



**REGULAR COUNCIL MEETING**  
**November 9, 2020**  
**6:00 P.M.**  
**COUNCIL CHAMBERS**

Present: Mayor Dave Heiberg  
Councillor Mattias Gibbs  
Councillor Pat Markin  
Councillor Kelly Miller  
Councillor Travous Quibell  
Councillor Leigh Summer

Absent: Councillor Valerie Paice (*with notice*)

Staff: Chief Administrative Officer, Chris Cvik  
Corporate Officer, Jeanette McDougall

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

**2. DELEGATIONS**

**3. NOTICE OF NEW BUSINESS**

Mayor's Additions: SR9 Letter of Support – Saulteau First Nation  
re Treaty Land Entitlement

CR1 North Peace Airport Society

CR2 COVID-19 Update

Councillor's Additions: CR3 Museum Display – River of the Peace Metis Society  
Councillor Markin

CAO Additions:

**4. ADOPTION OF AGENDA BY CONSENSUS AS AMENDED**

**5. DECLARATION OF CONFLICT OF INTEREST**

**6. ADOPTION OF MINUTES**

**M1 OCTOBER 26, 2020 REGULAR COUNCIL MINUTES**

**RESOLUTION NO. 184/20**

**M/S Councillors Gibbs / Markin**

**THAT the minutes of the October 26, 2020 Regular Council Meeting be adopted.**

**CARRIED**

## 7. BUSINESS ARISING FROM THE MINUTES

- BA1: CR1: Peace River Regional District – Fibre Connectivity Working Group**  
Mayor Heiberg and Councillor Quibell will participate in the meeting being held December 3, 2020.
- BA2: CR3: Traffic Lights – School Zone**  
Mayor D. Heiberg advised that his contact at BC Hydro is currently away and will follow-up when they return.
- BA3: CR4: OIL & GAS COMMISSION – ORPHANED WELLS**  
Mayor D. Heiberg advised that there are no abandoned wells within the District of Hudson's Hope.

## 8. PUBLIC HEARING

## 9. STAFF REPORTS

### SR1 APPOINTMENTS – CHIEF ADMINISTRATIVE OFFICER, CHIEF FINANCIAL OFFICER & APPROVING OFFICER

#### **RESOLUTION NO. 185/20**

##### **M/S Councillors Quibell / Miller**

**THAT** Council appoint Mokles Rahman to the position of Chief Administrative Officer for the District of Hudson's Hope in accordance with section 147 of the Community Charter, effective November 23, 2020.

**CARRIED**

#### **RESOLUTION NO. 186/20**

##### **M/S Councillors Gibbs / Sumer**

**THAT** Council appoint Mokles Rahman to the position of Chief Financial Officer for the District of Hudson's Hope in accordance with Section 149 of the Community Charter, effective November 23, 2020.

**CARRIED**

#### **RESOLUTION NO. 187/20**

##### **M/S Councillors Markin / Quibell**

**THAT** Council appoint Mokles Rahman to the position of Approving Officer for the District of Hudson's Hope in accordance with Section 77 of the Land Titles Act, effective November 23, 2020.

**CARRIED**

### SR2 VISA – SIGNING AUTHORITIES

#### **RESOLUTION NO. 188/20**

##### **M/S Councillors Miller / Gibbs**

**THAT** Council for the District of Hudson's Hope appoint the following Staff members as signing authorities on the District's VISA Credit Card which is managed by Collabria Payment Solutions effective November 23, 2020:

- Rahman, Mokles – Chief Administrative Officer (as of November 23, 2020)
- Alexander, Tonia – Deputy Treasurer (Main)
- Dupuis, Johanna – ICBC Clerk / Payroll Assistant (Back-up)

**And**

**THAT** Council for the District of Hudson's Hope remove the following Staff member as signing authority on the District's VISA Credit Card which is managed by Collabria Payment Solutions, effective November 23, 2020:

- Cvik, Chris – Chief Administrative Officer  
(resigning as Chief Administrative Officer effective November 23, 2020)

**CARRIED**

**SR3 DEVELOPMENT VARIANCE PERMIT (DVP) APPLICATION – MERCEREAU – REPORT 32**

**RESOLUTION NO. 189/20**

**M/S Councillors Quibell / Markin**

**THAT** Council approves Development Variance Permit (DVP) No, 2020-04.

**CARRIED**

**SR4 COMMUNITY ECONOMIC RECOVERY INFRASTRUCTURE PROGRAM GRANT APPLICATION FOR THE ATV CAMPGROUND AT DINOSAUR LAKE**

**RESOLUTION NO. 190/20**

**M/S Councillors Quibell / Summer**

**THAT** Council support the Community Economic Recovery Infrastructure Program Grant Application for the ATV Campground at Dinosaur Lake.

**CARRIED**

**SR5 REMOVAL OF DISTRICT MARKETING BANNERS**

A discussion ensued regarding the condition of District banners; they will be removed during the installation of Christmas Lights for 2020 and an amount for new banners to be included in the 2021 budget discussions.

**RESOLUTION NO. 191/20**

**M/S Councillors Miller / Gibbs**

**THAT** Council direct Staff to remove all District Marketing Banners during installation of Christmas lights in 2020.

**CARRIED**

**SR6 CAMPGROUND YEAR-END REPORT 2020**

Received for Information.

**SR7 DEDICATION PAGE – FORMER COUNCILLOR JEAN POSTNIKOFF**

Received for Information.

**SR8 ANNUAL CHRISTMAS PARADE AND LIGHT UP**

**RESOLUTION NO. 192/20**

**M/S Councillors Miller / Markin**

**THAT** the Recreation Services Coordinator proceed with the Annual Xmas and Light Up Parade, factoring in the changes required for 2020 with respect to COVID-19 safety.

**CARRIED**

**SR9 LETTER OF SUPPORT RE: SAULTEAU FIRST NATION  
TREATY LAND ENTITLEMENT**

**RESOLUTION NO. 193/20**

**M/S Councillors Quibell / Gibbs**

**THAT Council approve issuing a letter of support for the Saulteau First Nation regarding Treaty Land Entitlement.**

**CARRIED**

**10. COMMITTEE MEETING REPORTS**

**11. BYLAWS**

**12. CORRESPONDENCE**

**C1 FEDERATION OF CANADIAN MUNICIPALITIES – ASSET MANAGEMENT  
FRAMEWORK & SYSTEM PROJECT APPLICATION NUMBER: MAMP-16913**

Received for Information.

**C2 PROCLAMATION: ADOPTION AWARENESS MONTH – NOVEMBER 2020**

The Mayor proclaimed November 2020 as "Adoption Awareness Month" for the District of Hudson's Hope in accordance with the correspondence received from the Provincial Director of Child Welfare and the Provincial Director of Adoption.

**13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**CR1 NORTH PEACE AIRPORT SOCIETY**

**RESOLUTION NO. 194/20**

**M/S Councillors Miller / Summer**

**THAT Councillor Mattias Gibbs be appointed to the North Peace Airport Society as a representative of the District of Hudson's Hope, effective November 10, 2020.**

**CARRIED**

**CR2 COVID-19 UPDATE**

The Mayor advised that the School District received correspondence from Northern Health which provided assurance with respect to how COVID-19 cases are being handled; he also noted that the District does not do any contact tracing.

**CR3 MUSEUM DISPLAY– RIVER OF THE PEACE METIS SOCIETY**

Councillor Markin, on behalf of Councillor Paice, advised that there is display of artifacts from Indigenous sites being held at the Pearkes Centre. The River of the Peace Metis Society engaged in preparations over a 2 year period for this display in Hudson's Hope and runs until November 23rd, 2020, although not open on Sundays or Statutory holidays.

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**16. PUBLIC INQUIRIES**



## 17. NOTICE OF CLOSED MEETING

### **RESOLUTION NO. 195/20**

**M/S Councillors Markin / Gibbs**

**THAT** Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**

- (b) all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public

- Closed Meeting Minutes – October 26, 2020

- **Community Charter Section 90 (1) (c):**

- (c) labour or other employee relations

- 2021 Exempt Employee Wage Increase Report

**CARRIED**

## 18. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 7:30 pm.

### DIARY

#### **Conventions/Conferences/Holidays**

Commercial Water Rate Increase-annual budget

Consideration

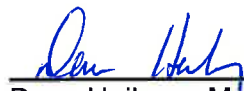
Pool Year End Report 2020


### **Diarized**

08/04/19

04/01/20

Certified Correct:

  
\_\_\_\_\_  
Dave Heiberg, Mayor

  
\_\_\_\_\_  
Jeanette McDougall, Corporate Officer

