



**REGULAR COUNCIL MEETING
July 22, 2019
6:00 P.M.
COUNCIL CHAMBERS**

Present **Council:** Mayor Dave Heiberg
Councillor Kelly Miller
Councillor Mattias Gibbs
Councillor Patricia Markin
Councillor Valerie Paice

Absent: Councillor Travous Quibell
Councillor Leigh Summer

Staff: CAO, Chris Cvik
Director of Public Works, Mokles Rahman
Manager of Public works, Mark Sture,
Recreation & Special Events Coordinator, Kaitlyn Atkinson
Office Assistant, Meghan Cryderman

Other: 0 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **Delegations:**

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: n/a
Councillors Additions: n/a
CAO Additions: n/a

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

July 8th, 2019 Regular Council Meeting

Correction: Change wording on SR1 to gravel deposits instead of soil deposits.

0550-01

RESOLUTION NO. 215/19

M/S Councillors Paice/Gibbs

That

"The minutes of the July 8th, 2019 Regular Council Meeting be adopted as amended."
CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **C3 Request for Letter of support** 0390-01
Thank you to CAO Chris Cvik for getting the letters done.

8. **PUBLIC HEARING:**

9. **STAFF REPORTS:**

- SR1 **Social Media Content Plan** 1345-01
Mayor Heiberg speaks highly on the plan, new ideas are a great way to get more information out to public about what is happening in our town.

RESOLUTION NO. 216/19
M/S Councillors Miller/Paice
That

"Council approve 3 x 7 day camping passes in the amount of \$300.00 as prizes for a photo contest that will provide the District with new photos to use for social media and our website and that the Social Media Content Plan be added to the Diary for budgeting purposes."

CARRIED

- SR2 **Public Works Department Update** 5260-01
Director of Public Works, Mokles Rahman, updated Council on the pool. Pool vacuum is broken, purchase of new one is required.

Lucas subdivision deficiencies will be resolved by mid to late August.

Leak testing commenced July 22, 2019, will take 4 days to complete.

Pay loader replacement closing date is August 1, 2019.

- SR3 **RFP 11-19 Vehicle Award** 1220-01
Question of buying or leasing the vehicle as well as going with a full body wrap decal or magnetic decal that can be removed if needed.
The District has needed a new vehicle for quiet some time now, this is not a new topic of discussion.

RESOLUTION NO. 217/19
M/S Councillors Markin/Gibbs
That

"Council Authorize the lease for a period of 36 months a new 2019 Honda CRV from Fort St. John Honda at a monthly cost of \$424.87 and an initial payment of \$808.18, and: 2. THAT the 2007 Toyota Prius be traded in as part of the

deal. NOTE: The \$5,000 trade in value is reflected in the monthly lease rate of \$424.87.
CARRIED

Administration to proceed with applying the wrap (decaling) as per our Corporate Branding requirements.

- SR4 **2018 Statement of Financial Information** 1830-01
RESOLUTION NO. 218/19
M/S Councillors Milller/Gibbs
That
"Council adopt the 2018 Statement of Financial Information Report and attachments as presented.
CARRIED
- SR5 **Protective Services Update** 7380-01
For Information
- SR6 **CAO Update** 0110-01
CAO Chris Cvik reported that he will be adding Safety updates on monthly meetings.

Corporate officer position is now closed.

Upcoming
• Website RFP closes on July 31st.
• Tour and lunch with West Moberly First Nations on August 1st from 10:00 – 2:00.
• Quarterly and annual performance appraisals.
- SR7 **Quarterly Report on Council Recommendations** 0110-01
For Information
- SR8 **Recreation and Special Events Update** 8100-01
Summer camps are running great, lowering the price helped gain more participants.

Gymnastics Camp July 22- Camp is full with 16 participants.

Maps are complete and will be printed and made available at the District Office, Visitor Centre, and sent out to surrounding communities.
- SR9 **Office Administration Update** 0110-01
For Information

10. **COMMITTEE MEETING REPORTS:**
11. **BYLAWS:**
12. **CORRESPONDENCE:**
- C1 **Portage Mountain Quarry Development** 6660-20
For information.
- C2 **Letter from the Honourable Katrine Conroy and the Honourable Katrina Chen** 0400-20
For Information
- C3 **Request for Letter of Support** 0230-20
RESOLUTION NO. 219/19
M/S Councillors Miller/Paice
That
"Council provide a letter of support for the Hudson's Hope Fall Fair Committee's application to Northern Development Initiative Trust's Fabulous Festivals and Events Grant for funding to provide live music at this year's Fall Fair."
CARRIED
- C4 0230-20
Letter from the Curling Club
Councillor Miller accepted to take on the project of looking into the ice and rocks that the curling rink is requesting.
- C5 0400-01
BC Hydro UBCM Convention Meeting Invitation
Council to email Mayor Heiberg with any questions or concerns.
- C6 0360-01
Peace Williston Reservoir Advisory Committee
Mayor Heiberg is absent August 8th, Councillor Paice as acting Mayor will attend this meeting.
- C7. 0400-60
Mayor Heiberg is checking to see if he is eligible to attend the Peace Williston Advisory Committee meeting September 6, 2019.
- C8. 0400-01
Treaty Land Entitlement Meeting
Mayor Heiberg would like to see as many Councillors attend this meeting as possible.
- C9 0400-20
UBCM Meeting Request Deadline
For Information
- C10 1855-01
Letter form the Honourable Selina Robinson
For Information

Strategic Initiatives Fund

RESOLUTION NO. 220/19

M/S Councillors Miller/Gibbs

That

"Council direct staff to apply for the Northern Development Initiative Trust Strategic Initiatives Grant for the purpose of completing detailed designs for the Light Industrial sub-division."

CARRIED

13.

REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1

0230-20

Museum

Councillor Miller reported that the museum is very thankful that the old toilets were removed. The Museum Director will be going on Maternity leave in September 2019. Two summer students have been working very hard. Over 1500 people have passed through the museum, summer has just begun. Doing a second budget for the newer Solar panels to see cost savings.

Beryl Prairie Playground

6200-00

Open House will be July 31, Councillor Paice will attend the opening.

14.

OLD BUSINESS:

OB1

0390-01

Chetwynd and Tumbler are cohosting a mineral and mining conference in September, Council has authorized two to attend. Councillors to contact staff if they are able to attend.

15.

NEW BUSINESS:

16.

PUBLIC INQUIRIES:

17.

IN-CAMERA SESSION

ICS

0560-00

RESOLUTION NO. 221/19

M/S Councillors Miller/Paice

That

"That Council recess to a Closed Meeting for the purpose of discussing the following item(s):

1. Agenda Item - Personnel. CC Section 90 (1) (c) labour relations or other employee relations.

2. Agenda Item(s) - Land Purchase and Value of Land being expropriated - CC Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

3. Agenda Item- CC Section 90 (1) (g) litigation or potential litigation affecting the municipality.

4. Agenda Item - CC Section 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act."

CARRIED

18.

ADJOURNMENT:

Mayor Heiberg declared the meeting adjourned at 7:03 pm.

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

School Gymnasium agreement

02/26/18

Spruce Beetle Summit- revisit 2019

11/05/18

Agricultural Land Commission

28/01/19

Commercial Water Rate Increase-annual

budget consideration

08/04/19

17th Annual BC Natural Resources Forum

06/10/19

Certified Correct:



Chair/Mayor Dave Heiberg



CAO, Chris Cvik