



**REGULAR COUNCIL MEETING
June 24, 2019
6:00 P.M.
COUNCIL CHAMBERS**

Present **Council: Mayor Dave Heiberg
Councillor Kelly Miller
Councillor Mattias Gibbs
Councillor Patricia Markin
Councillor Valerie Paice
Councillor Leigh Summer
Councillor Travous Quibell
Youth Councillor, Taylor Rowe**

Absent: N/A

**Staff: Interim CAO, Chris Cvik
Director of Protective Services, Robert Norton
Director of Public Works, Mokles Rahman,
Manager of Public works, Mark Sture,
Special Events & Recreation Coordinator, Kaitlyn Atkinson
Office Assistant, Meghan Cryderman**

Other: 1 in gallery

1. DELEGATIONS:

**D1 Robert Norton- Emergency Management for Elected Officials
Presentation**

- 15-minute presentation
- Educational session for elected officials on the roles and responsibilities of local government during an emergency event.
- Printable hand outs if requested
- Mayor and council all support the idea.

CALL TO ORDER:

The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

3. NOTICE OF NEW BUSINESS:

Mayors Additions: Electrical-Farmers Market

Councillors Additions:

CAO Additions:

4. ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

June 10th, 2019 Regular Council Meeting

RESOLUTION NO. 187/19

M/S Councillors Paice/Markin

That

"The minutes of the June 10, 2019 Regular Council Meeting be adopted as amended."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1

D2 Hudson's Hope Farmers' Market

- Caitlin Vince would like to provide a beer garden between the hours of 3pm and 8pm for the Customer Appreciation Event; will ensure that they have a safe ride program available.

RESOLUTION NO. 188/19

M/S Councillors Quibell/Paice

That

"To allow the Farmer's Market to host a Beer Gardens on July 30th, 2019 for their Customer Appreciation Event as per District use Policy."

CARRIED

BA2

D1 William Lindsay – Hudson's Hope PSAs

RESOLUTION NO. 189/19

M/S Councillors Miller/Markin

That

"Staff write a thank you letter the Peace Region Internet Society administration, thanking them for their services and inquire that they would like to see from the District to support."

CARRIED

8. **PUBLIC HEARING:**

9. **STAFF REPORTS:**

SR1

CAO Update

FOR INFORMSTION

SR2

2018 District of Hudson's Hope Annual Report

RESOLUTION NO. 190/19

M/S Councillors Gibbs/Summer

That

"Council receive the 2018 District of Hudson's Hope Annual Report as presented"

CARRIED

SR3 **Items previously released from In-camera**

RESOLUTION NO. 191/19

M/S Councillors Quibell/Gibbs

That

"Council received this report for information only to release:

RESOLUTION NO. 184/19

M/S Councillors Gibbs/Summer

That

"Council release to open that CAO Chris Cvik has accepted as the contract for appointment to the position of Chief Administrative Officer for the District of Hudson's Hope."

Carried

SR4 **Office Administration Report**

RESOLUTION NO. 192/19

M/S Councillors Miller/Markin

That

"Staff create a Social Media Content plan and bring back to Council."

CARRIED

SR5 **Signage**

- Decision to hold off on the purchases of new signage, due to cost.
- Signworks currently has their logo on the signs they presented to us. Those would need to be taken off before purchasing.

Public Works Update – Mokles Rahmam

- Having issues with Water Treatment Plant backwashing. Preventive maintenance is not being done properly and this will be modified in the future.
- **Swimming Pool** – currently up and running after having issues with the water clarity. Were closed from May 26th to June 7th resolving this issue.
- Resolving issues with the new Chem reader, currently running the old one until the supplier comes out to fix the problem.
- **Grass cutting** – Mark Sture-Public Works Manager will be creating a grass cutting schedule and frequency template to display were employees are cutting.

RESOLUTION NO. 193/19

M/S Councillors QUIBELL/PAICE

That

"There will be a Policy created on the Service Level of quality of grass cutting. Depth, frequency and location."

CARRIED

- **Large item Pick Up** – Took 2 employees 1.5 days to complete the work this year. Looking into the future we will not make it a weeklong project.

SR6 **Beattie Park- Special Events – Electricity Use**

- All 6 lamp posts and gazebo need to be upgraded to ground-fault circuit interrupter outlets.
- Not allowing extension cords to run from the Visitor Centre to vendors tents.
- Mark- Public Works Manager and Mokles Rahman- Director of Public Works are looking into when an electrician can come and do the work as quickly as possible.

RESOLUTION NO. 194/19

M/S Councillors Miller/Markin

That

"Council allow a member of the public to speak in regards to the electricity use at Beattie Park."

CARRIED

Caitlyn Vince stated "Only one lamp post currently works, and it is being used by the district irrigation system. Wanting to use the gazebo for the beer gardens, need a working outlet for July 30th."

RESOLUTION NO. 195/19

M/S Councillors Markin/Summer

That

"Council approves to rescind Resolution 129/19 made at Regular Council Meeting on April 23, 2019"

CARRIED

RESOLUTION NO. 196/19

M/S Councillors Markin/Paice

That

"Council approve the Farmer's Market's request to use Beattie Park every Tuesday between 3pm-6pm from May 14th to September 24th, 2019 with the condition that no tent pegs are used. Vendors will not be charged a fee for use of District electricity. All 6 lamp posts and gazebo must be upgraded to ground-fault circuit interrupter outlets before vendors can use them."

CARRIED

SR7 **Bear Proof Recycling Bins**

RESOLUTION NO. 197/19

M/S PAICE/QUIBELL

That

"Councils approves 7 bear proof bins for a total cost of \$14,094.85 placed all over town, campgrounds and parks."

CARRIED

- SR8 **Recreation and Special Events Update – Kaitlyn Atkinson**
- Upcoming events are Canada Day – Headliner Lindsay Pratt.
 - Hikes – brochures to map out trails are made.
 - Essentrics in the Park.
 - Summer camps – Summer Student Brenna taking on this program
 - Outdoor movie – one in July and one August. Councillor Quibell will be doing the sound.
 - Special Events is pairing up with Emergency Services to put on the Pride event. Councillor Gibbs was inquiring about our rolls in the event. There will be a free BBQ, music, Bolly X, Face Painting.

- SR9 **Protective Services Update- Robert Norton**

- Open House on June 11th was popular, many people came out.
- FOR INFORMATION

- SR10 **Lucas Sub-Division -Addition**

- Councillor Gibbs, stating the 3 main issues
- Drainage of water
- 4 contractors have bid on this job, they will be reviewed at the July 8 Regular Council meeting.

COMMITTEE MEETING REPORTS:

10. **BYLAWS:**

11. **CORRESPONDENCE:**
Letter from the Minister

12. • 15 minutes to speak with the Ministries
- CM1 • Must be clear on our questions and facts to present.
- Council to email any issues or questions to CAO Chris Cvik
- Meeting with Minister on September 23-27

OLD BUSINESS:

13. **NEW BUSINESS:**

14. **PUBLIC INQUIRIES:**
Hydro Open House

15. • June 12th 2019, 65 people attended, Councillor Miller would like to know what is happening with the questions and inquiries that were the outcome of the open house.

Taylor Rowe

- Inquiring about the grads doing ditch clean up for fundraiser, Mayor Heiberg is looking into 2 YRB scholarships for \$750 each.

Councillor Miller

- Suggestion to send out a notice when the tree rebates have been used up. Many people in the public are still going to the District office thinking they will get their rebate and then are turned away.

Caitlyn Vince

- Thank you to council regrading the arising issues due to the Farmer's Market.

IN-CAMERA SESSION:

16.
ICS

RESOLUTION NO. 198/19

M/S Councillors Summer/Gibbs

That

"Council recess to a Closed Meeting for the purpose of discussing the following item(s):

Agenda Item- Leo and Ethel Rutledge Scholarship. CC Section 90 (1) (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity

Agenda Items: Land Purchase. CC Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

CARRIED

7:41 pm moved to in-camera meeting

ADJOURNMENT:

17.

Mayor Heiberg declared the meeting adjourned at 8:47 pm.

DIARY

Conventions/Conferences/Holidays

*Beryl Prairie Septic Field
School Gymnasium agreement
Spruce Beetle Summit- revisit 2019
Agricultural Land Commission
Commercial Water Rate Increase-annual
budget consideration
17th Annual BC Natural Resources Forum*

Diarized

*07/25/16
02/26/18
11/05/18
28/01/19

08/04/19
06/10/19*

Certified Correct:

Chair/Mayor Dave Heiberg

CAO, Chris Cvik