



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, September 9, 2019

- 1. Call to Order:**
- 2. Delegation**
- 3. Notice of New Business:**
 - Mayor's List
 - Councillors Additions
 - CAO's Additions
- 4. Adoption of Agenda by Consensus:**
- 5. Declaration of Conflict of Interest:**
- 6. Adoption of Minutes:**

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M2	September 3, 2019 Special Council Meeting Minutes	Page 6
- 7. Business Arising from the Minutes:**
- 8. Public Hearing:**
- 9. Staff Reports**

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SR2	Notice of Closed Meeting	Page 12
SR3	Corporate Officer Appointment	Page 13
SR4	Lucas Subdivision- Fill Material	Page 14
SR5	Payloader Update	Page 16
- 10. Committee Meeting Reports:**
- 11. Bylaws:**

12. Correspondence

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C2	North Peace Airport Society Board Meeting Minutes	Page 19
C3	Peace Region Internet Society- Public Service Announcement	Page 27
C4	Grant Writing Report Update	Page 28
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C10	Open house – Enbridge	Page 40
C11	Provincial Plastics Policy and Engagement	Page 41
C12	Invitation to Partners for Climate Protection Program Member Recognition Event	
C13	West Moberly First Nations – Request for letter of support	Page 43

13. Reports by Mayor & Council on Meetings and Liaison Responsibilities

14. Old Business:

15. New Business:

16. Public Inquiries:

17. In-Camera Session

18. Adjournment



REGULAR COUNCIL MEETING
August 26, 2019
6:00 P.M.
COUNCIL CHAMBERS

Present **Council:** Acting Mayor Valerie Paice
Councillor Travous Quibell
Councillor Kelly Miller
Councillor Mattias Gibbs
Councillor Patricia Markin
Councillor Leigh Summer

Absent: Mayor Dave Heiberg

Staff: CAO, Chris Cvik
Manager of Public works, Mark Sture
Director of Protective Services, Robert Norton
Recreation & Special Events Coordinator, Kaitlyn Atkinson
Office Assistant, Becky Mercereau

Other: 0 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Acting Mayor Valerie Paice presiding.

2. **DELEGATIONS:**

3. **NOTICE OF NEW BUSINESS:**

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

Correction: Date change in CAO Update changed to "from March 28th to August 28th"

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **August 12th, 2019 Regular Council Meeting**
RESOLUTION NO. 234/19
M/S Councillors Quibell/ Gibbs

0550-01

M1

That

"The minutes of the August 12th, 2019 Regular Council Meeting be adopted."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **CM1 Community Hall Committee**

0540-01

Councillor Quibell requested Council engage a consultant for the Community Hall Upgrade/Replacement Project. Questioned if we want to replace building, build more of a community center, or something else. Would like to get a "shovel" ready plan prepared. Staff could do a survey at the Fall Sign Up night for residents to give their opinion on what they would like seen.

RESOLUTION NO. 235/19

M/S Councillors Quibell/Miller

That

"Council direct Administration to bring back a report on the next steps on developing a project plan for the Community Hall upgrade/replacement."

CARRIED

8. **PUBLIC HEARING:**

9. **STAFF REPORTS:**

SR1 **2019 Arena Concession Agreement**

0810-20

RESOLUTION NO. 236/19

M/S Councillors Miller/Quibell

That

"Council waive the Purchasing Policy and direct award the Arena Concession Contract for the 2019 season to Maureen Graham."

CARRIED

SR2 **Website Update Project**

1345-01

RESOLUTION NO. 237/19

M/S Councillors Markin/Gibbs

That

"Council award New Harvest Media Inc. a contract not to exceed \$15,000 for the District of Hudson's Hope website update project and authorizes the CAO to sign the agreement."

CARRIED

SR3 **Protective Services Update**

For information.

SR4 **Recreation and Special Events Update**

For information.

SR5 **CAO Update – August 2019**

The CAO advised that the pool would be closing Wednesday, August 28th due to lack of staffing. There will not be reimbursements for pool pass holders due to pool closures and the bad weather season.

SR6 **Public Works Department Update**

5330-01

The Director of Public Works highlighted some items from his report:

- Have no spare pump for the Water Treatment Plant, but it is not advised to purchase another one as the river intake will be salvaged in one year.
- Fill materials for Lucas Subdivision were found to be coming from the Agricultural Land Reserve without approval. In the process of negotiating with contractor for an alternate source of fill material.
- Leak testing is complete.
- Water Valve Replacement project starts on September 4, 2019.
- Gravel Replenishment will be complete on August 27, 2019. Did not reach target amount.
- Beryl Prairie Water Well Pump Replacement complete.

SR7 **RFD Wood Disposal**

5330-01

RESOLUTION NO. 238/19

M/S Councillors Gibbs/Miller

That

"Council authorize the public disposal of the aged firewood through a public taking; AND

That Council wood not claimed by the public shall be burned at site in coordination with the Fire Department during the winter months."

CARRIED

SR8 **RFD Payloader Award**

1220-01

RESOLUTION NO. 239/19

M/S Councillors Quibell/Markin

That

"Council authorize the purchase of a new payloader from the low cost bidder, SMS Equipment Inc, at a cost of \$183,508.76 plus taxes including the optional snow blade and 84 month extended warranty; AND

That the current loader (a 1998 Komatsu) be traded in a part of the deal."

CARRIED

10. **COMMITTEE MEETING REPORTS:**

11. **BYLAWS:**

12. **CORRESPONDENCE:**

- | | | |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| C1 | Items Previously Released from Closed Meeting
For information. | 0550-01 |
| C2 | Minister of Rural Economic Development
For information. | 0400-20 |
| C3 | Minister of Education
For information. | 0400-20 |
| 13. | REPORTS BY MAYOR AND COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES: | |
| CM1 | Curling Club – Councillor Miller
The Curling Club will be asking any club members if they would be interested in taking the ice making course. | 0230-20 |
| 14. | OLD BUSINESS: | |
| OB1 | Beckman Road Decommissioning
Waiting to hear when the property owners will be leaving, and the road will not be required. Will commence decommissioning at that time. | 5400-01 |
| OB2 | Osbourne Road
A report will be on the September 9 th Council Meeting regarding the public comments and staff recommendations for the closure of Osbourne Road intersection. | 5400-01 |
| OB3 | Pollen Avenue
Questions about a “Children Playing” sign on Pollen Avenue. A sign assessment report will be presented to Council in October. | 5400-01 |
| OB4 | Unsightly Premises
Staff advised that the property owner did not comply with the letter that was sent. A new Removal Order letter is being prepared that will give them 30 days to comply. If they do not comply, staff will undertake the work and the costs will be billed back to them on their property taxes. | 4000-01 |
| OB5 | Gravestone Issues
Office Administration staff have been working on the gravestone issue. The issues of the rock monuments has been resolved. | 4100-01 |
| 15. | NEW BUSINESS: | |

NB1 **Beattie Park Gazebo** 5810-01

Questions on the mess the birds are creating at the Beattie Park Gazebo. Public Works has investigated this issue and they believe screens in the rafters will not solve this problem as there are also holes in the roof. Staff recommended doing repairs on the gazebo. Council advised that there are funds in the budget already for these repairs. Staff will investigate this further.

NB2 **Public Service Announcements (PSA's)** 1345-01

Staff advised Council that the PRIS Board of Directors will be sending a letter regarding getting out of the PSA business.

16. **PUBLIC INQUIRIES:**

17. **IN-CAMERA SESSION**

18. **ADJOURNMENT:**

Acting Mayor Paice declared the meeting adjourned at 6:34 pm.

DIARY

Diarized

Conventions/Conferences/Holidays

<i>Beryl Prairie Septic Field</i>	<i>07/25/16</i>
<i>School Gymnasium agreement</i>	<i>02/26/18</i>
<i>Spruce Beetle Summit- revisit 2019</i>	<i>11/05/18</i>
<i>Agricultural Land Commission</i>	<i>28/01/19</i>
<i>Commercial Water Rate Increase-annual budget consideration</i>	<i>08/04/19</i>
<i>17th Annual BC Natural Resources Forum</i>	<i>06/10/19</i>

Certified Correct:

Chair/Acting Mayor Paice

CAO, Chris Cvik



SPECIAL COUNCIL MEETING
September 3, 2019
6:00 P.M.
COUNCIL CHAMBERS

Present **Council:** Mayor Dave Heiberg
Councillor Kelly Miller
Councillor Patricia Markin
Councillor Leigh Summer

Absent: Councillor Mattias Gibbs
Councillor Valerie Paice
Councillor Travous Quibell

Staff: CAO, Chris Cvik
Director of Public works, Mokles Rahman
Office Assistant, Andrea Martin

Other: 0 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**
4. **ADOPTION OF AGENDA AS AMENDED:**
SR1 - Correction: Date change in Recommendation Section changed "from January 10th, 2019 to January 10th, 2017".

Correction: Date change in Discussion Section changed "from April 6th, 2020 to August 6th, 2020".
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
7. **BUSINESS ARISING OUT OF THE MINUTES:**
8. **PUBLIC HEARING:**
9. **STAFF REPORTS:**

M2

SR1 **Contract with BC Hydro - Well Water Project**

5600-09

Discussion:

- Mayor Heiberg provided background information on the BC Hydro Well Water Project.
- Councillor Miller voiced concerns as to who will be responsible for any overages in the budget should there be hold ups or problems with construction.
- Concerns were voiced about the warranty offered in the BC Hydro contract and Director of Public Works Mokles Rahman answered that a 2 year warranty offered on the completed build is "Industry Practice". Individual components or sections of the build will carry its own individual warranty to ensure parts and mechanics are working.
- Mayor and Council want to ensure the District maintains its water licence which also includes the water springs for if in the future there is a failure of the wells that we will have access to the Reservoir for water. CAO confirms that application has been made to the Province for new water licence.
- Concerns for the cost of training staff for the maintenance of the new water system and we should be charging BC Hydro for those costs

RESOLUTION NO. 239/19

M/S Councillors Summer/Miller

That

"That Council authorize staff to sign the contract with BC Hydro to amend the Partnering Relationship Agreement dated January 10, 2017, once any final edits the contract are completed."

CARRIED

10. **COMMITTEE MEETING REPORTS:**
11. **BYLAWS:**
12. **CORRESPONDENCE:**
13. **REPORTS BY MAYOR AND COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES:**
14. **OLD BUSINESS:**
15. **NEW BUSINESS:**
16. **PUBLIC INQUIRIES:**
17. **IN-CAMERA SESSION**
18. **ADJOURNMENT:**

Mayor Dave Heiberg declared the meeting adjourned at 6:39 pm.

DIARY

Diarized

Conventions/Conferences/Holidays

<i>Beryl Prairie Septic Field</i>	<i>07/25/16</i>
<i>School Gymnasium agreement</i>	<i>02/26/18</i>
<i>Spruce Beetle Summit- revisit 2019</i>	<i>11/05/18</i>
<i>Agricultural Land Commission</i>	<i>28/01/19</i>
<i>Commercial Water Rate Increase-annual budget consideration</i>	<i>08/04/19</i>
<i>17th Annual BC Natural Resources Forum</i>	<i>06/10/19</i>

Certified Correct:

Chair/Mayor Dave Heiberg

CAO, Chris Cvik

REQUEST FOR DECISION

RFD#: 2019MR16	Date: August 29, 2019
Meeting#: CM090919	Originator: Mokles Rahman
RFD TITLE: Osborne Street at Canyon Drive intersection	

RECOMMENDATIONS:

That Council direct administration to install guard rail at the south east corner of the intersection along Osborne Street and Canyon Drive in consultation with the Ministry of Transportation; and

That Council direct administration to install proper road signage including "no truck route" on Osborne Street, "no right turn" from Canyon Drive to Osborne Street, "no left turn" from Osborne Street to Canyon Drive etc to restrict traffic to use Osborne street; and

That Council direct administration to work with the Ministry of Transportation in cleaning the undergrowth and cutting the trees blocking the visibility along the Canyon Drive near the intersection; and

That Council direct administration to amend and enforce the Street and Traffic bylaw of the District;

That Council direct administration to communicate with the local RCMP Detachment to enforce the traffic laws.

That Council direct administration to consider this project under 2020 Capital Budget.

BACKGROUND:

At the December 10, 2018 Council meeting, Council passed the following resolution:

"Council directs staff to bring back information in regard to closing Osbourne Road at the intersection of Canyon Drive and in regard to other viable options."

At the February 11, 2019 Council meeting, Council passed the following resolution:

"Council direct administration to consult with the affected residents and road users in regard to the closure of the Osbourne Street at the intersection of Canyon Drive

And That

The consultation process will involve a public meeting/open house with the affected residents and road users to obtain feedback on analysis, alternatives, recommendations, and communication with the Ministry of Transportation

And That

Administration will report back to Council with recommendations."

DISCUSSION:

As per the Council direction, staff organized Open House on April 30, 2019 to get resident's feedback on the proposed closure of Osborne Street at Canyon Drive. Approximately twenty (20) people including the Mayor, some Councillors, local RCMP detachment representative, and Ministry of Transportation representatives attended the Open House.

As part of the preparation for the Open House, District staff circulated notices and brochures through maildrops to all residents. Staff also issued Public Service Announcements and posted messages on the District website and Facebook page. The maildrops requested feedback from residents on this issue.

The methodology applied during the open house were power point presentation and display of informational posters on the walls. Participants provided feedback during the Open House. In addition to the feedback from the audiences, staff requested written comments from the audience.

After the open house, twelve (12) people submitted written comments. Out of those 12 people, three (3) people are in favour of the closure of the Osborne Street at Canyon Drive and nine (9) people are not in favour of the closure. Among the three (3) people who are in favour of closure, one of them is in favour of closure of both Osborne St and Monteith street at Canyon Dr. Another person is in favour of closure of the road to all but keep local traffic and no right turn from Canyon Dr to Osborne St.



Among the nine (9) people who are not in favor of the closure, there is a strong desire for some sort of safety measures for the intersection such as improved signage, no truck route, no left turn from Osborne to Canyon, and no right turn from Canyon Drive to Osborne Street etc. At least two persons living in Monteith Street think that the closure of Osborne Street will create more traffic on Monteith Street.



Though representatives from the Ministry of Transportation attended the open house, staff solicited written input from the Ministry with respect to the suggested guardrail placement. The Ministry is in support of putting guardrail around south east corner of the Canyon Drive / Osborne street intersection. Ministry is also willing to explore the possibilities of partnering on the supply and installation of the guardrails.

Staff also contacted local RCMP Detachment staff. They assured that RCMP personnel will enforce the traffic restrictions within their workload and priorities.



Staff provided a detailed report with required technical information of the intersection during the February 11, 2019 Council meeting.

ALTERNATIVES:

1. Install guardrail ("W" steel beam, concrete or similar) at the south east corner of the intersection; approximately 30 metres along the Osborne Street (east side) and 5 metres along the Canyon Drive (south side) with appropriate road signs. This option;
 - a. would need to be engineered to ensure appropriate design.
 - b. would require enforcement by Bylaw and RCMP.

2. Close Osborne Street at Canyon Drive by constructing a turn around and redirect traffic to Beattie Drive through Fredette Avenue and Monteith St. This option;
 - a. is challenging, as there are insufficient elevated grounds to construct a proper turn around at the dead end.
 - b. would impact directly five properties near the intersection.
 - c. would increase traffic on Monteith St which the residents on Monteith St do not want.
3. Do Nothing.

FINANCIAL CONSIDERATIONS:

Alternative 1:

Costs associated with installation of guardrail include design and construction for extension of road width and appropriate road signs. It has been estimated that the costs for engineering and construction would be around \$25,000. The source of this fund would be 2020 Capital Budget.

Alternative 2:

Assuming that the turnaround will be squeezed in within the available road right-of-way, the estimated costs for this option would be \$20,000.

Alternative 3:

Zero costs.

Prepared by:



Mokles Rahman, Director of Public Works

Approved by:



Chris Cvik, CAO

REQUEST FOR DECISION

RFD#: CC-2019-67	Date: September 9, 2019
Meeting#: CM090919	Originator: Chris Cvik
RFD TITLE: Notice of Closed Session – September 9, 2019	

BACKGROUND:

In order to continue to be transparent, when there is a closed meeting, a notice will be included on the open agenda with sufficient information to describe the reason for the closed meeting.

This will also provide Council with the opportunity to recess to a Closed Meeting to discuss whether or not the items properly belong in a Closed Session (Community Charter Section 90(1)(n)).

DISCUSSION:

Closed Meetings will continue to be held at the end of a regular Council meeting.

Including a cover-report about a Closed Meeting is simply a place holder to make the public aware a closed meeting is taking place and a high-level description on the topics.

BUDGET: N/A

RECOMMENDATION / RESOLUTION:

That Council recess to a Closed Meeting for the purpose of discussing the following item(s):

1. Agenda Items – Crown Lease Agreement – Gravel. CC Section 90 (2) (b) - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

Report Prepared by:

Chris Cvik, Interim CAO

SR2

REQUEST FOR DECISION

RFD#: CC-2019-66	Date: September 9, 2019
Meeting#: CM082619	Originator: Chris Cvik, CAO
RFD TITLE: Corporate Officer Appointment	

RECOMMENDATION:

1. That Council appoint Jeanette McDougall to the position of Corporate Officer effective September 9, 2019.

BACKGROUND:

The District of Hudson's Hope Bylaw 903, 2019 establishes Officer Positions and set out the administrative structure under which the business of the District shall be conducted. The position of Corporate Officer is identified as an Officer position within the District. Under Section No. #7 Section Appointment, Termination, and Suspension;

7. *Officers shall be appointed by resolution of Council. Appointment to all other positions shall be made by the Administrator or his/her designate.*


DISCUSSION:

Section No. 148 of the Community Charter requires that the Corporate Officer is one of the municipal officer positions that must be assigned. As outlined in the Community Charter, the duties and responsibilities of the role include:

- a) ensuring that accurate minutes of the meetings of the council and council committees are prepared and that the minutes, bylaws and other records of the business of the council and council committees are maintained and kept safe;
- b) ensuring that access is provided to records of the council and council committees, as required by law or authorized by the council;
- c) administering oaths and taking affirmations, affidavits and declarations required to be taken under this Act or any other Act relating to municipalities;
- d) certifying copies of bylaws and other documents, as required or requested;
- e) accepting, on behalf of the council or municipality, notices and documents that are required or permitted to be given to, served on, filed with or otherwise provided to the council or municipality;
- f) keeping the corporate seal, if any, and having it affixed to documents as required.

Source: http://www.bclaws.ca/civix/document/id/complete/statreg/03026_05#division_d2e12882 accessed August 26, 2019

FINANCIAL CONSIDERATIONS: N/A


Chris Cvik, CAO

REQUEST FOR DECISION

RFD#: 2019MR17	Date: September 2, 2019
Meeting#: CM090919	Originator: Mokles Rahman
RFD TITLE: Fill Material for Lucas Subdivision - Update	

RECOMMENDATIONS:

That Council direct administration to cancel the Fill Material contract with P&L Ventures for the remaining work; and

That Council award the Fill Material contract to W6 Contracting in the amount of \$88,800 for 3,700 M³ of fill material for use at the Lucas Subdivision and authorize Administration to sign the contract.

BACKGROUND:

At the July 8, 2019 Council meeting, Council passed the following resolution:

- 1. That Council award the Fill Material Contract to P&L Ventures in the amount of \$65,832.00 for use at the Atkinson/Lucas Subdivision and authorize Administration to sign the contract; and*
- 2. That Council authorize Administration to negotiate an additional agreement with P&L Ventures for the removal of 300 M³ of fill material (100 M³ from the District Gravel Pit and 200 M³ from the Old Public Works Yard) at a cost to not exceed \$2,742. The additional 300 M³ of fill.*

DISCUSSION:

As per the Council direction, District awarded fill material for Lucas Subdivision contract to P & L Ventures for moving 5,500 M³ of fill material at a cost of \$68,574. On August 16, 2019 administration came to know that the contractor was hauling fill materials from an Agriculture Land Reserve and District stopped the work after confirmation that proper permits were not in place. By that time, they have moved 1,839 M³ of fill material and invoiced us \$21,613.

P & L Ventures moved 300 M³ of fill material from the District Gravel pit and invoiced us \$2,145, and moved 1,539 M³ of fill materials from their own source and invoiced us \$19,468. So, the total quantity moved is 1,839 M³ and total invoiced amount is \$21,613. The remaining budget is \$46,961 for 3,661 M³ (say 3,700 M³) of fill material.

District staff asked the contractor to find alternative sources. The alternative source they have shown to us is an over burden from a gravel pit which contains bigger size rocks and are not suitable for Lucas subdivision as it would be difficult to run equipment for mowing.

We then approached W6 Contracting (who was the 2nd lowest bidder during the tendering process) for the remaining fill materials. W6 has some better-quality fill materials at their gravel pit which we confirmed by visiting the site. While their original quote was \$25.54 per M³ they reduced the rate to \$24 per M³. With this reduced rate, with available funds of \$46,961, we will be able to get approximately 1,950 M³ of fill materials instead of required 3,700 M³.

If we want to get the original estimated quantity, the cost of the remaining 3,700 M³ will be \$88,800 (at \$24 per M³), an additional budget of \$41,839 is required. So, the total budget for Lucas subdivision fill material would be \$110,413.

ALTERNATIVES:

Alternative 1: Haul remaining 3,700 M³ at a cost of \$88,800.

Alternative 2: Utilize remaining approved budget of \$46,961 to haul 1,950 M³ (less by 1,750 M³) which is within the original approved budget by Council. However, this reduced quantity will be good for 100mm thick filling for remainder of the subdivision instead of originally planned 150mm.

Alternative 3: Do not haul any other fill materials and close the project. This alternative will leave the Lucas Subdivision rough grading in an incomplete situation.

FINANCIAL CONSIDERATIONS:

Alternative 1: An additional amount of \$41,839 is required to haul remaining 3,700 M³ fill material at a cost of \$88,800. The source of this fund is Account #01-10-1005-5774, Contingency Fund. As mentioned in the July 8, 2019 Council meeting, Council approved \$250,000 Contingency Fund as part of the 2019 budget. After all expenditure and council approved commitments, as of to-date, there is approximately \$126,096 remaining in this account. If Council approve these recommendations, the remaining balance in the Contingency Account would be approximately \$84,257.

Alternative 2: No additional money is required but quantity will be reduced from original budget of 3,700 M³ to 1,950 M³. With this reduced quantity, only 100mm thickness of fill will be achieved instead of 150mm thickness planned before.

Alternative 3:
Zero costs.

Prepared by:



Mokles Rahman, Director of Public Works

Approved by:



Chris Cvik, CAO

REQUEST FOR DECISION

RFD#: 2019MR18	Date: September 3, 2019
Meeting#: CM090919	Originator: Mark Sture, Manager of Public Works
RFD TITLE: Tender 04-19 Payloader Replacement (updated)	

BACKGROUND:

At the August 26th meeting of Council, the following motion was approved:

1. *Council authorize the purchase of a new payloader from the low-cost bidder, SMS Equipment Inc, at a cost of \$183,508.76 plus taxes including the optional snow blade and 84 month extended warranty, and*
2. *THAT the current loader (a 1998 Komatsu) be traded in as part of the deal. NOTE: The trade in value is reflected in the overall cost*

On August 27th, SMS Equipment was contacted as the approved bidder to advise of Council's decision. This was followed up with a formal memo outlining the bid and bid price. We were contacted by SMS Equipment to inform us that their bid did not include one component which was identified through an addendum (Addendum #1) – an automatic greasing system.

An automatic greasing system provides grease to ALL greasing points on a piece of equipment as needed through a constant gentle pressure. Manual systems rely on humans to grease each nipple daily. However, many times a grease nipple in an awkward spot will be missed because of its accessibility, leading to premature wear.

When reviewing the tenders, the lack of the auto greasing system was not noticed on this bid as it was assumed to be part of the overall machine price. Contact made with other bidders revealed that they had included the auto greasing system. It was not part of the check list of items in the tender documents.

In speaking with the salesman, he advised that he submitted the bid prior to vacation and prior to the issuance of the Addendum. The addendum and tender were placed on MERX (national website for construction and equipment tender), BC Bid and District website. Placement on MERX is a requirement of the New West Trading Partnership Agreement – an agreement between the western provinces on trade). It is the responsibility of bidders to check for addendums before the final closure date.

Discussions with SMS Equipment result in an increase in the overall price of the machine by \$5,000 to include the auto greasing system (a \$12,000 value).

FINANCIAL ASSESSMENT:

The addition of the auto greasing system adds \$5,000 to the overall cost of the machine. The account number for this project is 08-80-1100-5717, there is adequate funds in this account to cover the additional cost.


ALTERNATIVES:

1. Council can authorize the expenditure of an additional \$5,000 (plus taxes) to continue the award to the low-cost bidder. (Total cost \$188,508.76)
2. Council can decide to declare the bid as non-compliant and award the tender to the lowest compliant bidder (Woodlands Equipment - \$188,667)
3. Council can reject all bids and retender the project.

RECOMMENDATION / RESOLUTION:

THAT Council authorize an additional expense of \$5,000 to cover the costs of an auto greasing system for the new payloador authorized by Council on August 26th, from the low-cost bidder, SMS Equipment Inc, for a total cost of \$188,508.76.

Mark Sture,
Public Works Manager



Supported by: Mokles Rahman,
Director of Public Works



Approved By: Chris Cvik, CAO

District of Hudson's Hope Council ('HH')
904 Dudley Drive
Hudson's Hope, BC V0C 1V0

Dear Mayor Heiberg and the District of Hudson's Hope Council,

The North Peace Airport Society recently amended its bylaws for greater clarity on identification of members at general meetings. The North Peace Airport Society is comprised of the following members: District of Taylor, District of Hudson's Hope, Peace River Regional District, and the City of Fort St. John. Over the past 22 years, an appointed director from their respective council/board (typically Mayor or Chair) would vote at general meetings on both ordinary and special resolutions. As the North Peace Airport Society continues to evolve, the Board is now requesting that each member formally delegate this authority to one person known as the 'Member Representative' on behalf of their council/board every four years to coincide with the director's term length.

Please see the requested resolution below, if there are any questions please do not hesitate to reach out.

Resolution:

'THAT the District of Hudson's Hope's Council appoint _____ (person) to be their Member Representative for the North Peace Airport Society until December 15, 2022 or otherwise amended by resolution of Council.'

Upon approval by the board, please have a staff member indicate on letterhead that the resolution was passed for the North Peace Airport Society's records.

Thank you.

Regards,



Miranda V. Flury
Director of Strategy, Capital, and Planning
flurym@yxjairport.com
778-256-9117

<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	<p>North Peace Airport Society President Jim McKnight, Electoral Area C Vice-President, Brent Taillefer, District of Taylor Treasurer, Karen Goodings, Electoral Area B Director Arlene Boon, Electoral Area B Director, Rob Fraser, District of Taylor Director Moira Green, City of Fort St. John Director Dave Heiberg, District of Hudson's Hope Director Bob Norton, District of Hudson's Hope Director Brad Sperling, Electoral Area C Director Byron Stewart, City of Fort St. John Director of Strategy, Capital & Planning, Miranda V. Flury</p> <p>North Peace Airport Services Gordon Duke, Managing Director Mark Stella, Manager, Airport Operations & Emergency Services</p>
1.1	Call to Order	9:47 am
1.2	Amendments to Agenda	None.
2.0	Meeting Minutes	
2.1	Meeting Minutes June 5, 2019	<p>JULY/3/2019- 1 MOVED: Dave Heiberg SECONDED: Brent Taillefer THAT the regular meeting minutes from June 5, 2019 are approved as presented.</p> <p>CARRIED</p>
3.0	Consent Agenda	<p>JULY/3/2019- 2 MOVED: Brad Sperling SECONDED: Arlene Boon THAT the consent agenda on July 5, 2019 is approved as presented.</p> <p>CARRIED</p>

C2

4.0	Society's Financial Statements	<p>JULY/3/2019-3</p> <p>MOVED: Rob Fraser</p> <p>SECONDED: Arlene Boon</p> <p>THAT the Society's financial statements dated May 31, 2019 are approved as presented.</p> <p>CARRIED</p>
5.0	North Peace Airport Services Reports	
5.1	NPAServices' Operational Report May 2019	<p>Discussion:</p> <ul style="list-style-type: none"> - FEC ACAP application <ul style="list-style-type: none"> o In progress to determine if the FEC project is ACAP eligible - Collective agreement signed.
5.2	NPAServices' Financial Statements	<ul style="list-style-type: none"> • Received.
5.3	Project Status Updates	
5.3.1	Project Update- Runway Rehabilitation 03/21 ACAP	<ul style="list-style-type: none"> • Report received. • Detailed design will be completed by WSP in Q4 2019 and does not interfere with ACAP eligibility of the project (<i>NPAServices will add this to the project update</i>)
5.3.2	Project Update- Grader	<ul style="list-style-type: none"> • Received.
5.3.3	Project Update- Website Redesign	<ul style="list-style-type: none"> • Close out letter received.
5.3.4	Project Update- Tar Pot	<ul style="list-style-type: none"> • Received.
5.3.5	Project Update- Wireless Upgrade	<ul style="list-style-type: none"> • Report not received.
5.3.6	Project Update- Firehall Upgrades	<ul style="list-style-type: none"> • Received, missing project charter.
5.3.7	Project Update- Apron Flood light Upgrade LED	<ul style="list-style-type: none"> • Received.

5.3.8	Project Update- Crash Gates	<ul style="list-style-type: none"> Received.
5.3.9	Project Update- Professional Services Agreement with WSP (ARFF Firehall)	<ul style="list-style-type: none"> Still waiting written confirmation from ACAP indicating YXJ still qualifies for a firehall if the original ACAP application is no longer active.
5.3.10	Runway 12/30 High Severity Transverse Cracks	<ul style="list-style-type: none"> Received, missing project charter.
5.3.11	Project Update- CRFI Truck Pick Up	<ul style="list-style-type: none"> Received.
5.3.12	Project Update- Computer Server Upgrade	<ul style="list-style-type: none"> Received.
6.0	Unfinished Business	
6.1	Options for Grader Acquisition	Not received.
7.0	New Business	
7.1	Evaluation of Proponents for 12/30 Transverse Cracks	<p>JULY/3/2019- 4 MOVED: Moira Green SECONDED: Brent Taillefer THAT the Society award the paving tender to Peter Brothers (\$259,227.63) for the 12/30 Runway High Transverse Cracks Capital Project; AND FURTHER THAT the project budget is increased to by \$24,000 to \$274,000.</p> <p>CARRIED</p>
7.2	Bank Authorization (Signers)	<p>JULY/3/2019- 5 MOVED: Dave Heiberg SECONDED: Bob Norton THAT Jim McKnight, Brent Taillefer, Karen Goodings, and Arlene Boon have signing authority on behalf of the North Peace Airport Society.</p>

		CARRIED
8.0	Closed Meeting	See closed meeting minutes.
9.0	Adjournment	JULY/3/2019- 6 MOVED: Moira Green THAT the meeting is adjourned at 11:09 am. CARRIED

<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	<p>North Peace Airport Society President Jim McKnight, Electoral Area C Treasurer, Karen Goodings, Electoral Area B Director Arlene Boon, Electoral Area B Director Moira Green, City of Fort St. John Director Dave Heiberg, District of Hudson's Hope Director Brad Sperling, Electoral Area C Director of Strategy, Capital & Planning, Miranda V. Flury</p> <p>North Peace Airport Services Gordon Duke, Managing Director Tim Greening, Manager Programs & Regulatory Compliance</p> <p>Vantage Airport Group Zach, Manager Facilities, Projects, and Capital Planning</p> <p>Absent Vice-President, Brent Taillefer, District of Taylor Director, Rob Fraser, District of Taylor Director Bob Norton, District of Hudson's Hope Director Byron Stewart, City of Fort St. John</p>
1.1	Call to Order	9:33 am
1.2	Amendments to Agenda	Addition to New Business (7.3): Avia NG evaluation
2.0	Meeting Minutes	
2.1	Meeting Minutes May 21, 2019	<p>JUNE/5/2019- 1 MOVED: Arlene Boon SECONDED: Dave Heiberg THAT the regular meeting minutes from May 21, 2019 are approved as presented.</p> <p>CARRIED</p>
3.0	Consent Agenda	<p>JUNE/5/2019- 2 MOVED: Moira Green SECONDED: Brad Sperling</p>

		<p>THAT the consent agenda on May 21, 2019 is approved as presented.</p> <p>CARRIED</p>
4.0	Society's Financial Statements	No discussion.
5.0	North Peace Airport Services Reports	
5.1	NPAServices' Operational Report May 2019	<ul style="list-style-type: none"> - January was significant maintenance and repair costs for snow removal equipment which drove up the overall expense line - Reviewing whether ACAP application for a back up generator qualifies - Notice has gone out to airline partners regarding depleting the ARFF reserve, plan to drop the ARFF fee to \$7.35 until 2020.
5.2	NPAServices' Financial Statements	<p>ARFF Financials</p> <ul style="list-style-type: none"> - NPAServices will provide an explanation regarding the revenue line item "Vantage Service Fees"
5.3	Project Status Updates	
5.3.1	Project Update-Runway Rehabilitation 03/21 ACAP	<ul style="list-style-type: none"> • Report not received.
5.3.2	Project Update-Grader	<ul style="list-style-type: none"> • Report not received.
5.3.3	Project Update-Website Redesign	NPAServices is confirming all invoices were paid before close out of the project is submitted.
5.3.4	Project Update-Tar Pot	<ul style="list-style-type: none"> • Received.
5.3.5	Project Update-Wireless Upgrade	<ul style="list-style-type: none"> • Report not received.
5.3.6	Project Update-Firehall Upgrades	<ul style="list-style-type: none"> • Washroom Upgrade Report not received.


5.3.7	Project Update- Apron Flood light Upgrade LED	<ul style="list-style-type: none"> Received.
5.3.8	Project Update- Crash Gates	<ul style="list-style-type: none"> Received.
5.3.9	Project Update- Professional Services Agreement with WSP (ARFF Firehall)	<ul style="list-style-type: none"> Still waiting written confirmation from ACAP indicating YXJ still qualifies for a firehall if the original ACAP application is no longer active.
5.3.10	Runway 12/30 High Severity Transverse Cracks	<ul style="list-style-type: none"> Report not received.
5.3.11	Project Update- CRFI Truck GMC Pick Up	<ul style="list-style-type: none"> Received.
5.3.12	Project Update- Computer Server Upgrade	<ul style="list-style-type: none"> Received.
6.0	Unfinished Business	
6.1	Letter from Vantage re: Initial Outlay of \$84,000 for ARFF Services	<p>JUNE/5/2019- 3 MOVED: Arlene Boon SECOND: Brad Sperling THAT in reference to the letter from NPAServices dated June 4, 2019 regarding the Vantage review of \$83,000 capital incurred for ARFF implementation; this letter is received and the topic is closed.</p> <p>CARRIED</p>
7.0	New Business	
7.1	Non-disturbance agreement- Wuthrich Ventures Ltd.	Amendments are required before signing.

7.2	Licence Agreement For The Installation And Operation Of A Reference Climate Station And Lightning Detector	Amendments are required before signing.
7.3	Avia NG evaluation (<i>added</i>)	JUNE/5/2019- 4 MOVED: Brad Sperling SECONDED: Dave Heiberg THAT Avia NG is awarded the project management contract for the 12/30 high transverse cracks capital project; AND FURTHER THAT the project scope documentation will be presented to the Society for ratification.
8.0	Closed Meeting	See closed meeting minutes.
9.0	Adjournment	JUNE/5/2019- 5 MOVED: Arlene Boon THAT the meeting is adjourned at 11:09am. CARRIED



Debra Kellestine <dkellestine@gmail.com>

To: Chris Cvik; Board; Aaron Lamacchia

 You replied to this message on 2019-08-21 8:33 AM.

Hi Chris

I am writing you on behalf of the Board of Directors for the Peace Region Internet Society in response to your letter dated July 11, 2019. Unfortunately, PRiS no longer has the staff compliment to manage the user email accounts and post announcements for this service. We are going through a restructure and simply do not have the staff available to maintain the mailing list. It is my understanding that access can be given to the new mail system that will allow the District or a volunteer to enter the email addresses and continue the service in-house.

We apologize for the late reply and wish you well going forward. It is noted that the PRiS Board does not have representation from Hudson's Hope at the present time. We encourage you to have someone from your area let their name stand for a position on the Board as we welcome input from all of the areas we serve.

Regards,

--

Debra Kellestine
Secretary-Treasurer
Peace Region Internet Society
Box 174
Charlie Lake, BC V0C 1H0
250-793-6523

Tuesday, August 20, 2019

Crystal Brown,
Electoral Area Manager
Peace River Regional District
PO Box 810, 1981 Alaska Highway
Dawson Creek, BC
V1G 4H8

Re: Grant Writer Services Agreement No. 26-2017/2018 July Report.

Adlard Environmental Grant Writer Report for July 2019 to Peace River Regional District (PRRD)

One proposal was submitted in July by the Friends of Hudson's Hope Society to Peace River Hydro Partners Community Fund for \$5,000. The Fort St John Metis Society was notified they were successful with their 2018 application for \$67,012 to the Aboriginal Peoples Program – Language Initiative. NDIT was notified of this success, this brings Adlard's 2018 grant assistance for successful funding requests to a total of \$552,934.

Six grant writing assistance requests were received in July, three were new client requests (Montney Recreation Society [Jim Collins, Noreen Kramer], Fort St John Hospital Foundation [Niki Hedges] and 55+ Senior Games' Society [Mary Wheat]) and three were returning clients with new requests (detail below). Considerable time was spent developing the foundation for BC Gaming Capital Fund applications by Dawson Creek Sportsman and the Moberly Lake Volunteer Fire Department but in the end, they did not apply for the grant.

A review of the Grant Watch and Grant Station websites is done weekly. The grant listing spreadsheet now has a roster of 131 potential funders.

More detail by project administration and grant writing and client support activities is provided in the bulleted sections below.

A summary of how **101 July** hours were distributed follows.

Support of grant writing activities 32 hours

- database update/searches, client follow up meetings, first client contact sessions, and establishing individual grant writing plans (includes search for appropriate funder(s)) for clients; direct contact of funders; and notifying clients of possible grants of interest;
- conference calls or face-to-face meetings on potential proposals by Moberly Lake Volunteer Fire Department, Friends of Hudson's Hope, North Wind Wellness Centre, Fort St John Metis Society

Grant writing activities 62 hours

- determining best funder, drafting/editing/reviewing grant application; client consultation meetings/follow up; review funder giving criteria;

Project administration 7 hours

- monthly reporting (question and reply), project meetings, administrative planning;

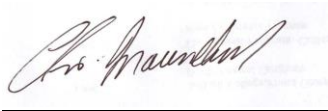
Administrative activities

- Weekly search for broadly applicable grants in Grant Watch and Grant Station and Blue Avocado when it is posted
- Contacted by new clients about the possibility of using Adlard's grant writing services
 - Montney Recreation Society [Jim Collins, Noreen Kramer]
 - Fort St John Hospital Foundation (Niki Hedges)
 - 55+ Senior Games' Society (Mary Wheat)

Grant writing and direct client support

- Various levels of assistance provided on single grant application as noted above
 - Friends of Hudson's Hope
- Phone or face-to-face meetings for initial contact and subsequent follow up with
 - All new client groups contacting Adlard (noted above) and those who submitted proposals in July
 - Fort St John Metis Society
 - Northeast Aboriginal Business Centre
 - Prespatou Planning Committee Society

Sincerely

A handwritten signature in cursive script, appearing to read 'Chris Maundrell', is written in dark ink on a light-colored background.

Chris Maundrell, RPBio, RPF

source	how much money (max)
Aboriginal Languages Initiative – Aboriginal Peoples’ Program	
Access to Music Foundation -	
Air Canada Foundation	
Alta Gas	
ARC Resources Community Investment	
ATCO Utilities (community support)	<\$1000, \$1-10,000, >\$10,000
BCAA Play Spaces Contest (2019)	3, 100K; 30, 20, 10 K
BC Arts Council	varies
BC Gaming capital grant	\$250,000.00
BC Gaming community grant	
BC Gaming Multiculturalism	\$5,000.00
BC gaming PAC grant	20 per student
BC Hydro GO (generate opportunities) Fund	\$10,000.00
BC Rural Dividend	\$500,000.00
Bell Let’s Talk Community Fund	\$25,000.00
Cabella's Canada Outdoor Fund	Project specific
Canada-BC Infrastructure: Culture, Recreation and Community	Basically unlimited but min \$150K
Canada-BC Infrastructure: Rural and Northern Communities	Basically unlimited but min \$150K
Canada Cultural Spaces Fund	
Canada, ESDC, Sustainable Development Program	\$100,000.00
Canada Media Fund	
Canada Music fund	
Canada Periodical Fund	
Canada Summer Jobs	
Canada Council - Short term < 1 year	
Canada Council - Long term 1 - 3 years	
Canada's Farmers Grow Communities	\$2,500.00
Canadian Council for the Arts	
Canadian Heritage- Local Festivals – Building Communities Throu	\$200,000.00
Canadian Museums Association (Museums Foundation of Canada)	
Canadian Parks and Recreation Association	max \$5712
Canfor Community Giving	
Carthy Foundation (Calgary)	Negotiable

Celebrate Canada	
CMHC (Canada Community Housing Initiative)	Negotiable
CMHC (National Coinvestment Fund - New Construction)	Negotiable (Loan/grant)
CMHC (National Coinvestment Fund - Renovation)	Negotiable (Loan/grant)
CN Stronger Communities Fund	
Commemorate Canada	
Community Anniversaries – Building Communities Through Arts	\$200,000.00
Co-op Community Spaces	\$150,000.00
Employers – Young Canada Works	subsidies for summer student wages and internships
Enbridge Community investments	
Encana (Investing with Communities)	
ESDC (employment, social develop Canada) Reaching Home	Negotiable
Farm Credit Corporation - AgriASpirit Fund	\$25,000.00
Federation of Canadian Municipalities Green Municipal Fund	
Firefighters Charitable Foundation	small
First Peoples Cultural Council - Language grants	
First Peoples Cultural Council - SHARING TRADITIONAL ARTS ACROSS GENERATIONS	
FM Global	
Fortis BC Comm. Investment	negotiable
General Motors	
Great West Life Assurance	
Habitat Conservation Trust (HCTF) GO Grant	\$600/\$3500
Horn Levy fund - BCIDF Cattlemens industry development fund	\$5,000.00
Housing Partnership Canada - Housing Investment Corporation	Project specific
Husky Energy Community Investment	
Imperial Oil Community Investment	
Indigenous Services Canada - New Paths for Education	
Inter-Action: Multiculturalism Funding Program	
Inter-Action: Multiculturalism Funding Program	\$25,000.00
Investment Agriculture Foundation	
Koerner Foundation	
Lakeview Credit Union	\$10,000.00
Legacy Fund – Building Communities Through Arts and Heritage	\$500,000.00
Legion (Canadaian) Foundation	

Lobstick Foundation	
May and Stanley Smith Charitable Trust	contact trust
Mountain Equipment Coop Community Grants	<=\$20,000
Museums Assistance Program	
National Volunteer Fires Council	safety equipment
Nat Res Canada - Indigenous Natural Resource Partnerships	\$6 M split *2
Natural Resources Canada	variable to \$100sK
NDIT Community Foundation Matching Grants	\$50,000
NDIT Capacity Building	\$50,000
NDIT Northern Industries Innovation Fund	\$50,000
NDIT Capital Investment Analysis	\$10,000
NDIT Community Halls & Recreation Facilities	\$50,000
NDIT Economic Diversification Infrastructure	\$250,000
NDIT Fabulous Festivals and Events	\$5,000
NDIT Marketing Initiatives	\$20,000
NDIT Strategic Initiatives Fund	NDIT budget dependent
NDIT Housing Needs Assessment	\$10,000
New Horizons for Seniors Program (NHSP)	\$25,000.00
New Horizons for Seniors Program (NHSP)	\$5,000.00
New Relationships Trust	
North Peace Savings and Credit Union	\$2,500.00
Northeast regional community foundation	\$1,000.00
Northern Health - Imagine Community Grants	
Pacific Blue Cross Health Fund - kick start projects fund	\$10,000.00
Pacific Blue Cross Health fund - Major Investment Projects	\$100,000.00
Pacific Blue Cross Health Fund - Partnership programs	\$45,000.00
Peace River Hydro Parters	\$5,000.00
Project Change Foundation	\$2,000.00
PRRD Rural Fair Share and Rural Gas Tax Grants	various by program
Peavey Mart Community Agricultural Grant	\$50,000.00
Pembina	
Presidents Choice Childrens Charity Fund	\$5,000.00
Presidents Choice Childrens Charity Grants for Schools	
Programming: Professional Arts Festivals and Performing Arts Series Presenters – Canada Arts Presentation Fund	

RBC Community and Sustainability Donations	
Real Estate Foundation of BC	
Scotia Bank - foundational giving	
Scotia Bank - young people	
Shell Canada Corporate Giving Program (Social Investment)	
Shell NEBC Community Grant Program	<= \$5 K
Sport Support Program	
Suncor (Petro Canada), says charitable but they also do not-for-profits	
TD Foundation (Corporate Responsibility)	
Telus Community Funds	\$20,000.00
TC Energy Community Investment Program	
Tree Canada	\$4,000.00
UFA Grassroots Giving	
Union of BC municipalities	
Urban Program for Indigenous Peoples (UPIP)	
VanCity Credit Union	\$10,000.00
Vancouver Foundations	
Via Sport: BC Sport Participation Program	<= \$30 K
Via Sport: Indigenous Youth Sport Legacy Fund	\$500-\$2000
Via Sport: BC Sport Participation Program	<= \$3000
Via Sport: Bob Bearpack Coaching Bursary Award	<=\$250
Via Sport: Coaches BC Legacy Grant	\$100-600
Via Sport: Lead Forward Grant Women)	
Via Sport: Northern BC Coaching & Officiating Devel Fund	\$1500 or \$2500
Viterra (Investing in our Communities)	?
Walmart Canada	\$1,000.00
Western Communities Foundation	\$5,000.00
WestJet Community Investment	Flight donations
Woman's Net (Amber Grant)	\$2K/mo & \$25K ann
Work BC - Job Creation Partnerships	Contact Tammy D at FLNRORD

Young Canada Works

Begin forwarded message:

From: "Claudia Chan" <cchan@miabc.org>
To: "Dave Heiberg" <mayor@hudsonshope.ca>
Cc: "Rhonda Eastman" <rhonda@hudsonshope.ca>
Subject: MIABC Annual General Meeting Agenda

Dear Mayor Gwen Johansson,

You are the District of Hudson's Hope's voting delegate for the Municipal Insurance Association of BC's Annual General Meeting. The Municipal Insurance Association of BC (MIABC) Voting Delegate Orientation is scheduled to take place on September 24th at 4:00 p.m., immediately followed by our 32nd Annual General Meeting (AGM) at 4:30 p.m. These events will be held in Waterfront Ballroom A/B of the Fairmont Waterfront Hotel in Downtown Vancouver, located directly across from the Vancouver Convention Centre where the UBCM Convention is taking place.

Attached, please find the 2019 MIABC AGM Agenda Booklet. As you will note from Special Resolutions 2019-1 to 2019-5, we have rewritten the Liability Protection Agreement and are proposing a number of substantive changes. A complete copy of the proposed Liability Protection Agreement for 2020 is attached.

You will receive your voting card at the registration table.

Alternate #1: Councillor Kelly Miller
Email address: kelly@hudsonshope.ca

Alternate #2: Councillor Heather Middleton
Email address: heather@hudsonshope.ca

Regards,

Claudia Chan
Municipal Insurance Association
(604) 683-6266



This project is funded in part by the
Government of Canada

August 28, 2019

Ref: 248209

Chris Cvik
Chief Administrative Officer
District of Hudson's Hope
Box 330
Hudson's Hope BC V0C 1V0

Dear Chris Cvik:

**Re: Investing in Canada Infrastructure Program (ICIP) - Environmental Quality
Project # IG0045 - District of Hudson's Hope – Beattie Sewer Lift Station Valve Chamber**

Thank you for your application for funding under the ICIP – Environmental Quality Program.

We would like to advise that, after careful consideration, the above-noted project was not selected for funding under the ICIP – Environmental Quality Program.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed. All applications were equitably reviewed and given consideration for funding. If you have any questions, please contact Lee Johnson, Environmental Quality Program Lead, by email at: Lee.Johnson@gov.bc.ca.

Additional program information can be found at the Investing in Canada Infrastructure Program website: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program. Should future funding become available, staff are pleased to provide advice on preparing an application.

.../2

Chris Cvik
Page 2

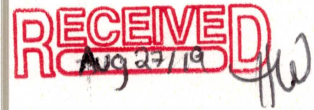
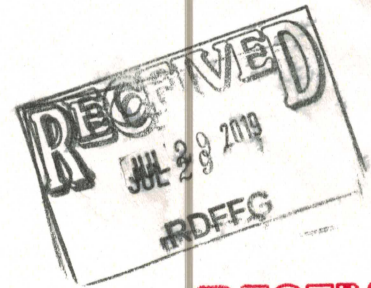
Thank you for your interest in the ICIP-Environmental Quality Program. We wish you every success with your community project.

Yours truly,

A handwritten signature in black ink, appearing to be 'Liam Edwards', with a long horizontal stroke extending to the right.

Liam Edwards, Executive Director
Local Government Infrastructure and Finance
Ministry of Municipal Affairs and Housing

pc: Madelaine Martin, A/Director
Local Government Infrastructure and Finance
Ministry of Municipal Affairs and Housing



July 24, 2019

Ms. Lara Beckett
President
North Central Local Government Association
206 - 155 George Street
Prince George BC V2L 1P8

Dear Ms. Beckett:

Thank you for your letter dated June 18, 2019, regarding the North Central Local Government Association's Resolution R8 – Importance of 911 in Remote and Rural Areas.

I recognize the roadblocks to 911 service provision that rural and remote communities in BC face. Given these roadblocks, and other emerging opportunities in the 911 landscape, my ministry reinvigorated work related to 911 emergency communications service delivery in the fall of 2018. As part of this work, I have requested that ministry staff engage with key stakeholders in an effort to examine collaborative opportunities to bolster the 911 service system in BC. I understand a member of the North Central Local Government Association, the Northern Rockies Regional Municipality, is engaged in these efforts.

I look forward to the outcomes of this engagement and trust that this process will lead to creative solutions to address the lack of provision of 911 services in the Northern region of BC.

Sincerely,

Mike Farnworth
Minister of Public Safety
and Solicitor General

C7





RECEIVED
Aug 26, 2019
JW

Reference: 346753

AUG 16 2019

Lara Beckett, President
North Central Local Government Association
206 – 155 George Street
Prince George BC V2L 1P8

Dear Ms. Beckett:

Thank you for your letter of June 18, 2019, regarding shipment of dangerous goods by rail.

The Province of British Columbia recognizes that oil spills due to railway incidents pose a significant risk to the environment. In October 2017, the Ministry of Environment and Climate Change Strategy developed its first phase of regulations which place certain requirements on railways, pipelines and trucking transporters to address these risks. As a result of these regulations, transporters must develop and test spill contingency plans to prepare for spills; adhere to more stringent spill reporting requirements; and may be required to develop a recovery plan to address damage to the environment.

The government is currently developing a second phase of spill regulations that would potentially require railways and/or pipelines to develop geographic response plans to ensure resources are available to support an immediate response to a spill and adhere to response time planning standards that would ensure a timely response following a spill.

Although the government's official window for comment on the proposed regulations closed April 30, 2018, I appreciate the North Central Local Government Association's interest in strengthening the government's ability to improve spill preparedness, response and recovery from potential spills.

Thank you again for your letter regarding the shipment of dangerous goods by rail.

Sincerely,

George Heyman
Minister

C8

INVITATION

August 26, 2019

Mayor Dave Heiberg
District of Chetwynd
Via email:
mayor@hudsonshope.ca
clerk@hudsonshope.ca

Dear Mayor Heiberg:

Re: Union of BC Municipalities Convention & Awards, Vancouver, BC

We are pleased to inform you of the Northern Health's participation at the upcoming UBCM Convention in Vancouver, BC.

At the upcoming UBCM convention I will be joining Colleen Nyce, Northern Health Board Chair, for the opportunity to meet one-on-one with local government representatives to discuss health care issues and to answer questions. If you are interested in meeting with us, we invite you to contact our offices to arrange a time convenient for you.

We will be hosting meetings throughout Wednesday, September 25th and Thursday, September 26th. Meetings will be held in **Nootka Meeting room located in the Fairmont Waterfront Hotel** (900 Canada Place).

To book an appointment please contact Irma Trudel, Administrative Assistant, at (250) 649-7038 or by email at nhadministration@northernhealth.ca no later than **Wednesday September 18th**. If you can please provide the names of attendees and the specific topics you would like to discuss that would be helpful. A reminder to provide as much detail as possible to assist us in preparing for the discussion.

We look forward to seeing you in September.

Sincerely,



Cathy Ulrich
President and Chief Executive Officer
Northern Health

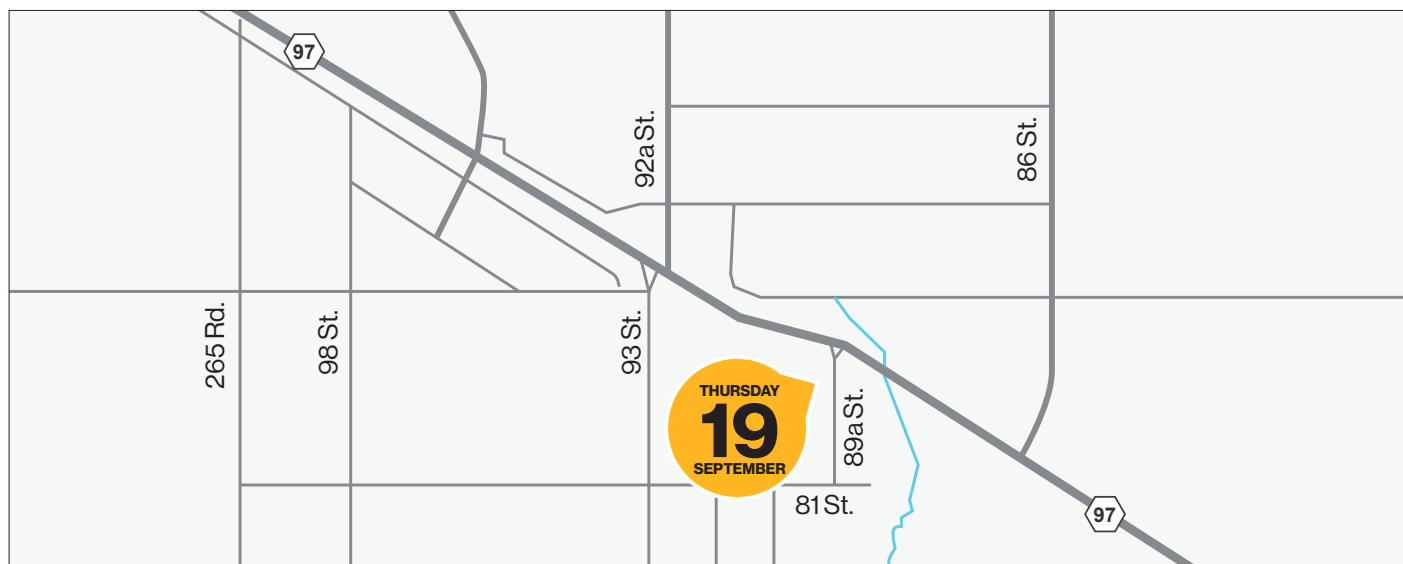
Open House. Open Conversation.

Enbridge is pleased to extend this invitation for you to attend an open house at our new office location in Fort St. John.

Come and meet Enbridge employees and leaders who work on our natural gas pipeline system. We welcome a conversation about our operations, maintenance and expansion projects and safety programs.

Thursday, September 19, 2019

Catering and refreshments will be provided.



Please join us:

Thursday, September 19

3:30 p.m. to 6:30 p.m.

4pm – Welcoming and opening remarks

Enbridge

8320 - 89A Avenue
Fort St. John, B.C. T1J 0P1

For more information, please contact:

Michaela Bjorseth

Community and Indigenous Engagement

250-264-9228 | michaela.bjorseth@enbridge.com

Laura Prosko

Community and Indigenous Engagement

250-264-9241 | laura.prosko@enbridge.com

RE: Action on Plastics – Website and Policy Consultation Paper

On July 25, 2019 Environment and Climate Change Strategy Minister, George Heyman, launched a province-wide, public engagement on the topic of reducing plastic waste.

The Ministry of Environment and Climate Change Strategy is inviting you to provide feedback on new policy opportunities and proposed amendments to the Recycling Regulation of the *Environmental Management Act* by September 30, 2019 to address plastic waste.

Visit the Clean BC Plastics Action Plan [website](#) to read the [Policy Consultation Paper](#) and learn more about the solutions being considered. Instructions on how to provide comments are provided in the Policy Consultation Paper. A [news release](#) is also available.

Further details on the webinars being conducted for stakeholders, on the policy paper and proposed revisions to the Recycling Regulation of the *Environmental Management Act* will follow shortly.

Overview

Government is proposing action in four connected areas to reduce plastic pollution and use less plastic overall:

1. **Bans on single-use packaging:** Determining which types of plastic packaging to phase out altogether, as well as any necessary exemptions, such as those for health, safety and accessibility to keep products available for the people that need them.
2. **Dramatically reduce single-use plastic in landfills and waterways:** Requiring producers to take responsibility for more plastic products, ensuring more single-use items like sandwich bags, straws and cutlery get recycled.
3. **Plastic bottle and beverage container returns:** Expanding the deposit-refund system to cover all beverage containers – including milk and milk-substitutes – with a 10-cent refundable deposit, keeping millions more containers out of landfills and waterways.
4. **Reducing plastics overall:** Supporting effective ways to prevent plastic waste in the first place and ensuring recycled plastic is re-used effectively.

Share the Policy Consultation Paper

Please forward this correspondence to organization and association members and others who may wish to comment on the proposed changes. The ministry welcomes all suggestions.

Alternatively, you may wish to include the following in your forthcoming newsletter or circular for your members:

Do you have any thoughts on how we can reduce plastic waste in B.C.?

The government of B.C. wants your opinion on a range of possible solutions it's considering. Just fill out the quick survey before September 30: www.cleanbc.ca/plastics
And help to set our province on a path to a more sustainable future.

Thank you for your time and consideration. We look forward to receiving your feedback.



Environmental Standards Branch
Ministry of Environment and Climate Change Strategy

We are engaging on how to best reduce plastic waste; [have your say here!](#)

C11

Good afternoon Chris,

The Community Energy Association, Federation of Canadian Municipalities and ICLEI Canada invite you attend a Partners for Climate Protection (PCP) program recognition event for BC members. Join us to celebrate the PCP milestone achievements of BC local governments and recognize new members that have recently joined the PCP program, which celebrates its 25th anniversary in 2019.

The reception will be held on **Monday, September 23 from 5:30-8:30 pm** in the private Uber Lounge at Steamworks Brewpub in Vancouver. This event will take place during the week of the Union of BC Municipalities Convention. If you are not attending the convention, we encourage you to forward this invitation to your local government representative who will be at the UBCM Convention.

To register for this reception, please visit <https://bcpcpreception.eventbrite.ca>. We would appreciate RSVPs by **Monday, September 16**.

We look forward to seeing you at our PCP program member recognition event.

Kind Regards,
Susan Chalmers

Susan Chalmers, Community Energy Coordinator



Office: (604) 628-7076, ext. 707 | Mobile: (778) 871-2711

CEA is the Regional Climate Advisor for the PCP Program in the BC & Yukon Region



WEST MOBERLY FIRST NATIONS

Box 90, Moberly Lake, British Columbia, V0C 1X0
T: (250) 788-3663 F: (250) 788-9792



August 27, 2019

Sent via email

Original will not be sent in the mail

mayor@hudsonshope.ca

Mayor Dave Heiberg
District of Hudson's Hope
Box 330, 9904 Dudley Drive
Hudson's Hope, BC V0C 1V0

Mayor Heiberg, Je aa haanach'e:

RE: Treaty Land Entitlement Claim

I am writing on behalf of West Moberly First Nations ("**West Moberly**"). As you are aware, West Moberly is negotiating with the Government of Canada and Province of British Columbia to settle its outstanding Treaty No. 8 Land Entitlement Claim (or "**TLE Claim**"), which will involve the establishment of new reserve lands for West Moberly.

Accordingly, West Moberly's Chief and Council has met with the District of Hudson's Hope ("**Hudson's Hope**") on several occasions to discuss the lands that West Moberly has selected for the TLE Claim. Further to our meeting on May 3, 2019, I write to request Hudson's Hope's written support for West Moberly's TLE Claim. Please contact us if you require any further information.

West Moberly values its long-standing relationship with Hudson's Hope and looks forward to continuing to work together into the future.

We look forward to hearing from you.

Wuujo aasana laa,

for
Chief Roland Willson
West Moberly First Nations

cc Chris Cvik, Chief Administrative Officer
Andrew Baigent, Urban Systems