



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, November 25, 2019

1. Call to Order:

2. Delegations:

- | | | |
|----|---|--------|
| D1 | BC Oil & Gas Commission | Page 1 |
| | <ul style="list-style-type: none">• Julia Normand, Manager, Stakeholder Relations• Kevin Stefik, Supervisor, Reservoir Engineering | |

3. Notice of New Business:

Mayor's List
Councillors Additions:
CAO's Additions:

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

- | | | |
|----|---|--------|
| M1 | November 12, 2019 Regular Council Meeting Minutes | Page 3 |
|----|---|--------|

7. Business Arising from the Minutes:

8. Public Hearing:

9. Staff Reports

- | | | |
|-----|--|---------|
| SR1 | Corporate / Administration Department | Page 8 |
| SR2 | Public Works Department | Page 10 |
| SR3 | Protective Services Department | Page 11 |
| SR4 | Recreation Services Department | Page 14 |
| SR5 | Council Calendar / Meeting Schedule 2020 | Page 16 |
| SR6 | Acting Mayor Schedule 2020 | Page 19 |
| SR7 | Christmas Holiday Hours 2019 | Page 21 |
| SR8 | Traffic Signs | Page 22 |

10. Committee Meeting Reports:

11. Bylaws:

12. Correspondence:

C1	BC Hydro – Notice of Open House	Page 30
C2	PRRD – Notice "Please Stay Off Fields"	Page 31
C3	NCLGA – Early Reminder for Resolution Submissions	Page 32
C4	Crown Land Industrial Application – 8013687-Log Handling / Storage Purposes	Page 33
C5	Utilities Application – 0260875 – Statutory Right of Way	Page 34
C6	Hudson's Hope Community Hall Society - Pest Control / Maintenance	Page 35
C7	Hockey Game – Request for Donated Ice Time	Page 36
C8	Article re Leader's Table on Caribou	Page 37
C9	Williston Reservoir Operations 2020	Page 38

13. Reports by Mayor & Council on Meetings and Liaison Responsibilities:

14. Old Business:

15. New Business:

16. Public Inquiries:

17. In-Camera Session

ICS1	Notice of Closed Session	Page 39
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18. Adjournment



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council:

The BC Oil and Gas Commission (presented by Ron Stefik)

Subject of presentation: Update on the Canada Energy Partners (CEP) disposal well located near Hudson's Hope.

Purpose of presentation: ☒ information only
☐ requesting a letter of support
☐ requesting funding
☐ other (provide details)

Requesting a 30 minute time slot (20 minutes to present with 10 minutes for questions).

Contact person (if different than above):

Julia Normand

Telephone number: 250-794-5404

Email address: Julia.Normand@bcogc.ca

Will you be providing supporting documentation? ☐ Yes ☒ No

If yes: ☐ handouts at meeting
☐ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

☐ flip chart
☒ multimedia projector
☐ laptop
☐ other _____

D1

Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Julia Normand

Name of Delegate or Representative of Group

Julia Normand
Signature

23-Oct-2019
Date

For Office Use

☐ Approved

☐ Rejected

By (signature): _____

☐ Mayor

☐ CAO

Appearance date if applicable: _____

Applicant informed of approval/rejection on (date): _____

By (signature) _____

Date: _____



REGULAR COUNCIL MEETING
November 12, 2019
6:00 P.M.
COUNCIL CHAMBERS

Present: Mayor Dave Heiberg
Councillor Mattias Gibbs
Councillor Kelly Miller
Councillor Patricia Markin
Councillor Valerie Paice
Youth Councillor Brenna Rice

Absent: Councillor Travous Quibell
Councillor Leigh Summer

Staff: Acting CAO & Director of Public Works, Mokles Rahman
Corporate Officer, Jeanette McDougall
Director Protective Services, Bob Norton
Recreation Services Coordinator, Kaitlyn Atkinson

1. CALL TO ORDER

The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. DELEGATIONS

Mayor Heiberg and Council unanimously agreed to extend the time allocated for the Dawson Road Maintenance Delegation as per s. 30 Delegations (3), Council Procedure Bylaw No. 765, 2009.

D1(a) Kevin McNee, Manager Operations, Dawson Road Maintenance presented on Winter Preparedness and noted the following:

- There are currently three trucks and a grader for Hudson's Hope, with one truck still to come and therefore response times for Hudson's Hope will be faster
- 9.5 mm of winter sand is now being used and is safer for windshields, with 12 mm of winter sand having been used in the past, although noted that 9.5 mm may prove to be too small
- Required maximum response time is 90 minutes for up to 4 centimeters of snowfall
- Canyon Drive is Class C, which is a school bus route, and the response time is within 4 hours
- People can submit requests to Dawson Road Maintenance who are then obligated to respond within 24 hours

M1

- Mayor Heiberg noted that the municipality had a good working relationship with the predecessor company to Dawson Road Maintenance and hopes this will continue
- Plow route for Highway 29 has changed in that a driver from Hudson's Hope now only has to go as far as Bentley Pit and back
- The number that people can call for Dawson Road Maintenance is as follows: 1-800-262-2600 or toll free 1-800-842-4122.

D1(b) Cpl. Andrew McElwain, RCMP provided an update as follows:

- He is currently posted in Chetwynd and is also the Acting Commander for the Hudson's Hope detachment and is in Hudson's Hope 2 days per week.
- Provided a brief overview of the current staffing levels in Hudson's Hope and discussed objectives for the coming year.

3. NOTICE OF NEW BUSINESS

Mayors Additions: CR1 - Grant Writer Contract Extension, PRRD
CR2 - BC Hydro Open House – November 27, 2019
CR3 - Noise Regulation Bylaw
CR4 - North Peace Airport Society

Councillors Additions: None

CAO Additions: None

4. ADOPTION OF AGENDA BY CONSENSUS

5. DECLARATION OF CONFLICT OF INTEREST

6. ADOPTION OF MINUTES

M1 October 28, 2019 Regular Council Meeting Minutes

RESOLUTION NO. 278/19

M/S Councillors Miller / Gibbs

"That the minutes of the October 28, 2019 Regular Council Meeting be adopted."

CARRIED

7. BUSINESS ARISING OUT OF THE MINUTES

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 2019 Volunteer & Composite Fire Departments Equipment and Training Grant Application

RESOLUTION NO. 288/19

M/S Councillors Paice / Gibbs

"THAT Council support the District of Hudson's Hope's 2019 Volunteer and Composite Fire Department's Equipment and Training Grant Application and Council agrees to provide overall grant management."

CARRIED

10. COMMITTEE MEETING REPORTS

11. BYLAWS

B1 Bylaw 911, 2019 - DA Thomas Road Closure

RESOLUTION NO. 289/19

M/S Councillors Miller / Markin

"THAT the District of Hudson's Hope Road Closure Bylaw No. 911, 2019, DA Thomas Road, be read a first time as recommended in the report dated November 4, 2019, from the CAO regarding Road Closure Bylaw No 911, 2019;

THAT the District of Hudson's Hope Road Closure Bylaw No. 911, 2019 be read a second time;

THAT the District of Hudson's Hope Road Closure Bylaw No. 911, 2019 be read a third time;

AND that the Public Notice of Council's intention to close DA Thomas Road and remove the road dedication be provided in accordance with section 26 (3) and 40 of the Community Charter."

CARRIED

12. CORRESPONDENCE

C1 Letter from Nicole Gillis re Community Events

RESOLUTION NO. 290/19

M/S Councillors Markin / Gibbs

"THAT Staff acknowledge receipt of the letter from Nicole Gillis regarding various Community Events and advise that Council is considering options."

CARRIED

C2 Ministry of Public Safety and Solicitor General re Emergency Management Legislation For Information

**C3 Ministry of Forests, Lands and Natural Resource Operations
– NCLGA Resolutions
For Information**

C4 Retail Cannabis Sales

RESOLUTION NO. 291/19

M/S Councillors Gibbs / Miller

“THAT Staff respond to the letter from Danny Lepine regarding retail cannabis sales to advise that the initial step is to make a licence application to the Liquor and Cannabis Regulation Branch, Province of BC, subsequent to which the Province will directly contact the District of Hudson’s Hope for further consideration.”

CARRIED

**C5 Peace River Regional District – Regional Solid Waste Management Plan
- Technical Advisory Committee**

RESOLUTION NO. 292/19

M/S Councillors Miller / Paice

“THAT Council authorize Staff to advertise for a public member from Hudson’s Hope for appointment to the Peace River Regional District Regional Solid Waste Management Plan Technical Advisory Committee.”

CARRIED

C6 BC Hydro – GO Fund – Public Committee Member

RESOLUTION NO. 293/19

M/S Councillors Markin / Gibbs

“THAT Council appoint Karen Porter to the BC Hydro GO Fund Committee as the Public Representative for Hudson’s Hope.”

CARRIED

**C7 Royal Canadian Legion - Certificate of Appreciation
For Information**

C8 PRRD – Leader’s Table on Caribou

RESOLUTION NO. 295/19

M/S Councillors Miller / Gibbs

“THAT the District of Hudson’s Hope indicate support for the Peace River Regional District to be included in the Premier’s Leadership Table on Caribou by authorizing Mayor Heiberg to sign the letter dated October 24, 2019 from the Peace River Regional District to Premier John Horgan regarding this matter and which the Peace River Regional District intends to re-send.”

CARRIED

13. REPORTS BY MAYOR AND COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 *Grant Writer – Contract Renewal, Peace River Regional District*

RESOLUTION NO. 297/19

M/S Councillors Paice / Markin

THAT the District of Hudson's Hope approve the extension of the Grant Writer Services Contract No. 26 - 2017/2019 to December 31, 2020 in conjunction with the Peace River Regional District Electoral Areas B, C, D and E."

CARRIED

CR2 *BC Hydro Public Notice – Site C Public Meeting November 27, 2019*
The Mayor advised that he wanted to ensure awareness of this meeting.

CR3 *Noise Bylaw* - The Mayor requested that Council review and forward any concerns to the Corporate Officer.

CR4 *North Peace Airport Society* - The Mayor provided an update, including funding sources for the airport expansion project which may include federal grants and Airport Improvement Fees.

14. OLD BUSINESS

15. NEW BUSINESS

NB1 *Community Hall Survey*: Councillor Gibbs advised that a report will be coming to Council.

16. PUBLIC INQUIRIES

Youth Councillor Brenna Rice advised that a Christmas Fund-Raising event is being planned with the proceeds being donated to a girl's charity.

17. NOTICE OF CLOSED MEETING

18. ADJOURNMENT

Mayor Dave Heiberg declared the meeting adjourned at 7:44 pm.

DIARY

Conventions/Conferences/Holidays

*Commercial Water Rate Increase-annual budget
Consideration*

Diarized

08/04/19

Certified Correct:

Dave Heiberg, Chair/Mayor

Jeanette McDougall, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: November 25, 2019
SUBJECT: Corporate / Administration Update

UPDATE:

➤ *Telephones:*

- Old landline phones and old cell phones now taken to recycling
- Cell phones – current inventory in progress
- Staff Directory recording – in progress

➤ *IT / Software:*

- Adobe: inventory being developed to track licences, users and versions – in progress

➤ *Training:*

- Upcoming:
 - M. Cryderman – cross-training for ICBC scheduled to start early December

➤ *Scheduling:*

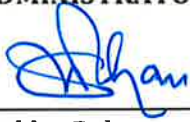
- Discussions with various Staff regarding options for a shared scheduling system to allow tracking for “in and out” of the office.

➤ *Miscellaneous:*

- “LOVE Hudson’s Hope” event: the “Plaid Friday Campaign” is underway and winds up on Friday, November 29, 2019. Office Staff approached several local businesses to seek their participation (the intention of the program is to encourage buying from local businesses). Bingo sheets / cards have been issued and every time a purchase is made for \$5.00 or more, then the participating business places a stamp on the sheet that is to be turned into the Office by November 29, 2019 for a draw for gift baskets. The Plaid Friday event is also being promoted at the Craft Fair being held Saturday, November 23, 2019 with the gift baskets being displayed.

SR1

ADMINISTRATOR'S COMMENTS:



Mokles Rahman,
Acting CAO / Director, Public Works



Jeanette McDougall,
Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Public Works Department Update

DATE: November 2019

FROM: Mokles Rahman, Director of Public Works

Below please find highlights of some of the activities done or going on in the Public Works Department during the last month;

- Water Treatment Plant (WTP):
 - a. Work Progress: While the progress of Well drilling and Testing are satisfactory, we are facing challenges on overall progress of New Water Supply Systems.
 - b. Pump Testing: Pump testing sub-contractor (Precision Services) is testing the production capacity and quality of water. The field work of Well #1 was done on November 13, 2019 and the contractor is working on Well #2 which should be finished by the week of November 25, 2019.
 - c. Pump Design, WTP Pre-Design, and Tender: Review and revision of draft Designs and Tenders for Pumps and WTP is going on. A 3rd Party consultant of BC Hydro is doing peer review of the design and tender. We are behind schedule for design and tender by six (6) weeks. However, it is estimated that the overall completion may be within the deadline.
 - d. Monitoring well: Installation of a 5" diameter monitoring well completed on November 3, 2019 near the swimming pool.
- Adam street lift station: Recently we received two (2) alarm calls from Adam Street Lift Station during the normal work hours. Similar calls we received few times during the last six (6) months, some of those were after hour call outs. We must upgrade the electrical system like Kendrick Lift Station.
- Snow cleaning: First heavy snow fall of the season occurred during the Remembrance Day weekend. Staff did a good job in cleaning snow.
- Christmas light: The preparatory work of Christmas lights is going on. Should be done by the week of November 25, 2019.
- Quonset hut is completed except the front wall and a door, which will be done in coming spring.
- Lucas subdivision: Fill materials work completed by contractor and deficiencies fixed by in-house crew.
- Light Industrial Subdivision: Submitted a letter to the Ministry of Transportation for waiver of Traffic Impact Assessment (TIA). Followed up with them. They are reviewing the memo and will get back to us after getting feedback from their design review team.
- Water conservation study: Urban Systems submitted a draft report on water conservation study. Staff reviewed the draft and provided comments on the draft report.
- Except Beattie Lift station, all capital projects for 2019 have been completed. Working on Capital Projects Planning for next year.

Submitted by:



Mokles Rahman

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Protective Services Monthly Update

DATE: 25 November 2019

FROM: Robert Norton, Director of Protective Services

INFORMATION:

This report is a synopsis of the activities of the various branches of the Protective Services Department.

Fire Department

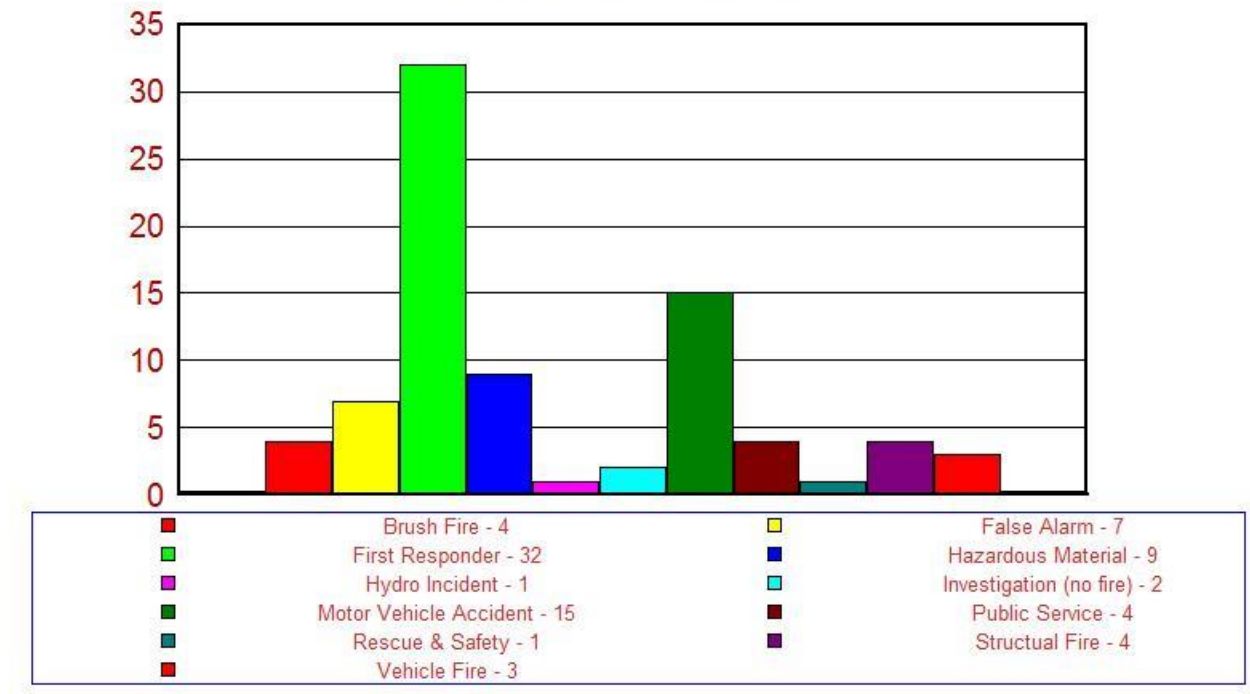
Year to date the department has responded to 82 calls for service.

First Responder	32
Motor Vehicle Incidents	15
Hazardous Materials Response	9
False Alarms	7
Structure Fire	4
Brush Fire	4
Investigation	2
Public Service	4
Rescue	1
Hydro Incident	1
Vehicle Fire	3

SR3

Hudson's Hope Fire Rescue

From Jan 1 19 to Nov 20 19



Hudson's Hope Fire Rescue hosted the annual Halloween fireworks show which resulted in the department raising over \$1500.00 for Muscular Dystrophy. The display this year was the first year that the entire show was conducted using electronic firing devices rather than the traditional hand-lighting method. To achieve this, department member participated in many hours of training and preparation to ensure that this transition went smoothly. This electronic method provides many advantages over hand lighting, including improved safety for staff as well as greater control over the visual aspects of the display.

The department also conducted the annual door to door food drive for the Friends of Hudson's Hope on 05 November 2019. This year was the best ever in terms of the amount of food donated and gathered from the community. The department also received \$946.00 in cash donations for the Friends of Hudson's Hope.

Three fire department members completed 16 hours of training on the weekend of 09-10 November in Chetwynd. This training focused on fire ground supervision and incident command, and meets the Team Leader requirements as per the provincial Playbook training standard.

One member attended 20 hours of Incident Safety Officer training 15-17 November in Charlie Lake. This training provides the student with the skills needed to effectively recognize hazards on the fire ground, and to implement risk management measures to ensure the safety of the responders.

The Director of Protective Services will be presenting to Council in December a report on the implementation of a risk-based regular system of fire inspections. This system of inspections for public buildings is a requirement of the BC Fire Services Act, and the report will outline the responsibilities of the District as well as a rationale on inspection frequencies. Inspection frequencies will also be outlined in a new policy which will also be presented to Council in conjunction with the report.

Emergency Preparedness

The Northeast BC (NEBC) Emergency and Public Alert System continues to be advertised throughout the Peace through a variety of venues including print, radio, billboards, and attendance at trade shows. The District of Hudson's Hope continues to promote the system on our Facebook page, website, PSA, and the Bulletin. To date there are 1063 subscribers within the Peace including 123 within the Hudson's Hope area. To ensure that new residents to the area are aware of the program, the District has worked with BC Hydro to include information into their new employee orientations for local facilities. This information describes the merits of the NEBC Emergency and Public Alert system, as well as information on how to sign up.



Robert Norton, Director of Protective Services

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Recreation and Special Events Update

DATE: November 25, 2019

FROM: Kaitlyn Atkinson, Recreation and Special Events Coordinator
(RSEC)

Programs and Events Update

Chamber Farm, Transportation *October 27, 5pm*
Cancelled due to low enrollment.

Remembrance Day Poppy Campaign *October 25-November 11*
Poppy boxes collected and a cheque to the legion will be sent for the amount collected.
Poppy Box Collection: \$616.50

Remembrance Day Ceremony & Tea *November 11, 10:45am*
The ceremony was well attended. The Junior Rangers were a big help setting up the event and were on site to assist with cleanup at the tea as well. Hudson's Hope Bible Fellowship put on the tea, they offered a wonderful spread of lunch and tea items.

Veterans Dinner *November 11, 6pm*
46 people RSVP'd to this event with about 40 being in attendance. The grad class of 2020 was responsible for catering and serving the dinner and they did a wonderful job. The flow and structure of the event was well received with several individuals making toasts throughout the evening.

Upcoming Programs and Events

Pro-D Camp *November 29*
Cameron Lake Outdoor Center for winter activities.

Christmas Parade and Light Up *December 1, 6pm*
Bonfire, hot chocolate, and treats. Christmas tunes, and the annual light up of Beattie Park. 1st, 2nd, and 3rd prizes for best float.

Santa Skate *December 15, 1-3pm*
Free skate with Santa! Crafts, food, drinks, and music.

Project Updates

Winter Carnival

SR4

We have met just less than half of our fundraising goal so far.

Northern Star Racing Kennel is no longer offering sled dog rides, an attempt was made to connect with other kennels in the region. We found one in Fort Nelson that was interested in coming but there was a conflict with the dates. At this time there will not be sled dogs at Winter Carnival. Looking at new event options.

Grants

BC Hydro Rustic Recreation Site

Status: In progress.



Prepared by: Kaitlyn Atkinson, Recreation and Special Events Coordinator




Approved by: Chris Cvik, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: November 25, 2019
SUBJECT: Council Meeting Calendar - 2020

RECOMMENDATION:

"THAT Council adopt the Regular Council Meeting schedule for 2020."

BACKGROUND:

The District of Hudson's Hope Council Procedure Bylaw No. 765, 2009 states the following:

s. 12 Notice of Council Meetings

- (1) A schedule for the date, time and place of regular Council meetings shall be made available to the public and notice shall be given annually, on or before January 30, of the availability of the schedule in accordance with Section 94 of the *Community Charter*.

The proposed schedule for 2020 factors in the annual UBCM Convention (September 21 - 25, 2020) and Statutory Holidays and, providing that public notice is given in accordance with s 94 of the *Community Charter*, Council has the discretion to add, delete, or change any of the meeting dates at any time, including whether to hold meetings during the summer months of July and August (traditionally one meeting has been held during the summer months).

ADMINISTRATOR'S COMMENTS:



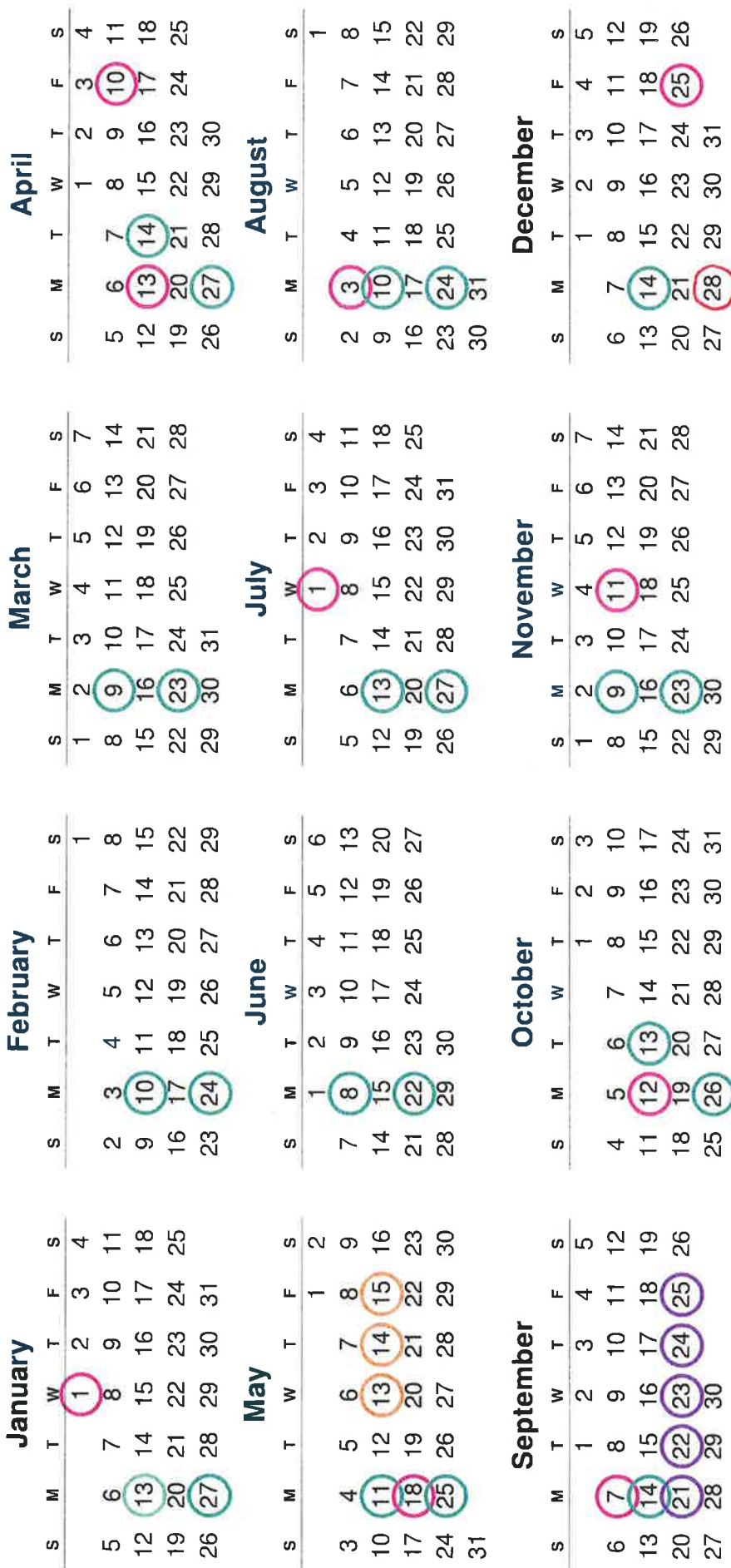
Mokles Rahman,
Acting Administrator / Director of Public Works



Jeanette McDougall,
Corporate Officer

SR5

Calendar for Year 2020 (Canada)



- | | | | | | | | | | |
|--------|--------------------------------|--------|-------------------------------|--------|---|--------|-----------------------------------|--------|----------------------------------|
| Jan 1 | ● New Year's Day | Apr 14 | ● Council Meeting | Jul 1 | ● Canada Day | Sep 21 | ● UBCM Convention | Nov 9 | ● Council Meeting |
| Jan 13 | ● Council Meeting | Apr 27 | ● Council Meeting | Jul 13 | ● Council Meeting | Sep 22 | ● UBCM Convention | Nov 11 | ● Remembrance Day (Many regions) |
| Jan 27 | ● Council Meeting | May 11 | ● Council Meeting | Jul 27 | ● Council Meeting | Sep 23 | ● UBCM Convention | | |
| Feb 10 | ● Council Meeting | May 13 | ● NCLGA Convention | Aug 3 | ● Civic/Provincial Day (Northwest Territories, Nunavut) | Sep 24 | ● UBCM Convention | Nov 23 | ● Council Meeting |
| Feb 24 | ● Council Meeting | May 14 | ● NCLGA Convention | | | Sep 25 | ● UBCM Convention | Dec 14 | ● Council Meeting |
| Mar 9 | ● Council Meeting | May 15 | ● NCLGA Convention | | | Sep 25 | ● UBCM Convention | Dec 25 | ● Christmas Day |
| Mar 23 | ● Council Meeting | May 18 | ● Victoria Day (Many regions) | Aug 10 | ● Council Meeting | Oct 12 | ● Thanksgiving Day (Many regions) | Dec 26 | ● Boxing Day (Many regions) |
| Apr 10 | ● Good Friday | May 25 | ● Council Meeting | Aug 24 | ● Council Meeting | | | | |
| Apr 13 | ● Easter Monday (Many regions) | Jun 8 | ● Council Meeting | Sep 7 | ● Labour Day | Oct 13 | ● Council Meeting | | |
| | | Jun 22 | ● Council Meeting | Sep 14 | ● Council Meeting | Oct 26 | ● Council Meeting | | |



NOTICE OF 2020 REGULAR COUNCIL MEETING SCHEDULE

The schedule for the District of Hudson's Hope Regular Council Meetings for 2020 are as follows and will be held in the Council Chambers, District Office, at 9904 Dudley Drive, Hudson's Hope. All meetings commence at 6:00 pm, unless otherwise advertised.

January 13	June 22	July 13
January 27		
February 10		July 27
February 24		August 10
March 9		August 24
March 23		September 14
April 14		October 13
April 27		October 26
May 11		November 9
May 25		November 23
June 8		December 14

All regular council meetings are open to the public and no person is excluded, except in the case of improper conduct. Members of the public are welcome to attend open meetings of Council.

The powers of the Mayor and Council are exercised through the adoption of resolutions or the enacting of bylaws at council meetings, and the rules governing the conduct of the meeting are outlined in the Council Procedures Bylaw and in accordance with Robert's Rules of Order.

Council meeting agendas are available prior to each meeting and are posted to the District's website (www.hudsonshope.ca).

A copy of the schedule will be available at the District of Hudson's Hope, at 9904 Dudley Drive, Hudson's Hope, BC. The Schedule is subject to change; please confirm meetings by contacting the District Office at (250) 783-9901 or by email at district@hudsonshope.ca or visit our website at www.hudsonshope.ca.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: November 25, 2019
SUBJECT: Acting Mayor Schedule 2020

RECOMMENDATION:

"THAT Council approve the proposed Acting Mayor Schedule for 2020."

BACKGROUND:

Chapter 26, part 5, Section 130 of the *Community Charter* states that;


- (1) The Council must, in accordance with its applicable procedure bylaw, provide for the designation of a Councillor as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of Mayor is vacant.
- (2) If both the Mayor and member designated under subsection (1) are absent from a Council meeting, the members present must choose a member to preside.
- (3) The member designated under subsection (1) or chosen under subsection (2) has the same powers and duties as the Mayor in relation to the applicable matter.

District of Hudson's Hope Council Procedure Bylaw No. 765, 2009 Part 2, Section 8 provides for the designation of a Councillor as the member responsible for acting in place of the Mayor. The proposed 2020 Acting Mayor Schedule is attached.

ADMINISTRATOR'S COMMENTS:



Mokles Rahman,
Acting CAO / Director, Public Works


Jeanette McDougall,
Corporate Officer

SR6

Acting Mayor Schedule 2020

January / July	Councillor Gibbs
February / June	Councillor Miller
March / September	Councillor Quibell
April / December	Councillor Summer
May / November	Councillor Markin
August / October	Councillor Paice

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

FROM: Jeanette McDougall, Corporate Officer

DATE: November 25, 2019

SUBJECT: Christmas / New Year's - Office Hours

RECOMMENDATION:

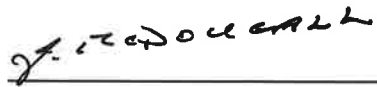
"THAT Council authorize the District of Hudson's Hope Office and Public Works to close at noon on Tuesday, December 24, 2019 and Tuesday, December 31, 2019."

BACKGROUND:

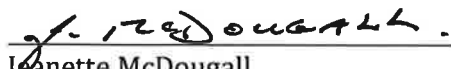
The Council for the District of Hudson's Hope has traditionally approved closing the municipal office / operations at noon on Christmas Eve - December 24th, and New Year's Eve - December 31st and Staff is seeking Council approval for this year.

There may be exceptions for Staff who may need to work during the mentioned hours, for example, if snow removal is required they will work their normal shift and be paid overtime only if there is a requirement to work beyond their normal shift.

ADMINISTRATOR'S COMMENTS:



Chris Cvik, Chief Administrative Officer



Jeanette McDougall,
Corporate Officer

SR7

REQUEST FOR DECISION

RFD#: 2019MR19	Date: November 20, 2019
Meeting#: CM 291119	Originator: Mark Sture, Manager of Public Works
TITLE: Traffic Signs	

BACKGROUND:

At the April 8, 2019 Council meeting, Council passed the following resolution

RESOLUTION NO.107/19

M/S Councillors Quibell/Gibbs

That

"Council direct the Public Works department to investigate the signage needs within the District and to bring back a report outlining where new signage is required and where existing signage needs to be removed."

CARRIED

As per the Council direction, staff visited all of the roads of the District of Hudson's Hope to gather information on traffic signage. These include Regulatory and Warning Signs. A further assessment will be required for Information signs.

Traffic signs should be designed and installed in accordance with the Canadian Manual of Uniform Traffic Control Devices (CMUTCD) and/or the Provincially adopted variations. The CMUTCD is the nationally recognized document for traffic control signs in Canada and is endorsed by all provinces.

Signs are broken into four (4) prime categories, Regulatory, Warning, Construction and Information. Each of these sign groups have individual characteristics, although there is overlap in the Warning and Construction signage with the prime difference being colour.

Regulatory signs include such items as "Stop", "Speed", "No Parking", etc. and are primarily black on white with a red border. Warning signs include, "Sharp Turn", "Checkerboard", "Playground Ahead", etc. and are usually black on yellow background with a black border. Information signs are primarily destination guidance signs, such as tourism information, street names, points of interest; these are typically a blue background.

Uniformity in traffic signs has led to standards which have adopted pictograms as opposed to written messaging wherever possible. The pictures are more universally understood and do not typically require any translation from one language to another. In addition, signs are assigned a number which is mostly consistent across the country.

Staff have identified 142 regulatory and warning signs in the District. These signs were identified by travelling around the District and physically recording them. Of these 142 signs, 70 were stop signs (Rb-1); all of these but one is a standard 60cm x 60cm size.

*Ra-1
STOP sign*

The purpose of a STOP sign is to clearly assign right-of-way between vehicles approaching an intersection from different directions when traffic signals are not warranted or not yet installed, and it is determined that a YIELD sign is inadequate. The STOP sign requires the driver to stop the vehicle before entering the intersection, yield to any traffic in or approaching the intersection and then proceed when safe to do so. STOP signs are not intended, nor should they be used as a speed control device. There use should be limited to the control of right-of-way conflicts.

It was noted that there was some misuse of signs (or incorrect signage) at various locations. This included using a "TAB" sign (Rb-7T) for speed control as opposed to a full speed limit sign (Rb-1). Also, the use of "Playground Ahead" (Wc-3) has been used where there are no playgrounds such as Ferguson Street at Jamieson Ave, Kruger Street at Canyon Drive, Paquette Ave at Kylo Street, Peck Ave at Dr. Greene Street etc. Further assessment of these signs should be undertaken with a view to removing signs which do not serve their intended purpose.

*Wa-31
No Exit*

The purpose of the NO EXIT sign is to warn motorists at an entrance to a side road that the side road has no outlet. The sign is intended to divert through traffic and prevent unnecessary and potentially hazardous back-tracking manoeuvres.

The NO EXIT sign must be used at the entry point to a roadway that has no outlet. The sign must be posted conspicuously on both sides of the entrance, at an angle of 45 degrees to the centreline of the no exit road, so as to be easily seen by traffic approaching from the left, right or head-on.

The use of the bulbous CU-DE-SAC sign has fallen out of favour over the last few years and the NO EXIT sign is the preferred replacement.

Condition Assessment

Of the 142 signs installed, 52 were considered "good", 45 were considered "fair", the balance (45) were in "poor" condition.

Approximately half of the signposts were leaning – an indication of weak base. This can be remedied by reinstalling the posts into a firmer footing. Older "U-Channel" posts or leaning round posts should be replaced with "Square tube" posts. Solid round posts can be sanded and repainted to a bright white (perhaps a summer student task).

At the intersection of Kylo Street and Fredette Avenue, all three STOP signs are missing the "3-Way" TAB. This is an indication to motorists that traffic stops on all approaches and should be installed.

Speed limit signs indicated only by a TAB sign should be replaced with a proper Rb-1 SPEED sign. The KM/H tab is not required as all speed limits in Canada are measured in kilometres. There are ten (10) SPEED signs, three are TAB signs only and half of all SPEED signs are in "poor" condition.

Of the 70 STOP signs, 12 are in "POOR" condition and should be replaced, sooner rather than later.

On Holland Street, immediately north of MacIntosh Crescent there is a SCHOOL CROSSING sign over a PLAYGROUND AHEAD sign. The PLAYGROUND AHEAD sign is superfluous as the SCHOOL CROSSING sign conveys the message that children are present.

Missing Signs

The District has numerous dead-end roadways. These should all be marked with the two (2) "No Exit" signs and at the end of each there should be a CHECKERBOARD (Wa-8) sign. There are at least nine (9) CHECKERBOARD signs in the core area alone.

Installation

Installation of multiple traffic signs is best completed with a crew of three, one to auger holes and two to follow up with the post and sign blade and backfill the hole. Replacement of sign blades can typically be completed by a single employee, removing and reinstalling the sign only.

Reassessment of Need

Many of the signs in town can be removed (e.g. Rose Ave at Stage St. STOP sign) or replaced with a sign with lesser regulatory control, e.g. STOP sign to YIELD sign or no sign.

All regulatory, warning and construction signs now have some level of reflectivity to improve visibility. The recommended replacement schedule for signs is a maximum of ten (10) years. At this age the reflectivity of the signs is gone.

ALTERNATIVES:

1. Develop a multi-year plan to replace signs deemed to be in "poor" condition, replace the signs which are incorrectly used, and those that are "missing" from the road network.
2. Do nothing

FINANCIAL ASSESSMENT:

The average cost for installing a traffic sign is \$300 per sign (materials, equipment and labour). This cost goes down if several signs are being installed at the same time and in the same vicinity. Based on a recent purchase, the material cost for a typical sign is \$55 and a post is \$120.

To replace signs on an on-going basis, approximately 10% of all signs should be replaced every year – not including damaged or new signs. After an initial replacement of worn signs and wrong/missing signage an annual budget of about \$2,000 per annum for next 10 years should be sufficient to maintain the installed sign inventory.

RECOMMENDATIONS:

THAT Administration consider traffic sign replacement cost under Operating Budget to commence a multi-year replacement/ management strategy for traffic signs.



Mark Sture,
Public Works Manager



Supported by Mokles Rahman,
Director of Public Works



Approved By: Mokles Rahman, Acting CAO

Number	Street On	Street At	Facing	Sign	Description	Post	Height from Ground	Condition	Comment
New	Ardill Ave	West End	WB	Wa-8	Checkerboard				
46	Arena Driveway (E)	Dudley	Dudley	Wa-33L	Keep Left	U Channel	80	Poor	Should be Wa 33-R (right facing)
106	Arena Driveway (E)	Dudley	SB Traffic	Ra-1	Stop	U Channel	169	Poor	
50	Arena Rd	Beattie Dr	Arena Rd	Ra-1	Stop	U Channel	178	Fair	Street Names on top
45	Arena Rd	Dudley Dr	Arena Rd	Rb-1	Stop	Square	154	Good	Street names on top
78	Barr St	Reschke St	Barr St	Ra-1	Stop	Square	169	Fair	Should be max Ra-2 Yield
62	Beaton St	Taylor Ave	Beaton St	Ra-2	Yield	Square	160	Fair	Street Names on top
87	Beckman Rd	Hwy #29	Beckman Rd	Ra-1	Stop	Square		Fair	MOTI responsibility
35	Boynton St	Beattie Dr	Boynton St	Ra-1	Stop	Square	154	Fair	
34	Boynton St	Paquette Ave	Boynton St	Ra-1	Stop	Square	153	Fair	
New	Carter St	East End	EB	Wa-8	Checkerboard				
117	Carter St	Ferguson St	NB Traffic	Rb-1	Speed	Square	180	Good	50km/h
118	Carter St	Ferguson St	EB Traffic	Wa-8	Checkerboard	U Channel	100	Poor	
116	Carter St	Matt Boe Ave	SB Traffic	Wa-31	No Exit	U Channel	185	Fair	Should be Cul-deSac / Leaning
New	Carter St	Taylor Ave	NB		No Exit				Just north of Taylor
New	Carter St	West End	WB	Wa-8	Checkerboard				
77	Chapman St	Reschke St	Chapman St	Ra-1	Stop	Square	170	Fair	Should be max Ra-2 Yield
120	Chapman St	Reschke St	Reschke St	Wa-31	No Exit	U Channel	174	Fair	Should be Cul-deSac
64	Clarke Ave	Canyon Dr	Clarke Ave	Ra-1	Stop	Square	167	Good	Street Names on top
65	Clarke Ave	Canyon	Canyon	Wa-31	No Exit			Missing	
121	Clarke Ave	DA Thomas	EB	Rb-51	No Parking	U Channel	93	Poor	Wrong Angle
122	Clarke Ave	DA Thomas	WB	Rb-51	No Parking	U Channel	110	Poor	Wrong Angle
New	Clarke Ave	East End	EB	Wa-8	Checkerboard				
70	Clarke Ave	Sigma (E)	Clarke	Rb-51	No Parking	U Channel	159	Poor	Wrong angle on sign
68	Clarke Ave	Sigma (W)	Clarke	Rb-51	No Parking	U Channel	157	Faded	Wrong angle on sign / Idel Free Zone Sign
69	Clarke Ave	Sigma (W)	Clarke	Rb-51	No Parking	U Channel	147	Poor	Wrong angle on sign
71	Clarke Ave	Tanglefoot	Clarke	Rb-51	No Parking	U Channel	110	Poor	Wrong angle on sign
79	Coulson Ave	Beryl Prairie Rd	Coulson Ave	Ra-1	Stop	Square	110	Poor	Damaged & Leaning - Street Names on top
129	Coulson Ave	Beryl Prairie Rd	WB	Wa-3	Playground Ahead	U Channel	160	Good	Facing wrong direction for playground - Trees need pruning
66	DA Thomas	Clarke	DA Thomas	Ra-2	Yield	U Channel		Fair	Hidden by Road Closed
67	DA Thomas	Clarke	Clarke		Road Closed Constr.	U Channel		Good	Construction sign
126	Drew Rd	1/2 km from E end	WB		School Bus Ahead	Wood	135	Good	2x2 wood
124	Drew Rd	1st Driveway	EB	Rb-1	Speed	Wood	145	Good	30 km/h - 2x2 wood
125	Drew Rd	2nd Driveway	EB		School Bus Ahead	Wood	144	Good	2x2 wood

Number	Street On	Street At	Facing	Sign	Description	Post	Height from Ground	Condition	Comment
81	Drew Rd	Beryl Prairie Rd	Drew Rd	Ra-1	Stop	Square	186	Good	Facing angle wrong - Street Names on top
127	Drew Rd	Beryl Prairie RD	WB		School Bus Ahead	Wood	175	Good	2x2 wood
28	Dr. Greene St	Hwy #29	Dr. Greene St	Ra-1	Stop	Square	161	Fair	
109	Dudley Dr	At Arena Entrance	EB	Rb-1	Speed	Square	165	Fair	30 km/h - loose post
31	Dudley Dr	Beattie	Dudley	Ra-1	Stop	U Channel	144	Fair	Street names on top - leaning
44	Dudley Dr	east of McDougall	Dudley (WB)	Rb-1	30 km/h Speed	Round Steel		Poor	
132	Dudley Dr	Garbit Cres	WB	Wa-3	Playground Ahead	Round Steel	190	Good	
103	Dudley Dr	Jones Cres (E)	EB	Wc-3	Playground Ahead	U Channel		Faded	
104	Dudley Dr	Jones Cres (W)	EB	Rb-1	Speed	Round Steel	113	Fair	30 km/h
105	Dudley Dr	Jones Cres (W)	EB	Wc-2	Playground Ahead	"	183	Faded	
130	Dudley Dr	McDougall St	WB	Rb-1	Speed	Round Steel	180	Poor	30km/h w tab
131	Dudley Dr	McDougall St	EB	Rb-85T	Speed Ends	U Channel	136	Poor	Tab Only
New	Dudley Dr	West End	WB	Wa-8	Checkerboard				
90	Ellis Cres (west leg)	Paquette Ave	Ellis Cres	Ra-1	Stop	Square	154	Fair	Street Name on top - missing Paquette
36	Ellis Cres (East leg)	Paquette Ave	Ellis Cres	Ra-2	Yield	Square	172	Faded	
56	Ferguson St	Jamieson Ave	Ferguson St (SB)	Ra-1	Stop	Square		Fair	Street Names on top
55	Ferguson St	Jamieson Ave	Ferguson St (NB)	Ra-1	Stop	Square	143	Fair	Street Names on top
113	Ferguson St	Jamieson Ave	Ferguson St (SB)	Wc-3	Playground Ahead	U Channel	160	Good	No local playground
119	Ferguson St	Jamieson Ave	Jamieson Ave	Wa-3	Playground Ahead	Square	171	Good	No local playground
New	Ferguson St	South End	SB Traffic	Wa-8	Checkerboard				
61	Ferguson St	Taylor Ave	Ferguson St	Ra-2	Yield	Square	135	Poor	Street Names on top
123	Forfar St	Canyon Dr	Forfar St	Ra-1	Stop	Square	168	Fair	Street Names on top
11	Fredette Ave	Beattie Dr	Fredette Ave	Ra-1	Stop	Square	191	Fair	Street Name on top - Leaning
22	Fredette Ave	Kylo St	Fredette Ave (WB)	Ra-1	Stop	Square	160	Fair	Missing "ALL WAY" tab
82	Freer	Beryl Prairie Rd	Freer	Ra-101	Stop	Square	159	Fair	75x75 - Leaning - Street Names on top
41	Garbitt Cres (W)	Dudley Dr	Garbitt Cres (W)	—	—	Square		Fair	Street Name sign only
52	Gaylor Ave	Kruger St	Gaylor Ave	Ra-1	Stop	Square	151	Fair	Street names on top - leaning
30	Gething St	Beattie Dr	Gething St	Ra-1	Stop	Square	173	Faded	Street Name on top
29	Gething St	Dudley Dr	Gething St	Ra-2	Yield	Square	170/127	Fair	Yield Tab Faded / Street Name on top
18	Gregory St	Beattie Dr	Gregory St	Ra-1	Stop	Square	167	Good	
17	Gregory St	Fredette Ave	Gregory St	Ra-1	Stop	Square	150	Fair	
37	Holland St	Beattie Dr	Holland St	Ra-1	Stop	Square	176	Fair	
92	Holland St	Beattie Dr	Holland St	Rb-51	No Parking	Square	205	Good	New 2019
93	Holland St	Beattie Dr	Beattie Dr	Rb-7T	Speed Tab	"	173	Poor	30 km/h tab only - no max speed sign

Number	Street On	Street At	Facing	Sign	Description	Post	Height from Ground	Condition	Comment
100	Holland St	Dudley Dr	Holland St	Ra-2	Yield	Square	145	Faded	Street Names on top
101	Holland St	Dudley Dr	NB Traffic	Rb-7T	Speed	U Channel	94	Good	30 km/h tab only - no max speed sign
102	Holland St	Dudley Dr	NB Traffic	Wc-3	Playground Ahead	"	170	Faded	
95	Holland St	MacIntosh St (N)	SB Traffic	Wc-3	Playground Ahead	"	136	Fair	Unnecessary with Wc-1
94	Holland St	MacIntosh St (N)	SB Traffic	Wc-1	School Area	Square	80	Good	
96	Holland St	MacIntosh St (N)	SB Traffic	Rb-51	No Parking	"	204	Good	New 2019
97	Holland St	MacIntosh St (N)	NB Traffic	Wc-1	School Area	Square	152	Good	New 2019
133	Holland St	Turner Cres	Holland St	Rb-51	No Parking	Square	180	Good	New 2019
134	Holland St	Turner Cres	Holland St	Rb-51	No Parking	Square	180	Good	New 2019
135	Holland St	MacIntosh St (S)	Holland St	Rb-51	No Parking	Square	180	Good	New 2019
136	Holland St	MacIntosh St (S)	Holland St	Rb-51	No Parking	Square	180	Good	New 2019
137	Holland St	Dudley Dr	Holland St	Rb-51	No Parking	Square	180	Good	New 2019
54	Jamieson Ave	Carter St	Jamieson Ave	Ra-1	Stop	Square	161	Good	Street Names on top
112	Jamieson Ave	Ross St	Jamieson Ave	Wa-8R	Checkerboard	Square	83	Fair	
42	Jones Cres (E)	Dudley Dr	Jones Cres (E)	Ra-1	Stop	Square	152	Faded	Street name on top - Leaning
43	Jones Cres (W)	Dudley Dr	Jones Cres (W)	Ra-1	Stop	Square	143	Faded	Street name on top - Leaning
51	Kruger St	Canyon Dr	Kruger St	Ra-1	Stop	Square	167	Fair	Street Names on top
53	Kruger St	Canyon Dr	Canyon Dr	Wa-3T	No Exit			Missing	Missing
110	Kruger St	Near Canyon	NB Traffic	Wc-3	Playground Ahead	Wood	140	Faded	No local playground
19	Kylo St	Beattie Dr	Kylo St SB	Ra-1	Stop	Square	167	Good	
23	Kylo St	Beattie Dr	Kylo St SB	Wc-3	Playground Ahead	Square	154	Good	Should be closer to skate park
24	Kylo St	Beattie Dr	Kylo St NB	Ra-1	Stop	Square	175	Good	
27	Kylo St	Dudley Dr	Kylo St	Ra-1	Stop	Square	178	Good	Leaning - Realign to roadway
20	Kylo St	Fredette Ave	Kylo St NB	Ra-1	Stop	Square	170	Faded	Missing "ALL WAY" tab
21	Kylo St	Fredette Ave	Kylo St SB	Ra-1	Stop	U Channel	152	Fair	Missing "ALL WAY" tab
9	Learmonth St	Canyon Dr	Learmonth St	Ra-1	Stop	Square	180	Fair	
7	Learmonth St	Hotel	SB Traffic	Rb-51	No Parking	U Channel	191	Fair	
8	Learmonth St	Hotel	SB Traffic	Rb-51	No Parking	U Channel	161	Fair	
75	Lesage St	Reschke St	Lesage St	Ra-1	Stop	Square	172	Good	Street Names on top
New	Lesage St	Reschke St	WB		No Exit				
New	Lesage St	West End	WB	Wa-8	Checkerboard				
98	MacIntosh Cres (N)	Holland St	Holland St	Wc-3	Playground Ahead	Round Steel	140	Good	
99	MacIntosh Cres (S)	Holland St	WB	Wc-3	Playground Ahead	Square	159	Fair	
38	MacIntosh Cres (N)	Holland St	MacIntosh Cres (N)	Ra-1	Stop	Square	159	Fair	

Number	Street On	Street At	Facing	Sign	Description	Post	Height from Ground	Condition	Comment
39	MacIntosh Cres(S)	Holland St	MacIntosh Cres (S)	Ra-1	Stop	Square	159	Fair	
114	Matt Boe Ave	Carter St	Matt Boe Ave	Ra-1	Stop	Square	145	Good	Street Name on Top
115	Matt Boe Ave	Ferguson St	Matt Boe Ave	Ra-1	Stop	Square	185	Good	St Name on Top
32	McDougall St	Dudley Dr	McDougall St	Ra-1	Stop	Square	171	Good	Street Name on top
33	McDougall St	Paquette Ave	McDougall St	Ra-1	Stop	Square	178	Good	Street Name on top
88	Millar Rd	Hwy #29	Millar Rd	Ra-1	Stop	Square		Fair	MOTI responsibility
13	Monteith St	Canyon Dr	Monteith St NB	Ra-1	Stop	Square	171	Fair	Street Name on top - Leaning
14	Monteith St	Canyon Dr	Monteith St SB	Ra-1	Stop	U Channel		Poor	
12	Monteith St	Fredette Ave	Monteith St	Ra-1	Stop	Square	193	Fair	Street Name on top - Leaning
15	Osborne St	Canyon Dr	Osborne St	Ra-1	Stop	Square	185	Fair	
16	Osborne St	Fredette Ave	Osborne St	Ra-1	Stop	Square	141	Good	Lose post
89	Paquette Ave	Ellis Cres	Paquette Ave	Wa-8	Checkerboard	U Channel	147	Faded	At school fence - leaning
25	Paquette Ave	Kyllo St	Paquette Ave	Ra-1	Stop	Square	167	Faded	Leaning
26	Paquette Ave	Kyllo St	Paquette Ave	Wc-3	Playground Ahead	U Channel	145	Good	No local playground - Leaning
5	Peck Ave	Dr. Greene St	Peck Ave	Ra-1	Stop	Square	211	Good	
6	Peck Ave	Dr. Greene St	Peck Ave	Wc-3	Playground Ahead	Round Steel	160	Hidden	No local playground - Trees need pruning
4	Peck Ave	Hwy #29	Peck Ave	Ra-1	Stop	Square	182	Poor	Bent/ Street Names Loose
59	Pollen Ave	Carter St	Pollen Ave	Ra-1	Stop	U Channel	140	Good	Street Names on top
57	Pollen Ave	Ferguson St	Pollen Ave (EB)	Ra-1	Stop	Square	142	Good	Street Names on top
58	Pollen Ave	Ferguson St	Pollen Ave (WB)	Ra-1	Stop	Square	124	Good	Street Names on top
84	Powell Rd	Hwy #29	Powell Rd	Ra-1	Stop	Square	162	Good	Leaning
New	Powell Rd	North End	NB	Wa-8	Checkerboard				
73	Reschke St	Hwy #29	Reschke St	Ra-1	Stop	Square	180	Good	Street Names on top
74	Reschke St	Hwy #29	Reschke St	Rb-1	Speed Limit	U Channel	165	Poor	W. Tab / Trees need trimming
76	Reschke St	Lesage St	Reschke St	Ra-1	Stop	Square	170	Fair	Street Names on top
91	Robison Ave	Boynnton St	Robison Ave	Ra-1	Stop	Square	153	Fair	Street Names on top - missing Boynnton
49	Rose Ave	Stege St	Rose Ave	Ra-1	Stop	Square	200	Good	
2	Ross St	Hwy #29	Ross St	Ra-1	Stop	Square	167	Poor	Street Name on top - Missing Hwy #29
111	Ross St	Jamieson Ave	Ross St	Wa-8L	Checkerboard	Square	176	Fair	
108	Rutledge St	Dudley Dr	Rutledge St	Ra-1	Stop	Square	172	Faded	Damaged / Street names on top
10	Ruxton	Beattie Dr	Ruxton	Ra-1	Stop	Square	169	Fair	Street Name on top - Leaning
86	Sherwood St	Twelve Mile Rd	Sherwood St	Ra-1	Stop	Square		Good	
48	Stege St	Dudley Dr	Stege St	Ra-1	Stop	Square	190	Good	
63	Taylor Ave	Beaton St	Taylor Ave (EB)	Wa-31	No Exit	U Channel	140	Poor	Should be Cul-de-sac

Notice of Community Open House

Residents of Hudson's Hope are invited to a drop-in open house on the Site C project.

The purpose of the event is to provide an update on Highway 29 construction, environmental mitigations, and river diversion for the Site C project.

You will have the opportunity to review information boards and speak to technical staff.

When: Wednesday November 27, 2019 (drop-in format)
5 pm – 8 pm

Where: Hudson's Hope Community Hall
10310 Kylo St, Hudson's Hope

CONTACT US FOR MORE INFORMATION:

sitec@bchydro.com

1 877 217 0777

sitecproject.com

C1



Reminder Please Stay Off Fields

The Peace River Regional District would like to remind the public to be considerate and not drive through private fields with snowmobiles, ATVs, or other vehicles. Crops may still be in the field and can be damaged by vehicles.



From: Hannah Wasstrom <hwasstrom@nclga.ca>
Date: November 13, 2019 at 10:47:14 AM GMT-7
To: NCLGA ADMIN <admin@nclga.ca>
Subject: Early Reminder for Resolution Submissions

Greetings NCLGA Members,

The North Central Local Government Association is currently strengthening our Resolution Guidelines with the call for submissions to officially go out in the coming weeks. At this time, we'd like to ask Members to consider starting to formulate their resolutions in preparation for submission. The resolution deadline is currently being reviewed but will be similar to last year's date of early March 2020.

Stay tuned for the guidelines document which outlines writing requirements and provides the official 2020 deadline!

Regards,

Your NCLGA Staff

T: 250-564-6585

E: admin@nclga.ca

C3

From: "FrontCounterBC@gov.bc.ca" <FrontCounterBC@gov.bc.ca>
Date: November 15, 2019 at 2:31:41 PM GMT-7
To: "district@hudsonshope.ca" <district@hudsonshope.ca>, Chris Cvik <cao@hudsonshope.ca>
Subject: 8013687_Province of BC Referral Request on an Industrial Use Application

District of Hudson's Hope, Tom Matus

Industrial
Referral Number: 117124721 - 002
Reference Number: 8013687
Request Sent: November 15, 2019
Response Due: December 15, 2019

You are invited to comment on the following Crown land Industrial application. A response is optional. If no response is received by the deadline, the application and adjudication process will move forward.

This is a Crown land application for Industrial - Log Handling/Storage purposes.

Proponent: BC Hydro
Tenure Type:

Intended Land Use/background context: Licence of Occupation to use the foreshore area of Geddes Bay and amend the tenure to expand the area of use for wood debris storage and management

BCGS Mapsheet: 94B.010
Legal Description:
Size (Area) ha (approx): 52.06 ha
Schedule/Term Of Proposal: 10 yrs

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.
For more information regarding this referral, please contact the "Email Coordinator" given within the referral.

Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time.

Please do not reply to this email.

Heather Hopkins
FrontCounter BC, Authorization Specialist

(250) 787-3435
Heather.Hopkins@gov.bc.ca

C4

From: "FrontCounterBC@gov.bc.ca" <FrontCounterBC@gov.bc.ca>
Date: November 18, 2019 at 1:07:28 PM GMT-7
To: "district@hudsonshope.ca" <district@hudsonshope.ca>, Chris Cvik <cao@hudsonshope.ca>
Subject: 0260875_Province of BC Referral Request on a Utilities application for a Statutory Right of Way

District of Hudson's Hope - Tom Matus

Utilities

Referral Number: 117159479 - 001

Reference Number: 485116

Request Sent: November 18, 2019

Response Due: December 18, 2019

You are invited to comment on the following Crown land application. A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

This is a Crown Land Statutory Right of Way application for Utilities - Electric Powerline purposes.

Proponent: BC Hydro

Tenure type: Statutory Right of Way

Intended Land Use/background context: Stat ROW replacement to support their continued maintenance of a 2km powerline and their proposed additional of an additional pole and conductor for the purpose of system improvement.

BCGS Mapsheet: 94B.010

Legal Description:

Size (Area) in ha. (approx.):

Schedule/Term Of Proposal: more than 30 years

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit

<http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral. Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time. Please do not reply to this email.

Heather Hopkins, Authorization Specialist

FrontCounter BC

(250) 787-3435

Heather.Hopkins@gov.bc.ca

C5

**Hudson's Hope Community Hall Society
PO BOX 333
Hudson's Hope, BC V0C 1V0**

November 19, 2019

To: Mayor & Council
District of Hudson's Hope

Re: Pest control

Dear Mayor & Council:

The Hudson's Hope Community Hall Society would like to request that the District help us out with pest control for the Community Hall. The building has seen quite a mouse problem this year. The Society has tried to combat the problem on their own, but it doesn't seem to be working. Perhaps a more commercial approach would be more effective.

As the building is used for public functions involving food preparation, we feel this is necessary to the health of all users.

As we are in the process of dissolving the Hudson's Hope Hall Society, we would greatly appreciate any help the District can provide toward the maintenance of their building.

Thank you for your attention in this matter.

Yours truly,



Johanna Dupuis
HH Hall Society
Secretary/Treasurer

C6

Play For Adaura ~ Hockey Game

I am writing in regard of having the Hudson's Hope Arena Ice donated for 2 hours for a very good cause.

I am hosting a fundraiser hockey game for a 9 year old girl from Fort St John named Adaura Cayford.

Adaura has been diagnosed with DIPG, an inoperable brain tumour.

All proceeds raised are being donated to Adaura and her family to help cover their medical costs.

They are currently on a waiting list for 6 different medical trials in 6 different countries.

Adaura is a little girl from our Peace Region family who needs our help.

We know that if this was a child from our community, the surrounding Peace Region communities would help us give our child a fighting chance, so I am doing the same for their child.

Thank you,

Yvonne Clarke

British Columbia News

Province moves forward with leaders' table on caribou recovery in the Peace

<https://news.gov.bc.ca/20959>

Thursday, November 7, 2019 2:00 PM

Victoria - Premier John Horgan met with Chief Ken Cameron of the Saulteau First Nations and Chief Roland Willson of the West Moberly First Nations on Wednesday, Nov. 6, 2019, to discuss moving forward with a leaders' table to support the recovery of the endangered central group of the southern mountain caribou, while maintaining the social and economic well-being of communities in the northeast region of British Columbia.

The leaders' table will build on the work initiated by Minister Doug Donaldson and staff with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

The leaders' table will discuss next steps in moving forward to implement the Intergovernmental Partnership Agreement that was negotiated in response to the threat to the caribou identified under the federal Species at Risk Act. The leaders' table will also review potential approaches to mitigating natural resource and land use impacts of the agreement, while advancing caribou protection.

The leaders' table will include the Chiefs of the two Nations, CEOs and executives from the forestry, mining and oil and gas industries, local government representatives, including mayors and a representative of the Peace River Regional District, as well as deputy ministers from the governments of Canada and British Columbia.

It is anticipated that the first meeting of the leaders' table will take place later this month. The Province's facilitation team will be in touch with participants over the next few days to arrange a meeting date.

Media Contacts

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

Media Relations

250 356-7506

C8

Williston Reservoir Operations 2020
Wednesday, December 4, 2019
4:30 pm MST
District of Hudson's Hope, BC

- > On Nov 15, 2019, at 1:44 PM, Gammer, Bob <Bob.Gammer@bchydro.com> wrote:
 - >
 - > On Wednesday, December 4, Kelvin Ketchum, Dave Conway and Bob Gammer from BC Hydro will provide an update presentation on Williston Reservoir operations for 2020 at the District of Hudson's Hope office.
 - >
 - > Council may need to approve BC Hydro's offer to meet, so this is tentative at this point.
 - >
 - > Meeting time is 4:30 pm MST.
 - >

C9

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
FROM: Jeanette McDougall, Corporate Officer
DATE: November 25, 2019
SUBJECT: Notice of Closed Session – November 25, 2019

RECOMMENDATION:

"THAT Council move to a Closed Meeting for the purpose of discussing the following items:

- 1. Personnel – Community Charter s. 90(1)(c) labour relations or other employee relations.*
- 2. Peace River Regional District – Solid Waste Technical Advisory Committee Appointment - Community Charter s. 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

ADMINISTRATOR'S COMMENTS:



Mokles Rahman,
Acting CAO / Director, Public Works



Jeanette McDougall,
Corporate Officer

ICS1