



**REGULAR COUNCIL MEETING**  
**September 9, 2019**  
**6:00 P.M.**  
**COUNCIL CHAMBERS**

**Present Council:** Mayor Dave Heiberg  
Councillor Kelly Miller  
Councillor Patricia Markin  
Councillor Valerie Paice  
Councillor Travous Quibell  
Councillor Leigh Summer

**Absent:** Councillor Mattias Gibbs

**Staff:** CAO, Chris Cvik  
Corporate Officer, Jeanette McDougall  
Director of Public Works, Mokles Rahman  
Manager, Public Works, Mark Sture

**Other:** 0 in Gallery

1. **CALL TO ORDER:**  
The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **DELEGATIONS:**

3. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:** Peace Williston Advisory Committee (PWAC) - Update

**CAO Additions:** Special Council Meeting, September 16, 2019 to award contract for drilling associated with the Well Water Project added under New Business

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**  
CR1 - Peace Williston Advisory Committee (PWAC) - Update

NB1 - Special Council Meeting, September 16, 2019 to award contract for drilling associated with the Well Water Project

5. **DECLARATION OF CONFLICT OF INTEREST**

6. **ADOPTION OF MINUTES**

M1 **August 26, 2019 Regular Council Meeting**

Correction: CM1 - Revise the phrase "interested in taking the ice making course" to "interested in ice-making".

Correction: Add that Mokles Rahman, Director of Public Works, was present for the Council meeting held August 26, 2019.

**RESOLUTION NO. 240/19**

**M/S Councillors Paice/Miller**

*That*

*"The minutes of the August 26, 2019 Regular Council Meeting be adopted as amended."*

**CARRIED**

M2 **September 3, 2019 Special Council Meeting**

**RESOLUTION NO. 241/19**

**M/S Councillors Miller/ Paice**

*That*

*"The minutes of the September 3, 2019 Special Council Meeting be adopted."*

**CARRIED**

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 CM1 Community Hall Upgrade/Replacement Project: M. Sture, Public Works Manager, advised that the ice plant will be turned on at the curling rink and the arena next week. C. Cvik, the Chief Administrative Officer, advised that the survey is included at the Fall Sign Up event being held September 11, 2019 and that advertising was done, including District website and via PSA.

BA2	Diary	The following items to be removed:	
		<i>Beryl Prairie Septic Field</i>	<i>07/25/16</i>
		<i>School Gymnasium agreement</i>	<i>02/26/18</i>
		<i>Spruce Beetle Summit- revisit 2019</i>	<i>11/05/18</i>
		<i>Agricultural Land Commission</i>	<i>28/01/19</i>

8. **PUBLIC HEARING:**

9. **STAFF REPORTS:**

SR1 **OSBORNE STREET AT CANYON DRIVE INTERSECTION**

Discussion:

- The Director, Public Works provided an overview of each of the recommendations and alternatives;

- The Manager, Public Works, advised that there are no signs restricting traffic to trucks only and that the jurisdiction for this area falls under the Ministry of Transportation and Infrastructure;
- Suggestion to clear trees and brush and posting signs indicating that no trucks permitted to turn;
- Suggestion to cross out the "no right turn" in the recommendation; and
- The Chief Administrative Officer suggested that a phased approach for implementing any recommendations is a possibility.

***M/S Councillors Markin/Summer***

*"That Council direct administration to install guard rail at the south east corner of the intersection along Osborne Street and Canyon Drive in consultation with the Ministry of Transportation; and*

*That Council direct administration to install proper road signage including "no truck route" on Osborne Street, "no right turn" from Canyon Drive to Osborne Street, "no left turn" from Osborne Street to Canyon Drive etc to restrict traffic to use Osborne street; and*

*That Council direct administration to work with the Ministry of Transportation in cleaning the undergrowth and cutting the trees blocking the visibility along the Canyon Drive near the intersection; and*

*That Council direct administration to amend and enforce the Street and Traffic bylaw of the District;*

*That Council direct administration to communicate with the local RCMP Detachment to enforce the traffic laws.*

*That Council direct administration to consider this project under 2020 Capital Budget."*

***DEFEATED***

***RESOLUTION NO. 242/19***

***M/S Councillors Miller/Paice***

*"That Council direct administration to install guard rail at the south east corner of the intersection along Osborne Street and Canyon Drive in consultation with the Ministry of Transportation; and*

*That Council direct administration to work with the Ministry of Transportation in cleaning the undergrowth and cutting the trees blocking the visibility along the Canyon Drive near the intersection; and*

*That Council direct administration to consider this project under 2020 Capital Budget."*

***CARRIED***

- SR2 NOTICE OF CLOSED MEETING**  
**RESOLUTION NO. 243/19**  
**M/S Councillors Miller/Paice**  
"THAT Agenda items – Crown Lease Agreement – Gravel - *Community Charter* Section 90(2)(b) – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both and a third party."  
**CARRIED**
- SR3 APPOINTMENT OF CORPORATE OFFICER**  
**RESOLUTION NO. 244/19**  
**M/S Councillors Miller/Paice**  
"THAT Council appoint Jeanette McDougall to the position of Corporate Officer effective September 9, 2019."  
**CARRIED**
- SR4 FILL MATERIAL FOR LUCAS SUBDIVISION - UPDATE**  
*Discussion:*  
Administration provided a breakdown of costs to determine how much money was left for this project; the difference between revenues and expenditures is \$120,000, \$2,000 of which is targeted for deficiencies and there will be some associated cost for Public Works labour. The Director, Public Works advised that approximately 2 weeks would be required for land rolling after the contract is awarded and that seeding will take place next spring.
- M/S Councillors Paice/Markin**  
**RESOLUTION NO. 245/19**  
"THAT Council direct administration to cancel the Fill Material contract with P&L Ventures for the remaining work; and
- That Council award the Fill Material contract to W6 Contracting in the amount of \$88,800 for 3,700 M<sup>3</sup> of fill material for use at the Lucas Subdivision and authorize Administration to sign the contract; and*
- That the favourable variance (surplus funds) from the Lucas Subdivision project be applied to the entire Lucas Subdivision Fill Material Contract (P&L Ventures and W6 Contracting) and to be taken from Account #01-1005-574 Contingency Fund.*  
**CARRIED**  
**Opposed: L. Summer**
- SR5 TENDER 04-19 PAYLOADER REPLACEMENT (UPDATED)**  
**RESOLUTION NO. 246/19**  
**M/S Councillors Paice/Summer**  
"THAT Council authorize an additional expense of \$5,000 to cover the costs of an auto greasing system for the new payloader authorized by Council on August 26<sup>th</sup>, from the low-cost bidder SMS Equipment Inc., for a total cost of \$188,508.76."  
**CARRIED**



10. **COMMITTEE MEETING REPORTS**

11. **BYLAWS**

12. **CORRESPONDENCE**

C1 **NORTH PEACE AIRPORT SOCIETY-- RESOLUTION FOR MEMBER REPRESENTATIVE**

**RESOLUTION NO. 247/19**

**M/S Councillors Miller/Paice**

*"THAT the District of Hudson's Hope Council appoint Mayor D. Heiberg to be their Member Representative for the North Peace Airport Society until December 15, 2022 or as otherwise amended by resolution of Council."*

**CARRIED**

C2 **NORTH PEACE AIRPORT SOCIETY BOARD MEETING MINUTES FOR INFORMATION**

C3 **PEACE REGION INTERNET SOCIETY- PUBLIC SERVICE ANNOUNCEMENT**

*Discussion*

The Chief Administrative Officer advised that the Peace Region Internet Society no longer has the capacity to manage user email accounts and post announcements and suggested that the Library may be able to take this on at a cost to the District of approximately \$3,000 per year which would cover the cost of an additional ½ hour per day of Library Staff time. The cost from October to December for the remainder of 2019 would be \$644.00.

**RESOLUTION NO. 248/19**

**M/S Councillors Markin/Summer**

*"THAT Council direct Staff to liaise with the Library to determine specific requirements and costs in support of the Peace Region Internet Society."*

**CARRIED**

C4 **GRANT WRITING REPORT UPDATE FOR INFORMATION**

C5 **MUNICIPAL INSURANCE ASSOCIATION OF BC'S ANNUAL GENERAL MEETING**

**RESOLUTION NO. 249/19**

**M/S Councillors Summer/Paice**

*"THAT Councillor K. Miller be appointed as the District's voting member for the Municipal Insurance Association Annual General Meeting for 2019 and that Mayor Heiberg be the alternate voting member."*

**CARRIED**

- C6     **INVESTING IN CANADA INFRASTRUCTURE PROGRAM  
FOR INFORMATION**
- C7     **NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION'S RESOLUTION  
R8 – IMPORTANCE OF 911 IN REMOTE AND RURAL AREAS.  
FOR INFORMATION**
- C8     **MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY –  
LETTER OF RESPONSE TO THE NORTH CENTRAL LOCAL GOVERNMENT  
ASSOCIATION'S LETTER REGARDING SHIPMENT OF DANGEROUS  
GOODS BY RAIL  
FOR INFORMATION**
- C9     **NORTHERN HEALTH – MEETING INVITATION - UBCM 2019  
FOR INFORMATION**  
The Chief Administrative Officer advised that there has not yet been a response to the District's meeting request from the Ministry of Health.
- C10    **ENBRIDGE OPEN HOUSE INVITATION – SEPTEMBER 19, 2019, FORT ST.  
JOHN  
FOR INFORMATION**
- C11    **ENVIRONMENTAL STANDARDS BRANCH – MINISTRY OF ENVIRONMENT  
AND CLIMATE CHANGE STRATEGY – ACTION ON PLASTICS – WEBSITE  
AND POLICY CONSULTATION PAPER  
FOR INFORMATION**
- C12    **COMMUNITY ENERGY ASSOCIATION - INVITATION TO PARTNERS FOR  
CLIMATE PROTECTION PROGRAM MEMBER RECOGNITION EVENT,  
SEPTEMBER 23, 2019  
FOR INFORMATION**
- C13    **WEST MOBERLY FIRST NATIONS – REQUEST FOR LETTER OF SUPPORT  
RESOLUTION NO. 250/19  
M/S Councillors Quibell/Paice**  
*"THAT a letter of support be issued for the West Moberly First Nations Treaty No.  
8 Land Entitlement Claim.*  
**CARRIED**
13.    **REPORTS BY MAYOR AND COUNCIL ON MEETINGS AND LIAISON  
RESPONSIBILITIES:**
- CR1    Peace Williston Advisory Committee: Mayor Heiberg provided an overview of the BC Hydro tour, noting that the Board Chair and CEO from BC Hydro attended.

14. **OLD BUSINESS**

OB1 Councillor L. Summer requested an update on the light industrial area.

15. **NEW BUSINESS**

NB1 Special Council Meeting – September 16, 2019 to award contract for production well drilling associated with the Well Water Project; and

Authorization to attend the Petronas Tour on October 5, 2019.

**RESOLUTION NO. 251/19**

**M/S Councillors Quibell/Miller**

*"THAT a Special Council meeting be held Monday, September 16, 2019 at 4:30 pm to award contract for production well drilling associated with the Well Water Project; and*

*Authorization to attend the Petronas Tour on October 5, 2019."*

**CARRIED**

16. **PUBLIC INQUIRIES**

17. **IN-CAMERA SESSION**

**RESOLUTION NO. 252/19**

**M/S Councillors Quibell/Markin**

*"THAT Council recess to a Closed Meeting for the purpose of discussing the following items(s):*

1. *Agenda Items – Crown Lease Agreement – Gravel. CC Section 90 (2) (b) - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;*

18. **ADJOURNMENT**

*Mayor Dave Heiberg declared the meeting adjourned at 7:37 pm.*

**DIARY**

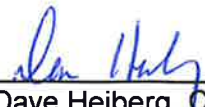
**Diarized**

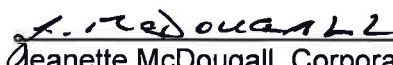
**Conventions/Conferences/Holidays**

Commercial Water Rate Increase-annual budget  
Consideration

08/04/19

Certified Correct:

  
\_\_\_\_\_  
Dave Heiberg, Chair/Mayor

  
\_\_\_\_\_  
Jeanette McDougall, Corporate Officer

