



REGULAR COUNCIL MEETING
September 14, 2020
6:00 P.M.
COMMUNITY HALL

Present: Mayor Dave Heiberg
Councillor Mattias Gibbs
Councillor Pat Markin
Councillor Valerie Paice
Councillor Leigh Summer

Absent: Councillor Kelly Miller (*with notice*)
Councillor Travous Quibell (*with notice*)

Staff: Chief Administrative Officer, Chris Cvik
Corporate Officer, Jeanette McDougall
Director, Public Works, Mokles Rahman
Director, Protective Services, Bob Norman
Recreation and Special Events Coordinator, Kristina Coombs

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mayor Heiberg presiding.

2. DELEGATIONS

3. NOTICE OF NEW BUSINESS

Mayor's Additions:	CR2	PRRD – UBCM Ministerial Meetings
Councillor's Additions:	CR1	GO-Fund Update – Councillor Markin
CAO Additions:	SR10	2020 Arena Concession Agreement

4. ADOPTION OF AGENDA BY CONSENSUS AS AMENDED

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

M1 AUGUST 10, 2020 REGULAR COUNCIL MINUTES

RESOLUTION NO. 149/20

M/S Councillors Gibbs / Summer

THAT the minutes of the August 10, 2020 Regular Council Meeting be adopted as amended to reflect the following change: Item OB2 Recreational Sites: "CEC" to be removed.

CARRIED

M2 AUGUST 31, 2020 SPECIAL COUNCIL MINUTES

RESOLUTION NO. 150/20

M/S Councillors Miller / Gibbs

THAT the minutes of the August 31, 2020 Special Council Meeting be adopted as presented.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 2021 – 2025 PEACE RIVER AGREEMENT REPORTING CYCLE

RESOLUTION NO. 151/20

M/S Councillors Gibbs / Summer

1. That Council approve the Five-Year Plan (2021 – 2025) for the intended use of Peace River Agreement funding within the District of Hudson's Hope; and

2. That Administration forward the approved PRA spending plan to the Province.

CARRIED

SR2 OUTDOOR WARNING SIRENS

RESOLUTION NO. 152/20

M/S Councillors Markin / Paice

THAT Council approve the removal of the seven outdoor warning sirens located within the District of Hudson's Hope.

CARRIED

Councillor Gibbs voted in opposition, noting that he preferred this be dealt with as an item on the 2021 budget as he didn't see a reason for the urgency.

SR3 2020 YEAR END POOL REPORT

RESOLUTION NO. 153/20

M/S Councillors Paice / Markin

THAT the 2020 Year End Pool Report be diarized for April 1, 2021 and that the letter from J. Gammie regarding the Pool be included for Council consideration for the 2021 Pool Season.

CARRIED

SR4 POOL EMPLOYMENT SUSTAINABILITY PROGRAM

RESOLUTION NO. 154/20

M/S Councillors Gibbs / Summer

THAT Council receive the Pool Employment Sustainability Program report for information, general discussion and direction to Administration.

CARRIED

RESOLUTION NO. 155/20

M/S Councillors Paice / Markin

THAT Staff research the availability and / or possibility of whether there are any local residents who can provide various levels of lifeguard certification training; and

THAT Staff approach the School to run a campaign to determine whether students have an interest in lifeguard training.

CARRIED

**SR5 DEVELOPMENT VARIANCE PERMIT (DVP) APPLICATION
– BURTT & HARTLEY - REPORT NO. 2**

RESOLUTION NO. 156/20

M/S Councillors Summer / Gibbs

THAT Council approve the Development Variance Permit No 2020-03 for Burtt and Hartley.

CARRIED

SR6 OFFICIAL COMMUNITY PLAN (OCP) REVIEW – BACKGROUND REPORT

RESOLUTION NO. 157/20

M/S Councillors Summer / Gibbs

1. **THAT** Council waive the Purchasing Policy and direct award a contract to Urban Systems for an amount not to exceed \$21,000 + taxes for the preparation of a background report on a review of the District's Official Community Plan.

2. **THAT** Council authorize the Mayor and CAO to sign the contract.

CARRIED

SR7 BERYL PRAIRIE SUBDIVISION – DRIVEWAY REPLACEMENT

RESOLUTION NO. 158/20

M/S Councillors Summer / Markin

THAT Council waive the Purchasing Policy and direct award a contract to W-6 Ranch Limited for an amount not to exceed \$30,000 + taxes to repair the driveway at 21102 Tompkins Road, Beryl Prairie.

CARRIED

Councillor Summer opposed

SR8 CARTER STREET DITCH – TEMPORARY REPAIR

RESOLUTION NO. 159/20

M/S Councillors Gibbs / Markin

THAT Council waive the Purchasing Policy and direct award a contract to W-6 Ranch Limited for an amount not to exceed \$7,676 + taxes to undertake the temporary repair to 200 metres along the west side of the Carter Street Ditch, north of Taylor Avenue.

CARRIED

Councillor Summer opposed

SR9 2020 PICK-UP PURCHASE – TENDER EVALUATION AND AWARD

RESOLUTION NO. 160/20

M/S Councillors Paice / Summer

THAT Council accept the bids received from Murray Motors Fort St. John Ltd. for the purchase of a new ½ ton Pick-Up Truck and a new ¾ ton Pick-Up Truck at a cost of \$86,079.75 plus GST.

CARRIED

SR10 2020 ARENA CONCESSION AGREEMENT

RESOLUTION NO. 161/20

M/S Councillors Summer / Gibbs

THAT Council award the 2020 – 2021 Arena Concession Operator RFP to Brandi Moritz; and

THAT Council authorize the Mayor and CAO to sign the agreement.

CARRIED

RESOLUTION NO. 162/20

M/S Councillors Summer / Gibbs

THAT Council authorize the CAO to review the COVID-19 Arena Concession Safe Operating Plan that is to be provided by the 2020 – 2021 Arena Concession Operator.

CARRIED

10. CORRESPONDENCE

C1 LETTER FROM E. GALLANT RE FLOWERS

Received for Information.

C2 UBCM CONVENTION PROGRAM 2020

The District is an associate member of both the Municipal Finance Authority and the Municipal Insurance Association and will follow-up with Administration regarding the District's participation.

C3 LETTER FROM N. FORRESTER RE SWIMMING POOL

Staff will thank N. Forrester for her complimentary letter and will include with the 2020 Pool Year End Report that is diarized for Council review in April 2021.

C4 VETERANS NEWS - ADVERTISING

RESOLUTION NO. 163/20

M/S Councillors Paice / Gibbs

THAT Council approve advertising of a Business Box Sponsorship in the amount of \$395.00 for the 2020 Remembrance Day Print Edition of the Veterans News magazine.

CARRIED

11. COMMITTEE MEETING REPORTS

12. BYLAWS

13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 BC HYDRO GO FUND - UPDATE

Councillor Markin advised that there were 16 intakes, which is the number of times that applications were reviewed, and that BC Hydro will send a letter to each community's Council asking them to nominate who will serve as elected representative for the GO Fund Committee starting in December 2020.

CR2 PEACE RIVER REGIONAL DISTRICT – UBCM 2020 MINISTRY MEETINGS

The Mayor advised that the Peace River Regional District either held or have scheduled the following Ministry meetings:

1. Ministry of Environment – Solid Waste and Recycling
2. Ministry of Transportation and Infrastructure – Rural Roads and the Taylor Bridge regarding the type of maintenance required
3. Ministry of Agriculture – BC Food Systems Report does not capture the situation in the Northeast and this document will direct policy.

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC INQUIRIES

A resident of Beryl Prairie thanked Council and Staff for their service regarding the Beryl Prairie flood issue; commented that the flowers along Beattie Drive are beautiful; and commented that her 2 sons, who are from out of town, used the Pool over the summer and had no problems.

17. NOTICE OF CLOSED MEETING

RESOLUTION NO. 164/20

M/S Councillors Gibbs / Summer

THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- **Community Charter Section 97 (1) (b):**

- (b) *all minutes of Council meetings, other than a meeting or part of a meeting that is closed to the public*

- *Closed Meeting Minutes – August 10, 2020*

- **Community Charter Section 90 (1) (c):**

- (c) *labour or other employee relations*

- *Animal Control Contract*

- **Community Charter Section 90 (1) (g):**

- (g) *litigation or potential litigation affecting the municipality*

- *Commercial Water Stand Billing Error*

- **Community Charter Section 90 (1) (k):**

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

➤ Peace River Regional District - Connectivity

CARRIED

17. ADJOURNMENT

Mayor Heiberg declared the meeting adjourned at 8:00 pm.

DIARY

Conventions/Conferences/Holidays

Commercial Water Rate Increase-annual budget

Consideration


Pool Year End Report 2020

Diarized

08/04/19

04/01/20

Certified Correct:



Dave Heiberg, Mayor



Jeanette McDougall,
Corporate Officer