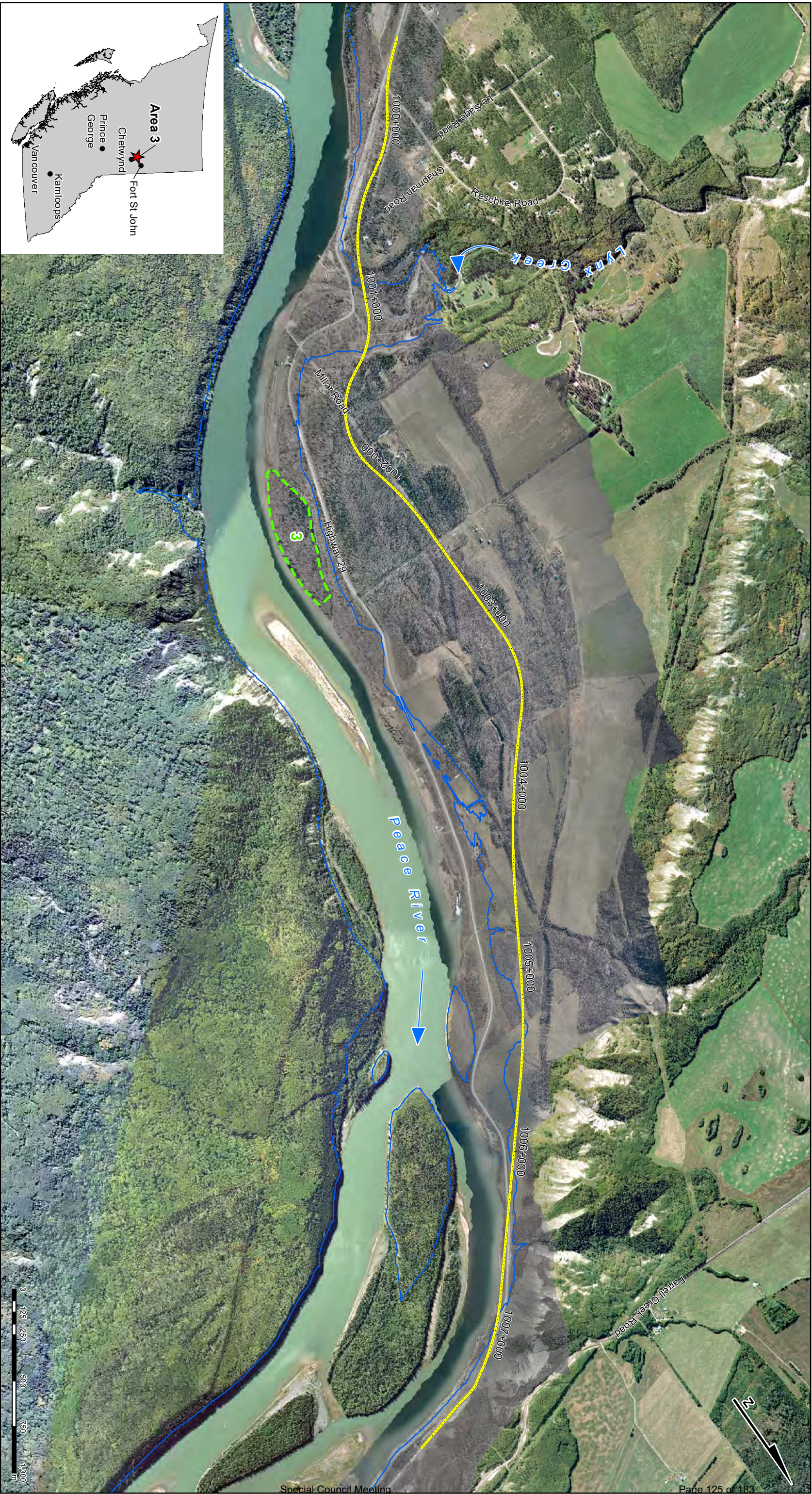
LAND IN THIS CLASS HAS MINOR LIMITATIONS THAT REQUIRE GOOD ONGOING MANAGEMENT PRACTISES OR SLIGHTLY RESTRICT THE RANGE OF CROPS, OR BOTH.

Adverse climate (excluding precipitation)

Topography

LAND IN THIS CLASS HAS LIMITATIONS THAT REQUIRE MODERATELY INTENSIVE MANAGEMENT PRACTISES OR MODERATELY RESTRICT THE RANGE OF CROPS, OR BOTH.

Topography



Notes:

1. U1000A21 centreline alignment provided by R. F. Binnie & Associates Ltd., C.A.D file: "1099_172472-Lynx.dwg", received 30 October 2019.
2. Maximum Normal Reserve Level (461.8 m) downloaded from BC Hydro ShapePoint 11 April 2018.
3. Orthophoto Imagery (foreground) provided by BC Hydro 9 January 2018.
4. Orthophoto Imagery (background; 2009) provided by R. F. Binnie & Associates Ltd., received 1 June 2011.



CLIENT:

BC HYDRO c/o R.F. BINNIE & ASSOCIATES LTD.

Wood Environment & Infrastructure Solutions

a Division of Wood Canada Limited (Wood)

3456 Opie Crescent
Prince George, BC, CANADA V2N 2P9
Tel. (250) 564-3243 Fax (250) 562-1045

DWN BY: BB

CHKD BY: BC

DATUM: NAD 83

PROJECTION: UTM Zone 10

SCALE: 1:20,000

TITLE: **GRANULAR BORROW INVESTIGATION**

AREA 3

SITE LOCATION PLAN

HIGHWAY NO. 29

LYNX CREEK SECTION

DATE: **NOVEMBER 2019**

PROJECT NO.: **KX052807**

REV NO.: **A**

FIGURE 1



<div>Legend</div> <div><div><div></div><div>Test Pit Location</div></div><div><div></div><div>Maximum Normal Reservoir Level (461.8 m)</div></div><div><div>3</div><div>Potential Granular Source</div></div><div><div></div><div>Potential Granular Source Boundary</div></div></div>		<div>wood.</div>	
<div>Notes:</div> <div>1. Maximum Normal Reservoir Level (461.8 m) downloaded from BC Hydro SharePoint 11 April 2018.</div> <div>2. Orthophoto imagery (foreground) provided by BC Hydro 9 January 2018.</div> <div>3. Orthophoto imagery (background; 2009) provided by R.F. Binnie & Associates Ltd., received 1 June 2011.</div>		<div>BC HYDRO c/o R.F. BINNIE & ASSOCIATES LTD.</div>	
<div>Wood Environment & Infrastructure Solutions</div> <div>a Division of Wood Canada Limited (Wood)</div> <div>3456 Opie Crescent</div> <div>Prince George, BC, CANADA V2N 2P9</div> <div>Tel (250) 564-3243 Fax (250) 562-7045</div>		<div>DWN BY: BB</div> <div>CHK'D BY: BC</div> <div>DATUM: NAD 83</div> <div>PROJECTION: UTM Zone 10</div> <div>SCALE: 1:2,500</div>	
<div>TITLE:</div> <div>GRANULAR BORROW INVESTIGATION AREA 3</div>		<div>PROJECT:</div> <div>HIGHWAY NO. 29 LYNX CREEK SECTION</div>	
<div>DATE: NOVEMBER 2019</div> <div>PROJECT NO.: KX052807</div>		<div>REV NO.:</div> <div>A</div>	
<div>FIGURE 2</div>			

TITLE SEARCH PRINT

2021-03-02, 11:31:14

File Reference:

Requestor: Eugene Lim

Declared Value \$525000

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN******Land Title District**

Land Title Office

PRINCE GEORGE

PRINCE GEORGE

Title Number

From Title Number

CA5313617

R40281

Application Received

2016-07-04

Application Entered

2016-07-08

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY
12TH FLOOR, 333 DUNSMUIR STREET
VANCOUVER, BC
V6B 5R3**Taxation Authority**

Peace River Assessment District

Description of Land

Parcel Identifier:

014-741-342

Legal Description:

PARCEL A (PLAN 22969 OF THE NORTH WEST 1/4 OF SECTION 34 TOWNSHIP 81
RANGE 25 WEST OF THE 6TH MERIDIAN PEACE RIVER DISTRICT, EXCEPT PLAN
26870**Legal Notations**THIS CERTIFICATE OF TITLE MAY BE AFFECTED BY THE AGRICULTURAL LAND
COMMISSION ACT, SEE AGRICULTURAL LAND RESERVE PLAN NO. 21608**Charges, Liens and Interests**

Nature:

STATUTORY RIGHT OF WAY

Registration Number:

R5757

Registration Date and Time:

1981-02-12 14:28

Registered Owner:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

Remarks:

PART ON PLAN 26871

Duplicate Indefeasible Title

NONE OUTSTANDING

Transfers

NONE

TITLE SEARCH PRINT

File Reference:

Declared Value \$525000

2021-03-02, 11:31:14

Requestor: Eugene Lim

Pending Applications

NONE

TITLE SEARCH PRINT

2021-03-02, 11:31:13

File Reference:

Requestor: Eugene Lim

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN****

Title Issued Under	SECTION 172 LAND TITLE ACT
Land Title District Land Title Office	PRINCE GEORGE PRINCE GEORGE
Title Number From Title Number	O40284 G3673
Application Received	1979-10-29
Application Entered	1979-11-05
Registered Owner in Fee Simple Registered Owner/Mailing Address:	BRITISH COLUMBIA HYDRO AND POWER AUTHORITY 970 BURNARD STREET VANCOUVER, BC V6Z 1Y3
Taxation Authority	Hudson's Hope, District of
Description of Land Parcel Identifier: Legal Description:	014-806-614 THE FRACTIONAL NORTH WEST 1/4 OF SECTION 34 TOWNSHIP 81 RANGE 25 WEST OF THE 6TH MERIDIAN PEACE RIVER DISTRICT LYING NORTH WEST OF THE PEACE RIVER EXCEPT PARCEL A (PLAN 22969) AND EXCEPT PLAN 21821
Legal Notations	PERSONAL PROPERTY SECURITY ACT NOTICE, SEE BX55159 EXPIRES 2030/08/01 THIS CERTIFICATE OF TITLE MAY BE AFFECTED BY THE AGRICULTURAL LAND COMMISSION ACT, SEE AGRICULTURAL LAND RESERVE PLAN NO. 21608
Charges, Liens and Interests	NONE
Duplicate Indefeasible Title	NONE OUTSTANDING
Transfers	NONE
Pending Applications	NONE

TITLE SEARCH PRINT

2021-03-02, 11:31:14

File Reference:

Requestor: Eugene Lim

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN****

Title Issued Under	SECTION 172 LAND TITLE ACT
Land Title District Land Title Office	PRINCE GEORGE PRINCE GEORGE
Title Number From Title Number	R40280 M3337
Application Received	1981-09-18
Application Entered	1981-09-21
Registered Owner in Fee Simple Registered Owner/Mailing Address:	BRITISH COLUMBIA HYDRO AND POWER AUTHORITY 970 BURNARD STREET VANCOUVER, BC V6Z 1Y3
Taxation Authority	Hudson's Hope, District of
Description of Land Parcel Identifier: Legal Description:	006-814-000 THAT PART OF PARCEL A (PLAN 22969) OF THE NORTH WEST 1/4 OF SECTION 34 TOWNSHIP 81 RANGE 25 WEST OF THE 6TH MERIDIAN PEACE RIVER DISTRICT AS SHOWN ON STATUTORY RIGHT OF WAY PLAN 26870 TO BE KNOWN HEREFTER AS PARCEL 1 (R40280) OF THE NORTH WEST 1/4 OF SECTION 34 TOWNSHIP 81 RANGE 25 WEST OF THE 6TH MERIDIAN PEACE RIVER DISTRICT PLAN 26870
Legal Notations	THIS CERTIFICATE MAY BE AFFECTED BY THE AGRICULTURAL LAND COMMISSION ACT SEE PLAN 21608
Charges, Liens and Interests	NONE
Duplicate Indefeasible Title	NONE OUTSTANDING
Transfers	NONE
Pending Applications	NONE

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: CAO Update

DATE: June 21, 2021

FROM: Mokles Rahman, CAO

Below please find highlights of some of the major activities either done or underway in the Office of the CAO during the period of May 19 to June 23, 2021.

- Draft Annual Report submitted to Council and posted on the District website for public comments. The annual report should be adopted during the June 28, 2021 Council meeting.
- Statement of Financial Information (SOFI) report deadline is June 30, 2021. The report has been submitted to Council for adoption on June 28, 2021.
- Water Treatment Plant (WTP) Upgrade: A detailed report submitted by District's consulting engineer, which has been added under correspondence of this Council meeting. Few points to highlight;
 - a. Though contractor does not agree, the WTP is not ready for the issuance of Substantial Completion Certificate. Contractor is working in fixing the deficiencies.
 - b. Consultant engaged two sub-consultants who are reviewing different options to resolve the water quality and odour issues.
 - c. There are unresolved commissioning issues which are under investigation.
- Traffic bylaw update: Draft survey questionnaire and strategies submitted by the consultant and was circulated to Council for comments. Mayor and some Council members submitted comments and were sent to the consultant for review and consideration.
- District office outside work: Council approved a budget of \$30,900 from contingency funds for the repair of i) exterior siding of the District office, ii) Council chamber entrance concrete repair & painting.
- Swimming Pool: Swimming Pool operations going on by adding calcium chloride which is a new addition with respect to the last year as the WTP water is too soft. From this year the operating costs of swimming pool will be higher due to addition of calcium and increased staff time.
- Land Administration:
 - a. L. Summer subdivision located in Adam Street has been pre- approved.
 - b. Light Industrial:
 - i. Jamieson Avenue road right-of-way closure bylaw report submitted to Council for 1st, 2nd and 3rd reading.
 - ii. Public Notice issued on our website and news paper.

SR5

iii. Adoption of bylaw scheduled for June 28, 2021 Council meeting.

- COVID-19 resilience infrastructure grant application has been declined.

HR

- Completed quarterly performance review of senior staff; Director of Protective Services, Manager of Public Works, and Corporate Officer.
- Lead Hand selection process going on.
- General Trade position posting closed on June 18, 2021.

Upcoming Activities:

- Substantial Completion Certificate (SCC) for Water Treatment Plant.
- Complete recruitment of Lead Hand and one General Trade.

Prepared by:



Mokles Rahman, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: June 28, 2021

SUBJECT: CORPORATE DEPARTMENT – MONTHLY UPDATE

PURPOSE

To provide Council with an update for the Corporate Department.

GENERAL

- Agenda preparations – June 14th, 2021 & June 28, 2021 Council Meetings
- Various property matters, eg Bylaw 913, 2020 – Road Closure - investigating relevant property boundary issues
- IT / Cell Phones / Telephones - Problem-solving for various issues (on-going)
- Vacation Planning for Office Clerks & ICBC Clerk - ongoing
- UBCM 2021 – will be held virtually as in 2021 – September 13 – 17, 2021
- Annual document shredding
- Organized logistics in Hudson's Hope for the PRRD Assent Voting on July 17, 2021 re:
 - Seniors Aging in Place Support Services Establishment Bylaw No. 2444, 2021; and
 - Health Related Services Grant-in-Aid Service Establishment Bylaw No. 2445, 2021

SWIMMING POOL

- Provide guidance / support for the Pool Supervisor
- Reviewed Pool schedule that pertains to the remainder of the summer
- Reviewed and approved some planned events with Pool Supervisor for July

VISITOR CENTRE

- Resolved scheduling issues with the Visitor Centre Supervisor
- Planned education program for Visitor Centre Staff with respect to Destination BC courses, many of which are free
- Programming to be developed in accordance with 2021 Plan submitted to Destination BC for the annual \$10,000 grant
- Investigated whether there is a requirement for a fire sprinkler system in the Visitor Centre; the Director, Protection Services advised that the category for the Visitor Centre Building does not require a fire sprinkler system

CONFERENCES / EDUCATION / TRAINING

- **Corporate**
 - *J. McDougall – LGMA Corporate Officers - Annual Reports & Performance Measures:* Topics included Legislative and Regulatory Requirements, Stakeholder Education, Marketing & Public Relations

SR6

- **ICBC**
 - General training ongoing for M. Heiberg; dates / times of training being tracked
- **LGMA Freedom of Information & Records Management Committee**
 - Freedom of Information – Sub-Committee – Ongoing re Freedom of Information Toolkit Manual - Update
 - *Note:* a Freedom of information – Advanced webinar is being held September 2021 and will include a session on FOI in relation to release of information pertaining to property files, etc. with the focus being on small communities
- **Planning**
 - A. Martin & J. McDougall - BCIT Planning online course @ \$336 per registrant – on-going

J. McDougall
Jeanette McDougall,
Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Public Works Department Update

DATE: June 21, 2021

FROM: Mokles Rahman, CAO

Below please find highlights of some of the activities either done or underway in the Public Works Department during the period of May 19 to June 23, 2021.

A. OPERATIONS:

- Grass cutting: Summer employees are spending a lot of time in cutting grass because of growth of grass is significant, which is taking a lot of staff time from other important summer jobs.
- Groundskeeping: Groundskeeping progress are good, flower plants are on the ground. Regular maintenance going on.
- Road grading: There is a shortage of road grader operator because of resignation of a general trade employee.
- All campground operations are going on by following the PHO Orders. Prepared enough campfire wood for the season.
- Operators will be working to repair a water valve at the water reservoir control building in the early morning on June 24, 2021. This would impact the water services for few hours in Jamieson and Thompson area.
- Community Hall: Public Works staff cleaned the mushroom growth in the basement of the community hall. As the building is very old and not used that much, there are possibilities of mold issues in the basement. This building requires major rehabilitation to make it suitable for public use.

B. Capital Projects:

1. MacDougall Street Rehab: Construction Kick-off meeting scheduled for June 23, 2021. Construction will start the work on August 3, 2021.
2. Lynx Creek Re-pavement (Ph-2): Contractor started road base work in the week of June 21, 2021 and would complete by the end of the month.
3. Arena and Curling Rink condenser replacement: Yeti Refrigeration representatives were here and worked on the condenser replacement. They would come back next month to finish the remaining work.
4. Water Mixers: RFP closing date was June 21, 2021. Three proposals received.

SR7

5. Conducted pre-tender site meetings with two local contractors for the following projects: i) Beryl Prairie subdivision two culverts, ii) Carter Street two culverts, and iii) drainage issues at the post office lot.
6. Posted RFP for Washroom block at the Dinosaur Lake campground with a closing date of June 28, 2021. Had a pretender site meeting with one contractor.

C. Operating Projects:

1. Tent is up near the swimming pool.
2. East welcome sign: Delayed due to COVID impact to contractor's staff. As per contractor, the design work will be finished by the week of June 28, 2021.

UPCOMING ACTIVITIES:

- Capital and Operating project construction.
- Installation of East welcome sign.
- Tennis court net replacement.
- Mulching/ brushing of road right-of-way.
- Annual hydrant flushing.
- Annual sanitary sewer flushing.
- Road grading and calcium application.

Prepared by:



Mokles Rahman

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Protective Services Update

DATE: June 23, 2021

FROM: Brad Milton, Director of Protective Services

please find highlights of activities either done or underway in the Protective Services Departments during the last month.

- From May 18 – June 23, there were 4 calls for service. 2 – First Responder, 1 - Motor Vehicle Accident, 1 – Alarms Ringing.
- HHFR is doing well with building inspections. There have been 5 building Completed to date.
- District building Evacuation plans and muster points continue to be established.
- Chief Milton Continues to work on District building fire safety Plans.
- HHFR had 1 member attend the Fireworks Supervisors course in Chetwynd.
- HHFR has 1 Fire Works Supervisor assisting Chetwynd Fire Rescue for their Canada Day celebrations, as they do not current have a certified supervisor.
- HHFR has 5 members booked for the FireSmart BC's "Local FireSmart Representative course July 14 and 15.
- There have been 4 bylaw complaints and 3 complaint resolutions.

It's a great day to be a Hudson's Hope Firefighter.

Prepared by:



Brad Milton, Director of Protective Services

SR8

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Dave Heiberg and Council
SUBJECT: Special Projects – Update Report
DATE: June 2021
FROM: Chris Cvik

Some of the initiatives that I have been remotely working on or recently completed:

- Completed Director of Engineering and Public Works competition. Ruhul Amin successful candidate. Commences work on July 5, 2021.
- ATV Campground – RFP issued with a closing date of July 14, 2021.
- Submitted response to provincial questions on District of Hudson's Hope Gravel Pit License of Occupation extension – awaiting decision.

Upcoming

- Working with Councillors Miller and Markin on banner replacement project.
- Finalize Annual Report and submit to Province.
- Continue to work on Dinosaur Lake ATV Campground Project.



Chris Cvik

SR9

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Kristina Coombs, Recreation and Special Events Coordinator

DATE: June 2021

SUBJECT: Recreation and Special Events Department – MONTHLY UPDATE

PURPOSE

To provide Council with an update for the Recreation and Special Events of the Public Works Department during the last month.

INFORMATION - Special Events

- **ParticipACTION Community Better Challenge – June 1-30, 2021**, A national fitness competition where residents and local organizations log activity minutes, and the most active Canadian community is awarded \$100,000. The District of Hudson's Hope has partnered with Hope for Health to offer the community a month of daily free fitness activities, events, prizes, and challenges including special events such as the Retro Run and bi-weekly hikes. This month-long event is sponsored by the Government of Canada's Participaction Grant (\$900). The Community engagement in this event is unprecedented. Residents from all walks of life are excited, participating, engaging in fitness, and having fun making this event extremely successful and a major contributor to the wellbeing and health of the community. It has brought together organizations such as: Hudson's Hope School, RCMP, Visitor info Centre, HH pool, HH Library, Greta's class Act Fitness, BC Hydro, Lions Club, Love Hudson's Hope, HH Museum.
 - Hudson's Hope has been in the top five (5) communities provincially and top fifteen (15) nationally since the start date of June 1, 2021. The RSEC has been contacted as Hudson's Hope is a contending finalist in the Community Better Challenge by Ken Zolotar, the ParticipACTION Manager of Stakeholder Relations and Public Affairs. Attached is information Mr. Zolotar included specifically for municipal leaders.
- **Fitness in the Park** – Weekly classes sponsored by the District of Hudson's Hope are: Essentrics, Bolly X, Yoga, Boot Camp, Stroller Fit (in part) and Kids Fit.
- **20 Mile Hike** – Free guided hike. Please take note 71% of participants on this hike were tourists. Council may want to consider what is being done in Hudson's Hope regarding the tourism industry and the evolving outdoor adventure trend.

Attendance- 50 participants.

Contractor Cost – \$150

UPCOMING EVENTS

- Participaction Community Better Challenge Continues – June 1-30

SR10

- Canada Day – July 1 Includes Lion's Drive-through BBQ, Canada Day Kid's Camp, House Decorating Contest, Where's Dudley Scavenger Hunt
- Kids summer day camps- July 5-30
- Summer Hike Series
- Fitness in the Park
- Pride

PROJECTS

- Pool employment sustainability-In progress

GRANTS

- Canada Summer Jobs – \$14,364
- Better Community Challenge – successful - \$900

NETWORKING

- Coordinating with community clubs, organizations, and volunteers for potential involvement in Participaction and the DOHH Canada Day celebrations
- Coordination with regional Recreation Coordinators and Directors.

PROFESSIONAL DEVELOPMENT

- Safety Sync

ADMINISTRATOR'S COMMENTS:

Mokles Rahman, Chief Administrative Officer



Kristina Coombs, Recreation and Special Events Coordinator

Most Active Community Finalist Details

Who are the finalists?

At the end of the Community Better Challenge ParticipACTION will contact 50 finalists from across Canada and ask them to submit a bid to be named Canada's Most Active Community.

The 50 finalists will be selected as follows:

- 5 finalists from ON, BC, AB, QC
- 4 finalists from SK, MB, NB, NS, NL, PE
- 2 finalists from NU, NT, YK
- **Total Finalists: 50**

What are the timelines?

Date	Activity
June 1 st , 2021	Community Better Challenge Starts
July 1 st , 2021	Community Better Challenge Ends
July 5 th , 2021	50 Finalists selected, announced and informed
July 12 th , 2021	Finalists Submission are due
July 23 rd , 2021	Submission Review Period ends
July 26 – 29, 2021	Canada's Most Active Communities are announced

How will the Finalist be evaluated?

Finalist will be evaluated based on the following **two components**:

1 – Community Score from Minute Tracking period

- This score factors in minutes tracked as well as the number of unique individuals & organizations that tracked during the Challenge while also factoring in the community population into the final calculation

2 – Review of Finalist Submission

- As outlined in the Finalist Submission section below

What is included in the Finalist Submission?

Finalists will be required to answer the following five questions. In addition, they will be encouraged to submit digital evidence such as photos, stories, promotional efforts, articles and other media, and social media to go along with their written responses.

- 1) *Why do you deserve to be named the most active community in Canada?*
- 2) *What have you done to promote and engage with the Community Better Challenge?*
- 3) *What are some challenges and/or health inequities your community is facing in regard to physical activity and how were these considered/addressed?*

- 4) How could you use any prize money to help alleviate the challenges and/or health inequities outlined in question #3?
- 5) Has your community done any of the following things to support increasing local physical activity?

Item	Yes	No
Having plans / strategies to promote physical activity		
Declaring National Health and Fitness Day (First Saturday in June) and/or <i>Journée nationale du sport et de l'activité physique</i> (May 2 nd) in QC		
Ensuring staff that are delivering physical activity initiatives are properly qualified (HIGH FIVE® certified, DAFA, NCCP etc.)		
Promoting the True Sport Principles in your community or becoming a True Sport community		
Taking steps to incorporate physical literacy principles in your community		
Delivering physical activity in partnership with other organizations or sectors		

In addition, Finalists will be asked to briefly explain the COVID-19 restrictions that were in place within their community and how the community was impacted. This will not be scored but will be taken into consideration as part of the submission review.

What are the prize funding amounts?

There are thirteen prizes available to be won in the Challenge as detailed in the table below

Category	Prizes Available	Category Prize Value
National Prize	1	\$100,000
Provincial / Territorial Prize	12 (one per province/territory, excluding the province or territory who wins the National Prize)	\$7,500 or \$15,000 (* see details below)

* The value of the “Provincial / Territorial Prize” is dependant on funding commitments from each respective province or territory. Based on these commitments, the prize value per province/territory is as follows:

Provincial/Territorial Prize - \$15,000: BC, AB, SK, QC, PE, NS, NL, NB, NT, ON

Provincial/Territorial Prize - \$7,500: MB, NU, YK

Funding Guidelines

What can it be used for?

Funding needs to support physical activity opportunities in the community for example:

- Capital builds (playgrounds, trails, renovation, etc.)
- New or existing programs serving inactive or underrepresented groups
- The acquisition of equipment and supplies to enhance physical activity programs within the community (sport and recreation equipment for a community centre, adaptive equipment for people with disabilities, etc.)
- Physical activity strategy development and implementation

When do funds need to be spent?

Within one year of receiving the funding the municipality will need to confirm plans for spending the money. Within two years after receipt of the funding all funding should be spent.

Are there any reporting requirements?

Yes, ParticipACTION will provide a brief impact measurement report shortly after the completion of the project. We will also require proof of the final project once completed, such as a press release, photos and testimonials.

Where does the money need to have impact?

ParticipACTION will provide you with a brief community report. This report will include information such as your community's boundaries as determined by the Community Better Challenge and the names of community organizations that were involved in supporting you. In some instances, multiple municipalities have been grouped together. We encourage funds to be dispersed with these factors in mind.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: June 28, 2021

SUBJECT: BYLAW NO. 923, 2021 – ROAD CLOSURE, JAMIESON AVENUE,
LIGHT INDUSTRIAL SUBDIVISION

RECOMMENDATION:

THAT the District of Hudson's Hope Bylaw No 923, 2021, Road Closure – Jamieson Avenue, Light Industrial Subdivision, be adopted as of June 28, 2021.

INFORMATION:

During the Council meeting held June 14, 2021, the District of Hudson's Hope Bylaw No. 923, 2021, Road Closure – Jamieson Avenue, was read for three times as per the *Community Charter* s. 135 (1) Requirements for Passing Bylaws. Public notice of Council's intention to close a portion of Jamieson Road and remove the road dedication was issued in accordance with the following sections of the *Community Charter*:

- s. 94 Requirements for Public Notice
 - *published in the Alaska Highway News on June 17, 2021 and June 24, 2021*
 - *posted on District website, Office Bulletin Board, Post Office Bulletin Board & issued via PSA*
- s. 26 (3) Notice of Proposed Property Disposition
- s. 40 Permanent Closure and Removal of Highway Dedication

No written responses have been received from the public by the District as of the morning of June 25, 2021.

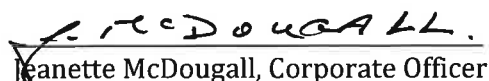
Attachments:

- *Advertisement – Alaska Highway News – June 17, 2021 and June 24, 2021*
- *Public Notice – Road Closing Bylaw and Public Disposition*
- *Report to Council re Bylaw No. 923, 2021, dated June 14, 2021 (for reference)*
- *Bylaw No. 923, 2021, Road Closure – Jamieson Avenue, Light Industrial Park*

ADMINISTRATOR'S COMMENTS:



Mokles Rahman, CAO


Jeanette McDougall, Corporate Officer

B1

Rose Prairie water study approved

The Peace River Regional District approved last week a new feasibility study for the Rose Prairie water station.

The two-fold study aims to identify new water sources and potential treatment options for the previous water source, which was deactivated in March after explosive levels of gas were found in the water system. A \$97,668.70 contract was awarded to Tetra Tech, the only company to submit a bid, adding to the expenditures already spent to provide a bulk water fill source for residents in Area B. The PRRD spent \$919,169 to build a station, and another \$407,233 in operational costs

to bring it online before the problems were discovered prior to its opening.

Two to four new water sources will be explored under the study, with Tetra Tech completing a safety plan for wells that have the potential for gas contents. The results of the feasibility study will be brought to the Electoral Area Directors Committee for further review and recommendations.

Retro photo album found

The hunt is on to find the owner of a photo album found in Dawson Creek that may date back to the 1930s.

Tanya Boyd of the Fort St. John Public Library says a patron dropped off the album after finding it at the local Salvation Army. "They weren't sure about

how best to go about finding the owner, so they brought it to the library," said Boyd. The patron would like to remain anonymous. Boyd posted about the album on a local online history page, seeing if she could track down the rightful owner. So far, no one has claimed the book of black and white photos, which appear to have been taken as early as the 1930s. It's suspected the photos were taken somewhere in the Peace region.

"We actually had a call from someone in Grande Prairie who thought maybe it was theirs, but turned out not to be," said Boyd. "It's getting a lot of attention, so that's cool. It's not everyday you find old pictures like this."

Want to help find the owners of the photos? Reach out to Boyd on the Peace River History BC/Alberta group on Facebook.

— Tom Summerlin



Historical photograph of a child next to what's believed to be an older model of John Deere tractor identified by followers of the Peace River History BC/Alberta group on Facebook.



Karl Mattson, recipient of the Honorary Associate of Arts degree: "In the never ending fluctuations of farm life I was always building things, sometimes out of necessity, sometimes to feed my creative side."

From the front page

Doyle said the college has cultivated an atmosphere of inclusion and that she was blessed to study alongside peers from around the world. Everyone became smarter because of their time at college, she said.

"My peers were from places such as India, Japan, Korea, Vietnam, Jamaica, Nigeria Italy, South America Mexico and Russia," Doyle said. "We all came together under the college to create an atmosphere of reciprocity while learning from our differences and celebrating our commonalities in the best way."

Maris Elizabeth Thompson, an early childhood education graduate, was awarded the Governor General's Academic Medal for graduating with the school's the highest grade point average at 4.26.

Rolla artist Karl Mattson was recognized with an Honorary Associate of Arts degree. Mattson's art is well-known in locally and provincially, and travellers will be particularly familiar with his stylized sculpture of a prospector at the traffic circle at Mile Zero in Dawson Creek.

Mattson said he was especially proud to accept the special distinction after struggling in traditional classroom settings growing up, and needing a tutor to help him with math while also having dyslexia.

"It sometimes surprises people to learn I struggle with simple math but can build a giant sculpture of someone to scale," Mattson said.

"To be recognized how I did learn and did achieve is an important achievement for me," he said. "I'm living

that classic line: life is my education."

Mattson said rural living has been his teacher and classroom, allowing him to become an artist by exploring nature. At 19, he won an art award for a sculpture he made using old animal bones, iron, and concrete he found around his farm.

"Farm life is the genesis and foundation of my artistic education and is often at the heart of my artwork," Mattson said. "In the never ending fluctuations of farm life I was always building things, sometimes out of necessity, sometimes to feed my creative side."

"I often only have true clarity when I'm creating something, especially something that can deliver a message," he continued. "My artistic style hasn't always been popular; it's been dark and challenges issues at times, such as environmental issues."

Mattson said formal education is not something everyone can or will achieve, but he said he was able to learn through trial and error, and by being surrounded by creativity and a supportive community.

"Be proud of where you are. Don't be afraid to take your own path because every road can be an interesting adventure and a wonderful challenge," he said.

"Believe in your potential and trust yourself, even if you're not doing the things like everyone else. Respect and cherish what you learn but never stop teaching yourself. Continue to seek out those who will be good influences, good company, and good teachers."

Boater safety on the Peace River

A four-kilometre section of the Peace River is permanently closed to boaters during the construction of the Site C project. River users are advised to use extreme caution when on or near the river this summer due to strong undertows, especially in locations immediately upstream of the dam site.

Portage program: To move boaters around the construction area, a portage program for non-motorized boats will operate between the Halfway River boat launch and the Peace Island Park boat launch from May 15 to September 15. Reservations are required seven days in advance of pickup.

For more information visit sitecproject.com/boating or call 1 877 217 0777.

BC Hydro
Power smart



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DISTRICT OF HUDSON'S HOPE
Box 330, 9904 Dudley Drive
Hudson's Hope, BC, V0C 1V0
Telephone: (250) 783-9901
Fax: (250) 783-5741

PUBLIC NOTICE

Notice of Intention - Road Closing Bylaw and Property Disposition

When: Monday, June 28, 2021 at 6:00 p.m.

Where: Council Chambers, District Office, 9904 Dudley Drive, Hudson's Hope, B.C.

The District of Hudson's Hope intends to enact *District of Hudson's Hope Road Closure Bylaw No. 923, 2021, Jamieson Avenue* (the "Bylaw"). The Bylaw will close a portion of Jamieson Avenue (approximately 0.82 ha) and remove the road dedication of such property shown as follows:

Plan EPC 1485



This road dedication is in between the proposed Light Industrial Subdivision and the Public Works Shop. After the road is closed, the District of Hudson's Hope intends to merge this section of the road with the Public Works Shop.

Before making its decision, the Council will hear from all persons who consider they are affected by the bylaw to make representations to Council. Written briefs may be submitted to the municipal office on or before the date and time of the meeting or verbal presentations may be made to the Council during the meeting.

For complete details visit
fortjohn.ca/canada-day-celebrations

Canada Day themed activities
JUNE 21 - JULY 4

JULY 1

Virtual Opening Ceremonies, Drive-thru Parade,
Self-guided tours at the Museum, Drive-thru
breakfast and Fireworks!



Ann Bergen of Fort St. John received a Champion Award from Abbeyfield Canada in recognition of her fundraising and development work.

Abbeyfield volunteer honoured

Ann Bergen of Fort St. John received an Abbeyfield Canada award on May 29 to recognize her years of voluntary service with Abbeyfield Fort St. John House.

Abbeyfield Canada is a non-profit organization that offers affordable housing for lonely seniors. There are 20 Abbeyfield Houses from Vancouver Island to Ontario with approximately 215 residents.

Ann received an Abbeyfield Champion Award that recognizes fundraising and development work. Ann and her late husband Ben introduced the Abbeyfield concept to local residents and officials beginning in 2007 as they presented a design for a house in Fort St. John. The House opened in 2008 on land Ben donated. Since that time, Ann has organized

many fundraisers with the goal of paying off the House's mortgage. As well as serving in various capacities on the Fort St. John Board for many years, Ann was a National Board member from 2009 to 2012.

If you are interested in visiting Abbeyfield House, joining the Board, or providing other support, please contact Robert at 250-262-6175.

'Excellent milestone': Immunization rates now above 50%

More than 1,300 Fort St. John residents were immunized against COVID-19 during recent drive-thru clinics, helping to push vaccination rates in the North Peace above 50%.

Health Minister Adrian Dix said June 16 that 51.6% have now received their first dose vaccination, calling it an "excellent milestone."

There were 1,306 people vaccinated at the drive-thru clinics in Fort St. John, with about 500 first doses and 800 second doses given out. Sixteen staff from the BC Centre for Disease Control are in the region to support immunization efforts, and are travelling to Dawson Creek for drive-thru clinics that started there on June 17.

"Vaccination works, it keeps us safe, it allows our businesses to open, it allows us to get back to normal, and most importantly, it keeps us healthy," Dix said during a joint press conference with MLA Dan Davies.

"COVID-19 is a vicious, nasty virus, and it's affected people in every community in British Columbia. It's affected people in Fort St. John, in Dawson Creek, and in Fort Nelson, and in Chetwynd. Everywhere."

According to BCCDC data there were 1,207 cases of COVID-19 in the Peace River North health area between January 2020 to May 2021. Between June 6 to 12, there were 18 cases reported.

Drawing contrast to another northern B.C. community, Prince Rupert, Dix said the community was seeing 150 cases a day in March when it began mass vaccinations there. Over the last four weeks, there was just one case, he said.

Mass immunization clinics are ongoing at the old Marks store at Totem Mall this week and throughout this month. Appointments are available and residents can also drop-in, Dix said.

Davies said he and Dix

have had many discussions to bring in more healthcare resources and boost immunization capacity in the region. Fort St. John has a young population with many resource workers, which has particularly challenged the age-based vaccine rollout here, he said.

"This last 18 months has been incredibly challenging for everybody, but the pandemic is getting behind us. There is light at the end of the tunnel that is getting brighter," Davies said. "These drive thru clinics and the extended hours have obviously made a significant positive impact."

Drive-thru clinics ran June 17, 18, 19, 21, and 22 in Dawson Creek at the Memorial Arena, and Dix said he hoped to see the same success there.

There are no immediate plans for further drive-thru clinics in Fort St. John, but Dix said officials are considering their options. More vaccine will be made available through the mass immunization clinics at the mall, which are using the Pfizer vaccines, with the Astra Zeneca campaign ongoing through pharmacies, he said.

Vaccinations continue for industrial work sites, Dix said, including at Site C where 2,845 vaccinations had been given as of Tuesday, including 1,663 first doses, and 1,182 second doses.

Dix also said that mass vaccination clinics aren't planned to continue for the long-term, with the province looking to pharmacies and family doctor clinics to play a role in continuing immunization efforts later in the fall.

A COVID-19 vaccination clinic for First Nations people ran in Fort St. John last week June 15 to 17, providing vaccinations to indigenous, Métis, and Inuit people living in the city and area.

Boater safety on the Peace River

A four-kilometre section of the Peace River is permanently closed to boaters during the construction of the Site C project. River users are advised to use extreme caution when on or near the river this summer due to strong undertows, especially in locations immediately upstream of the dam site.

Portage program: To move boaters around the construction area, a portage program for non-motorized boats will operate between the Halfway River boat launch and the Peace Island Park boat launch from May 15 to September 15. Reservations are required seven days in advance of pickup.

For more information visit sitecproject.com/boating or call 1 877 217 0777.

BC Hydro
Power smart



HUDSON'S HOPE
PLAYGROUND of the PEACE

DISTRICT OF HUDSON'S HOPE
Box 330, 9904 Dudley Drive
Hudson's Hope, BC, V0C 1V0
Telephone: (250) 783-9901
Fax: (250) 783-5741

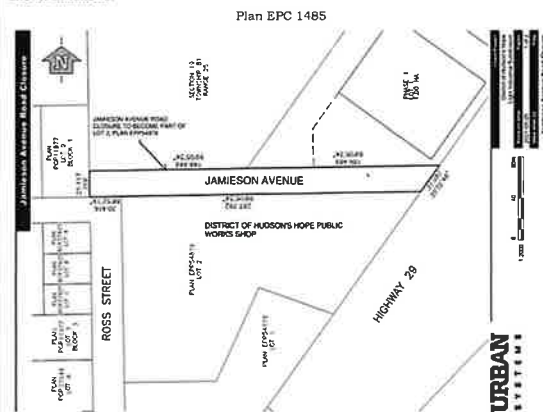
PUBLIC NOTICE

Notice of Intention - Road Closing Bylaw and Property Disposition

When: Monday, July 12, 2021 at 6:00 p.m.

Where: Council Chambers, District Office, 9904 Dudley Drive, Hudson's Hope, B.C.

The District of Hudson's Hope intends to enact *District of Hudson's Hope Road Closure Bylaw No. 923, 2021, Jamieson Avenue* (the "Bylaw"). The Bylaw will close a portion of Jamieson Avenue (approximately 0.82 ha) and remove the road dedication of such property shown as follows:



This road dedication is in between the proposed Light Industrial Subdivision and the Public Works Shop. After the road is closed, the District of Hudson's Hope intends to merge this section of the road with the Public Works Shop.

Before making its decision, the Council will hear from all persons who consider they are affected by the bylaw to make representations to Council. Written briefs may be submitted to the municipal office on or before the date and time of the meeting or verbal presentations may be made to the Council during the meeting.



First Nations Health Council Regional Representative Bev Lambert speaks during the opening of a COVID-19 vaccine clinic for indigenous people in Fort St. John, June 15, 2021.



A healing and sickness song was part of the opening ceremony, with Blueberry First Nations drumming and singing.

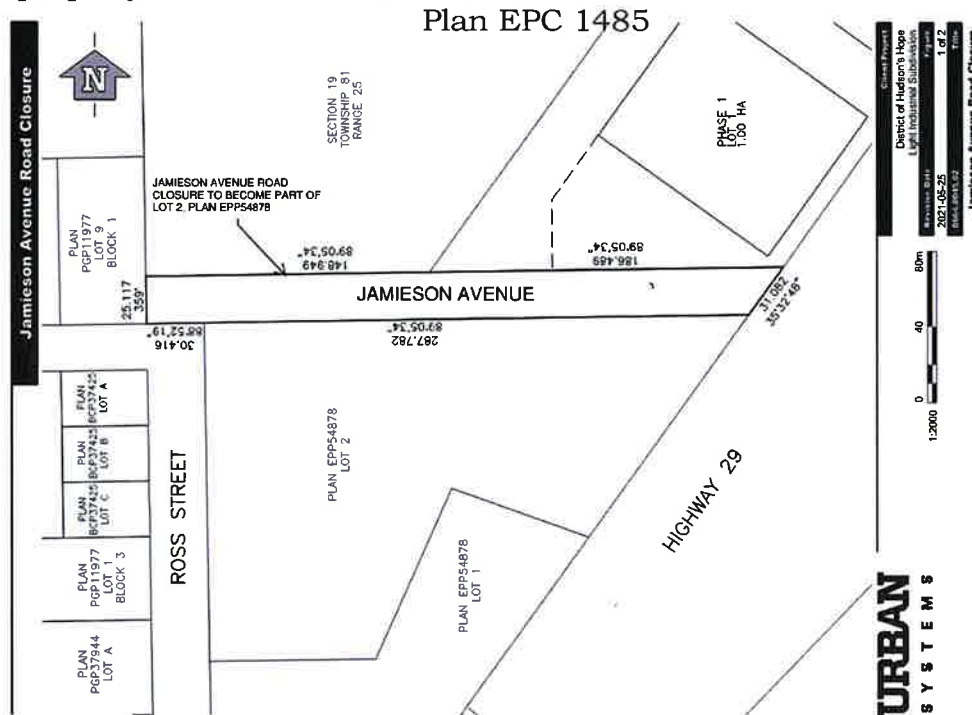
PUBLIC NOTICE

Notice of Intention – Road Closing Bylaw and Property Disposition

When: Monday, June 28, 2021 at 6:00 p.m.

Where: Council Chambers, District Office, 9904 Dudley Drive, Hudson's Hope, B.C.

The District of Hudson's Hope intends to enact *District of Hudson's Hope Road Closure Bylaw No. 923, 2021, Jamieson Avenue* (the "Bylaw"). The Bylaw will close a portion of Jamieson Avenue (approximately 0.82 ha) and remove the road dedication of such property shown as follows:



This road dedication is in between the proposed Light Industrial Subdivision and the Public Works Shop. After the road is closed, the District of Hudson's Hope intends to merge this section of the road with the Public Works Shop.

Before making its decision, the Council will hear from all persons who consider they are affected by the bylaw to make representations to Council. Written briefs may be submitted to the municipal office on or before the date and time of the meeting or verbal presentations may be made to the Council during the meeting.

REQUEST FOR DECISION

RFD#: 2021MR16	Date: May 26, 2021
Meeting#: CM061421	Originator: Mokles Rahman
RFD TITLE: District of Hudson's Hope Road Closure Bylaw No. 923, 2021, Jamieson Avenue at the proposed Light Industrial Subdivision	

RECOMMENDATION:

1. That District of Hudson's Hope Road Closure Bylaw No. 923, 2021, Jamieson Avenue at Light Industrial Subdivision be read a first time.
2. That Bylaw No. 923, 2021 be read a second time.
3. That Bylaw No. 923, 2021 be read a third time.
4. And that Public Notice of Council's intention to close Jamieson Avenue and remove the road dedication in accordance with Sections 26(3) and 40 of the Community Charter.

BACKGROUND:

To present for Council's consideration a Bylaw to close and remove the road dedication from Jamieson Avenue (approximately 335 meters) to facilitate the subdivision application for the Light Industrial Subdivision.

The Light Industrial Subdivision land was Crown land and this road dedication is within that crown land. The District bought this land from Crown with the road dedication. At present there is no road and there was no road before within the mentioned road dedication.

DISCUSSION:

Section 40 of the Community Charter outlines the process for the permanent closure of a road and the removal of a highway dedication. This includes:

- (1) A council may, by bylaw, close all or part of a highway that is vested in the municipality to all or some types of traffic.
- (2) A council may, by bylaw, remove the dedication of a highway
 - (a) that has been closed by a bylaw under subsection (1) (a), or
 - (b) that is to be closed by the same bylaw, or by a bylaw adopted by the council at the same time.
- (3) Before adopting a bylaw under this section, the council must
 - (a) give notice of its intention in accordance with section 94 *[public notice]*, and;
 - (b) provide an opportunity for persons who consider they are affected by the bylaw to make representations to council.

Section 26 of the Community Charter addresses the Notice of proposed property disposition. This includes:

- (1) Before a council disposes of land or improvements, it must publish notice of the proposed disposition in accordance with section 94 [public notice].
- (2) In the case of property that is available to the public for acquisition, notice under this section must include the following:
 - (a) a description of the land or improvements;
 - (b) the nature and, if applicable, the term of the proposed disposition;
 - (c) the process by which the land or improvements may be acquired.
- (3) In the case of property that is not available to the public for acquisition, notice under this section must include the following:
 - (a) a description of the land or improvements;
 - (b) the person or public authority who is to acquire the property under the proposed disposition;
 - (c) the nature and, if applicable, the term of the proposed disposition;
 - (d) the consideration to be received by the municipality for the disposition.

FINANCIAL:

Once the road allowance is closed and removal of highway dedication filed with Land Title Office, the property will be merged with the Public Works Yard and will be registered as part of new lot registration. The cost for legal survey is in the order of \$2,000 with an additional cost of approximately \$700 for plan registry plus legal fee of \$2,000. Total cost \$4,700 plus GST. The source of fund is Light Industrial Subdivision Detailed Design Project.

Attachments:

1. District of Hudson's Hope Road Closure Bylaw No. 923, 2021, Jamieson Avenue at Light industrial Subdivision.
2. Draft Public Notice.

Prepared by:



Mokles Rahman, CAO



BYLAW NO. 923, 2021

A Bylaw to Close the Public Road through Jameison Avenue, Plan EPC 1485

WHEREAS pursuant to Section 40 of the *Community Charter*, Council may adopt a bylaw to close a highway and remove its highway designation.

AND WHEREAS notice of adoption of this Bylaw has been published in a newspaper for two consecutive weeks prior to adoption and Council has provided an opportunity for persons who consider they are affected to make presentations to Council.

NOW THEREFORE, the Council of the District of Hudson's Hope enacts as follows:

1 Citation

- 1.1 This Bylaw may be cited as District of Hudson's Hope Road Closure Bylaw No. 923, 2021, through Jamieson Avenue, Plan EPC 1485.

2 Legal Description

- 2.1 The public road through a portion of Jamieson Avenue (approximately 0.82 ha), Plan EPC 1485, that extends from Highway 29 through to Ross Street and borders on Plan PGP 11977, Lot 9, Block 1, a copy of which is attached hereto as Schedule A and forms a part of this Bylaw, is hereby stopped up and closed to traffic of all kinds and the dedication as road is removed.

3 Authorization

- 3.1 The Mayor and Corporate Officer are hereby authorized to execute all documentation necessary to give effect to the provisions of this Bylaw, including the plan attached hereto as Schedule A.

4 Severability

- 4.1 If a portion of this Bylaw is found invalid by a Court, it will be severed and the remainder of the Bylaw will remain in effect.

Read a First Time this 14th day of June, 2021

Read a Second Time this 14th day of June, 2021

Read a Third Time this 14th day of June, 2021

Adopted this _____ day of June, 2021

Dave Heiberg
Mayor

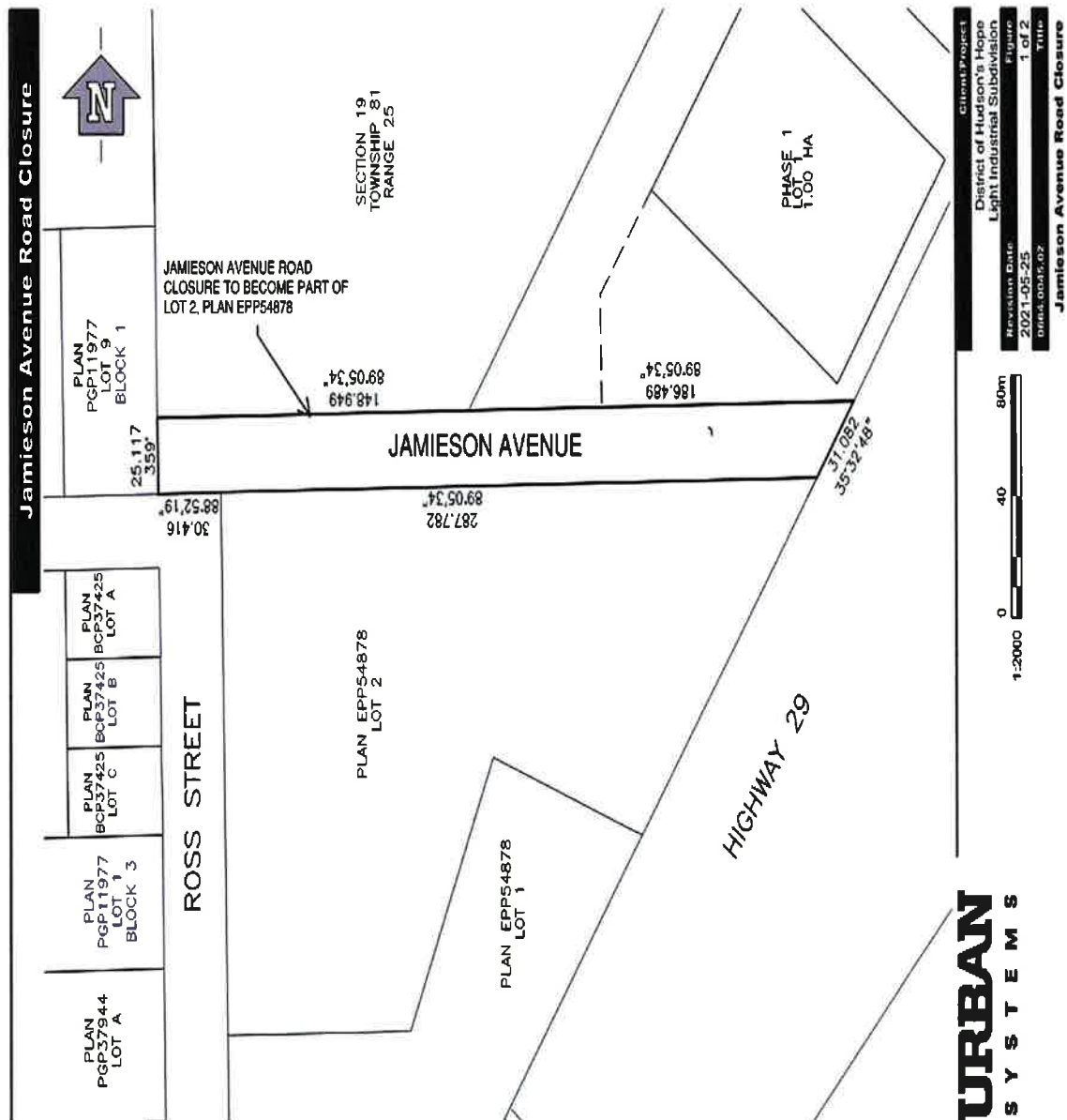
Jeanette McDougall,
Corporate Officer

Certified a true copy of Bylaw No. 923, 2021

this _____ day of June, 2021.

Corporate Officer

Schedule A



REQUEST FOR DECISION

RFD#: JM-2021	Date: June 28, 2021
Meeting#: CM062821	Originator: Jeanette McDougall, Corporate Officer
RFD TITLE: BYLAW NO. 924, 2021 – ZONING AMENDMENT RE CANNABIS	

RECOMMENDATION:

*THAT Council approve the First and Second Readings of Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a **site specific** permitted use in C1 Zone: Town Centre Commercial.*

BACKGROUND:

During the Regular Council Meeting held June 14, 2021, the following resolution was passed:

NB2 CANNABIS RETAIL STORE

RESOLUTION NO. 064/21

M/S Councillors Paice / Quibell

THAT Staff prepare a zoning amendment bylaw with respect to possible accommodation of a cannabis retail store.

CARRIED

The District has received an application for a Zoning Bylaw Amendment to have a cannabis retail store included as a permitted use in the District's C1 Zone: Town Centre Commercial, however the District's Zoning Amendment Bylaw No. 899, 2018 expressly prohibits cannabis-related businesses across all zones within the District of Hudson's Hope.

DISCUSSION:

The Provincial Liquor and Cannabis Regulation Branch is responsible for issuing licences for the operation of cannabis retail stores, and now requires that Local Government zoning allows cannabis retail stores as a permitted use prior to issuing a licence (*note: although zoning may allow a cannabis-related business, which would support the applicant's cannabis retail licencing application, this does not guarantee that the Province will issue a licence to the applicant*).

Should Council decide to proceed with approving the first two readings of the draft Zoning Amendment Bylaw No. 924, 2021 that would allow cannabis retail businesses, then a Public Hearing must be held in accordance with with the *Local Government Act* Section 464. Section 480 of the *Local Government Act* does allow for the third reading and adoption of the bylaw at the same meeting and supercedes Section 135(3) of the *Community Charter* that requires at least one day between third reading and adoption. A reference indicating that Bylaw No. 899 2018 would be repealed is contained within the draft Zoning Amendment Bylaw No. 924, 2021.

B2

The draft Zoning Amendment Bylaw No. 924, 2021 is attached and can be revised either during the Council meeting being held June 28, 2021 during the first two readings or during the third reading.

Some items for discussion / decisions may include the following items:

- Distance from parks, schools, daycares, places of worship
- Hours of operation
- Online selling / delivery within the community
- Business Licence Fee

Adopting a Zoning Amendment Bylaw to allow the operation of a cannabis retail store may affect other District bylaws, eg, Business Licence, Fees and Charges.

ALTERNATIVE RECOMMENDATIONS:

THAT Council approve the First and Second Readings of Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a permitted use in C1 Zone: Town Centre Commercial; or

THAT Council approve the First and Second Readings of Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a permitted use in C2 Zone: Service Commercial; or


THAT Council approve the First and Second Readings of Bylaw No. 924, 2021 - A Bylaw to Amend Zoning Bylaw 823, 2013 to include cannabis retail stores as a **site specific** permitted use in C2 Zone: Service Commercial; or

THAT Council **not approve** a Zoning Amendment to either C1 Zone: Town Centre Commercial or to C2 Zone: Service Commercial.


ATTACHMENTS:

- Bylaw No. 823, 2013
 - C1 Zone: Town Centre Commercial - Permitted Uses
 - C2 Zone: Service Commercial - Permitted Uses
 - Schedule F: Zoning Map
 - Schedule C – Offenses and Penalties
- Draft Bylaw No. 924, 2021
- Zoning Amendment Bylaw No. 899, 2018 (prohibits Cannabis-Related Businesses)

Prepared by:


Jeanette McDougall,
Corporate Officer

Reviewed by:



Mokles Rahman, CAO



BYLAW NO. 924, 2021

A Bylaw to amend Zoning Bylaw No. 823, 2013

WHEREAS Council for the District of Hudson's Hope has deemed it advisable to regulate the retail sales of cannabis in the District of Hudson's Hope;

AND WHEREAS, the Council deems it necessary to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013;

NOW THEREFORE the Council for the District of Hudson's Hope, in open meeting duly assembled, hereby enacts as follows:

1. That the District of Hudson's Hope Zoning Bylaw No. 823, 2013 be amended as follows:
 - a) Section 30, Definitions, is hereby amended by adding the following:

"Cannabis Retail means the retail sale of cannabis or cannabis accessories as lawfully permitted and authorized under the *Cannabis Control and Licencing Act*."
 - b) Section 13, C1 Zone: Town Centre Commercial, 13.1 Permitted Uses is hereby amended by adding the following:

"Cannabis Retail Store."
2. This Bylaw may be cited as "Zoning Bylaw Amendment No. 924, 2021".
3. Bylaw No. 899, 2018 is hereby repealed.

Read a first time this ____ day of June, 2021
Read a second time this ____ day of June, 2021

Public Hearing held this ____ day of ____, 2021

Read a third time this ____ day of ____, 2021
Adopted this ____ day of ____, 2021

Dave Heiberg, Mayor

Jeanette McDougall, Corporate Officer

Certified a true copy of Bylaw No. 924, 2021

this ____ day of _____, _____.

Corporate Officer

13.0 C1 ZONE: TOWN CENTRE COMMERCIAL

The intent of the C1 zone is to permit and promote the development of a vibrant Town Centre that is characterized by a variety of mixed, commercial, residential and institutional uses.

13.1 Permitted Uses

In the C1 zone, the following uses and no other uses are permitted:

- .1 Accessory buildings and structures.
- .2 Artist studios.
- .3 Bakery.
- .4 Bingo halls.
- .5 Building and garden supplies.
- .6 Café or coffee shop.
- .7 Caretaker residence.
- .8 Cold beer and wine store.
- .9 Commercial entertainment facilities.
- .10 Farmer's markets.
- .11 Financial institutions.
- .12 Fitness centres.
- .13 Gift shops.
- .14 Government offices.
- .15 Health service offices and facilities.
- .16 Hotels.
- .17 Laundromats and dry cleaners.
- .18 Mixed use.
- .19 Neighbourhood pubs.
- .20 Newspaper offices and plants.
- .21 Office equipment sales and service.
- .22 Offices.
- .23 Off-street parking lots and facilities
- .24 Pawn shops.
- .25 Personal service establishments.
- .26 Post offices.
- .27 Public uses.

- .28 Radio and television broadcasting and production studios.
- .29 Restaurants.
- .30 Retail printing services.
- .31 Retail store.

13.2 Zone Specific Regulations

On a parcel located in an area zoned as C1, no building or structure will be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in this section. Column 1 sets out the matter to be regulated and Column 2 sets out the regulations.

COLUMN 1	COLUMN 2
.1 Minimum parcel size	300 m ²
.2 Maximum building and structure height	12 m
.3 Minimum parcel width	15 m
.4 Minimum setback of buildings and structures from: <ul style="list-style-type: none"> • front parcel line • interior side parcel line • exterior side parcel line • rear parcel line 	0 m 0 m 0 m 0 m
.5 Maximum parcel coverage	100%

13.3 Other Regulations

Where a parcel is used for combined commercial and residential use, the residential use must:


- .1 be contained in the same building as the commercial use; and
- .2 have an outside entrance separate from the entrance to the commercial use.

14.0 C2 ZONE: SERVICE COMMERCIAL

The intent of the C2 zone is to permit a broad range of automobile oriented commercial uses. It is intended that commercial uses in this zone primarily provide goods and services to local residents and or the traveling public.

14.1 Permitted Uses

In the C2 zone, the following uses and no other uses are permitted:

- .1 Accessory buildings and structures.
- .2 Artist studios.
- .3 Automobile sales, service, rental and repair.
- .4 Boat, trailer, motorcycle, ATV and recreational vehicle sales, service, rental and repair.
- .5 Bus depots.
- .6 Car wash.
- .7 Caretaker residence.
- .8 Cold beer and wine stores.
- .9 Commercial entertainment facilities.
- .10 Convenience stores in conjunction with a service station.
- .11 Fitness centres.
- .12 Government offices.
- .13 Hotels and motels.
- .14 Laundromats and dry cleaners.
- .15 Licensed lounge, bar, nightclub or pub.
- .16 Nursery and greenhouse supply, including related retail outlet.
- .17 Offices.
- .18 Off-street parking lots and facilities.
- .19 Personal service establishments.
- .20  Public uses.
- .21 Restaurants.
- .22 Retail printing services.
- .23 Retail sale of building supplies, hardware, household goods and sporting goods.
- .24 Retail sale, rental and repair of small-scale machinery, farm implements, tools and small equipment such as chain saws, lawn and garden equipment, small appliances and similar equipment.
- .25 Retail stores.

- .26 Service stations.
- .27 Tire shops, including sales, service and repair.
- .28 Trade contractors.

14.2 Zone Specific Regulations

On a parcel located in an area zoned as C2, no building or structure will be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in this section. Column 1 sets out the matter to be regulated and Column 2 sets out the regulations.

COLUMN 1	COLUMN 2
.1 Minimum parcel size	300 m ²
.2 Maximum building and structure height	12 m
.3 Minimum parcel width	15 m
.4 Minimum setback of buildings and structures from: <ul style="list-style-type: none"> • front parcel line • interior side parcel line • exterior side parcel line • rear parcel line 	0 m 1.5 m 3 m 1.5 m (6 m when abutting an R-zone or the RU1 zone)
.5 Maximum parcel coverage	75%

14.3 Other Regulations

Outdoor storage of materials is not permitted in any front yard in the C2 zone.

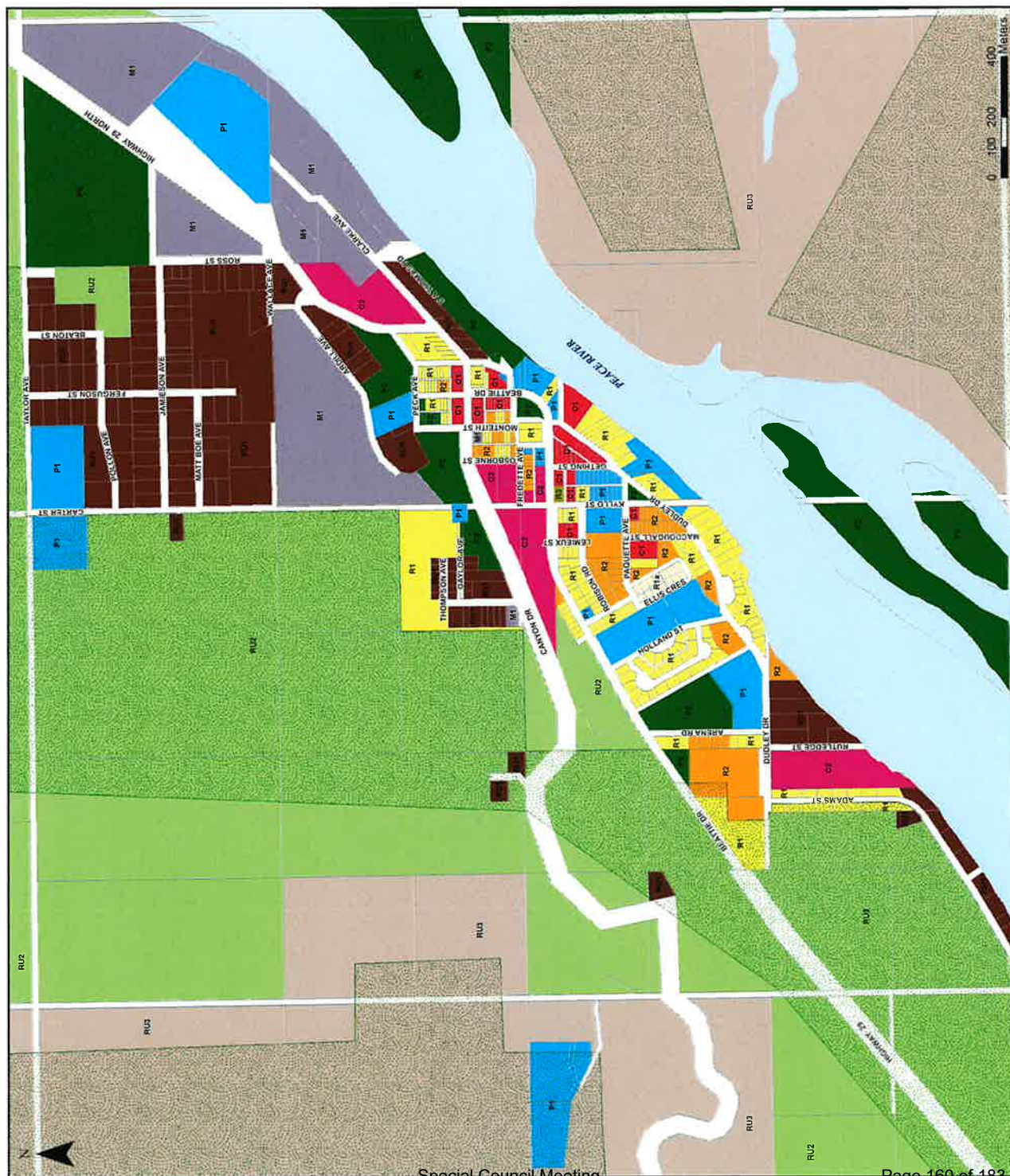


NOTE:
For clarity purposes, the zoning designation in the areas of the approximate edge of water boundaries has been shown only up to the high water mark and may not include the full extent of the parcel extending under the water.

Zoning designations extend to the centrelines of adjacent streets

[illegible]

SCHEDULE F



1.0 Building/Site Non-Compliance Offences

Offense	Penalty (per offense per day)
Siting Infringement	\$ 100.00
Height Infringement	\$ 100.00
Obstructing corner vision	\$ 100.00
Over height fence	\$ 100.00
Accessory building infringement	\$ 100.00
Insufficient parking	\$ 100.00
Parking not surfaced as required	\$ 100.00
Failure to provide landscaping	\$ 100.00
Yard or setback infringement	\$ 100.00
Unlawful external storage of products/materials/containers	\$ 100.00

2.0 Land Use Non-Compliance Offences

Offense	Penalty (per offense per day)
Failure to licence home occupation	\$ 100.00
Exceed minimum home occupation area	\$ 100.00
Retail of prohibited goods	\$ 100.00
Prohibited commercial vehicle	\$ 100.00
Home occupation with person other than inhabitant	\$ 100.00
Home occupation creating traffic congestion/parking problem	\$ 100.00
Home occupation creating nuisance	\$ 100.00
Home occupation involving prohibited materials	\$ 100.00
Exterior indication of home occupation infringement	\$ 100.00
Unlawful land use	\$ 100.00



**District of Hudson's Hope
Zoning Amendment Bylaw 899
A Bylaw to Amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013**

WHEREAS, it is deemed desirable to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013;

NOW THEREFORE, the Council of the District of Hudson's Hope in open meeting assembled to enacts as follows:

1. That the District of Hudson's Hope Zoning Bylaw No. 823, 2013 is hereby amended as follows:
 - a. Amend Section 3.0 "Definitions" to add: **CANNABIS RELATED BUSINESS** means the use of land, buildings, or structures for the sale, storage, or other provision, of dried cannabis, cannabis oils, cannabis seeds, and cannabis edibles, including cannabis related accessories such as pipes, bongs, vaporizers, and other such similar accessories.
 - b. Amend Section 4.0 "General Regulations" with the addition of 4.17 "Prohibited Uses"
 - (1) Any use not expressly permitted in this bylaw is prohibited in every zone and where a particular use is expressly permitted in one zone, such use is prohibited in every zone where it is not also expressly permitted;
 - (2) The following uses are prohibited in every zone:
 - (i) Cannabis-Related Business.

This bylaw is cited as the District of Hudson's Hope Zoning Bylaw No. 823, 2013, Amendment Bylaw No. 899, 2018.

READ A FIRST TIME THIS 23rd DAY OF JULY, 2018
READ A SECOND TIME THIS 23rd DAY OF JULY, 2018
PUBLIC HEARING HELD ON THIS 13TH DAY OF AUGUST, 2018
READ A THIRD TIME THIS 13TH DAY OF AUGUST, 2018
ADOPTED THIS 13TH DAY OF AUGUST, 2018


Gwen Johansson,
Mayor


Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 899, 2018

this ___ day of _____ 20_.

Clerk

Memorandum

To: Mokles Rahman, P. Eng.
From: L&M Engineering Limited

Date: June 25, 2021
File: 1012-12

Regarding: Water Treatment Facility Project Update

This memo is prepared to provide an update of project status for the Water Treatment Facility.

1. Current Status of Work.

The past weeks saw the performance of the following tasks.

- Source water monitoring for changes.
- Inspection, cleaning and repairs and rehabilitation of treatment system components as required due to commissioning issues.
- Addressing of final deficiencies.
- Operations and Maintenance Manual preparations.

The facility is technically near completion as per the initial requirements of the RFP. However potential changes to the operational capabilities of the system, concerns over the smell from the facility and the actual taste of the water from the new facility exist.

2. Project Substantial Completion.

Under the conditions of the contract and builders lien act definition the project is likely near substantial completion. District may be contractually obligated to issue substantial completion to Industria within the next weeks. Deficiencies will remain, and improvements to the facility have been identified as required. Deficiencies will be managed under the standard contractual processes.

The District should consider any improvement or additional work as a supplemental phase to the project. Issuance of substantial completion does not mean the project is fully complete. A specific memo on this matter will be provided for your further information and consideration.

3. Commissioning Issues.

The facility suffered issues of improper and incorrect operation during initial commissioning. We

suspect due to the following main issues were the cause of most problems

- Improper installation of media prefilters and chlorine injection systems.
- Various component failures
- Improper and incomplete control and electrical works.
- Improper or incomplete disinfection works.

Additionally, unconfirmed changes to the project requirements have been presented by the contractor as follows:

- Purported (unconfirmed) changes to the source water conditions.
- Insufficient distribution pump capacity.

Further information on these issues and their variables as follows:

4. Potential Changes to the Source water Condition – Iron Content of Water

The Contractor suspects a possible increase in iron content in the source water.

The purported issue is as yet unproven. The contractor has been directed to investigate the purported chemistry changes. This involves analysis of residues within filters and membranes, and direct testing of source water for Iron. Results of the analysis are expected within 2-3 weeks,

The impact of increased Iron in the source water, if left unmitigated, would be an increased cost of operation for the plant. The solution would be to enhance the facilities ability to remove the iron, or improve the maintenance procedures to reduce cost of operations.

5. Presented Change to the Source water Condition – Bacteriological Potential.

The contractor has presented the potential that the source water may have bacteriological potential. The contractor purported this condition due to the presence of coliform bacteria within some of the water testing results performed during commissioning.

The owners team considers the potential for the source water to contain bacteria to be extremely low. The source water aquifer was investigated during conceptual design and found to not have bacteriological potential. Our position is that the bacteria found in initial testing samples were introduced during construction and persisted due to an incomplete disinfection process performed by the contractor.

However, now that the issue is raised, there is a diligence to confirm our position so as to ensure the treatment methods proposed by the facility are sufficient.

Investigations are underway and involve continued monitoring for the presence of bacteria in the source water. All tests received for the past 5 weeks show no bacteria. Additionally, measurement of temperature within the source water is underway, as temperature fluctuations may point to conditions that allow bacteriological growth. Results of temperature monitoring are not yet conclusive.

Should the condition be verified, it would represent a major change. The treatment facility is not designed to manage water with bacteriological potential.

Mitigation would either involve a change of source water with revision back to the river. Or an enhancement of the treatment facility to include a disinfection stage that would treat for bacteria. Mitigation options will not be explored or costed until the potential for this risk is proven.

6. Insufficient Distribution Pump Capacity.

During commissioning testing the new facility failed to produce the volume of water per day that is required by the RFP. The contractor presents that this is because the preexisting distribution pumps for the town are not capable of meeting the production of the new plant.

The district can note that the failure of production volume was relatively minor and not in itself the main concern. Rather, it is the fact the existing pumps were working too hard to keep up with the output from the facility. The concern is the load placed on the existing pumps and the potential for the load to cause failure in the future if not addressed.

Pricing has been received for installation of new pumps, and is under review with the district.

7. Aesthetic Odor Issues

The issues of odor around the new water treatment plant continue to be a problem for residents around the facility.

We have engaged Clearpoint Engineering and B4 Engineering to confirm the treatment methodology to be applied. They currently performing an evaluation of different options and are to apply the criteria of effectiveness, cost of construction and operational costs to make their recommendation.

Discussions indicate exhaust relocation along with Micro Bubble aeration and two stage generated ozone treatment is the prime candidate. Judged at this stage by Clearpoint and B4 to be far simpler and less expensive than the option for single stage UV ozone generation proposed by the contractor Industria.

The contractor needs to be brought into the discussion for coordination with existing treatment design. At this point it is our intention to issue them with a Contemplated Change order so as to receive pricing on detailed design and construction.

Monitoring of H2S levels in the air was performed by the contractor Industria. H2S levels in the air around the facility is below the levels of their gas detection equipment. At the point of exhaust, they saw a range of 3- to 8 ppm. Industria reports no concern for public safety.

For the past month the treatment facility has been operating from the worse (in terms of gas content) of the two wells available to it. However, we hope to switch to the better of the wells soon. This should reduce the odor in the neighborhood but is not a long-term solution as both wells are needed to ensure redundancy in the water supply.

Schedule for installation of the mitigation is expected to require two months, with exhaust diversion occurring as soon as possible to reduce the issue and ozone treatment installations to follow based on lead times for the required equipment.

8. Aesthetic Water Quality.

The district has requested water quality within the community be independently verified as residential complaints have occurred around the taste of the water. Complaints received are around chlorine test and unpleasant, stale tastes.

To perform this task, the owner's group has retained proposals from subconsultants and testing facilities. The final proposal was received today and will be forwarded to district for approval.

Testing will begin once the contractor has returned the facility treatment parameters to a normal condition and caressed the initial issues, as mentioned above, that were encountered in the commissioning phase. This is near complete.

The contractor has also been required to provide documentation showing the facility produces water with aesthetic qualities required by the RFP. This is under analysis and verification by the owner's team.

Owners group testing of the distribution water is expected to take two weeks. The results of that testing will indicate or confirm if the reported water quality concerns are tied to deficiencies in the new treatment facility or possible related to issue of water distribution that are exasperated by the variable of the new treatment system.

Prepared by,

Luke McDonald, ASCT, PMP.
Contract Administrator.

LIFECYCLE EVENTS

LifeCycle Events

10801 Dudley Drive.

Hudson's Hope, BC

1.250.617.5484

lifecevents@gmail.com

June 10, 2021

Mayor and Council,
Hudson's Hope

We, LifeCycle Events, are writing this letter to ask if you would consider partnering with us for a children's performer to play at our first annual Peace Valley Folk Fest on August 7th, 2021.

The goal of the Peace Valley Folk Fest is to bring a music-focused, family oriented, re-occurring cultural event to our town year after year. This year we are trying to organize a performer to come from Armstrong BC, performing under the name "Kiki the Eco Elf." She performs her children-oriented original songs for 60 minutes, then she tells a unique story inside a large 35 foot inflatable salmon where she teaches about the salmon life cycle, some multi cultural stories, and the importance of water protection and conservation. After that she does professional face painting, and stilt walking for the enjoyment of the children attendees.

We are hoping the District of Hudson's Hope would consider sponsoring the performance and travel fee for Kiki to come up.

The breakdown is:

\$1000 for travel @ .50 cents a kilometre.

\$300.00 for onstage 60 min performance

\$400.00 for Multi-Cultural Salmon stories- 2-3 sessions up to 50 children each.

\$200 for 2 hours of face painting.

\$100 for stilt walking

If we book all the above she would do it for a total of \$1800 all fees included.

We hope you will check out her website to see what we saw, we think she would be great for the children that watch her perform. I personally think it would be great to have a fun, enthusiastic, talented female performer for our children to look up to as an example of pursuing music as a career.

www.kikitheecoelf.com

Thank you for considering this.

Cheers,
Ben Waechter
LifeCycle Events

C2

May 24, 2021

District of Hudson's Hope

Via e-mail:

cao@hudsonshope.ca

Mokles Rahman
Chief Administrative Officer

Hello Mr. Rahman,

RE: Enhancements to emergency health services in your community

We are pleased to be able to provide an update on how BC Emergency Health Services (BCEHS) is enhancing emergency services in rural and remote communities like yours.

Historically, BCEHS has relied on on-call staffing (often referred to as 'casual' in other areas of health care) to maintain ambulance service in small communities. We have been fortunate to have dedicated and committed paramedics in many communities, but this staffing model presents challenges for reliable coverage, pay and career pathways as well as maintaining staff in these communities. Without a regular, predictable income, paramedics seek to move to larger communities to secure full-time work.

As part of the 2019-2022 Collective Agreement between BCEHS and the Ambulance Paramedics and Dispatchers of BC (CUPE Local 873), several initiatives were agreed on to create permanent, salaried jobs for paramedics, including a new staffing model called Scheduled On-Call (SOC). BCEHS and CUPE 873 - the union representing paramedics - have agreed to these changes and the employees themselves ratified the agreement. With plenty of collaboration, joint committees and planning, we are working together to see the successful implementation of this model.

With the introduction of SOC, we will be creating regular part-time SOC unit chief positions at every rural and remote station in BC that does not currently have a regular unit chief. Many areas will also see an expansion of community paramedic services. Introducing the SOC model, as well as changes we are making to convert 'stand-by' on-call shifts to regularized positions, where possible, will help stabilize staffing and improve emergency coverage in these communities. These changes are now underway on Vancouver Island and on some Gulf Islands. Other parts of the province are still under analysis and more should be known about those resources later this summer.

Although these changes are exciting and necessary for improvements to happen, we understand there may be impacts and transitional periods along the way. We are talking with our staff and providing as much information as we can during this time of change and encouraging those interested in regular work to apply for the many permanent positions being created. Overall, the SOC model is creating 220 regular positions across the province. In addition, BCEHS has also invested and

C3

implemented changes to other staffing and scheduling models to improve patient care. These initiatives are adding 270 new regular, full-time positions across the province.

The intent of all these changes is to increase the number of regular positions in smaller communities, provide stable employment for paramedics and opportunities to further their careers in these communities. For residents in these communities, SOC aims to provide more consistent emergency health coverage along with new opportunities for paramedic support to local health services.

This kind of transformation is the largest ever undertaken by our organization and one that we expect will better integrate with community health services and enhance our services to patients in a variety of ways.

If you would like more information, we would be happy to meet with you virtually. Alternatively, you can email MyCommunity@bcehs.ca for more information.

Sincerely,

Signed by

Darlene MacKinnon
Chief Operating Officer
BC Emergency Health Services

June 14, 2021

Ref: 266796

Mokles Rahman
Chief Administrative Officer
District of Hudson's Hope
Box 330
Hudson's Hope, BC V0C 1V0

Dear Mokles Rahman:

**Re: Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience
Infrastructure Stream
Project # IV0205 - Hudson's Hope Arena, Access (COVID-19), Safety and Energy
Improvements**

Thank you for your application for funding under the ICIP – COVID-19 Resilience Infrastructure Stream (ICIP-CVRIS).

We would like to advise that, after careful consideration, the above-noted project was not selected for funding under the ICIP–CVRIS.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed. All applications were equitably reviewed and given consideration for funding. If you have any questions, please contact Justin Langton, ICIP-CVRIS Lead, by email at: Justin.Langton@gov.bc.ca.

Additional program information can be found at the Investing in Canada Infrastructure Program website: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program. Should future funding become available, staff are pleased to provide advice on preparing an application.

...2
C4

Thank you for your interest in the ICIP-CVRIS. We wish you every success with your community project.

Best regards,

A handwritten signature in blue ink, appearing to read "Bedford", enclosed within a blue oval.

Brian Bedford
Executive Director, Local Government Infrastructure and Finance

June 23, 2021

File: 11-5460-06-0001/2021

Jamee Justason
Information and Resolutions Coordinator
Union of British Columbia Municipalities

By email: jjustason@ubcm.ca

Dear Ms. Justason:

Re: REVISED UBCM Resolution on Safe Passing Distance for All Road Users

This is to advise that the City of North Vancouver Council, at its Regular meeting of Monday, June 21, 2021, unanimously endorsed the following revised resolution:

"WHEREAS the Province of British Columbia encourages cycling and walking for transportation, yet relatively few roads in BC have bike lanes or shoulders, and many do not have sidewalks, directing cyclists and pedestrians to share roads with high-speed motor vehicle traffic, which can result in close passes, poses potentially fatal crash risks, and discourages active transportation;

WHEREAS over 40 jurisdictions across North America, including the provinces of Ontario, Quebec, Nova Scotia, New Brunswick, and Newfoundland and Labrador, have all enacted "safe passing distance" legislation designed to protect vulnerable road users by requiring motor vehicle operators to maintain a minimum distance when passing vulnerable road users, thus creating a better understanding of and expectation for road safety;

THEREFORE BE IT RESOLVED THAT the UBCM request the Province of British Columbia to amend the *Motor Vehicle Act* to better support safe active transportation by requiring drivers to provide 1 metre of space at speeds 50 km/h or less, and 1.5 metres of space at speeds in excess of 50 km/h, when passing people cycling or walking."

Please find enclosed a certified copy of the Council resolution for your reference. We would ask that the resolution be included in the *Resolutions Book* for consideration at the UBCM convention.

If you require any further information, please feel free to contact me at kgraham@cnv.org or 604-990-4234.

Yours truly,



Karla Graham, MMC
Corporate Officer

Encl.

cc UBCM Member municipalities

C5

CERTIFIED RESOLUTION OF COUNCIL:

I hereby certify that this is a true copy of a resolution passed by the Council of the City of North Vancouver at its Regular meeting of June 21, 2021:

"Moved by Councillor Bell, seconded by Councillor Back

WHEREAS the Province of British Columbia encourages cycling and walking for transportation, yet relatively few roads in BC have bike lanes or shoulders, and many do not have sidewalks, directing cyclists and pedestrians to share roads with high-speed motor vehicle traffic, which can result in close passes, poses potentially fatal crash risks, and discourages active transportation:

WHEREAS over 40 jurisdictions across North America, including the provinces of Ontario, Quebec, Nova Scotia, New Brunswick, and Newfoundland and Labrador, have all enacted "safe passing distance" legislation designed to protect vulnerable road users by requiring motor vehicle operators to maintain a minimum distance when passing vulnerable road users, thus creating a better understanding of and expectation for road safety;

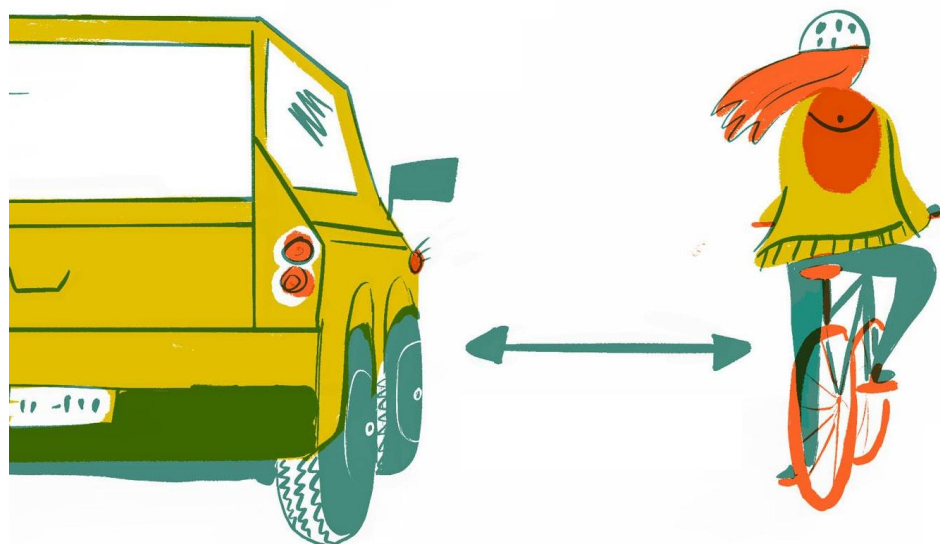
THEREFORE BE IT RESOLVED THAT the UBCM request the Province of British Columbia to amend the *Motor Vehicle Act* to better support safe active transportation by requiring drivers to provide 1 metre of space at speeds 50 km/h or less, and 1.5 metres of space at speeds in excess of 50 km/h, when passing people cycling or walking.

CARRIED UNANIMOUSLY"

Dated at North Vancouver, BC, this
23rd day of June, 2021.



Karla D. Graham, MMC
Corporate Officer



Make Space

A Minimum Passing Distance Law for B.C.

Why Minimum Passing Distance is Important

Minimum passing distance is a road safety law prohibiting 'close passing', which occurs when a motor vehicle overtakes a person on a bicycle without providing 1 metre of space.

Evidence from research conducted in the UK shows that new cyclists tend to cycle slower, and that the slower people cycle, the more likely they are to be close passed. Cyclists surveyed also felt that, based on the behaviour of other road users, most close passing incidents were preventable.

As such, close passing is a problem on a few important fronts:

- **Gender equity**—close passes affect more women than men.
- **Active transportation policy**—new cyclists are close passed more than experienced cyclists.
- **Social justice**—cyclists say they feel powerless to do much to prevent close passing, which is largely due to driver behaviour.

Research by Westminster University found that:

- Cycling 12 kph or less on average results in three times more near misses per km, compared to cycling 20 kph or faster.
- Women, who on average cycle more slowly, have higher near miss rates than men.

SOURCE: [Near Miss Project](#)

What Can Be Done About Close Passing

Protected infrastructure can reduce the discomfort, discouragement, and fear experienced by those who cycle and walk for transportation in close proximity to motor vehicle traffic.

However, sufficient infrastructure cannot be built fast enough to mitigate the actual risks and impacts of close passing. By defining and quantifying the minimum distance required to safely pass vulnerable road users via the Motor Vehicle Act (MVA), a Minimum Passing Distance law could meaningfully reduce current crash and injury rates in communities across B.C.

- **Minimum Passing Distance laws** provide an objective standard for safe passing
- **Many North American jurisdictions have enacted Minimum Passing Distance laws**, and promoted the new legislation to establish public information, education, and enforcement programs supporting broader road safety goals and objectives.

Because close passing in B.C. currently counteracts policies and strategies designed to support environmentally sustainable transportation modes like cycling and walking, it is important for the provincial government to move quickly to address this issue via legislation.

Active Transportation in B.C.

Cycling & Walking Growth

The repurposing of road space to facilitate walking and cycling in many communities across British Columbia during COVID-19 is an extension of active transportation policies and strategies that have influenced transportation-oriented development in larger urban centres since the 1980s.

Evidence suggests that these policies and strategies have largely worked¹:

- **Almost one-quarter of British Columbians reported commuting by foot, bike or public transit**; 93% said they expected to spend more time walking or cycling in the future.
- **2.5% of British Columbians commute by bike**; top cycle commuting cities in B.C. include Revelstoke (14%), Victoria (11%), Whistler (10%), Vancouver (6%), and Kelowna (4%).
- British Columbians spend about **one-sixth of their travel time walking or cycling** to typical destinations
- **One-third of B.C. households** have at least one school-aged child walking or cycling to school.

Crashes & Injuries

Recent ICBC data suggests that police under-reporting of crashes over the past 10 years, particularly those involving bicycles, shows that crashes involving motor vehicles are causing more injuries and that cyclists are increasingly and disproportionately at risk,:

- On average, **police attend less than one-quarter of the 2,000 crashes involving a cyclist** each year, yet three-quarters of these crashes result in injury or death.
- The **injury rate from ICBC-reported crashes has increased**, from 29% in 2010 to 31% in 2020.

Evidence suggests that many of the factors contributing to crashes involving cyclists could be mitigated through education and enforcement; 85% of all contributing factors assigned to drivers are the result of driving behaviour, such as distraction, failure to yield, and improper passing and turning.²

¹ B.C. Ministry of Transportation & Infrastructure 2019 Active Transportation Population Survey Report; Statistics Canada, 2016 Census.

² ICBC data.

Advocating for Safe Passing

Advocacy organizations, including the British Columbia Cycling Coalition (BCCC), the Cross Canada Cycle Tour Society, Cycling BC, and GoByBike BC Society, are asking the Government of BC to amend the MVA to include a minimum passing distance.

This recommendation also reflects the work of the Road Safety Law Reform Group of BC, a coalition of member organizations including the BCCC, Capital Bike, HUB Cycling, Mobi Bike Share, Health Officers Council of BC, Fraser Health, Interior Health, Vancouver Coastal Health, BC Injury Research and Prevention Unit, City of New Westminster, City of Victoria, City of Vancouver Active Transportation Policy Council, Modo the Car Co-op, Hastings Crossing Business Improvement Association, and the Trial Lawyers Association of B.C.

In 2016, the Road Safety Law Reform Group of British Columbia issued a position paper entitled [Modernizing the BC Motor Vehicle Act](#), which included the following recommendation:

“[That] the MVA be amended to specify that a motor vehicle must leave at least 1 m between all parts of the vehicle (and any projecting objects) when passing a cyclist or other vulnerable road user at speeds of 50 km/h or less and at least 1.5 m at speeds in excess of 50 km/h.

Section 157 of the MVA states that an overtaking vehicle “must cause the vehicle to pass to the left of the other vehicle at a safe distance.” Bicycles, however, are not “vehicles” by definition under the Act, hence there is some confusion as to whether the language of the MVA even applies to passing cyclists.

At best, it can be argued that because a cyclist has the same rights as the operator of a vehicle (Sec. 183.1), a cyclist has the right to be passed “at a safe distance.” In any event, even where courts have accepted that motorists have an obligation to pass cyclists safely, what constitutes a safe passing distance remains unclear.³

The proposed amendment would provide clarification that a motorist has a duty to leave a safe passing distance when passing a cyclist as well as definitive guidance on the minimum such distance. This avoids subjective assessments by motorist as to what constitutes a safe distance, and provide an objective standard for enforcement.

Minimum Passing Distances in North America

Establishing safe passing legislation would help B.C. catch up to other jurisdictions with progressive road safety laws. Currently, 39 provinces and states have legislated minimum passing distances, as do a number of Canadian cities.

Many of these jurisdictions have instituted minimum distances for passing depending on facility type and/or posted speed limits:

- 3 ft / 1m for most roads.
- 5-6 ft / 1.5 m on roads with motor vehicle traffic travelling at speeds of 30 mph / 50 kph or more.

³ See Dupre v. Patterson, 2013 BCSC 1561. The Court did not consider the argument that a vehicle does not include a bicycle.

New Brunswick

Motor Vehicle Act—[Section 149 Part 3 \(c\)](#), which was [passed into legislation](#) in 2017 as Bill 48, “[An Act Respecting Ellen’s Law](#)”:

“...the driver of a vehicle overtaking and passing a bicycle proceeding in the same direction...shall pass to the left at a distance of at least one metre from the bicycle...”

Newfoundland and Labrador

Highway Traffic Act—[Subsection 96\(1\) c.1](#), which was [passed into legislation](#) in 2018:

“...shall, where the vehicle which is being overtaken is a bicycle, pass the bicycle at a distance of at least (i) one metre from the bicycle where the speed limit is 60 kilometres an hour or less, or (ii) one and a half metres from the bicycle where the speed limit is greater than 60 kilometres an hour...”

Nova Scotia

Motor Vehicle Act—[Chapter 293, Section 171B\(1\)](#), which was [passed into legislation](#) in 2010 as Bill 93:

“A driver of a vehicle shall not pass a bicycle travelling in the same direction as the vehicle that is being ridden to the far right of the driver of the vehicle on the roadway, on the shoulder or in an adjacent bicycle lane unless...the driver leaves at least one metre open space between the vehicle and the cyclist.

Notwithstanding subsection 115(2), a driver of a motor vehicle may cross a line to pass a bicycle in accordance with subsection (1) if the driver can do so safely as required by Section 100.”

Ontario

Highway Traffic Act—[Part X, Section 148 \(6.1\)](#), which was [passed into legislation](#) in 2015 as Bill 31, “[Making Ontario's Roads Safer Act](#)”.

“Every person in charge of a motor vehicle on a highway who is overtaking a person travelling on a bicycle shall, as nearly as may be practicable, leave a distance of not less than one metre between the bicycle and the motor vehicle and shall maintain that distance until safely past the bicycle.

(6.2) The one metre distance required by subsection (6.1) refers to the distance between the extreme right side of the motor vehicle and the extreme left side of the bicycle, including all projections and attachments.”

Quebec

Highway Safety Code—[Chapter 91, Section 341 \(6.1\)](#), which was [passed into legislation](#) in 2018 as Bill 165, “[An Act to amend the Highway Safety Code and other provisions](#)”.

“The driver of a road vehicle may not pass a cyclist within the same traffic lane unless it can be done safely, after reducing the vehicle’s speed and ensuring that a reasonable distance can be kept between the vehicle and the cyclist during the manoeuvre.

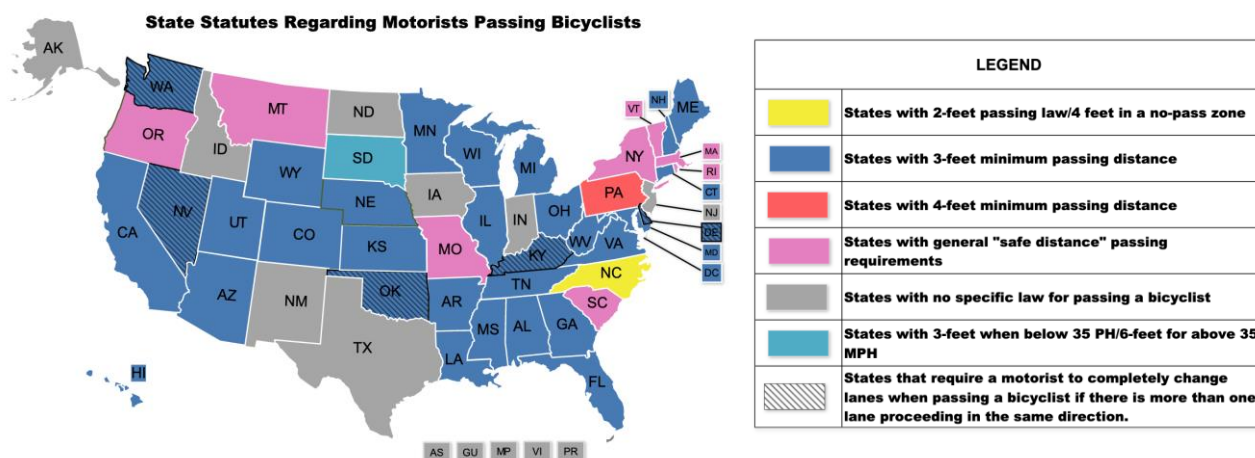
In no case may the driver of a road vehicle perform this manoeuvre if the part of the roadway on which the driver must encroach is not clear of traffic for a sufficient distance, in particular if another vehicle is oncoming or is coming up alongside the vehicle. In such a case, the driver must remain in the lane and reduce the vehicle’s speed, in particular by staying behind the cyclist. ...

A reasonable distance is 1.5 m on a road where the maximum authorized speed limit is more than 50 km/h or 1 m on a road where the maximum authorized speed limit is 50 km/h or less.

This section applies to the driver of a road vehicle when meeting or passing a pedestrian, with the necessary modifications. It also applies to such a driver if the cyclist or pedestrian is travelling on the shoulder or on a cycle lane that is not separated from the roadway by a median strip or any other raised physical device.”

Minimum Passing Distance Laws in the U.S.

According to the [National Conference of State Legislators](#), as of February 2021, 33 states (and the District of Columbia) have enacted minimum passing distance laws that require motor vehicle operators to leave at least 3 feet when passing a bicycle operator:



A Safe Passing Law for B.C.

With strong evidence that close passing contribute to crash risks and injury rates, is a gender equity and social justice issue that works against contemporary transportation policies, and that similar laws have been successfully passed into law and adopted in jurisdictions across North America, it's appears to be time for B.C. to enact minimum passing distance legislation.

With the province's Active Transportation Strategy calling for walking and cycling rates to double by 2030, and RoadSafetyBC aiming for 'Vision Zero', something must be done. Across North America and in Canada new laws have been successfully passed and adopted.

The time for a Minimum Passing Distance to protect vulnerable road users in B.C. is now.

For more information:

Colin Stein
Executive Director
colin.stein@bcccycling.ca

Motor Vehicle Act & Regulatory Reform Subcommittee
admin@bcccycling.ca

About The BC Cycling Coalition

The BC Cycling Coalition (BCCC) is a non-profit, member-driven society focused on active transportation and mobility in British Columbia. The BCCC works on transportation policy, engages with government, and delivers provincial cycling programs like Bike Sense and Kids on Wheels, in order to help make active transportation safe, practical and enjoyable for all British Columbians. www.bccc.bc.ca

June 14, 2021

File: 01-0400-60/21

Honourable Marc Dalton
Member of Parliament
Sent via email: marc.dalton@parl.gc.ca

Honourable Lisa Beare
Member of the Legislative Assembly
Sent via email: lisa.beare.MLA@leg.bc.ca

Dear MP Dalton and MLA Beare:

Re: Truth and Reconciliation Commission's Call to Action 75

We write this letter regarding the recent announcement from the Tk'emlúps te Secwépemc First Nation and the results of a survey at the former Residential school in Kamloops B.C., which uncovered the remains of 215 Indigenous children. These findings confirm and support the stories and histories as told by many residential school survivors.

The findings in Kamloops support the suggestion that there will likely be further tragic discoveries at other residential schools.

We share in the grief of all First Nation people as we collectively honour and mourn the loss of these 215 children.

.../2

C6

We believe it is imperative that immediate action be taken to address Action 75 of the Commission's Calls to Action, which states:

75. We call upon the federal government to work with provincial, territorial, and municipal governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children.

In order for reconciliation to take place, the truth must be recognized and acknowledged. We feel that by identifying, honouring, and remembering these Indigenous children, it is an important step towards healing.

Along with our collective outrage, we fully support and call for further action to find, and hold accountable, those who were involved in this unspeakable tragedy.

Yours Truly,



Mayor Bill Dingwall

BGS, LL.B., CPHR

cc: Pitt Meadows City Council
UBCM

June 22nd, 2021

Mayor and Council,

I am writing today as a concerned citizen. In early June, I received a message from Lindsay Routledge, community outreach for BC Hydro (Site C), about the possibility of finding somewhere to store a short-term stockpile of firewood logs and wood chips/mulch for public access. Lindsay explained that these materials are coming directly from the construction of the Berm around Hudson's Hope, and that BC Hydro would like to make these materials available to the community, but she had contacted the Hudson's Hope District Staff and was told that "there was nowhere suitable to store them". Lyndsay also explained that they were already searching for a suitable place in Fort St. John for these materials because they were as of yet unable to find a home for them in Hudson's Hope.

As a long-time resident of this municipality, it concerns me that the district did not push harder to keep the precious natural resources from our forests that are being destroyed by Site C, within our community. As a gardener, I know that wood chips are highly valued by homeowners and gardeners alike, yet are outside of the price range of most residents - especially those with fixed incomes. Having a free, publicly accessible mulch pile for the community would be a fantastic benefit to our residents! In addition, the firewood would also be a boon to the district for use in municipal campsites, as well as for residents because there is a high rate of wood stoves and backyard fire pits in our community.

I would ask you to please consider stockpiling these materials for public access within our community. Surely the Councillors and district staff are able to problem-solve the issue of a "suitable place" to store these materials? The district gravel pit comes to mind, or perhaps a solution could be worked out with the PRRD for public access at the Transfer Station. It would be a great shame if our precious trees from our portion of the river valley were sent elsewhere, to benefit another community that is not as greatly affected as ours.

Thank you for your consideration,

Sincerely,

Caitlin Vince

C7