



## **DISTRICT OF HUDSON'S HOPE**

### **AGENDA**

Council Chambers

Monday, July 22<sup>nd</sup>, 2019

**1. Call to Order:**

**2. Delegations:**

**3. Notice of New Business:**

Mayor's List

Councillors Additions

CAO's Additions

**4. Adoption of Agenda by Consensus:**

**5. Declaration of Conflict of Interest:**

**6. Adoption of Minutes:**

M1 [July 8, 2019 Regular Council Meeting Minutes](#)

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**7. Business Arising from the Minutes:**

**8. Public Hearing:**

**9. Staff Reports**

SR1 Social Media Content Plan

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SR2 Public Works Department Update

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SR3 RFP 11-19 Vehicle Award

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SR4 2018 Statement of Financial Information

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SR5 Protective Services Update

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SR6 CAO Update

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SR7 Quarterly Report on Council Recommendations

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SR8 Recreation and Special Events Update

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SR9 Office Administration Update

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**10. Committee Meeting Reports:**

**11. Bylaws:**

**12. Correspondence**

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C4	Letter from the Curling Club	Page 129
C5	BC Hydro UBCM Convention Meeting Invitation	Page 130
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C8	UBCM Meeting Request Deadline	Page 135
C9	Letter form the Honourable Selina Robinson	Page 138
C10	Strategic Initiatives Fund	Page 140

**13. Reports by Mayor & Council on Meetings and Liaison Responsibilities**

**14. Old Business:**

**15. New Business:**

**16. Public Inquiries:**

**17. In-Camera Session**

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**18. Adjournment**



**REGULAR COUNCIL MEETING  
July 8, 2019  
6:00 P.M.  
COUNCIL CHAMBERS**

Present **Council:** Mayor Dave Heiberg  
Councillor Kelly Miller  
Councillor Mattias Gibbs  
Councillor Patricia Markin  
Councillor Valerie Paice  
Councillor Leigh Summer  
Councillor Travous Quibell

**Absent:** Director of Protective Services, Robert Norton  
Special Events & Recreation Coordinator, Kaitlyn Atkinson

**Staff:** CAO, Chris Cvik  
Director of Public Works, Mokles Rahman  
Manager of Public works, Mark Sture,  
Office Assistant, Becky Mercereau

**Other:** 0 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:** North Peace Airport Society, North East BC Forestry  
Roundtable, UBCM Ministry Requests, UBCM Attendance

**Councillors Additions:** n/a

**CAO Additions:** n/a

3. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

4. **DECLARATION OF CONFLICT OF INTEREST:**

5. **ADOPTION OF MINUTES:**

M1 **June 24<sup>th</sup>, 2019 Regular Council Meeting**

**RESOLUTION NO. 207/19**

**M/S Councillors Gibbs/Paice**

**That**

**"The minutes of the June 24, 2019 Regular Council Meeting be adopted as amended."**

**CARRIED**

6. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **SR8 Recreation and Special Events Update**

Councillor Miller requested Council proclaim July 9<sup>th</sup> as Pride Day in Hudson's Hope in conjunction with the Pride event being hosted by Emergency Services. Councillor Gibbs questioned making a proclamation on our own and not from an outside source.

**RESOLUTION NO. 208/19**

**M/S Councillors Miller/Markin**

**That**

**"Council proclaim July 9<sup>th</sup>, 2019 as Pride Day in Hudson's Hope."**

**CARRIED**

**Councillor Gibbs OPPOSED**

BA2 **SR6 – Beattie Park Special Events**

Mayor Heiberg advised that there is "no maintenance" mentioned in the resolution 196/19. Council agreed to leave resolution as written with the understanding that no additional maintenance will be provided. The Manager of Public Works advised that the GIC's are installed in Beattie Park.

7. **PUBLIC HEARING:**

8. **STAFF REPORTS:**

SR1 **Granular Material Crushing and Stockpiling**

Staff advised of the four bids received. It has been determined that the soil is of good quality and they will go deeper down instead of expanding the pit and it will not require separating.

**RESOLUTION NO. 209/19**

**M/S Councillors Summer/Quibell**

**That**

**"Council accept the Brocor Construction Ltd. bid for the crushing and stockpiling of granular material from the District's pit off Highway #29."**

**Amended**

**"Council accept the Brocor Construction Ltd. Bid for crushing and stockpiling of granular material from the District's pit off Highway #29; and**

**That Administration be authorized to negotiate additional crushed material so the bid total plus additional crushed material does not exceed a maximum of \$200,000."**

**CARRIED**

SR2 **Summer Swim Challenge**

**RESOLUTION NO. 210/19**

**M/S Councillors Miller/Gibbs**

**That**

**"Council approve two of each of the following prizes for the Hudson's Hope Pool Summer Swim Challenge (one for the most lengths won and one for the most aquafit classes attended):**



1<sup>st</sup> Prize: 2020 annual adult swim pass (or \$109.20 towards an annual family pass)

2<sup>nd</sup> Prize: Adult 10 swim punch card (or \$48.00 towards an annual pass or a family punch card)

3<sup>rd</sup> Prize: District of Hudson's Hope water bottle or t-shirt."

**CARRIED**

**SR3 RFD – Fill Material to Lucas Subdivision**

**RESOLUTION NO. 211/19**

**M/S Councillors Miller/Markin**

**That**

**"Council award the Fill Material Contract to P&L Ventures in the amount of \$65,832.00 for use at the Lucas Subdivision and authorize Administration to sign the contract."**

**CARRIED**

Council requested all further correspondence only use the name Lucas Subdivision versus Atkinson/Lucas. Mayor Heiberg advised that funding for this project will come from the Contingency Account and represents funding from BC Hydro that had been put into the general account and not kept as a separate line item.

**RESOLUTION NO. 212/19**

**M/S Councillors Summer/Miller**

**That**

**"Council authorize Administration to negotiate an additional agreement with P&L Ventures for the removal of 300 M<sup>3</sup> of fill material (100M<sup>3</sup> from the District Gravel Pit and 200 M<sup>3</sup> from the Old Public Works Yard) at a cost to not exceed \$2,742. The additional 300 M<sup>3</sup> of fill would also be used at the Lucas Subdivision."**

**CARRIED**

The company will be directed to spread over the entire subdivision as much as possible with a mix of the gravel pit and Old Public Works yard material. Grass seeding in the Fall has not been approved yet.

**SR4 Tree Assessment**

Council asked staff to send a thank you to Ms. Rhymer for all her work on this tree assessment. The Manager of Public Works advised that he will be seeing if he can get Ms. Rhymer back in the fall to help or train staff in the recommendations she set forth. Staff directed to investigate an ongoing tree maintenance program.

**RESOLUTION NO. 213/19**

**M/S Councillors Miller/Quibell**

**That**

**"Council authorize staff to take action on the recommendations set forth in the Tree Assessment report within the current public works budget and that it be brought back to Council if more funding is required."**

**CARRIED**

**9. COMMITTEE MEETING REPORTS:**

10. **BYLAWS:**

11. **CORRESPONDENCE:**

C1 **Legislative Assembly of BC – Invitation to North East BC Forestry Roundtable**

**RESOLUTION NO. 214/19**

**M/S Councillors Miller/Markin**

**That**

**"Council authorize Mayor Heiberg to attend the North East BC Forestry Roundtable on July 4<sup>th</sup>, 2019 in Fort St. John, BC."**

**CARRIED**

C2 **Northern Health – NCLGA Meeting**

For information.

12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CM1 **North Peace Airport Society**

Mayor Heiberg reported on the capitol projects for the runways and fixing the grader. He also advised of the format of the society and how it is governed.

CM2 **North East BC Forestry Roundtable**

Mayor Heiberg reported on the forestry roundtable. Lots of industry representative were in attendance. Discussed stumpage fee lag times, LP losing the mill in Fort St. John, the way the different mills work together on forestry tenders and the caribou and grizzly protection plans.

CM3 **UBCM Ministry Requests**

Mayor Heiberg advised that Council submit any Ministry meeting requests to the CAO by Friday, July 12<sup>th</sup>. Briefs will need to be prepared on the issues to be discussed. Mayor Heiberg advised of the Ministries and agencies he was suggesting Council request meetings with Health, MOTI, Municipal Affairs & Housing, and FLNRO. Councillor Summer suggested a meeting with the ALC.

CM4 **UBCM Attendance**

Mayor Heiberg requested that Council advise staff by Friday, July 12<sup>th</sup> if they are going to the UBCM convention in September so that flights and accommodations can be arranged.

13. **OLD BUSINESS:**

OB1 **PWAC Meeting – September 6, 2019**

Councillor Summer advised that the PWAC meeting in Hudson's Hope will be held on September 6, 2019 and all of Council was welcome to attend. They are hoping to do a town bus tour as part of the meeting.

14. **ADJOURNMENT:**

*Mayor Heiberg declared the meeting adjourned at 7:05 pm.*

**DIARY**

***Conventions/Conferences/Holidays***

*Beryl Prairie Septic Field*  
*School Gymnasium agreement*  
*Spruce Beetle Summit- revisit 2019*  
*Agricultural Land Commission*  
*Commercial Water Rate Increase-annual*  
*budget consideration*  
*17th Annual BC Natural Resources Forum*

***Diarized***

*07/25/16*  
*02/26/18*  
*11/05/18*  
*28/01/19*  
*08/04/19*  
*06/10/19*

Certified Correct:

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Chair/Mayor Dave Heiberg

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CAO, Chris Cvik

## REQUEST FOR DECISION

<b>RFD#:</b>	<b>Date:</b> July 15, 2019
<b>Meeting#:</b> CM072219	<b>Originator:</b> Becky Mercereau, Office Assistant
<b>RFD TITLE: Social Media Content Plan</b>	

### RECOMMENDATION:

“That Council approve 3 x 7 day camping passes in the amount of \$300.00 as prizes for a photo contest that will provide the District with new photos to use for social media and our website. These prizes will be drawn randomly from all the people who submit photos”

### BACKGROUND:

On June 5<sup>th</sup> I attended the Content Marketing workshop in FSJ. I had sent Council some information on this workshop at the June 24<sup>th</sup> Council meeting. From this, Council requested that Kaitlyn, Meghan and me work on a Social Media Content Plan.

On the following pages you will see that we have determined 3 audiences that we would determined as our key target audiences. We have also outlined our goals, a few content ideas and our measurement of success.

This is a general overview, and this would be a continuous project of keeping our website and Facebook up to date, interesting and engaging. I have also attached our first “List” that we put on Facebook for the Canada Day Long Weekend. This list reached 1,880 people, which is a large reaching post for our page. Most of our regular posts will reach 400-600 people, but when people start sharing, liking, and comments we can really reach a lot of people and in turn hopefully get more people talking about Hudson’s Hope and travelling to our community.

We have some ideas that would require some sort of budget for perhaps next year. New content in the form of photos, videos, drone shots etc. We also had an idea to do a photo contest and as part of the contest all photos received could be used by the District for marketing. This would reduce costs to get new content in the form of photos and create some buzz. There was also the idea to create some content similar to the “Golden Shoe”. The Golden Shoe is a program by the Nanaimo Regional District in which they hide a Golden Shoe at different parks and attractions around their District and people interact by finding the shoe and taking photos. You then get the ability to share those photos, interact with these people, and get them out to new parts of your community. Then they give away a prize at the end of the program. This is something very simple, but it has gone viral for them!

We would also like to engage our staff (pool, campground, groundskeepers) by getting them to take photos during working hours that we can also use.

As of now we are trying to do “adventure” posts twice a week and making our community posts more engaging and conversational on Facebook. We are also excited for the new website upgrades, but we have been keeping the website up to date as well! Most of our posts can be scheduled once a week, but we do try to check in a couple times a day to reply to comments and messages.

Going forward we would like to start by doing the photo contest. This is a very inexpensive way to get new content. I would suggest the contest be for at least 5 photos submitted then you can get your name into the draw for one of three 7-day camping passes. This will take away time needed for judging, etc.

**DISCUSSION:**

**FINANCIAL CONSIDERATIONS:**

The approved 2019 budget included Campground Revenue of \$56,500. The content would cost approximately \$300.00 and be charged against this account.

**ATTACHMENTS:**

1. Content Creation Spreadsheet
2. Canada Day Long Weekend List

**OTHER:**

Administration has begun tracking the value of campground passes and swimming pool passes that have been given out for prizes and promotional events.

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Chris Cvik, CAO

## Content Creation

<i><b>Audience</b></i>	<i><b>Goal</b></i>	<i><b>Content Ideas</b></i>	<i><b>Publish Date</b></i>	<i><b>Measurment</b></i>
Regional and BC young families who are looking to disconnect and get back to nature. Our content provides fun and adventurous travel ideas close to home for micro adventurers.	More regional families coming to Hudson's Hope to explore!	Bi-weekly Facebook posts of "things to do" for micro-adventures. Finish up trail brochures. Make lists, weekend guides. Create similar looking content. Conversational FB posts. Look at User Generated Content to share. Determine cost of drone photos/videos. A "goldent shoe" idea. Better photo galleries on updated website. Top 10 lists. Videos. Hashtags	March, April, throughout the summer, before Long Weekends	Pool Usage - Campground Usage - Audience on FB - Hashtags - Sharing - Attendance
Local residents who want to explore their backyard and get involved in community events and volunteering.	Create a welcoming community that people want to live in, contribute to and stay long term.	New photos. Exciting posts about events. Lists: free things to do in HH, Kid-Friendly activities in HH, upcoming events. Volunteer opportunities. Perhaps keep the Council meetings and office content more on our website than FB?	All year. Weekly posts on social media.	Atmosphere and attendance at community events. Volunteer numbers for clubs. Volunteer nominations. Public comments to Council and staff.
Recreational young adults who are looking for new places to go exploring in the Peace River Region, our content provides exciting and adventurous travel ideas.	More people using our trails, lakes, boat launches, etc.	This content would be the same or similar to micro adventures for families above.	March, April, throughout the summer, before Long Weekends	Watch hashtags to see how many people in HH, traffic in HH, traffic to our site and FB, FB anyltics



## THINGS TO DO IN HUDSON'S HOPE - CANADA DAY LONG WEEKEND



Celebrate at the Pool Park from 11 am - 4 pm on Canada Day



Hike to the Steam Vents



Paddle-board on Cameron Lake



Enjoy the music of Lindsay Pratt at the Pool Park on  
Canada Day at 12:15 pm



Grab a home-made Popsicle at the Farmer's Market  
at the Canada Day Celebrations



Take an underground tour of the WAC Bennett Dam



Go swimming at the Outdoor Swimming Pool





# Hudson's Hope Photo Contest



Hudson's Hope deserves to be showcased with the best possible photos! The District wants to capture Hudson's Hope in all its natural glory! We want to know what "Your Hudson's Hope" looks like. Join our photo contest and submit photographs from across the municipality. We are looking for photos of landscapes, recreation, community events and much more. This is an opportunity to showcase your photography skills and your community. Photographs will be featured on the District website and Facebook page (and potentially other District publications)!

This contest will run between August 1<sup>st</sup> and September 27<sup>th</sup>.

## Prizes

Everyone who submits at least 5 photos will have their name entered into a random draw. Three winners will be drawn and will each win a 7-Day Camping Pass to enjoy at one of our four District Campgrounds for the 2020 camping season!

## How to submit

- Photos must be high resolution (2-25MB). A high-resolution, colour (RGB) version of each photo must be submitted (uncompressed TIFF or maximum quality JPEG).
- Ideal file size: 3600 pixels wide by 3000 pixels tall (or 12" x 10") at 300 dpi. Landscape photos work best.
- Photos must be taken in the Hudson's Hope area.
- Send your photos to [office2@hudsonshope.ca](mailto:office2@hudsonshope.ca).
- Photos can also be dropped off on a USB flash drive at the District Office, 9904 Dudley Drive.

## Please Note

- Images become the property of the District for future use.
- A signed photo release form is required for a photo in which a person is recognizable or in the case of a minor, a signed release form from the subject's parent or guardian.
- Submissions will be accepted until midnight, September 27, 2019.



- There is no limit on the number of submissions by a single entrant but you will only receive one entry to the prize draw.
- To enter please read, sign and return our Photo Contest Rules and Consent Form along with your image(s).

## Questions?

Please email Meghan or Becky at [office2@hudsonshope.ca](mailto:office2@hudsonshope.ca).

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council

**SUBJECT:** Public Works Department Update

**DATE:** July 22, 2019

**FROM:** Mokles Rahman, Director of Public Works

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Below please find highlights of some of the activities done or going on in the Public Works Department during the last month;

- Water Treatment Plant:
  - a. Backwash: There were no issues of backwash of coarse or fine filters in the Water Treatment Plant during this reporting period.
  - b. Water intake: River water level is low. There were challenges in intake water quality. We could switch to spring water, however, there might be problems in water quality for swimming pool, which we noticed last month.
- Swimming pool:
  - a. Swimming Pool is running with the old chlorine injector. The new chemical controller is back to us from the supplier after necessary trouble shooting. Replacement of old one might be at the end of the season, to avoid any further shutdown of the Pool.
  - b. Administration discovered that the approved Pool O&M budget amount of \$52,500 did not include the pre-approved budget of \$29,000 for pool liner repairs and chemical controller. Administration will continue to monitor the O & M budget for Pool, but at this point do not feel that a recommendation to Council to transfer funds from Contingency Account is warranted.
- Pickle Ball Courts have been re- painted over the tennis court lines. Re-painting was done as paint washed away because of rain, and because of continuous rain we could not re-paint.
- Grass cutting: Growth is still significant. A master plan has been developed. A policy with level of service will be developed soon.
- Beryl Prairie Playground: Wood edging installation including backfilling done, basketball court installation is going on, and one picnic table installed.
- Lucas subdivision:
  - a. Tender for fill materials done. Contract has been awarded to P&L Venture as the lower bidder for the fill materials. The work will be started on July 29, 2019 and finished by August 8, 2019. However, based on our request, contractor started moving fill materials from the gravel pit on July 15, 2019.
  - b. Looking for a contractor for fixing the deficiencies of the subdivision. Alternatively, the deficiencies may be fixed by internal staff, the cost of which will be charged to the subdivision.

**Operating Projects update:**

- Library and visitor centre:
  - a. Working towards getting trade wise contractors as we are not getting a general contractor for the entire work.
  - b. One electrical company assessed the work and is in the process of submitting quotes.
  - c. One window glass company submitted quote, in the process of doing the job.
- Admin vehicle: RFP posted with a closing date of July 15, 2019 for leasing an all-season SUV for Admin and replacing the PRIUS.
- Water conservation study: On June 25, 2019 we had a kickoff meeting with Urban Systems for water conservation study update project.
- Leak testing for water mains: Leak testing scheduled for July 22, 2019. Watermark Solution Ltd, an Ontario based company, is going to conduct the Leak Testing for our water system.
- Beattie Park electrical upgrade done for 6 poles, one connection for gazebo, and one connection for the visitors centre.

**Capital Projects update:**

1. Beattie Lift station: Planning to retender the project early next year.
2. Water Valve replacement: Negotiating the price with two (2) contractors.
3. Gravel Replenishment: Awarded contract for gravel replenishment to Brocor Construction Ltd as the lowest bidder. Contractor will start the work on August 1 and finish by August 30, 2019.
4. Payloader Replacement: The tender document has been posted on the web sites (MERX, BC BID and District website) on July 15, 2019. The closing date is August 1, 2019.
5. GPS Purchase: Purchased GPS. Asset Data collection is going on with a summer staff.
6. Commercial Water Stand keypad access: Awarded contract. Contractor is yet to confirm the date for work commencement.
7. Beryl Prairie Fire Hall Sewage Holding Tank: Installation of sanitary holding tank and decommissioning of old tank is done. This project is complete.
8. Beryl Prairie Water Well Pump Replacement: Received one quotation which is higher than the budget and waiting for two (2) more quotations.

Submitted by:



Mokles Rahman

## REQUEST FOR DECISION

<b>RFD#:</b>	<b>Date: July 17, 2019</b>
<b>Meeting#: July 22, 2019</b>	<b>Originator: Mark Sture, Manager of Public Works</b>
<b>RFD TITLE: RFP 11-19 – Administrative Vehicle Replacement</b>	

### **BACKGROUND:**

As part of the 2019 Budget discussion, the need to replace the 2007 Toyota Prius was identified. The Prius is about 12 years old and has approximately 110,000 kms; this equates to 9,200 kms per year. In terms of a replacement vehicle, the discussion led to the determination of a slightly larger vehicle that could seat 5 adults and was equipped with all-wheel drive.

The Administrative vehicle is used by senior staff and Council for trips to meetings and events away from the District office. The use of the current vehicle appears to be waning as the vehicle gets older, whether because of its size or its general appearance after 12 years of use.

The replacement vehicle has been specified as an All-Wheel Drive unit with room for up to 5 adults with some luggage. A Request for Proposal was issued with the Prius offered as a trade vehicle. The dealers were asked to include winter tires on rims as part of the offerings. Bidders were encouraged to submit quotes on hybrid as well as standard engines.

The RFP also requested the bids based on a 36-month lease and a 60-month purchase plan. With a lease or purchase plan, funds are taken from Operating monies as opposed to Capital monies.

Bids were received from 6 automotive dealers representing 8 individual quotes. Careful analysis was performed on the bids to determine the best value for the District in terms of a replacement vehicle for the Toyota Prius.

The offerings were compared on fuel economy as well as cabin and luggage capacity, in addition to the monthly costs. The proposed vehicle (a Honda CR-V) provides the best return for the District. Out of 15 categories, the Honda CR-V scored highest in 8 categories and second in a further 5 categories.

In the assessment of Head room, Hip room and Shoulder room, and luggage space the Honda scored highest. These areas relate to passenger comfort. There is adequate room for 4 adults comfortably (5 for shorter trips).

As part of the acquisition of a new vehicle, the District would be trading in the Toyota Prius. We would be responsible for removal of any District property in or on the vehicle.

If the lease option is chosen, the District of Hudson's Hope decals could be magnetic so as there is easy removal at the end of the term. If the decals are stick-on, they can be removed but will likely be more of an outline in the paint from sun-fade.

A lease program allows the District to change out the Administrative vehicle on a regular basis prior to any significant mechanical failures or repair work. Additionally, this would ensure that the Administrative vehicle always presents a high image of the District

A purchase plan allows the District to keep the vehicle for an indefinite period (a maximum 6-year replacement cycle is recommended under this option)

**FINANCIAL ASSESSMENT:**

The replacement of the Toyota Prius was discussed internally during budget deliberations however, no line item and budget was identified for this expenditure. This will not be a large concern as Administration expects to pick up the vehicle at the beginning of September. This will result in approximately 4 months of lease payments for the remainder of 2019 (4 X \$424.87) plus the initial payment of \$808.18 for a total 2019 cost of \$2,507.66. Although not budgeted, this amount is not onerous. The lease payments will be properly budgeted in 2020.

The lease payment would be charged to #01-10-1005-5113 General Government – Equipment Rentals and Leases.

**ALTERNATIVES:**

1. Council can authorize the replacement of the 2007 Toyota Prius with a new SUV based on the recommended Dealer at a monthly cost of \$424.87 for a 36-month lease;
2. Council can replace the 2007 Toyota Prius with a new SUV based on the recommended Dealer at a monthly cost of \$597.30 for a 60-month purchase
3. Council can choose to purchase outright a new SUV from the recommended Dealer
4. Council can choose another vendor.
5. Council can select to not purchase a new administrative vehicle at this time.

**RECOMMENDATION / RESOLUTION:**

1. THAT Council Authorize the lease for a period of 36 months a new 2019 Honda CRV from Fort St. John Honda at a monthly cost of \$424.87 and an initial payment of \$808.18, and:
2. THAT the 2007 Toyota Prius be traded in as part of the deal. NOTE: The \$5,000 trade in value is reflected in the monthly lease rate of \$424.87.

Attachment: 2019 Honda CR-V Brochure

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Mark Sture,  
Public Works Manager

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Supported by: Mokles Rahman,  
Director of Public Works

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Approved By: Chris Cvik, CAO



# 2019 CR-V







Hitting the town or hitting the slopes, why just be a jack-of-all trades, when you can be a master of them, too? When you do it all, it helps to have a car that does as well.



- Overview 02
- Exterior/Styling 04
- Interior 06
- Versatility 08
- Performance & Efficiency 10
- Technology 12
- Honda Sensing™ Technologies 14
- Safety 16
- Accessories 19-22
- Colours & Trims 24
- Specifications 26-28
- Warranty 30
- The Power of Dreams 32







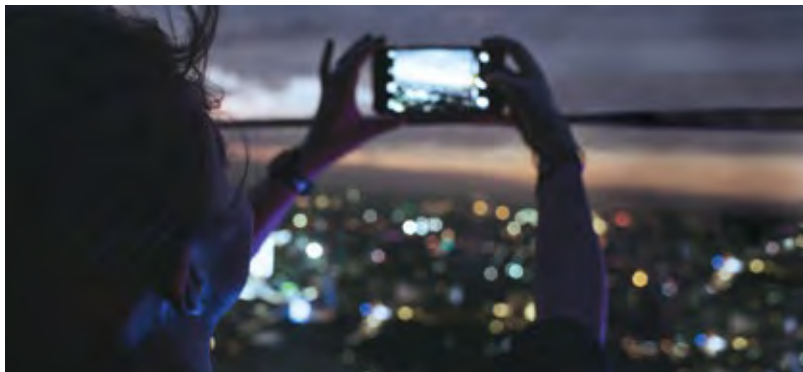
## Form, function, fun.

The 2019 CR-V blends practicality with an inner desire for pure driving bliss. The result is a showstopping package of form and function. We've taken a sporty look and personality and jam-packed it with tons of innovative technology and features. The fun-to-drive handling of the CR-V has always made it feel almost more car than SUV, and having a turbocharged engine in the mix should guarantee that drivers can always be on the edge of their seats. If the way we've fallen in love is any indication, the 2019 CR-V is going to be a runaway hit.

**Key features:** Apple CarPlay<sup>TM,1,2</sup>/Android Auto<sup>TM,1,2</sup> Honda Sensing<sup>TM</sup> Technologies (AWD models only), Remote engine start, Available heated leather-wrapped steering wheel, Available panoramic moonroof

1. None of the features we describe are intended to replace the driver's responsibility to exercise due care while driving. Drivers should not use handheld devices or operate certain vehicle features unless it is safe and legal to do so. Some features have technological limitations. For additional feature information, limitations and restrictions, please visit [www.honda.ca/disclaimers](http://www.honda.ca/disclaimers) and refer to the vehicle's Owner's Manual.  
2. Only compatible with certain devices and operating systems. Operation may be dependent upon: 1. GPS satellite signal reception and available cellular data and/or voice connection; or 2. connection to vehicle's built-in Wi-Fi hotspot, if applicable. Associated charges (incl. data plans, roaming charges or other amounts charged by your wireless carrier) may apply.





Hands-free access on the Touring trim makes the CR-V the perfect vehicle for anyone who's got their hands full.

## Make a spectacle of yourself.

If the CR-V was on the runway, it would steal the show. And not just because of its bold, aggressive looks. Or its beefed-up athletic stance. Or even the available LED headlights with auto-on/off that ensure it is seen in the best light. There's actually a lot of substance to back up the arresting looks of the 2019 CR-V. Thoughtful touches like an available one-touch panoramic moonroof with tilt feature. Available roof rails for more packing versatility. Attractive available 18" aluminum-alloy wheels to ensure you're outfitted from top to bottom. And a real inner power, thanks to the powerful turbo engine. So many people are out there searching for the total package. And with the 2019 CR-V, they can actually get it.

**Key Features:** Available power tailgate with programmable height and available hands-free access, Available one-touch power moonroof with tilt feature, Available auto high beam







## Get into your zone.

Strong on the outside, luxurious on the inside, the 2019 CR-V is the total package. Standard features like a proximity key entry system with pushbutton start and remote engine starter help to ensure the CR-V is ready to go before you are. Once you're inside, the dual-zone automatic climate control with air-filtration system, available perforated leather-trimmed seating surfaces and available heated leather-wrapped steering wheel create a tailored, luxurious environment no matter the road or the weather. And if the weather does act up, available rain-sensing windshield wipers will help tame whatever the environment throws at you.

**Key Features:** Multi-angle rearview camera<sup>1</sup> with dynamic guidelines, Heated front seats and available heated rear seats (outboard positions only), Easy fold-down 60/40 split rear seatback, Flat luggage compartment with two-level mode



Available perforated leather-trimmed seating surfaces means everyone will always want to come along for the ride.

1. None of the features we describe are intended to replace the driver's responsibility to exercise due care while driving. Drivers should not use handheld devices or operate certain vehicle features unless it is safe and legal to do so. Some features have technological limitations. For additional feature information, limitations and restrictions, please visit [www.honda.ca/disclaimers](http://www.honda.ca/disclaimers) and refer to the vehicle's Owner's Manual.





## Flat-out awesome.

When you're packing your bags for those long summer road trips, never feel the need to pack light. The easy fold-down 60/40 split rear seatback means virtually no luggage is too long or too wide to take along for the drive.

Plus, the luggage compartment has two level modes – full flat mode and capacity max mode – that are designed to help ensure that cargo of almost all shapes and sizes gets where it's going and gets there all in one piece.

Whether you're a thrift-store enthusiast bringing home a flea market find, or a trail warrior loading up your bike and hitting the backwoods before work, the 2019 CR-V has room for most of your favourite activities.







You're on your way with just the push of a button, thanks to the proximity key entry system with pushbutton start, standard on the 2019 CR-V.

## Lead the turbocharge.

The 2019 CR-V doesn't hold back on performance. The 1.5-litre, 16-valve, Direct Injection, DOHC, turbocharged 4-cylinder engine provides the CR-V with 190 horsepower<sup>1</sup> and 179 lb.-ft of torque, while the continuously variable transmission (CVT) keeps it all working smoothly. It harnesses that power using the traction of available Real Time AWD™ with Intelligent Control System™ to give you a stable and confident drive, no matter the road.

**Key Features:** Continuously variable transmission (CVT), Turbocharged 4-cylinder engine, Available Real Time AWD™ with Intelligent Control System™

1. Horsepower and torque calculations reflect SAE net, Rev. 08/04, SAE J1349 procedures.





Multi-angle rearview camera<sup>1</sup> with dynamic guidelines

## Hello, hi-tech.

Tech leads the way in the 2019 CR-V. It boasts features such as the Display Audio System<sup>1</sup> with Apple Carplay™<sup>1,2</sup>/Android Auto™<sup>1,2</sup> to make sure your hands stay on the wheel, and the available Honda Satellite-Linked Navigation System™<sup>1,3</sup> with bilingual Voice Recognition so your eyes stay on the road. While you're driving, the available Honda LaneWatch™ blind spot display<sup>1</sup> (replaced by the Blind Spot Information (BSI) system<sup>1</sup> with Rear Cross Traffic Monitor<sup>1</sup> system on the Touring trim) acts like an extra set of eyes. And when you finally arrive, two available rear USB ports<sup>2</sup> ensure your passenger's devices are fully charged and ready to go.

**Key Features:** Available Display Audio<sup>1</sup> system with Apple Carplay™<sup>1,2</sup>/Android Auto™<sup>1,2</sup> Available Honda Satellite-Linked Navigation System™<sup>1,3</sup> with bilingual Voice Recognition, Available Honda LaneWatch™ blind spot display/Blind Spot Information (BSI) system<sup>1</sup> with Rear Cross Traffic Monitor<sup>1</sup> system, Available rear charging USB ports<sup>2</sup>

1. None of the features we describe are intended to replace the driver's responsibility to exercise due care while driving. Drivers should not use handheld devices or operate certain vehicle features unless it is safe and legal to do so. Some features have technological limitations. For additional feature information, limitations and restrictions, please visit [www.honda.ca/disclaimers](http://www.honda.ca/disclaimers) and refer to the vehicle's Owner's Manual.  
2. Only compatible with certain devices and operating systems. Operation may be dependent upon: 1. GPS satellite signal reception and available cellular data and/or voice connection; or 2. connection to vehicle's built-in Wi-Fi hotspot, if applicable. Associated charges (incl. data plans, roaming charges or other amounts charged by your wireless carrier) may apply.  
3. Map database covers major metropolitan areas in Canada and the 48 contiguous U.S. states.



Apple CarPlay™<sup>1,2</sup>/Android Auto™<sup>1,2</sup>



7-inch Display Audio System<sup>3</sup> with available Honda Satellite-Linked Navigation System™<sup>1,3</sup> and bilingual Voice Recognition



Available Honda LaneWatch™ blind spot display<sup>1</sup>



Available Blind Spot Information (BSI) system<sup>1</sup> with Rear Cross Traffic Monitor<sup>1</sup> system



Available rear USB ports<sup>2</sup>



Remote engine start





## Has a sixth sense for safety.

Honda Sensing™ technologies are designed to help make your drive safer. With intuitive technology and design, we've created a way forward that we can all feel good about. Whether you're driving or sitting in the passenger seat, feel confident in the latest in safety and innovation from Honda.

**BRAKE**

### Forward Collision Warning (FCW) system

The available FCW system<sup>1</sup> is designed to detect the presence of vehicles in front of you and issue audible, visual and tactile alerts if you're approaching with too much speed. If you fail to respond, CMBS® is triggered into operation.



### Collision Mitigation Braking System™ (CMBS®)

To help reduce the likelihood or severity of a frontal impact, the available CMBS<sup>®1</sup> is engineered to apply light brake pressure if you don't respond to FCW system alerts. If it still senses an imminent collision, CMBS<sup>®</sup> is designed to brake forcefully.



### Lane Departure Warning (LDW) system

The available LDW system<sup>1</sup> is designed to monitor vehicle lane position and issue visual and tactile alerts if your vehicle drifts into another detected lane without signaling.



### Lane Keeping Assist System (LKAS)

The available LKAS<sup>1</sup> is engineered to gently correct your steering if you begin to leave a detected lane without signalling, applying torque progressively to the steering to help guide you back to the centre of the lane.



### Road Departure Mitigation (RDM) system

The available RDM system<sup>1</sup> is designed to help steer and even apply the brakes if it detects that your vehicle may leave the road.



### Adaptive Cruise Control (ACC) with Low-Speed Follow (LSF)

The available ACC system<sup>1</sup> is designed to keep a constant speed and set following interval behind any vehicle detected in front of you, including an ability to slow, stop and start with the flow of traffic.

The Honda Sensing™ suite of safety and driver assist features are standard on AWD models.

1. None of the features we describe are intended to replace the driver's responsibility to exercise due care while driving. Drivers should not use handheld devices or operate certain vehicle features unless it is safe and legal to do so. Some features have technological limitations. For additional feature information, limitations and restrictions, please visit [www.honda.ca/disclaimers](http://www.honda.ca/disclaimers) and refer to the vehicle's Owner's Manual.



# Solid on safety.

At Honda, we strive to provide a high level of standard safety features to help ensure the safety of occupants, other drivers and even pedestrians. This added peace of mind helps our drivers maintain the confidence to enjoy every road to the fullest.

## Passive Safety

### Advanced Compatibility Engineering™ (ACE™) body structure

The highly innovative, next generation Advanced Compatibility Engineering™ (ACE™) body structure is engineered to help disperse frontal impact energy to enhance occupant protection, while more effectively controlling it in severe collisions to help prevent intrusion into the passenger cabin.

### Child safety

The CR-V features childproof rear door locks as well as rear seat Lower Anchors and Tethers for Children (LATCH), which give you a simple and convenient method to install compatible child safety seats without using the vehicle's seat belt system.

### HondaLink™ Assist Automatic Emergency Response System

The HondaLink Assist Automatic Emergency Response System<sup>1,3,4</sup> helps you get the help you need when you need it most. If the airbags deploy, your Display Audio System<sup>1</sup> is engineered to automatically attempt to put you on a call with an operator who will forward your location to first responders if needed. It works with any compatible Bluetooth®-paired phone as long as it has reception, does not require a subscription and gives you peace of mind while you're on the road.

### Seat belt safety

The CR-V helps prepare you for the unexpected with 3-point height-adjustable front seat belts with an automatic tensioning system and 3-point rear seat belts.

### Six standard airbags

The cabin of the CR-V contains six standard airbags. It features an i-SRS front airbag system as well as side curtain airbags with a rollover sensor system designed to deploy if a rollover is detected. Plus, it has SmartVent™ side airbags, which are designed to deploy in a manner that mitigates the risk of injury to out-of-position or smaller occupants.

### Pedestrian safety

Innovative pedestrian safety features include an energy-absorbing hood and front fenders and deformable wiper pivots.



## Active Safety

### Controlled braking

To assist with safe stopping, the 4-wheel Anti-lock Braking System<sup>1</sup> (ABS) is designed to help you maintain control under hard braking conditions, while Electronic Brake-force Distribution (EBD) helps to optimize braking power based on weight distribution inside the vehicle. In addition, Brake Assist is engineered to help improve braking performance by applying full brake pressure when a panic stop is detected.

### Tire Pressure Monitoring System (TPMS)

To promote enhanced safety and fuel efficiency, the Tire Pressure Monitoring System<sup>2</sup> continually checks the air pressure in each tire. If pressure drops in any tire, the driver receives a dashboard alert.

### Vehicle Stability Assist (VSA®) with Traction Control

Vehicle Stability Assist<sup>1</sup> is designed to sense and help correct oversteer and understeer scenarios to enhance handling and cornering stability, while Traction Control is designed to minimize wheel spin when accelerating on loose or slippery surfaces, helping to inspire greater driver confidence.

### Hill Start Assist<sup>1</sup>

If you take your foot off the brake when stopped on an incline, this feature is engineered to temporarily maintain brake pressure to help prevent your CR-V from starting to roll backwards.

### Auto high beam

The available auto high beam feature automatically changes the low beam headlights to high beam headlights in certain circumstances to help improve your vision.

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2. For optimal tire wear and performance, the pressure should be checked regularly with a tire gauge. Do not rely solely on the monitor system.  
3. Only compatible with certain devices and operating systems. Operation may be dependent upon: 1. GPS satellite signal reception and available cellular data and/or voice connection; or 2. connection to vehicle's built-in Wi-Fi hotspot, if applicable. Associated charges (incl. data plans, roaming charges or other amounts charged by your wireless carrier) may apply.  
4. Operation requires wireless mobile phone to be paired with the vehicle. Operation is dependent upon cellular data and/or voice connection availability and GPS satellite signal reception.





## Make it your Honda.

With countless customizable accessories and configurations, let the CR-V show off what you're all about.





This season's must-have accessories.

Front fender garnish



Roof rack rails and crossbars



Rear bumper protector



Trailer hitch



18" Enkei SVX wheel – Gun metal



Body side moulding



Running boards



Tailgate kick sensor\*



Exhaust pipe finish



#### Other Accessories Available

- Door visors
- Hood edge deflector
- Rear back-up sensors
- Rear panel lining cover
- Roof basket

See more accessories at [honda.ca](http://honda.ca)

\*Accessory available on EX-L trim only. Accessories and packages are subject to inventory availability.



Personalize your personal space.

Cargo tray



Interior panel



Heated steering wheel



Door sill trim, illuminated



Cargo liner



Cargo organizer



Rear seat cover



Ambient lighting



All-season floor mats, high wall



#### Other Accessories Available

- Cargo cover
- Cargo net
- OptiMATE 12V battery charger/maintainer

See more accessories at [honda.ca](http://honda.ca)

Accessories and packages are subject to inventory availability.



# Colour & Trim

When it comes to your Honda, we keep the options wide open. From the impressive range of exterior colours to the refined leather or fabric interior options, achieving the perfect balance for your Honda is easier than ever.



CR-V	LX	EX	EX-L	TOURING
Crystal Black Pearl	Black Fabric	Black Fabric	Black Leather	Black Leather
Gunmetal Metallic		Black Fabric	Black Leather	Black Leather
Lunar Silver Metallic	Black Fabric*	Black Fabric	Black Leather	Black Leather
Modern Steel Metallic	Black Fabric	Black Fabric	Black Leather	Black Leather
Molten Lava Pearl		Black Fabric	Black Leather	Black Leather
Obsidian Blue Pearl		Black Fabric	Black Leather	Black Leather
Platinum White Pearl	Black Fabric	Black Fabric	Black Leather	Black or Ivory Leather
*Real Time AWD™ model only.				



Trims

LX 2WD
<b>KEY FEATURES:</b> <ul style="list-style-type: none"><li>• 190 horsepower<sup>1</sup> 1.5 litre, 16-valve, Direct Injection, DOHC, turbocharged 4-cylinder engine</li><li>• 160-watt AM/FM audio system with MP3/Windows Media® Audio playback capability and 4 speakers</li><li>• 17" aluminum-alloy wheels</li><li>• Adjustable cargo floor height</li><li>• Apple Car Play™<sup>2,3</sup>/Android Auto™<sup>2,3</sup></li><li>• Continuously variable transmission (CVT)</li><li>• 7-inch Display Audio System<sup>2</sup> with HondaLink™ Next Generation</li><li>• Easy fold-down 60/40 split rear seatback</li><li>• ECON mode button</li><li>• Front wiper de-icer</li><li>• HandsFreeLink™-bilingual Bluetooth® wireless mobile phone interface<sup>2,3</sup></li><li>• Heated front seats</li><li>• Hill Start Assist<sup>2</sup></li><li>• HondaLink™ Assist Automatic Emergency Response System<sup>2,3,4</sup></li><li>• i-SRS airbag system (front)</li><li>• LED daytime running lights</li><li>• Multi-angle rearview camera<sup>2</sup> with dynamic guidelines</li><li>• Projector-beam halogen headlights with auto on/off</li><li>• Proximity key entry system with pushbutton start</li><li>• Rear privacy-tinted glass</li><li>• Remote engine start</li><li>• Two ports: 1.0 &amp; 1.5-amp front USB charging ports<sup>2</sup></li><li>• 4-wheel Anti-lock Braking System<sup>2</sup> (ABS)</li><li>• Electronic Parking Brake (EPB) with automatic brake hold</li><li>• Electronic Brake-force Distribution (EBD)</li><li>• Vehicle Stability Assist<sup>2</sup> (VSA®) with Traction Control</li></ul>

LX
<b>ADDS TO OR REPLACES LX 2WD FEATURES:</b> <ul style="list-style-type: none"><li>• Auto high beam</li><li>• Real Time AWD™ with Intelligent Control System™</li><li>• Honda Sensing™ Technologies</li></ul>

EX
<b>ADDS TO OR REPLACES LX FEATURES:</b> <ul style="list-style-type: none"><li>• 180-watt AM/FM audio system with MP3/Windows Media® Audio playback capability and 6 speakers</li><li>• 18" aluminum-alloy wheels</li><li>• Body-coloured heated power door mirrors with integrated turn signal indicators</li><li>• Driver’s seat with 12-way power adjustment including power lumbar support</li><li>• Fog lights</li><li>• Front passenger’s seatback pocket</li><li>• HomeLink® remote system<sup>5</sup></li><li>• Honda LaneWatch™ blind spot display<sup>2</sup></li><li>• One-touch power moonroof with tilt feature</li><li>• Retractable cargo cover</li><li>• Two ports: 2.5-amp USB charging ports in 2nd row<sup>2</sup></li><li>• Variable intermittent windshield wipers</li></ul>

EX-L
<b>ADDS TO OR REPLACES EX FEATURES:</b> <ul style="list-style-type: none"><li>• 180-watt AM/FM audio system with MP3/Windows Media® Audio playback capability and 8 speakers</li><li>• Auto-dimming rearview mirror</li><li>• Driver’s seat position memory</li><li>• Heated leather-wrapped steering wheel</li><li>• Heated rear seats (outboard positions only)</li><li>• Perforated leather-trimmed seating surfaces</li><li>• Power tailgate with programmable height</li><li>• SiriusXM™<sup>2,6</sup></li></ul>

TOURING
<b>ADDS TO OR REPLACES TOURING EX-L FEATURES:</b> <ul style="list-style-type: none"><li>• 7-inch Display Audio System<sup>2</sup> with Honda Satellite-Linked Navigation System™<sup>2,7</sup> and bilingual Voice Recognition</li><li>• 331-watt AM/FM Premium audio system with MP3/Windows Media® Audio playback capability and 9 speakers including subwoofer</li><li>• Ambient lighting (front door handles)</li><li>• Blind Spot Information (BSI) system<sup>2</sup> with Rear Cross Traffic Monitor system</li><li>• Dual exhaust with chrome finisher</li><li>• Hands-free access power tailgate with programmable height</li><li>• HD Radio™<sup>8</sup></li><li>• LED headlights (High and low beam) with auto on/off</li><li>• Panoramic moonroof</li><li>• Rain-sensing windshield wipers</li><li>• Roof rails</li></ul>

HONDA SENSING™ TECHNOLOGIES
<b>STANDARD ON LX WITH REAL TIME AWD,™ EX, EX-L AND TOURING:</b> <ul style="list-style-type: none"><li>• Collision Mitigation Braking System™<sup>2</sup> (CMBS®)</li><li>• Forward Collision Warning<sup>2</sup> (FCW) system</li><li>• Lane Departure Warning (LDW) system<sup>2</sup></li><li>• Road Departure Mitigation (RDM™) system<sup>2</sup></li><li>• Adaptive Cruise Control<sup>2</sup> (ACC) with Low-Speed Follow (LSF)</li><li>• Lane Keeping Assist System<sup>2</sup> (LKAS)</li></ul>

ENGINE	LX	EX	EX-L	TOURING
1.5-litre, 16-valve, Direct Injection, DOHC, turbocharged 4-cylinder	•	•	•	•
Horsepower @ rpm <sup>1</sup>	190 @ 5600	190 @ 5600	190 @ 5600	190 @ 5600
Torque (lb. -ft. @ rpm) <sup>1</sup>	179 @ 2000-5000	179 @ 2000-5000	179 @ 2000-5000	179 @ 2000-5000
Displacement (cc)	1498	1498	1498	1498
Emissions rating	Tier 3 Bin 70	Tier 3 Bin 70	Tier 3 Bin 70	Tier 3 Bin 70
Bore and stroke (mm)	73 x 89.5	73 x 89.5	73 x 89.5	73 x 89.5
Compression ratio	10.3:1	10.3:1	10.3:1	10.3:1
Eco Assist™ system	•	•	•	•
Recommended fuel	Regular	Regular	Regular	Regular

DRIVETRAIN	LX	EX	EX-L	TOURING
Continuously variable transmission (CVT)	•	•	•	•
Drive-by-Wire Throttle System™	•	•	•	•
Front-wheel drive (FWD)	•			
ECON mode button	•	•	•	•
Real Time AWD™ with Intelligent Control System™	Available	•	•	•
Towing capacity <sup>2</sup> (kg)	Available 680	Available 680	Available 680	Available 680

CHASSIS	LX	EX	EX-L	TOURING
17" aluminum-alloy wheels	•			
18" aluminum-alloy wheels		•	•	•
All-season tires	P235/65 R17 104H	P235/60 R18 103H	P235/60 R18 103H	P235/60 R18 103H
Capless fueling system	•	•	•	•
Compact spare tire	•	•	•	•
Electronic Parking Brake (EPB) with automatic brake hold	•	•	•	•
MacPherson strut front suspension	•	•	•	•
Motion-Adaptive Electric Power-Assisted Rack-and-Pinion Steering (EPS)	•	•	•	•
Multi-link rear suspension	•	•	•	•
Stabilizer bars – front/rear (mm)	23/17.7 (FWD) 23/13 (Real Time AWD™)	23/13	23/13	23/13
Steering wheel turns, lock-to-lock	2.3	2.3	2.3	2.3
Power-assisted, ventilated front disc/solid rear disc brakes	•	•	•	•

ACTIVE SAFETY	LX	EX	EX-L	TOURING
4-wheel Anti-lock Braking System <sup>3</sup> (ABS)	•	•	•	•
Brake Assist	•	•	•	•
Auto high beam	Real Time AWD™ model	•	•	•
Collision Mitigation Braking System™ (CMBS®) <sup>3</sup> (HS*)	Real Time AWD™ model	•	•	•
Forward Collision Warning (FCW) system <sup>3</sup> (HS*)	Real Time AWD™ model	•	•	•
Lane Departure Warning (LDW) system <sup>3</sup> (HS*)	Real Time AWD™ model	•	•	•
Electronic Brake-force Distribution (EBD)	•	•	•	•
Hill Start Assist <sup>3</sup>	•	•	•	•
LED daytime running lights	•	•	•	•
Tire Pressure Monitoring System <sup>4</sup> (TPMS)	•	•	•	•
Road Departure Mitigation (RDM) system <sup>3</sup> (HS*)	Real Time AWD™ model	•	•	•
Vehicle Stability Assist <sup>3</sup> (VSA®) with Traction Control	•	•	•	•

HS\* = Feature is a component of the Honda Sensing™ suite of safety and driver assist features. These features are standard on AWD models.

PASSIVE SAFETY	LX	EX	EX-L	TOURING
3-point rear seat belts	•	•	•	•
3-point height-adjustable seat belts with front automatic tensioning system	•	•	•	•
Childproof rear door locks	•	•	•	•
i-SRS airbag system (front)	•	•	•	•
HondaLink™ Assist Automatic Emergency Response System <sup>3,5,6</sup>	•	•	•	•
Lower Anchors and Tethers for Children (LATCH)	3	3	3	3
Next-Generation Advanced Compatibility Engineering™ (ACE™) body structure	•	•	•	•
SmartVent™ side airbags	•	•	•	•
Side curtain airbags with rollover sensor system	•	•	•	•

DRIVER ASSIST TECHNOLOGY	LX	EX	EX-L	TOURING
Adaptive Cruise Control <sup>3</sup> (ACC) with Low-Speed Follow (HS*)	Real Time AWD™ model	•	•	•
Blind Spot Information (BSI) system <sup>3</sup> with Rear Cross Traffic Monitor <sup>3</sup> system				•
Honda LaneWatch™ blind spot display <sup>3</sup>		•	•	
Lane Keeping Assist System <sup>3</sup> (LKAS) (HS*)	Real Time AWD™ model	•	•	•

HS\* = Feature is a component of the Honda Sensing™ suite of safety and driver assist features. These features are standard on AWD models.

1. Horsepower and torque calculations reflect SAE net, Rev. 08/04, SAE J1349 procedures.

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3. Only compatible with certain devices and operating systems. Operation may be dependent upon: 1. GPS satellite signal reception and available cellular data and/or voice connection; or 2. connection to vehicle’s built-in Wi-Fi hotspot, if applicable. Associated charges (incl. data plans, roaming charges or other amounts charged by your wireless carrier) may apply.

4. Operation requires wireless mobile phone to be paired with the vehicle. Operation is dependent upon cellular data and/or voice connection availability and GPS satellite signal reception.

5. HomeLink® can be programmed with codes of up to three remote-control devices (e.g., garage-door opener, home security system, etc.).

6. Only available in certain areas. Includes a no-charge trial of three months.

7. Map database covers major metropolitan areas in Canada and 48 contiguous U.S. states.

8. Coverage varies by market.

EXTERIOR	LX	EX	EX-L	TOURING
Active shutter grill	•	•	•	•
Body-coloured door handles	•	•	•	•
Fog lights		•	•	•
Front and rear splash guards	•	•	•	•
Front wiper de-icer	•	•	•	•
Body-coloured heated power door mirrors	•	With integrated turn signal indicators	With integrated turn signal indicators	With integrated turn signal indicators
Folding door mirrors	•	•	•	•
Intermittent rear window wiper/washer	•	•	•	•
Intermittent windshield wipers	•			
Variable intermittent windshield wipers		•	•	•
Projector-beam halogen headlights	With auto-on/off	With auto-on/off	With auto-on/off	
LED headlights (High and low beam)				With auto-on/off
One-touch power moonroof with tilt feature		•	•	
Panoramic moonroof				•
Power tailgate with programmable height			•	Hands-free access
Rain-sensing windshield wipers				•
Rear privacy-tinted glass	•	•	•	•
Rear window defroster	•	•	•	•
Roof rails				•
Dual exhaust with chrome finisher				•
COMFORT & CONVENIENCE	LX	EX	EX-L	TOURING
12-volt power outlets (Front: 2; cargo area: 1)	•	•	•	•
7-inch Display Audio System <sup>3</sup> with Honda Satellite-Linked Navigation System <sup>™3,7</sup> and bilingual Voice Recognition				•
Adjustable cargo floor height (2 levels)	•	•	•	•
Ambient lighting (front door handles)				•
Auto-dimming rearview mirror			•	•
Beverage holders, front and rear	•	•	•	•
Cargo area tie-down anchors (4)	•	•	•	•
Centre console	•	•	•	•
Colour TFT centre meter display with Driver Information Interface	•	•	•	•
Conversation mirror with sunglasses holder	•	•	•	•
Door-pocket storage bins	•	•	•	•
Driver attention monitor <sup>3</sup>	•	•	•	•
Driver's and front passenger's vanity mirrors	•	Illuminated	Illuminated	Illuminated
Dual-zone automatic climate control with air-filtration system	•	•	•	•
Exterior temperature indicator	•	•	•	•
Front passenger's seatback pocket		•	•	•
HandsFreeLink <sup>™</sup> -bilingual Bluetooth® wireless mobile phone interface <sup>3,5</sup>	•	•	•	•
HomeLink® remote system <sup>8</sup>		•	•	•
Immobilizer theft-deterrent system	•	•	•	•
Maintenance Minder <sup>™</sup> system	•	•	•	•
Map lights	•	•	•	•
Multi-angle rearview camera <sup>3</sup> with dynamic guidelines	•	•	•	•
One-touch turn signals	•	•	•	•
Power door locks	•	•	•	•
Power windows with auto-up/down driver's window	•	•	•	•
Proximity key entry system with pushbutton start	•	•	•	•
Rear air vents	•	•	•	•
Rear-seat centre armrest with cupholders	•	•	•	•
Rear-seat heater ducts	•	•	•	•
Remote engine start	•	•	•	•
Retractable cargo cover		•	•	•
Security system	•	•	•	•
Steering wheel-mounted controls (cruise control, audio, telephone and Multi-Information Display)	•	•	•	•
Tilt and telescoping steering column	•	•	•	•
Walk-away door lock	•	•	•	•
SEATING & TRIM	LX	EX	EX-L	TOURING
Driver's seat position memory			•	•
Driver's seat with 6-way manual adjustment (including height adjustment)	•			
Driver's seat with 12-way power adjustment including 4-way power lumbar support		•	•	•
Front passenger's seat with 4-way manual adjustment	•	•		
Front passenger's seat with 4-way power adjustment			•	•
Easy fold-down 60/40 split rear seatback	•	•	•	•
Floor mats	•	•	•	•
Heated front seats	•	•	•	•
Heated rear seats (outboard positions only)			•	•
Heated leather-wrapped steering wheel			•	•
Instrument panel trim finish	High-bright silver	Woodgrain	Woodgrain	Woodgrain
Perforated leather-trimmed seating surfaces			•	•
Leather-wrapped shift knob			•	•
Seating capacity	5	5	5	5

ENTERTAINMENT	LX	EX	EX-L	TOURING
160-watt AM/FM audio system with MP3/Windows Media® Audio playback capability and 4 speakers	•			
180-watt AM/FM audio system with MP3/Windows Media® Audio playback capability and 6 speakers		•		
180-watt AM/FM audio system with MP3/Windows Media® Audio playback capability and 8 speakers			•	
331-watt AM/FM Premium audio system with MP3/Windows Media® Audio playback capability and 9 speakers including subwoofer				•
7-inch Display Audio System <sup>3</sup> with HondaLink <sup>™3,5</sup> Next Generation	•	•	•	Including Navigation <sup>3,7</sup>
Bluetooth® Streaming Audio <sup>3,5</sup>	•	•	•	•
Apple CarPlay <sup>™3,5</sup> /Android Auto <sup>™3,5</sup>	•	•	•	•
HD Radio <sup>™9</sup>				•
Siri Eyes Free compatibility <sup>3,5</sup>	•	•	•	•
Speed-sensitive Volume Control (SVC)	•	•	•	•
Front USB charge/data port(s) <sup>5</sup>	2 ports; 1.0 & 1.5 amp	2 ports; 1.0 & 1.5 amp	2 ports; 1.0 & 1.5 amp	2 ports; 1.0 & 1.5 amp
Rear USB ports <sup>5</sup>		2 ports: 2.5-amp charging ports	2 ports: 2.5-amp charging ports	2 ports: 2.5-amp charging ports
SiriusXM <sup>™3,10</sup>			•	•
Wi-Fi tethering <sup>5</sup>	•	•	•	•
FUEL ECONOMY <sup>11</sup> (L/100 KM)	LX	EX	EX-L	TOURING
Front-wheel drive (City/Hwy/Combined)	8.4/7.0/7.8	NA	NA	NA
Real Time AWD <sup>™</sup> (City/Hwy/Combined)	8.7/7.2/8.0	8.7/7.2/8.0	8.7/7.2/8.0	8.7/7.2/8.0
DIMENSIONS	LX	EX	EX-L	TOURING
Cargo volume; rear seats up/down – (L)	1110/2146	1110/2146	1110/2146	1065/2146
Curb weight – FWD/Real Time AWD <sup>™</sup> (kg)	1502/1557	NA/1580	NA/1589	NA/1617
Fuel tank capacity (L)	53	53	53	53
Gross vehicle weight rating (kg)	2130	2130	2130	2130
Ground clearance – FWD/Real Time AWD <sup>™</sup> (mm)	198/208	NA/208	NA/208	NA/208
Headroom – front/rear (mm)	1018/996	964/994	964/994	961/974
Height (with antenna) – FWD//Real Time AWD <sup>™</sup> (mm)	1679/1689	NA/1689	NA/1689	NA/1689
Hip room – front/rear (mm)	1400/1257	1400/1257	1400/1257	1400/1257
Legroom – front/rear (mm)	1050/1025	1050/1025	1050/1025	1050/1025
Length (mm)	4586	4586	4586	4586
Passenger volume (L)	2999	2914	2914	2877
Shoulder room – front/rear (mm)	1470/1412	1470/1412	1470/1412	1470/1412
Track – front/rear – FWD (mm)	1601/1617	NA	NA	NA
Track – front/rear – Real Time AWD <sup>™</sup> (mm)	1598/1613	1598/1613	1598/1613	1598/1613
Turning radius – FWD/Real Time AWD <sup>™</sup> (m)	5.7/5.7	NA/5.7	NA/5.7	NA/5.7
Wheelbase (mm)	2660	2660	2660	2660
Width – including mirrors/mirrors folded (mm)	2065/1849	2107/1951	2107/1951	2107/1951

1. Horsepower and torque calculations reflect SAE net, Rev. 08/04, SAE J1349 procedures.  
2. With the required accessory towing package. See your Owner's Manual for proper towing operation.  
3. None of the features we describe are intended to replace the driver's responsibility to exercise due care while driving. Drivers should not use handheld devices or operate certain vehicle features unless it is safe and legal to do so. Some features have technological limitations. For additional feature information, limitations and restrictions, please visit [www.honda.ca/disclaimers](http://www.honda.ca/disclaimers) and refer to the vehicle's Owner's Manual.  
4. For optimal tire wear and performance, the pressure should be checked regularly with a tire gauge. Do not rely solely on the monitor system.  
5. Only compatible with certain devices and operating systems. Operation may be dependent upon: 1. GPS satellite signal reception and available cellular data and/or voice connection; or 2. connection to vehicle's built-in Wi-Fi hotspot, if applicable. Associated charges (incl. data plans, roaming charges or other amounts charged by your wireless carrier) may apply.  
6. Operation requires wireless mobile phone to be paired with the vehicle. Operation is dependent upon cellular data and/or voice connection availability and GPS satellite signal reception.  
7. Map database covers major metropolitan areas in Canada and the 48 contiguous U.S. states.  
8. HomeLink® can be programmed with codes of up to three remote-control devices (e.g., garage-door opener, home security system, etc.).  
9. Coverage varies by market.  
10. Only available in certain areas. Includes a no-charge trial of three months.  
11. Estimated fuel consumption based on Government of Canada's 5-cycle testing method. Your actual fuel consumption will vary based on driving habits and other factors – use for comparison only.  
For more information on 5-cycle testing, visit <http://vehicles.nrcan.gc.ca>



**We’re Here.** At Honda, assistance and support are always available. The team of trained technicians at your Honda dealership will help keep your vehicle in terrific shape. If you need more information or assistance relating to your warranty, call us at 1-888-9-HONDA-9. For all of the latest Honda information, including product specifications, pricing, photos and more, visit honda.ca. It has everything you need to “design” your Honda and personalize it with items from a list of quality accessories.

**We’re Ready to Help.** When you purchase a new Honda, you automatically receive Honda Plus Roadside Assistance. This service is available to you, or any authorized driver, 24 hours a day, 7 days a week, anywhere in Canada or the United States (including the lower 48 states, the District of Columbia, Alaska, Hawaii, and Puerto Rico). Coverage is for 3 years over an unlimited distance and includes a 24-hour toll-free Honda Plus Roadside Assistance number, mechanical breakdown towing, emergency roadside service and many other helpful features. Ask your dealer for more information.

**Honda Plus Extended Warranty.** Experience added protection with Honda Plus coverage that is behind you for the road ahead. With available coverage options of up to 8 years/200,000 km, you can choose the one that best suits your needs. With a plan this wide-ranging, the only thing that’s uncertain is where it will take you.

**Honda Financial Services.** Whether you buy or lease a Honda, Honda Financial Services can assist you with the process. Ask your dealer which lease or purchase plan best suits your needs.

**New Honda Vehicle Warranty.** The Honda warranty protection makes Power Train components a minor concern with the Honda 5-year/100,000-km No Nonsense Warranty. In addition to the Honda 5-year/100,000-km No Nonsense Warranty, you and your new Honda are protected by a Honda 3-year/60,000-km Distributor’s Warranty as well as an additional series of warranties for such items as emission controls, body corrosion and more.

**Genuine Honda Accessories** give you the opportunity to fine-tune your new Honda just how you like it. Whether you want to turn up the style, the versatility or the exclusivity, every accessory is designed and built to adhere to the strictest Honda standards. See your dealer for full details.

**Genuine Honda Replacement Parts** are made to the same exacting standards as original Honda components and are guaranteed by the Genuine Honda Parts Warranty. Using Genuine Honda Parts will help to maintain the quality, reliability and performance of your vehicle.

**Always use seat belts and appropriate child seats. Children 12 and under are safest when properly restrained in a rear seat. Properly secure all items stored in cargo areas. Always read the vehicle owner’s manual for detailed vehicle operation and feature information.**

Honda reserves the right to terminate or change any of the services and/or features listed in this brochure at any time, for any reason. Some features require registration. Certain features may transmit to Honda and/or other service providers a vehicle’s location, operating conditions or other information that may be tied to the vehicle identification number (VIN) and can be combined to track a vehicle. For Honda’s data use and Privacy Policies, see [www.honda.ca/privacy](http://www.honda.ca/privacy). Specifications, features, illustrations and equipment shown in this brochure are based upon the latest available information at the time of publication. Although descriptions are believed to be correct, accuracy cannot be guaranteed. Honda reserves the right to make changes at any time, without notice or obligation, in colours, specifications, accessories, materials, models and trim availability. Some vehicles may be shown with optional equipment. Some vehicles shown may be U.S. models. Canadian specifications may vary. For Android Auto™ data use and privacy policy, see Terms and Privacy Policy for Android Auto™ app or contact Google Inc. at [www.google.com](http://www.google.com). Android Auto is a trademark of Google Inc. For Apple CarPlay™ data use and privacy policy, see Terms and Privacy Policy for Apple CarPlay™ or contact Apple Inc. at [www.apple.com](http://www.apple.com). Apple CarPlay, Siri and iPhone are trademarks of Apple Inc., registered in the U.S. and other countries. Bluetooth is a registered trademark of SIG Inc. Blu-ray is a trademark of Blu-ray Disc Association. HomeLink and HandsFreeLink are registered trademarks or trademarks of Johnson Controls Technology. HD Radio™ is a proprietary trademark of iBiquity Digital Corp. HDMI is a registered trademark of HDMI Licensing LLC. Windows Media is a registered trademark of Microsoft Corporation. LEED® is a registered trademark of the U.S. Green Building Council, licensed to the Canada Green Building Council for use in Canada. © 2018 Sirius XM Canada Inc. “SiriusXM”, the SiriusXM Logo, channel names and logos are trademarks of SiriusXM Radio Inc. and are used under licence. Honda and all other marks used herein are trademarks or registered trademarks of Honda Motor Co., Ltd. Honda Canada Inc., 180 Honda Boulevard, Markham, ON, Canada L6C 0H9. 1-888-9-HONDA-9. [www.honda.ca](http://www.honda.ca).



Accessorized model shown.



# Here's to the dreamers.

## The Power of Dreams

At Honda, The Power of Dreams drives us to create intelligent products that enhance mobility and increase the joy in people's lives. It is the mindset that guides us to help move people forward and protect the future we all share.

How do we do it? We never stop dreaming. In the 70s, we were the first automaker in the industry to voluntarily adhere to emissions standards. Now, we're advancing robotics and aviation, harnessing solar power and releasing a car that emits only water.

Through it all, our goal never changes: create a safer, smarter world in which people experience the joy of mobility.

## The Honda Canada Foundation

The Honda Canada Foundation enables the realization of dreams by supporting people and organizations across the country that focus on four pillars: Family, Education, Environment and Engineering. Since 2005, more than 5.5 million Canadians have benefited from charitable programs funded by the Honda Canada Foundation.

## Blue Skies for Our Children

We believe everything we do must exist in harmony with nature. That's where "Blue Skies for Our Children" was born. It's more than a mantra – it's an environmental pledge to the Earth and our future generations. And we're practicing what we preach.

## Leading the LEED® certifications

Our sales offices also strive for environmental efficiencies. Honda's LEED® (Leadership in Energy and Environmental Design) Gold Certified Head Office campus in Markham, Ontario, includes green features such as a storm water management system, heat-reflective materials

on the roof and bio swales for natural filtration. The facility uses 89 percent less litres of water per square foot and 38 percent less kilowatt hours of energy annually than the average office facility.

## Zero Waste-to-Landfill

We don't waste time. Or anything else for that matter. Our goal is to increase our recycling efforts, reduce overall waste and divert materials from landfill sites. In fact, last year we sent less than one percent of waste to landfills from our office and parts distribution facilities combined.

## One Honda. One Tree.

We're pretty obsessed with fresh air. For every lawn and garden or ATV product sold between April 1 and July 31 annually, the Honda Canada Foundation plants one tree. In the last 12 years, we've helped plant more than 160,000 trees in Canada.

## Environmental Vehicles & Technology

Blending style, efficiency and a serious amount of thrill, the Accord Hybrid makes environmental responsibility feel almost rebellious. Combining a lithium-ion battery with a 2.0-litre engine, this Hybrid lets you go more and stop less on the way. The Honda Insight exemplifies hybrid efficiency, powered by a 1.5-litre Atkinson Cycle engine, electric motor and lithium-ion battery. And the future looks brighter with Honda advancing Fuel Cell technology that emits zero emissions.

## Honda Clarity Plug-in Hybrid

Whoever said an eco-conscience came with compromise was sorely mistaken. This advanced plug-in hybrid vehicle lets you tap into electric power alongside the gas engine to create extra efficiency.

For more information, visit [hondacanada.ca](http://hondacanada.ca)



HondaJet



Motorcycles



Side By Side



ASIMO



Honda Campus



Marine



Power Equipment



ATVs



Blue Skies for Our Children

## REQUEST FOR DECISION

<b>RFD#:</b> CC-2019-55	<b>Date:</b> July 10, 2019
<b>Meeting#:</b> CM072219	<b>Originator:</b> Chris Cvik, CAO
<b>RFD TITLE:</b> 2018 - Statement of Financial Information	

### RECOMMENDATION:

1. That the District of Hudson's Hope adopt the 2018 Statement of Financial Information report and attachments as presented.

### BACKGROUND:

The report forms part of the District of Hudson's Hope Annual Statutory reporting and includes:

- 2018 Audited Financial Statements
- Schedule of employee remuneration
- Schedule of council remuneration
- Schedule of payments to suppliers
- Approval by CFO and Council
- Management Letter
- Schedule of Guarantee and Indemnity agreements

The deadline for delivery of the annual SOFI report to the Province is June 30<sup>th</sup>. The report was sent to the province prior to the deadline. However, the step to make the information available for public viewing by June 30<sup>th</sup> was omitted as well as presenting the report to Council within the timeframe was omitted and is therefore being brought forward to Council.

Elements of the 2018 SOFI report include the following components if applicable:

- Separate disclosure of remuneration for Council members including travel expenses
- Separate disclosure of each employee who earned \$75,000 or more and includes the disclosure of travel expenses
- Consolidated total of all other employee wages
- Separate total of payments made to each vendor who received \$25,000 or more
- Consolidated total of all other vendor payments
- Consolidated financial statements and notes to the financial statements
- Schedule of grants-in-aid
- Loan guarantee agreements
- Other selected information



**DISCUSSION: N/A**

Administration has not been publishing the SOFI reports due to a misunderstanding whereby staff thought that presentation of the Audited Financial Statements and Management Letter was all that was required. On a go-forward basis, this will not occur.

**FINANCIAL CONSIDERATIONS: N/A**

**Attachment:**

2018 Statement of Financial Information Package.

**Other:**

The 2018 SOFI report will be posted to the District website after approval. The Statement of Financial Information must be made available for public viewing by June 30 each year and be accessible for the following three years.



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Chris Cvik, CAO

**DISTRICT OF HUDSON'S HOPE**  
**SCHEDULE OF REMUNERATION AND EXPENSES**  
**31-Dec-18**

**ELECTED OFFICIALS**

NAME	POSITION	REMUNERATION	EXPENSES	TOTAL
GWEN JOHANSSON	MAYOR	\$ 16,549.16	\$ 1,825.66	\$ 18,374.82
DAVE HEIBERG	COUNCILLOR	8,274.58	2,634.25	\$ 10,908.83
TRAVOUS QUIBELL	COUNCILLOR	8,274.58	-	\$ 8,274.58
MATTIS GIBBS	COUNCILLOR	6,274.58		\$ 6,274.58
KELLY MILLER	COUNCILLOR	8,274.58	1,425.75	\$ 9,700.33
HEATHER MIDDLETON	COUNCILLOR	8,274.58	-	\$ 8,274.58
CAROLIN BEAM	COUNCILLOR	8,274.00	-	8,274.00
		<u>\$ 64,196.06</u>	<u>\$ 5,885.66</u>	<u>\$ 70,081.72</u>

**OTHER EMPLOYEES**

## EMPLOYEES OVER \$75,000

EDWARD RESCHKE	91,641.32	648.12	92,289.44
JOHN VANDENBERG	75,060.10	4,228.59	79,288.69
RHONDA EASTMAN	76,075.51	1,606.93	77,682.44
KEITH RESCHKE	86,509.33	721.09	87,230.42
DARREN ANDERSON	82,254.50	3,037.92	85,292.42
MARCEL BUDALICH	78,660.20	-	78,660.20
ROBERT NORTON	101,917.34	1,195.40	103,112.74

CONSOLIDATED TOTAL OF OTHER EMPLOYEES AND EXPENSES UNDER \$75,000	1,155,396.90	21,571.68	1,176,968.58
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<u>1,747,515.20</u>	<u>33,009.73</u>	<u>1,850,606.65</u>
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**RECONCILIATION**

TOTAL REMUNERATION - ELECTED OFFICIALS	64,196.06
TOTAL REMUNERATION - EMPLOYEES	1,747,515.20
TOTAL SEVERANCE - EMPLOYEES	60,535.69
DISTRICT PORTION OF EI AND CPP	94,629.49

SUBTOTAL	\$1,966,876.44
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## RECONCILING ITEMS

SUPERANNUATION AND WCB PYMNTS INCLD IN EXPENSE ACCTS BELOW	245,326.71
BENEFIT PAYMENTS INCLUDED IN BELOW	34,792.27
UNRECONCILED DIFFERENCE	669.78
	<u>\$ 2,247,665.20</u>

**TOTAL PER STATEMENT OF REVENUE  
AND EXPENDITURE**

NOTE 15	WAGES AND BENEFITS	2,219,900.00
	WAGES NOT INCLUDED IN F/S NOTE 15:	27,765.20
		<u>\$ 2,247,665.20</u>

**SUPPLIERS WITH AGGREGATE PAYMENTS EXCEEDING \$25,000**

<b>SUPPLIER NAME</b>	<b>AMOUNT</b>
B.C. ASSESSMENT	36,198.99
B.C. HYDRO AND POWER AUTHORITY	164,214.35
B.C.GOVERNMENT & SERVICE EMPLOYEES UNION	25,084.09
BEAR MOUNTAIN CONSTRUCTION LTD.	566,284.43
CVIK, CHRIS	66,155.24
DGS ASTRO PAVING LTD	135,631.28
ENERGETIC PLUMBING & HEATING	50,242.50
FIRST CLASS STEEL BUILDINGS	29,653.61
FORT ST. JOHN CO-OPERATIVE ASSOC.	91,651.77
FORTISBC - NATURAL GAS	49,810.90
GOLDER ASSOCIATES	29,033.78
I.T. PARTNERS	54,553.46
ICBC	46,878.00
KPMG LLP, T4348	38,745.00
MASON, RICHARD	38,153.31
MINISTER OF FINANCE SCHOOL TAXES	2,567,280.62
MOCH ELECTRIC LTD.	229,612.91
MUNICIPAL PENSION PLAN	224,879.45
OMICRON CONSTRUCTION LTD.	63,560.65
P & L VENTURES	65,684.59
PACIFIC BLUE CROSS	89,989.69
PEACE RIVER REGIONAL DISTRICT	189,313.29
PEACE RIVER REGIONAL HOSPITAL DISTRICT	222,936.03
REVENUE CANADA	492,332.35
TDB CONSULTANTS INC.	42,291.00
TELUS COMMUNICATION	45,288.19
ULINE CANADA CORPORATION	29,627.26
URBAN SYSTEMS	93,039.44
W6 RANCH LTD.	46,420.49
WILLIS CANADA VANCOUVER	126,506.00
 Payments Made (Vendors Over \$25000)	 <u>5,951,052.67</u>
 CONSOLIDATED TOTAL PAID TO SUPPLIERS WHO RECEIVED AGGREGATE PAYMENTS OF \$25,000 OR LESS	  1,102,281.15
 CONSOLIDATED TOTAL OF GRANTS AND CONTRIBUTIONS EXCEEDING \$25,000	  204,904.00
 CONSOLIDATED TOTAL OF GRANTS AND CONTRIBUTIONS UNDER \$25,000	  14,714.51
	<u><u>1,321,899.66</u></u>

**RECONCILIATION****TOTAL OF ALL PAYMENTS ABOVE**

7,272,952.33

**RECONCILING ITEMS**

DEDUCT TRANSFERS TO OTHER GOVERNMENTS NETTED AGAINST TAXATION REVENUE (F/S NOTE 8)	-3,153,738.00	
ADD RENUMERATION PAID TO EMPLOYEES AND GOVERNMENT APPOINTED OFFICIALS	1,872,246.95	
DEDUCT AMTS PAID TO GOV OFFICIALS INCLUDE IN PYMTS TOTAL	-55,256.24	
ADD CAPITAL EXPENDITURES FINANCED DIRECTLY BY DEBT	0.00	
ADD HOMEOWNER GRANT DEDUCTIONS INCLUDED IN TRANSFERS DEDUCTIONS (PER T4/T4A SUMMARY)	216,518.31	
	-497,554.51	
ADD WCB PAYMENTS EFT	17,833.71	
DEDUCT RECOVERABLE GST INCLUDED IN PAYMENTS ABOVE	-124,274.77	
ADD MASTER CARD AUTO DEBITED	144,834.21	
ADD LEASE PAYMENTS	643.02	
ADD US CHQ (Emergency Service Market)	400.59	
DEDUCT 2017 ACCOUNTS PAYABLE	-628,784.00	
DEDUCT PAYMENTS ON 12 MILE EXTENSION	-1,765.00	
DEDUCT LOAN PRINCIPAL	-2,613.00	
DEDUCT PREPAID EXPENSES	-78,843.00	
ADD BANK CHARGED AUTOMATICALLY DEBITED	13,903.03	
UNRECONCILED DIFFERENCE	1,197.10	
ADD 2018 ACCOUNTS PAYABLE	301,942.00	
	-1,973,309.60	
ADJUSTED TOTAL PAYMENTS		<u>5,299,642.73</u>
 TOTAL EXPENDITURES PER CONSOLIDATED STATEMENT		
FINANCIAL ACITIVITIES	5,878,634.00	
ADD EXPENSE REIMBURSEMENT (employee exp)	33,009.73	
LESS AMORITIZATION EXPENSE	-979,194.00	
ADD CAPITAL EXPENDITURES	902,486.00	
DEDUCT LOSS ON DISPOSAL	-535,293.00	
		<u>5,299,642.73</u>

DISTRICT OF HUDSON'S HOPE  
2018 STATEMENT OF FINANCIAL INFORMATION REPORT

Severance Agreements

There was one severance agreement under which payment commenced between the District of Hudson's Hope and its non-unionized employees during fiscal year 2018. This agreement represents six (6) months of compensation (salary and pension).

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council

**SUBJECT:** Protective Services Monthly Update

**DATE:** 22 July 2019

**FROM:** Robert Norton, Director of Protective Services

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### INFORMATION:

This report is a synopsis of the activities of the various branches of the Protective Services Department.

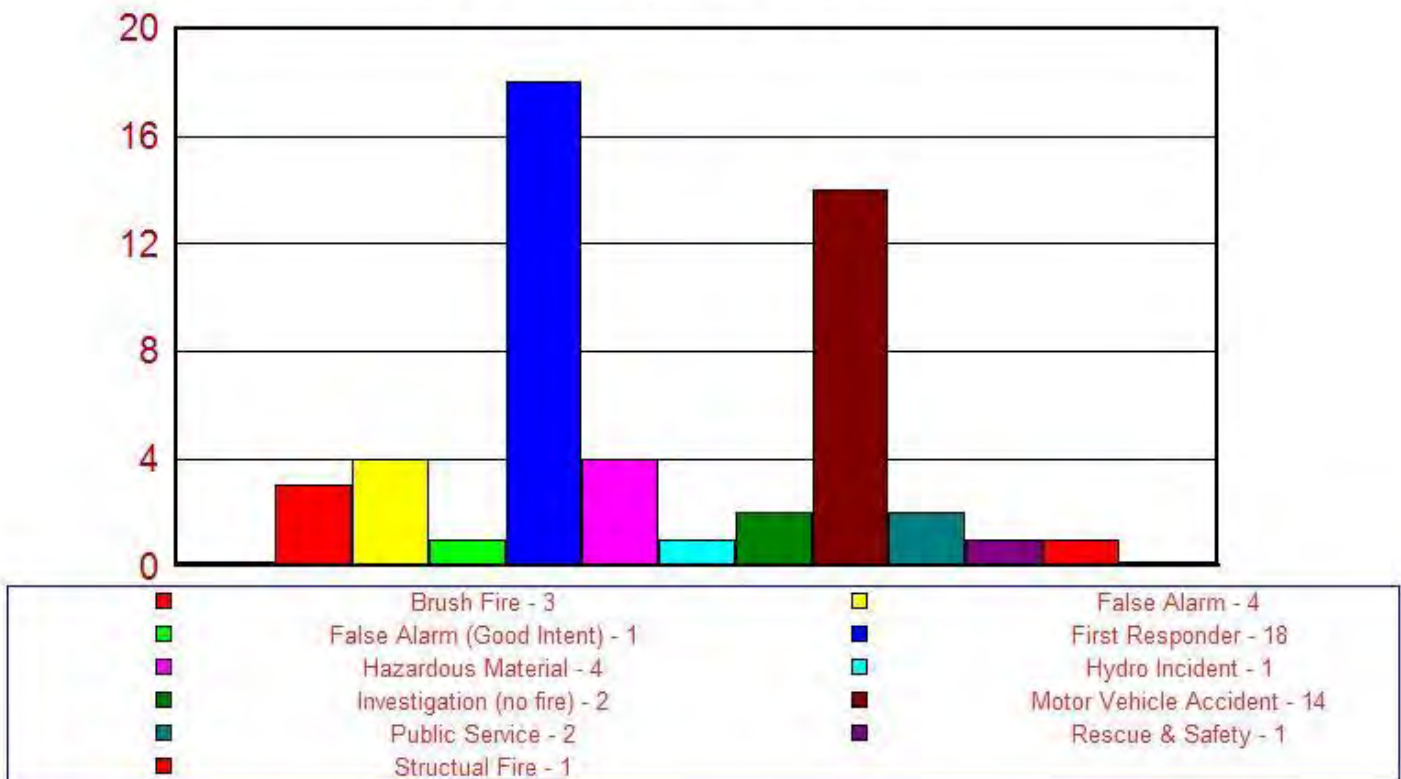
#### Fire Department

Year to date the department has responded to 50 calls for service:

First Responder	18
Motor Vehicle Incidents	14
Hazardous Materials Response	4
False Alarms	5
Structure Fire	1
Brush Fire	3
Investigation	2
Public Service	2
Rescue	1

## Hudson's Hope Fire Rescue

### 01 January 2019-22 July 2019



### Emergency Preparedness

District staff continue to undertake a variety of emergency management courses including the Developing Personal Preparedness Program course which was recently completed by two staff members.

The Director of Protective Services attended the Peace River Region Emergency Planning Guide review on 26 June 2019. This session hosted by BC Hydro reviewed the hazards, risks, and emergency conditions specific to the Peace Canyon and W.A.C. Bennett dams, and included a review of the Peace River Emergency Planning Guide 2019. This session also discussed emergency notifications from BC Hydro to community stakeholders, and included a small table top discussion-based exercise.

The Northeast BC Emergency and Public Alert System continues to be advertised throughout the Peace through a variety of venues including print, radio, billboards, and attendance at trade shows. The District of Hudson's Hope continues to promote the system on our Facebook page, website, PSA, and the Bulletin. To date there about 852 subscribers within the Peace including 111 within the District.

Bylaw

There are currently 3 active bylaw files being actioned.

Animal related issues	1
Unsightly premise issues	2



Robert Norton, Director of Protective Services



## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor Dave Heiberg and Council

**SUBJECT:** CAO – Update Report

**DATE:** July 2019

**FROM:** Chris Cvik, Interim CAO

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Some of the initiatives currently being worked or recently completed:

- Safety – One Medical Aid reported since last month. Employee received stitches after drilling into his index finding while drilling a hole in a steel pole. No equipment damage reported.
- Posting have been put up for two full-time positions. Corporate Officer (closing date of July 19<sup>th</sup>) and Custodian (closing date of August 2<sup>nd</sup>).
- Received a grant for \$303K that was not budgeted. Grant is for Small Communities Fund. Was previously budgeted under Strategic Priorities Fund.

### Upcoming

- Website RFP closes on July 31<sup>st</sup>.
- Tour and lunch with West Moberly First Nations on August 1<sup>st</sup> from 10:00 – 2:00.
- Quarterly and annual performance appraisals.

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Chris Cvik

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor Dave Heiberg and Council  
**SUBJECT:** Quarterly Report on Council Recommendations  
**DATE:** 2019-07-18  
**FROM:** Tammy McKeown, Corporate Officer

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A status update on outstanding items will be submitted to Council on a quarterly basis. This update will provide the status of all actions recommended by Council, at Regular Council Meetings, within the last quarter. The attached list is for the period April 1, 2019 – July 1, 2019.

This report serves as a tracking mechanism for motions raised at District of Hudson's Hope Regular Council Meetings. It is updated after each meeting with a status update provided to Council on a quarterly basis.

Attachments- Outstanding Items List.

### **Administrators Comments**

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Chris Cvik, CAO



Tammy McKeown, Corporate Officer.

SR7

OUTSTANDING FOLLOW UP ITEMS OVER THE PAST QUARTER:			
AGENDA ITEM	RESOLUTION	DEPT	STATUS
June 24 <sup>th</sup> Regular Council Meeting			
BA1	Council allow the Farmer's Market to host a Beer Gardens on July 30th, 2019 for their Customer Appreciation Event as per District use Policy		
BA2	Staff write a thank you letter the Peace Region Internet Society administration, thanking them for their services and inquire that they would like to see from the District to support	Administration	Completed
SR4	Staff create a Social Media Content plan and bring back to Council	Administration	
SR5	Staff create a Policy on the Service Level of quality of grass cutting. Depth, frequency and location	Public Works	
SR6	Council approve the Farmer's Market's request to use Beattie Park every Tuesday between 3pm-6pm from May 14th to September 24th, 2019 with the condition that no tent pegs are used. Vendors will not be charged a fee for use of District electricity. All 6 lamp posts and gazebo must be upgraded to ground-fault circuit interrupter outlets before vendors can use the	Public Works	Completed
SR7	Councils approves 7 bear proof bins for a total cost of \$14,094.85 placed all over town, campgrounds and parks	Public Works	Contract awarded
June 10 <sup>th</sup> Regular Council Meeting			
SR1	"Council authorize Administration to complete the sale of PID: 011-373-601; Lot 1 Section 13 Township 81 Range 26 West of 6th Meridian Peace River District Plan PGP17871 to the Hudson's Hope Health Care & Housing Society	Administration	In Process
C1	Council authorize up to two Council members to attend the 14th Annual Northeast BC Coal & Energy Forum in Tumbler Ridge on September 11-12, 2019	Council	
NB1	Council directs staff to investigate safety, liability and capacity parameters to enable the Farmers' Market to utilize the Beattie Park including the use of electricity."	Public Works Administration	Completed
May 27 <sup>th</sup> Regular Council Meeting			
SR1	"Council accept the bid for the following item, listed below and authorize staff to prepare and execute the transfer documents required for sale: 2017 Mountain View Office Trailer \$40,000	Public Works Administration	Completed
SR2	1. L&M Engineering Limited be appointed as the Project Manager to oversee the construction of the two production wells, the monitoring well if required, and any upgrades at the Water Treatment Plant that	Administration	Completed

	may be required to install and commission the new water source and decommission the old river intake. 2. That Western Water Associates Limited be appointed to install the production wells.”		
SR3	Staff prepare a presentation to Council on the roles and responsibilities that Council would have in the event that an Emergency Operations Center was enacted	Protective Services	Completed
SR8	Council reject the Chapman Industries Ltd bid including all revisions; and  That Council approve carry forward the budget for this project to 2020; and  That Council direct administration to re-tender the project early next year with minor changes to the design	Public Works Administration	Completed
SR10	Council reject the Knappett Industries bid and direct administration to re-tender the project early next year and approve carry forward the budget to 2020; and  That Council direct administration to negotiate the price for top four (4) priority locations with the Knappett Industries; and  That Council direct administration to install the proposed hydrant at the end of Adams Street by in-house crews and equipment, rent equipment if necessary, and report back the outcome to Council	Public Works	Negotiating  It is in the PW work plan for this summer
C1	Council support the application for up to \$100,000 Housing Needs Assessment grant from UBCM to lead a Northern Peace Regional Housing Study and with the District of Taylor managing the funds, with support from the Peace River Regional District (for Areas B and C), City of Fort St. John, District of Taylor, in order to further support regional work and approaches on housing issues in the North Peace region;  AND THAT the District work with Urban Matters and Urban Systems as the primary consultant to conduct the study	Administration	Completed – notified Urban Systems
C4	Council approve sponsorship of Wounded Warriors Canada which consists of four business cards to run consecutively at the cost of \$625.00	Administration	completed
C5	Staff be directed to prepare and paint lines in the tennis courts for Pickelball by June 14, 2019	Public Works	Completed as of July 10/19

C6	Council pre-approve a letter of support for the River of the Peace Metis Society once it is confirmed that this is an application to BC Hydro with no cost to the District	Administration	Waiting on additional information from Councillor Paice
<b>May 13<sup>th</sup> Regular Council Meeting</b>			
BA1	Council approve the creation of an ad hoc committee to be formed to provide input on the website update	Administration	completed
SR1	Council provide approval for Urban Systems to commence work on the Preliminary Design for the Light Industrial Sub-Division based on the amended scope of work for a total cost not to exceed \$17,000	Administration/ Public Works	Completed. Urban Systems is working on.
SR2	Council approve waiving the Purchasing Policy and direct award the following:  1. That Urban Systems be retained by the District of Hudson's Hope to update the Water Conservation Plan for an amount not to exceed \$5,000. 2. That Watermark Solutions Limited be retained by the District of Hudson's Hope to undertake leak testing on the District's municipal water supply line for an amount not to exceed \$10,000	Public Works	Awarded contract – URBAN is working  Awarded contract – Watermark Solutions is working
NB2	Public Works department is directed to prepare a report on pruning costs and the necessity	Public Works	Reported submitted on July 8
<b>April 23<sup>rd</sup> Regular Council Meeting</b>			
SR1	Council approve entering into a Partnership Agreement between the District of Hudson's Hope and the Hudson's Hope Health Care & Housing Society for the purpose of transferring PID: 011-373-601; Lot 1 Section 13 Township 81 Range 26 West of 6th Meridian Peace River District Plan PGP17871."	ADMN	completed
SR1	Administration to proceed with Public Notice that it intends to dispose of land identified as: PID: 011-373-601; Lot 1 Section 13 Township 81 Range 26 West of 6th Meridian Peace River District Plan PGP17871.	ADMN	completed
SR4	Council approve the payment of \$321.78 from our cash float account to cover the 2019 property taxes on the Ruxton Memorial property.	Finance	completed
C6	Council provide a letter of support for the Double H Saddle Club's application to Northern Development Initiative Trust for funding to purchase new horse shelters	ADMN	completed
CR2	Council approve the Farmer's Market's request to use Beattie Park every Tuesday between 3pm-6pm from May 14th to September 24th, 2019 with the condition that no tent pegs are used, that no vendors use the	ADMN	completed



	District's electricity for free and that no requests for additional maintenance to the park are made		
<b>April 8<sup>th</sup> Regular Council Meeting</b>			
SR2	Council waive the Surplus Property Policy and approve the disposal of roller skates housed at the arena, and the suggested disposal process.	RSEC	Completed, waiting on Public Works to move remaining skates to share-shed
SR3	Council approve an increase to the commercial water rate at the key lock water stand from \$3.3/M3 to \$4.00/M3 effective June 1, 2019.	Finance	completed
SR3	Council direct administration to bring forward for enactment the necessary amendment to the Fees and Charges Bylaw No. 843, 2014	ADMN	completed
C3	Letter of support: District of Hudson's Hope supports the application to Northern Development Initiative Trust from the North Peace Airport Society for a grant up to \$250,000 for the Rehabilitation of Runway 03/21 from the Northeast Regional Development Account.	ADMN	completed/ letter sent on April 11
C4	Public Works department to investigate the signage needs within the District and to bring back a report outlining where new signage is required and where existing signage needs to be removed	Public Works	
C8	Council provide a letter of support for the Double H Saddle Club's application to the BC Hydro GO Fund initiative, partnering also with Peace River Hydro Partners Community Investment, for the purchase and installation of new heaters at the indoor riding arena	ADMN	completed/ letter sent out April 10
<b>ITEMS CARRIED FORWARD FROM PREVIOUS QUARTER</b>			
<b>March 25<sup>th</sup> Regular Council Meeting</b>			
SR7	Staff to setup the event tent in the Pool Park for before June 1, 2019 and have it taken down around the September 2019 long weekend, and to ensure it is inspected weekly for the duration of its setup	Public Works	completed
<b>March 11<sup>th</sup> Regular Council Meeting</b>			
SR8	Staff to research new funding model for grant in aid and bring back to Council prior to the 2020 application period	ADMN/ Finance	In Progress
SR9	second recommendation from the Recreation report be taken back to the Recreation Committee for further consultation	RSEC	completed
B2	table the 'District of Hudson's Hope Fees and Charges Bylaw 904, 2019' until the March 25th, 2019 Regular Council Meeting to allow RSEC time to implement additional changes	RSEC	completed

February 28 <sup>th</sup> Regular Council Meeting			
SR3	Council is authorized to attend the Public Meeting with Western Water, L&M, and BC Hydro(tentative) during the week of April 1st, 2019	Council	completed
SR10	Staff to bring forward an amendment to the Fees and Charges Bylaw No. 843 to incorporate the changes recommended by the Recreation Advisory Committee.	ADMN	completed
February 11 <sup>th</sup> , Regular Council Meeting			
SR4	staff to review the O&M Program for recreation assets such as the tennis courts, baseball diamonds, and playgrounds to ensure adequate funding is available to maintain these assets and that they are adequately reflected in out annual maintenance program.	RSEC/Public Works	Need to schedule meeting
SR5	administration to consult with the affected residents and road users in regards to the closure of the Osbourne Street at the intersection of Canyon Drive; consultation process will involve a public meeting/open house with the affected residents and road users to obtain feedback on analysis, alternatives, recommendations, and communication with the Ministry of Transportation; recommendations to be brought back to Council	Public Works	Completed;  Report will be submitted by August 2019
January 28 <sup>th</sup> Regular Council Meeting			
SR5	Council approved the expenditure of the \$20,000 received from BC Hydro as part of the Partnering Relationship Agreement to purchase a 10-foot enclosed trailer and stabilization equipment to improve road rescue capabilities within the District of Hudson's Hope	Protective Services	completed
SR9	Council approved a pre-budget amount of \$29,000 plus taxes for the Water Chemistry Control Unit and emergency liner repairs, and that the source of fund is the O&M Budget of the Swimming Pool under Public Works Department.	Public Works/ Finance	completed
SR9	Council consider a capital budget of \$268,945 plus taxes in 2020 for rehabilitation of Pool Liner and refer to Recreation Committee to review and report back to Council by fall 2019	Public Works/Finance	Included in budget, Recreation Adhoc Committee to review
January 14 <sup>th</sup> Regular Council Meeting			
SR4	Council approves a grant application to be made for the Rural and Northern Communities Program for upgrades to Beattie Lift Station."	DPW/ADMN	Application submitted; awaiting response
SR4	Council approves \$20,000 for proceeding detailed geotechnical investigation and detailed design of the	DPW	completed

	project. The source of fund will be Sewer Reserve and will be returned to the Sewer Reserve if grant is approved		
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## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council

**SUBJECT:** Recreation and Special Events Update

**DATE:** July 22, 2019

**FROM:** Kaitlyn Atkinson, Recreation and Special Events Coordinator (RSEC)

---

### Programs and Events in July

*Canada Day* July 1

This event was extremely well attended. The weather cooperated and we had full sun for the entire event. We went through 450 burgers and hotdogs, and three slab cakes before 2pm. Lindsay Pratt was our headliner and she did a fantastic job. This year's event included a photo booth, bouncy castle, face painting, games, a contest for free Shinedown tickets and as always free swimming at the pool.

*Hike Bullhead Mountain* July 6

Participants: 22

Led by Brenna

*Summer Camp Week One* July 8-12

Participants: 15 individuals. Up to 11/day.

*PRIDE* July 9

Organized in partnership with the RCMP, BC Ambulance, Hudson's Hope Fire Rescue, and the Farmers Market. The event included a free BBQ, face painting, free Pride swag, BollyX, the Pride ambulance from Vancouver, and a visit from local media. We went through 150 burgers and hotdogs and estimate an attendance of 200 people at this event.

*BollyX in the Park* Tuesdays July 9-30

Free program, led by Celina Fequet

Participants to date: 16

*Summer Camp Week Two* July 15-19

Participants: 9 individuals. Up to 9/day.

*Summer Camp Week Three* July 22-26

Currently taking registration.

*Gymnastics Camp Registered* July 22-26

Participants Kindercamp

4-6yrs: 12 Going Ape Full

Day 7+yrs: 13

Going Ape Half Day 7+yrs: 4  
Teeny Tiny Monkeys 1-3yrs: 11  
Total: 40

This program has filled up in some sections and financially has broke even.

*Movie in the Park: Goonies July 25*

Event Partners: Eagle Vision Productions, Hudson's Hope Public Library and Travous Quibell.  
Held at the pool park. Concession opens at 7pm with the movie beginning at 7:30pm.

*Summer Camp Week Four July 29-Aug 2*

Currently taking registration

*Volunteer Appreciation July 30*

Face painting, the bouncy castle, and games will be setup during the Farmers Market from 3-6pm.  
Free food will be available at 5pm with the awards commencing at 5:30pm. Live music and the beer gardens hosted by Mighty Peace are open until 8pm.

### **Current Priorities and Projects**

- |                                    |  |
|------------------------------------|--|
| ➤ Advertising and Social Media     | ➤ On site event and program coordination |
| ➤ Trail Map Project                | ➤ Fall Program Planning                  |
| ➤ ATV Campground                   | ➤ Outdoor Movies                         |
| ➤ Beryl Prairie Playground Opening |  |

### *Beryl Prairie Playground Opening*

Public Works has been working hard to finish these items:

- Landscaping.
- Installation of the basketball hoops and line painting.
- Installation of storage container and balls for community use.
- Picnic table.

Public Works is nearing completion of these items and an email to council with date options has been sent to schedule an official opening event.

### **Attachments**

1. Photos from Summer Camp.
2. Outdoor Movie Poster.
3. Volunteer Appreciation Poster.
4. Final Drafts of Trail Maps

Prepared by:

Kaitlyn Atkinson, Recreation and Special Events Coordinator





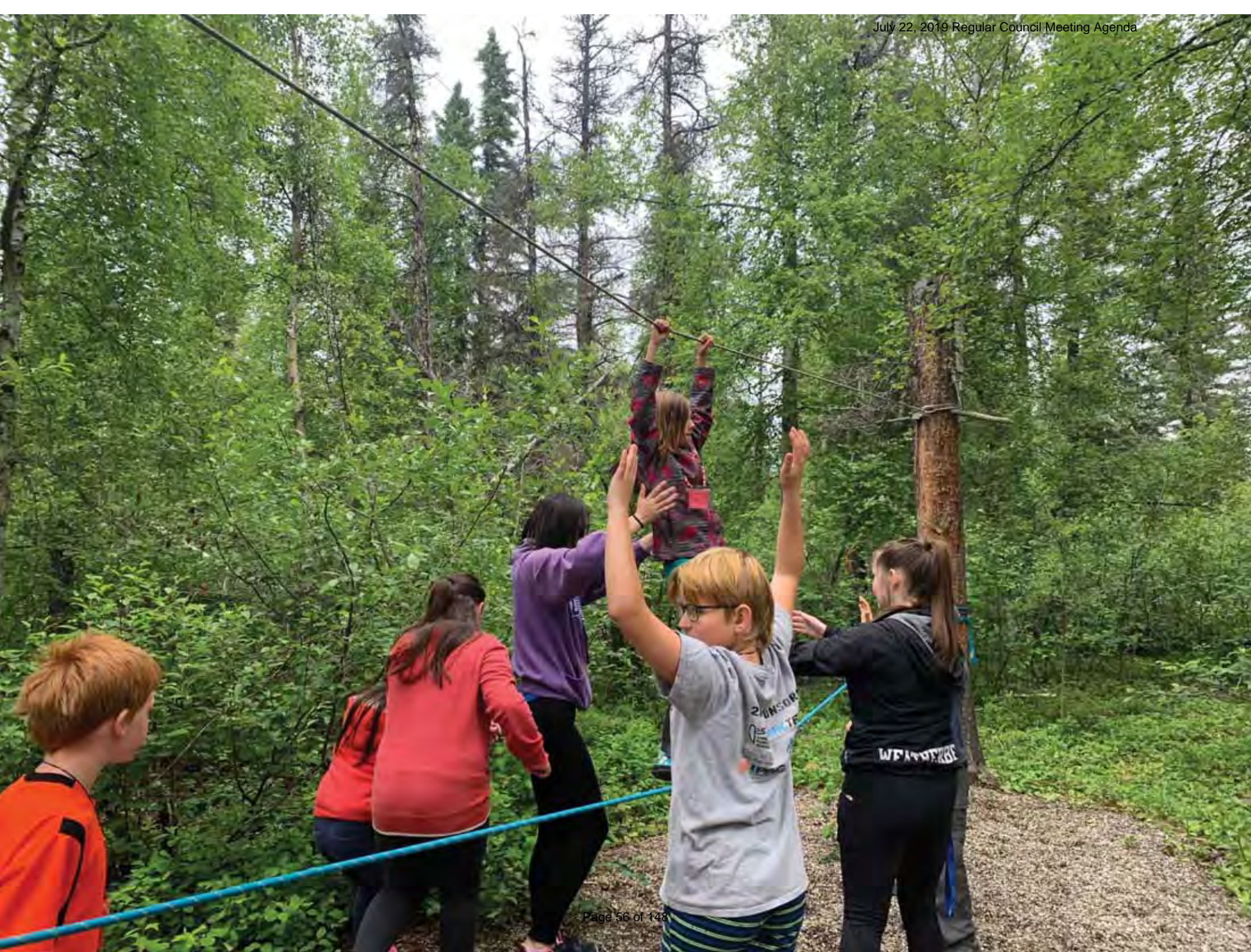














*Thursday July 25*

**MOVIE IN THE PARK**

# THE GOONIES

**MOVIE STARTS AT 7:30PM**

CONCESSION AVAILABLE ON SITE

POPCORN

DRINKS

CANDY



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**THANK YOU TO OUR PARTNERS**

COME IN. GO ANYWHERE!



Page 57 of 148  
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VOLUNTEER OF THE YEAR AWARDS

YOU ARE INVITED  
TO



# VOLUNTEER APPRECIATION NIGHT

WHEN

Tuesday July 30, 2019  
5-8pm

WHERE

Beattie Park

FREE

Food

SWAG

Live Music

Facepainting

Bouncy Castle



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HOPE  
PLAYGROUND OF THE PEACE

HUDSON'S HOPE  
  
FARMERS'  
MARKET  
Make it. Bake it. Grow it.



# 20 MILE RIDGE TRAIL



**RATING:** ● Difficult

**TRAIL LENGTH:** 33km return

**TRAILHEAD:** UTM - 531255 mE, 6227839 mN

**LAT/LONG:** N56° 11' 40.12, W122° 29' 46.77

**STARTING ELEVATION:** 1,339 m

**END ELEVATION:** 1,625 m

## TRAIL DESCRIPTION

Start this mountain hike from the NW corner of the CNRL wellsite 1-40-L/94-b-1 and then experience a long and steep hike to reach the 1600m elevation level above the treeline. Once on Twenty Mile Ridge, you will have views of Aylard Creek valley to the left and Dunlevy Creek valley to the right.

## TRAIL DIRECTIONS

From the town of Hudson's Hope, take Canyon Drive towards the WAC Bennett Dam. Follow Canyon Drive for about 15km and then look for 12 Mile Road on the right hand side. Turn right and travel 22km which will take you to a fork in the road. Turn right onto Canfor's Strain Road and follow for 12km. Next turn right onto a CNRL wellsite access road a-40-L/94-B-1. The trailhead is located in the NW corner of the lease.

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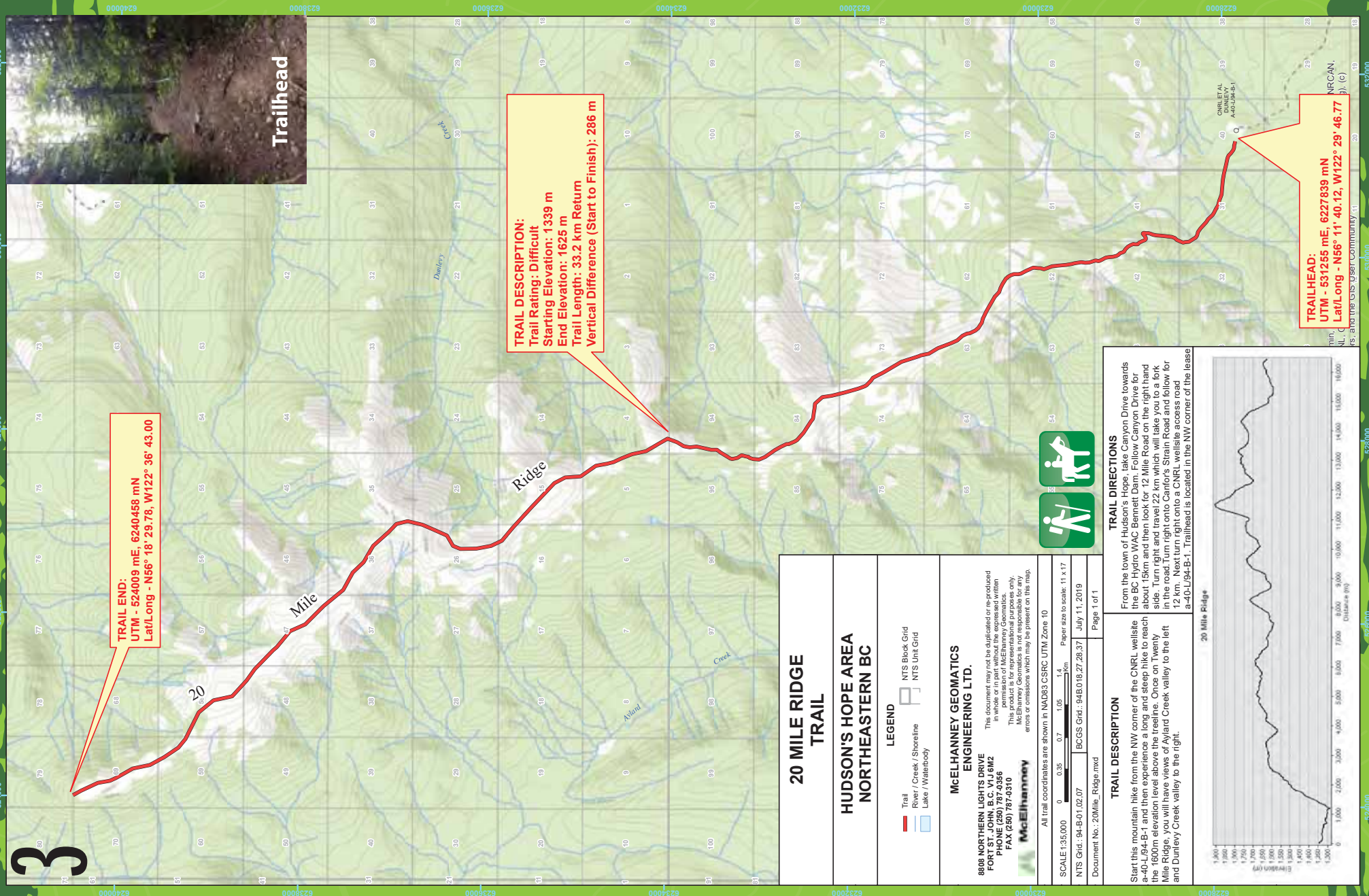
	<b>20 Mile Ridge Trail</b> Rating: Difficult   Trail Length: 33km return	#1
	<b>500 Road / Powerline Trails</b> Rating: Moderate   Trail Length: 22km return	#2
	<b>Battleship Mountain Trail</b> Rating: Difficult   Trail Length: 10km return	#3
	<b>Bullhead Mountain Trail</b> Rating: Moderate   Trail Length: 4km return	#4
	<b>Butler Ridge Trail</b> Rating: Difficult   Trail Length: 16.4km return	#5
	<b>Dinosaur Lake Trail</b> Rating: Easy   Trail Length: 1km return	#6
	<b>Dunlevy Creek Falls Trail</b> Rating: Moderate   Trail Length: 12km return	#7
	<b>Ferry Landing Trail</b> Rating: Moderate   Trail Length: 6km return	#8
	<b>Jamieson Woods Trail</b> Rating: Moderate   Trail Length: 7km return	#9
	<b>Moraine Road</b> Rating: Moderate   Trail Length: 7km return	#10
	<b>Ski Hill Trail</b> Rating: Difficult   Trail Length: 5km return	#11
	<b>Steam Vents Trail</b> Rating: Moderate   Trail Length: 2.5km return	#12
	<b>Wright Lake Trail</b> Rating: Moderate   Trail Length: 12 km return	#13
	<b>Quad / Bike Trails</b>	#14



# 20 MILE RIDGE TRAIL

Venture Beyond







# 500 ROAD / POWERLINE TRAILS



**RATING:** ● Moderate

**TRAIL LENGTH:** 22km return

**TRAILHEAD:** UTM - 552664 mE, 6208104 mN

**LAT/LONG:** N56° 00' 55.06, W122° 09' 18.88

**STARTING ELEVATION:** 689 m

**END ELEVATION:** 516 m

## TRAIL DESCRIPTION

This trail is enjoyed by ATV enthusiasts with the primary trail being 11km long and providing a view of Dinosaur Lake at the end. There is also some secondary trails available to explore.















## TRAIL DIRECTIONS

To get to this site from Hudson's Hope, head West on Canyon Drive for 17.3km towards the BC Hydro WAC Bennett Dam. Take the first road on the left hand side past the Trappers Cabin which is a dirt road along the Powerline.

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	<b>20 Mile Ridge Trail</b> Rating: Difficult   Trail Length: 33km return	#1
	<b>500 Road / Powerline Trails</b> Rating: Moderate   Trail Length: 22km return	#2
	<b>Battleship Mountain Trail</b> Rating: Difficult   Trail Length: 10km return	#3
	<b>Bullhead Mountain Trail</b> Rating: Moderate   Trail Length: 4km return	#4
	<b>Butler Ridge Trail</b> Rating: Difficult   Trail Length: 16.4km return	#5
	<b>Dinosaur Lake Trail</b> Rating: Easy   Trail Length: 1km return	#6
	<b>Dunlevy Creek Falls Trail</b> Rating: Moderate   Trail Length: 12km return	#7
	<b>Ferry Landing Trail</b> Rating: Moderate   Trail Length: 6km return	#8
	<b>Jamieson Woods Trail</b> Rating: Moderate   Trail Length: 7km return	#9
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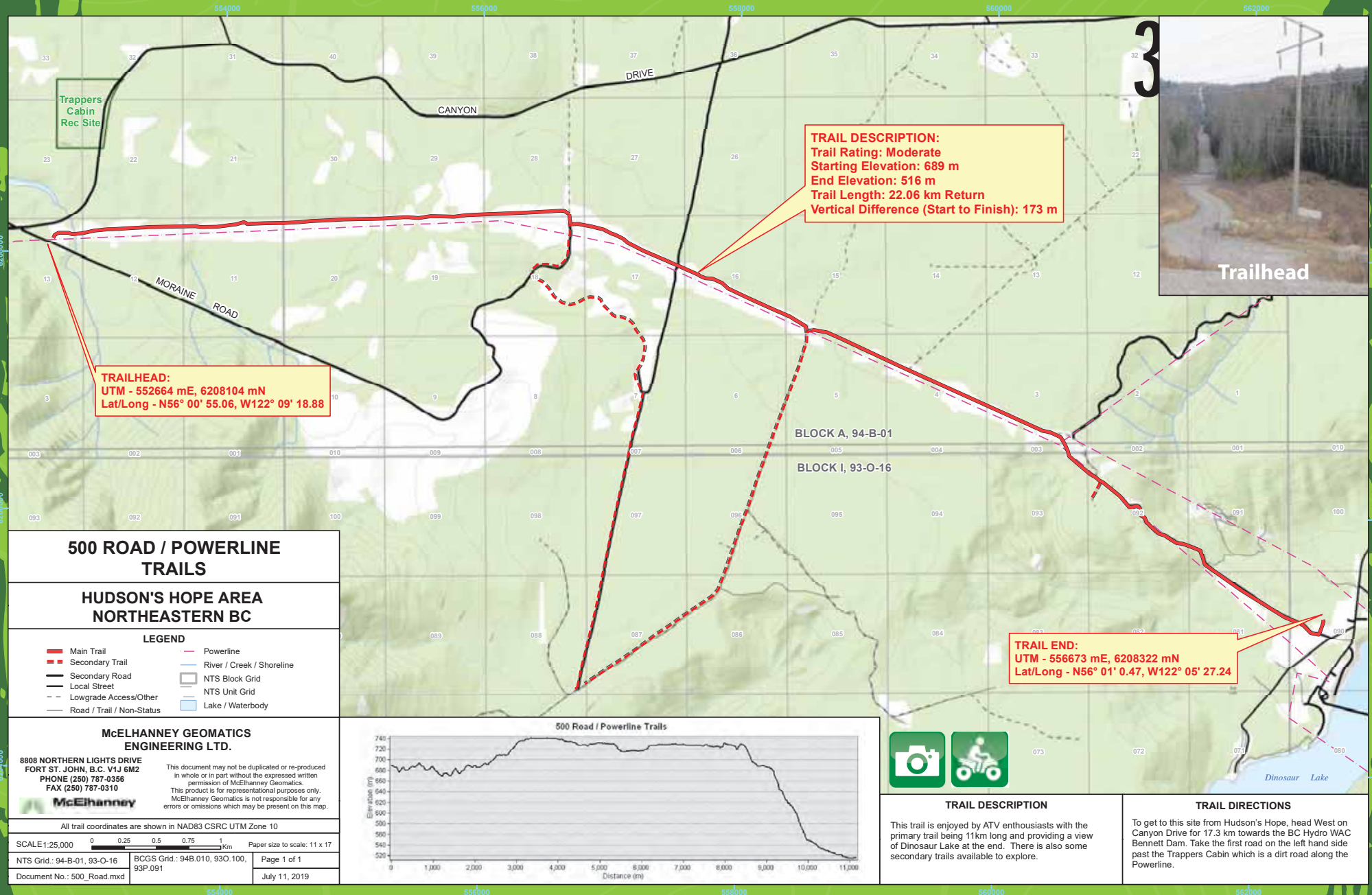
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# 500 ROAD POWERLINE TRAILS



Venture Beyond







# BATTLESHIP MOUNTAIN TRAIL



**RATING:** ● Difficult

**TRAIL LENGTH:** 10km return

**TRAILHEAD:** UTM - 525097 mE, 6201178 mN

**LAT/LONG:** N55° 57' 19.09, W122° 35' 53.01

**STARTING ELEVATION:** 926 m

**END ELEVATION:** 1754 m

## TRAIL DESCRIPTION

The trail leads to Little Carbon Lake at 3.6km, offering great camping or a turn-back point. Excellent views of Carbon Lake can be seen on the way. The trail is steep. Keep going another 1.5km to reach the peak, offering fantastic views of Little Carbon and surrounding country. Very steep climb with loose rocks. Plan to spend 6-8 hours on the trail

## TRAIL DIRECTIONS

From Provincial Highway 29 between Hudson's Hope and Chetwynd, take the Johnson Creek Forest Service Road up until KM 64. The trail is just past the Carbon Lake Forest Recreation Site on the North side of the road. A sign is at the trailhead.

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	<b>20 Mile Ridge Trail</b> Rating: Difficult   Trail Length: 33km return	#1
	<b>500 Road / Powerline Trails</b> Rating: Moderate   Trail Length: 22km return	#2
	<b>BattleShip Mountain Trail</b> Rating: Difficult   Trail Length: 10km return	#3
	<b>Bullhead Mountain Trail</b> Rating: Moderate   Trail Length: 4km return	#4
	<b>Butler Ridge Trail</b> Rating: Difficult   Trail Length: 16.4km return	#5
	<b>Dinosaur Lake Trail</b> Rating: Easy   Trail Length: 1km return	#6
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	<b>Jamieson Woods Trail</b> Rating: Moderate   Trail Length: 7km return	#9
	<b>Moraine Road</b> Rating: Moderate   Trail Length: 7km return	#10
	<b>Ski Hill Trail</b> Rating: Difficult   Trail Length: 5km return	#11
	<b>Steam Vents Trail</b> Rating: Moderate   Trail Length: 2.5km return	#12
	<b>Wright Lake Trail</b> Rating: Moderate   Trail Length: 12 km return	#13
	<b>Quad / Bike Trails</b>	#14



# BATTLESHIP MOUNTAIN TRAIL



Venture Beyond







# BULLHEAD MOUNTAIN TRAIL



**RATING:** ● Moderate

**TRAIL LENGTH:** 4km return

**TRAILHEAD:** UTM - 553846 mE, 6210083 mN

**LAT/LONG:** N56° 01' 58.60", W122° 08' 9.20"

**STARTING ELEVATION:** 698 m

**END ELEVATION:** 1105 m

## TRAIL DESCRIPTION

Start this mountain hike from Twelve Mile Road and climb up the face of Bullhead Mountain. The trail is quite steep and takes approximately 1 hour to hike to the peak. At the top you will have amazing views of Williston Lake on one side and farm and forest lands on the other side.

## TRAIL DIRECTIONS

From the town of Hudson's Hope, take Canyon Drive towards the BC Hydro WAC Bennett Dam. Follow Canyon Drive for about 15km and then look for 12 Mile Road on the right hand side. Turn right and 500m ahead, you will see the trailhead sign with parking area just ahead indicated by a yellow sign.

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	<b>20 Mile Ridge Trail</b> Rating: Difficult   Trail Length: 33km return	#1
	<b>500 Road / Powerline Trails</b> Rating: Moderate   Trail Length: 22km return	#2
	<b>Battleship Mountain Trail</b> Rating: Difficult   Trail Length: 10km return	#3
	<b>Bullhead Mountain Trail</b> Rating: Moderate   Trail Length: 4km return	#4
	<b>Butler Ridge Trail</b> Rating: Difficult   Trail Length: 16.4km return	#5
	<b>Dinosaur Lake Trail</b> Rating: Easy   Trail Length: 1km return	#6
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	<b>Jamieson Woods Trail</b> Rating: Moderate   Trail Length: 7km return	#9
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	<b>Ski Hill Trail</b> Rating: Difficult   Trail Length: 5km return	#11
	<b>Steam Vents Trail</b> Rating: Moderate   Trail Length: 2.5km return	#12
	<b>Wright Lake Trail</b> Rating: Moderate   Trail Length: 12 km return	#13
	<b>Quad / Bike Trails</b>	#14



# BULLHEAD MOUNTAIN TRAIL

Venture Beyond





# BUTLER RIDGE TRAIL



**RATING:** ● Difficult

**TRAIL LENGTH:** 16.4km return

**TRAILHEAD:** UTM - 542820 mE, 6219751 mN

**LAT/LONG:** N55° 57' 19.09, W122° 35' 53.01

**STARTING ELEVATION:** 712 m

**END ELEVATION:** 1576 m

## TRAIL DESCRIPTION

Start this mountain hike from Twelve Mile Road and climb to the top of Butler Ridge within Butler Ridge Provincial Park. The trail is quite steep in places and takes approximately 3 hours to hike to the peak. At the top you will have amazing views of Williston Lake to the left and forest lands on the other side.

## TRAIL DIRECTIONS

From the town of Hudson's Hope, take Canyon Drive towards the BC Hydro WAC Bennett Dam. Follow Canyon Drive for about 15km and then look for 12 Mile Road on the right hand side. Turn right and travel 18km, you will see the trailhead on the right hand side of the road. Limited parking is available.

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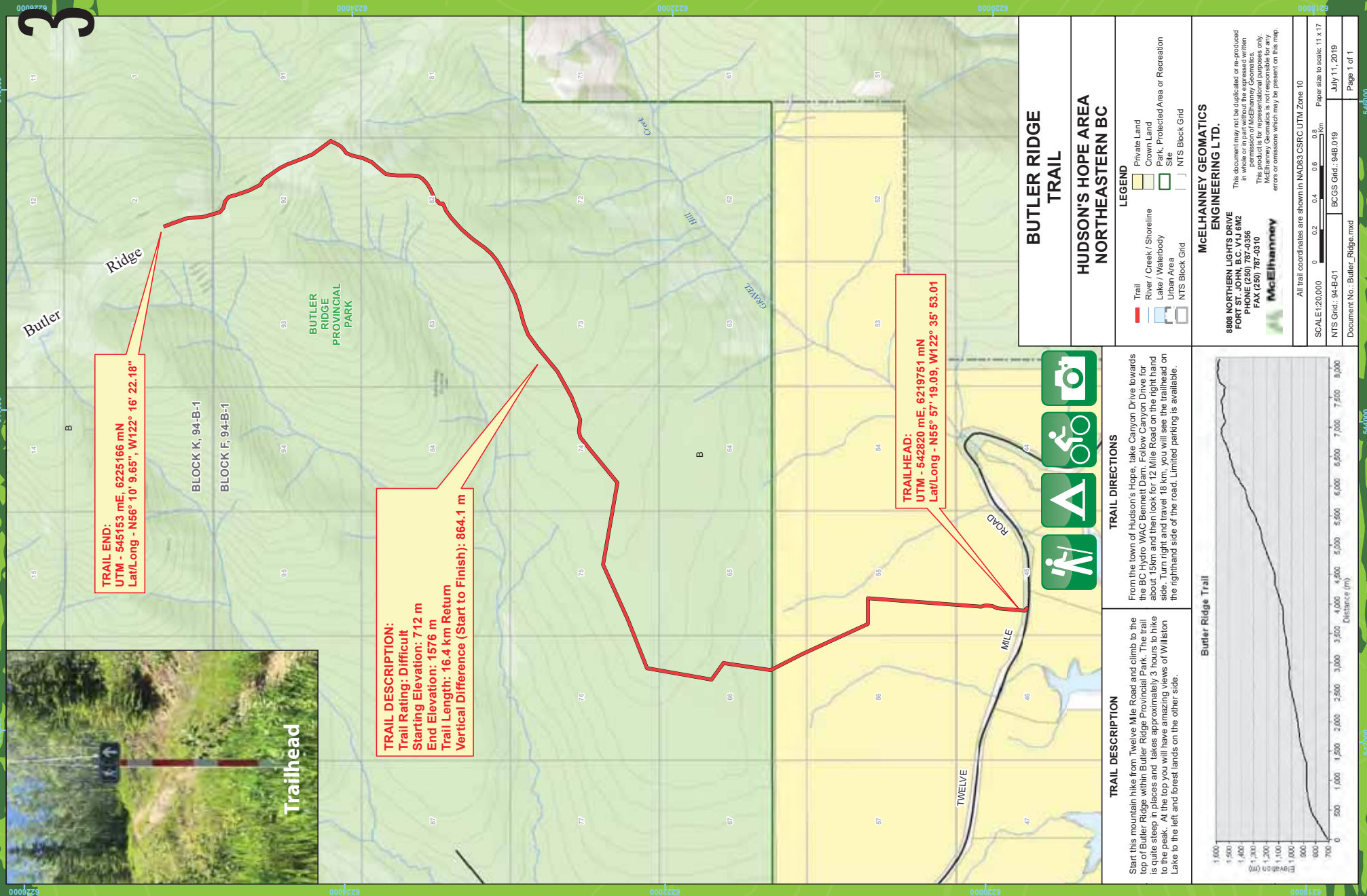
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	<b>Butler Ridge Trail</b> Rating: Difficult   Trail Length: 16.4km return	#5
	<b>Dinosaur Lake Trail</b> Rating: Easy   Trail Length: 1km return	#6
	<b>Dunlevy Creek Falls Trail</b> Rating: Moderate   Trail Length: 12km return	#7
	<b>Ferry Landing Trail</b> Rating: Moderate   Trail Length: 6km return	#8
	<b>Jamieson Woods Trail</b> Rating: Moderate   Trail Length: 7km return	#9
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	<b>Wright Lake Trail</b> Rating: Moderate   Trail Length: 12 km return	#13
	<b>Quad / Bike Trails</b>	#14



# BUTLER RIDGE TRAIL

Venture Beyond





# DINOSAUR LAKE TRAIL



**RATING:** ● Easy

**TRAIL LENGTH:** 1km return

**TRAILHEAD:** UTM - 561765 mE, 6203991 mN

**LAT/LONG:** N55° 58' 38.14", W122° 00' 36.82"

**STARTING ELEVATION:** 512 m

**END ELEVATION:** 508 m

## TRAIL DESCRIPTION

Short trail connecting the Day use and Tenting area with the road into the Dinosaur Lake campground. There is potential to branch off and hike up along the side of the lake if you're eager and looking to explore.

## TRAIL DIRECTIONS

From the town of Hudson's Hope towards Chetwynd turn right for the Peace Canyon Dam and right again for Dinosaur Lake Campground and Boat Launch. Best access would be parking by the lake and accessing the trail across the bridge and to the right. Will connect with the road and make a short loop.

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### #1 20 Mile Ridge Trail

Rating: Difficult | Trail Length: 33km return

### #2 500 Road / Powerline Trails

Rating: Moderate | Trail Length: 22km return

### #3 Battleship Mountain Trail

Rating: Difficult | Trail Length: 10km return

### #4 Bullhead Mountain Trail

Rating: Moderate | Trail Length: 4km return

### #5 Butler Ridge Trail

Rating: Difficult | Trail Length: 16.4km return

### #6 Dinosaur Lake Trail

Rating: Easy | Trail Length: 1km return

### #7 Dunlevy Creek Falls Trail

Rating: Moderate | Trail Length: 12km return

### #8 Ferry Landing Trail

Rating: Moderate | Trail Length: 6km return

### #9 Jamieson Woods Trail

Rating: Moderate | Trail Length: 7km return

### #10 Moraine Road

Rating: Moderate | Trail Length: 7km return

### #11 Ski Hill Trail

Rating: Difficult | Trail Length: 5km return

### #12 Steam Vents Trail

Rating: Moderate | Trail Length: 2.5km return

### #13 Wright Lake Trail

Rating: Moderate | Trail Length: 12 km return

### #14 Quad / Bike Trails

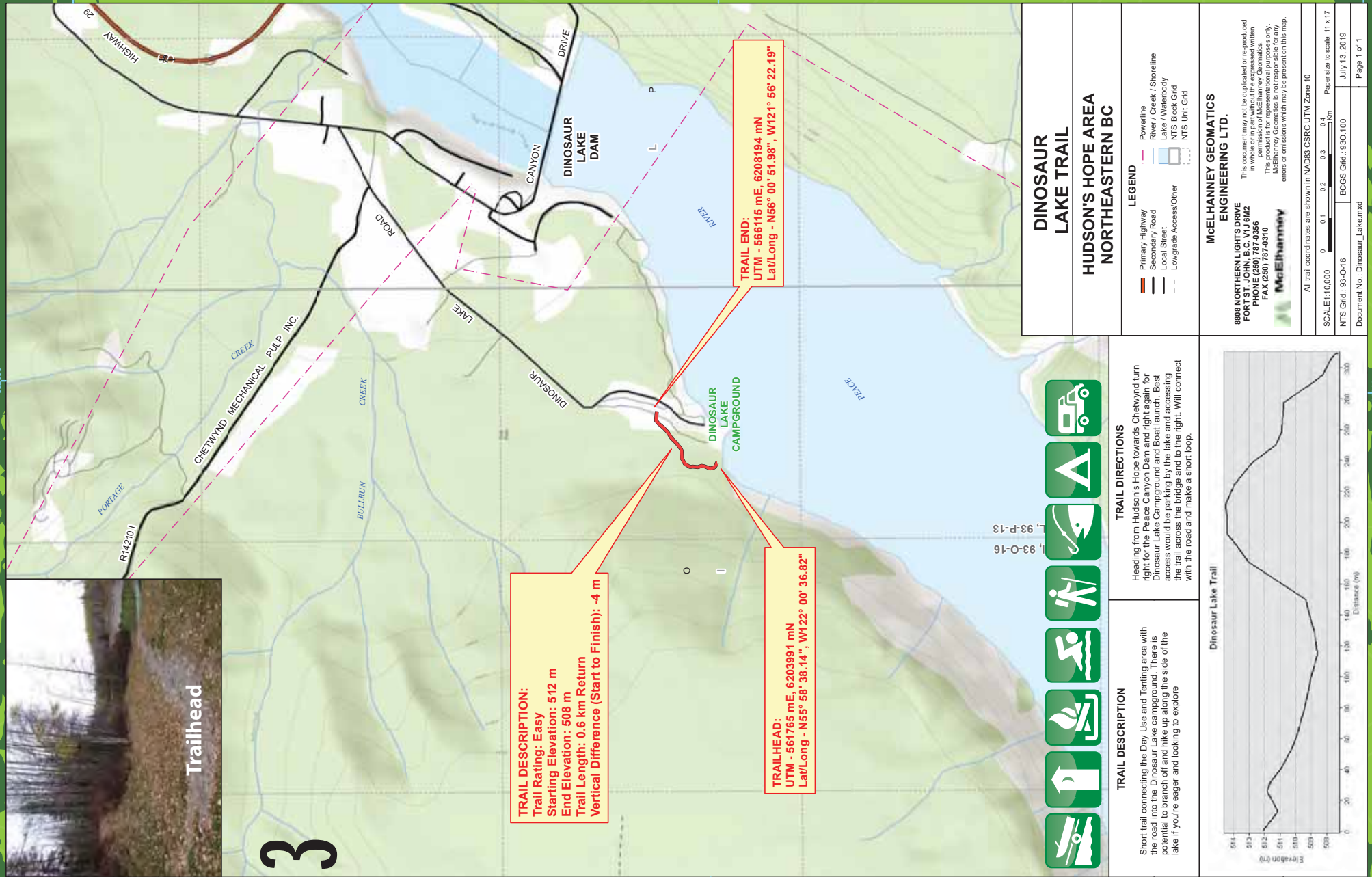
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# DINOSAUR LAKE TRAIL

Venture Beyond





# DUNLEVY CREEK FALLS



**RATING:** ● Moderate

**TRAIL LENGTH:** 12km return

**TRAILHEAD:** UTM - 538295 mE, 6225219 mN

**LAT/LONG:** N56° 10' 13.53", W122° 22' 59.73"

**STARTING ELEVATION:** 682 m

**END ELEVATION:** 795 m

## TRAIL DESCRIPTION

Start this hike from just before the Dunlevy Creek Bridge on the Dunlevy Road. Experience a slow and gradually increasing elevation hike along Dunlevy Creek. The hike is approximately 6km each way to reach the falls. This trail crosses the creek three times. Hikers will need to be prepared for this. High water levels may make the creek unpassable. There is some parking before the trailhead on the left hand side of the road near the river.

## TRAIL DIRECTIONS

From the town of Hudson's Hope, take Canyon Drive towards the BC Hydro WAC Bennett Dam. Follow Canyon Drive for about 15km and then look for 12 Mile Road on the right hand side. Turn right and travel 21km which will take you to the trailhead located just before the Dunlevy Creek bridge. The trailhead is located on the right hand side of the road, down the ditch.

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	<b>20 Mile Ridge Trail</b> Rating: Difficult   Trail Length: 33km return	#1
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	<b>Wright Lake Trail</b> Rating: Moderate   Trail Length: 12 km return	#13
	<b>Quad / Bike Trails</b>	#14



# DUNLEVY CREEK FALLS TRAIL

Venture Beyond







# FERRY LANDING TRAIL



**RATING:** ● Moderate

**TRAIL LENGTH:** 6km return

**TRAILHEAD:** UTM - 567640 mE, 6209347 mN

**LAT/LONG:** N56° 01' 28.50", W121° 54' 53.11"

**STARTING ELEVATION:** 682 m

**END ELEVATION:** 795 m

## TRAIL DESCRIPTION

Access down to the river. The site includes a waterfall, beach area, fishing spots and a Canoe and Kayak launch. Trail can be looped down to the river, back up and through town following Canyon Drive and connecting through Beattie Park. One of the only public river access points in town.















## TRAIL DIRECTIONS

Park at either the corner of Dudley and Beattie Drive, or on D.A. Thomas Road. Trail can be accessed one way or made into a loop. Signs are posted to advise direction and give historic information.

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# FERRY LANDING TRAIL



Venture Beyond





# JAMIESON WOODS TRAIL



**RATING:** ● Moderate

**TRAIL LENGTH:** 7km return

**TRAILHEAD:** UTM - 568458 mE, 6211036 mN

**LAT/LONG:** N56° 02' 22.71", W121° 54' 4.32"

**STARTING ELEVATION:** 519 m

**END ELEVATION:** 527 m

## TRAIL DESCRIPTION

Excellent mix of slight inclines and meandering trails. Great local spot for snowshoeing or walking. Trail goes through the nature preserve and routes are indicated for Walking or ATV Multi-use. Please obey these signs.















## TRAIL DIRECTIONS

Heading from the Visitor Centre turn left onto Beattie Drive and right onto the highway towards Fort St. John, turn left onto Ross Street. Trail access is at the end of Ross Street.

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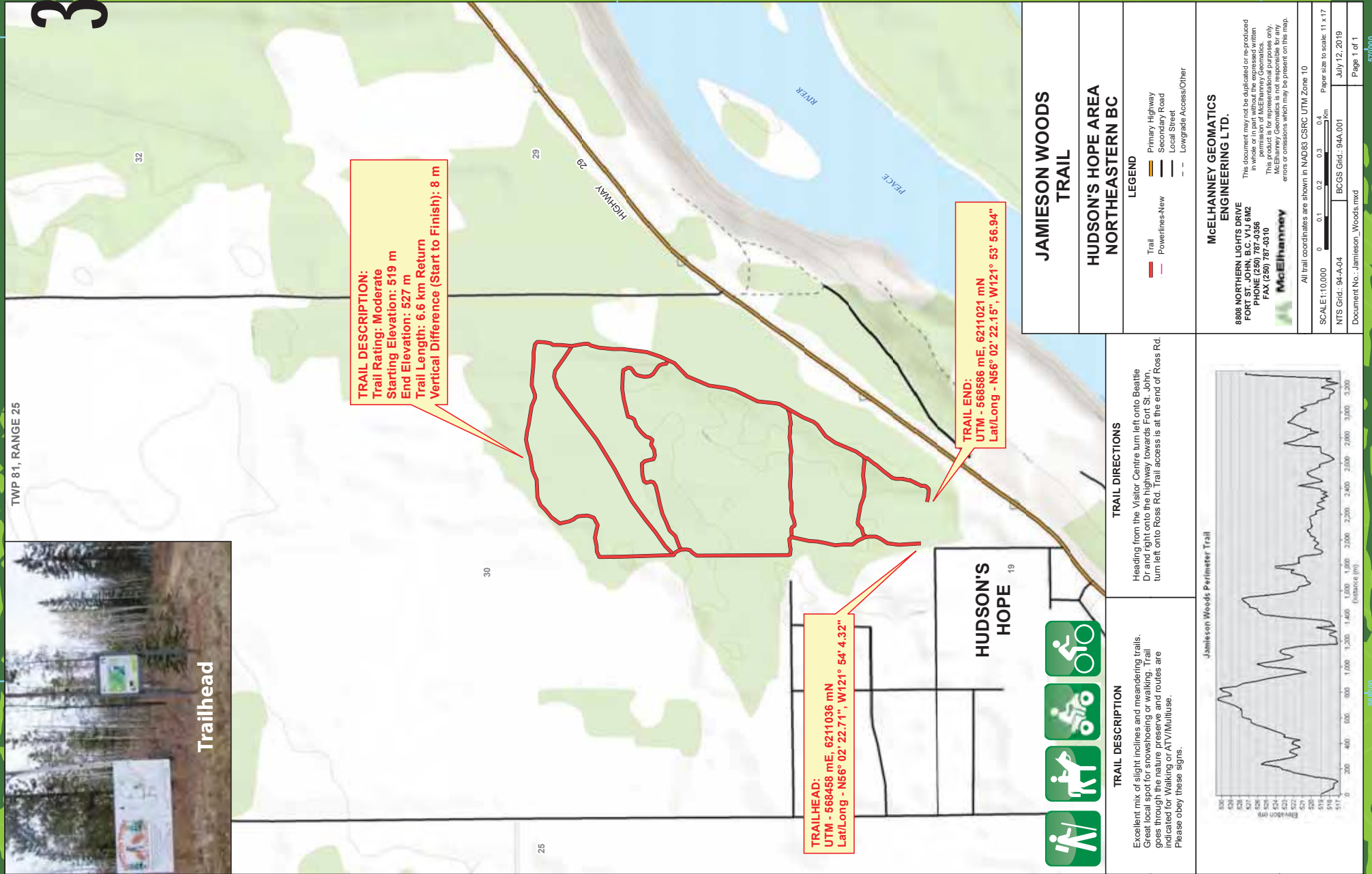
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# JAMIESON WOODS TRAIL

Venture Beyond





# MORaine ROAD



**RATING:** ● Moderate

**TRAIL LENGTH:** 7km return

**TRAILHEAD:** UTM - 552466 mE, 6208184 mN

**LAT/LONG:** N56° 00' 57.73", W122° 09' 30.26"

**STARTING ELEVATION:** 693 m

**END ELEVATION:** 782 m

## TRAIL DESCRIPTION

This trail is very popular amongst local ATV enthusiasts. The trail is approximately 3km with a gradual incline. At the end of the trail you will reach the Moraine (Dunes).


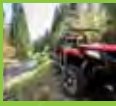












## TRAIL DIRECTIONS

To get to this site from Hudson's Hope, head West on Canyon Drive for 17.3km towards the BC Hydro WAC Bennett Dam. Take the first road on the left hand side past the Trappers Cabin which is a dirt road. Travel underneath the powerlines and in 3km you will reach the dunes.

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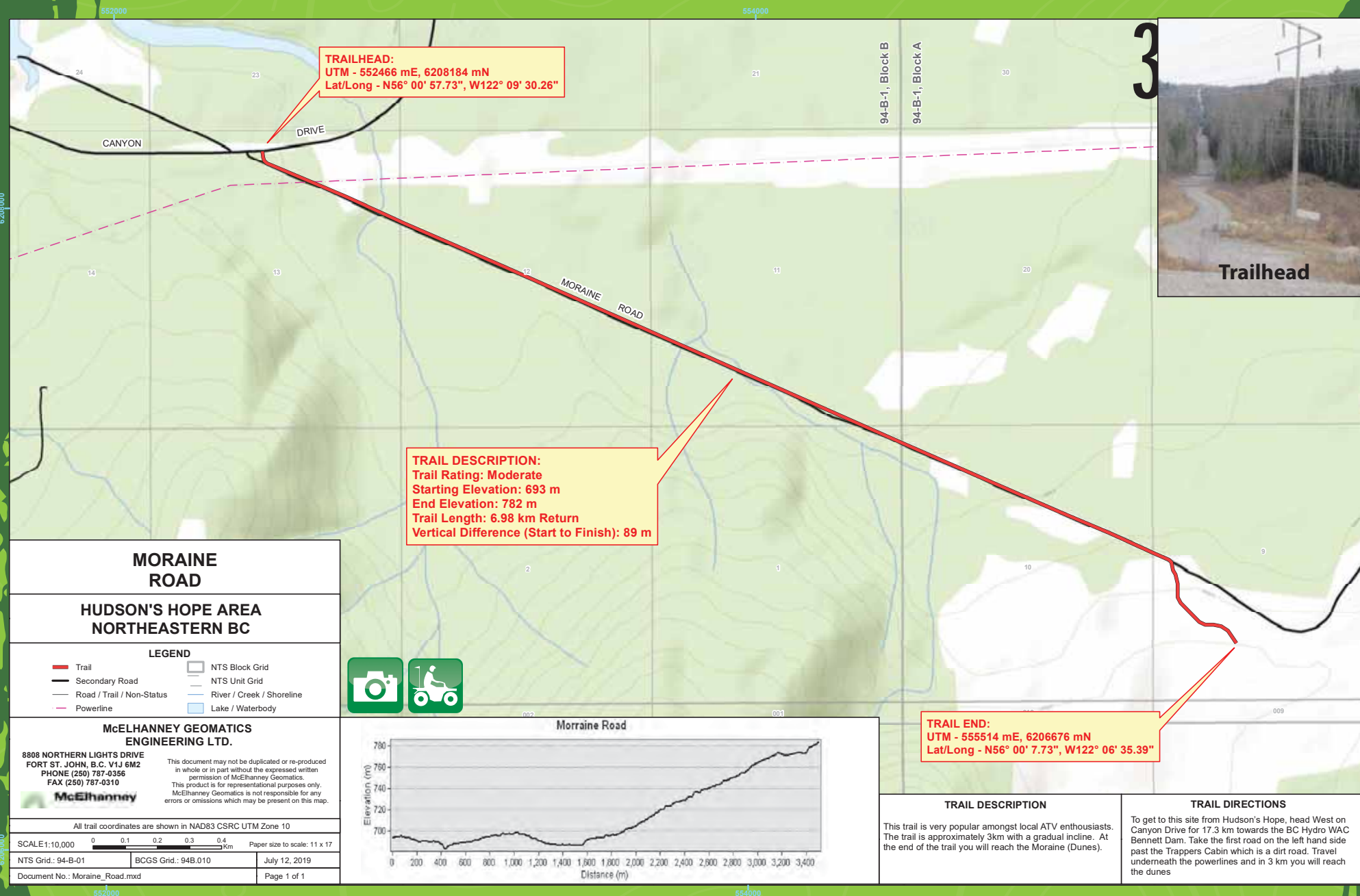


# MORaine ROAD



# Venture Beyond





# SKI HILL TRAIL



**RATING:** ● Difficult

**TRAIL LENGTH:** 5km return

**TRAILHEAD:** UTM - 551816 mE, 6207432 mN

**LAT/LONG:** N56° 00' 33.67", W122° 10' 8.31"

**STARTING ELEVATION:** 854 m

**END ELEVATION:** 1232 m

## TRAIL DESCRIPTION

Start this mountain hike from the end of Ski Hill Road and climb to the peak of Portage Mountain. The trail is approximately 5km return and is quite steep.

## TRAIL DIRECTIONS

To get to this site from Hudson's Hope, head West on Canyon Drive for 20km towards the BC Hydro WAC Bennett Dam. Once through the Security Gates, take the first left onto a dirt road, named Ski Hill Road. Travel 2km and there will be a small parking area. Trailhead is on the right hand side of the road.

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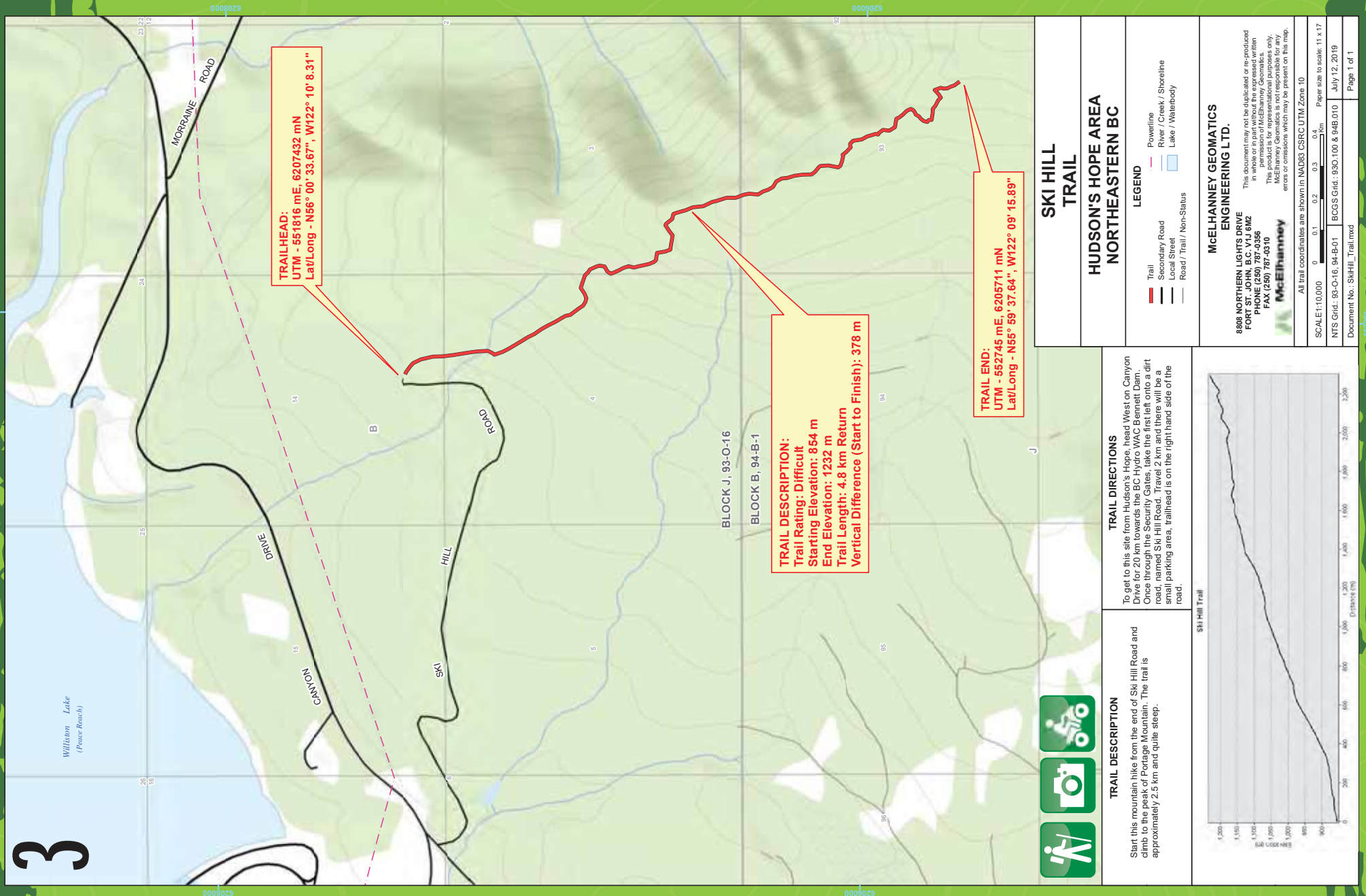


HUDSON'S  
HOPE  
PLAYGROUND OF THE PEACE

# SKI HILL TRAIL

Venture Beyond





# STEAM VENTS TRAIL



**RATING:** ● Moderate

**TRAIL LENGTH:** 2.55km return

**TRAILHEAD:** UTM - 550335 mE, 6203888 mN

**LAT/LONG:** N55° 58' 39.61", W122° 11' 36.20"

**STARTING ELEVATION:** 790 m

**END ELEVATION:** 659 m

## TRAIL DESCRIPTION

Trail takes about 30 minutes one way and goes through an Old Growth Management Area. The steam vents are located on a steep slope above Dinosaur Lake. Caution is needed to descend down to the Steam Vents. A narrow trail down the slope exists but has loose rock and can be slippery. Site offers great views of the lake and an intriguing look at geothermal activity.

## TRAIL DIRECTIONS

To get to this site from Hudson's Hope, head West on Canyon Drive for 20km towards the BC Hydro WAC Bennett Dam. Once through the Security Gates, take the first left onto a dirt road, named Ski Hill Road. Travel down this dirt road and take the first road on the right hand side (small steam vent sign, sharp turn uphill). Continue on this narrow road for about 2.5km until you are under the Hydro transmission line and drive another 1km near a pond, up and over the hill and over to the right hand side of the power line right-of-way where there is a large sign for the Steam Vent Trail.

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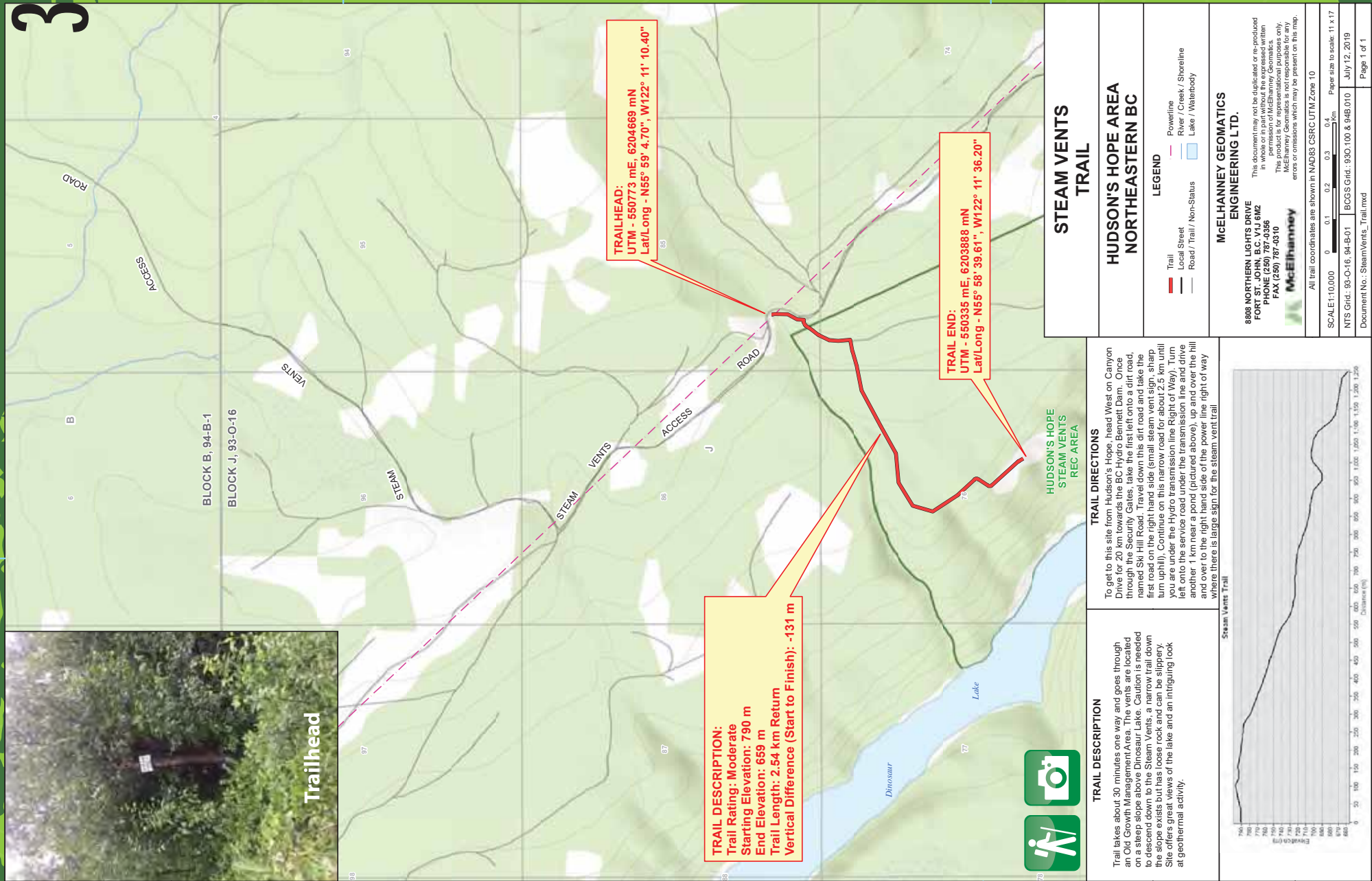
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	<b>Quad / Bike Trails</b>	#14



# STEAM VENTS TRAIL

Venture Beyond







HUDSON'S  
HOPE

PLAYGROUND OF THE PEACE

# WRIGHT LAKE TRAIL



# Venture Beyond

## WRIGHT LAKE TRAIL



**RATING:** ● Moderate

**TRAIL LENGTH:** 12km return

**TRAILHEAD:** UTM - 535260 mE, 6198534 mN

**LAT/LONG:** N55° 55' 51.28", W122° 26' 8.33"

**STARTING ELEVATION:** 1016 m

**END ELEVATION:** 1036 m

## TRAIL DESCRIPTION

Wright lake offers semi-remote motorized (Snowmobiling / ATV) camping and fishing opportunities. Trail length is just shy of 12km return.















## TRAIL DIRECTIONS

From the town of Hudson's Hope, take Canyon Drive towards the BC Hydro WAC Bennett Dam (22km). When across the dam crest, turn left and take West Utah Road. At about 6.5km the road becomes the Table Road. Continue on Table Road until you intersect the Johnson Creek Road, turn left. Continue for 5km and turn right on Gething Creek Forest Service Road. Continue for another 15km to the trailhead.

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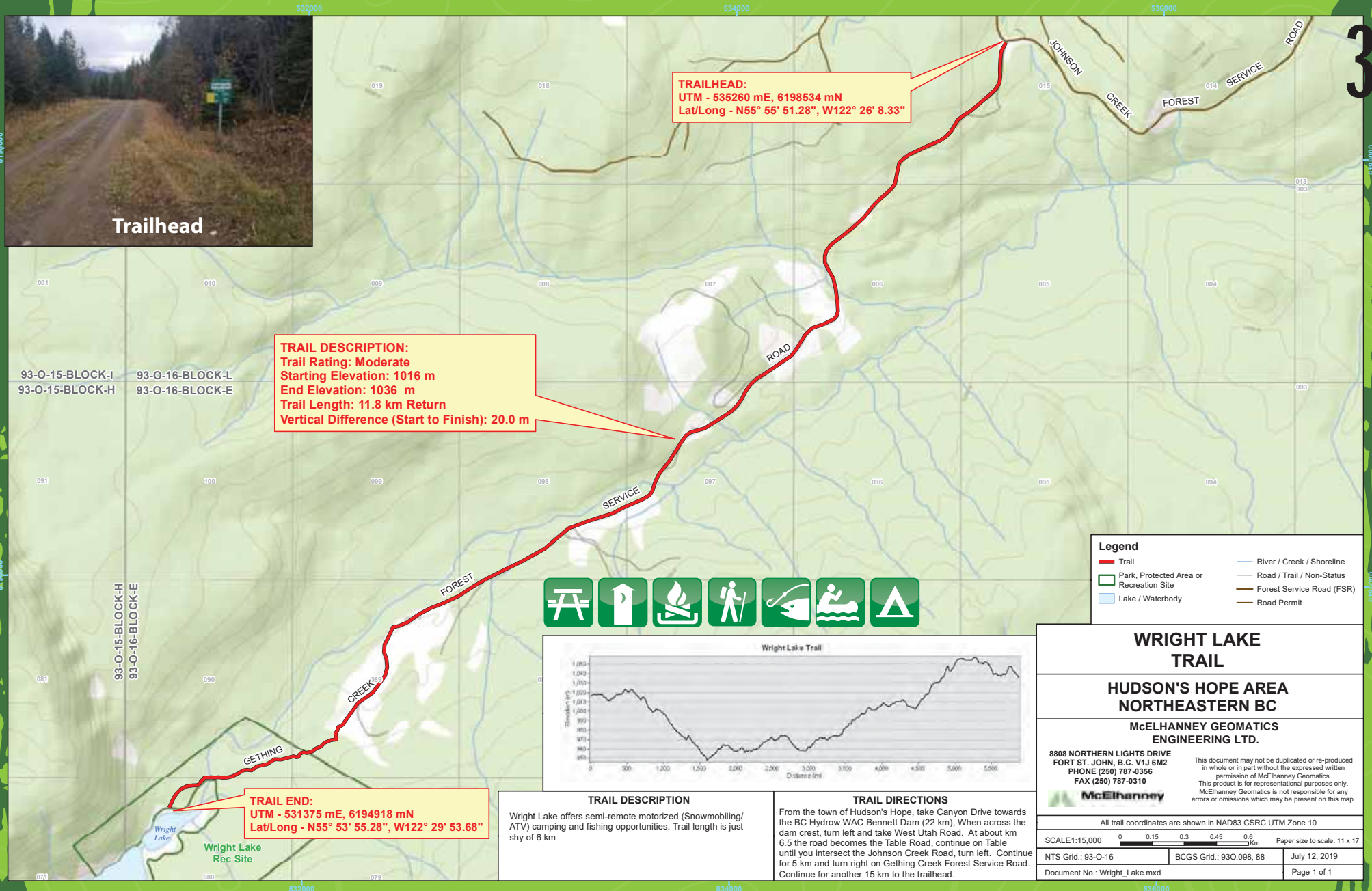
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Trailhead



## Hudson's Hope Visitor Centre

9555 Beattie Drive, Box 330, Hudson's Hope, BC Canada V0C 1V0 Tel: 250-783-9154 • Fax: 250-783-5741



# QUAD / BIKE TRAILS



## NORTHERN DIRT RIDERS ASSOCIATION

The Northern Dirt Riders Association is a group of off-road motorcycle enthusiasts looking to make the most of the short northern summers, and promoting responsible land use in the Peace region.

## TRAIL DESCRIPTION

These trails are maintained by the North Peace Dirt Riders Association. Access is from various spots along Canyon Dr, the Moraine, 500 Road and Powerline Trail, and Dinosaur Lake. Trails connect in various places and ways throughout the network. Be cautious when exploring new trails, ensure you have a backup plan and a way to get out if you get stuck. Exploring in a group is always recommended.

## TRAIL DIRECTIONS

Access points:

- 500 Road/Powerline Trail at Dinosaur Lake; for more information see 500 Road/Powerline Trail Map.
- Canyon Drive at the Moraine Rd; for more information see Moraine Road Trail map.
- From the Ski Hill parking lot (through the BC Hydro WAC Bennett Dam security gates, turn left up the Ski Hill Road). Ask for directions at the gate if unsure. For more information; see Ski Hill Trail map.
- Canyon Drive at Bullhead Mountain Trail; for more information see Bullhead Mountain Trail Map.

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# QUAD / BIKE TRAILS



Venture Beyond





## CAMPGROUNDS

\*Municipal Campground: open May long weekend to September long weekend. No Hookups available. Daily rates in effect. Firewood can be purchased.

Reservations open May 1st • [www.hudsonshope.ca](http://www.hudsonshope.ca)

### KING GETHING CAMPGROUND\*

Located at south entrance to Hudson's Hope. Shower house and flush toilets. Sani-dump and potable water. **11 campsites**



### ALWIN HOLLAND CAMPGROUND\*

Located on the Peace River 3km south of Hudson's Hope off Hwy. 29 **10 campsites** (no units over 21ft)



### DINOSAUR LAKE CAMPGROUND\*

Located 7km south of Hudson's Hope off Hwy. 29 **18 campsites**



### CAMERON LAKE CAMPGROUND\*

Located on North Cameron Lake beach, 24km south of Hudson's Hope **21 campsites**



### CARBON LAKE FOREST RECREATION SITE

Enjoy a few days at this rustic recreation site. Drive across the BC Hydro WAC Bennett Dam and follow the road. Keep left along the West Utah/Table Creek Road, then turn right at the main T-intersection onto Johnson Creek Service Road and drive for another 28km.



### WRIGHT LAKE FOREST RECREATION SITE

From the town of Hudson's Hope, take Canyon Drive towards the BC Hydro WAC Bennett Dam (22 km). When across the dam crest, turn left and take West Utah Road. At about km 6.5 the road becomes the Table Road, then intersects with the Johnson Creek Road, turn left. Continue for 5 km and turn right of Gething Creek Forest Service Road. Continue for another 15km to the trailhead. **2 campsites**



## PRIVATE CAMPGROUNDS RV PARKS

### BEATTIE'S RV PARK

Located on the corner of Fredette Avenue and Kylo  
Phone: 250-783-5460 or 250-783-0952  
[www.beattiesrvpark.com](http://www.beattiesrvpark.com)



### WILLISTON LAKE RESORT & RV PARK

Phone: 250-412-2700 • Fax: 250-483-1572  
Email: [lodge@williston-lake.com](mailto:lodge@williston-lake.com) [www.williston-lake.com](http://www.williston-lake.com)  
4696 12 Mile Rd, Hudson's Hope, BC V0C 1V0



## MOTELS / HOTELS

### SIGMA INN & SUITES

9006 Clark Avenue  
Phone: 250-783-2300 • Fax: 250-783-2301  
Email: [hreservations@sigmahotels.ca](mailto:hreservations@sigmahotels.ca)

### SPORTSMAN'S INN

10101 Beattie Drive  
Phone: 250-783-5523 • Fax: 250-783-5511  
Email: [sportsmansbooking.com@gmail.com](mailto:sportsmansbooking.com@gmail.com)  
[www.sportsmansinnbc.com](http://www.sportsmansinnbc.com)

### STILLWATER INN & SUITES

9504 Canyon Drive  
Toll Free: 1-855-703-5400 • Phone: 250-783-5400  
Fax: 250-783-5401  
Email: [gm@stillwaterinnandsuites.com](mailto:gm@stillwaterinnandsuites.com)  
[www.stillwaterinnandsuites.com](http://www.stillwaterinnandsuites.com)

### WILLISTON LAKE RESORT & RV PARK

Phone: 250-412-2700 • Fax: 250-483-1572  
Email: [lodge@williston-lake.com](mailto:lodge@williston-lake.com) [www.williston-lake.com](http://www.williston-lake.com)  
4696 12 Mile Rd, Hudson's Hope, BC V0C 1V0

## GETTING HERE



While there is a local 5000' (1524 m) airstrip that services private and charter aircraft, the nearest commercial airport is located in Fort St. John (approx. 94 km or one hour away).

### DISTANCES FROM HUDSON'S HOPE:

City	Kms	Miles
Chetwynd	65	40
Dawson Creek		
via Chetwynd	167	104
via Fort St. John	162	102
Fort Nelson	446	277
Fort St. John	89	55
Kelowna	1057	657
Mackenzie	245	152
Prince George	375	233
Prince Rupert	1096	681
Tumbler Ridge	175	108
Vancouver	1161	721
<b>Alberta</b>		
Banff	1035	643
Calgary	1047	651
Edmonton	752	467
Grande Prairie	295	183
Jasper	838	521
<b>Yukon</b>		
Watson Lake	974	605
Whitehorse	1427	887
<b>Alaska</b>		
Anchorage	2425	1507
Fairbanks	2373	1475



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[www.hudsonshope.ca](http://www.hudsonshope.ca)

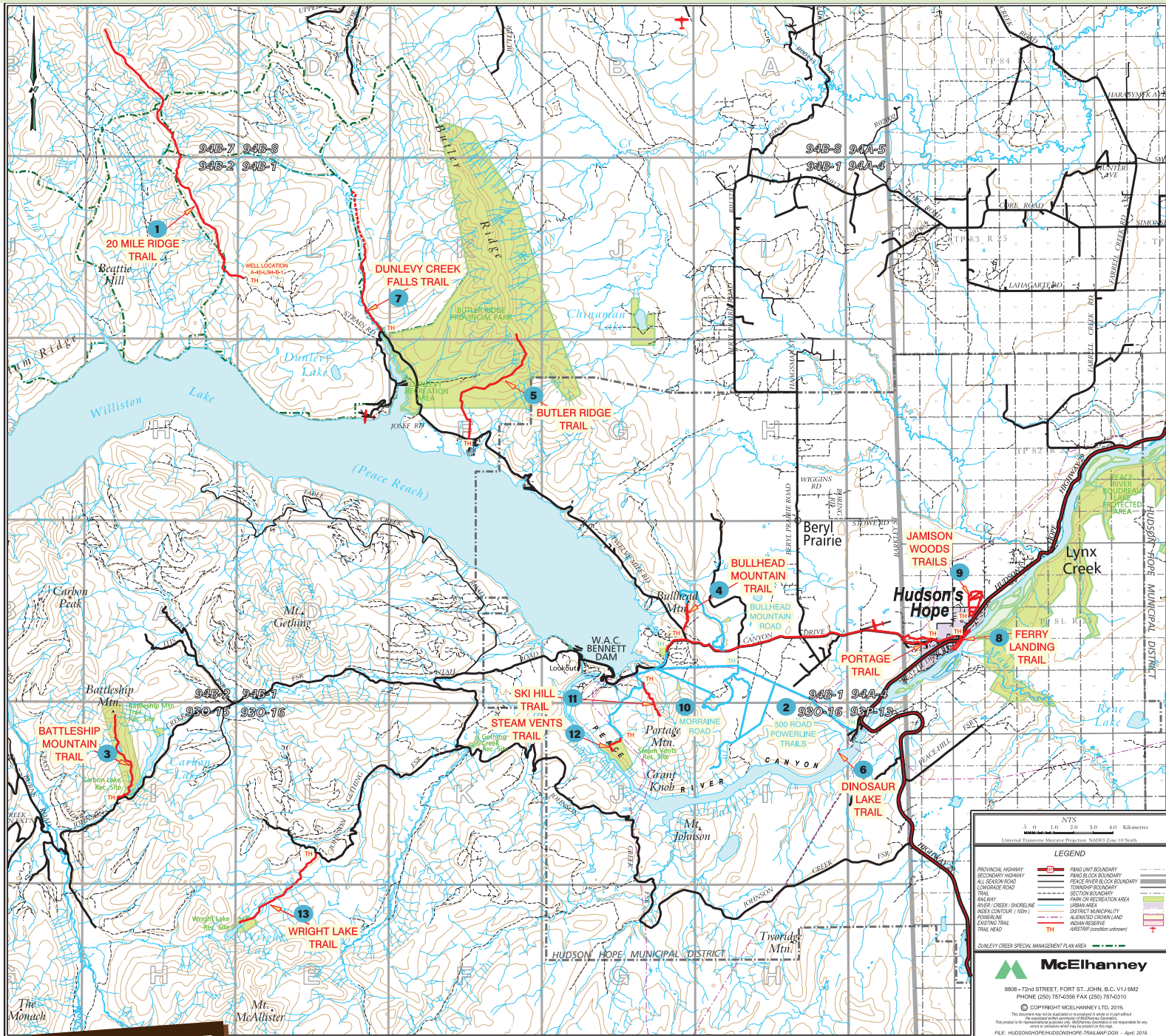


## TRAIL SYSTEMS GUIDE



Venture Beyond





## Be BEAR AWARE

**Avoiding an encounter is the best way to protect both yourself and bears.**

### Before you go

- Pack bear spray and learn how to use it.
- A bear banger is a great addition to your gear.
- Make sure these items are easily accessible.

### When on the trail

- **Make noise.** Don't surprise a bear. Call, sing, clap or talk loudly especially near streams and in areas of low visibility.
- **Be alert.** Watch for bears or their scat and tracks, any strange smells or disturbed vegetation. Be aware of wind direction and speed. Extra caution is warranted when the wind is facing you.
- **Stay together.** Hike and bike in groups and don't let children wander. Larger groups (4 or more) are less likely to have a negative bear encounter.

- **Watch your pets.** Keep your dog on a leash at all times. Dogs can provoke defensive bear behavior.
- **Use officially marked trails.** Travel during daylight hours. Bears are most active at dawn and dusk.

### In the backcountry

- **Use safe campsites:** Designated campsites are the best option. If there are no designated sites, choose campsites that are away from bear sign and obvious bear foods like berries, waterways or other features that may be travel routes for wildlife.
- **Ensure food is stored safely:** Use bear-safe food storage lockers. If there are none available, hang food by a rope system or from a tree branch in an area inaccessible to bears (at least 4m off the ground and 3m from the nearest tree). Consider using a bear proof canister as an alternative to hanging food.

- **Use the triangle approach:** Set up your tent, cooking area and food storage areas in a triangle pattern, about 50 meters apart.
- **If you encounter a bear:**
- **Stay calm:** If the bear sees you, talk in a low, calm voice and then regardless if it has seen you or not.
- **Back up slowly:** Never turn your back on a bear, or run. Running could trigger an attack.
- **Do not stare:** The bear will see a direct stare as a challenge.
- **Give it space:** Make sure it has a way to get away, and that you are not blocking access to a bear's cubs or its food.

### If a bear approaches you or charges: DO NOT RUN

- Use your bear spray as it approaches
- Play dead or fight back
- Defensive attack : Usually, bears charge or attack because

they are feeling threatened. Use your bear spray. If you don't have bear spray and the bear makes contact with you – roll on your stomach, cover the back of your neck, remain still and play dead, they will lose interest and leave.

### DO NOT RUN

- **Predatory attack:** In rare cases, a bear may see a human as prey and stalk you along a trail. In these cases, try to escape into a building, car or up a tree. If you cannot escape and the bear charges, use your bear spray, lacking that, use anything at your disposal to fight off the bear (rocks, sticks, hiking poles)
- **Never store food, toothpaste, perfumes or items that have any odour in your tent**
- **Never feed a bear**
- **Never approach a bear**
- **Never get between a mother bear and her cubs**

## HUDSON'S HOPE TRAIL SYSTEM

### 20 Mile Ridge Trail #1

**Rating:** Difficult | **Trail Length:** 33km return

Start this mountain hike from the NW corner of the CNRL wellsite 1-40-L/94-b-1 and then experience a long and steep hike to reach the 1600m elevation level above the treeline. Once on Twenty Mile Ridge, you will have views of Aylard Creek valley to the left and Dunlevy Creek valley to the right.



### 500 Road / Powerline Trails #2

**Rating:** Moderate | **Trail Length:** 22km return

This trail is enjoyed by ATV enthusiasts with the primary trail being 22km return and providing a view of Dinosaur Lake at the end. There is also some secondary trails available to explore.



### Battleship Mountain Trail #3

**Rating:** Difficult | **Trail Length:** 10km return

The trail leads to Little Carbon Lake at 3.6km, offering great camping or a turn-back point. Excellent views of Carbon Lake can be seen on the way. The trail is steep. Keep going another 1.5km to reach the peak offering fantastic views of Little Carbon and surrounding country. Very steep climb with loose rocks, plan to spend 6-8 hours on the trail



### Bullhead Mountain Trail #4

**Rating:** Difficult | **Trail Length:** 4km return

Start this mountain hike from Twelve Mile Road and climb up the face of Bullhead Mountain. The trail is quite steep and takes approximately 1 hour to hike to the peak. At the top you will have amazing views of Williston Lake on one side and farm and forest lands on the other side.



### Butler Ridge Trail #5

**Rating:** Difficult | **Trail Length:** 16.4km return

Start this mountain hike from Twelve Mile Road and climb to the top of Butler Ridge within Butler Ridge Provincial Park. The trail is quite steep in places and takes approximately 3 hours to hike to the peak. At the top you will have amazing views of Williston Lake to the left and forest lands on the other side.



### Dinosaur Lake Trail & Campground #6

**Rating:** Easy | **Trail Length:** 1km return

Short trail connecting the Day use and Tenting area with the road into the Dinosaur Lake campground. There is potential to branch off and hike up along the side of the lake if you're eager and looking to explore.



### Dunlevy Creek Falls Trail #7

**Rating:** Moderate | **Trail Length:** 12km return

Start this hike from just before the Dunlevy Creek Bridge on the Dunlevy Road. Experience a slow and gradually increasing elevation hike along Dunlevy Creek. The hike is approximately 6km each way to reach the falls. Three creek crossings are required on this trail, high water levels may make access impossible. Bring appropriate gear. There is some parking before the trailhead on the left hand side of the road near the river.



### Ferry Landing Trail #8

**Rating:** Moderate | **Trail Length:** 6km return

Access down to the river. The site includes a waterfall, beach area, fishing spots and a Canoe and Kayak launch. Trail can be looped down to the river, back up and through town following Canyon Drive and connecting through Beattie Park. One of the only public river access points in town.



### Jamieson Woods Trail #9

**Rating:** Moderate | **Trail Length:** 7km return

Excellent mix of slight inclines and meandering trails. Great local spot for snowshoeing or walking. Trail goes through the nature preserve and routes are indicated for Walking or ATV Multi-use. Please obey these signs.



### Moraine Road #10

**Rating:** Moderate | **Trail Length:** 7km return

This trail is very popular amongst local ATV enthusiasts. The trail is approximately 7km return with a gradual incline. At the end of the trail you will reach the Moraine (Dunes).



### Ski Hill Trail #11

**Rating:** Difficult | **Trail Length:** 5km return

Start this mountain hike from the end of Ski Hill Road and climb to the peak of Portage Mountain. The trail is approximately 5km return and quite steep.



### Steam Vents Trail #12

**Rating:** Moderate | **Trail Length:** 2.5km return

Trail takes about 30 minutes one way and goes through an Old Growth Management Area. The steam vents are located on a steep slope above Dinosaur Lake. Caution is needed to descend down to the Steam Vents. A narrow trail down the slope exists but has loose rock and can be slippery. Site offers great views of the lake and an intriguing look at geothermal activity.



### Wright Lake Trail & Rec Campsite #13

**Rating:** Moderate | **Trail Length:** 12km return

Wright lake offers semi-remote motorized (Snowmobiling / ATV) camping and fishing opportunities. Trail length is just shy of 12 km.



### Quad / Bike Trails #14

#### NORTHERN DIRT RIDERS ASSOCIATION

The Northern Dirt Riders Association is a group of off-road motorcycle enthusiasts looking to make the most of the short northern summers, and promoting responsible land use in the Peace region.

Bullhead Mountain Trail  
500 Road / Powerline Trails  
Portage Mountain Trail  
Moraine Road  
Steam Vents Trail  
Mountain Loop  
Dinosaur Lake Lookout  
Dinosaur Lake Beach Trail

These trails are maintained by the North Peace Dirt Riders Association. Access is from various spots along Canyon Dr, the Moraine, 500 Road and Powerline Trail, and Dinosaur Lake. Trails connect in various places and ways throughout the network. Be cautious when exploring new trails, ensure you have a backup plan and a way to get out if you get stuck. Exploring in a group is always recommended.



**For complete trail information please refer to numbered brochure.**



## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor Dave Heiberg and Council  
**SUBJECT:** Office Administration update  
**DATE:** 2019-07-18  
**FROM:** Tammy McKeown, Corporate Officer

---

The Administrative staff have been working hard at learning the new process used for compiling the Agendas. Meghan has done the minutes for one meeting and is doing the minutes for this one as part of her cross-training.

The staff are in a position that they will be able to cover most of the duties of the Corporate Officer until the District is able to hire the new permanent person. They are all extremely effective and efficient.

I would like to thank my staff for all their hard work. They have taken on many new duties and I am extremely proud of how well they have adapted. It has been a pleasure working with all of them. The District is extremely lucky to have such amazing staff working for the office and for the community.

I would also like to thank the pool staff for another great year. We have received many positive comments from the community on how well the pool has been operated this year.

This is my final month end update. I would like to thank Council for giving me this opportunity. I will miss everyone, not only those that are part of the municipal organization but the community members as well. It has been a pleasure working with and for all of you.

### **Administrators Comments**

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**Chris Cvik. Interim CAO**



**Tammy McKeown, Corporate Officer.**



July 10, 2019

District of Hudson's Hope  
PO Box 330  
9904 Dudley Drive  
Hudson's Hope, BC  
Email: [cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)

**Attention: Chris Cvik, Chief Administrative Officer**

Dear Chris Cvik,

**RE: Site C Clean Energy Project – Portage Mountain Quarry Development Plan**

Condition No. 71 of the Environmental Assessment Certificate #E14-02 for the Site C Clean Energy Project requires BC Hydro to file the final Development Plans with regulatory agencies, regional and municipal governments, and Indigenous groups 30 days prior to the commencement of construction activities that require an applicable development Plan.

Please find attached the Final version of the Portage Mountain Quarry Development Plan.

The draft Portage Mountain Quarry Development Plan was provided to you for your review and comment on May 10, 2019 and the comment period closed June 10, 2019. Questions were received from the District of Hudson's Hope on May 10<sup>th</sup> and BC Hydro provided responses by email on May 13<sup>th</sup>. Questions and responses are also captured in the attached Consideration Tracking Table. Please note that no changes were made to the Development Plan.

Subject to securing the appropriate permits and authorizations, quarry operations are scheduled to start at Portage Mountain Quarry in August 2019.

Please do not hesitate to contact me should you have any questions.

Best regards,

Karen von Muehldorfer  
Regulatory Manager

Cc: Kimberly Walters, David Angus, Michael Shepard BC Environmental Assessment  
Office (BCEAO)



**Attachments:**

- Portage Mountain Quarry Development Plan
- Consideration Tracking Table



## Site C Clean Energy Project

### Portage Mountain Quarry Development Plan – Final

*Submission Date: July 10, 2019*



DUZ CHO CONSTRUCTION LP



## **SITE C CLEAN ENERGY PROJECT**

### **PORTAGE MOUNTAIN QUARRY – MINING AND RECLAMATION PLAN**

**Project No.:** 97289, Release 03

**DCC Document No.:** PMQ MRP Rev01

**BCH Document No.:** 1016.N.04.001.DUZ04.CMO.00030.PLAN

**Revision:** 1

**Revision Date:** May 04, 2019

# DUZ CHO CONSTRUCTION LP



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Appendix A – Figure 1 Portage Mountain General Arrangement

Appendix B – Portage Mountain Quarry Mine Development Plan: Haul road design



# DUZ CHO CONSTRUCTION LP



## 1. BACKGROUND

Portage Mountain Quarry is an undeveloped area that has been identified as a potential riprap source for construction of the Highway 29 realignment sections and the Hudson's Hope Berm, as well as for reservoir protection during filling. Portage Mountain Quarry is located approximately 14 km from Hudson's Hope and is accessed via Canyon Drive and south on FSR R14210 "D" & "H".

Permits for quarrying activities have been provided by BC Hydro with any amendments to follow, as required, during the term of the Contract

## 2. PURPOSE AND SCOPE

The plan has been developed in accordance with Schedule B of Contract #97289, Release #3. This plan will ensure Duz Cho Construction L.P. compliance with all applicable contractual requirements, and any applicable provincial and federal regulations.

The 'Portage Mountain Quarry Mine Development Plan', which was produced following a trial blast in 2018, details the anticipated yield volume, haul road design is included in Appendix B.

This Mining and Reclamation Plan provides a reference on how the site will be utilized in safe and environmentally sound manner throughout the lifetime of the quarry. It will describe the following:

- Borrow pit site development;
- Mining activities and processes;
- The equipment and methodology for screening and sorting material;
- The equipment and methodology for stockpiling material at the quarry;
- The equipment and methodology for hauling material; and
- The anticipated production rates.

## 3. SITE DEVELOPMENT

### 3.1. Volume

The yearly required riprap production (m3) is listed in table 3.1 below.

Table 3.1: Yearly Material Volumes

Year	Yearly RIPRAP production (m3)
2019	25,000
2020	45,000
2021	55,000
2022	20,000

## DUZ CHO CONSTRUCTION LP



### 3.2. Overall Development

In order to produce the amount of riprap material that will be required, areas for storage of surplus rock and overburden will need to be created within the quarry site. Figure 1, Appendix A, illustrates the overall area of Portage Quarry and the boundaries of the property. As the site is developed, overburden will be cleared from areas of rock extraction and stockpiled for eventual quarry site reclamation. There will be the Waste Stockpile Area, and the Rip Rap Stockpile Area.

It is estimated that Portage Mountain Quarry will have a 25% yield.

Prior to the start of any phase of operation, DCCLP will verify that all relevant permits and documentations are in place. Appropriate personnel and contractors are briefed and familiar with the work to be performed.

## 4. PROPOSED METHODOLOGY

### 4.1. Stripping

The plan is to remove the existing vegetation, strip the organic soils and excavate and stockpile the overburden so that the surplus rock stockpile is stored in the designated stockpile area.

The stripping of the organic-rich topsoil will be undertaken either through bulldozing the topsoil into heaps and then loading out, or directly loading the material out with a tracked excavator, depending on the terrain being prepared. All stockpiles would be at a maximum 2H:1V slope.

The topsoil stockpile will be a live stockpile such that topsoil could be placed on any areas (such as overburden stockpile at capacity, quarry benches or floor area) where active mining is complete and access is not required. The stockpile will be protected against water ingress. This will facilitate future operations of the quarry, once the surplus rock stockpile is depleted.

Where overburden is to be placed on sloping ground, the area on which the overburden is to be placed will be cleared and grubbed, with the organic-rich topsoil layer stripped. The sloping ground will be benched to create a ridged base layer and interface on which the stripped overburden is placed.

### 4.2. Mining

Once competent bedrock is accessible, benches will be constructed through drilling and blasting of either 5 m benches using a double benching technique or 10 m benches using a single benching technique. The blast rock acquired from the construction of the benches will be mined and process in order to acquire the necessary RIPRAP material. Bulldozer work and secondary drilling and blasting may be required to enable



## DUZ CHO CONSTRUCTION LP



access to steep areas by tracked blast holes. Blasting will be done in a controlled fashion to ensure to the best of the abilities a level working surface for loading equipment and continue the benching mining process.

Following the drilling and blasting operations, material will be loaded by either hydraulic excavator or wheel loaders into designated dump trucks that will then transport the RIPRAP material to designated stockpiles for sorting or shipment as deemed necessary. Large RIPRAP material will be sorted at the active face for stockpiling onsite. Further details on equipment to be used can found in Section 8 of this plan.

Bulldozer work and ancillary drilling and blasting may be required to enable access to steep areas by tracked blast hole drills. Blasting will be undertaken and planned in such a manner to create level working surfaces for loading equipment.

Drilling and blasting will be required for excavation of the sandstone rock in the quarry. Duz Cho Construction L.P. and our blast engineer will determine the blasting parameters to achieve the required riprap and rock embankment products. Blasting operations will only be conducted between May 15 and September 15. Weather permitting, ancillary work may take place prior to or after these dates.

#### 4.3. Explosives

The design, installation, maintenance and safe work practices associated with the handling and firing of explosives is a specific requirement of the DCCLP subcontractor. Blasting times will be set so as to protect persons from exposure to dust, fumes, smoke and debris. Prior to blasting, the blaster shall be responsible for clearing the blast danger zone of all persons and non-essential equipment and will ensure that all entrances to the blast danger zone are guarded to prevent access. Immediately prior to detonation an effective and audible warning will sound.

All additional details for safe work practices will be included in the site-specific blasting plan that will be authorized just prior to the planned activity.

#### 4.4. Hauling, Sorting, Storage and Stockpile

Loading will be done by either hydraulic excavators or wheeler loader. Quarry haulage will be by rock truck from the Quarry to the Stockpile area, as shown in Appendix B - Figure 1. Some quarry run may need to be fed through a mobile screen at the stockpile area, with the surplus rock and rock fines. Riprap and riprap bedding material and rock fill material will also be stored in stockpile area for haulage offsite.

## DUZ CHO CONSTRUCTION LP



In accordance with Contract requirements, a temporary mag site will be established and licenced under the B.C. mines act. The blasting operation will conform to the applicable laws and/or regulation (e.g. timing of blasts during the day, etc.).

Blasted rock will be loaded by a tracked excavator. To maximize the use of the mined rock from the quarry, it may be subject to screening to recover the riprap material classes required. This will be undertaken by tipping the mined material, directly from the mine trucks over a mobile screen. The oversize material will then be stockpiled for transport off site for use in construction and the undersize portion may be further screened for reducing the fines or stockpiled on site.

Off site haulage will be done by highway legal trucks. On site haulage will be done using rock trucks up to 40 tonne capacity.

Roads will be maintained into the quarry stockpile area for highway legal trucks such that loading and scaling operations can be carried out. Quarry Haul road maintenance will also be carried out through the life of the Contract. Appropriately sized Safety Berms will be constructed per design requirements on both the access road to the stockpile area as well as the Quarry Haul road.

## 5. QUARRY OPERATIONS

### 5.1. Management

The DCCLP Project Manager will:

- Ensure all applicable execution plans, requirements and reports are communicated, complied and delivered for use with this execution plan;
- A survey has been performed and reference stakes have been laid out and approved by the BCH representative;
- Clearing grubbing and stripping has been performed within the area to be mined;
- Coordinate as required with all stakeholders: BC Hydro, other contractors, Mine Managers, environmental, etc.;
- Monitor and report all daily activities.

The DCCLP Mine Manager will:

- Coordinate as required with area foremen, environmental management, safety management, and other contractors;
- Ensure road maintenance as required;
- Ensure all sediment and erosion controls as directed by environmental monitors area adhered to;
- Plan, execute and report daily activities required;



## DUZ CHO CONSTRUCTION LP



- Ensure that a copy of the Health, Safety and Reclamation Code for Mines in BC is available for all employee at the site office.

## 5.2. Operations Guidelines

The quarry is an undeveloped area and will be operated in a consistent manner in compliance with the Health, Safety and Reclamation Code for Mines in British Columbia. The Province's Aggregate Management Principles have been established to ensure that aggregate activities are undertaken in compliance with health and safety standards and environmental protection requirements. Quarrying activities will be conducted in accordance with these requirements. The reference documents are:

- Health, Safety and Reclamation Code for Mines in British Columbia;
- Health and Safety: A Practical Guide for Aggregate Operations (2007);
- Ministry of Energy, Mines and Petroleum Resources, Mining and Minerals Division (2007);
- Aggregate Operators Best Management Practices Handbook for British Columbia, Vol1 & 2 (2002);
- Aggregate Management Principles (2009);
- Tennant and Regensburg "Guidelines for Mine Haul Road Design" (2001);
- Ministry of Energy, Mines and Natural Gas Mines and Mineral Resources "Mine Emergency Response Plan Guidelines for the Mining Industry" (February 2013, V1.3);
- BC Ministry of Transportation and Highways "Reclamation and Environmental Protection handbook for Sand, Gravel and Quarry Operations in British Columbia" (1995).

## 5.3. Operations Considerations

The following is a summary of quarry operation considerations:

- Excavation, haul road, Waste Stockpile Area, and the Rip Rap Stockpile Area will follow the design report in Appendix B;
- The maximum volumes proposed for extraction will be based on the suitability and quality of the materials as per the Trial Blast report and as they are processed. The materials unsuitable for Contract fulfillment will remain within the site and will be stockpiled for future use by others.
- The site will contain a trailer office, maintenance and storage area, and environmental equipment C-can or trailer;
- Potable water for the office and service area and water for dust control will be brought to the site from an offsite location;
- Extraction requires drilling, blasting and processing, such as screening, prior to riprap being removed from the site. More than one area will be active with room to maintain equipment maneuverability and production rates;

## DUZ CHO CONSTRUCTION LP



- Blasting materials will be commercially available. No explosives will be stored on site. Blasting activities will be in accordance with WorksafeBC, the Mines Act (BC) the Explosives Act (Canada), the Transportation of Dangerous Goods Regulations (Canada), the Motor Vehicle Act (BC) and Contract requirements;
- Produced material will be delivered to applicable work sites by others using highway-legal haul trucks. Haul trucks will be restricted to movement on the Access road and designated areas of the stockpile area;
- Anticipated working hours would be 7 days a week, 12 hrs a day, using rotating crews.

### 5.4. Operations Equipment:

The following is a summary of quarry operation equipment:

- The equipment required for operations will be as follows with the number of equipment pieces to be determined as work progresses/changes:
  - Excavators (to loosen and remove material and process material at the quarry and stock pile area);
  - Wheel loader (to load out material);
  - Bulldozers (to push material for stripping, dressing berms and maintenance);
  - Rock drills;
  - Highway legal haul trucks (to transport the material off site);
  - Water Trucks (to control dust as required);
  - Personnel Site Pick-ups (for onsite mobility);
  - Service vehicles (mechanic, fuel trucks, blasting materials).
- The facilities which could be located on site, or as may be directed by the Mines Act, include:
  - Mobile office with lunch room, wash rooms and safety room;
  - Potable water storage;
  - Mining vehicle laydown area;
  - Mobile screen;
  - Gated access;
  - Wash car;
  - Mobile scale; Staff parking area; and
  - Wash bay with dirty water retention pond.

### 5.5. Access

Access will be gated and closed to the public. Truck haul will be limited to the Access Road and FSR R44210 "D" & "H" from Canyon Drive.



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### 5.6. Safety and Environmental Management

Duz Cho Construction L.P. will adhere to the environment and safety requirements described in the site specific Environmental Protection Plan (EPP) and Safety Management Plan.

Management measures to be implemented during quarry operation will include:

- Gated access with security to control access;
- Berms will be constructed at the top edges of excavations to control movement within the quarry, stockpile area and on Access Road;
- Portable toilet facilities may be used within the quarry area and near the project site offices. These facilities will be maintained as required. If wash car stations are used onsite, the grey water created will be disposed of into a suitable tank and then pumped out and trucked to the municipal treatment location;
- Provide for environmental management in accordance with the EPP for erosion, sediment control, oil/water separation, control of noxious weeds, control of air emissions, drainage and future reclamation;
- The planning and installation of a lighting system, if required, for the safe operation of the site will follow guidelines in the Aggregate Operators Best Management Practices Handbook. The goal will be to facilitate safe and secure operations for the extraction, processing and stockpiling locations while minimizing offsite visual nuisance. The lighting of road junctions and site entrances will be kept to the minimum required for safety purposes.

### 5.7. Reclamation and Future Use

Following use by Duz Cho Construction L.P./BC Hydro, Portage Mountain Quarry will transfer operation to the jurisdiction of the MOTI. Slopes will be placed in a stabilized manner and drainage features will be established to control drainage. Seeding to control noxious weeds will be done on soil slopes and overburden stockpiles.

Usable materials will be available for future mining of the quarry after the Contract is completed. All temporary slopes not required for continued operations will be profiled for long term stability. Overburden materials could be used to construct embankment against excavated slopes to profile and cover up the exposed depleted rock faces and then covered with topsoil previously retained on site. Slopes may be hydro seeded. Control of noxious weeds will be undertaken by others until affected areas are ecologically stable.

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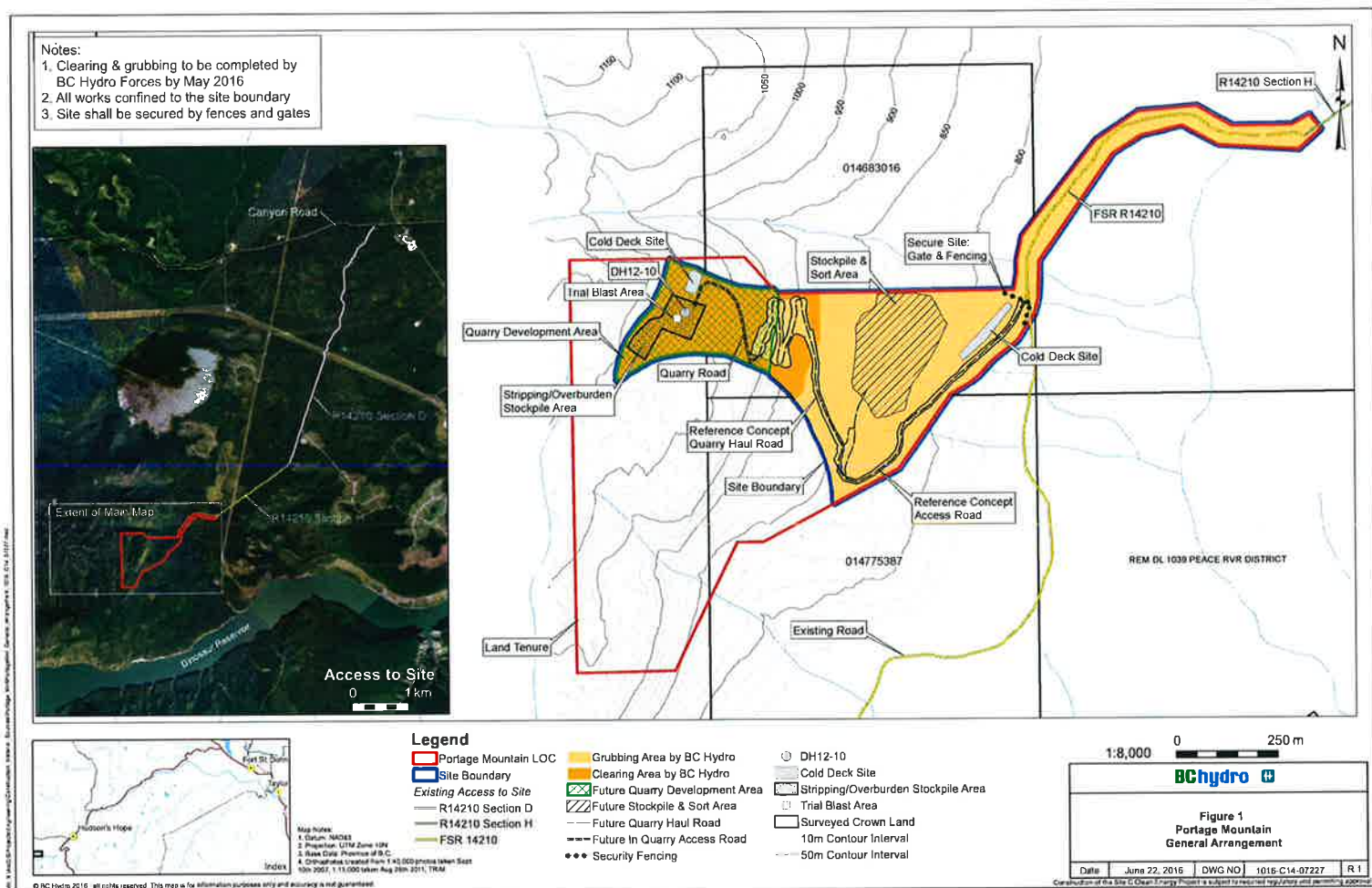


APPENDIX A

Figure 1 – Portage Mountain General Arrangement

**MAKING SURE**  
**THE FOOTPRINTS WE LEAVE BEHIND ARE ONES**  
**OUR CHILDREN WILL BE PROUD**  
**TO WALK IN.**





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APPENDIX B

**MAKING SURE**  
THE FOOTPRINTS WE LEAVE BEHIND ARE ONES  
**OUR CHILDREN WILL BE PROUD**  
TO WALK IN.





## PORTAGE MOUNTAIN QUARRY MINE DEVELOPMENT PLAN

### Mine Development Plan with Stockpiles

Please find the following attached to this letter:

1. 3D Visualization – PortageMountain\_Elevation1000\_PIT\_Dump\_3D2  
This is a 3D drawing of the Haul Road and the Pit developed to the 1000m elevation.
2. PortageMountain\_Elevation1020\_Pit\_Dump\_Haul  
This drawing shows the Haul Road developed to the start of the Pit at the 1020m elevation. Also shown on this drawing are the Waste Rock Dump and the Rip Rap Stockpile locations.
3. PortageMountain\_Elevation1010\_Pit\_Dump\_Haul  
This drawing illustrates the Pit development to the 1010m elevation.
4. PortageMountain\_Elevation1000\_Pit\_Dump\_Haul  
This drawing shows the pit development to the 1000m elevation.

### DESIGN PARAMETERS

The design parameters are listed in Table 1

Portage Mountain Quarry - Haul Road and Quarry Design Parameters									
	Rip Rap Contract Vol (BCM)	Yield	Total Volume to Blast (BCM)	Waste Rock Volume (BCM)	Stockpile				
					Rip Rap Swell Factor	Waste Rock Swell Factor	Rip Rap Vol (LCM)	Waste Rock Vol (LCM)	Total Blasted (LCM)
2019	25000	25%	100000	75000	1.5	1.3	37500	97500	135000
2020	45000	25%	180000	135000	1.5	1.3	67500	175500	243000
2021	55000	25%	220000	165000	1.5	1.3	82500	214500	297000
2022	20000	25%	80000	60000	1.5	1.3	30000	78000	108000
TOTAL	145000		580000	435000			217500	565500	783000

Table 1. Design Parameters

It was assumed that the Rip Rap Yield would be 25%. To determine the stockpile areas for the waste rock and rip rap, swell factors of 1.3 and 1.5 respectively, were used.



## MINE DEVELOPMENT PLAN

The Mine Development Plan includes the Haul Road Development; Access to the 1020 Elevation; Development and Mining to the 1010 Elevation; Development and Mining to the 1000 Elevation; Development of the Waste Stockpile Area; and Development of the Rip Rap Stockpile Area.

Table 2. Summary – MINE DEVELOPMENT PLAN

MINE DEVELOPMENT PLAN		
Haul Road Cut to 1020 elevation	102,689	BCM
Bench 1010 (Available)	390,339	BCM
Bench 1000 (Available)	247,550	BCM
Total In-pit Volume Available	637,889	BCM
Waste Rock Dump Capacity (defined)	608,051	LCM
Rip Rap Stockpile Area	17,000	SqM

## HAUL ROAD

The Haul road is design to comply with Mines Act regulations for Volvo A40D rock trucks. The criteria for the design is noted below under Section 6.9.1 of the BC Ministry of Energy and Mines - Health, Safety and Reclamation Code for Mines in British Columbia. **Although not shown on the drawings, run-away-lanes/retardation barriers will be constructed at all switchbacks.**

### Mine Haul Road Design Haulage Road Width

- 6.9.1 The manager shall prepare a plan pursuant to section 10 (1) of the Mines Act which
- (1) Shows the type and method of construction for haulage roads that are to be constructed at the mine site.
  - (2) Except for roads constructed prior to 1990, the manager shall ensure that haulage roads are designed, constructed and maintained to provide:
    - (a) a travel width where dual lane traffic exists, of not less than 3 times, or where single lane traffic exists, of not less than 2 times the width of the widest haulage vehicle used on the road, and
    - (b) a shoulder barrier
      - (i) at least 3/4 of the height of the largest tire on any vehicle hauling on the road,



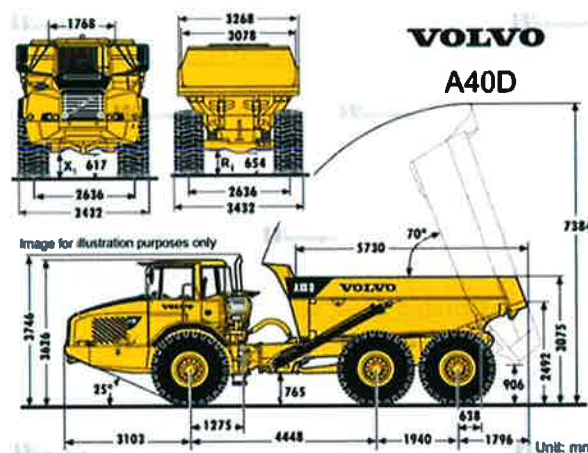


- (ii) of a construction or a specification that is in general conformance to accepted engineering practice,
  - (iii) located and maintained along the edge of the haulage road wherever a drop-off greater than 3 m exists, and
  - (iv) incorporating breaks that do not exceed the width of the blade of the equipment constructing and maintaining the breaks to allow for drainage and snow clearance.
- (3) For the purpose of subsection (2) (a), the width of the barrier referred to in subsection (2) (b) shall be excluded from the travel width.

### Vehicle Runaway Protection

- 6.9.2 On roadways where the grade exceeds 5% the manager shall have installed and maintained runaway lanes or retardation barriers where conditions/risk warrant.

### Technical Specifications – VOLVO A40D



The Volvo A40D has a width of 3.432m and 1/2 tire height of 0.906m. To accommodate this vehicle, the Haul road is designed at 2 times the truck width, plus 1.5m width for a safety berm on the outside of the road. The haul road is designed as a single lane 8.4m wide road and a 0.25m deep ditch on the inside of the road. Pull out lanes, with additional 3.4m widths, have been added for passing zones. In these zones, the overall width of the Haul Road is 11.8m. The pull-out lanes are evident on the drawings. Loaded trucks will have the right-of-way and all traffic will be radio controlled.

The road grades and material volumes (cuts) for various stations along the Haul road are listed in Table 3. Haul Road Profile.



As shown, it is estimated that 102,689 bank cubic meters (bcm) of material will be moved to build the road. The overall grade of the road is 9.74% although some sections are at 10%. The overall length of the haul road 2,523m.

See Table 3: Haul Road Profile

L-Stn m.	SG Cut V. Cu. m.	Rd. Wd. m.	Gnd Elev m.	Grade %	L-Stn m.	SG Cut V. Cu. m.	Rd. Wd. m.	Gnd Elev m.	Grade %	L-Stn m.	SG Cut V. Cu. m.	Rd. Wd. m.	Gnd Elev m.	Grade %
134.8	418.1	8.4	820	8	1074.1	1064.8	8.4	906.1	10	1851.1	2798.6	8.4	979.1	10
178.9	526.6	8.4	824.7	10	1103.1	1268.5	8.4	909.4	10	1881.1	1999.9	8.4	973.6	10
224.2	363.4	8.4	829.4	10	1136.1	2870	11.8	912.6	10	1909.8	2217.8	11.8	976.6	10
246.9	260.4	8.4	831.9	10	1181.8	1583.4	8.4	917.6		1942.7	356.4	8.4	978.6	10
260.3	1240.9	8.4	833.4	10	1211.6	396.3	8.4	919.9		1960.5	923.2	8.4	979	
314	34.9	8.4	837.6	10	1217.9	369.3	8.4	920.3		1980.8	1757.2	8.4	982.6	
317.3	216.5	8.4	837.7	10	1223.6	1314.7	8.4	922		2010.3	956.5	8.4	985.3	
349.2	105.4	8.4	840.7	10	1238.1	3602.7	8.4	928.9		2025.2	1722.2	8.4	987.1	
393.9	250.9	8.4	844.7	10	1274.2	1517	8.4	926.9	10	2049.6	772.4	8.4	985.3	
428.2	902.5	8.4	848.4	10	1300.3	1639	8.4	924.1	10	2071.9	916.9	8.4	984.1	10
468.9	1113.8	8.4	853.6	10	1337.3	1292.4	11.8	927.5	10	2099	3692.6	11.8	990.3	10
523.3	527.5	8.4	857.8	10	1367	886.2	8.4	930.2	10	2152.8	595.3	8.4	993.3	
573.6	3054.3	8.4	862.8	10	1389.5	1400.9	8.4	933.2		2193	229.3	8.4	993.2	
644.7	1249.1	11.8	870.9	10	1421.9	913.4	8.4	934		2207.9	1186.8	8.4	997.6	
691.2	477.8	8.4	874.4		1437	2328.7	8.4	943.2		2236.4	1206.4	8.4	999.8	9
716.1	361	8.4	874.8		1456.4	4761.3	8.4	945.2		2266.9	1141.7	11.8	1001.7	9
740.4	221.1	8.4	877.9		1512	2809.4	8.4	942.3	10	2289.8	550.8	11.8	1003.1	9
749	675.8	8.4	878.3		1565.8	741.7	11.2	946.1	10	2307.1	525.8	8.4	1004.1	9
764.3	805.7	8.4	880.7		1586.5	476.8	8.4	947.9	10	2329.5	348	8.4	1005.7	9
789.9	366.7	8.4	880.7	9	1603.9	927.4	8.4	951.6	10	2347.8	366.2	8.4	1007.4	
808.7	363.1	8.4	882.7	9	1621.7	170.7	8.4	953.2	10	2362.7	791.1	8.4	1010.2	
852.1	276.7	8.4	885.2	9	1624.9	1301.2	8.4	953.4	10	2387.8	662.5	8.4	1010.5	
881.7	1018.6	11.8	888.3	9	1640.1	738	8.4	960.1	10	2402.5	942	8.4	1016.7	
916	577.2	8.4	893.3	9	1647.6	1076.4	8.4	960.2	10	2414.1	1783.5	8.4	1017.9	
940.4	347.2	8.4	896.8	9	1667	666.9	8.4	954.9	10	2445.5	983.5	8.4	1015.5	10
954.4	314.3	8.4	896.3	9	1683.9	3135.1	11	960.6	10	2471.1	1007.7	8.4	1019.5	10
967.4	509.4	8.4	898		1719.3	2407.8	8.8	963.8	10	2498.2	292.9	8.4	1018.2	10
992.8	663.5	8.4	898.1		1761.4	1365.9	8.4	967		2511.2	193.5	8.4	1021.1	
1007.8	944.4	8.4	906		1779.9	1980.8	8.4	970.7		2522.9		8.4	1020.7	
1019.8	1690.6	8.4	906.1		1805	1611.2	8.4	973						
1046.9	1034.7	8.4	904.5	10	1820.2	4238.6	8.4	977.4		Total/Ave	102689.3			9.74

Table 3. Haul Road Profile







#### QUARRY BENCH DEVELOPMENT

The Haul Road has been designed to access the 1020m elevation to establish drilling for the first bench. Figure 1 shows the Haul Road development to the 1020 Elevation.

It has been determined that 2 benches from the 1020 elevation will be required to fulfill the quantity requirements. Please note that there is design flexibility available with the pit geometry that allows pit design changes if the pit volume decreases as a result of increased rip rap yield.

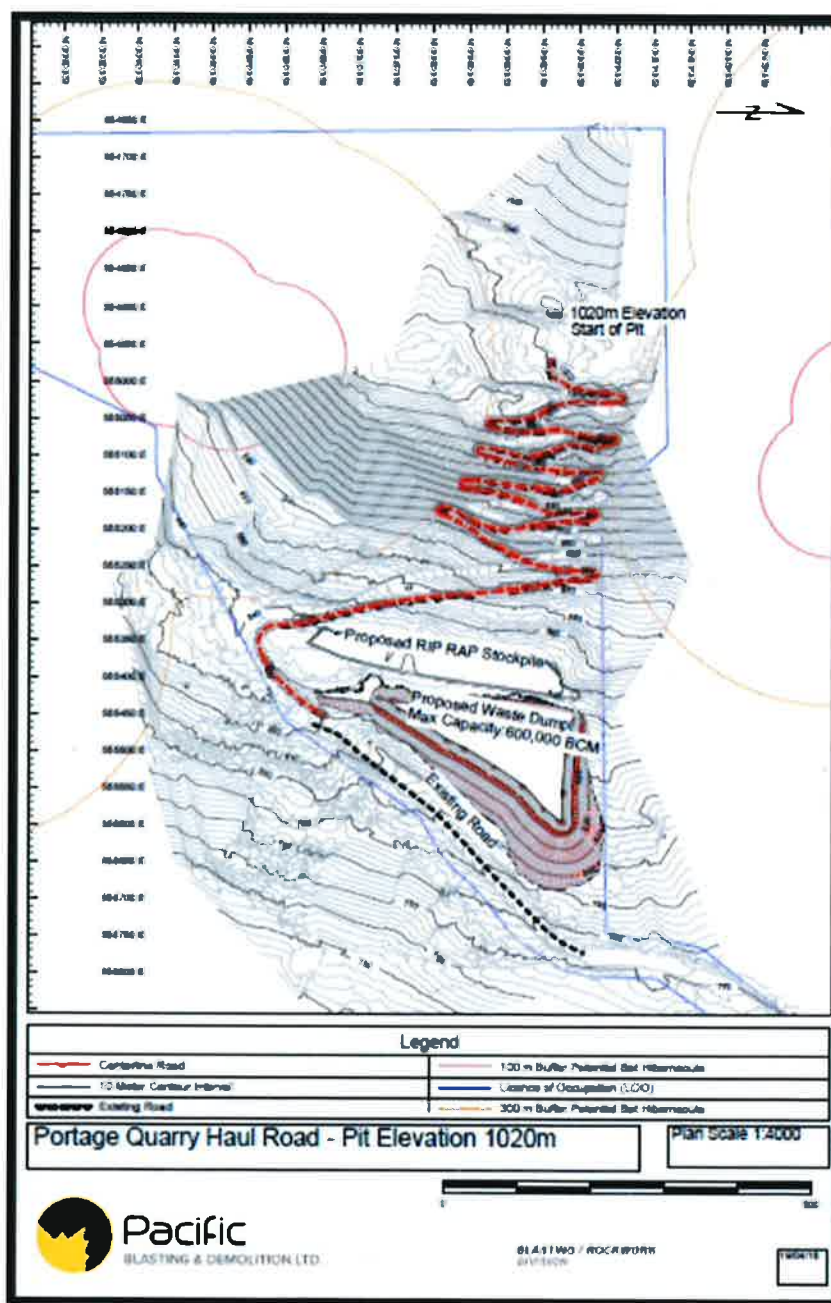


Figure 1: Haul Road development to 1020 Elevation





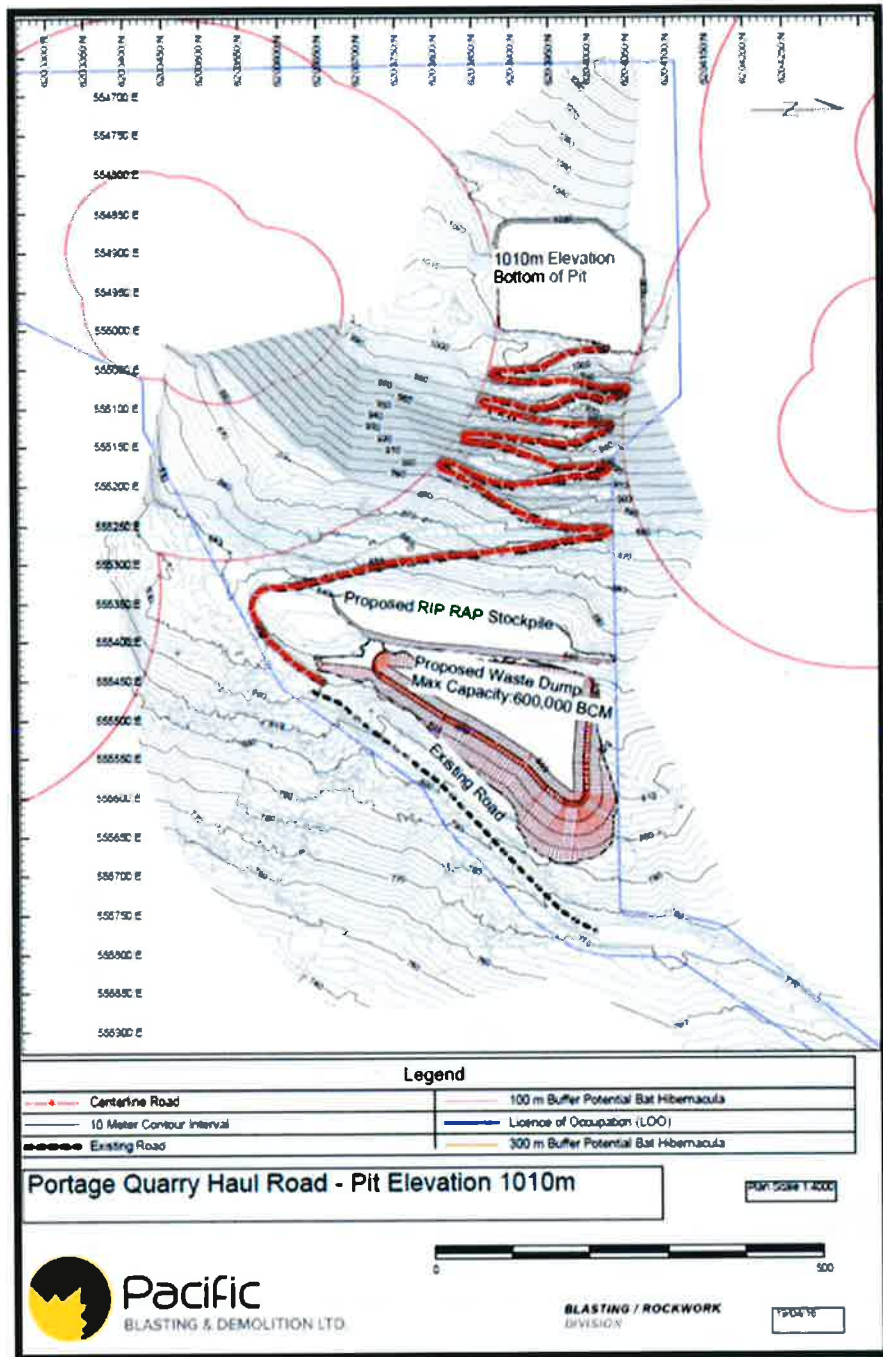


Figure 2: Mine Development – 1010 Bench

pacificblasting.com

Part of



Anything. Possible.

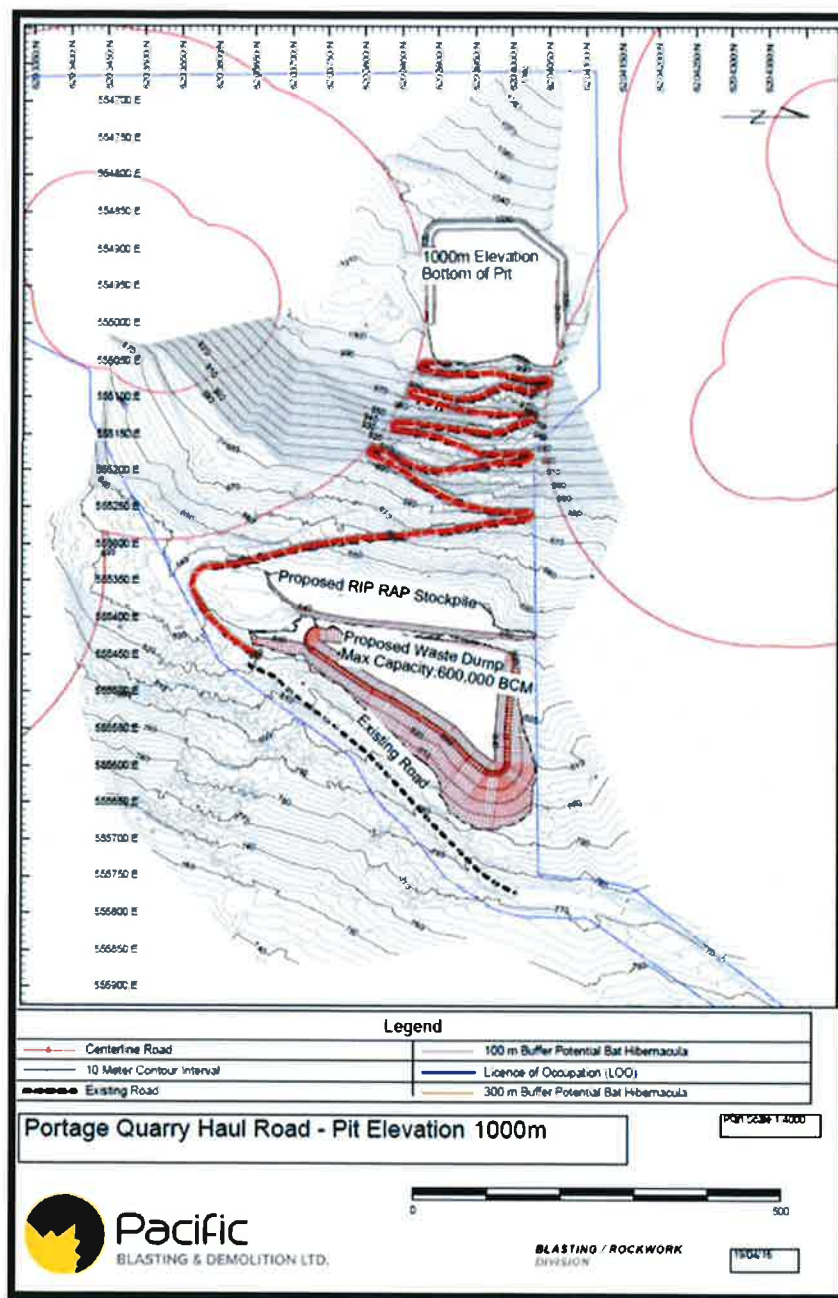


Figure 3: Mine Development Plan – 1000 Elevation



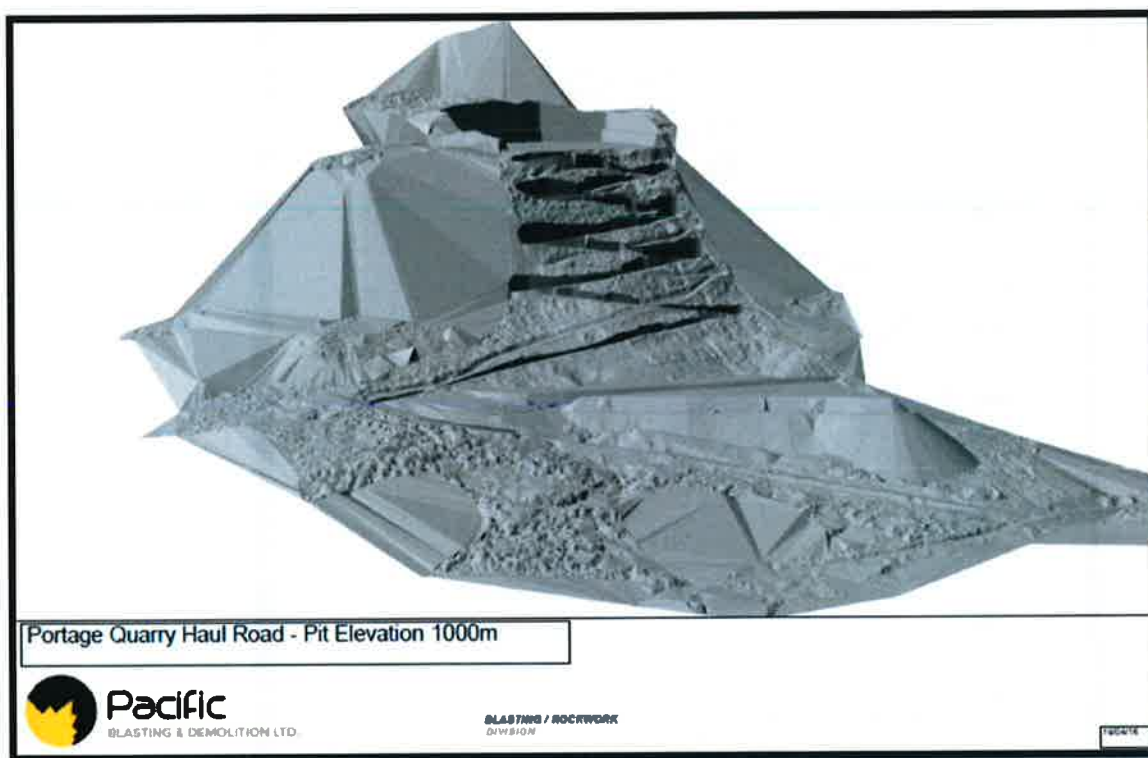




The first bench (1010m) of the quarry, as designed, contains 390,3391 BCM. Unsuitable material (waste) will be hauled to develop the Waste Dump.

Figure 3. shows the development of the 1000 bench and the retreating Haul Road. This bench contains 247,550 BCM and the total pit volume is 637,889 BCM.

Figure 4 presents a 3-d view of the Haul Road and final bench of the Quarry:



**Figure 4: Overall quarry operation - 3D View**



## STOCKPILES

The Waste Rock Dump location was chosen at a convenient location at the bottom of the ramp. An access from the Haul Road will be configured to enable trucks to easily enter the dump area.

The Waste Dump stockpile is designed with 2 lifts, can accommodate 600,000 cubic meters of waste rock

The Rip Rap Stockpile location was chosen for its ease of access and proximity to the Haul Road and the Existing Road.

We trust this meets your satisfaction and if you have any questions, please call.

Best regards,

A handwritten signature in blue ink, appearing to read "R. L. Hoff".

April 18, 2019





**Site C Clean Energy Project – Consideration Tracking Table**

Environmental Assessment Certificate #E14-02, Condition No. 71 for the review of the draft Portage Mountain Quarry Development Plan

Submitted to District of Hudson's Hope, on May 10, 2019

<b>Regulator / Community / Indigenous group</b>	<b>Section of Plan</b>	<b>Comment</b>	<b>BC Hydro Consideration of Comment</b>
District of Hudson's Hope	Section 3.2	Under Section 3.2, what does the statement "It is estimated that Portage Mountain Quarry will have a 25% yield". Does this mean that 25% of the rip-rap required will be sourced from Portage Mountain Quarry or does it mean that 25% of the volume of Portage Mountain Quarry material will be used on the Site C project?	<p>The 25% yield means that 25% of the quarry production volume will be usable as riprap material and satisfy the Ministry of Transportation and Infrastructure riprap gradation and specification for highway construction. In other words, they would need to blast 100,000m<sup>3</sup> of rock at Portage Mountain Quarry to produce 25,000m<sup>3</sup> of riprap that meets the design parameters. It is considered normal for a quarry operation to operate in the 25-35% yield range.</p> <p>The remainder 75% volume of rock will be stockpiled and is usable for other construction purposes. The stockpiled material may be used as the source of berm material for construction of the Hudson's Hope shoreline protection.</p>



July 15, 2019

VIA E-MAIL

Ref: 244242

Dear Mayor:

Since Childcare BC launched in 2018, we have taken great strides towards our vision of universal child care: a system that will provide parents with access to affordable, high-quality child care whenever and wherever they need it.

One of the key pillars of Childcare BC is accessibility. Under this pillar, the Childcare BC New Spaces Fund offers funding to create new licensed child care spaces for British Columbian families.

Today, we have good news to share. Public sector organizations, Indigenous Governments, and non-profit societies can now access more money through the Childcare BC New Spaces Fund to create spaces. Based on feedback from communities throughout British Columbia, we have tripled the funding maximums up to:

- **\$3 million per facility** (previously \$1 million) **for up to 100% of project costs** for public sector organizations and Indigenous Governments,
- **\$1.5 million per facility** (previously \$500,000) **for up to 100% of project costs** for Indigenous non-profit societies, and
- **\$1.5 million per facility** (previously \$500,000) **for up to 90% of project costs** for non-profit societies and Child Development Centres.

We are making this change to recognize that in many communities, high capital costs can be a barrier to creating child care spaces. Increasing funding maximums means that more communities can access the Childcare BC New Spaces Fund, and more families will benefit from access to licensed child care.

For a breakdown of applicant type, new funding maximums and provincial contribution levels, see attached table.

Looking ahead, the ministry is also creating a multi-project funding stream so that public sector organizations and established non-profit societies can submit a single proposal for multiple projects, or for large-scale projects that require more than the funding maximums. More information on this stream will be available in coming weeks.

.../2

Ministry of  
Children and Family  
Development

Office of the  
Minister

Mailing Address:  
Parliament Buildings  
Victoria BC V8V 1X4

Location:  
Parliament Buildings  
Victoria



**We hope you share this information with your colleagues, partners and clients, and apply for funding if you are an eligible organization.** By working together, we can make life better for British Columbia's families by improving access to child care.

Childcare BC New Spaces Fund guidelines, application forms and FAQs are available at [www.gov.bc.ca/childcare/newspacesfund](http://www.gov.bc.ca/childcare/newspacesfund). If you have any questions, you can contact the Childcare BC New Spaces Fund Program at [MCF.CCCF@gov.bc.ca](mailto:MCF.CCCF@gov.bc.ca) or 1 888 338-6622 (option 5).

Thank you.

Sincerely,



Katrine Conroy  
Minister of Children and Family Development



Katrina Chen  
Minister of State for Child Care

**Appendix: Contribution Percentages and Funding Award Commitment by Applicant Type**

Applicant Type	Required Organization Contribution	Provincial Contribution	Maximum Provincial Funding Amount*	Funding Award Commitment
Public sector organizations and Indigenous Governments	0%	100%	Up to \$3,000,000	Up to 15 years
Indigenous Non-Profit Societies	0%	100%	Up to \$1,500,000	Up to 15 years
Non-Profit Child Care Providers and Child Development Centres	10%	90%	Up to \$1,500,000	Up to 15 years
For-profit child care organizations (Businesses and Incorporated Companies).	25%	75%	Up to \$250,000	Up to 10 years
<i>*The maximum provincial funding amount applies to a single physical location. Projects occurring within the same physical location are considered as a single project.</i>				





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## NEWS RELEASE

For Immediate Release

Ministry of Children and Family Development

2019CFD0082-001418

July 15, 2019

### **Bringing child care closer to home for families through new incentives for publicly funded child care**

VICTORIA – A significant increase in funding will help public sector and non-profit organizations create more publicly owned and operated child care spaces in their communities, bringing child care closer to home and making life more affordable for British Columbian families.

The maximum funding amount available from the Childcare BC New Spaces Fund to public sector organizations, such as local governments, school districts, tribal councils and First Nations governments, is increasing to \$3 million per project, up from \$1 million. Additionally, non-profit organizations – including Indigenous organizations – will be eligible for up to \$1.5 million per project, three times more than was previously available.

“Our government believes all families should have access to publicly supported child care just as they have access to public education – and the best way to make that happen is by working in partnership with public sector and non-profit organizations,” said Katrine Conroy, Minister of Children and Family Development. “By offering incentives to these sectors, we can strengthen communities and give families access to the services they need right on their doorstep, meaning they no longer have to give up valuable family time to get to their child care centre far from where they live – and we know that for families, that positive change can’t come soon enough.”

As well as the funding increase, the ministry is introducing a new process to allow experienced public-sector and non-profit organizations to apply for funding for multiple projects at once. More information on this process will be available in the coming weeks.

“Child care has the ability to be the common ground that brings families in communities together,” said Katrina Chen, Minister of State for Child Care. “We’ve seen the City of Vancouver and the School District of Victoria thinking outside the box to create hundreds of new licensed child care spaces, and we encourage other local governments and organizations, from large to small, to bring their ideas for solving the child care space shortage. Together, we will forge long-lasting partnerships to deliver publicly funded child care spaces that will be life-changing for families and communities for decades to come.”

Under the Childcare BC New Spaces Fund, child care providers can apply for funding to create new child care spaces at any time throughout the year under a continuous application process. It is part of the Province's Childcare BC plan, designed to give British Columbian families access to affordable, quality child care when they want or need it. Since July 2018, the Province has funded approximately 9,000 new licensed child care spaces throughout British Columbia. More new spaces will be announced as projects are approved.

Investing in child care and early childhood education is a shared priority between government and the BC Green Party caucus, and is part of the Confidence and Supply Agreement.

**Learn More:**

For more about Childcare BC, visit: [www.gov.bc.ca/childcare](http://www.gov.bc.ca/childcare)

To learn more about the Childcare BC New Spaces Fund and to apply, visit:  
[www.gov.bc.ca/childcare/newspacesfund](http://www.gov.bc.ca/childcare/newspacesfund)

To find child care in a community, view the online child care map:  
<http://maps.gov.bc.ca/ess/hm/ccf/>

Child care factsheet: <https://news.gov.bc.ca/18430>

**Contact:**

Ministry of Children and Family Development  
Government Communications and Public Engagement  
(250) 356-2028

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Connect with the Province of British Columbia at: [news.gov.bc.ca/connect](http://news.gov.bc.ca/connect)

**From:** [Amanda Brown](#)  
**To:** [Tammy McKeown](#)  
**Subject:** Request of a Letter of Support  
**Date:** July 15, 2019 12:06:18 PM  
**Attachments:** [NDIT FabFest Application HHFF 2019.pdf](#)

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Hello,

I am a representative of the Hudson's Hope Fall Fair committee and I would like to request a Letter of Support to apply for the Fabulous Festive and Events grant. This grant will help pay for live music throughout the day of the Fair. Attached below is the application.

Please feel free to contact me if you have any questions.

--

Amanda Brown  
c: 778-204-6865  
m: P.O. Box 153, Hudson's Hope BC, V0C 1V0  
e: [pandabrown89@gmail.com](mailto:pandabrown89@gmail.com)



NORTHERN DEVELOPMENT INITIATIVE TRUST

**FABULOUS FESTIVALS AND EVENTS**

FUNDING APPLICATION

**Adobe Reader 8.0+ is required to complete this application form.**

If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>

**+ Please ensure documents are downloaded and saved to your computer desktop prior to entering any information. If opened and completed within your internet browser, any information entered will not be saved.**

**+ NOTICE:** You must fill out and submit a [pre-qualification form](#) before you submit an application unless your festival or event has previously been approved for funding.

**1. Project Name**

Provide the name of the festival or event:		
The 26th Anniversary of the Hudson's Hope Fall Fair		
Provide the date(s) of the festival or event:	Have you previously received any Northern Development funding for this festival or event?  <input type="radio"/> Yes <input checked="" type="radio"/> No	<i>+ Applications must be submitted at least six weeks before the festival or event is scheduled to take place.</i>
August 25th, 2018		

**2. Applicant Profile**

Applicant organization (legal name): Hudson's Hope Fall Fair Society	Non-profit society registration no.: S0062986
Mailing address: P.O. Box 415, Hudson's Hope B.C. V0C1V0	Telephone: 250-263-2307
Email: hudsonshopefallfair@gmail.com	Website (URL): Facebook: Hudson's Hope Fall Fair

**3. Primary Contact Information**

Primary contact (for this application): Amanda Brown	Position/title: Member
---	---------------------------

Complete the following if different from applicant organization contact information:

Mailing address: P.O. Box 153, Hudson's Hope B.C., V0C1V0	Email: pandabrown89@gmail.com	Telephone: 778-204-6865
--	----------------------------------	----------------------------

Northern Development Initiative Trust  
 301 – 1268 Fifth Avenue, Prince George, B.C. V2L 3L2  
 Tel: 250-561-2525  
 Fax: 250-561-2563  
 Email: [info@northerndevlopment.bc.ca](mailto:info@northerndevlopment.bc.ca)  
 Website: [www.northerndevlopment.bc.ca](http://www.northerndevlopment.bc.ca)



## FABULOUS FESTIVALS AND EVENTS

## FUNDING APPLICATION

### 4. Resolution of Support

Identify the municipality or regional district that is providing a resolution of support for this funding application:
Hudson's Hope Regional District
The resolution of support is:
<input type="radio"/> Not required. The festival or event has been previously approved for funding. <i>✦ If the festival or event is located in the North Coast Regional District or Village of Cache Creek, a resolution of support is required for each application.</i>
<input type="radio"/> Attached.
<input checked="" type="radio"/> Not yet secured. The scheduled council meeting date is: August 13th, 2018

✦ Applicants are responsible for securing a resolution outlining support for the Northern Development funding request from a municipality or regional district. The applicant must provide a copy of the resolution of support to Northern Development before an application can be considered for funding.

✦ Sample Resolution: THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert applicant organization name) for a grant of up to \$(insert amount) for the (insert festival or event name) from the (insert regional development account name).

### 5. Eligibility Confirmation

Please check all that apply:

- ☒ I have filled out the [pre-qualification form](#) available online. (If not, you must fill out this form before submitting an application.)
- ☒ The event is not in its first year of operation.
- ☒ The event is held in a concentrated time period.  
*✦ For example, the event is not a series of summer music concerts, multi-weekend regional mountain bike race, etc.*
- ☒ The event is not a fundraiser.  
*✦ For example, Terry Fox Run, Relay For Life, Festival of Trees, etc.*
- ☒ The event is not political in nature.  
*✦ For example, a partisan rally or gathering, an issue-based fundraiser, etc.*
- ☒ The event is not religious in nature.  
*✦ For example, Christmas, Halloween, Thanksgiving, or Easter event, etc.*
- ☒ The event is not held annually in communities across the province or country.  
*✦ For example, Canada Day celebrations, Remembrance Day memorials, May Day parades, etc.*
- ☒ The event is not a league or club event.  
*✦ For example, sports training camps, provincial sport tournaments, bonspiels, etc.*
- ☒ The event is not solely an artisan and craft fair.
- ☒ The event is not an industry based event.  
*✦ For example, oil and gas industry event, cattle industry event, forestry industry event, etc.*
- ☒ The event is not part of a conference or workshop.  
*✦ For example, Natural Resource Forum, Air Quality Workshop, Oil and Gas Conference, etc.*

## FABULOUS FESTIVALS AND EVENTS

## FUNDING APPLICATION

### 6. Festival/Event Overview

<p><b>Provide a description of the festival or event:</b></p> <p>The Hudon's Hope Fall Fair is a family friendly agricultural and homesteading event featuring a wide range of category entry events outlined by the Alberta Horticulture Association (AHA), Logger's Sports Event, live music, dinner dance and various kids activities.</p>
<p><b>Please describe how the festival or event promotes or strengthens the unique character of the community:</b></p> <p>Hudson's Hope has strong agricultural and homesteading roots. This event allows its members to come together and show their grown, raised, crafted, foraged, baked, or designed items that they have worked hard on over the seasons. It allows artists to showcase their paintings, photography, writings and music.</p> <p>This year we will be providing all-day live music; something that is not currently featured in the community.</p>
<p><b>Has your organization previously been funded under this program? If so, what year(s)?</b></p> <p>No</p>
<p><b>Do you have any paid staff for this festival or event? If so, how many?</b></p> <p>We will be paying our 2018 grads to help with some of our children activities. Our catering company for the dinner will be paid</p>
<p><b>Do you have any volunteers for this festival or event? If so, how many?</b></p> <p>We will have about 30 volunteers.</p>



## FABULOUS FESTIVALS AND EVENTS

## FUNDING APPLICATION

### 7. Direct Economic Benefits

<b>Outline the economic benefits to the local or regional economy:</b> Economic benefits including attracting members from neighboring towns to enter and view the various entries made by the community. The Fall Fair also features vendor tables from local business, a concession stand run by the local saddle club, a beer garden featuring Fort St. John's microbrewing company Beard's, and local and regional musicians.	
<b>Outline how the festival or event will attract tourism to the community:</b> The Peace Region has multiple AHA category events where individuals enter their creations into their hometown and neighboring towns events. Every year we see individuals from neighboring towns return.  With the return of our Logger Sports event, and new entertainment added such as the dinner dance in our town's outdoor pavilion and all-day music, we will be attracting more members from neighboring communities.	
<b>Does your festival or event feature artistic performances?</b>  <input checked="" type="radio"/> Yes <input type="radio"/> No	<b>If yes, do you compensate artists and arts professionals by paying fees at industry standards and adhere to international intellectual property rights standards?</b>  <input checked="" type="radio"/> Yes <input type="radio"/> No
<b>Number of people who attended or participated in the previous festival or event:</b> 89	<b>Number of people projected to participate or attend the festival or event this year:</b> 400
<b>Do you track where attendees and participants are from (e.g. their home community)?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No	<b>What percentage or number of last year's attendees was from outside the community in which the festival or event was held?</b> 10%

### 8. Festival/Event Financials

Actual expenses for last year's festival or event:	Actual revenue for last year's festival or event:
\$3,584.20	\$1,266.00
Budgeted expenses for this year's festival or event:	Estimated revenue for this year's festival or event:
\$8,445.00	\$1,775.00

✦ Complete the above, however if you wish to provide a more detailed project budget, please attach separately to this application.

## FABULOUS FESTIVALS AND EVENTS

## FUNDING APPLICATION

### 9. Funding Request

The following funding is requested from Northern Development:

Funding type:	Amount (\$):	
Grant	\$ 2,500	* Maximum allowable grant is: * \$2,500 per festival or event with a total project budget less than \$50,000. * \$5,000 per festival or event with a total project budget of \$50,000 or greater.
Describe how will the funding be used to increase the event hosting capacity:		
The funding will be used to provide the Fall Fair event with live music.		

+ Please refer to the [Fabulous Festivals and Events Application Guide](#) for ineligible costs.

### 10. Other Funding Sources (if applicable)

Funding source:	Amount (\$):
In-kind donation from Hudson's Hope Regional District. Valued at:	\$ 853
Cash donations from various local and regional companies	\$ 1,700
Revenue from last years event	\$ 1,775
Peace Liard Arts Council	\$ 400
	\$
<b>TOTAL OTHER FUNDING: \$ 4,728</b>	

### 11. Attachments

List all documents attached to this application:

Document name:
<input checked="" type="checkbox"/> 1) <b>Required: Financial statements from the last festival or event.</b>
<input checked="" type="checkbox"/> 2) <b>Required: A copy of the most recent festival or event brochure.</b>
<input checked="" type="checkbox"/> 3) <b>Required: Society incorporation document.</b>
<input type="checkbox"/> 4) <b>Required (if applicable): Local government resolution.</b>
5)
6)

## FABULOUS FESTIVALS AND EVENTS

## FUNDING APPLICATION

### 12. Authorization

- ☒ I have read and understand the [Fabulous Festivals and Events Application Guide](#) including the ineligible costs.
- ☒ I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.
- ☒ I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).
- ☒ I also agree to submit a report using Northern Development's reporting form to verify performance measures for the event within 30 days of the festival or event's completion and where required, financial accounting for evaluation of the activity funded by Northern Development.
- ☒ I agree to provide photos of the festival or event and permission for Northern Development to use the photos for promotional purposes.
- ☒ I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.
- ☒ I agree to publicly acknowledge funding and assistance by Northern Development.
- ☒ I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.
- ☒ I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ★ Please type name.	Position/title:	Date:
Lauren Schroedar	President	July 25th, 2018

### 13. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email. ★ Please do not scan this form (if possible).

Email: [info@northerndevlopment.bc.ca](mailto:info@northerndevlopment.bc.ca)



July 15, 2019

To Mayor Heiberg and Council:

**CURLING CLUB ICE MAKING HELP:**

My name is Shane Frocklage and I am the President of the Bullhead Mountain Curling Club as well as the ice technician for the club. Recent events have left us without anyone to install and look after our ice for the upcoming season. I am hoping someone from the district can help us with this. I have included a link to the Curl BC website that indicates there is an upcoming Level 1 course in Langley on September 7<sup>th</sup> and 8<sup>th</sup>. Registration deadline is August 29<sup>th</sup>. Cost is \$360 per person or \$1300 for 4 people. I tried to find a course closer to Hudson's Hope and have had no luck. There is a course coming up in Fox Creek, but it is not happening until late November which is too late.

<https://www.curlbc.ca/ice-technicians/ice-technician-courses/>

**CURLING STONE REPLACEMENT:**

When I inspected our stones at the beginning of last season I discovered that many of them are damaged. These stones are at least 25 years old. I did some research and ended up contacting the technician at Thompson Rink Equipment in Winnipeg, Manitoba. He recommended that we start to replace each sheet's stones on a yearly basis. We have 3 sheets so at the end of 3 years we would replace all of them. My plan is to take the worst damaged stones out each year and simply move the handles around between the remaining old and new stones to make enough stones to play with for the curling season. One set of stones is \$10,000 and the club cannot afford this plus pay the \$10,000 lease to the district. We applied for a grant from the district, but were unsuccessful. We have tried to get financial help from many of the big companies operating in the local oilpatch with no success. The Curling Club is asking the district to wave these lease payments for 3 years to enable us to complete the stone replacement.

Sincerely;

Shane Frocklage



C4

**From:** [Dayle Hopp](#)  
**To:** [Chris Cvik](#)  
**Subject:** 2019 UBCM Convention  
**Date:** June 27, 2019 3:54:50 PM  
**Attachments:** [UBCM 2019 BC Hydro Meeting Request Form.docx](#)

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Dear Mayor and Council:

Re: 2019 UBCM Convention

BC Hydro is pleased to be participating in the upcoming 2019 UBCM Convention in Vancouver during the week of September 23-27, 2019.

If you would like to arrange a meeting on a local issue with one of our senior managers while you are at the convention, please fill out the **attached form** and return it with your email request to Lisa Waddell ([lisa.waddell@bchydro.com](mailto:lisa.waddell@bchydro.com)) by **Wednesday, July 31<sup>st</sup>**. We may not be able to accommodate meeting requests received after this date.

Meetings will be scheduled for September 24-26. We will provide full details when we confirm your meeting date and time.

Accompanying me at the convention will be Dave Mosure, who is also from Northern Community Relations.

If you have any questions, please don't hesitate to contact me at 250 561-4858 (office) or 250 961-0676 (cell).

We look forward to seeing you at the convention.

Sincerely,

Bob Gammer  
Northern Community Relations Manager



### UBCM 2019 Meeting Request with BC Hydro

Municipality:
Attendees:
Topic: (Please pose as a question):
Background:
Key Contact:



**From:** [Gammer, Bob](#)  
**To:** [Dave Heiberg](#); [Chris Cvik](#)  
**Subject:** BC Hydro - Williston Reservoir  
**Date:** July 15, 2019 2:37:23 PM  
**Attachments:** [image001.gif](#)  
**Importance:** High

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Hi Dave and Chris,

I'd like to speak with you by phone to set up a meeting with Council for an update presentation on Williston Reservoir operations for 2020. The meeting date I'm proposing is Thursday, August 8 at 4:30 pm at your office. We will be meeting with the District of Mackenzie the day before and I'm hoping you can accommodate us. We would also have a public meeting at the Community Hall at 7 pm the same day.

Thanks,  
Bob

---

**Bob Gammer** | Manager, Northern Community Relations

**BC Hydro**  
3333 – 22<sup>nd</sup> Avenue  
Prince George, BC V2N 1B4

**P** 250 561-4858  
**M** 250 961-0676  
**E** [bob.gammer@bchydro.com](mailto:bob.gammer@bchydro.com)

[bchydro.com](http://bchydro.com)  
Smart about power in all we do.

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**Bob Gammer**

Community Relations Manager

Phone: 250 561-4858

Cell: 250 961-0676

Email: bob.gammer@bchydro.com

July 8, 2019

Mayor Dave Heiberg and Council  
District of Hudson's Hope  
Box 330  
Hudson's Hope, BC V0C 1V0

Re: BC Hydro Peace River/Williston Reservoir Advisory Committee

Dear Mayor Heiberg and Council,

On Friday, September 6, 2019 at 12:00 p.m. the Peace River/Williston Reservoir Advisory Committee (PWAC) will be holding a meeting at the Bullhead Mountain Curling Club located at 10311 Gething Street in Hudson's Hope. On behalf of PWAC Chair Dale Bumstead, I am writing to extend an invitation to Hudson's Hope Council to join the Committee for lunch and the meeting.

The PWAC is comprised of residents from the Peace River/Williston Reservoir area. At the present time Councillor Leigh Summer and former mayor Gwen Johansson represent the Hudson's Hope area. The Committee is an advisory board to BC Hydro on issues and concerns regarding BC Hydro's operations on the Peace River system. In addition, the Committee endeavors to remain informed on a wide array of topics concerning electric utilities, power generation and transmission and distribution systems by bringing in presenters on a range of related subjects.

If any members of Council plan to attend the PWAC meeting, I ask that you contact me to confirm their attendance. I look forward to seeing you on September 6, 2019.

Yours truly,

A handwritten signature in black ink, appearing to read 'Bob Gammer', written in a cursive style.

Bob Gammer

**From:** [Chris Cvik](#)  
**To:** [Tenille Desjarlais](#)  
**Subject:** RE: Hudson's Hope Tour  
**Date:** July 11, 2019 10:50:00 AM  
**Attachments:** [image002.png](#)

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That is great. Thanks for letting us know Tenille.

As stated in my email to Chief Wilson on June 24<sup>th</sup>, we anticipate the meeting to go from 10:00 a.m. – 2:00 p.m. (approximate) length. We would have a quick update meeting to discuss any items, and then tour some of the areas that we are working on (i.e., Light Industrial Sub-Division, Lucas/Atkinson Sub-Division, etc.) and then we would host lunch.

Do you have a sense on how many people would be attending so we can arrange lunch. Also, does anyone have any special eating allergies, etc?

Thanks,

Chris

**Chris Cvik, CAO**  
District of Hudson's Hope  
Cell: 250-783-0942

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**From:** Tenille Desjarlais <cassistant@westmo.org>  
**Sent:** July 3, 2019 3:18 PM  
**To:** Chris Cvik <cao@hudsonshope.ca>  
**Subject:** Hudson's Hope Tour

Hello,

West Moberly First Nations Chief and Council accepts the invitation to do combined tour with Saulteau First Nations of our TLE land selections in Hudson's Hope on August 1, 2019.

Thank you,



Tenille Desjarlais  
Council Assistant  
West Moberly First Nations  
PO Box 90  
Moberly Lake BC V0C 1X0  
Office (250) 788-1065



**From:** [2019 MAH UBCM Meeting Requests MAH:EX](#)  
**To:** [2019 MAH UBCM Meeting Requests MAH:EX](#)  
**Subject:** 2019 UBCM Convention - Meeting Request"s with Premier John Horgan and Provincial Cabinet Ministers - Deadline Reminder  
**Date:** July 11, 2019 2:06:46 PM  
**Attachments:** [2019 UBCM Meeting Request Sites and Information.pdf](#)

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Dear UBCM Members,

This is a courtesy reminder regarding the deadline for UBCM Members to make meeting requests with either Premier John Horgan and Provincial Cabinet Ministers or the Minister of Municipal Affairs and Housing for meetings at the upcoming UBCM Convention, September 23 – 27, 2019.

Please be aware of the upcoming close date of **Wednesday, July 17<sup>th</sup>** for both meeting request sites.

For ease of use, **attached** is information providing links to the UBCM 2019 Meeting Request sites along with the UBCM Meetings Requests Coordinators' contact information.

Requests for meetings with **staff** from provincial ministries, agencies, commissions and corporations will continue to be taken until **August 23**.

If you have any questions or concerns, please either contact the Premier's UBCM Meeting Request Coordinator, or Nicole Gibbings, Minister of Municipal Affairs UBCM Meeting Coordinator at the contact information provided.

Thank you.

Regards,

Birgit Schmidt

Director, Operations and Client Relations; UBCM Convention Coordinator  
Local Government Division | Ministry of Municipal Affairs and Housing  
Phone: 778-698-3260 | E-mail: [Birgit.Schmidt@gov.bc.ca](mailto:Birgit.Schmidt@gov.bc.ca)

\* Contact information is provided by CivicInfo BC. To ensure you receive all relevant communications please ensure the contact information for your organization is updated regularly.

# 2019 UBCM Meeting Request Sites Information

## Honourable John Horgan, Premier and Cabinet Ministers (except Minister of Municipal Affairs and Housing)

Click: <https://UBCMreg.gov.bc.ca>

Invitation Code: MeetingRequest2019 (*case sensitive*)

**Deadline: Wednesday, July 17, 2019**

Questions: Contact the Premier's UBCM Meeting Request Coordinator, by email at: [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca), or by telephone at: 250 213-3856.

## Honourable Selina Robinson, Minister of Municipal Affairs and Housing

Click: [Municipal Affairs and Housing Minister's Meeting Requests](#)

**Deadline: Wednesday, July 17, 2019**

Questions: Contact the Minister's UBCM Meeting Request Coordinator, Nicole Gibbings, by email at: [MAH.UBCM.MeetingRequests@gov.bc.ca](mailto:MAH.UBCM.MeetingRequests@gov.bc.ca), or by telephone at: 778 698-3203.

## Provincial Government Staff *Ministries, Agencies, Commissions and Corporations (MACC)*

Click: [Provincial Staff \(MACC\) Meeting Requests](#)

**Deadline: Friday, August 23, 2019**

Questions: Contact the UBCM MACC Meeting Request Coordinator, Laura Smith, by email at [MAH.UBCM.MeetingRequests@gov.bc.ca](mailto:MAH.UBCM.MeetingRequests@gov.bc.ca), or by telephone at: 778 698-3263.

Once Provincial Government MACC Staff meetings are scheduled, confirmation will be sent to local governments **via email**.

## Ministries, Agencies, Commissions and Corporations (MACC) Meeting Information

### **ON-SITE PROVINCIAL APPOINTMENTS DESK**

Provincial Appointments Desk staff will be available to schedule meetings with Provincial Government MACC Staff at the following locations:

**Monday, September 23, 2019 to Tuesday, September 24, 2019**

Vancouver Convention Centre, East Building - Lobby

8:30 am – 4:00 pm

**Wednesday, September 25, 2019 – Thursday, September 26, 2019**

Vancouver Convention Centre, East Building – Exhibition Hall C

8:30 am – 4:00 pm

### **MEETING LOCATIONS WITH PROVINCIAL GOVERNMENT MACC STAFF AT CONVENTION:**

**Tuesday, September 24, 2019**

Pan Pacific Hotel, R Level – Cypress Suite

**Wednesday, September 25, 2019 to Thursday, September 26, 2019**

Vancouver Convention Centre, East Building – Exhibition Hall C

Questions: Contact the MACC UBCM Meeting Request Coordinator, Laura Smith, by email at [MAH.UBCM.MeetingRequests@gov.bc.ca](mailto:MAH.UBCM.MeetingRequests@gov.bc.ca), or by telephone at: 778 698-3263.



FROM THE DESK OF  
**SELINA ROBINSON**  
MINISTER OF MUNICIPAL AFFAIRS AND HOUSING

Dear local government colleagues,

Summer has arrived and as I look upon my garden noting how much things have grown since spring, I am reflecting on all that we have accomplished together over the past several months. I continue to be impressed by your enthusiasm and willingness to work with us as partners to help make life better for the people of British Columbia.

Everywhere I travelled these past months, whether I was at a housing event, a local government gathering or a leadership academy seminar, I listened and took stock of all that you had to tell me. It's occasions such as these that give me the best opportunities to get a sense about what's happening in your communities.

Take housing affordability for example. That continues to be on the top of almost everyone's priority list. At the local level you are often the first to see the cost of unaffordable housing – issues in your community that have manifested in ways that most of us never imagined seeing in towns across B.C.

Strong partnerships are the answer.

We are investing more than \$7 billion over 10 years to build the kind of homes and supports people need, in every corner of the province. This investment comes with a commitment to working in partnership with local governments, First Nations governments and organizations, housing societies, developers, community groups and other agencies.

I'm pleased to report that in less than two years, we now have more than [20,000 homes completed or underway in communities throughout British Columbia](#) because of our investments, and the commitment of those working in partnership with us to address this crisis.

This has only been possible because of local leaders like you that are helping us rise to the challenge. We are working in partnership to build homes that people can afford in nearly 80 communities so far.

Whether it's people trying to get off the streets, or professionals looking for a home in the community they work in, or people who live in the 51,000 units of publicly funded and owned social housing in the province, we want to make sure everyone has a [comfortable, affordable and secure home](#) to live in.

The next opportunity for you to tap into the Province's [Building BC funds](#) is in 2020 and it is not too early to start preparing plans to apply for the next intake.

[Rental zoning](#) is another tool we introduced to address the housing affordability crisis. And it's another tool that came from listening to what you were asking us for – in this case, it was a request from UBCM. It is up to local governments to determine whether rental zoning will help address your housing needs, and where it should be applied.

Housing is the foundation of people's lives. We want to create a rental market where there are no surprises, renters and landlords are treated fairly, and there's better security for both sides. To make renting work better for everyone, we need to ensure both renters and landlords know their rights under the law and have a place to go when there's an issue with those rights. That's why we have [increased public education and bolstered enforcement](#) to better protect the rights of both renters and landlords. Our hope is that this will reduce the number of unnecessary conflicts for people in your communities.

We have new requirements for [Housing Needs Assessment reports](#) to help you and the Province better understand and respond to long-term housing needs specific to your communities. This is one more step we are hoping empowers local governments when working with us on housing solutions.

Underlying everything we do is an acknowledgment that we all have to manage the consequences of climate change. The challenges of climate change are global, but the impact is all too clear here in B.C. In February's budget, we announced new funding for [CleanBC](#) initiatives with over \$900 million over three years — making sure we can meet our climate commitments and protect our clean air, land and water.

And that's why ALL our partnerships are so important. Because we are all facing the same challenges, and the way forward isn't always easy – but together, it is possible.

Thank you for your knowledge, your support and your passion for making life better for your communities.

Looking forward to seeing you at the UBCM Convention in September!

Have a great summer,

Selina

**From:** [Chris Cvik](#)  
**To:** [Tammy McKeown](#)  
**Cc:** [Mokles Rahman](#); [Dave Heiberg](#)  
**Subject:** FW: Strategic Initiatives Fund - apply by July 31, 2019  
**Date:** July 17, 2019 4:05:05 PM  
**Attachments:** [NDIT-Application-Guide-SIF.pdf](#)  
[NDIT-Proposal-Cover-Form-SIF.pdf](#)

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Tammy, can you please include the Application Guide on the July 22<sup>nd</sup> agenda under Correspondence. As the project is 80%/20% funding, Council would need to decide whether to apply. In addition, the Total pot is only \$600,000, so in terms of the subdivision, we might only be success in securing funding for specific design work that would be required prior to capital construction. Right now, Urban Systems is updating a high-level cost estimate of the total cost to develop the light industrial sub-division.

Thank-you.

Chris

**Chris Cvik, CAO**

District of Hudson's Hope  
 Cell: 250-783-0942

**From:** Kimberly Zackodnik <kzackodnik@urbansystems.ca>  
**Sent:** July 17, 2019 3:53 PM  
**To:** Mark Hall <mhall@urbansystems.ca>; Chris Cvik <cao@hudsonshope.ca>  
**Cc:** Dave Heiberg <mayor@hudsonshope.ca>; Mokles Rahman <mokles.rahman@hudsonshope.ca>; Jesse Postnikoff <jpostnikoff@urbansystems.ca>  
**Subject:** RE: Strategic Initiatives Fund - apply by July 31, 2019

Chris,

Thanks for the chat earlier regarding this grant opportunity. As discussed, the entire program budget available is only \$600,000, and therefore isn't likely to be a good fit for capital dollars. I've attached the application guide and proposal cover form.

To complete this grant application, it would be approximately \$2000 to complete.

If you do wish to proceed, I'd recommend proceeding with an application for the next steps of detail design fees rather than capital dollars.

This would:

- Reduce the total budget requested and fit more in the program funds available
- Be a shorter project (NDIT was concerned about projects being completed within the timeframe and not being a multi-year project)



- We could provide a work program for the next phases of the work which would be the “detailed quote” they are looking for. The cost estimate that Mark and Jesse are finalizing would work as a budget, but isn’t a detailed quote from supplier that they note.

Please let me know how you would like to proceed.

Thank you,

**KIMBERLY ZACKODNIK, P.ENG.**

**Environmental Engineer** | [urbansystems.ca](http://urbansystems.ca)

**t** 250-785-9697 x 8214 | **c** 250-262-8759

**From:** Mark Hall <[mhall@urbansystems.ca](mailto:mhall@urbansystems.ca)>

**Sent:** July 16, 2019 4:20 PM

**To:** Chris Cvik <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>

**Cc:** Dave Heiberg <[mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)>; Mokles Rahman <[mokles.rahman@hudsonshope.ca](mailto:mokles.rahman@hudsonshope.ca)>; Jesse Postnikoff <[jpostnikoff@urbansystems.ca](mailto:jpostnikoff@urbansystems.ca)>; Kimberly Zackodnik <[kzackodnik@urbansystems.ca](mailto:kzackodnik@urbansystems.ca)>

**Subject:** Re: Strategic Initiatives Fund - apply by July 31, 2019

Hi Chris,

I was just talking to Kimberly and Jesse, they will be able to out a budget together for you.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Chris Cvik <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>

Date: 2019-07-16 4:12 PM (GMT-08:00)

To: Mark Hall <[mhall@urbansystems.ca](mailto:mhall@urbansystems.ca)>

Cc: Dave Heiberg <[mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)>, Mokles Rahman <[mokles.rahman@hudsonshope.ca](mailto:mokles.rahman@hudsonshope.ca)>, Jesse Postnikoff <[jpostnikoff@urbansystems.ca](mailto:jpostnikoff@urbansystems.ca)>

Subject: RE: Strategic Initiatives Fund - apply by July 31, 2019

Prefer sooner (Council meeting is on the 22<sup>nd</sup>). Also, if we get it sooner and it is approved by Council, that would provide Urban Systems with more time to complete the application by the 31<sup>st</sup>.

Chris

**Chris Cvik, CAO**

District of Hudson's Hope

Cell: 250-783-0942

**From:** Mark Hall <[mhall@urbansystems.ca](mailto:mhall@urbansystems.ca)>  
**Sent:** July 16, 2019 4:10 PM  
**To:** Chris Cvik <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>  
**Cc:** Dave Heiberg <[mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)>; Mokles Rahman <[mokles.rahman@hudsonshope.ca](mailto:mokles.rahman@hudsonshope.ca)>; Jesse Postnikoff <[jpostnikoff@urbansystems.ca](mailto:jpostnikoff@urbansystems.ca)>  
**Subject:** Re: Strategic Initiatives Fund - apply by July 31, 2019

Will do,

Are you able to wait until next week for a budget, or do you need it sooner.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** Chris Cvik <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>  
**Date:** 2019-07-16 3:54 PM (GMT-08:00)  
**To:** Mark Hall <[mhall@urbansystems.ca](mailto:mhall@urbansystems.ca)>  
**Cc:** Dave Heiberg <[mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)>, Mokles Rahman <[mokles.rahman@hudsonshope.ca](mailto:mokles.rahman@hudsonshope.ca)>, Jesse Postnikoff <[jpostnikoff@urbansystems.ca](mailto:jpostnikoff@urbansystems.ca)>  
**Subject:** RE: Strategic Initiatives Fund - apply by July 31, 2019

Mark, can you please give me a quote for Urban Systems to complete the Strategic Funds Application on behalf of the District by the 31<sup>st</sup>. As Urban Systems has all of the information on the sub-division, at its' fingertips, you might be able to work on the application while you finalize the updated budget. Once we have the quote, we can bring it to Council for discussion.

Chris

**Chris Cvik, CAO**  
District of Hudson's Hope  
Cell: 250-783-0942

**From:** Mark Hall <[mhall@urbansystems.ca](mailto:mhall@urbansystems.ca)>  
**Sent:** July 16, 2019 3:20 PM  
**To:** Chris Cvik <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>  
**Cc:** Dave Heiberg <[mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)>; Mokles Rahman <[mokles.rahman@hudsonshope.ca](mailto:mokles.rahman@hudsonshope.ca)>; Jesse Postnikoff <[jpostnikoff@urbansystems.ca](mailto:jpostnikoff@urbansystems.ca)>  
**Subject:** Re: Strategic Initiatives Fund - apply by July 31, 2019

Hi Chris,

We are just getting information back from utilities. I am out of the office this week, but will

touch base with you Monday.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Chris Cvik <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>

Date: 2019-07-16 2:53 PM (GMT-08:00)

To: Mark Hall <[mhall@urbansystems.ca](mailto:mhall@urbansystems.ca)>

Cc: Dave Heiberg <[mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)>, Mokles Rahman  
<[mokles.rahman@hudsonshope.ca](mailto:mokles.rahman@hudsonshope.ca)>

Subject: FW: Strategic Initiatives Fund - apply by July 31, 2019

Mark, what is the status of the work that Urban Systems is undertaking on the Light Industrial Sub-division. I just saw this NDIT grant and was wondering if we could make the application deadline using the cost information from the updated report. Please let me know.

Chris

**Chris Cvik, CAO**

District of Hudson's Hope  
Cell: 250-783-0942

**From:** Northern Development Initiative Trust <[hello@northerndevlopment.bc.ca](mailto:hello@northerndevlopment.bc.ca)>

**Sent:** July 16, 2019 2:34 PM

**To:** Chris Cvik <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>

**Subject:** Strategic Initiatives Fund - apply by July 31, 2019

STRATEGIC INITIATIVES FUND:  
APPLICATION DEADLINE JULY 31, 2019

[View this email in your browser](#)



## Program Overview and Objectives

The Strategic Initiatives Fund (SIF) is a proposal-based program that provides grant funding for strategic projects that are large in scale, regional in impact, enhance a community or multiple communities' ability to overcome economic challenges and will result in incremental capacity or strategic economic infrastructure within a local government or First Nation. The goal of the program is to support community-based projects that focus on long-term economic transformation and sustainability.

The purpose of Strategic Initiatives Fund is to diversify and enhance the economies of central and northern B.C. communities, particularly those communities impacted by Mountain Pine Beetle. The Strategic Initiatives Fund is a flexible program that aims to capitalize on the unique opportunities and strengths that exist in these communities to invest in projects that strengthen innovation, partnerships, and diversification of economic activities.

## Funding Terms

It is anticipated that there will be approximately \$600,000 available through the Strategic Initiatives Fund in 2019. While there is no limitation on the maximum grant size available, applications where Northern Development's investment exceeds 80% of the eligible project budget, or where the amount requested exceeds the program allocation, will not be processed.

The assessment of the required level of funding will take into consideration all other sources of funding available to the applicant. Preference will be given to projects that leverage incremental funding from local government, First Nations, the provincial government, federal government, the private sector and other non-government sources.

## Eligible Applicants

- Local governments
- Registered First Nation bands
- Partnerships with not-for-profit corporations or private sector businesses where a local government or registered First Nation band is the lead applicant

## Project Examples

The Strategic Initiatives Fund is designed to put communities in the driver's seat and propose projects that are strategic in nature and support economic transformation.

The Strategic Initiatives Fund is designed to be broad in nature, allowing flexibility for communities to submit proposals for projects that support economic development and transformation. Although there is a variety of project types that would be eligible for funding under the program, some examples include but are not limited to:

- Incentive programs that encourage downtown redevelopment, brownfield site redevelopment or infill development.
- Major engineering plans related to redeveloping or repurposing a defined area.
- Launching a business incubation program to support business start-ups.
- Market expansion assessments for industry sectors.
- Capacity to support sector development.

Applicants are encouraged to consider the Trust's 2018 – 2020 Strategic Plan goals when articulating their proposal for consideration. The primary goals of the plan are:

- Supporting the development of resilient and profitable businesses.
- Stimulating welcoming, thriving communities.
- Enhancing regional capacity, investment and opportunities for growth.

## Intake Process

The Strategic Initiatives Fund will be delivered through a single call for proposals. Submit your [proposal cover form](#) (with proposal and all required attachments) to [info@northerndevelopment.bc.ca](mailto:info@northerndevelopment.bc.ca) **prior to the deadline of 4pm (PST) on July 31<sup>st</sup>, 2019.**

The Strategic Initiatives Fund call for proposals process allows for a comparative analysis of projects against the criteria outlined in this guide and strengthens Northern Development's responsiveness to economic trends and the unique opportunities that exist in central and northern B.C.

Eligible and qualified projects will be reviewed by the Northern Development board for a decision at their October 2019 meeting. Applicants will receive notification from Northern Development regarding the status of their request shortly thereafter.

## Program Criteria

Eligible projects must meet the following criteria:

- At least 20% of the total project funding must come the applicant or sources other than Northern Development.
- Project meets the objectives of the Strategic Initiatives Fund program.
- Applicant and project location must be within Northern Development's service area.

- Funding is project-based, meaning it supports single, short-term projects that can be completed within 18 months of approval. The Strategic Initiatives Fund is not intended for multi-year commitments to support multiphase or long-term projects.
- Project is incremental to the applicant's core responsibilities, obligations and day to day operations.
- Projects that have a direct or transferable benefit to communities impacted by the Mountain Pine Beetle.
- Infrastructure projects must be community-oriented and open for use to the public and not limited to private membership.
- Strategic response to a specific economic development objective, opportunity or challenge and has clear economic development implications.
- Fits within the funding parameters of the program.
- Costs associated with projects that would be eligible and qualify for funding under other Northern Development programs
- Projects may not begin incurring any eligible costs prior to receiving approval.
- The program is not intended to replace other government programs. Where a project is considered the direct responsibility of a federal or provincial department, ministry or agency, funding is not provided.

Other assessment considerations:

- Partnerships or collaborative efforts that advance regional priorities that benefit multiple communities and/or sectors.
- Projects are identified and aligned with a planning exercise (community vision, economic development plan etc.).
- Has a high level of financial leverage that provides opportunities for investment from other partners.
- The capacity of the community to undertake, evaluate and document the project and to operate and maintain it.
- The size or scale of the project and its benefits in relation to the size of the community.

## Proposal Requirements

The Strategic Initiatives Fund program is a competitive proposal based process. All applicants are required to provide Northern Development with a proposal that includes the following information **no later than July 31<sup>st</sup>, 2019**. Only proposals that are received on or before July 31<sup>st</sup> and that meet these minimum requirements will be processed. Proposals that do not meet these requirements will not be eligible to receive funding.

- Complete [Northern Development's proposal cover form](#).
- A detailed description scope of work and timeline for the project.
- Outline the rationale for the project including how the project is a strategic response to a specific economic development objective, opportunity or challenge.
- Identify how the project meets the objectives of the Strategic Initiatives Fund program.
- Ability of the applicant to complete the project and sustainably operate the completed project
- Include details on how the project will have a positive impact on the community.



- Include details on how the project has direct or transferable benefits that will mitigate the impacts of the Mountain Pine Beetle on the economy.
- The proposal must identify the desired outcomes of the project and examples of how economic results will be measured in order to qualify for funding.
- Successful applicants will be required to report on the key deliverables for a duration of time agreed to between the applicant and Northern Development.
- A detailed budget for the project, including supporting quote(s).
  - Quotes must outline the proposed scope of work, the vendor and all pre-tax costs.
- Identification of other project funding sources in addition to Northern Development's funding, including verification of approval where confirmed.
- Attached other relevant supplemental documentation.

Following the closing date, Northern Development staff will undertake a comprehensive review and analysis of each of the proposals received. This due diligence process may include contacting relevant agencies and organizations as part of the review process. Applicants should expect to receive requests for additional information from Northern Development staff during this process.

## Reporting

All contribution agreements jointly signed between Northern Development and a successful applicant include a requirement for periodic reports, in order to demonstrate progress in implementing the project and achieving the economic results. The reporting requirements will be determined on a project by project basis by Northern Development staff.

## Resources

- [Important Dates](#)  
Intake deadlines, Regional Advisory Committee Meeting and Board Meeting schedules.
- [Funding Program Matrix](#)  
Available funding programs and eligibility criteria.

## Questions?

### **Northern Development Initiative Trust**

301-1268 Fifth Avenue  
Prince George, BC V2L 3L2

250-561-2525

[info@northerndevlopment.bc.ca](mailto:info@northerndevlopment.bc.ca)  
[www.northerndevlopment.bc.ca](http://www.northerndevlopment.bc.ca)

## REQUEST FOR DECISION

<b>RFD#:</b> CC-2019-56	<b>Date:</b> July 15, 2019
<b>Meeting#:</b> CM072219	<b>Originator:</b> Chris Cvik
<b>RFD TITLE:</b> Notice of Closed Session – July 22, 2019	

### BACKGROUND:

In order to continue to be transparent, when there is a closed meeting, a notice will be included on the open agenda with sufficient information to describe the reason for the closed meeting.

This will also provide Council with the opportunity to recess to a Closed Meeting to discuss whether or not the items properly belong in a Closed Session (Community Charter Section 90(1)(n)).

### DISCUSSION:

Closed Meetings will continue to be held at the end of a regular Council meeting.

Including a cover-report about a Closed Meeting is simply a place holder to make the public aware a closed meeting is taking place and a high-level description on the topics.

**BUDGET:** N/A

### RECOMMENDATION / RESOLUTION:

That Council recess to a Closed Meeting for the purpose of discussing the following item(s):

1. Agenda Item - Personnel. CC Section 90 (1) (c) labour relations or other employee relations.
2. Agenda Item(s) - Land Purchase and Value of Land being expropriated - CC Section CC (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
3. Agenda Item- CC Section 90 (1) (g) litigation or potential litigation affecting the municipality.
4. Agenda Item - CC Section 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

Report Prepared by:

Chris Cvik, Interim CAO

ICS