



REGULAR COUNCIL MEETING
District Office - Meeting Room
6:00 P.M.
April 12, 2021

Present: Mayor Dave Heiberg
Councillor Pat Markin
Councillor Travous Quibell
Councillor Leigh Summer

Absent: Councillor Mattias Gibbs (*with notice*)
Councillor Kelly Miller (*with notice*)
Councillor Valerie Paice (*with notice*)

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall
Deputy Treasurer, Tonia Alexander (6:00 pm – 6:37 pm)

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DELEGATIONS

D1 KPMG – 2020 AUDITED FINANCIAL STATEMENTS

Ben Campbell, Senior Manager, provided an overview of the 2020 Audited Financial Statements. Micaela Roque, Audit Partner, noted that there is a new Public Sector Accounting Standards requirement starting in 2021 for an Asset Retirement Obligation report; this is a big standard for municipalities to meet and will require an estimate of the cost of retiring assets (liability).

The Deputy Treasurer left the meeting at 6:37 pm.

D2 HUDSON'S HOPE BIBLE FELLOWSHIP – GRANT IN AID

Toni Stanford spoke on behalf of the Hudson's Hope Bible Fellowship to outline reasons why they feel their Grant in Aid request should have been approved. These reasons included that some of their programs include participants who are not Church members and that the Church is supported by donations. In response to questions from Council, T. Stanford stated that the Bible Fellowship Society is a not-for-profit society and assured Council that COVID protocols were being followed. The Mayor noted that Council is not obligated to approve every application, but advised that a discussion regarding a motion to reconsider would be discussed under Correspondence Item C1.

3. NOTICE OF NEW BUSINESS

Mayor's Additions:

Councillor's Additions:

CAO Additions: Water Treatment Plant - Update

4. ADOPTION OF AGENDA AS AMENDED

RESOLUTION NO. 038/21

M/S Councillors Quibell / Markin

THAT the Agenda be varied to address Item C1 – Hudson's Hope Bible Fellowship Society Grant in Aid correspondence as the first item of business.

CARRIED

5. C1 HUDSON'S HOPE BIBLE FELLOWSHIP SOCIETY – GRANT IN AID

RESOLUTION NO. 039/21

M/S Mayor Heiberg / Councillor Quibell

THAT the following motion that was defeated on March 8, 2021 be reconsidered at the Council Meeting being held April 26, 2021:

"M/S Councillors Miller / Paice

THAT Council approve the first item only of Schedule A of the 2021 Financial Grant in Aid allocation that pertains to the Hudson's Hope Bible Fellowship Afterschool Club Stay and Play request for \$1,000 for the purchase of children's toys and games.

DEFEATED

Mayor Heiberg voted in favour"

CARRIED

6. DECLARATION OF CONFLICT OF INTEREST

7. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MINUTES

RESOLUTION NO. 039/21

M/S Councillors Quibell / Summer

THAT the minutes of the March 22, 2021 Regular Council Meeting be adopted as presented.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

9. PUBLIC HEARING

10. STAFF REPORTS

SR1 FINANCIAL STATEMENTS 2020 - AUDITED

RESOLUTION NO. 040/21

M/S Councillors Quibell / Summer

THAT Council approve the District of Hudson's Hope 2020 Audited Financial Statements as presented by KPMG; and

THAT the Mayor and CAO be authorized to sign the District of Hudson's Hope 2020 Audited Financial Statements.

CARRIED

SR2 MACDOUGALL STREET REHABILITATION – TENDER EVALUATION AND AWARD

RESOLUTION NO. 041/21

M/S Councillors Markin / Summer

THAT Council accept the bid received from Knappett Industries for the rehabilitation of MacDougall Street; and

THAT Council approve awarding the MacDougall Street rehabilitation contract to Knappett Industries and authorize the Mayor and CAO to sign the contract.

CARRIED

SR3 STREET AND TRAFFIC BYLAW UPDATE - AWARD

RESOLUTION NO. 042/21

M/S Councillors Summer / Quibell

THAT Council accept the bid received from L&M Engineering Limited for the update of the Street and Traffic Bylaw; and

THAT Council approve awarding the Street and Traffic Bylaw update contract to L&M Engineering Limited and authorize the Mayor and the CAO to sign the contract.

CARRIED

SR4 WATER RESERVOIR MIXERS – REQUEST FOR PROPOSAL

RESOLUTION NO. 043/21

M/S Councillors Markin / Summer

THAT Council reject the Proposals received for the Water Reservoir Mixers; and

THAT Council direct Administration to further review the scope of work, research a cost-effective solution, and re-issue a revised RFP for the water quality improvement at the reservoir.

CARRIED

SR5 REPLACEMENT OF THE EAST HIGHWAY ENTRANCE SIGN – QUOTATION EVALUATION AND AWARD

RESOLUTION NO. 044/21

M/S Councillors Markin / Quibell

THAT Council approve the quotation submitted by ArcTech Welding and Machining for replacement of the East Highway Entrance Sign.

CARRIED

SR6 CANNABIS RETAIL STORE

RESOLUTION NO. 045/21

M/S Councillors Markin / Summer

THAT Staff respond to the Owners of Portage Mountain Cannabis regarding opening a retail cannabis store in Hudson's Hope by advising that the initial step is to make a licence application to the Liquor and Cannabis Regulation Branch, Province of BC, subsequent to which the Province will directly contact the District of Hudson's Hope for further consideration.

CARRIED

Direction to Staff

To determine the scope of work required for a Zoning Bylaw Amendment.

11. COMMITTEE MEETING REPORTS

12. BYLAWS

13. CORRESPONDENCE

C1 HUDSON'S HOPE BIBLE FELLOWSHIP SOCIETY – GRANT IN AID

The agenda was varied to move this item to the first item of business on the agenda.

C2 APPLICATION FOR A CANNABIS STORE IN HUDSON'S HOPE

Received for Information.

Direction to Staff

Staff to send a letter advising the District is in contact with the applicant regarding process and Provincial licensing requirements.

C3 PROCLAMATION – MULTIPLE SCLEROSIS SOCIETY OF CANADA

The Mayor proclaimed May 2021 as "MS Awareness Month for the Multiple Sclerosis Society of Canada".

14. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

15. OLD BUSINESS

OB1 DEVELOPMENT VARIANCE PERMIT – R. TRAVIS

Staff advised that R. Travis was given 6 months to pay the \$550 fine and has not yet paid.

16. NEW BUSINESS

NB1 WATER TREATMENT PLANT - UPDATE

The CAO provided an update on the Water Treatment Plant and noted that gas is an issue for Well #1, but not for Well #2. A change order may be required to address this issue, and may be costly. Chlorine residual in the distribution system is stabilizing. Still looking at the H₂S matters.

17. PUBLIC INQUIRIES

18. NOTICE OF CLOSED MEETING

19. RISE AND REPORT

20. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 8:14 pm.

DIARY

Diarized

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget


Consideration

08/04/19


Pool Year End Report 2020

04/01/20

Certified Correct:



Dave Heiberg, Mayor



Jeanette McDougall, Corporate Officer