



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, December 14, 2020

1. Call to Order:

2. Delegations:

D1 Housing Needs Assessment Survey – Urban Matters Page 1
(via Zoom)

3. Notice of New Business:

Mayor's List
Councillors Additions:
CAO's Additions:

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 November 23, 2020 Regular Council Meeting Minutes Page 25

7. Business Arising from the Minutes:

8. Public Hearing:

9. Staff Reports

SR1	Winter Carnival – Report #2	Page 30
SR2	Lynx Creek Subdivision Paving, Phase 2 (Pre-Budget)	Page 36
SR3	MacDougall Street Reconstruction (Pre-Budget)	Page 38
SR4	Water Quality – Reservoir	Page 40
SR5	Veteran's News – Sponsorship	Page 42
SR6	Development Variance Permit - R. Travis	Page 45

10. Committee Meeting Reports:

11. Bylaws:

12. Correspondence:

C1	BC Oil & Gas Commission – Decommissioned Well	Page 62
C2	School District No. 60 – Internet Connectivity	Page 63

C3 COVID-19 Resilience Infrastructure Stream Page 65

C4 Northern Health Bulletin – Dust Advisory Page 67

13. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

14. Old Business:

15. New Business:

16. Public Inquiries:

17. In-Camera Session

ICS1 Notice of Closed Session Page 69

18. Adjournment

District of Hudson's Hope Housing Needs Report November 23, 2020

D1



Legislative Requirements

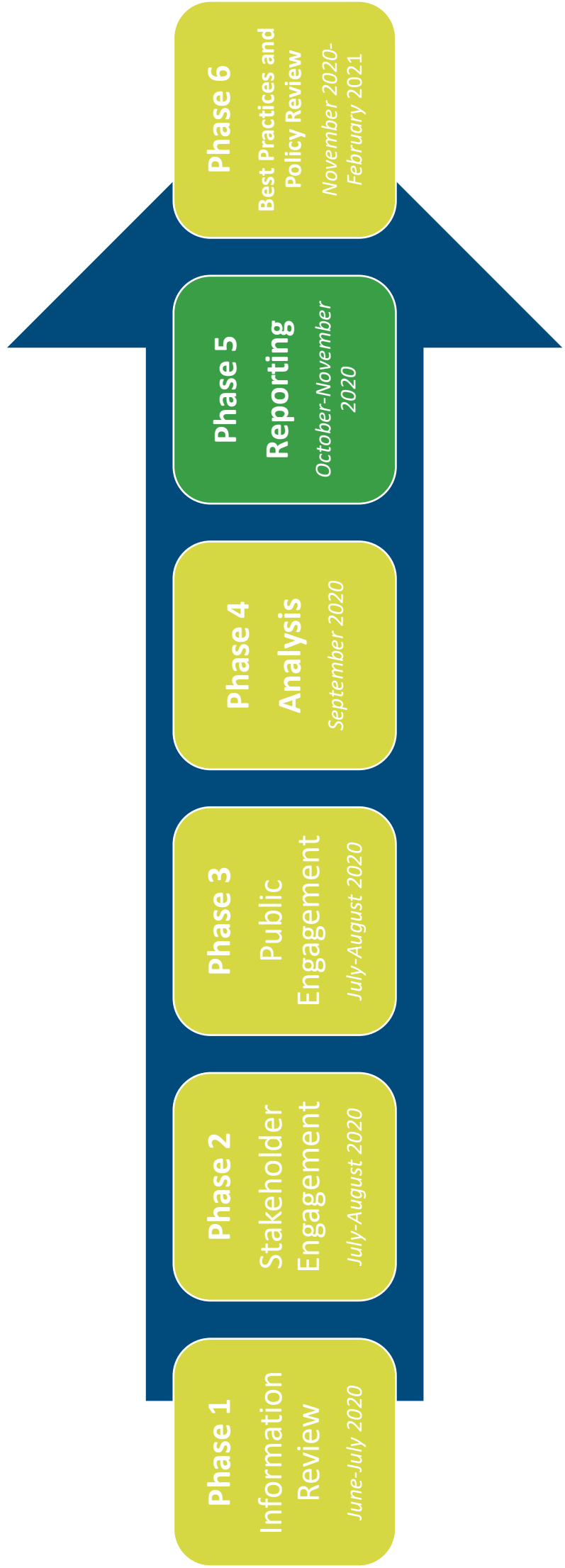
- HNRs have two major required components: Data collection and data reporting
 - Requirements to report on approximately 20% of data collected
 - Summary form
- HNRs must be delivered every 5 years, with the first prepared by 2021.
- Based on the 2016 Census' release schedule, the 2021 Census information will not be available prior to the deadline for the first HNR. To keep HNRs as relevant as possible, the 5 year updates should be timed to follow the release of all relevant Census information.



Purpose of Housing Needs Report

- Housing Needs Reports (HNRs) can help to inform a number of planning and policy initiatives:
 - Official Community Plans
 - Non-market/affordable housing policies
 - Economic development
 - Zoning bylaws
 - Development approvals
 - Regional growth
- Housing Needs Reports can also help inform and support housing initiatives, such as helping non-profits demonstrate housing need for funding applications or helping municipalities identify housing priorities to inform support for local housing projects.

Study Process

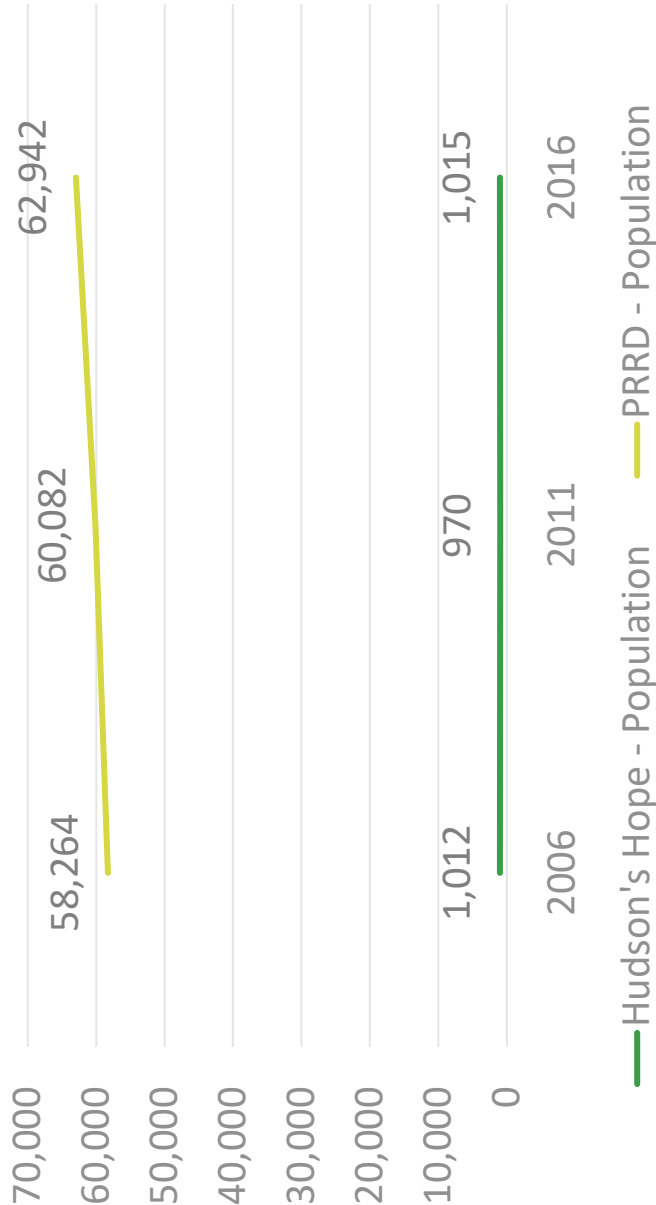




Participating Communities

- Dawson Creek
- Chetwynd
- Hudson's Hope
- Pouce Coupe
- Electoral Areas B, C, D, E

Population



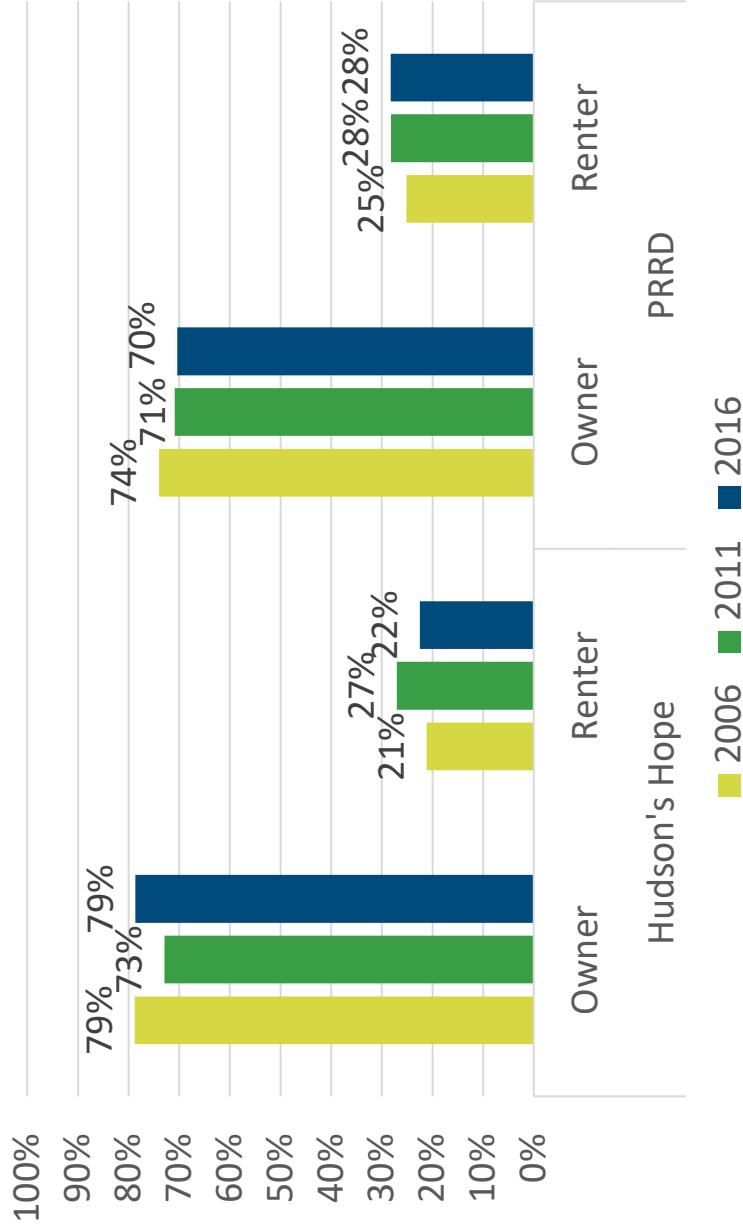
- Between 2006 and 2011 the population of Hudson’s Hope decreased by 4.2% (-42 residents), then increased by 4.6% between 2011 and 2016, to reach 1,015 residents.
- As of 2016, Hudson’s Hope residents made up 2% of the PRRD’s total population.

Age



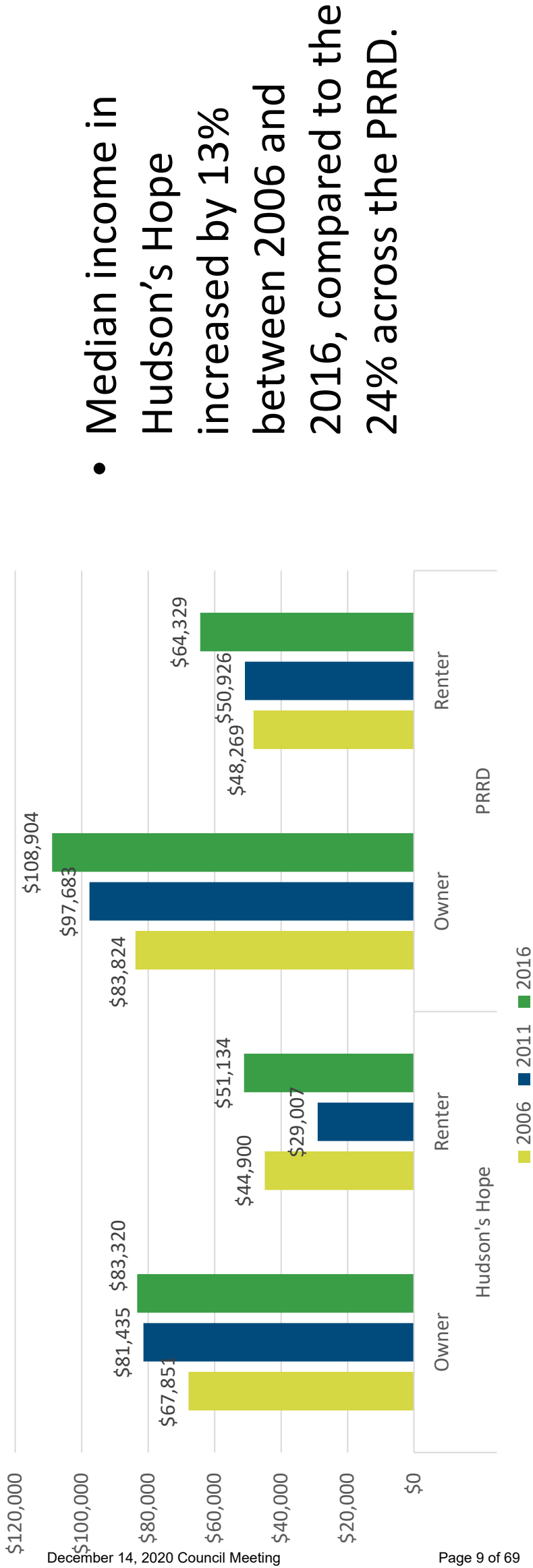
- The median age in Hudson’s Hope increased from 42.7 to 46.6 between 2006 and 2016, indicating an older population overall than the PRRD (median age of 34.2).

Tenure



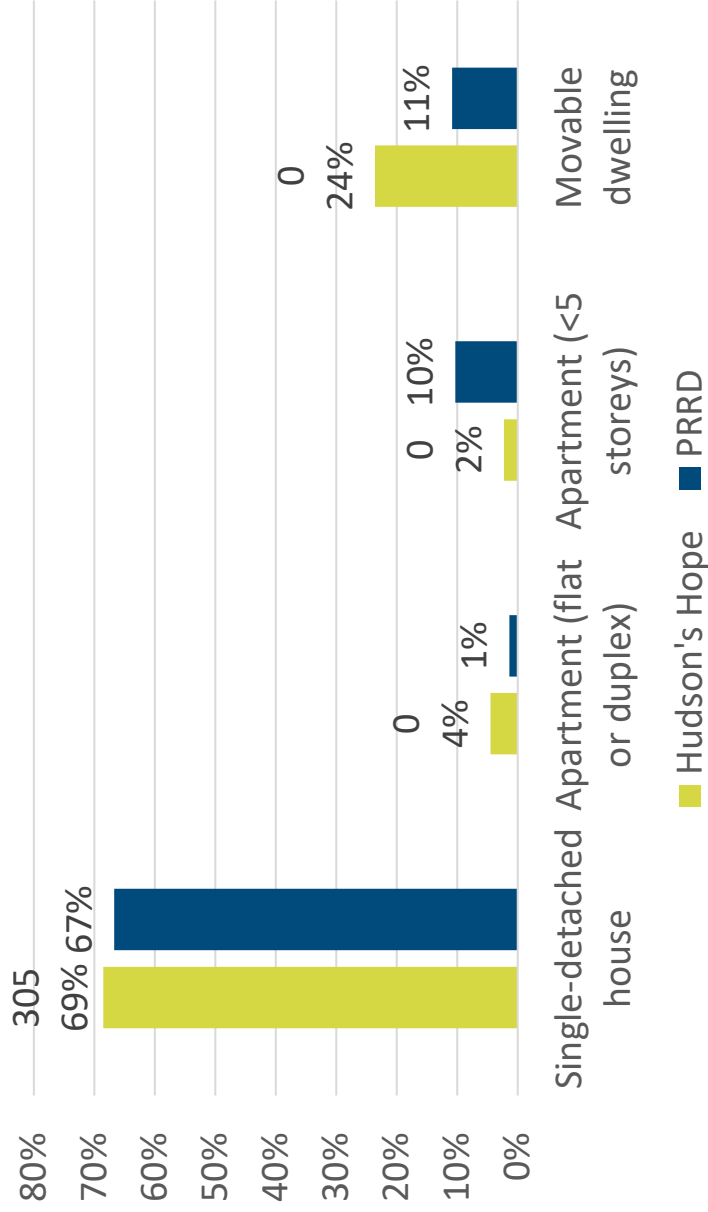
- The proportion of owner households fluctuated from 79% (2006) to 73% (2011), and back to 79% (2016).
- The proportion of renter households in Hudson's Hope also fluctuated from 21% (2006) to 27% (2011), and back to 22% (2016).

Median Household Income by Tenure



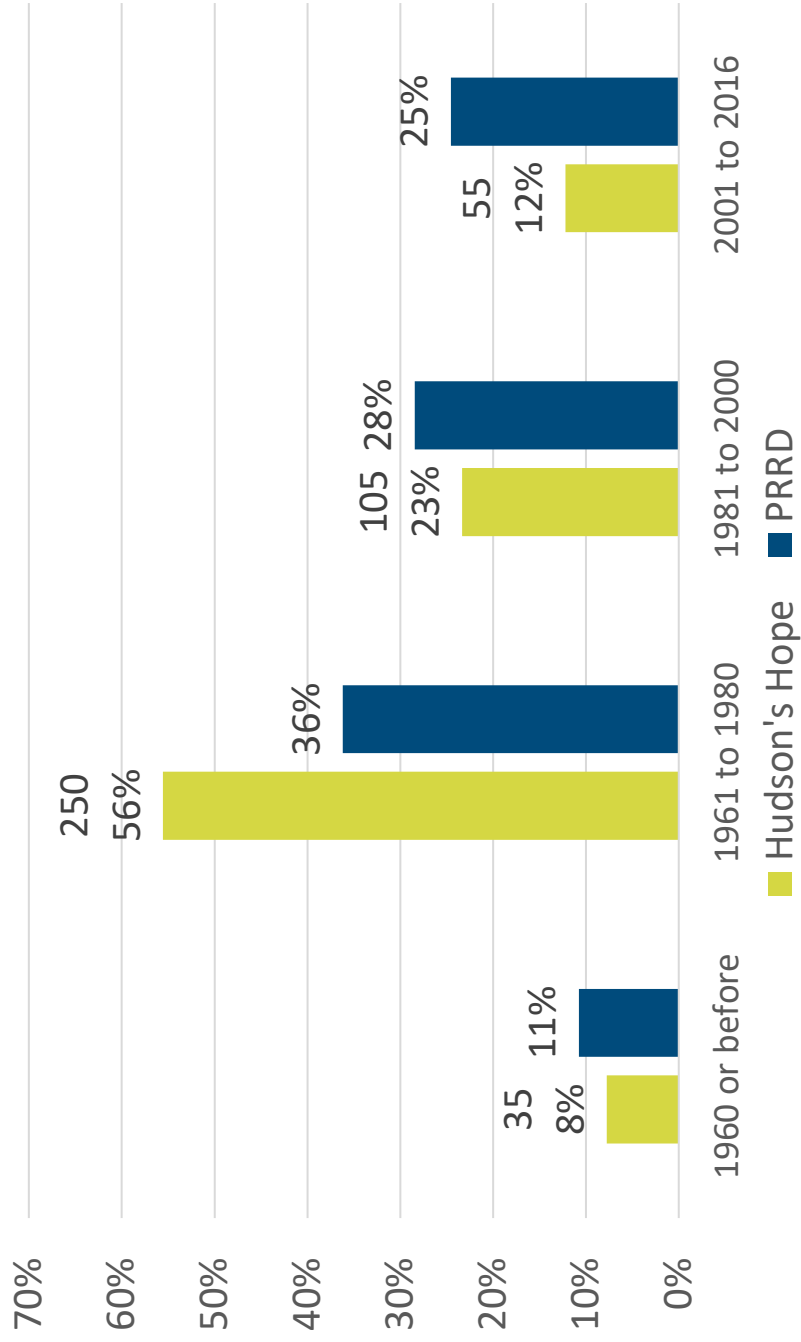
- Median income in Hudson’s Hope increased by 13% between 2006 and 2016, compared to the 24% across the PRRD.

Housing by Dwelling Type



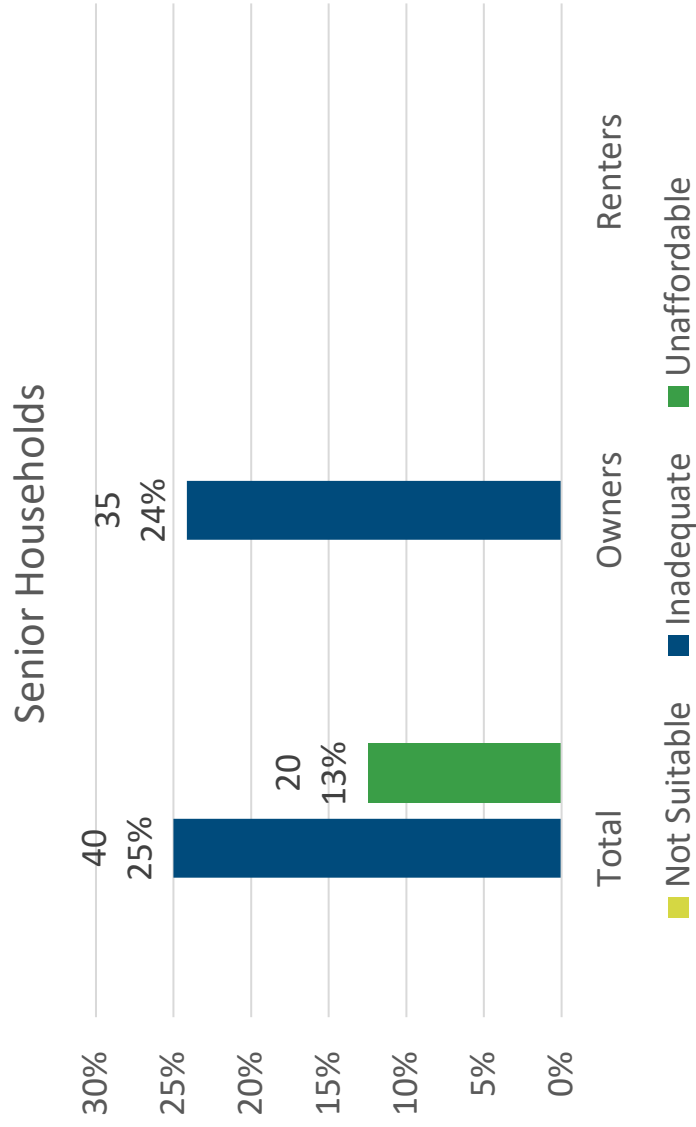
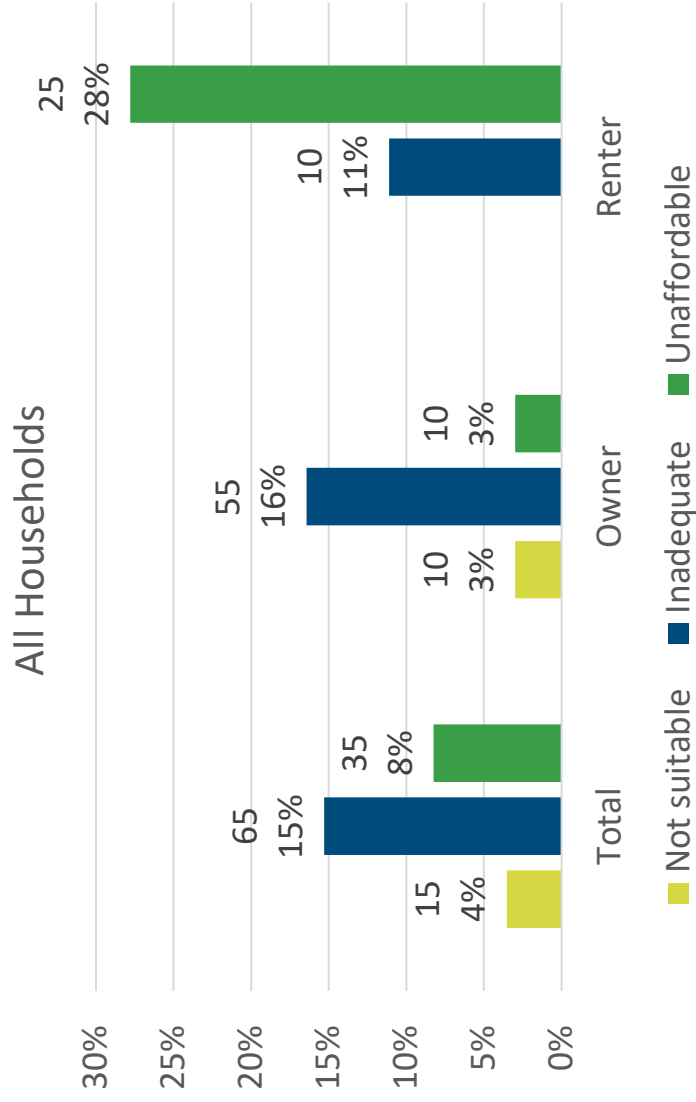
- As of 2016, there were 440 dwellings in Hudson’s Hope.
- The majority of Hudson’s Hope dwellings are single-detached dwellings (69%) or movable dwellings (24%).

Housing Stock by Age

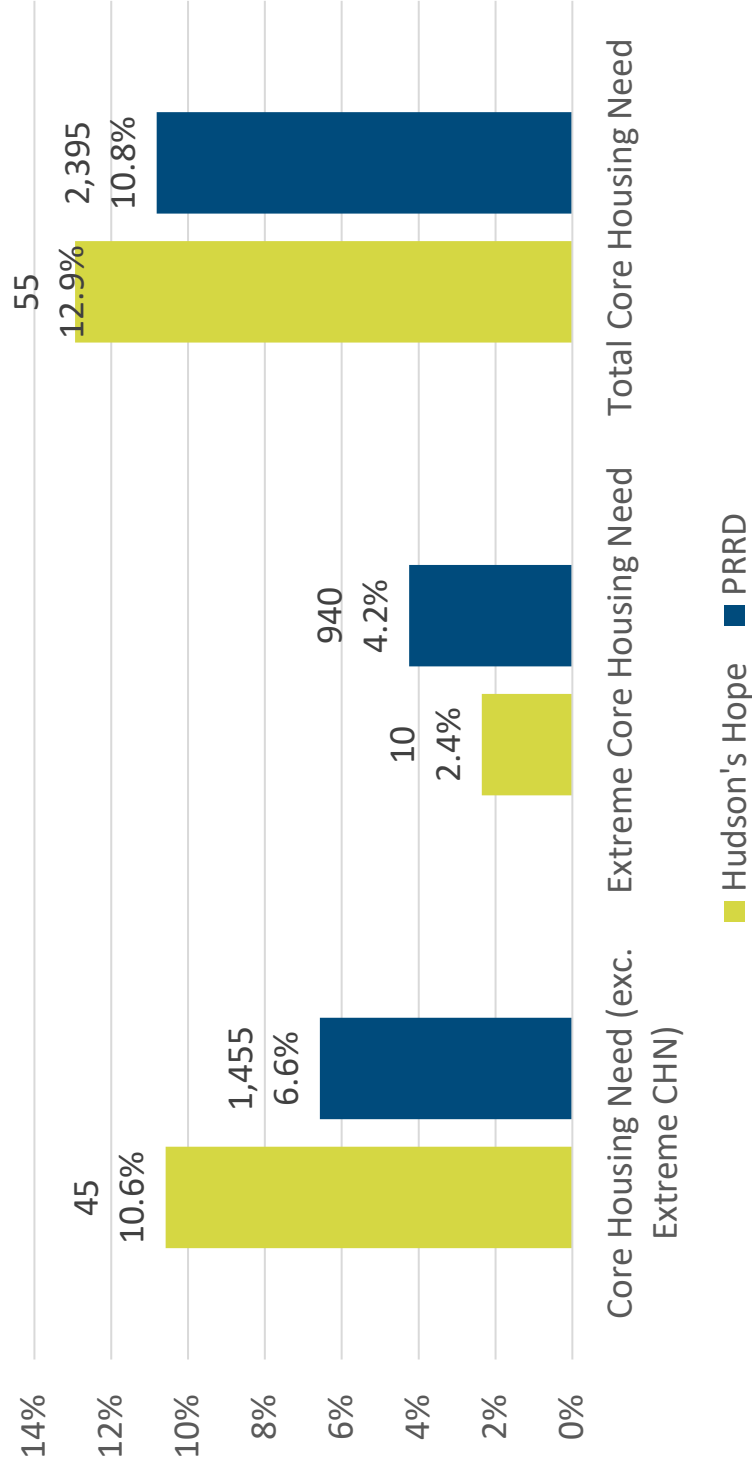


- Compared to the PRRD, dwellings in Hudson’s Hope are older, with 64% of homes being built before 1980, and 12% after 2001.
- Hudson’s Hope has relatively high rates of homes that require major repairs (16% or 70 units) which corresponds with the older housing stock.

Housing Indicators

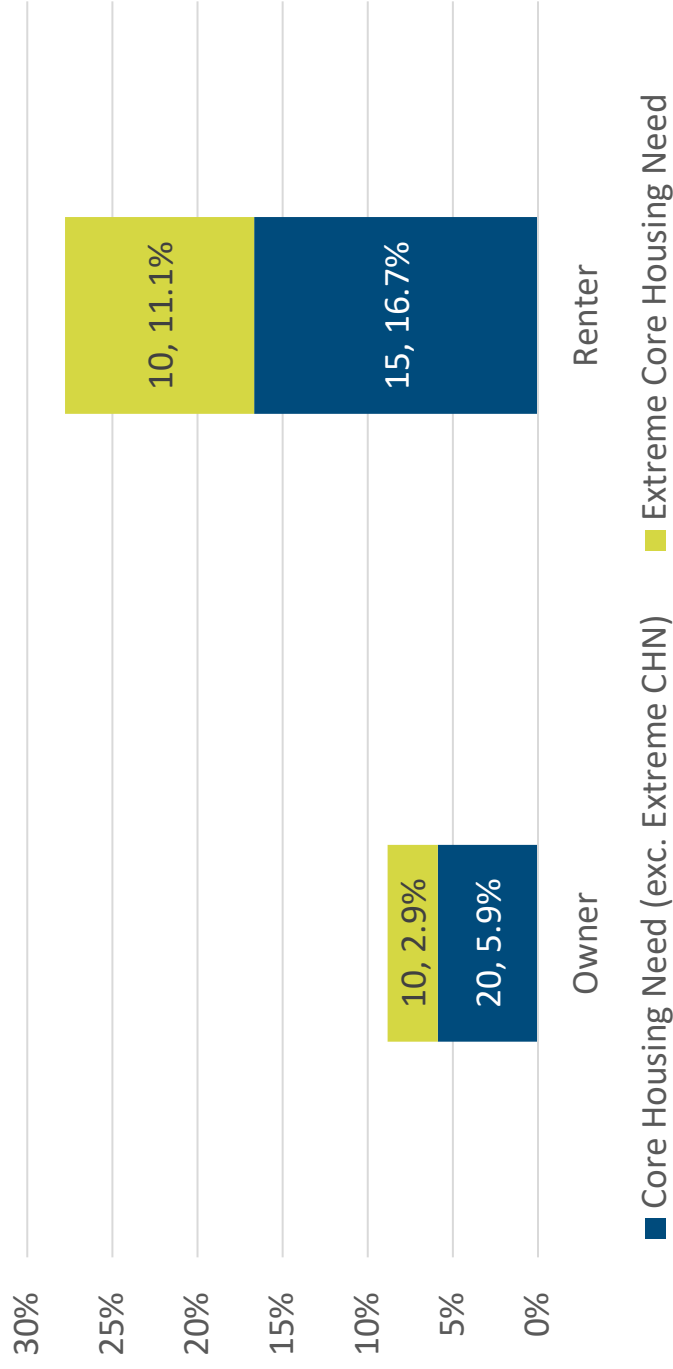


Core Housing Need



- Hudson’s Hope has a higher proportion of households living in Core Housing Need than the region, but lower proportion of households in Extreme Core Housing Need.

Core Housing Need



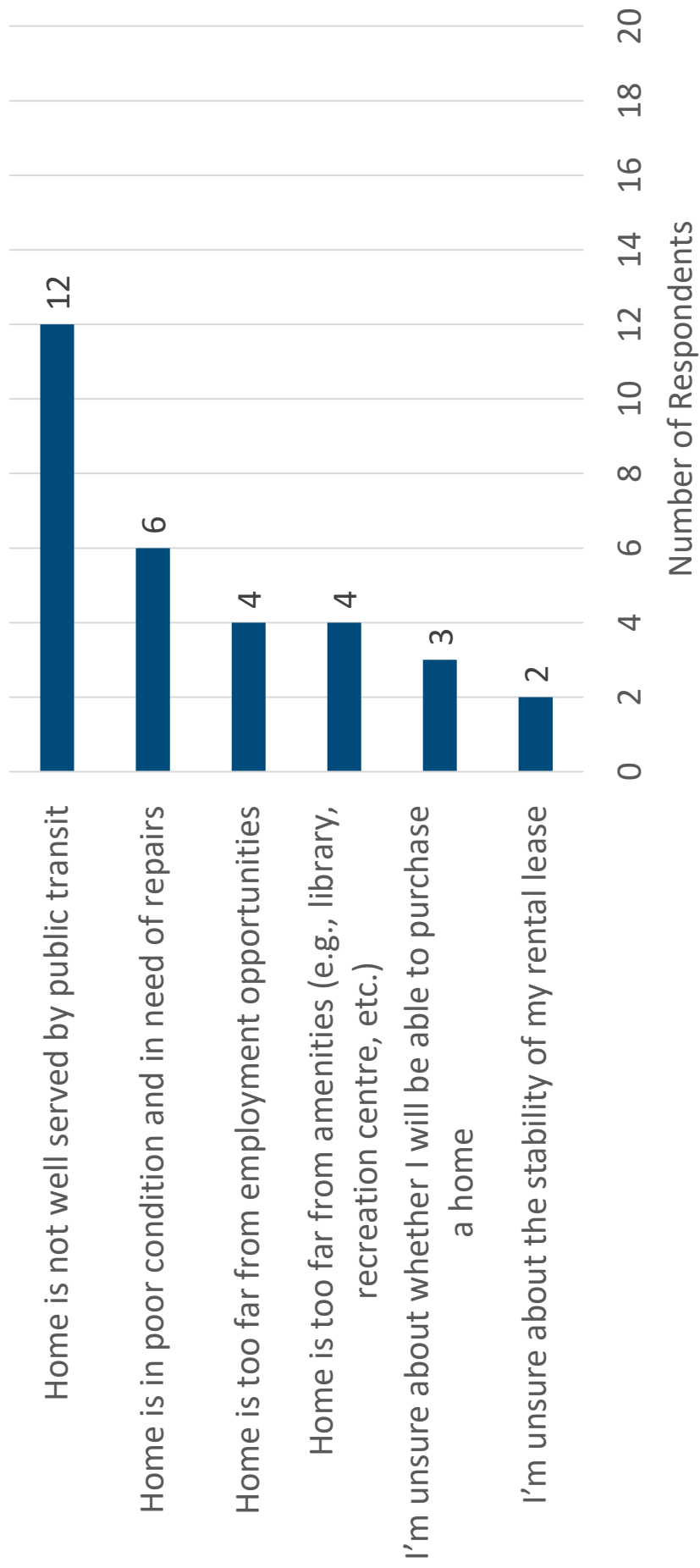
- A much higher proportion of renters than owners experience Core Housing Need in Hudson’s Hope.



Community and Stakeholder Engagement

- 27 respondents from Hudson's Hope responded to the community survey and one stakeholder interview was conducted with the Hudson's Hope Health Care and Housing Society.
- Interviews were completed with First Nations, regional elected officials, service providers and housing providers across the region regarding:
 - Challenges, barriers and unmet needs in housing and housing-related services
 - Potential opportunities
 - Potential best practices and strategies to help address housing needs

Key Challenges in Hudson's Hope





Affordable Housing

- 28% of renter respondents indicated that rental costs were too high.
- Majority of stakeholders indicated they are uncertain of whether they will be able to afford their mortgage or rent payments in the next five years.



Supportive and Special Needs Housing

- Lack of supportive housing in Hudson's Hope remains a major issue.
- Need for supportive housing for individuals with intellectual or physical disabilities, homeless individuals and other vulnerable populations.
- Need for support for individuals experiencing mental health challenges.



Rental Housing

- 27% of renter households were living in core housing need in 2016.
- Stakeholders indicated a major concern with the high cost and lack of available rental housing in the community.



Housing for Seniors

- A small portion of seniors in Hudson's Hope experience issues with housing adequacy (25% or 40 households) and affordability 13% (20 households).
- Stakeholders identified seniors without adequate at-home care as the top issue in the community.
- A lack of supportive housing for seniors and lack of downsizing options were also identified.



Housing for Families

- Families in Hudson's Hope are generally well served by the housing choices available to them in the community.
- Over 81% of couples with children live in single-detached homes, while 43% of lone parent families live in single-detached homes with the remaining 57% residing in movable dwellings.
- Hudson's Hope has a higher percentage of family households without children and one-person households than the PRRD, and a lower proportion of families with children.



Homelessness

- Stakeholders indicated that there is a need for both emergency housing and homeless shelters in the community.
- There is limited visible homelessness in the community, however it is known that there are people that are living marginally, usually couch surfing between houses of friends and family.



Next Steps

- Draft reports (October 2020)
- Presentation to Board and Councils (November 2020)
- Finalization of housing needs reports (November-December 2020)
- Policy recommendations (February 2021)



Policy Recommendations

- Review of existing local gov't (regional and municipal) policies
- Identify key roles for local government in addressing housing
- Link housing gaps with opportunities for action through a best practice review
- Provide a 'top three to five' potential actions for each of the project partners, with examples of implementation



REGULAR COUNCIL MEETING
November 23, 2020
6:00 P.M.
COUNCIL CHAMBERS

Present: Mayor Dave Heiberg
Councillor Mattias Gibbs
Councillor Pat Markin
Councillor Kelly Miller
Councillor Valerie Paice (*with notice*)

Absent: Councillor Travous Quibell (*with notice*)
Councillor Leigh Summer

Staff: Chief Administrative Officer, Mokles Rahman
Corporate Officer, Jeanette McDougall

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DELEGATIONS

The Housing Needs Assessment presentation by Urban Matters has been rescheduled to December 14, 2020.

3. NOTICE OF NEW BUSINESS

Mayor's Additions: NB1 Speed Reader Boards
NB2 Nurse Recruitment, Northern Health
NB3 Council Remuneration Policy - Revision

Councillor's Additions:

CAO Additions: OB1 Christmas Parade

4. ADOPTION OF AGENDA BY CONSENSUS AS AMENDED

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

M1 NOVEMBER 9, 2020 REGULAR COUNCIL MINUTES

RESOLUTION NO. 196/20

M/S Councillors Paice / Miller

THAT the minutes of the November 9, 2020 Regular Council Meeting be adopted as presented.

CARRIED

M1

7. BUSINESS ARISING FROM THE MINUTES

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 COVID FRIENDLY 2021 WINTER CARNIVAL

MAIN MOTION

M/S Councillors Gibbs / Paice

THAT Council supports a Winter Festival Community Bingo event in lieu of the traditional annual winter festival.

AMENDMENT TO THE MAIN MOTION

THAT Council directs the Special Events Coordinator to further develop the proposed Community Bingo event and outline the prizes; and

THAT the Special Events Coordinator prepare a report for the Council meeting being held December 14 2020.

MAIN MOTION AS AMENDED

The question was called on the Main Motion and it now reads as follows:

RESOLUTION NO. 197/20

M/S Councillors Gibbs / Miller

THAT Council directs the Special Events Coordinator to further develop the proposed Community Bingo event and outline the prizes; and

THAT the Special Events Coordinator prepare a report for the Council meeting being held December 14, 2020.

CARRIED

SR2 2021 COUNCIL MEETING SCHEDULE

RESOLUTION NO. 198/20

M/S Councillors Miller / Gibbs

THAT Council adopt the schedule for Regular Council Meetings to be held during 2021 with the addition of UBCM 2021 and NCLGA 2021 dates.

CARRIED

SR3 ACTING MAYOR SCHEDULE 2021

RESOLUTION NO. 199/20

M/S Councillors Paice / Gibbs

THAT Council approve the Acting Mayor Schedule for 2021.

CARRIED

SR4 CHRISTMAS / NEW YEAR'S EVE 2020 – OFFICE HOURS

RESOLUTION NO. 200/20

M/S Councillors Gibbs / Paice

THAT Council authorizes the District of Hudson's Hope Office and Public Works to close at noon on Thursday, December 24, 2020 and Thursday, December 31, 2020.

CARRIED

SR5 CHRISTMAS PARTY 2020 - ALTERNATIVES

RESOLUTION NO. 201/20

M/S Councillors Paice / Miller

THAT Council waive the Appreciation & Recognition Policy No 163/16 that covers the annual Christmas Party in light of health-related risks and restrictions due to the COVID-19 pandemic; and

THAT Council consider alternatives for employee recognition for 2020 in lieu of holding a Christmas Party.

CARRIED

RESOLUTION NO. 202/20

M/S Councillors Paice / Miller

THAT Council approve the following in lieu of the annual Christmas Party: that a cheque in the amount of \$60.00 be issued to each staff member currently employed by the District.

CARRIED

SR6 CHIEF ADMINISTRATIVE OFFICER – MONTHLY REPORT

Received for Information.

SR7 CORPORATE OFFICER – MONTHLY REPORT

Received for Information.

SR8 DIRECTOR OF PUBLIC WORKS - MONTHLY REPORT

Received for Information.

SR8 DIRECTOR OF PUBLIC WORKS - MONTHLY REPORT

Received for Information.

10. COMMITTEE MEETING REPORTS

11. BYLAWS

12. CORRESPONDENCE

C1 COVID-19 SAFE RE-START GRANT - ELIGIBLE CRITERIA / COSTS

Direction to Staff: that this item be considered during budget discussions.

C2 BC NATURAL RESOURCES FORUM 2021

Received for Information.

C3 VETERAN'S NEWS

Received for Information.

13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

14. OLD BUSINESS

OB1 CHRISTMAS LIGHT-UP PARADE

The Chief Administrative Officer advised that the Christmas Light-Up Parade needs to be cancelled in light of the new COVID-19 restrictions and safety concerns.

RESOLUTION NO. 204/20

M/S Councillors Miller / Paice

THAT Council approve the cancellation of the annual Christmas Light-Up Parade due to the new COVID-19 restrictions and safety concerns.

CARRIED

15. NEW BUSINESS

NB1 SPEED READER BOARDS – UPDATE

The Mayor advised that Speed Reader Boards will be installed in the School zone in the near future.

NB2 NORTHERN HEALTH – NURSE RECRUITMENT

The Mayor advised that Northern Health is re-advertising for a nurse and that there is interest from outside the Province.

NB3 COUNCIL REMUNERATION POLICY

RESOLUTION NO. 203/20

M/S Councillors Gibbs / Paice

THAT Council approve a temporary revision to the Council Remuneration Policy to allow Council members to claim meeting expenses for participation in Council-approved Committees that would normally be held out of town, but that are currently being held virtually due to the COVID-19 pandemic; and

THAT the revision to the Council Remuneration Policy 177/14 be effective as of November 23, 2020 and remain in effect until COVID-19 restrictions are lifted such that in-person meetings resume.

CARRIED

16. PUBLIC INQUIRIES

17. NOTICE OF CLOSED MEETING

RESOLUTION NO. 203/20

M/S Councillors Markin / Gibbs

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**

- (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public
➤ Closed Meeting Minutes – November 9, 2020

- **Community Charter Section 90 (1) (c):**

- (c) labour or other employee relations
➤ 2021 Exempt Employee Wage Increase Report

CARRIED

RESOLUTION NO. 204/20

M/S Councillors Miller / Gibbs

THAT Council approve the release of the following in-camera resolutions into the Open Meeting:

ICSR1 ANIMAL CONTROL CONTRACT – REPORT #5

RESOLUTION NO. ICO44/20

M/S Councillors Miller / Gibbs

THAT Council approve a three-year contract with Richard Mason for the provision of Animal Control Services effective February 1, 2021; and

THAT Council authorize the Mayor and Chief Administrative Officer to sign the agreement on behalf of the District; and

THAT Council approve the release of the above resolutions into the Open Council Meeting.

CARRIED

18. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 6:58 pm.

DIARY

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget

Consideration

Pool Year End Report 2020

Diarized

08/04/19

04/01/20

Certified Correct:

Dave Heiberg, Mayor

Jeanette McDougall, Corporate Officer

REQUEST FOR DECISION

RFD#: 2020MR20	Date: December 10, 2020
Meeting#: CM141220	Originator: Kristina Coombs
RFD TITLE: COVID Friendly 2021 Winter Carnival (Updated Report)	

RECOMMENDATIONS:

1. That Council supports a Winter Festival Community Bingo event in lieu of the traditional annual winter festival; and
2. That Council supports local economy by purchasing prizes from local businesses and requesting donations only from the larger companies.

BACKGROUND:

At the November 23, 2020 Council meeting, Council passed the following resolution:

THAT Council directs the Special Events Coordinator to further develop the proposed Community Bingo event and outline the prizes; and

THAT the Special Events Coordinator prepare a report for the Council meeting being held December 14, 2020.

Background information provided during the November 23, 2020 Council meeting. Some of the highlights are provided below:

- Traditionally, the annual Winter Carnival is a weeklong community event.
- As an incentive to participate in all the events and come together as a community, many extravagant prizes.
- Winter Carnival also hosts a large community dinner and dance, as well as an evening of entertainment.
- Average expenditure of Winter Carnivals during the last 3 years is \$12,800.
- Approved Budget for 2020: \$22,000

DISCUSSION:

Among the presented three (3) options during the last Council meeting, council directed staff to further develop the Community Bingo event with outlining prizes, and report back.

COVID 19 has been difficult on local businesses, as well as local families. In order to take a well rounded role of support to the community, the District of Hudson's Hope can use the allotted and council approved 2021 Winter Carnival budget to purchase community gifts and prizes from the local businesses rather than solicit donations from all businesses, possibly smaller companies are struggling with their cash flow. Large companies functioning within the District of Hudson's Hope, such as Macro, Spectra energy, Butler Ridge etc could still be approached for monetary or prize item donations. These donations could either off set the expenses incurred in 2021 Winter Carnival or be used to purchase large prizes such as guitars or skis which local businesses may not be able to supply.

SR1

Budget:

2020 Approved Budget: \$22,000

Average Expenses based on the last three (3) years: \$12,800

2021 Projected Expenses: Local purchases: \$6,000

Large Prize items: \$3,000 (some these may be from donation)

Note: During the last Council meeting there was a discussion to keep the budget amount within \$5,000 or any amount that staff things reasonable to bring for discussion in council.

- There are 61 businesses that may offer an appropriate service or merchandise for Winter Carnival prizes. These selected businesses carry a business license within the community of Hudson's Hope and would fall under the scope of local support. Based on the approved 2021 Winter Carnival Budget, the funds could be divided between each vendor as evenly as possible. Should the District of Hudson's Hope approve of spending \$100 with each vendor the total amount would be \$6,100. This would not include higher priced items such as GT snow racers, snowshoes, guitar, or skis. Also, it would not include staff time, supplies or a service for hire required for an activity.
- There are at least 24 organizations that the District could approach for donations to offset the cost of more expensive items.
- Suggested budget for large prize items is \$3,000. There is the possibility some or all this cost may be supplemented by donating companies.

Bingo Event Review:

Each resident would receive a bingo card of winter activities and programs that are available now in our community such as Snowshoeing at Cameron Lake, participate in a Fit for life class, build a snowman, go tobogganing, bake cookies, skate, random act of kindness like shoveling the neighbours drive way. In short, community and family building activities that are COVID friendly. Upon completing the bingo card to the best of their ability within the 2 -3 weeks time frame they would deliver their card to the DOHH office where at the end of the event DOHH staff would draw all bingo cards labeled with the resident's name and attach it to a donated or purchased prize. These prizes would be purchased by the district primarily from local businesses. This would allow the community to have the auction / prize event, which is very popular, without limiting it to the number of residents who can attend or putting the health of the community at risk, it would be available to all residents while supporting the economic health of Hudson's Hope by investing in local companies for Winter Carnival Prizes. Though this is a significant downsize to what traditionally happens, this alternative allows for the community of Hudson's Hope to follow BC health recommendations, allows social distancing to be maintained, while achieving the goals of Winter Carnival by encouraging residents to stay active, and engaged during our long winter, while continuing to support local economy, build community spirit and staying safe.

ALTERNATIVES:

During the November 23, 2020 council meeting, council reviewed the following three (3) options and directed staff to provide details on Option-1;

Option 1 -Alter winter Carnival

Option 2- Cancel the Winter Carnival for this year

Option 3-Postpone winter Carnival

Alter winter carnival and support local economy by purchasing gifts from local businesses, offering some reprieve to the expectation to donate and supports local economy. Solicit donations from large corporations.

FINANCIAL CONSIDERATIONS:

The approved 2020 budget for Winter Carnival is \$22,000. However, expenditure after the donation will be kept to \$5,000.

- Budget and donation will be utilized for gifts and prizes.
- Sponsorships and donations will be solicited from larger companies.
- Downsizing the event results in possible downsizing the overall cost and revenue.
- Where there is a downsizing of large events the budget can be used to increase prize quality and quantity.

Attachments:

Winter Carnival Business Information

Prize Options

Report Initiated by:

Kristina Coombs, RSEC



Report Edited and Approved by: _____

Mokles Rahman, CAO

Businesses who have supported Winter Carnival in the past

Date	2017	2018	2019	2020
Businesses who donated	Burning Rubber tires Canbriam energy Andrew Pervis New Horizons Trans Canada W6 Butler Ridge Lion's Club Hope for Health BC Hydro YRV Lofty Ventures Fortis	Burning Rubber Peace View Canbriam Progress Energy W6 North Peace credit union Bc Hydro Trans Canada Earth Tech Butler Ridge	Canbriam ARC resources ltc Petronas Urban Systems New Horizons Trans Canada BC Hydro P&L Ventures HH Lion's Club Burning Rubber Fortis On the Rim Greta's Class act Burning rubber Legacy Pharmasave Sportsman's inn HH Museum	Canbriam Comedy ticket NDIT grant L&M engineering New Horizons NPSCU Butler Ridge HH Lion's Club ARC resources Powder King On the Rim Greta's Class act Burning rubber Legacy Pharmasave Sportsman's inn HH Museum Northern highlights
Total Donations	\$10,552	\$9,500	\$10,950	\$8,915

Businesses within Hudson's Hope to support

1. AKILINA COMPUTERS AND ELECTRONIC SERVICES
2. ANDREW'S COMPUTER SOLUTIONS
3. ANGELA FORSEILLE, RMT
4. BELLA VITA & FRIENDS CATERING
5. BLACK LOTUS CREATIONS
6. B. MARTIN PHOTOGRAPHY
7. BURNIN' RUBBER
8. C-4 BOOKKEEPING SERVICES
9. CHETWYND CARPET CARE
10. CLOVER CLEANERS
11. COUNTRY FLAVOURS
12. DEB'S DOINGS
13. DIEHL'S VENTURES
14. DONNA MILLER
15. EDITH ROSA
16. ESSEINTRICS WITH BRITT
17. FURNACE GUY CLEANING SERVICES
18. FORRESTER SPECIALTY SERVICES LTD.
19. GRETA'S CLASS ACT FITNESS
20. H&H DOGFOOD
21. HUDSON APPLIANCE SERVICE
22. HUDSON'S HOPE COMPUTER SERVICES
23. HUDSON'S HOPE GAS BAR
24. HUDSON'S HOPE HARDWARE / CASTLE BUILDING
25. HUDSON'S HOPE RV PARK & CAMPGROUND LTD.
26. HUDSON'S HOPE SELF SERVE
27. HH MUSEUM
28. KARLIN MAINTENANCE SERVICE
29. KEVIN HOWARD CONTRACTING
30. LANA HAMILTON PHOTOGRAPHY
31. LEGACY VILLAGE MARKET (HUDSON'S HOPE) INC.
32. LEWY'S LAWN CARE & LANDSCAPING
33. LYNX CREEK CAMPGROUND
34. MARG'S MINI MART
35. MIDDLETON PLUMBING & HEATING
36. NORTHERN HI-LITES SALON
37. ON THE RIM 2004

38. PEACE CANYON FARM
39. PINCH CURBSIDE TAKE OUT
40. PRECISE CLEANING
41. SERVICE DRUG LTD.
42. SHAWN SHEPHERD
43. SIGMA INN & SUITES
44. SIMPLE STUMP SOLUTIONS
45. SPORTSMAN COLD BEER STORE
46. SPORTSMANS
47. STILLWATER INN & SUITES
48. SUGARPLUMS
49. T. MOCHORUK
50. TANGLEFOOT GRILL
51. THE LOOKOUT CAFE
52. THE PEARKES CENTRE
53. THE RETREAT
54. THE RUSTIC PANTRY
55. TIME TRAVEL SERVICES LTD
56. TUCKIE'S CANTEEN ON MAIN
57. TWISTED YOGA
58. W6 RANCH LTD
59. WILDFLOWERS CHILD CARE
60. WILD SEAFOODS AND QUALITY MEATS
BC CANADA
61. WILLISTON LAKE RESOR

LIONS CLUB
BUTLER RIDGE
HOPE FOR HEALTH
BC HYDRO
YRV
LOFTY VENTURES
FORTIS
SPECTRA ENERGY

**POSSIBLE DONATIONS FOR WINTER
CARNIVAL 2021**

ALCAN VENTURES
MACRO CONSTRUCTION INC.
PCL CONSTRUCTORS WESTCOAST INC.
PEACE PIONEER PROPERTIES LTD.
PEACE VIEW ENTERPRISES LTD
PROTORCH
SPIRIT EAGLE CONTRACTING LTD.
TCTC
CANADIAN WESTERN MECHANICAL LTD.
CANTEX-OKANAGAN CONSTRUCTION LTD
INDUSTRA CONSTRUCTION CORP.
VENTURE ELEVATOR
CANBRIAM
NEW HORIZONS
TRANS CANADA
SURERUS

Prize Options

To support Hudson's Hope economically, the District of Hudson's Hope can purchase appropriate gift cards, merchandise, or services of equal or similar value from local businesses offering these items. Exemption should be made for larger prize items. For example, more than \$100 will be spent at the Hardware store on toboggans, which will not be equal to items purchased at a convenient store or fitness class. These expenditures can possibly be supplemented by corporate monetary donations or prize items themselves. Large items if needed, can be purchased outside the community.

Examples of gift card and service prizes;

- Gift cards from local restaurants or service providers valued at \$100 each.
- Meat packages from local ranches, valued at \$100 each
- Gift Cards from service providers such as Karlin Maintenance, Kevin Howard contracting, Precise Cleaning, Burning rubber, and B. Martin Photography, valued at \$100 each
- Gift baskets and merchandise from local vendors such as Sugar Plums, Rustic Pantry, and purchased by the District valued at \$100 per vendor.
- Punch passes to fitness groups such as Twisted Yoga, Essentrics with Britt and Greta's Class Act fitness.

Prize items appropriate for children and youth and some large ticket items:

- Lego Boost (Lego and Coding)- \$200
- 3D Professional Printing Pen - \$80
- Headphone - \$100
- Drone-\$100
- Virtual reality headset- \$80
- Nintendo Switch Console with Super Mario Odyssey - \$500
- Ripstik Caster Board - \$130
- Rock tumbler kit -\$70
- Fit Bit - \$200
- Snowboard and gear Skis, snowshoes- \$500ea
- Boardgames -\$40
- Laser tag (set of four) - \$100
- Guitar or Ukulele-\$200
- Sleds- \$100
- Soda Stream - \$150
- Amazon gift cards etc.

Suggested budget allowance: \$3,000

The District of Hudson's Hope may cover these costs in total or in part rely on the donations of corporations. Prize purchases or donations such as these should be strongly considered and factored into the budget for this event to successfully engage youth, families of teens and to carry forward the excitement and momentum Winter Carnival brings to the community of Hudson's Hope.

REQUEST FOR DECISION

RFD#: 2020MR21	Date: December 5, 2020
Meeting#: CM141220	Originator: Mokles Rahman
RFD TITLE: Pre-Budget for Lynx Creek Subdivision Re- Pavement (Ph-2)	

RECOMMENDATIONS:

1. That Council approve a pre-budget amount of \$408,000 plus GST for the re-pavement of the Phase-2 of the Lynx Creek Subdivision; and
2. That the source of fund is General Reserve. However, during capital budget preparation actual source will be identified.

BACKGROUND:

The Lynx Creek subdivision was built in the late 1960's and early 1970's as a gravel road. Asphalt coat was applied to Reschke Road and Lesage Road in the mid to late 1970's. The surface has deteriorated over the past decade and there are signs of subsurface distortion (poor sub surface drainage) in some areas resulting in potholes.

The phase-1 of the Lynx Creek subdivision re- paved in 2020.

During the Strategic Planning workshop, Council identified "providing quality infrastructure services in a sustainable manner" as one of the top priority objectives for the Council during 2019-2022.

DISCUSSION:

During the last several years, the District was planning to re-pave the Lynx Creek subdivision roads, however, because of other priorities such as Beattie Lift Station upgrade, water valve replacement etc, this project did not get top priority.

In 2020, the re-pavement of 1.13 km of Reschke Road from Chapman/ Reschke intersection to 220 m off from Reschke/ Lesage intersection was completed. In 2021, the plan is to re-pave this remaining 220 m of Reschke Road plus full length of Lesage road (which is approximately 812 m).

A summary of three years capital plan for the re-pavement of Lynx Creek Roads is provided below:

	Road Name	Length (m)	Width (m)	Area (m²)	Costs	Phase-1 2020	Phase-2 2021	Phase-3 2022
1	Reschke Road	1,913	5.8	11,095	\$687,915	\$413,093	\$79,112	\$202,455
2	Lesage Road	812	5.8	4,710	\$291,995		\$291,995	
						Sub-Total	\$371,107	
						Contingency	\$37,111	
						Total	\$408,218	

SR2

There are no deep utilities (water, sanitary and storm pipes) in Lynx Creek Subdivision. The storm water flow through overland drainage and culvert system.

Restoration of ditches including hydro seeding are not considered part of this project assuming that contractor will not damage the ditches. Restoration of shoulder will be done by the Public Works summer employees. This approach was taken in phase-1 (last year) and was cost effective, and the same approach will be taken this year to save money.

Chapman road is a gravel road. Administration is not planning to upgrade this gravel road to paved road unless otherwise directed by the Council.

While quality control for construction will be done by hiring a 3rd party geotechnical company, the project management will be done in-house. A small amount of budget considered for quality control and remote engineering support for tender related queries.

ALTERNATIVES:

1. Re-pave 2nd phase of Lynx Creek Subdivision.
2. Wait for capital budget approval scheduled for March – April 2021. This delay of approval may delay the tendering process which ultimately may result in construction completion in 2022.
3. Do not take Lynx Creek re-pavement project in 2021 and present a budget proposal in 2022.


FINANCIAL CONSIDERATIONS:

Alternative 1: \$408,218 plus GST. The source fund will be Sewer Reserve.

Alternative 2: Not applicable.

Alternative 2: No cost.

Prepared by:



Mokles Rahman, CAO

REQUEST FOR DECISION

RFD#: 2020MR22	Date: December 5, 2020
Meeting#: CM141220	Originator: Mokles Rahman
RFD TITLE: Pre-Budget for MacDougall Street Re-construction	

RECOMMENDATIONS:

1. That Council approve a pre-budget amount of \$625,000 plus GST for the re-construction of the MacDougall Street from Dudley Dr intersection to Paquette Ave intersection; and
2. That the source of fund is Sewer Reserve.

BACKGROUND:

MacDougall Street from Dudley Drive to Paquette Avenue was originally built in 1962 with water and sanitary services. In 2001, to address sanitary main problems, the District replaced the northern segment (95m) of the sanitary sewer, but problems found during the last video inspection.

During the Strategic Planning workshop, Council identified “providing quality infrastructure services in a sustainable manner” as one of the top priority objectives for the Council during 2019-2022.

Consultant is working on the design and tender preparation of the MacDougall Street which would be completed by December 2020.

DISCUSSION:

During the last several years, the District is experiencing severe sanitary sewer blockage problems at the MacDougall Street. In February 2019, the District had to bring a contractor to keep the sanitary main operational as the current equipment were not capable to flush the line. Later, during summer 2019 a contractor was retained to conduct Closed Circuit TV (CCTV) inspection for the sanitary sewer. Through the CCTV inspections, problems of sag and cracks in the sanitary sewer and manhole found. The depth of cover and slope in the sanitary sewer is inadequate. During wintertime everyday crews are checking the sanitary manholes and flushing the line.

The total length of the sanitary sewer at the MacDougall Street from Dudley Drive to Paquette Avenue is about 185 metre. The full length of sanitary main was originally built in 1962 with 150mm AC sanitary main which should have been minimum 200mm PVC to meet the standards. In 2001, to fix the similar problems, the District replaced the northern segment of the sanitary main by 200mm PVC. It may be mentioned here that there is no manhole at the southern end of the sanitary sewer, a manhole will be added there. The entire length of sanitary main, and some service connections up to property line will be replaced.

Similarly, the length of the watermain at MacDougall Street is approximately 220m, which was also built at the same time (1962) with 150mm AC, which should have been 200mm PVC. The only fire

hydrant at this road, located near the store, is leaking which requires replacement. As we have to excavate the road for replacement of the sanitary main, it is wise to replace the water main with service connections too (if necessary).

There is no storm pipe in this road. The storm water flow through overland drainage and culvert system. There is no requirement of underground storm pipe network for this road. As the entire road will be excavated, full restoration of the ditches and replacement of a culvert would be required.

While quality control will be done by hiring a 3rd party geotechnical company, the project management including approval of Northern Health will be done in-house. A small amount of budget considered for quality control and remote engineering support for tender related queries.

ALTERNATIVES:

1. Full rehabilitation of MacDougall Street from Dudley Dr intersection to Paquette Ave intersection involving replacement of sanitary sewer and watermain including road and associated infrastructure.
2. Replacement of sanitary sewer including service connections at the MacDougall Street from Dudley Dr intersection to Paquette Ave intersection including road repairs.
3. Wait for budget approval scheduled for March – April 2021. This delay of approval may delay the tendering process which ultimately may result in construction completion in 2022.

FINANCIAL CONSIDERATIONS:

Alternative 1: \$625,000 plus GST. The source fund will be Sewer Reserve.

Alternative 2: \$425,000 plus GST. The source fund will be Sewer Reserve.

Alternative 2: Not applicable.

Prepared by:



Mokles Rahman, CAO

REQUEST FOR DECISION

RFD#: 2020MR23	Date: December 09, 2020
Meeting#: CM141220	Originator: Mokles Rahman
RFD TITLE: Pre-Budget for Water Quality Improvement at the Reservoir	

RECOMMENDATIONS:

1. That Council approve a pre-budget amount of \$75,000 plus GST for the installation of water mixer and Chlorine Booster at the Water Reservoir to improve the quality of water; and
2. That the source of fund is Water Reserve.

BACKGROUND:

The District is facing chlorine residual problems at the water reservoir and distribution system. The problems of low chlorine at the distribution systems are mostly at the dead-end water main and its vicinity.

During the Strategic Planning workshop, Council identified “providing quality infrastructure services in a sustainable manner” as one of the top priority objectives for the Council during 2019-2022.

DISCUSSION:

The District of Hudson’s Hope water treatment, storage and distribution is a complex systems where treated water from the Water Treatment Plant (WTP) is pumped to the water reservoir and parallelly (sometimes) pumped to the distribution system. This approach is different with respect to the industry standards. Industry Standard is pumping treated water to the reservoir directly and from the reservoir water supposed to flow/ pump to the distribution system. Because of this reason, while the residents in downtown experience high chlorine, at the same time the residents in uptown get low chlorine. Maintenance of a chlorine residual in the distribution system is intended to provide a persistent disinfectant in order to protect the water from microbiological re-contamination, reduce bacterial re-growth and biofilm formation, and to serve as an indicator of the distribution system integrity.

Water usage and circulation is a major factor in keeping chlorine residual optimum. It was found that when the commercial water stand is not in use, there is low flow in the Clarke Ave water main, which ultimately lead to low chlorine in that area. Similarly, some residential areas such as Jamison subdivision, where population density is low, the water usage are low, it is very difficult to keep the optimum chlorine residual. When chlorine residual is very low flushing is done at fire hydrants in the concerned areas. In addition, there are a lot of dead-end water mains in that area. Looping of those dead-end water mains are not cost effective as there are no nearby water mains. Furthermore, Jamison subdivision and its neighbouring subdivision Thompson are higher elevated land, where water pressure is low. We are keeping required pressure by booster pumps at the Water Reservoir.

SR4

The 1st cell of the water reservoir with capacity of 100,000 IG was constructed in 1960. As the 1st cell was not big enough to meet the demand including fire flow, then the 2nd cell was constructed with capacity of 480,000 IG, and booster pumps were added in 2009 to boost the pressure in Jamison and Thompson areas. Still then there were deficiencies in both reservoirs in water circulation. Due to the position of the inlet and outlet pipes in the reservoirs, there are some stagnant water which are not getting circulated and lowering the chlorine level.

In water reservoirs, complete mixing of water is essential to ensure both an even distribution of disinfectants and to minimise the decay of the disinfectants when trapped in older unmixed pockets of water. Installation of water mixer at the reservoir should improve the chlorine residual. After installation of the water mixer if the chlorine residual is not up to the Health Canada guidelines then chlorine booster will be installed.

ALTERNATIVES:

1. Install water mixer and chlorine booster at the water reservoirs
2. Wait for yearly budget approval scheduled for March – April 2021. This delay of approval will delay our plan of installing the water mixer.

FINANCIAL CONSIDERATIONS:

Alternative 1: \$75,000 plus GST. The source fund will be Water Reserve.

Alternative 2: Not applicable.

Prepared by:



Mokles Rahman, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: December 14, 2020
SUBJECT: VETERANS NEWS - SPONSORSHIP

RECOMMENDATION

THAT Council receive for discussion.

INFORMATION

The attached email dated November 10, 2020 that pertains to the Veterans News publication appeared on the November 23, 2020 Council agenda and it appeared to be a note of thanks to the District for having sponsored the Veterans News earlier this year for the Remembrance Day issue in the amount of \$395.00; however, the email is actually a request for another sponsorship in the amount of \$395.00 for their January publication (there are three (3) issues published per year – New Year's, Easter and Remembrance Day).

The District also approved advertising in 4 issues of the Wounded Warriors Quarterly magazine in the amount of \$625.00 in April 2020, and although not the same publication as the Veterans News, it is being mentioned in this report as this advertising was also generally in support of Veterans.

2020 Advertising – Wounded Warriors & Veterans News

Wounded Warriors	\$ 625.00
Veterans News	<u>\$ 395.00</u>
Total:	\$1,020.00

ALTERNATIVES

1. THAT Council approve a sponsorship amount of \$395.00 to advertise in the Veterans News for their January 2021 issue.
2. THAT Council not approve a sponsorship amount of \$395.00 to advertise in the Veterans News for their January 2021 issue.

ATTACHMENTS

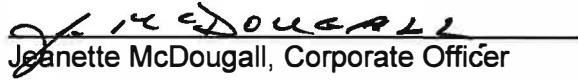
- Email dated November 10, 2020 from Veterans News

SR5

ADMINISTRATOR'S COMMENTS:



Mokles Rahman,
Chief Administrative Officer



Jeanette McDougall, Corporate Officer

From: dave@adnetagency.ca <dave@adnetagency.ca>
Sent: November 10, 2020 1:55 PM
To: Chris Cvik <cao@hudsonshope.ca>
Subject: Proposal for Veterans News-Dave

Hi Mayor, and Council,

Thank you for your support for the Bus. Box \$395.00 Sponsorship for Remembrance Day 2020. Helping to keep our programs, and services up, and running.

Thank you for the time to review the information and proposal with regards to placing and advertisement the Veterans News

Please take a moment and review our website and read over the information and proposal. Below is our rate information for your review.

www.veteransnews.ca

Introductory offer includes:

- Advertisement on www.veteransnews.ca online for one year
- One issues of the Veterans News print publication sent to local legions

Cost:

2021 New Years Print Edition
Full Page Sponsorship -\$995.00
1/2 Page sponsorship -\$795.00
1/4 Page Sponsorship -\$595.00
Bus.Box Sponsorship -\$395.00

The Print version of The Veterans News will be distributed to Legions in your area.

Thank you for your time.

Dave
780-802-8202
www.veteransnews.ca
dave@adnetagency.ca

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: December 14, 2020

SUBJECT: DEVELOPMENT VARIANCE PERMIT (R. TRAVIS) – 2020-05

RECOMMENDATION

THAT Council receive the Development Variance Permit Report – R. Travis for discussion.

PURPOSE

The applicant is requesting a Development Variance Permit to place this trailer on the property because the trailer is older than 10 years, therefore not in compliance with section 4.16(3) that states that "Manufactured Homes must be no older than 10 years from the date it is placed on a lot and have a BC Registration Number." The trailer proposed to be moved onto the property is a 1989 modular home (approximately 31 years old) and used by Enbridge until November 2020.

INFORMATION

The applicant (R. Travis) owns the property located at 4311 Beryl Prairie Road along with a business partner, under the business name Smart Ventures Ltd. The intent is to place a mobile trailer on the property and that one of the partners will live in the trailer.

The property, which is located at 4311 Beryl Prairie Road, falls within the District's Zone RU2 (Rural Agriculture) and does not fall with the Agriculture Land Reserve (ALR). There are eight properties within a 100 meters radius of the subject property location who would receive letters about the proposed DVP.

Water is to be hauled and kept in a cistern, which may have to be installed, and a septic system will be used, which also may have to be installed and would be subject to approval from Northern Health.

ALTERNATIVES

1. *THAT Council approve that the Development Variance Permit application move forward on the basis that it is unlikely to affect adjacent property owners; and*

THAT Council direct Administration to bring a final report back to Council for consideration.

2. *THAT Council not approve the Development Variance Permit application.*
3. *THAT Council direct Administration to research applicable District bylaws and permits to determine compliance and report back to Council for further consideration.*

SR6

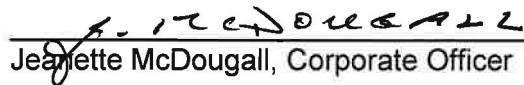
ATTACHMENTS

- *Section 499, Local Government Act - Communication*
- *Development Variance Permit Application*
- *Draft Development Variance Permit No 2020-05*
- *Draft Public Notice for Development Variance Permit No. 2020-05.*

ADMINISTRATOR'S COMMENTS:



Mokles Rahman, Chief Administrative Officer



Jeanette McDougall, Corporate Officer

COMMUNICATION:

Notice to affected property owners and tenants

Under Section 499 of the *Local Government Act*:

- (1) If a local government proposes to pass a resolution to issue a development variance permit, it must give notice in accordance with this section.
- (2) The notice must state the following:
 - (a) in general terms, the purpose of the proposed permit;
 - (b) the land or lands that are the subject of the proposed permit;
 - (c) the place where and the times and dates when copies of the proposed permit may be inspected.
- (3) The notice must be mailed or otherwise delivered at least 10 days before adoption of the resolution to issue the permit
 - (a) to the owners, as shown on the assessment roll as at the date of application for the permit, and
 - (b) to any tenants in occupation, as at the date of the mailing or delivery of the notice, of each parcel, any part of which is the subject of the permit or is within a distance specified by bylaw from that part of the land that is subject to the permit.
- (4) The obligation to give notice under this section is satisfied if the local government made a reasonable effort to mail or otherwise deliver the notice.



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

DEVELOPMENT VARIANCE PERMIT APPLICATION

IMPORTANT

- Incomplete applications will not be accepted

Applicant (please print)

Name: Russel Travis

Address: 9307 – 107th Ave, Fort St. John, BC Postal Code: V0C 2P2

Phone: 250 262 1351 Fax E-mail: rrtmanagementservices@telus.net

Owner(s) (please print) – If different from Applicant

Name: SMART VENTURES LTD.

Address: PO Box 2713, Chetwynd BC Postal Code: V0C 1J0

Phone: 250 788 5226 Fax E-mail: hardexoil@hotmail.com

Property Description/ Address

Legal Description: Part of S/W ¼ Lot 1202; Parcel Identifier: 013-782-835; Lot 6, Block 2, Plan 14839

Civic Address: 4311 Beryl Prairie Road

Official Community Plan Map Designation:

Present Zoning: RU2

Current Use of Property: residential

This information is collected for the administrative and/or operational functions of the District of Hudson's Hope as authorized by the Local Government Act. This information has been collected, and will be used and maintained, in accordance with the Freedom of Information and Protection of Privacy Act. Should you have any questions above, please contact the District Administrator at 250-783-9901.

Project Description/Proposed Development Variance(s)

The Development Variance(s) requested vary the provisions of the following District Bylaws:

District Bylaw	Variance Requested (Please Check)	Applicable Section(s)
Zoning	✓	4.16 – Manufactured Homes
Manufactured Home Park		
Subdivision Servicing		

Detailed Description of Variance: (Site Plan Attached):

The owner is requesting a variance from the "Zoning Bylaw No. 823, 2013" section 4.16.3: A manufactured home must be no older than 10 years from the date it is placed on a lot and have a BC Registration Number. *The applicants are applying to move a 1989 modular home (approximately 31 years old), used by Enbridge until November 2020.*

_____ Exemption for age of manufactured home older than 10 years

NOTE: The *Local Government Act* states that a development variance permit shall not vary:

- (a) The use or density of land from the specified in the bylaw, or
- (b) A floodplain specification.

Certification

I hereby certify that the information is true to the best of my knowledge



Signature of the Applicant

Date: ____ Nov 27, 2020__

Authorization

(Required if applicant is not the registered owner)

Signature of the Owner

Date: _____

DVP SUBMISSION REQUIREMENTS

(please check either "Provided" or "Not Provided")	If "Not Provided" please explain	
	Provided	Not Provided
Application Fee	✓	
Current State of Title Certificate	✓	
Letter of Consent from the Owner (only required if the Applicant is not the Owner)		N/A
Site Plan	✓	

FEE SCHEDULE

Development Variance Application Fee	\$400.00	
Total:		



Lot 7
Block 2
Plan PGP14839
013-716-921

Lot 6
Block 2
Plan PGP14839
013-782-835

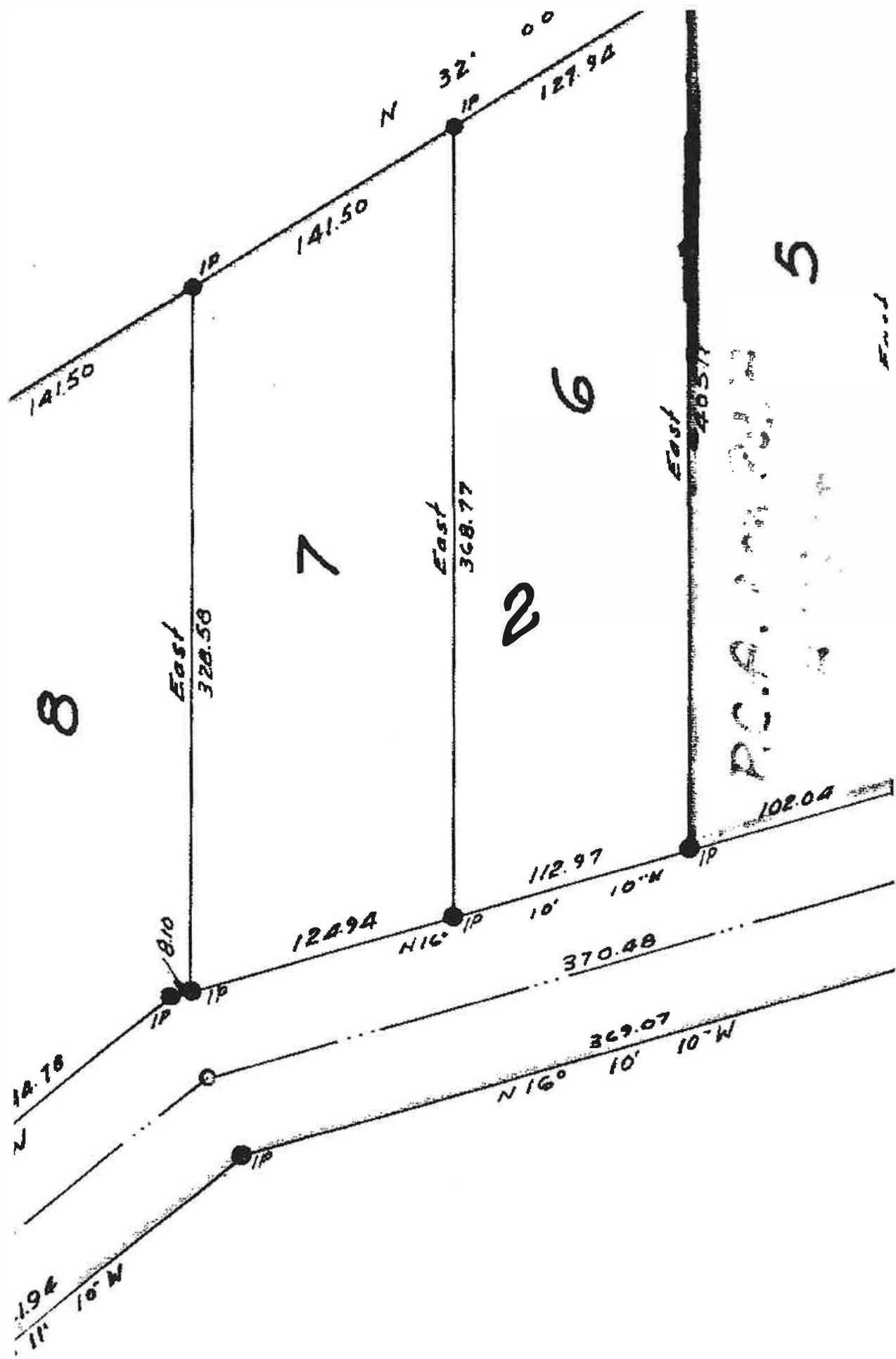
Proposed
Trailer











TITLE SEARCH PRINT

2020

File Reference: BD

Requestor: martin.helfer@vect

Declared Value \$25000

****CURRENT AND CANCELLED INFORMATION SHOWN******Land Title District**

PRINCE GEORGE

Land Title Office

PRINCE GEORGE

Title Number

CA6381821

From Title Number

CA4669811

Application Received

2017-10-19

Application Entered

2017-10-23

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

SMART VENTURES LTD., INC.NO. BC1136370
8119 HIGHWAY 29S, PO BOX 2713
CHETWYND, BC
V0C 1J0**Taxation Authority**

Hudson's Hope, District of

Description of Land

Parcel Identifier:

013-782-835

Legal Description:

LOT 6 BLOCK 2 DISTRICT LOT 1202 PEACE RIVER DISTRICT PLAN 14839

Legal Notations

NONE

Charges, Liens and Interests

NONE

Duplicate Indefeasible Title

NONE OUTSTANDING

Transfers

NONE

Pending Applications

NONE

Corrections

NONE

PARCEL IDENTIFIER (PID): 013-782-835

SHORT LEGAL DESCRIPTION:S/14839///2//6

MARG:

TAXATION AUTHORITY:

1 Hudson's Hope, District of

FULL LEGAL DESCRIPTION: CURRENT

LOT 6 BLOCK 2 DISTRICT LOT 1202 PEACE RIVER DISTRICT PLAN 14839

MISCELLANEOUS NOTES:

ASSOCIATED PLAN NUMBERS:

SUBDIVISION PLAN PGP14839

AFB/IFB: MN: N PE: 0 SL: 1 TI: 1



DEVELOPMENT VARIANCE PERMIT NO. 2020-05

Pursuant to section 498 (1) of the *Local Government Act*, the Council of the District of Hudson's Hope has, by resolution, issued a Development Variance Permit to:

Russel Travis
9307 – 107th Avenue
Fort St. John, BC V0C 2P2

(the "Permittee")

1. This Development Variance Permit is issued subject to compliance with all of the Bylaws of the District of Hudson's Hope applicable thereto, except as specifically varied or supplemented by this Permit and it applies only to those lands owned by the Permittee(s) within the District of Hudson's Hope and legally described as:

Parcel Identifier: 013-782-835, Lot 6, Block 2, Plan 14839, Part of SW ¼ Lot 1202

(the "Lands")

2. The Development Variance Permit varies the regulation of the Zoning Bylaw 823, 2013 section " section 4.16.3:

From: A manufactured home must be no older than 10 years from the date it is placed on a lot and have a BC Registration Number.

To: A manufactured home must be no older than 31 years from the date it is placed on a lot and have a BC Registration Number.

By increasing the the age of the manufactured home to 31 years, it allows for a 1989 model manufactured home to be placed on the property.

3. This Permit is not a Building Permit.

Authorizing Resolution No. _____ was passed by the Council on the _____ day of _____.

ISSUED THIS _____ DAY OF _____.

Mokles Rahman, Chief Administrative Officer
District of Hudson's Hope

This Permit is issued in duplicate

**LOCAL GOVERNMENT ACT
NOTICE OF PERMIT**

TO: Registrar
Land Title Office
11 – 8th Street #500
New Westminster, BC V3M 3N7

FROM: District of Hudson's Hope
9904 Dudley Drive
PO Box 330
Hudson's Hope, BC V0C1V0

TAKE NOTICE that the land described below is subject to a permit issued by the Council of the District of Hudson's Hope.

PARTICULARS OF PERMIT

Permit Description

- (a) Type of Permit: Development Variance Permit
- (b) Statutory Authority: Section 498 of the *Local Government Act*

Legal Description of Land Affected:

Lot 6, Block 2, Plan 14839, Part of SW ¼ Lot 1202; Parcel Identifier 013-782-835

Issue Date: _____

Expiry Date (if any): NOT APPLICABLE
(for Temporary Commercial or Industrial Permit only)

FURTHER PARTICULARS OF THE PERMIT MAY BE OBTAINED
FROM THE DISTRICT OF HUDSON'S HOPE

USE THIS BOX ONLY FOR AN AMENDMENT TO A LAND USE CONTRACT BY WAY OF PERMIT UNDER s. 546 OF THE *LOCAL GOVERNMENT ACT*:

THIS NOTICE relates to the amendment of Land Use Contract No. _____, which is registered as a charge against the above described land.

PARTICULARS OF THE AMENDMENT MAY BE OBTAINED
FROM THE DISTRICT OF HUDSON'S HOPE.

AND FURTHER TAKE NOTICE that in the case of a Temporary Commercial or Industrial Permit, you are hereby authorized to cancel the notation of the filing of this notice against the title to the land affected by it on or after the expiry date specified above without further application from us and we consent to a cancellation of the notation on the basis of effluxion of time.

Dated: _____

DISTRICT OF HUDSON'S HOPE

by _____
Approving Officer



DISTRICT OF HUDSON'S HOPE
Box 330, 9904 Dudley Drive
Hudson's Hope, BC, V0C 1V0
Telephone: (250) 783-9901
Fax: (250) 783-5741

PUBLIC NOTICE FOR PROPOSED

Development Variance Permit No. 2020-05

NOTICE IS HEREBY GIVEN that a Development Variance Permit application will be discussed at the DISTRICT OF HUDSON'S HOPE COUNCIL CHAMBERS, 9904 Dudley Drive, on **[Date to be added]** at **6:00 p.m.** to allow the public to make verbal or written representation to Council with respect to the following proposed **DEVELOPMENT VARIANCE PERMIT**.

A copy of the proposed documents may be inspected and obtained from the District of Hudson's Hope Municipal Office, located at 9904 Dudley Drive, Monday to Friday between the hours of 8:30 am and 4:30 p.m. Due to COVID-19, documents will be emailed only.

Owner: District of Hudson's Hope.

Subject Property:

Beryl Prairie Subdivision, Parcel Identifier: 013-782-835, Lot 6, Block 2, Plan 14839, Part of SW ¼ Lot 1202.

Application: The owner is requesting a variance from the "Zoning Bylaw No. 823, 2013" section 4.17.3(a)

From: A manufactured home must be no older than 10 years from the date it is placed on a lot and have a BC Registration Number.

To: A manufactured home must be no older than 31 years from the date it is placed on a lot and have a BC Registration Number.

By increasing the age of the manufactured home to 31 years, it allows for a 1989 model manufactured home to be placed on the property.

Before making its decision, the Council will hear from all persons who have an interest in this matter. Written briefs may be submitted to the municipal office on or before the date and time of the meeting or verbal presentations may be made to the Council during the meeting.

A disposal well located near Hudson's Hope has been decommissioned by its owner, Canada Energy Partners (CEP) Inc. As the well has been both sub-surface and surface abandoned, it can no longer be used for disposal.

A disposal well located near Hudson's Hope has been decommissioned by its owner, Canada Energy Partners (CEP) Inc. As the well has been both sub-surface and surface abandoned it can no longer be used for disposal.

The well, formerly operated for deep disposal of produced water, is located about 3.3 kms north of BC Hydro's Peace Canyon Dam and was originally drilled in 2006 to a depth of 1,610 metres. A disposal well is a well into which waste fluids can be injected for safe geologic storage, approved by the BC Oil and Gas Commission (Commission) and subject to testing, monitoring and reporting conditions.

The well (CE Portage a-20-D/94-A-4 WA22031) was used for disposal between 2008 and 2010 and again between January and March 16, 2017.

In 2017 the Commission issued an order to suspend disposal activities pending a review of technical information. Following the review, the Commission [attached](#) operating conditions to the order that CEP needed to meet before the well could resume operations. Some conditions were not met and during September 2020 CEP decommissioned the well. With surface abandonment (cut and cap) the disposal approval order under section 75 of the Oil and Gas Activities Act was considered spent and has been cancelled. The Commission will ensure any equipment remaining on the site is safely suspended until it is removed as part of the final restoration per regulatory requirements.

If you have any questions regarding this Information Bulletin, please contact:

Ron Stefik

Supervisor, Reservoir Engineering

BC Oil and Gas Commission

Ron.Stefik@bcogc.ca

250-419-4430



[Website Feedback](#)

1606941265646

C1



School District No. 60

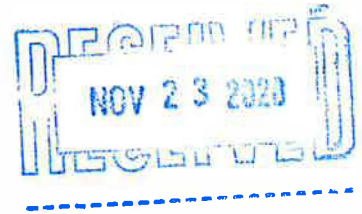
PEACE RIVER NORTH

10112 - 105 Avenue, Fort St. John, British Columbia V1J 4S4 Phone: (250) 262-6000 Fax: (250) 262-6048
OFFICE OF THE SECRETARY-TREASURER

DISTRICT ADMINISTRATION OFFICE

November 13, 2020

Dave Heilberg, Mayor
District of Hudson's Hope
9904 Dudley Drive
Hudson's Hope, BC V0C 1V0



Dear Dave:

I would like to take the opportunity to introduce our group to you and the intent of this letter. We are the elected Board of Trustees for School District #60, Peace River North. As an elected body, our role is not only fiduciary but also advocacy to make change on behalf of our more vulnerable students and staff. We are a group of seven with varying degrees of time as a trustee from 22 years to 3 years.

Our intent with this letter is to ask for advocacy support from your organization to assist us in providing adequate internet connectivity to our more rural and remote students. This has always been a challenge for us, and never more so than right now during the COVID-19 pandemic and the uncertainty with the future of learning. This past spring we saw a move to online learning and the connectivity struggles of some of our students. This challenge remains for our students and continues to be at the forefront of our advocacy focus into the future.

As Viveca Ellis, BCPRC Interim Community Organizer states, "Now more than ever, affordable, fast, at-home Internet access is as essential to every home in B.C. as heat and hot water. We must act now to end the digital divide and ensure all people in B.C., regardless of income, have the Internet access they need to survive and thrive through the pandemic and beyond" (<http://bcpovertyreduction.ca/2020/09/digital-justice-for-b-c-press-release/?fbclid=IwAR1qx9tAiiyQpK6MPPqq2PK9a6iNcs9TC93FACqmSg0wgrQDNTQP-Mn4NA>). Without appropriate infrastructure and affordability, the digital divide is increasing. This divide is negatively impacting our students.

The Canadian School Board Association and the Canadian Association of School System Administrators have written a letter of advocacy to the Honourable Maryam Monsef and the Honourable Navdeep Bains. This letter continued to highlight the digital gap between students and families who have consistent and reliable internet service and those who do not. Indigenous communities, remote and isolated communities and families living in poverty need our advocacy the most to ensure equity of digital access.

We are asking for your assistance to advocate for connectivity and access to internet for all students in British Columbia. Further, we are asking you to bring this issue to your provincial organization as a motion to advocate to the provincial government. In the

BOARD OF EDUCATION

Helen Gilbert – Board Chair Nicole Gilliss – Vice Chair Ida Campbell
Erin Evans Madeleine Lehmann David Scott-Moncrieff Bill Snow

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past, we have realized that the more advocacy support we receive from other provincial organizations will keep this issue on the government's radar.

If you require further information, please feel free to reach out to any of the trustees listed below. Thank you for considering this request.

Yours truly,

THE BOARD OF EDUCATION
School District No. 60 (Peace River North)



Helen Gilbert, Board Chair

HG:ee

File: 4.8

Circular No. 20:20

December 10, 2020

To: All Chief Administrative Officers

Re: **Investing in Canada Infrastructure Program:
COVID-19 Resilience Infrastructure Stream - Open for Application**

In response to the COVID-19 pandemic, the Province of British Columbia and Canada have amended the existing Investing in Canada Infrastructure Program (ICIP) Integrated Bilateral Agreement to make funds available to include the **COVID-19 Resilience Infrastructure Stream (CVRIS)**. This stream will expand on the existing Green Infrastructure; Community, Culture and Recreation; Public Transit; and, Rural and Northern Communities Infrastructure Programs that fall under ICIP. The ICIP provides communities across British Columbia a variety of funding opportunities to build sustainable infrastructure, to help create long term economic growth, and to support a low carbon, green economy.

On December 1, 2020 an announcement was made that Canada and the Province are committing up to \$136.54 million dollars towards COVID Resilience Infrastructure projects. This funding is split between two programs. \$80.29 million for an intake of the **CVRIS** is administered by the Ministry of Municipal Affairs and a separate \$56.25 million program for flood related disaster mitigation and adaptation projects administered by Emergency Management BC through the Adaptation, Resilience and Disaster Mitigation Program (ARDM).

The **CVRIS** will focus on projects that provide retrofits, repairs and upgrades to local government and indigenous government buildings, health and education infrastructure; allow communities to improve their infrastructure to increase the resiliency and efficiency in preventing the spread of COVID-19 (including protective screens and ability to physically distance); support development of active transportation networks; and, complete disaster mitigation and adaptation infrastructure projects. **CVRIS** provides an opportunity for eligible ultimate recipients that are Local Governments, Indigenous applicants, and Not-for-Profit organizations to seek funding for eligible infrastructure for public use and benefit.

To help you prepare an application for the **CVRIS** and **ARDM** funding please see materials including program guide, application instructions and links to the sample application that are now available on the ICIP website: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program. Links to both CVRIS and ARDM funding will be found on this page.

CVRIS is designed to target projects that must begin construction by September 30, 2021 and must be completed by December 31, 2021. Remote communities can extend projects a further year with a project end date of December 31, 2022. Please see the Program Guide for the definition of Remote Communities. **Grant approvals are anticipated in late Spring 2021.**

For the **CVRIS** program, the online Local Government Information System (LGIS) portal opened for applications on December 3, 2020 and will close application intake on January 27, 2021 at 2:00 pm PST. All **CVRIS** applications must be submitted through LGIS. Please see the ARDM website for program timelines and details regarding submitting applications.

In order to access LGIS, the online application, applicants require a Business BCeID. All applicants' Business BCeIDs must be linked to the LGIS online application by ministry program staff. It is recommended that new BCeIDs are obtained as soon as possible to allow enough time to link to the online application system. Directions for obtaining the Business BCeID and LGIS access are found within the Accessing the Online Application document on the program website.

Applications will be evaluated on several factors including how well program criteria are supported through long-term planning and sustainability, and the applicant's financial capacity to support the project. Applications that best meet these guidelines are chosen after an assessment by the Province followed by the federal government. The Province recommends projects to the federal government who undertake their own in-depth review of the projects.

The Ministry is pleased to provide advice on what is looked for in a successful application. For more information, please contact the Local Government Infrastructure and Finance Branch by telephone at: 250 387-4060, or by email at: infra@gov.bc.ca.



Brian Bedford
Acting Executive Director
Local Government Infrastructure and Finance Branch
Ministry of Municipal Affairs

MEDIA RELEASE
For Immediate Release - Attention Editor

DUST ADVISORY ISSUED FOR HUDSON'S HOPE

(December 10, 2020 14:00 - Prince George). The Ministry of Environment and Climate Change Strategy in collaboration with Northern Health has issued an Dust Advisory for Hudson's Hope due to high concentrations of particulate matter (PM₁₀). This advisory remains in effect until further notice.

Exposure to PM₁₀ is particularly a concern for pregnant women, infants, the elderly and those who have diabetes, and lung or heart disease. Persons with chronic underlying medical conditions should postpone strenuous exercise near busy roads until the advisory is lifted. If you are experiencing symptoms such as continuing eye or throat irritation, chest discomfort, shortness of breath, cough or wheezing, follow the advice of your health care provider.

Real-time air quality observations and information regarding the health effects of air pollution can be found at www.bcairquality.ca.

Tips to reduce your personal health risk:

- Avoid roads with heavy vehicle traffic.
- Continue to manage medical conditions such as asthma, chronic respiratory disease and heart failure. If symptoms continue to be bothersome, seek medical attention.
- Use common sense regarding outdoor physical activity; if your breathing becomes difficult or uncomfortable, stop or reduce the activity.
- People with heart or lung conditions may be more sensitive to the effects of poor air quality and should watch for any change in symptoms that may be due to poor air quality exposure. Continue to control medical conditions such as asthma, hay fever, and chronic respiratory disease. If symptoms continue to be bothersome, seek medical attention.
- Keep windows and doors closed, and reduce indoor sources of pollution such as smoking and vacuuming.
- Run an air cleaner. Some room air cleaners, such as HEPA filters, can help reduce indoor concentrations of particulate matter provided the filters are the right size for your home and are kept clean.
- Buildings which have large indoor volumes of filtered outside air may provide temporary relief for those with respiratory and cardiac issues.
- Maintaining good overall health is a good way to reduce health risks resulting from short-term exposure to air pollution.

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Additional Information:

- The Provincial Ambient Air Quality Objective for PM₁₀ is 50 micrograms per cubic metre (µg m⁻³), averaged over 24 hours. Current 24-hour average PM₁₀ concentrations for Hudson's Hope and neighbouring communities are:

Hudsons Hope	Fort St John
54.6	36.8

- For general information about smoke, poor air quality and your health, contact HealthLink BC available toll free, 24 hours a day, 7 days a week at 8-1-1, or via the web at <http://www.healthlinkbc.ca/kbaltindex.asp>.
- For information on the effects of air quality on persons with respiratory or cardiac illnesses, contact Northern Health at (250) 565-2150. For additional information and resources related to air quality, visit Northern Health's website at <http://www.northernhealth.ca/>.
- For information on the City of Hudson's Hope Clean Air Bylaw, please contact City Hall at (250) 561-7600 or visit the City's website at www.princegeorge.ca.

Contacts:

Gail Roth
Air Quality Meteorologist
Ministry of Environment and
Climate Change Strategy
250-645-9358

Northern Health Media Line
1-877-961-7724

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: December 14, 2020
SUBJECT: NOTICE OF CLOSED SESSION


RECOMMENDATION:

***"THAT** Council move to a Closed Meeting for the purpose of discussing the following items:*

- **Community Charter Section 97 (1) (b):**
 - (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*
 - *Closed Meeting Minutes – November 23, 2020*
- **Community Charter Section 90 (1) (a):**
 - (a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*
 - *Director, Public Works – Recruitment (Verbal Update)*

ALTERNATIVE OPTIONS:

The Council may recess to a Closed Meeting to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter* Section 90(1) (n)).


Jeanette McDougall,
Corporate Officer

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