



**REGULAR COUNCIL MEETING
May 13, 2019
6:00 P.M.
COUNCIL CHAMBERS**

Present **Council: Mayor Dave Heiberg
Councillor Kelly Miller
Councillor Patricia Markin
Councillor Valerie Paice
Councillor Mattias Gibbs
Councillor Leigh Summer
Youth Councillor, Taylor Rowe**

Absent: Councillor Travous Quibell

**Staff: Interim CAO, Chris Cvik
Director of Protective Services, Robert Norton
Director of Public Works, Mokles Rahman
Manager of Public Works, Mark Sture
Corporate Officer, Tammy McKeown**

Other:

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **DELEGATIONS:**
D1 **Dawson Road Maintenance Ltd-Yves Lacasse, Elcy LePage, Sam McCarthy, Kevin McNee and Adam Bilodeau** 0510-20

- Provided background on Dawson Road Maintenance
 - Have been in road maintenance since 1988- formerly interior Roads Ltd.
 - Understands the value that YRB brought to the area.
 - Outlined the companies Core Values: People First, Integrity, Excellence and Respect.
- Introduced the other company members in attendance and provided their backgrounds in the industry.
- Will work with YRB to ensure that service expectations are met; taking over YRB yards, employees and operators.
- Discussed service expectations; company begins June 1st within the Peace Region.
- Mayor Heiberg inquired about the roadside cleanup fundraising program. It is understood that Dawson Road Maintenance is not participating in this program this year. Concern voiced by the grad

class about the necessity of the cleanup program. Dawson Road Maintenance will inquire with YRB as to what the program entails.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: CR2- Mayor's report to Council

Councillors Additions: CR1- Tayor Rowe, Youth Councillor: Road clean up fund raising opportunity.

CAO Additions: Portage Fire

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1

April 23rd, 2019 Regular Council Meeting

0550-01

RESOLUTION NO.140/19

M/S Councillors Paice/Gibbs

That

"The minutes of the April 23rd, 2019 Regular Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1

B1 Annual Financial Plan Bylaw No. 905, 2019

0360-01

- CAO requested that an ad hoc committee be formed between Council and staff members to work on the website update.

RESOLUTION NO.141/19

M/S Councillors Markin/Miller

That

"Council approve the creation of an ad hoc committee to be formed to provide input on the website update."

CARRIED

BA2 **CR2 Mayor's Report to Council: Farmer's Market**

0220-01

Corporate Officer to share Resolution No. 129/19 with the Visitor Center staff.

8. **PUBLIC HEARINGS:**

9. **STAFF REPORTS:**

SR1 **Industrial Subdivision**

- Urban Systems to be notified that there is some urgency for completion of design;

6850-01

RESOLUTION NO.142/19

M/S Councillors Gibbs/Summer

That

"Council provide approval for Urban Systems to commence work on the Preliminary Design for the Light Industrial Sub-Division based on the amended scope of work for a total cost not to exceed \$17,000."

CARRIED

SR2 Waiver of Purchasing Policy

- The entire water distribution system will be tested for leaks.

5300-00

RESOLUTION NO.143/19

2320-01

M/S Councillors Paice/Miller

That

"Council approve waiving the Purchasing Policy and direct award the following:

- 1. That Urban Systems be retained by the District of Hudson's Hope to update the Water Conservation Plan for an amount not to exceed \$5,000.*
- 2. That Watermark Solutions Limited be retained by the District of Hudson's Hope to undertake leak testing on the District's municipal water supply line for an amount not to exceed \$10,000."*

CARRIED

SR3 Items Previously Released from Closed Meetings

1970-07

RESOLUTION NO.144/19

M/S Councillors Summer/Markin

That

"Council receive this report for information purposes only."

CARRIED

SR4 Capital Planning Tool

- The CAO provided clarification in regard to the criteria and weighting used for the tool.

1705-00

RESOLUTION NO.145/19

M/S Councillors Miller/Markin

That

"Council approve the use of the revised Capital Planning tool template for the 2020 budget year."

CARRIED

**SR5 Recreation and Special Events training report
FOR INFORMATION**

2810-01

10. COMMITTEE MEETING REPORTS:

11. BYLAWS:

B1 Fees and Charges Bylaw No. 904, 2019

3900-20

RESOLUTION NO.146/19

1810-00

M/S Councillors Gibbs/Paice

That

"Council adopt the "District of Hudson's Hope Fees and Charges Bylaw No. 904, 2019."

CARRIED

12. CORRESPONDENCE:

C1 2019 UBCM Convention

0400-01

- Corporate Officer needs to be advised as to which Council members are attending the convention, which Ministry meetings will be requested and the topics of discussion for each meeting.

- C2 **BC Hydro Response- draft West Pine Traffic Management Plan** 6660-20
- Mayor Heiberg provided the background to the West Pine Traffic Management Plan.
 - Explained that the source of the riprap had originally been from Portage but, due to concerns around a bat habitat in the area, it may be unfeasible; West Pine Quarry has been identified as a potential new source.
 - Traffic management plan needed to be implemented due to the expected increase of traffic coming from the identified sources.
 - It had been believed that a group meeting would have occurred prior to the plan being created; Hydro met with individual stakeholders in isolation.
 - This letter is in response to the Mayor's comments on Hydro's plan.
- FOR INFORMATION.
- C3 **Wounded Warriors** 0320-00
- Require additional information: table until next Regular meeting.
- C4 **CO-OP AGM** 0390-01
- Attendees to obtain information from staff regarding the Light Industrial Site, prior to attending.
- RESOLUTION NO.147/19*
M/S Councillors Summerl/Markin
That
"Council authorizes up to two Council members to attend the Fort St. John Co-operative Association's 74th Annual General Meeting on May 23rd, 2019 at the Pomeroy Hotel in Fort St. John."
CARRIED
- C5 **UNBC CIRC presentations** 0390-01
- FOR INFORMATION
- C6 **BC Assessment Meeting Invitation** 0400-01
- The Mayor provided information regarding the issues that the Village of Pouce Coupe have had with the BC Assessment Authority making changes to the assessments without consulting the municipality.
- FOR INFORMATION.
- C7 **Fort St. John Chamber of Commerce luncheon** 0390-01
- FOR INFORMATION
- C8 **Letter from Minister Robinson** 0400-20
- Discussed lobbying on behalf of the Housing Society.
 - CAO will be bringing forward, to the next Regular Council meeting, information from Urban Systems regarding a grant for housing studies.
- FOR INFORMATION
- C9 **ALC Information Update** 0400-30

RESOLUTION NO.148/19

M/S Councillors Gibbs/Miller

That

"Council authorizes up to two Council members to attend the ALC Regional Seminar on June 19th, 2019 at the Northern Grand Hotel in Fort St. John."

CARRIED

C10

Minerals North

0390-01

RESOLUTION NO.149/19

M/S Councillors Paice/Markin

That

"Council authorizes Mayor Heiberg and Councillor Miller to attend the Minerals North 2019 conference in Chetwynd on May 22nd to May 24th, 2019."

CARRIED

13.

REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1

Youth Councillor Taylor Rowe: Roadside clean-up fundraiser

0320-00

- Addressed with the delegation.
- The new company may not be up to speed with the Policies that were in place with Yellowhead Road and Bridge.
- Staff to follow-up with Ministry of Transportation to determine if this is their initiative; a formal letter should be sent to Dawson Road Maintenance to follow up on the initiative.

CR2

Mayor's Report to Council

- Meeting with West Moberly First Nations: 0400-60
 - Discussions were held relating the designated areas identified under the Treaty Land Entitlement; the Province was in attendance at this meeting. 3010-00
 - Meeting with Saulteau First Nations has been set for June.
- Northern Health Meeting at NCLGA: 0400-00
 - Presented Dr. Courtney's and the Director of Protective Services concerns. 0400-80
 - Discussed Primary Care Services; discussed bringing in specialists with multiple fields of care; discussed issue of patients not showing for their appointments, this reduces ability to accommodate others.
 - Dr. Courtney is happy with the accommodations he has and is not wishing to move; Hydro has been informed that they do not wish to relocate to the new Essential Services House; Hydro will be bringing forward a new policy.
 - Discussed concerns around ambulance service; attempting to work through licensing issues for STARS.
 - Bus Route: Hudson's Hope to be included in the Northern Health Bus Route.
 - Northern Health has some extra funding in relation to senior's programs; could create an opportunity for programs for our seniors.
- Councillor Miller provided information on Tourism in the North- report states that there were numerous visitors to our Visitor Center. 0400-00 6900-01

- Councillor Miller attended a course on resolution writing; examples of well written resolutions were provided to the attendees.
- Councillor Miller attended a session on climate change; was informed that the District of Hudson's Hope has been recognized for reaching the corporate Milestone 3 in the Climate Protection program due to the solar array program.
- Hydro Open House: Hydro is preparing the material that will be presented at the meeting; a meeting will be held on May 16th to review the preliminary information; once the information is received it will be shared with Council prior to the Open House.

6660-20

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

NB1 **Peace Williston Advisory Committee Meeting:**

Councillor Summer attend the Peace Williston Advisory Committee Meeting; concern voiced in regard to the loss of the RV Park due to Site C; Mayor Heiberg explained the Partnership Agreement that is in place between the District of Hudson's Hope and BC Hydro in relation to the Site C project.

0360-01
6660-20

NB2 **District Trees:**

Councillor Miller asked what efforts are being taken in regard to the pruning of the trees planted within the recent years

6300-00

RESOLUTION NO.150/19

M/S Councillors Miller/Paice

That

"Public Works department is directed to prepare a report on pruning costs and the necessity."

CARRIED

16. **PUBLIC INQUIRIES:**

17. **IN-CAMERA SESSION:**

18. **ADJOURNMENT:**

Mayor Heiberg declared the meeting adjourned at 7:26pm.

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

School Gymnasium agreement

02/26/18

Spruce Beetle Summit- revisit 2019

11/05/18


Agricultural Land Commission


28/01/19

*Commercial Water Rate Increase-annual
budget consideration*

08/04/19

Certified Correct:


Chair/Mayor Dave Heiberg


Corporate Officer, Tammy McKeown