



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, May 13, 2019

1. Call to Order:

2. Delegations:

D1 Dawson Road Maintenance Ltd

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3. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 April 8, 2019 Regular Council Meeting Minutes

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7. Business Arising From the Minutes:

8. Public Hearing:

9. Staff Reports

SR1 Industrial Subdivision

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SR2 Waiver of Purchasing Policy

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SR3 Items Previously Released from Closed Meetings

Page 24

SR4 Capital Planning Tool

Page 25

SR5 RSEC-Training report

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10. Committee Meeting Reports:

11. Bylaws:

B1 Fees and Charges Bylaw No. 904, 2019

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12. Correspondence

C1	2019 UBCM Convention	Page 50
C2	BC Hydro Response- draft West Pine Traffic Management Plan	Page 51
C3	Wounded Warriors	Page 80
C4	CO-OP AGM	Page 81
C5	UNBC CIRC presentations	Page 82
C6	BC Assessment Meeting Invitation	Page 84
C7	Fort St. John Chamber of Commerce luncheon	Page 85
C8	Letter from Minister Robinson	Page 87
C9	ALC Information Update	Page 93
C10	Minerals North	Page 95

13. Reports by Mayor & Council on Meetings and Liaison Responsibilities

14. Old Business:

15. New Business:

16. Public Inquiries:

17. In-Camera Session

18. Adjournment



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council:

Dawson Road Maintenance Ltd.

Subject of presentation:

Introduction of new road maintenance company

Purpose of presentation:

- ☒ information only
- ☐ requesting a letter of support
- ☐ requesting funding
- ☐ other (provide details)

Contact person (if different than above):

Kevin McNee

Telephone number: 250-224-4451

Email address: kmcnee@interiorroads.com

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes: ☒ handouts at meeting
☐ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- ☐ flip chart
- ☒ multimedia projector
- ☐ laptop
- ☐ other

We will be presenting a PowerPoint presentation, we will provide our own laptop but will require a projector to share the presentation.

Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Yves Lacasse

Name of Delegate or Representative of Group



Signature

May 6th, 2019

Date

For Office Use	
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected
By (signature): _____	<input type="checkbox"/> Mayor <input type="checkbox"/> CAO
Appearance date if applicable: _____	
Applicant informed of approval/rejection on (date): _____	
By (signature) _____	Date: _____

Dawson

ROAD MAINTENANCE

SA 22 HIGHWAY MAINTENANCE OPERATIONS

AN OVERVIEW

May 13, 2019 Regular Council Meeting Agenda



THE DAWSON GROUP

WE'RE BETTER TOGETHER!

Our Companies

- Dawson Construction
- Eagle Rock Construction
- Dawson Road Maintenance
- IRL International Trucks
- DCM Transport
- Idealease

COOPERATIVE ADVANTAGE

Dawson Road Maintenance Ltd. is able to rely on its sister companies to provide diverse support, from management and logistical expertise to different kinds of equipment.



OUR MISSION AND PURPOSE

OUR PURPOSE

We Safely Connect Our Communities

OUR MISSION

Be recognized as a company that inspires excellence by investing in people, sustaining and building partnerships and driving prosperity in our communities.



In support of
'Pink Shirt'
Anti-Bullying Day

OUR HISTORY

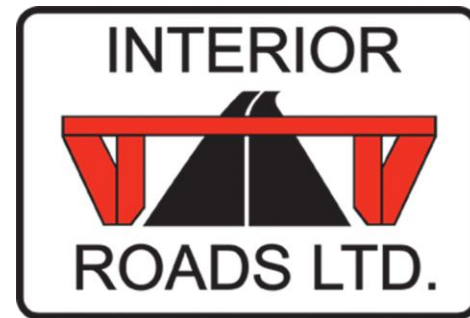
FORMERLY INTERIOR ROADS LTD.

IN OPERATION SINCE 1988

We have experience in a wide range of summer and winter conditions, from the coast of B.C. through the mountains to interior plateaus.

NAME CHANGE REFLECTS GROWTH

Our new name reflects the fact our company has grown in B.C.'s highways maintenance industry into this area (and perhaps other areas of B.C. as well). We feel our name should demonstrate a commitment to all our areas, not one geographical region of the province.



Dawson
ROAD MAINTENANCE

CURRENT AREAS OF OPERATIONS

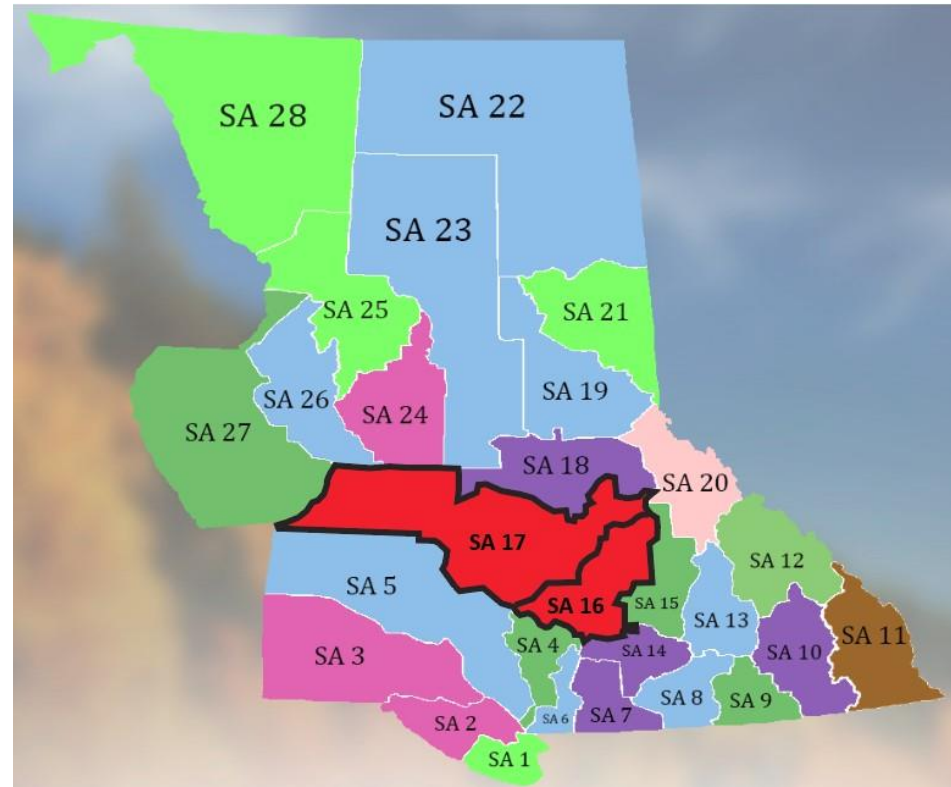
SERVING THE INTERIOR OF B.C. FOR MORE THAN 30 YEARS

SERVICE AREA 16

Cariboo District (SA16) is located in the southcentral area of British Columbia along TransCanada Hwy 1 from Spences Bridge to Cache Creek, west to Lillooet on Hwy 99 and Hwy 12 and north along Hwy 97 to the north end of Lac La Hache.

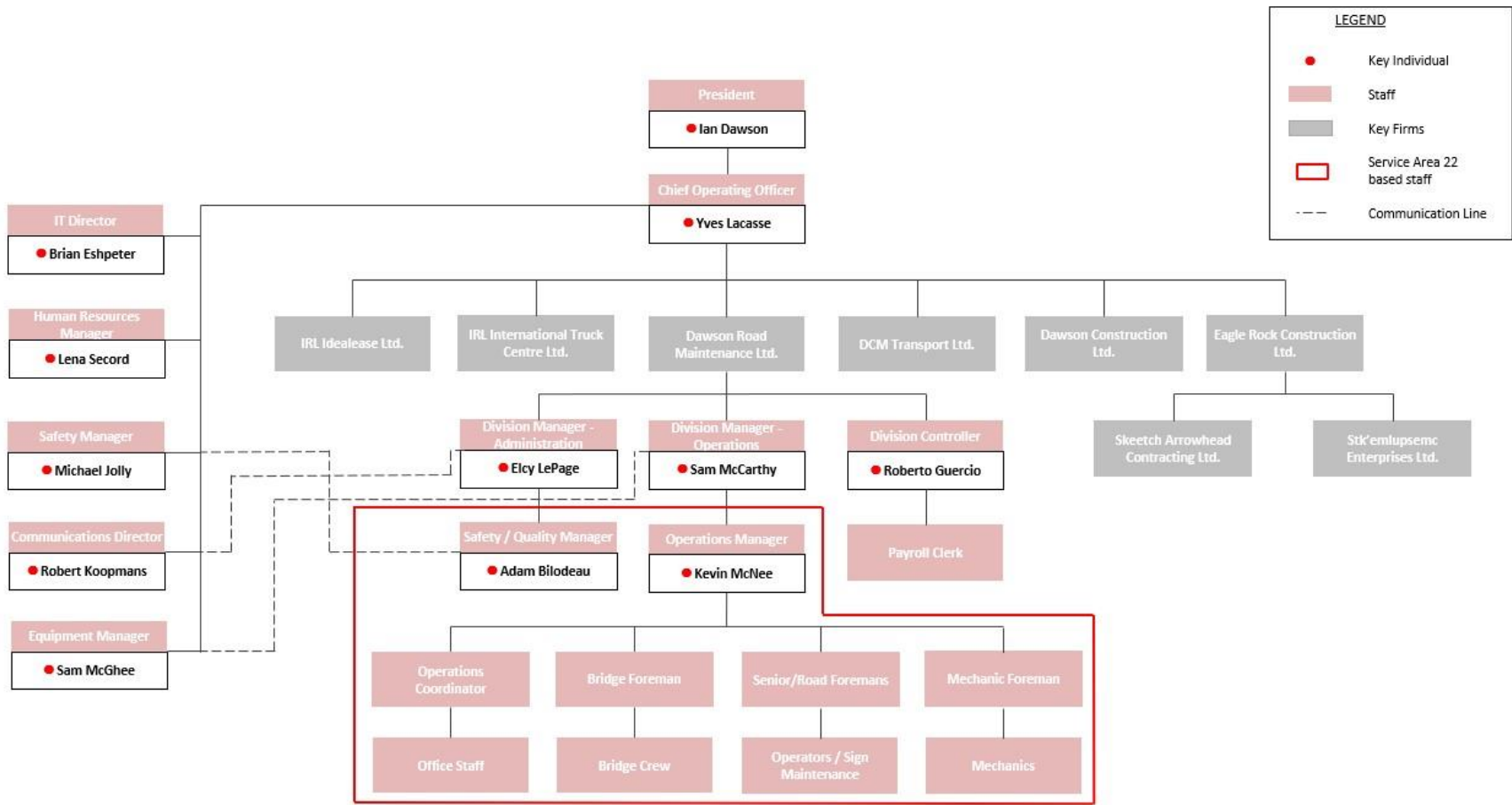
SERVICE AREA 17

Central Cariboo (SA 17) is located in the central interior of B.C. Williams Lake serves as the hub for SA 17 at the junction of Cariboo Highway 97 and Chilcotin-Bella Coola Highway 20.



MANAGEMENT

SA 22 ORGANIZATIONAL CHART



PLAN FOR SERVICE AREA 22

CONTRACT TAKEOVER – JUNE 1, 2019

Yard Locations

Fort. St. John

Fort Nelson

Cecil Lake

Hudson's Hope

Buick Creek

Clayhurst

Rose Prairie

EXISTING STAFF

Former YRB staff will become employees of Dawson Road Maintenance Ltd. and will maintain the same wages and benefits as with their previous employer.

EQUIPMENT

Dawson Road Maintenance Ltd. has invested in a significant fleet of road-clearing and other maintenance equipment for SA 22.

COMMUNICATION/ENGAGEMENT

Our plan details several ways we will endeavour to stay in touch with residents and stakeholders, including local meetings, digital and social media.



New tandem truck being outfitted and equipped in Kamloops.

KNOWLEDGE OF SERVICE AREA 22

LOCAL CHALLENGES, MICROCLIMATES

IDENTIFICATION OF KEY AREAS

As part of our proposal, we were required to show understanding of the area's key commuter routes, microclimates and specific weather or traffic challenges. Our proposal contained a detailed list of specific challenges, however, we know that we will learn of more as we take over operations in the area.

TAYLOR BRIDGE

The bridge is subject to LAS 1.02 and requires weekly driving inspection as well as foot inspection every 21 days to ensure the steel-deck road surface is driveable.

SOUTH TAYLOR HILL

The South Taylor Hill is the first major hill on the Alaska Highway. The hill, approximately six kilometres, has grades between six and 10 per cent as well as switchbacks and sharp curves.

MICROCLIMATES

Geographically, SA 22 is located on the upland prairies north of the Peace River and experiences a cold humid continental climate (close to subarctic), with cold winters and warm summers.

Although winters can be frigid, the area has a tendency for milder winters because of proximity to the Northern Rockies. Temperatures can drop down well below -30°C but seldom exceed 30°C in the summer.



KNOWLEDGE OF SERVICE AREA 22

PREVIOUS WORK HISTORY (EAGLE ROCK CONSTRUCTION)

City of Fort St. John, 2001 to present

Various projects LAS and Road Recon – provide all materials, equipment and supervision to perform all site services on numerous projects.

Value: \$20,000,000

Panorama Ridge – Phase III, 2007

Sani main, water main, storm sewer

Matthew's Park Subdivision, 2007

Sani main, water main, storm sewer

Value: \$335,075

Beaton River Airport Road, Phase II, 2003

Base construction, load, haul and place – Beaton River Airport Road, Buick Creek Road, Anderson Road

Value: \$2,450,000

Canyon Drive Re-Alignment, 2002/03

Base construction, load, haul and place, grading and paving (end product specification) – Canyon Drive Road #520, approximately 3 km west of Highway 29. Hudson's Hope, BC

Value: \$2,800,000

Beaton River Airport Road, Phase 1, 2001

Grading and shaping, ditching widening, base repairs, culvert installation, geotextile and geogrid installation.

Value: \$2,900,000

Clayhurst Road, 2001

Base construction, load haul and place – 108 Cutoff Road, Clayhurst Ferry Road, Upper Halfway Road

Value: \$1,650,000

MOTI WINTER STANDARDS

NEW ACCUMULATION LIMITS, RESPONSE TIMES

	Maximum Winter Accumulations by Highway Class		
Performance Criteria	Class A	Class B	Class C
One lane each direction	4 cm	6 cm	10 cm
Second lane	8 cm	10 cm	n/a
All other lanes including brake checks	12 cm	16 cm	20 cm
Rest areas, pullouts and parking areas	12 cm	16 cm	20 cm

	Response by Highway Class		
Performance Criteria	Class A	Class B	Class C
Bare lanes when the pavement temperature is -9C or warmer	24 h	36 h	48 h

Dawson

ROAD MAINTENANCE



Plow painted
by school
children in
Ashcroft.

Questions?



REGULAR COUNCIL MEETING
April 23, 2019
6:00 P.M.
COUNCIL CHAMBERS

Present **Council: Mayor Dave Heiberg**
Councillor Kelly Miller
Councillor Patricia Markin
Councillor Valerie Paice
Councillor Mattias Gibbs
Councillor Travous Quibell

Absent: Councillor Leigh Summer
Youth Councillor, Taylor Rowe

Staff: Interim CAO, Chris Cvik
Director of Protective Services, Robert Norton
Manager of Public Works, Mark Sture
Corporate Officer, Tammy McKeown

Other: 1 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **DELEGATIONS:**
- D1 **Bob Norton-North East BC Emergency and Public Alerts** 7130-01
- Provided overview of the North East BC Emergency and Public Alerts System.
 - Region wide notification system.
 - Directly delivers Emergency/Life Safety messages.
 - Provides a variety of contact methods; once you respond to one notification it will stop sending notifications.
 - Allows two-way communication i.e if you need assistance press #1.
 - Everbridge is the company behind the system; large player in the mass notification business.
 - Provided a description of how the system works.
 - Residents must subscribe to receive notifications; can subscribe to multiple area notifications.
 - Each area is based on physical location; addresses are geo-coded.
 - Explained how a person can subscribe for notifications.
 - www.nebcalerts.com; there is also a link on the PRRD webpage and on each participating municipality's webpage.

- When sending out notifications, can select recipients based on location.
- Mass notifications can be sent at one time.
- Allows for report generation in real time based on either information provided during registration or through polling at time of notification (animals, dependants, require assistance etc.)
- Provided a real time demonstration of how the system works including notifications, confirmation of receipt and reports.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: CR2- Mayor's report to Council

Councillors Additions:

CAO Additions:

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1

April 8th, 2019 Regular Council Meeting

0550-01

RESOLUTION NO.120/19

M/S Councillors Miller/Gibbs

That

"The minutes of the April 8th, 2019 Regular Council Meeting be adopted as presented."

CARRIED

M2

April 16th, 2019 Special Council Meeting

0550-01

RESOLUTION NO.121/19

M/S Councillors Miller/Gibbs

That

"The minutes of the April 16th, 2019 Special Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

8. **PUBLIC HEARINGS:**

9. **STAFF REPORTS:**

SR1

Land Decision- Hudson's Hope Health Care & Housing Society

1660-00

RESOLUTION NO.122/19

3010-00

M/S Councillors Miller/Quibell

That

"Council approve entering into a Partnership Agreement between the District of Hudson's Hope and the Hudson's Hope Health Care & Housing Society for the purpose of transferring PID: 011-373-601; Lot 1 Section 13 Township 81 Range 26 West of 6th Meridian Peace River District Plan PGP17871."

And That

"Council direct Administration to proceed with Public Notice that it intends to dispose of land identified as: PID: 011-373-601; Lot 1 Section 13 Township 81 Range 26 West of 6th Meridian Peace River District Plan PGP17871."
CARRIED

- | | | |
|------------|--|---------|
| SR2 | <p>Items Previously Released from In-Camera</p> <p>RESOLUTION NO.123/19</p> <p>M/S Councillors Markin/Paice</p> <p>That</p> <p>"Council receive this report for information."</p> <p>CARRIED</p> | 6660-20 |
| SR3 | <p>Office Administration Update</p> <p>FOR INFORMATION</p> | 0110-01 |
| SR4 | <p>Property Tax Exemption Report #3</p> <p>RESOLUTION NO.124/19</p> <p>M/S Councillors Miller/Paice</p> <p>That</p> <p>"Council approve the payment of \$321.78 from our cash float account to cover the 2019 property taxes on the Ruxton Memorial property."</p> <p>CARRIED</p> | 1950-01 |
| SR5 | <p>CAO Update</p> <p>FOR INFORMATION</p> | 0110-01 |
| SR6 | <p>Recreation and Special Events Update</p> <p>FOR INFORMATION</p> | 7710-01 |
| SR7 | <p>Public Works Department Update</p> <ul style="list-style-type: none"> • Manager of Public Works provided additional information regarding the issues with the water treatment plant. • Expecting repairs to the pool to be completed this week; the contractor will provide a report outlining any additional recommendations for the pool. <p>FOR INFORMATION</p> | 5210-01 |
| SR8 | <p>Protective Services Update</p> <ul style="list-style-type: none"> • Director of Protective Services informed Council that the Special Operations trailer has arrived; awaiting the equipment required to outfit the unit; should be ready by mid-summer. • 12 human caused fires were reported on April 11th; the response team was able to protect the cell towers, homes etc; ongoing investigation with the RCMP. • Engine 3, Beryl Prairie- after 20 years fire engines do not count for underwriter's insurance; Fire department was able to prove that the engine is still serviceable and were granted an additional 5 years. • On May 15th, 2019, the District of Hudson's Hope will be hosting an Emergency Management BC course. | 7380-01 |
| 10.
CM1 | <p>COMMITTEE MEETING REPORTS:</p> <p>Community Engagement Committee Minutes</p> <p>FOR INFORMATION</p> | 0360-01 |

11. **BYLAWS:**
- B1 **Fees and Charges Bylaw No. 904, 2019** 3900-02
RESOLUTION NO.125/19 1810-00
M/S Councillors Markin/Gibbs
That
"Council approve First, Second and Third Readings of the "District of Hudson's Hope Fees and Charges Bylaw No. 904, 2019."
CARRIED
- B2 **Annual Financial Plan Bylaw No. 905, 2019** 3900-20
RESOLUTION NO.126/19 1700-01
M/S Councillors Gibbs/Quibell
That
"Council adopt the "Annual Financial Plan Bylaw For 2019-2023 No. 905, 2019."
CARRIED
- B3 **2019 Tax Rates Bylaw No. 906, 2019** 3900-20
RESOLUTION NO.127/19 1950-01
M/S Councillors Miller/Markin
That
"Council adopt the "2019 Tax Rate Bylaw No. 906, 2019."
CARRIED
12. **CORRESPONDENCE:**
- C1 **NCLGA- Petition for Action** 0400-01
 FOR INFORMATION
- C2 **Cumulative Impacts Research Consortium** 0390-01
 FOR INFORMATION
- C3 **Site C Construction Bulletin** 6660-20
 FOR INFORMATION
- C4 **NCLGA- Northern Health Meeting Invitation** 0400-01
 - Mayor Heiberg and Councillor Miller will be attending a meeting with Northern Health on May 8, 2019.
 - Topics of discussion:
 - Possible rental suite included in the construction of the doctor's residence.
 - Hiring a nurse practitioner to ensure coverage at the clinic.
 - Council to provide the Corporate Officer any additional topics they would like brought to this meeting.
- C5 **Thank-you from Nicole Gilliss** 0220-01
 FOR INFORMATION
- C6 **Request for letter of support** 0230-20
RESOLUTION NO.128/19
M/S Councillors Quibell/Markin
That

"Council provide a letter of support for the Double H Saddle Club's application to Northern Development Initiative Trust for funding to purchase new horse shelters."
CARRIED

C7 **Letter from Member of Parliament** 0400-40
 FOR INFORMATION

C8 **Thank-you from the Hudson's Hope Figure Skating Club** 0220-01
 FOR INFORMATION

13. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Proclamations** 0630-01
 • Mayor Heiberg presented the following Proclamation to Council:
 1. Missing Child Month and Missing Children's Day.

CR2 **Mayor's Report to Council** 0220-01
 • Farmer's Market
 ○ Caitlin Vince contacted Mayor Heiberg to request the use of Beattie Park every Tuesday from 3pm – 6pm from May 14 to September 24, 2019. The Mayor informed Ms. Vince of the proper protocol to request the usage of the park.
 ○ Discussion about any issues that arose last year:
 – Electricity usage had not been approved; safety issues were identified.
 – Concern voiced about the Farmer's Market expectation as far as grass cutting and whether it would fit in with the Public Works schedule.
 – Tent pegs were not to be used in the park.
 ○ Discussion around formulating a new Park Usage Policy which would take into consideration both Public Works' and Council's concerns; prepare it for next year.

RESOLUTION NO.129/19
M/S Councillors Quibell/Miller
That

"Council approve the Farmer's Market's request to use Beattie Park every Tuesday between 3pm-6pm from May 14th to September 24th, 2019 with the condition that no tent pegs are used, that no vendors use the District's electricity for free and that no requests for additional maintenance to the park are made."
CARRIED

RESOLUTION NO.130/19
M/S Councillors Quibell/Miller
That

"Council direct the Manager of Public Works to begin developing a Park Usage Policy."
CARRIED

• North East Roundtable: 0360-01

- Both Mayor Heiberg and Councillor Miller will be away at NCLGA for the May 7th, 2019 North East Roundtable Meeting. Mayor Heiberg has informed the organizer of the meeting that the majority of the Northern Municipalities' Councils will not be able to attend due to the scheduling conflict with the NCLGA conference. Interim CAO, Chris Cvik will attend the Roundtable Meeting on behalf of the District of Hudson's Hope.
- Gotta Go Project
 - Representatives from the District of Hudson's Hope, the District of Taylor, and the Peace River Regional District Areas B & C are working together to install rest stops with outhouses along the Alaska Highway.
 - Discussion at the Gotta Go project meeting centered around location of rest stops, cell service at these locations, responsibility for garbage pick-up and signage.

0360-01

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

NB1 The Manager of Public Works invited Council to attend a barbeque being held on the lunch hour, on May 15th, at the Public Works shop in recognition of Public Service Week.

0330-01

16. **PUBLIC INQUIRIES:**

17. **IN-CAMERA SESSION:**

0560-00

RESOLUTION NO.131/19
M/S Councillors Gibbs/Paice
That

"Council recess to a Closed Meeting for the purpose of discussing the following item(s): Agenda Item – Human Rights Complaint (CC Section 90 (1) (g))

Agenda Item- Tax Sale (CC Section 90 (1) (e))

Agenda Item- Personnel (CC Section 90 (1) (a) and (c))

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality

CARRIED

7:12 pm moved to in-camera meeting

18. **ADJOURNMENT:**

Mayor Heiberg declared the meeting adjourned at 8:06pm

DIARY
Conventions/Conferences/Holidays

Diarized

<i>Beryl Prairie Septic Field</i>	<i>07/25/16</i>
<i>School Gymnasium agreement</i>	<i>02/26/18</i>
<i>Spruce Beetle Summit- revisit 2019</i>	<i>11/05/18</i>
<i>Agricultural Land Commission</i>	<i>28/01/19</i>
<i>Commercial Water Rate Increase-annual budget consideration</i>	<i>08/04/19</i>

Certified Correct:

Chair/Mayor Dave Heiberg

Corporate Officer, Tammy McKeown

DRAFT

REQUEST FOR DECISION

RFD#: CC-2019-41	Date: April 26, 2019
Meeting#: CM051319	Originator: Chris Cvik, Interim CAO
RFD TITLE: Industrial Subdivision - Rpt #1	

RECOMMENDATION:

1. The Council provide approval for Urban Systems to commence work on the Preliminary Design for the Light Industrial Sub-Division based on the amended scope of work for a total cost not to exceed \$17,000.

BACKGROUND:

At the February 25th Council meeting, Council passed the following recommendation:

Industry Committee Report

RESOLUTION NO.053/19

M/S Councillors Quibell/Paice

That

"Council directs staff to request a quote from a local engineering firm to create a preliminary design of the light industry development, based on the reduced scope of work, with the following criteria:

- Lots are serviced with water and 3 phase power. No sewer.
- Roadway is gravel
- Development extends from the furthest west lot to Powell Road.
- Lots are not cleared
- Developments follows MOTI guidelines."

CARRIED

At the March 11th Council meeting, Administration shared the following response which prompted a further resolution from Council.

BA1 CM2 Industry Committee Report

- Interim CAO informed Council that in discussions with the engineers it was determined that the cost for the preliminary design work would be between \$15,000 and \$17,000. A report outlining this information will be brought forward to the next meeting. Natural Gas installation as well as the installation of high-speed internet had not been included in the previous scope of work.

RESOLUTION NO.058/19

M/S Councillors Summer/Marking

That

"Staff is to amend the scope of work for the Light Industrial Park to include the installation of the natural gas line and the installation of high-speed internet."

CARRIED

Staff contacted Urban Systems in March and were able to confirm the addition of gas and internet connection in the plan.

DISCUSSION:

The purpose of the report is to update the cost estimate to develop the Light Industrial Sub-Division. A reduced scope has been provided in order to move the subdivision forward in phases.

FINANCIAL CONSIDERATIONS:

The \$17,000 cost would be charged against the \$250,000 Contingency Fund approved in the 2019 budget.

Chris Cvik, Interim CAO

REQUEST FOR DECISION

RFD#: CC-2019-43	Date: May 1, 2019
Meeting#: CM051319	Originator: Chris Cvik, Interim CAO
RFD TITLE: Waiver of Purchasing Policy	

RECOMMENDATION:

The Council approve waiving the Purchasing Policy and direct award the following:

1. That Urban Systems be retained by the District of Hudson's Hope to update the Water Conservation Plan for an amount not to exceed \$5,000.
2. That Watermark Solutions Limited be retained by the District of Hudson's Hope to undertake leak testing on the District's municipal water supply line for an amount not to exceed \$10,000.

BACKGROUND:

The Purchasing Policy states that Council will consider all tenders and requests for proposals by resolution where sole sourcing or goods and services are being recommended.

DISCUSSION:

The basis for the request is based on the specialized knowledge and experience of the organizations involved.

An updated Water Conservation Plan aids the municipality in applying for grants for water related projects. Urban Systems prepared the last Water Conservation Plan back in 2010 and is familiar with the District's operations.

Watermark Solutions Limited is a firm based on Ontario that specializes in water loss management. The Company travels West each year and Hudson's Hope is able to be added to their work plan which aids in helping to control travel costs.

FINANCIAL CONSIDERATIONS: N/A

The expenses were approved in the 2019 Water Fund – O&M Budget.

**04-40-4000-
5800**

O&M Treatment

65,000

Chris Cvik, Interim CAO

SR2

REQUEST FOR DECISION

RFD#:	Date: May 3, 2019
Meeting#: CM051319	Originator: Tammy McKeown
RFD TITLE: Items Previously Released from Closed Meetings	

RECOMMENDATION:

1. For Information only.

BACKGROUND:

April 23, 2019 Closed Council Meeting

RESOLUTION NO. 138/19

M/S Councillors Miller/Quibell

That

"Council approve the release of the following resolution to the open agenda:

RESOLUTION NO. 112/19

M/S Councillors Summer/Markin

That

"Council direct Administration to write off the remaining debt of \$26,873.71 owed to the District."

Carried

DISCUSSION:

This report was placed on the agenda of the Regular Council Meeting as a means of public disclosure.

FINANCIAL CONSIDERATIONS: N/A
ATTACHMENTS:

Tammy McKeown, Corporate Officer

SR3

REQUEST FOR DECISION

RFD#: CC-2019-42	Date: April 30, 2019
Meeting#: CM051319	Originator: Chris Cvik, Interim CAO
RFD TITLE: Capital Planning Tool	

RECOMMENDATION:

1. The Council approve the use of the revised Capital Planning tool template for the 2020 budget year.

BACKGROUND:

At the August 27, 2018, Council Meeting, the following resolution was passed.

RESOLUTION NO. 148/18

M/S Councillors Gibbs/Miller

That

"Staff will utilize the capital planning tool for the 2019 budget process."

CARRIED

Discussion points on the capital planning Tool included:

- Discussion about utilizing this tool and tying it into budgeting
- Tool will assist with prioritization; necessary to not only consider the cost of the item but also the maintenance and the lifetime expectancy.
- Will utilize the tool for the 2019 budget process; matrix will be tried; if any changes required, will bring back to Council.
- First step in building a long-term asset management plan.

DISCUSSION:

The capital planning tool was trialed during the 2019 budget process. Staff found the tool difficult to assign a Risk Ranking for each proposed capital item. In addition, it was difficult to assign a numeric value to each decision criteria. Staff have been working on a revised template to address these concerns. The revised template provides a numerical rating or 'priority rating' on each proposed capital item as well as an opportunity assign different weighting factors to the decision criteria.

FINANCIAL CONSIDERATIONS: N/A

Attachment:

- Hudson's Hope Capital Project/Purchase Fact Sheet.
- District of Hudson's Hope – Capital Planning Priority Matrix.


Chris Cvik, Interim CAO

HH Capital Project/Purchase Fact Sheet

Requestor's name: _____

Project Name: _____

Date: _____

What needs to be done? What is the project scope?

Purpose:

8 June 2018

What alternatives were considered?

What happens if we don't do this project? When do you expect this event to happen? How often do you expect this event to happen?

What is the estimated Capital cost?

What is the impact on Operating Budget?

Increase/decrease- please explain

- ☐ Personnel
- ☐ Supplies/Expense
- ☐ Utility Cost

8 June 2018

What is your estimate based on? Check all applicable:

Quote Past

work

Best Guess

Other:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

--

How is the project linked to the strategic plan?

--

Other comments

--

8 June 2018

District of Hudson's Hope Capital Planning Priority Matrix

		Proposed Capital Projects					
Decision Criteria		Beattie Street Lift Statopm		Computer Replacement		ATV Campground Development	
Weighting		Score out of 7	Weighted score	Score out of 7	Weighted score	Score out of 7	Weighted score
5	Risk to Worker Safety	6	30	1	5	1	5
5	Risk to the Public	1	5	1	5	2	10
15	Potential Environmental Impact Rating	7	105	1	15	2	30
25	Financial Cost Rating	4	100	2	50	3	75
15	Reputational Impact	6	90	2	30	5	75
15	Impact on Services Reliability	5	75	2	30	1	15
20	Frequency Impacting Capital Request	7	140	7	140	1	20
100			545		275		230

Capital Planning Criteria Decision Rating

Impact Scoring (1-7)	1	2	3	4	5	6	7
Employee Safety Risk Potential	Not Applicable	Near Miss	First Aid	Temporary disability	Permanent disability	Fatality	Multiple fatalities
Public Safety Risk Potential	Not Applicable	Near Miss	First Aid	Temporary disability	Permanent disability	Fatality	Multiple fatalities
Potential Environmental Impact Rating	Not Applicable	Minor	Low	Moderate	High	Extreme	Catastrophic
Financial Cost Rating	<\$10K	<\$50K	<\$100K	<\$500K	<\$1M	<\$1.5M	>\$1.5M
Reputational Impact	Not Applicable	Limited	Small	Small but vocal	Many	Majority	All
Impact on Services Reliability	Short disruption of service to few residences	Short disruption of service to many residences	Short disruption of service to all residences	Long disruption of service to few residences	Long Disruption of service to many residences	Long disruption of service to all residences	Very long disruption of service
Risk Frequency	Not Applicable	at least once every 100 years	at least once every 10 years	at least once per year	at least 10 times per year	at least 100 times per year	Everyday

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Training Report

DATE: May 9, 2019

FROM: Kaitlyn Atkinson, Recreation and Special Events Coordinator (RSEC)

Training Attended: BC Recreation and Parks Association (BCRPA) Annual Symposium

The BCRPA is a provincial association and non-profit that plays a large role in advancing recreation and parks in BC. The BCRPA is the professional association for municipal recreation practitioners, it is connected at the national level to the Canadian Parks and Recreation Association- in which all provincial associations hold membership.

Symposium

Symposium was held over three days and over 300 delegates from municipalities around BC attended, attendees range from managers, to directors, to programmers. Sessions were presented through different formats including keynote speakers, dialogue sessions, expert panels, workshops, and a tradeshow featuring equipment and program suppliers. All sessions that were offered align with one of the five goals presented in the Framework for Recreation in Canada, these being; healthy promoting practices, inclusive recreation, outdoor recreation, recreation sustainability and supportive systems and practices.

Sessions Attended

- Parks and other Public Spaces: Creating Vibrant and Healthy Communities for All
- Effectively Working with Board and Elected Officials
- Taking a Global View to Wellness at a Community Level
- Benchmarking
- Snapshot presentations
- Leading with a Coach-Approach: Leading Others to Live their Best Life at Work and at Play
- Energy Empathy and Diversity: How We All Contribute to an Inclusive Workplace

- Let's Play- Rec Staff Training
- How to Create Something from Nothing
- The Alive Workplace

Experience

The recreation community is spread far around BC and many communities have similar demographics and experiences. The experience and knowledge is endless. From a purely networking perspective I found Symposium to be a wonderful melding of the minds that offers new connections, ideas, and encouragement. The sessions themselves were thoughtfully picked and I had a very hard time choosing which to attend in each time slot. Handling growth, planning, budgeting, creative programs, and how to track your progress were some of the ideas shared. Symposium allows me to deepen relationships with neighbouring communities and those who are further afield. Connections are everything and I frequently find myself calling neighbouring communities for ideas, and strategies for handling problems that occur. In some cases, it was nice to put faces to voices heard on the phone, and in others nice to go more in-depth with someone who has held their position for over 10 years.

I think continuing attendance at Symposium is very important as it is the premier event for the recreation sector in BC.



Prepared by: Kaitlyn Atkinson, Recreation and Special Events Coordinator

REQUEST FOR DECISION

RFD#:	Date: May 1, 2019
Meeting#: CM050119	Originator: Tammy McKeown, Corporate Officer
RFD TITLE: District of Hudson's Hope Fees and Charges No, 904, 2019	

RECOMMENDATION:

THAT:

Council adopt the "*District of Hudson's Hope Fees and Charges Bylaw No. 904, 2019*".

BACKGROUND:

At the April 23, 2019 Regular Council Meeting, Council approved First, Second and Third Readings if the "*District of Hudson's Hope Fees and Charges Bylaw No. 904, 2019*"

During the February 25, 2019 meeting Council gave the following direction:

RESOLUTION NO.053/19

M/S Councillors Quibell/Paice

That

"Staff to bring forward an amendment to the Fees and Charges Bylaw No. 843 to incorporate the changes recommended by the Recreation Advisory Committee."

CARRIED

At the April 8, 2019 meeting Council gave the following direction:

RESOLUTION NO.105/19

M/S Councillors Miller/Gibbs

That

"Council approve an increase to the commercial water rate at the key lock water stand from \$3.3/M³ to \$4.00/M³ effective June 1, 2019."

And That

Council direct administration to bring forward for enactment the necessary amendment to the Fees and Charges Bylaw No. 843, 2014."

CARRIED

DISCUSSION

In reviewing the existing Fees and Charges Bylaw, it was determined that the best course of action, to ensure ease of use and tracking, would be to create a new District of Hudson's Hope Bylaw that incorporates all the amendments made since 2014.

In Bylaw 904, we are performing housekeeping by incorporating the existing Fees and Charges Bylaw 843 with the existing amending Bylaws.

In addition, we are amending Schedule "D" to change the title 'single rate' to read 'One Hour Programs'. We are including a statement informing Patrons that they must leave the pool after completing a one-hour program. We have updated the definition of 'Family' to read

"Family consist of a maximum of two (2) adults and up to four (4) dependant children or youth living in the same household. Additional dependent children will be admitted at \$1.50/ additional child or youth." We have removed the 30-day pass and have amended the rates for passes based on set discount rates. An explanation of the expiration period for each type of pass has been included as well as the discount rate associated to each type of pass. We have removed 'Section 8.0 Aquafit' as these rates are now reflected under 'One Hour Programs.'

Council had approved a rate increase for the Commercial Water Stand to \$4.00/m³. The report requesting the rate increase was based on the US gallon when it should have been based on the Imperial gallon. This means our actual current rate is \$2.75/m³, not the \$3.30/m³ as presented to Council on April 8, 2019.

We have amended Schedule "B" to increase the commercial water stand rates from 1.25 cents per imperial gallon (\$2.75 m³) to 1.82 cents per imperial gallon (\$4.00m³)

The following Bylaws will be repealed upon adoption of Bylaw 904, 2019:

- District of Hudson's Hope Fees and Charges Bylaw No. 843,2014
- Amended Fees and Charges Bylaw No. 866,2016
- Amended Fees and Charges Bylaw No. 867, 2016
- Amended Fees and Charges Bylaw No. 880, 2017
- Amended Fees and Charges Bylaw No. 886, 2017
- District of Hudson's Hope Amended Fees and Charges Bylaw No. 893, 2017

FINANCIAL CONSIDERATIONS: Increase to Commercial Water stand revenues of \$1.25 per cubic meter.

ADMINISTRATOR COMMENTS:

Report Approved By: _____


Chris Cvik, Interim CAO

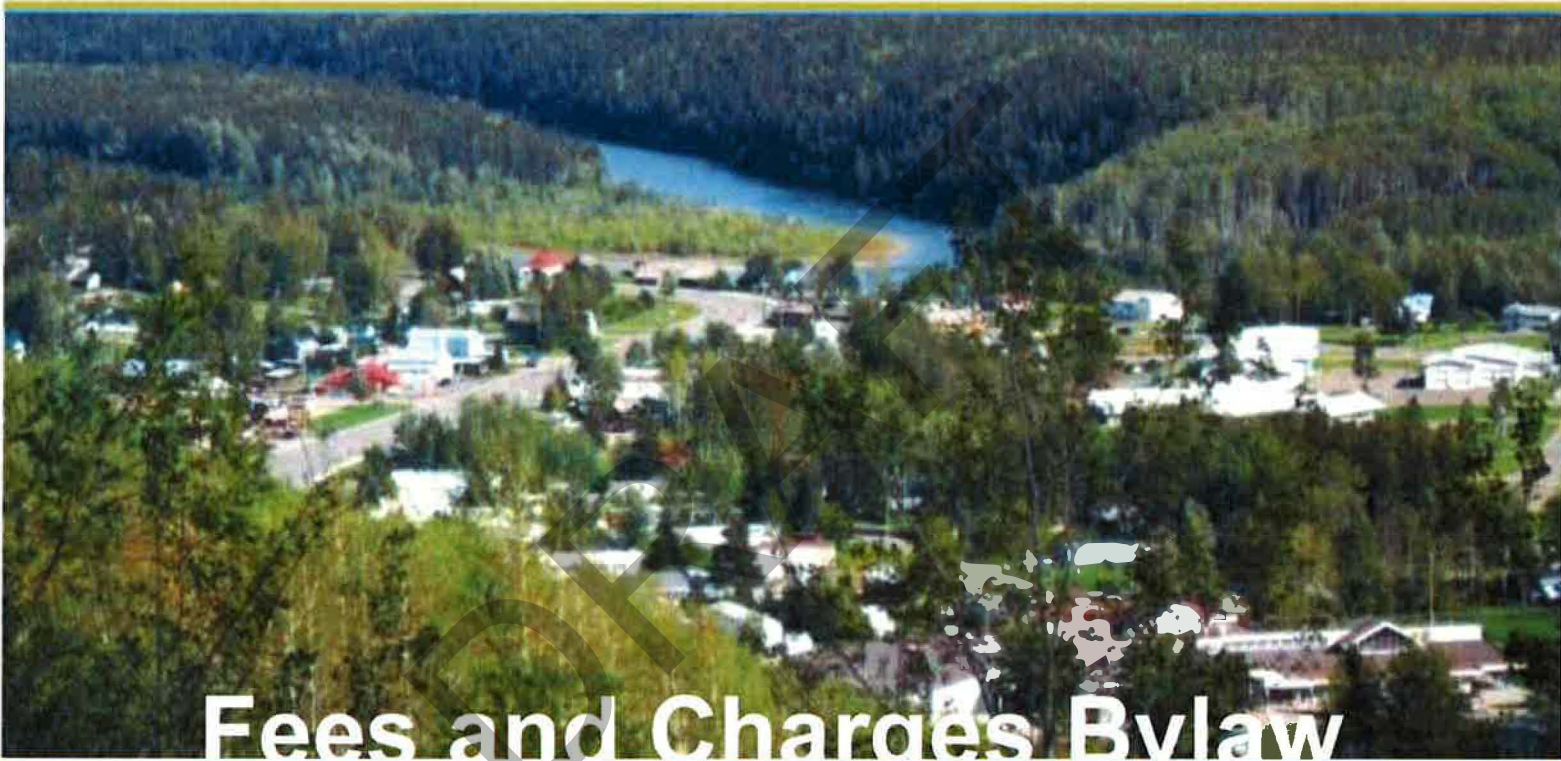
ATTACHMENTS:

1. Draft copy of "District of Hudson's Hope Fees and Charges Bylaw 904, 2019".


Tammy McKeown, Corporate Officer



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE



Fees and Charges Bylaw

Bylaw No. 904, 2019

WEREAS pursuant to Section 194 of the *Community Charter* Council may, by bylaw, impose fees and charges payable in respect of any service it considers necessary or desirable;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Local Government Act* to cover costs or providing various services and information;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This bylaw shall be cited as the "District of Hudson's Hope Fees and Charges Bylaw No. 904, 2019"
2. The District of Hudson's Hope hereby imposes fees and charges for the provision of services and information as specified in the Schedules attached to and forming part of this bylaw.
3. The following Bylaws are repealed:
 - District of Hudson's Hope Fees and Charges Bylaw No. 843, 2014
 - Amended Fees and Charges Bylaw No. 866, 2016
 - Amended Fees and Charges Bylaw No. 867, 2016
 - Amended Fees and Charges Bylaw No. 880, 2017
 - Amended Fees and Charges Bylaw No. 886, 2017
 - District of Hudson's Hope Amended Fees and Charges Bylaw No. 893, 2017
4. This Bylaw shall come into full force and effect the day this Bylaw is adopted.
5. If any part, section, sub-section, clause, or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a Court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.

Read a first time this ____ day of ____, 2019.

Read a second time this ____ day of ____, 2019.

Read a third time this ____ day of ____, 2019.

Adopted this ____ day of ____, 2019.

Dave Heiberg
Mayor

Tammy McKeown
Corporate Officer



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SCHEDULE A

Development Application Fees

TYPE OF DEVELOPMENT APPLICATION	FEE
Subdivision application (strata and fee simple)	\$450 per each new lot
Amendment to the District's Official Community Plan (OCP)	\$750
Amendment to the District's Zoning Bylaw	\$750
Amendment to the District's 'OCP' and Zoning Bylaw (combined)	\$1,500
Issuance of a Development Permit	\$450
Issuance of a Development Variance Permit	\$400
Appeals to the Board of Variance	\$450
Issuance of a Temporary Commercial or Industrial Use Permit	\$500

- .1 All development application fees established in the table above are:
 - (a) non-refundable; and
 - (b) must be paid in full to the District of Hudson's Hope at the time of application.
- .2 Any advertising costs associated with a development application identified in Table A-1 must be paid by the applicant, including, but not limited to: newspapers ads, mail-outs, signage, notices, posters, and administrative costs including printing, postage and photocopying.



SCHEDULE B

Water Service Fees & Charges

1.0 SERVICE CONNECTION FEE

- .1 The fee for installation of each water service connection by the District, as set out in the District's *Water Service Regulations Bylaw*, is the greater of:
 - (a) 100% of the District's actual and reasonable costs of the installation of the Service Connection and restoration plus any applicable taxes; or
 - (b) One Thousand Dollars \$1,000.
- .2 The amount set out in Section 1.0.1 of this Schedule shall be paid as follows:
 - (a) Prior to installation of a Service Connection, an amount equal to an estimate by the Operation Manager of the District's actual and reasonable cost to install the Service Connection, including without limitation the District's materials, labour, equipment, overhead, administrative and restoration costs, shall be paid to the District; and
 - (b) after installation of the Service Connection is complete any further amount required to cover the District's actual and reasonable costs to install the Service Connection and restore the area must be paid to the District within thirty (30) days of delivery of an invoice by the District. Any amount paid in excess of the District's actual and reasonable costs to install the Service Connection and restore the area is refundable.

2.0 FEE FOR TURNING A CURB STOP ON OR OFF

- .1 The fee per turn on or turn off a Curb Stop during regular working hours of the District and provided at least seventy two (72) hours' notice has been provided to the District as set out in section 40 is Forty Dollars (\$40.00).
- .2 The fee to turn on and/or turn off a Curb Stop outside regular working hours of the District or on less than seventy two (72) hours' notice to the District as set out in the District's *Water Service Regulations Bylaw* is Two Hundred Dollars (\$250.00) if turn on and/or turn off is completed within three (3) hours. An additional call out charge of Two Hundred Dollars (\$250.00) will be applied if the turn on and/or turn off is over three hours in duration.



3.0 ABANDONMENT FEE

- .1 The fee for abandoning a Service Connection as set out in the District's *Water Service Regulation Bylaw* shall be equal to 100% of the District's actual and reasonable costs to complete the disconnection of the Water System from the owner's Property, plus any applicable taxes. Payment of the District's estimate of the cost to complete the disconnection is required in advance of disconnection. Any amount paid in excess of the District's actual and reasonable costs to install the Service Connection and restore the area is refundable.

4.0 WATER METER TESTING FEE

- .1 The fee for a meter test as set out in the District's *Water Service Regulations Bylaw* is One Hundred Seventy Five Dollars (\$175.00).

5.0 WATER RATES

- .1 The owner of each dwelling unit as defined in the District's Zoning Bylaw, which is connected to the municipal water supply and distribution systems, shall pay an annual fee of \$250.80 per year. An owner may elect to pay the annual fee in two installments and a 4% discount will be given if the first installment is paid prior to February 15th and a 4% discount will be given if the second installment is paid prior to August 15th.
- .2 The Annual fee set out in Section 5.0.1 of this Schedule must be paid to the municipality within 30 days of the invoice being mailed.
- .3 A prorated refund of the annual fee will be allowed, providing the water supply to the dwelling unit has been turned off by the municipality at the request of the owners and the period that the water service is turned off exceeds one month.
- .4 The owner of each commercial or other non-residential premises, which is connected to the Community Sewer System must pay an annual fee of \$511.50 per year.
- .5 Notwithstanding Section 5.0.5 of this Schedule, where a water meter is installed on any premises to measure the quantity of water used on that premises, the owner of the premises shall be charged in each month 70 cents per 1,000 litres consumed, or part thereof, subject to a minimum monthly charge of \$39.00.
- .6 The owner of a premise that is metered will be invoiced monthly in accordance with the water consumed.
- .7 The rates for the token-operated water stands at the Beryl Prairie Fire Hall and on Clarke Avenue are:
 - (a) 50 Imperial Gallons for one 25 cent token, or
 - (b) 200 imperial gallons for one \$1 token.
- .8 The rate for the commercial (key lock) water stand on Clarke Avenue is 1.82 cents per Imperial Gallon or \$4.00 per cubic meter.



SCHEDULE C

Sewer Service Fees & Charges

1.0 SERVICE CONNECTION FEE

- .1 The fee for installation of each water service connection by the District, as set out in the District's *Sewer Service Regulations Bylaw*, is the greater of:
 - (a) 100% of the District's actual and reasonable costs of the installation of the Service Connection and restoration plus any applicable taxes; or
 - (b) Two Thousand Dollars \$2,000.
- .2 The costs referred to in 1.0.1 include the following restoration works:
 - (a) Any augering and/or restoration of concrete curbs and sidewalks, or road surfaces;
 - (b) Any cutting, excavation or backfilling of frozen ground.
 - (c) Any additional restoration works will be charged at 100% of actual costs of the restoration works.
- .3 Where, for the sanitary sewer service, a local service tax or latecomer charge is established under a supplementary separate bylaw or agreement, that charge shall take precedent over the aforementioned connection fee.

2.0 ABANDONMENT FEE

- .1 The fee for abandoning a Service Connection as set out in the District's *Sewer Regulations Bylaw* shall be equal to 100% of the District's actual and reasonable costs to complete the disconnection of the water system from the owner's premise, plus any applicable taxes. Payment of the District's estimate of the cost to complete the disconnection is required in advance of disconnection. Any amount paid in excess of the District's actual and reasonable costs to install the service connection and restore the area is refundable.

3.0 SEWER RATES

- .1 The owner of each dwelling unit as defined in the Zoning Bylaw, which is connected to the municipal sewage collection and disposal system, shall pay an annual fee of \$207.00 per year. A owner may elect to pay the annual fee in two installments and a 4% discount will be given if the first installment is paid prior to February 15th and a 4% discount will be given if the second installment is paid prior to August 15th.
- .2 The annual fee set out in Section 3.0.1 of this Schedule must be paid to the municipality within 30 days of the invoice being mailed.



- .3 The owner of each commercial or other non-residential premises, which is connected to the Community Sewer System, must pay an annual fee of \$221.50 per year.
- .4 Notwithstanding Section 3.0.4 of this Schedule, where a water meter is installed on any premises, the owner of the premises shall be charged in each month a sum equal to 45% of the invoice for water, subject to a minimum monthly charge of \$18.00. The owner of a premise that is metered will be invoiced monthly in accordance with the water consumed. This charge is in addition to any applicable charges outlines in Schedule B of this Bylaw.
- .5 A prorated refund of the annual fee will be allowed, providing a disconnection has been requested by the owners.

DRAFT

SCHEDULE D

Pool Fees & Charges

1.0 FACILITY RATES

Base Rates	One Hour Programs*	Daily	10 Pass***	1 Month	Season Pass
Child	\$2.50	\$3.50	\$28.00	\$28.00	\$63.70
Youth	\$3.50	\$4.50	\$36.00	\$36.00	\$81.90
Adult	\$5.00	\$6.00	\$48.00	\$48.00	\$109.20
Senior	\$3.50	\$4.50	\$36.00	\$36.00	\$81.90
Family	\$10.00	\$12.00	\$96.00	\$96.00	\$218.40

*Patrons must leave the pool after completing a one-hour program.

** Family consists of a maximum of two (2) adults and up to four (4) dependent children or youth living in the same household. Additional dependent children will be admitted at \$1.50 per additional child or youth.

***10 Pass does not expire; remaining punches are valid for future seasons.

10 Pass offer a 20% discount off the day rate. 1 Month pass is the cost of 8-day visits. The seasons pass offers a 30% savings when compared to purchasing 1 month passes over the course of the season

2.0 POOL RENTAL BASE RATES

Base Rates	Hours	Pool Base	Staff	Sub Total	GST	PST	Total
2 Staff	1 hour	\$70.00	\$50.00	\$120.00	\$6.00		\$126.00
3 Staff	1 hour	\$70.00	\$75.00	\$145.00	\$7.25		\$152.25
4 Staff	1 hour	\$70.00	\$100.00	\$170.00	\$8.50		\$178.50
2 Staff	1.5 hours	\$100.00	\$75.00	\$175.00	\$8.75		\$183.75
3 Staff	1.5 hours	\$100.00	\$112.50	\$212.50	\$10.62		\$223.12
Extra Staff	1 hour		\$25.00	\$25.00	\$1.25		\$26.25

3.0 SCHOOL BOARD LESSONS

Base Rates	Hours	:Pool Base	Staff	Sub Total	GST	PST	Total
2 Staff	1 hour	\$25.00	\$50.00	\$75.00	\$3.75		\$78.75
2 Staff	.5 hour	\$12.50	\$25.00	\$37.50	\$1.88		\$39.38
2 Staff	.75 hour	\$18.75	\$37.50	\$56.25	\$2.81		\$59.01
Additional Staff	1 hour		\$25.00	\$25.00	\$1.25		\$26.25
Progress Card	1	\$2.23		\$2.23	\$0.11		\$2.50

4.0 PRIVATE LESSONS

Base Rates	Hours	Staff	Sub Total	GST	PST	Total
1 Staff	0.5 hour	\$12.50	\$12.50	\$0.63		\$13.13
1 Staff	0.75 hour	\$18.75	\$18.75	\$0.94		\$19.69
1 Staff	1 hour	\$25.00	\$25.00	\$1.25		\$26.25
Progress Card	1		\$2.23	\$0.11		\$2.50

5.0 SWIMMING LESSONS

Base Rates	Hours	Sub Total	GST	PST	Total
Level Pre-5	0.5 hour	\$33.25	\$1.75		\$35.00
Level 5-10	0.75 hour	\$42.75	\$2.25		\$45.00

6.0 PRIVATE LANE RENTAL

Base Rates	Hours	Pool Base	Sub Total	GST	PST	Total
1 lane Adult	1 hour	\$9.00	\$9.00	\$0.45		\$9.45
1 lane Youth	1 hour	\$6.00	\$6.00	\$0.30		\$6.30
Half Pool Lanes	1t hour	\$30.00	\$30.00	\$1.50		\$31.50

7.0 PRIVATE RENTALS

Non Profit Rentals	Less 25% Base Rate
Private Functions	100% Base Rate
Fundraising Functions	Less 40% Base Rate (Pool Only)
Special Events	Less 40% Base Rates (Pool Only)

*** Fun Leaders available for Birthday Parties at \$25.00 per hour total with GST \$26.25***

“SCHEDULE E”

CEMETERY SERVICES FEES				
Ground Burial ^A	Right of Interment	Care Fund Contribution	Preparation & Placement	TOTAL
Adult Interment	\$200.00 *	\$50.00 *	\$300.00	\$550.00
Child Interment	\$200.00 *	\$50.00 *	\$200.00	\$450.00
Cremation Interment	\$200.00 *	\$50.00 *	\$100.00	\$350.00
^A Liner is mandatory * Right of Interment fee and the Care Fund Contribution is only charged for the first interment in a lot, subsequent interments will not be charged these fees.				
Columbarium	Right of Interment	Care Fund Contribution	Preparation & Placement	TOTAL
Double Niche 1 st Interment (Top Two (2) Rows)	\$500.00	\$25.00	\$50.00	\$575.00
Double Niche 1 st Interment (Bottom Two (2) Rows)	\$470.00	\$25.00	\$50.00	\$545.00
Double Niche 2 nd Interment	N/A	N/A	\$50.00	\$50.00
Memorials	Memorial	Installation Fee	Care Fund Contribution	TOTAL
Ground Memorial	N/A	\$145.00	\$5.00	\$150.00
Columbarium Memorial Plate	N/A	\$20.00	\$5.00	\$25.00
Columbarium Memorial Plate (Second Name)	N/A	\$20.00	\$5.00	\$25.00
Grave Liners				
- Burial				\$450.00
- Cremation (Ground Burial)				\$40.00
Miscellaneous Fees				
Exhumation or Disinterment			Preparation and Placement Fee x two	
Interments on Saturday, Sunday or Statutory Holidays or after 3:30 pm Monday to Friday			Preparation and Placement Fee x two	
Administration Fee				\$10.00
Handling Fee				\$50.00

“SCHEDULE F”

Annual Dog Licence Fees

- | | | |
|----|---------------------------------|---------|
| 1. | (1) (a) male dog – not neutered | \$30.00 |
| | (b) female dog – not spayed | \$30.00 |
| | (2) (a) male dog – neutered | \$10.00 |
| | (b) female dog – spayed | \$10.00 |

Transfer or Replacement of Licence

- | | | |
|----|-----------------------------------|--------|
| 2. | (1) transfer licence to new owner | \$2.00 |
| | (2) transfer licence to new dog | \$2.00 |
| | (3) replacement of lost tag | \$2.00 |

Kennel Licence

- | | | |
|----|----------------|----------|
| 3. | Kennel licence | \$200.00 |
|----|----------------|----------|

Care and Sustenance

- | | | |
|----|------------------------------------|---------|
| 4. | (1) Daily charge for cats and dogs | \$10.00 |
| | (2) Daily charge for farm animals | \$20.00 |

Disposal Fees

- | | | |
|----|--|----------|
| 5. | (1) A dog or cat brought to the Pound for destruction | \$125.00 |
| | (2) Pickup, destruction and disposal of a dog or cat | \$200.00 |
| | (3) Requested pickup and disposal of carcass of a dog or cat | \$125.00 |

Schedule "G"

Arena Fees:	
Drop-in Admission	
Family Drop-in	\$10.00
Adult Drop-in (19 yrs and over)	\$6.00
Senior/Youth Drop-in (13 - 18 yrs)	\$5.00
Child Drop-in (12 and under)	\$3.00
Infant (3 years and under)	Free
10x Pass	
Family 10x Pass	\$60.00
Adult 10x Pass (19 yrs and over)	\$30.00
Youth 10x Pass (13 - 18 years)	\$25.00
Child 10x Pass (12 and under)	\$15.00
Season Pass	
Family Season Pass	\$125.00
Single Season Pass	\$75.00
Arena Rental (Hourly Rate)	
Adult and Junior Hockey	\$100.00
Hudson's Hope Minor Hockey/Figure Skating	\$50.00
School/Non-Profit Groups	\$50.00

Schedule "H"

ADMINISTRATIVE	TOTAL FEE
NSF Cheque	\$30.00
Property Tax Certificate	\$20.00
BULLETIN ADVERTISING	
"For Sale" rate per month	\$10.00
¼ page ad – rate per month	\$30.00
¼ page ad – 6 month prepaid rate	\$150.00
¼ page ad – 1 year prepaid rate	\$270.00
½ page ad – rate per month	\$50.00
½ page ad – 6 month prepaid rate	\$250.00
½ page ad – 1 year prepaid rate	\$450.00
Full page ad – rate per month rate	\$80.00
Full page ad – 6 month prepaid rate	\$400.00
Full page ad – 1 year prepaid rate	\$720.00
PHOTOCOPYING	
Photocopies – all sizes (black and white)	\$.50
Photocopies – all sizes (colour)	\$1.00
Zoning Bylaw	\$25.00
Official Community Plan Bylaw	\$30.00
Map – 3 x 3 District Map	\$30.00
Map – 18" x 36" Townsite Map	\$15.00
Map – 11" x 17" Lynx Creek Subdivision Map	\$10.00
Map – 11" x 17" Beryl Prairie Subdivision Map	\$10.00
Laminating per page	\$2.00
Faxing	\$2.50 initial page each addition page \$0.50

Schedule “I”

Campgrounds	
Daily Fee per unit (for first unit in site)	\$20.00
Additional unit fee (paid by each additional unit in a site already occupied)	\$15.00
Reservation Fee	\$6.00 per night up to \$18.00 maximum per booking
Service Fee when District Office staff complete reservation over the phone for customer	\$5.00
Season Pass (for Residents only)	\$200.00
7 Night Punch Card	\$100.00
Firewood: for each bundle sized 1.25 cubic feet	\$5.00



General Information

The 2019 UBCM Convention will be held from September 23 to 27, 2019 in Vancouver, BC at the Vancouver Convention Centre.

Registration will open on **Tuesday, July 2nd, 2019.**

Updates will be posted here as new information becomes available.

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- Twitter: @ubcm

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April 18, 2019

Mayor Dave Heiberg
 District of Hudson's Hope
 P.O. Box 330
 9904 Dudley Drive
 Hudson's Hope, B.C. V0C 1V0

Sent via email

RE: Responses to Hudson's Hope's Comments on the draft West Pine Traffic Management Plan

Dear Mayor Heiberg,

We are writing to provide responses to the District's comments on the draft West Pine Traffic Management Plan. Thank you for reviewing the draft Plan and providing comments on your community's specific concerns. BC Hydro has reviewed your comments and discussed them with the Ministry of Transportation and Infrastructure who is responsible for the public highway.

Below are your comments along with responses regarding how they will be addressed by BC Hydro.

1. The District recommends the installation of speed indication signs at the school speed zone during the school year hauling periods.
 - a. *Response: BC Hydro will work with MOTI to install temporary speed reader signage at the school speed zone during the school year hauling periods.*
2. The District recommends the use a flagger at the corner of Canyon Drive and Highway 29 at the Post Office when a larger number of particularly large or slow moving vehicles are using the intersection. A flagger was used effectively by TransCanada when they were hauling large pipe up Canyon Drive.
 - a. *Response: BC Hydro will monitor the volume of traffic at this intersection and effects on the operation of the intersection. While it is anticipated that the Site C traffic will contribute minimum volumes BC Hydro will work with MOTI to ensure the intersection operates appropriately. If required, BC Hydro will arrange to provide Traffic Control Personnel at the intersection.*
3. Cumulative traffic increases are a concern for the District particularly due to the geotechnical issues with Farrell Creek Road at Farrell Creek Hill which may limit access to the oil and gas resources north of Hudson's Hope. If Farrell Creek Rd access for oil and gas traffic is limited, this may funnel more traffic over to use Canyon Drive to connect to Beryl Prairie Rd in addition to logging trucks and regular traffic.
 - a. *Response: BC Hydro understands the District of Hudson's Hope's concerns with regard to cumulative traffic increases. BC Hydro will monitor the volume of traffic at the Canyon Drive intersection and effects on the operation of the intersection. While it is anticipated that the Site C traffic will contribute minimum volumes, BC Hydro will work with MOTI to ensure the intersection operates appropriately.*

Sincerely,

A handwritten signature in blue ink that reads "Nancy E. Pepper". The signature is written in a cursive, flowing style.

Nancy Pepper
Community and Social Mitigation Manager
BC Hydro

cc: Councillor Kelly Miller, District of Hudson's Hope
Chris Cvik, Interim CAO, District of Hudson's Hope

Attachments:

Traffic Management Plan – Final Rev. 0, BC Hydro Site C Clean Energy Project – West Pine Haul Route – April 15, 2019.

TRAFFIC MANAGEMENT PLAN - FINAL Rev.0

**BC Hydro
Site C Clean Energy Project
West Pine Haul Route**

April 15, 2019

Reviewed by:
Jonathan Ho, P.Eng., PTOE
Traffic Services Division Manager

Prepared by:
Jocelyn McLaren, B.A.
Senior Traffic Technician

EXECUTIVE SUMMARY

The Environmental Assessment Office (EAO) issued an amendment to Environmental Assessment Certificate #14-02 (EAC) for the Site C Clean Energy Project (the Project) in 2018. The amendment allows The BC Hydro and Power Authority (BC Hydro) to use West Pine Quarry as a source of quarry and excavated material to construct the Project. In issuing the amendment, the EAO required BC Hydro to develop a "West Pine Haul Route Traffic Management Plan (TMP)" in consultation with the Affected Communities and the BC Ministry of Transportation and Infrastructure (BC MOTI). The West Pine Haul Route runs between West Pine Quarry and Hudson's Hope via Chetwynd.

This TMP sets out to:

- a) Identify potential adverse effects related to traffic along the West Pine Haul Route and measures to mitigate those effects, including identification of locations to monitor haul truck traffic counts and the means by which the monitoring for haul truck traffic counts will be conducted;
- b) Outline the means by which additional mitigation measures will be considered if the measures referred to in paragraph (a) are not sufficient to mitigate the effects identified in paragraph (a);
- c) Describe how monthly updates will be provided to the Affected Communities regarding the use of the West Pine Haul Route;
- d) Establish a process for communication and data sharing on a monthly basis with the BC MOTI; and
- e) Identify the data referred to in d), which, at a minimum, must include records of the location of traffic accidents, the location of any traffic related fatalities, complaints received from the public, and wildlife mortality attributable to the use of the West Pine Haul Route."

Overall, this report found that the Highway 29 and Highway 97 segments within the West Pine Haul Route have adequate capacities to accommodate the addition of eight haul trucks per hour travelling between the quarry and Project sites. This report found minimal impacts on traffic operations along the haul route. The Contractor should ensure that no trucks are parked on the highways.

In general, collisions on the study highway segments were mainly attributed to weather and driver errors. The percentage of wildlife-related collisions on Highway 29 were higher than on Highway 97, mainly on the approaches to Chetwynd and to Hudson's Hope.

This TMP noted that BC Hydro will be providing traffic monitoring results in monthly updates to BC MOTI and the Affected Communities. The results will include daily truck counts related to the proposed hauling of materials along the West Pine Haul Route, any collisions or near misses, public complaints, and wildlife encounters. Based on the on-going monitoring results, BC Hydro will assess the traffic management strategies to address the issues and coordinate with the BC MOTI as required.

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APPENDIX

Appendix A	Amendment to EAC #14-02
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1 INTRODUCTION

On November 14, 2018, the Environmental Assessment Office (EAO) issued an amendment to Environmental Assessment Certificate #14-02 (EAC) for the Site C Clean Energy Project (the Project). The amendment allows The BC Hydro and Power Authority (BC Hydro) to use West Pine Quarry, in addition to Portage Mountain Quarry, as a source of quarry and excavated material for the construction of the Highway 29 realignment, shoreline protection near Hudson's Hope, and areas of the reservoir requiring protection during reservoir filling. In issuing the amendment, the EAO added Condition 78 to the EAC, requiring that BC Hydro develop a "West Pine Haul Route Traffic Management Plan" in consultation with Saulteau First Nations, West Moberly First Nations, the District of Hudson's Hope, the District of Chetwynd, the Peace River Regional District (the "Affected Communities"), and the BC Ministry of Transportation and Infrastructure (BC MOTI). The location and routing of the West Pine Haul Route are shown in **Figure 1-1**. A copy of the amendment to EAC #14-02 regarding the use of West Pine Quarry is attached in **Appendix A**.

The purpose of this draft Traffic Management Plan (TMP) is to fulfill the requirements of Condition 78 of the EAC. Specifically, the TMP sets out to:

- a) Identify potential adverse effects related to traffic along the West Pine Haul Route and measures to mitigate those effects, including identification of locations to monitor haul truck traffic counts and the means by which the monitoring for haul truck traffic counts will be conducted;
- b) Outline the means by which additional mitigation measures will be considered if the measures referred to in paragraph (a) are not sufficient to mitigate the effects identified in paragraph (a);
- c) Describe how monthly updates will be provided to the Affected Communities regarding the use of the West Pine Haul Route;
- d) Establish a process for communication and data sharing on a monthly basis with the BC MOTI; and
- e) Identify the data referred to in d), which, at a minimum, must include records of the location of traffic accidents, the location of any traffic related fatalities, complaints received from the public, and wildlife mortality attributable to the use of the West Pine Haul Route."

R.F. Binnie & Associates Ltd. (Binnie) has developed this TMP on behalf of BC Hydro. The impacts of the haul traffic on West Pine Haul Route and any associated mitigations have been identified and assessed by applying provincial standards as outlined in the following guidelines and standards:

- BC MOTI 2015 Interim Traffic Management Manual for Work on Roadways
- BC MOTI Manual of Standard Traffic Signs and Pavement Markings
- BC MOTI Catalogue of Standard Traffic Signs
- Transportation Association of Canada (TAC) Manual of Uniform Traffic Control Devices of Canada (MUTCDC)

The draft TMP has been shared with the Affected Communities for review and feedback. BC Hydro anticipates that source material will be required from West Pine Quarry by May 2019 for the construction of Highway 29 realignment. In accordance with Condition 78, BC Hydro is submitting this final TMP to the EAO a minimum of 30 days prior to commencement of these activities.

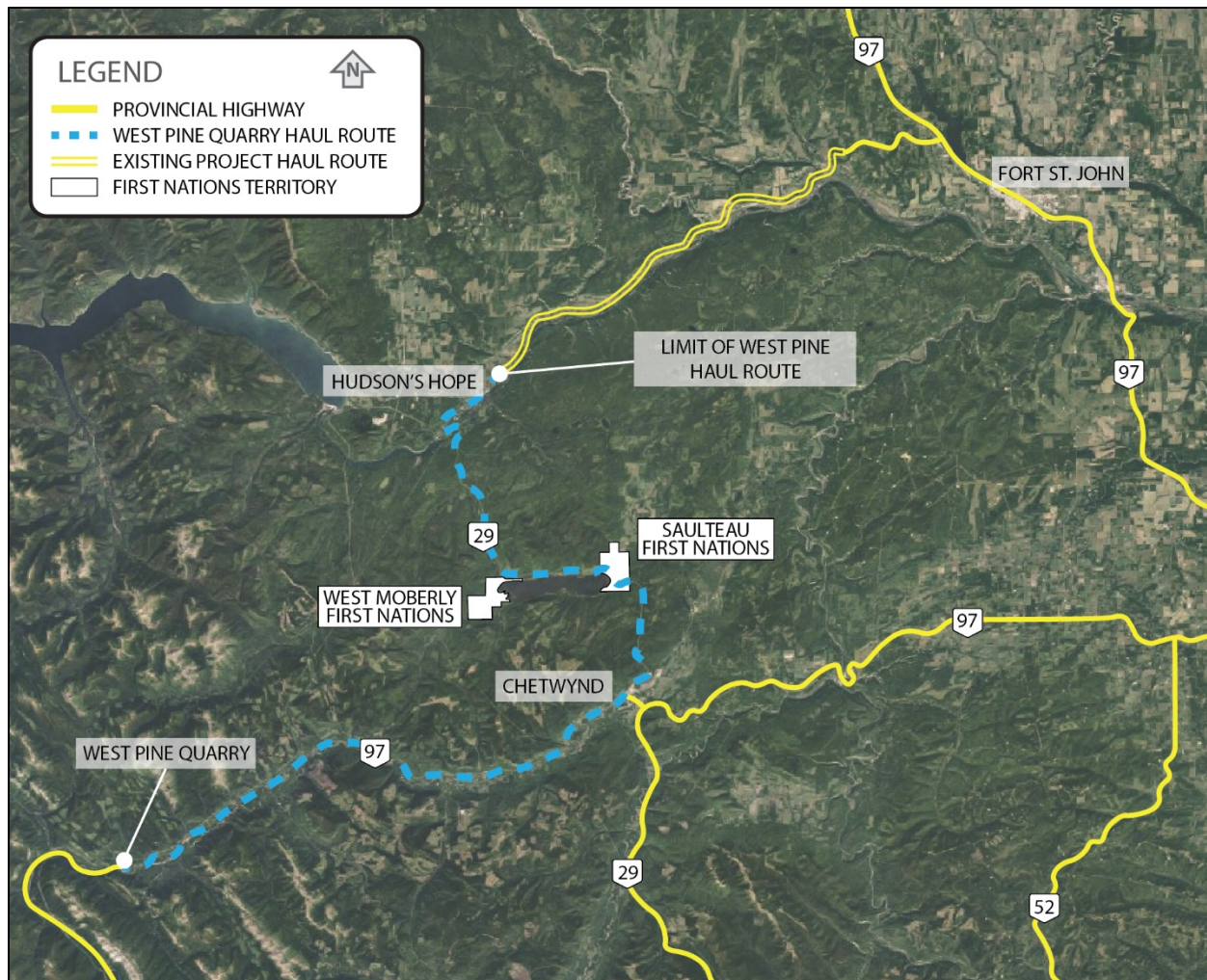


Figure 1-1: West Pine Haul Route Location

2 PROJECT OVERVIEW

This section presents an overview of the proposed truck haul route and the communities it travels through to access the Project location, as well as when it is expected to be in operation.

2.1 Haul Route Location

The West Pine Haul Route will provide permanent riprap and bedding material for Project construction works along Highway 29 between Hudson's Hope and the City of Fort St. John (Fort St. John). West Pine Quarry is located approximately 75 km southwest of Chetwynd and excavated material will be transported from the quarry to the construction site using highway-rated haul trucks via existing public roads.

The proposed truck haul route runs along Highway 97 between West Pine Quarry and the Highway 29 junction located within Chetwynd. The junction of Highway 97 and Highway 29 is a signalized intersection that has left-turn lanes provided on all approaches. From this junction, the haul route runs along Highway 29 between Highway 97 and the Canyon Drive intersection located within Hudson's Hope. The intersection of Highway 29 and Canyon Drive is two-way stop-controlled, and the east and south approaches are designated as Highway 29. Trucks will remain on Highway 29 through Hudson's Hope to the Project site. In total, a one-way haul trip is approximately 195 km from the West Pine Quarry to the Project site.

Overall, the haul route is on a roadway which has substantial operating capacity, reasonable sightlines, and adequate lane widths. Most of the curves are gentle and as such not many curve advisories are in place. Both Highway 97 between Chetwynd and Hudson's Hope, and Highway 29 between Hudson's Hope and Fort St. John, have a wide right-of-way and although there are some low shrubs present, the brush is regularly cleared.

2.1.1 Haul Route Segments

The segment of Highway 97 between West Pine Quarry and Chetwynd is a rural, undivided, two-lane highway that is approximately 75 km long and that generally has a posted speed limit of 100 km/h. There are unsignalized intersections along this segment that provide access to small rural subdivisions, residential accesses, rest areas, and industrial land uses. There are existing warning signs in place along the corridor to advise drivers of the presence of wildlife.

Within Chetwynd, the posted speed limit on the highway is reduced to 50 km/h. There is a marked pedestrian crossing with flashing lights located across Highway 97 at the intersection of 53rd Street SW. Additionally, there are pedestrian crosswalks on all four approaches of the Highway 97 and Highway 29 signalized intersection. There are several unsignalized intersections along Highway 97 and Highway 29 within Chetwynd that provide access to parallel frontage roads, the downtown area, and the Canfor Chetwynd sawmill.

The segment of Highway 29 from Chetwynd to Hudson's Hope is generally a rural, undivided two-lane highway that is approximately 65 km long with a posted speed limit of 90 km/h. There are four

northbound and four southbound passing lanes provided periodically. This segment passes through West Moberly First Nations' and Saluteau First Nations' lands, which are located on the west and east ends of Moberly Lake, respectively. Through the First Nations communities, the posted speed limit of the highway is reduced to 70 km/h and there are unsignalized intersections to provide access to residential areas. A marked pedestrian crossing across Highway 29 is located near Lakeview Subdivision.

Within Hudson's Hope, the highway widens from two lanes to four lanes (two lanes in each direction) and the posted speed limit is reduced to 50 km/h. Hudson's Hope Elementary Secondary School is located on Highway 29 on the western approach to the town. There are marked pedestrian crossings across Highway 29 at the intersections of Kylo Street, Dudley Drive, and Fredette Avenue. At Highway 29 and Canyon Drive, marked pedestrian crossings to cross both Beattie Drive and Canyon Drive are provided. There are several unsignalized intersections within Hudson's Hope that provide access to residential and commercial areas. There are existing warning signs in place along the corridor to advise drivers of the presence of wildlife.

The segment of Highway 29 from Hudson's Hope to the approximate start of the Project location site is generally a two-lane rural undivided highway with a posted speed limit of 90 km/h that is approximately 55 km in length. There are unsignalized intersections along this section that provide access to the local communities in this area. There are existing warning signs in place along the corridor to advise drivers of the presence of wildlife.

2.1.2 High-Level Safety Review

The high-level safety review performed for the purpose of this TMP was based on the collision data provided by the BC MOTI for the two highway segments below based on the Landmark Kilometre Inventory (LKI) system:

- Highway 97: LKI Segment 1161 74.26 km (Pine River structure just to the west of the West Pine Quarry Access) to 148.12 km (Highway 97/29 Junction in Chetwynd)
- Highway 29: LKI Segment 1101 0.00 km (Highway 97/29 Junction in Chetwynd) to 65.20 km (Highway 29/Canyon Drive Junction in Hudson's Hope)

Highway 97 West Pine Quarry Access Road to Chetwynd

Over the past five years, 89 collisions on Highway 97 were reported to the BC MOTI collision database within the segment from the West Pine Quarry to Chetwynd. Based on the collision information, approximately 35% of the collisions were attributed to weather and the resulting roadway conditions. Another 33% of the collisions were generally found to be attributed to driver error including impairment, inattentiveness, or speeding. Within this segment, approximately 9% of the collisions were caused by conflicts with wildlife.

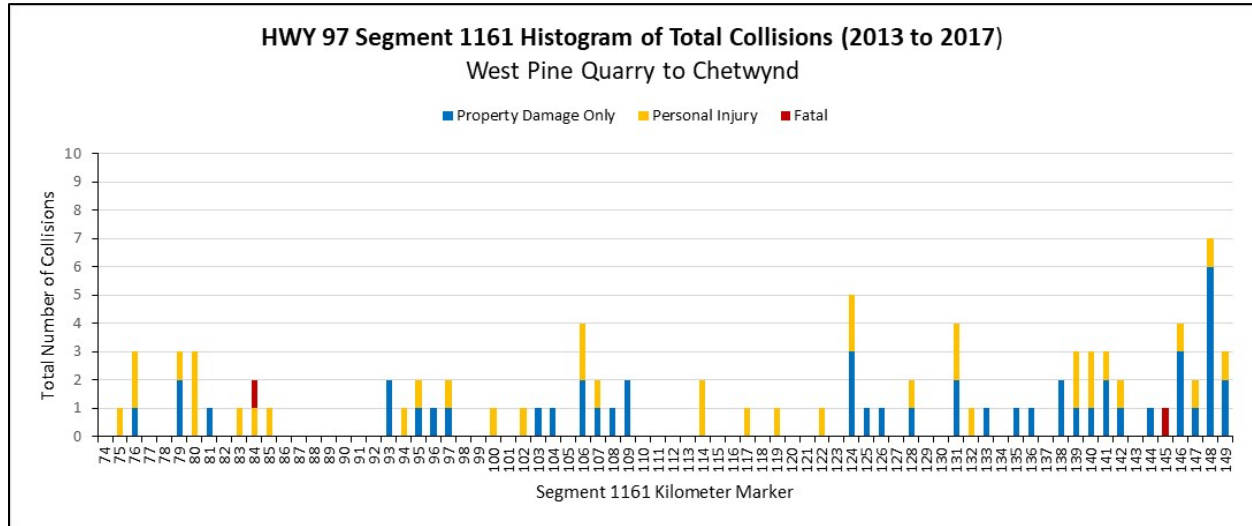


Figure 2-1: Collision Histogram of Proposed Highway 97 Haul Segment

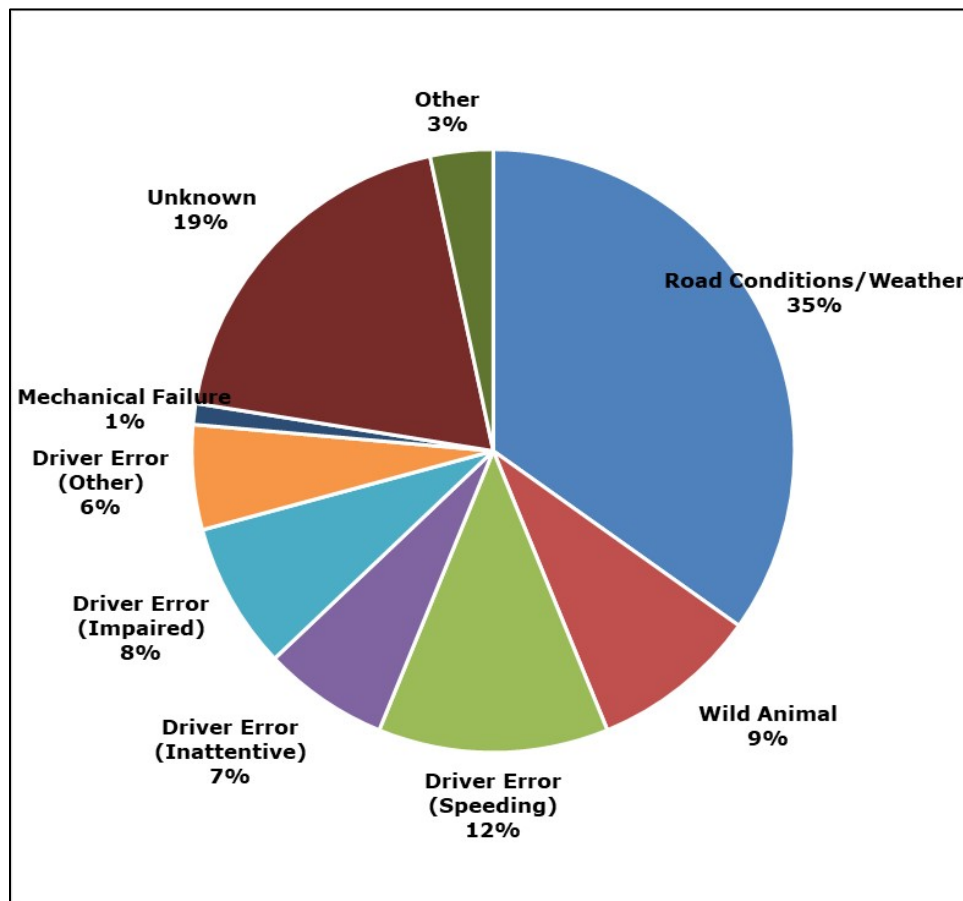


Figure 2-2: Highway 97 Haul Segment Collision Types

Highway 29 Chetwynd to Hudson's Hope

Over the past five years, 42 collisions on Highway 29 were reported to the BC MOTI collision database within the segment from the Chetwynd to Hudson's Hope. Based on the collision information, approximately 22% of the collisions were attributed to weather and the resulting roadway conditions.

Another 33% of the collisions were generally found to be attributed to driver error including impairment, inattentiveness, or speeding. Within this segment, approximately 19% of the collisions were caused by conflicts with wildlife.

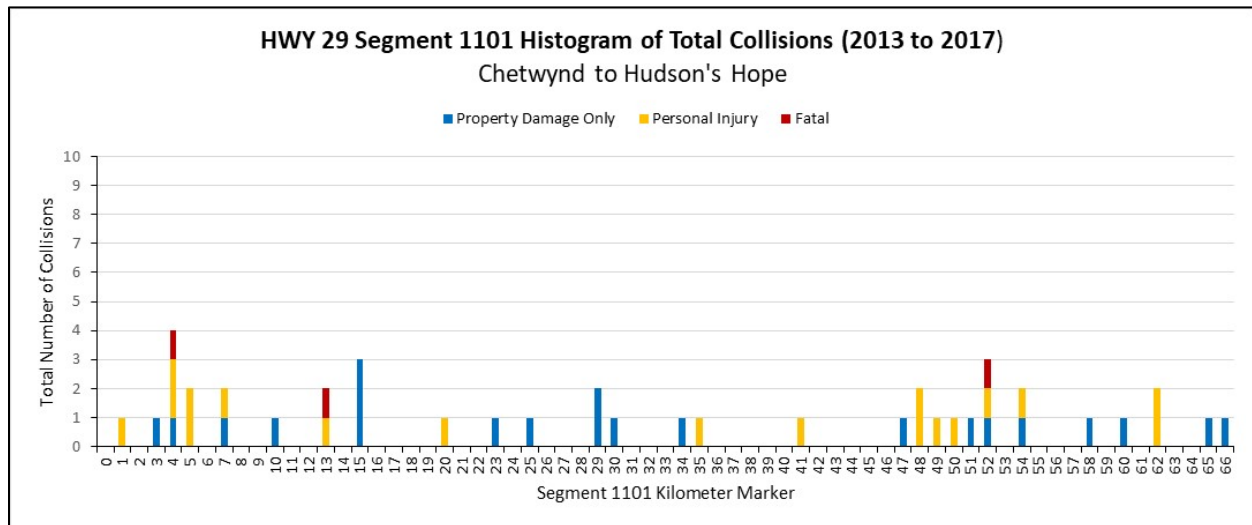


Figure 2-3: Collision Histogram of Proposed Highway 29 Haul Segment

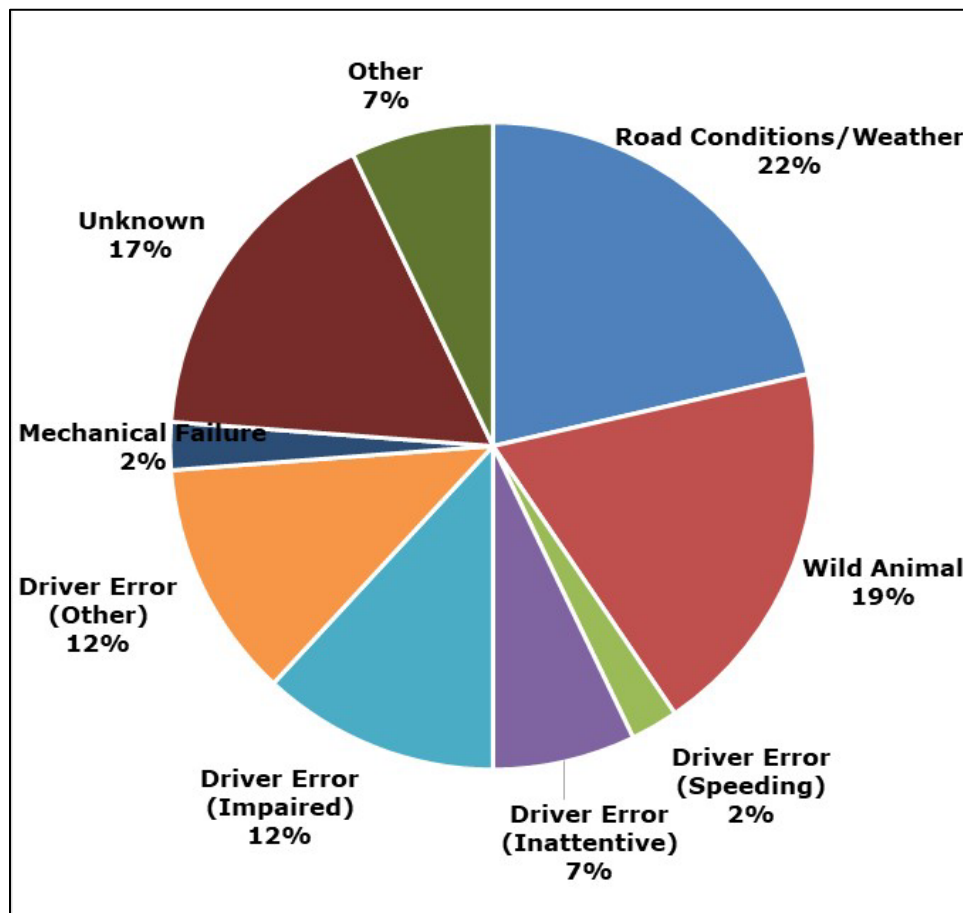


Figure 2-4: Highway 29 Haul Segment Collision Types

2.2 Project Schedule

It is estimated that 323 non-consecutive hauling days will be required over a four-year period to complete the delivery of the construction material. The proposed West Pine Haul Route is expected to be in effect from May 2019 to October 2023.

2.3 Hours of Work

Work is predominantly expected to occur six days a week, from Monday to Saturday, typically between the hours of 6:00 AM and 6:00 PM; however, the Contractor may adjust the haul schedule to suit the construction activities and timelines as required. BC Hydro will provide notice to the local communities of the schedule and the hours in advance of work. The use of engine brakes by haul vehicles in residential areas shall be kept to a minimum.

3 MOBILITY AND SAFETY IMPACTS

The objective of this section is to identify potential adverse effects from the addition of the West Pine Quarry truck traffic to the existing road network and to recommend measures to mitigate those effects. A Tetra Tech Inc. (Tetra Tech) document, titled *Site C Energy Project, Project Traffic Analysis Report, Doc EIS-4A-008 [Final]* and dated December 2012 (the Tetra Tech report), was previously prepared to describe the overall Project-related changes in traffic, traffic operations, and safety on existing transportation facilities during construction.

3.1 Vehicular Traffic

The Annual Average Daily Traffic (AADT) on Highway 97 and Highway 29 was determined for the 2011 background year in the Tetra Tech report. The forecast background traffic was estimated for each highway by applying an annual growth rate of 1.5% for Highway 97 and 1.4% for Highway 29 to the respective AADTs. The annual forecast Project traffic volume was estimated by aggregating the expected volumes for the various Project activities that occur concurrently along the highway segments each year.

The West Pine Haul Route is expected to be used between May 2019 to October 2023; however, the peak year of Project traffic volume is expected to be 2021. Therefore, the 2021 horizon year was used for this analysis as a conservative measure. The currently estimated two-way AADT volumes and heavy truck percentages for the 2021 horizon year along each segment of the expected haul route are as follows:

- Highway 97 within the vicinity of West Pine Quarry: 1,393 background vehicles and 169 Project vehicles, for a total AADT of 1,562 vehicles (29% trucks of which 18% are background and 11% are Project generated). The TAC Design Guide classifies these volumes as those found on a rural collector
- Highway 97 between Wild Mare Road and Highway 29 (southwest of Chetwynd): 7,084 background vehicles and 170 Project vehicles, for a total AADT of 7,254 vehicles (23% trucks of which 21% are background and 2% are Project generated). The TAC Design Guide classifies these volumes as those found on a rural arterial
- Highway 29 between Highway 97 and Jackfish Lake Road (north of Chetwynd): 8,317 background vehicles and 170 Project vehicles, for a total AADT of 8,487 vehicles (22% trucks of which 20% are background and 2% are Project generated). The TAC Design Guide classifies these volumes as those found on a rural freeway
- Highway 29 between Canyon Drive and Dr Greene Street (east of Hudson's Hope): 1,262 background vehicles and 106 Project vehicles, for a total AADT of 1,368 vehicles (17% trucks of which 12% are background and 5% are Project generated). The TAC Design Guide classifies these volumes as those found on a rural collector

In general, the West Pine Haul Route is not expected to impact the existing operations of Highway 97 and Highway 29 as the volumes of traffic they currently carry are not significant.

3.1.1 West Pine Haul Route Truck Traffic

Hauling material from West Pine Quarry to the Project site will result in approximately 80 new one-way trips, or 40 return trips, per haul day intermittently between May 2019 and October 2023. This is equivalent to approximately eight one-way vehicle trips per hour per direction or one truck every 7.5 minutes in each direction and is likely to have a negligible impact on the existing traffic and safety operations.

3.1.2 Traffic Operation Analysis

A traffic operation analysis was conducted at the three study intersections to determine the effect of the West Pine Quarry truck traffic on the existing road network. The analysis was performed using the Synchro 9 software suite, which is generally based on the Highway Capacity Manual (HCM) methodologies.

Level-of-service (LOS) is a grading system of intersection operation based on the calculated delays experienced by a driver on the approach to the intersection. LOS A represents the best operating conditions from the traveler's perspective, typically meaning that the intersection experiences little to no delay, whereas LOS F indicates a significant delay is present. LOS D is typically considered the threshold for acceptable intersection operation.

Highway 97 and West Pine Quarry Access Road

For this analysis, hourly traffic volumes on Highway 97 were obtained from the BC MOTI permanent count station (P-43-2NS) located approximately 31 km east of the quarry. The 30th highest design hour for 2017 was identified to be on October 6, 2017 between 12:00 PM and 1:00 PM. 87 eastbound vehicles and 98 westbound vehicles were counted along Highway 97 during that time.

The intersection was found to operate at LOS A under existing conditions. With the addition of eight haul trucks per hour entering and exiting the quarry, the intersection operation is expected to remain at LOS A.

Highway 97 and Highway 29 in Chetwynd

A traffic operation analysis was previously undertaken by Tetra Tech at the signalized Highway 97 and Highway 29 intersection, as seen in Figure 5.4 of the Tetra Tech report, which has been included below for information only in **Figure 3-1**. The report indicates that the individual movements at this intersection are expected to operate at LOS C or better in the background scenarios. With the addition of the currently expected Project traffic during the peak year of construction, there would be no drop in LOS observed on any individual movement.

The West Pine Haul Route is expected to generate an additional eight trucks per hour making the eastbound left-turn movement and the southbound right-turn movement respectively at this location.

Highway 29 and Canyon Drive in Hudson's Hope

A traffic operation analysis was previously undertaken by Tetra Tech at the two-way stop-controlled Highway 29 and Canyon Drive intersection, as seen in Figure 3.4 of the Tetra Tech report, which has

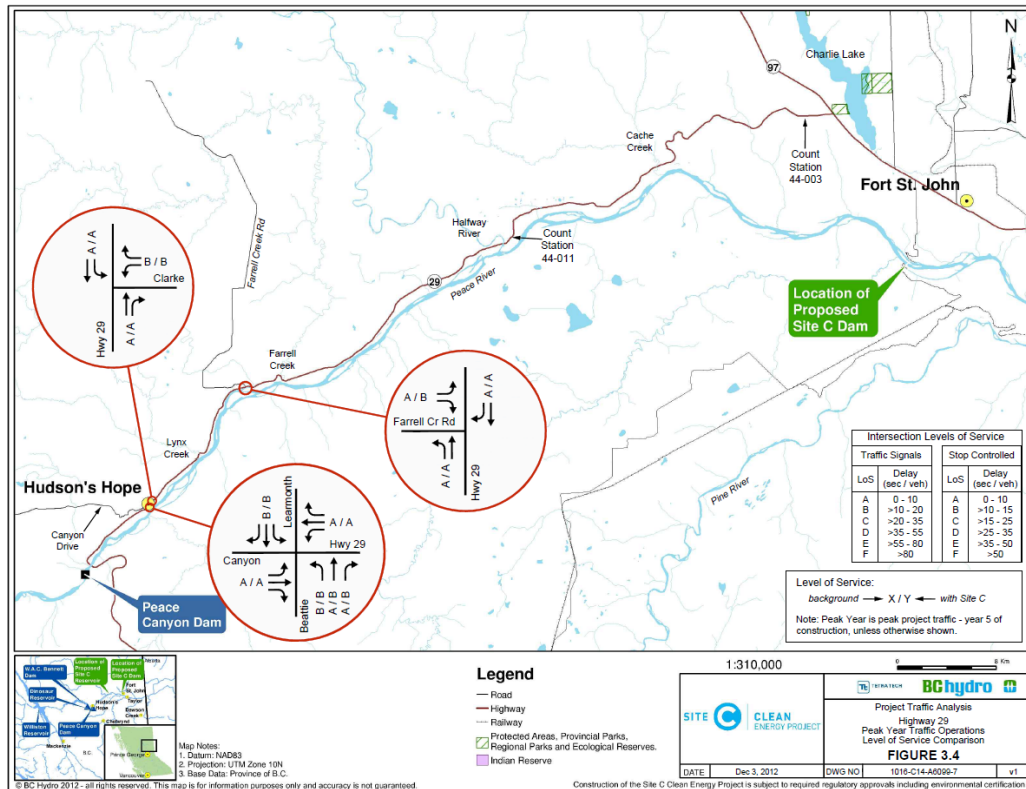


Figure 3-2: Highway 29 Peak Year Traffic Operation Comparison (Source: Tetra Tech)

3.2 Monitoring Truck Haul Traffic

BC Hydro is required to monitor the traffic operations along the West Pine Haul Route to ensure any adverse effects due to haul truck traffic are mitigated. To effectively monitor the amount of haul truck traffic on Highway 97 and Highway 29, the Contractor responsible for the hauling of materials will perform daily traffic counts at the West Pine Quarry through the collection of tube counters or weigh scale slips at the entrance of the quarry. Monitoring will include the recording of any collisions or near misses involving Project traffic reported by the Contractor, complaints received from the public regarding Project traffic, and wildlife mortality attributable to Project traffic along the West Pine Haul route. BC Hydro will provide traffic monitoring results in monthly updates to BC MOTI and the Affected Communities.

The BC MOTI and its Commercial Vehicle Safety and Enforcement agency (CVSE) are expected to undertake periodic monitoring of the truck traffic on highways to ensure the commercial trucking bylaws are adhered to.

3.3 West Pine Quarry Access Safety

Highway 97's west approach to the West Pine Quarry is located on a curve and although sight distances appear to be adequate for the safe turning movements of vehicles from the quarry access road, reduced speed signs, reduced brush, and a C-172-L Truck Crossing sign are already in place along Highway 97 in advance of the corner to warn motorists to be aware of potential truck traffic ahead. A C-172-R Truck Crossing sign appears to be in place on the east approach to the West Pine Quarry on Highway 97.

No stopping will be permitted on the Highway 97 shoulder for trucks, and they will be required to stage within the quarry site to minimize impacts on the highway through traffic.

3.4 West Pine Quarry Haul Route Safety

Based on the safety data reviewed, speeding did not appear to be a leading cause to collisions; however, if truck speeding becomes an issue when the West Pine Haul Route is in operation, speed reader boards may be installed at strategic locations on Highway 29 and Highway 97 to deter excessive operating speed by all traffic. The monitoring reports received by BC Hydro could also include time logs to identify any excessive speeding by comparing the recorded travel time between West Pine Quarry and the Project site with the average travel time when the posted speed limits are adhered to.

The safety data revealed eight collisions within the past five years were attributed to wildlife on the Highway 97 and Highway 29 approaches to Chetwynd; however, most of the collisions occurred in 2016 and they appeared to have subsided recently.

On Highway 29, there were three wildlife-related collisions in the past five years on the segment between kilometre marker 51.8 and 59.8, which is also near the approach to Hudson's Hope.

4 COMMUNITY IMPACTS

The objective of this section is to review the potential negative impacts that the West Pine Haul Route may incur on the local community and the management strategies to address these impacts.

4.1 Dust and Debris

During hauling activities, the Contractor will be responsible for minimizing the amount of dust and debris affecting the roadways and adjacent properties to the satisfaction of the MOTI. This includes implementing mitigation measures to contain the dust produced and to minimize the potential for debris falling onto the roadways which may be caused by the hauling trucks travelling to and from the site. At the quarry and work site approaches, the pavement must be swept and graveled to reduce dirt being dragged onto the road. The West Pine Quarry has a wheel wash which will be utilized as necessary and dust suppression is required on all gravel roads.

4.2 Special Events

There may be special events in Chetwynd, Hudson's Hope, the First Nations communities, or the Peace River Regional District that impact the highways when the West Pine Haul Route is operational. These impacts may require the Contractor to temporarily adjust the hauling schedule to accommodate any traffic pattern changes. The Contractor must coordinate with the BC MOTI and the Affected Communities regarding any planned special events that may coincide with the hauling activities.

Currently, Saulteau First Nations have requested that the hauling activities be restricted during the Pemmican Days weekend. Saulteau First Nations will provide BC Hydro with the dates of this event so that appropriate planning and adjustments to the hauling activities could be implemented.

4.3 Chetwynd

Based on the traffic operation analysis conducted by Tetra Tech, the additional trucks from West Pine Quarry to the Project location are expected to have a negligible impact on the operation and safety of the roadways through Chetwynd. Trucks will not be permitted to park along Highway 97, Highway 29, or local roads.

4.4 Hudson's Hope

Based on the traffic operation analysis conducted by Tetra Tech, the additional trucks from West Pine Quarry to the Project location are expected to have a negligible impact on the operation and safety of the roadways through Hudson's Hope. Trucks will not be permitted to park along Highway 29 or local roads.

4.5 First Nations Communities

Based on the traffic operation analysis conducted by Tetra Tech, the additional trucks from West Pine Quarry to the Project location are expected to have a negligible impact on the operations and safety of the segment of Highway 29 that passes through West Moberly First Nations' and Saulteau First Nations' lands. Trucks will not be permitted to park along Highway 29 or local roads. The highway speed is

reduced from 90 km/h to 70 km/h through part of these First Nation communities. Pedestrians cross the roadway to access the town or lake, where summer camps are held. Truck drivers must pay attention to speed zones and be aware of potential pedestrian activity.

5 PUBLIC INFORMATION PLAN

BC Hydro is required to provide monthly updates to the Affected Communities regarding the use of the West Pine Haul Route. The updates will be provided through:

- Bi-weekly construction bulletins emailed directly to the Affected Communities
- The Site C Project website, at:
<https://www.sitecproject.com/construction-activities/construction-bulletins>
- Social media networks such as Twitter, to inform Affected Communities about hauling activities
- Local media outlets, as part of BC Hydro's information and notification program

If major impacts to the MOTI highways are anticipated for a short duration of time, the Contractor will notify BC Hydro and BC MOTI at least 24 hours prior to the activities. The Contractor will also ensure that the work is identified on the DriveBC website, at <http://www.drivebc.ca/>. Normal hauling activities related to the West Pine Haul Route are not necessarily required to be identified on DriveBC due to the minimal impacts anticipated.

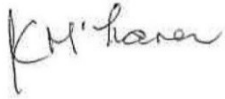
Affected Communities may contact BC Hydro and/or BC MOTI if they have any questions or concerns regarding the West Pine Haul Route:

Agency	Email	Website	Phone
BC Hydro	sitec@bchydro.com	https://www.sitecproject.com/contact-us	1-877-217-0777

6 CLOSING

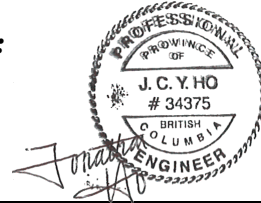
We trust you find the above suitable for your needs. Should you have any questions or comments on the information contained herein, please do not hesitate to contact the Project Manager, Jonathan Ho, P.Eng., PTOE, at jho@binnie.com.

Prepared by:



Jocelyn McLaren, B.A.
Senior Traffic Technician

Reviewed by:



Jonathan Ho, P.Eng., PTOE
Traffic Services Division Manager

APPENDIX A

AMENDMENT TO EAC #14-02

**IN THE MATTER OF THE *ENVIRONMENTAL ASSESSMENT ACT* S.B.C. 2002,
c.43 (ACT)**

AND

**IN THE MATTER OF
ENVIRONMENTAL ASSESSMENT CERTIFICATE #E14-02
HELD BY BRITISH COLUMBIA HYDO AND POWER AUTHORITY**

**FOR THE
SITE C CLEAN ENERGY PROJECT**

**AMENDMENT #3 (AMENDMENT)
TO CERTIFICATE #E14-02**

WHEREAS:

- A. On October 14, 2014, the Minister of Environment, and the Minister of Energy, Mines, Petroleum Resources, issued Environmental Assessment Certificate #E14-02 (Certificate) to British Columbia Hydro and Power Authority.
- B. The Certificate authorized British Columbia Hydro and Power Authority (BC Hydro) to construct and operate the Site C Clean Energy Project 7 km south west of Fort St. John, BC.
- C. On June 22, 2018, the Certificate was amended (Amendment #1) to revise the design of the generating station and spillway of the Site C Clean Energy Project.
- D. On **DATE**, 2018, the Certificate was amended (Amendment #2) to lengthen Halfway River Bridge to address geotechnical concerns.
- E. On July 24, 2018, British Columbia Hydro and Power Authority submitted an application to amend the Certificate, Section 4.3.5.2.3, Section 4.3.5.2.4, Table 4.7, and Table 4.9 of Schedule A (Amendment #3). BC Hydro requested the amendment to allow for use of aggregate material from West Pine Quarry for the purposes of construction of the Highway 29 realignment, shoreline protection near Hudson's Hope, and areas along the reservoir requiring protection during reservoir filling.
- F. Pursuant to section 4 of the Act, the Executive Director has delegated to the undersigned, powers and duties under the Act, including the power to consider requests for certificate amendments.

NOW THEREFORE,

I amend the Certificate as follows:

Section 4.3.5.2.3, West Pine Quarry, of Schedule A which reads:

Permanent riprap and bedding material would be required for the upstream face of the dam, approach channel lining, containment dikes, coffer dams,

some parts of the diversion tunnel inlet and outlet channels, the tailrace, and the discharge channel. The source of this permanent riprap and bedding material is the West Pine Quarry, located on provincial crown land approximately 75 km southwest of Chetwynd along Highway 97 (approximately 160km from the Project Site).

There are currently two transportation options under consideration for the permanent riprap and bedding material:

1. Use the existing railway siding at the quarry and haul the material to the site by rail; one train per day would be required. Riprap and bedding would be unloaded at the Septimus Siding in the dam site area and moved to a stockpile. An extension of the siding may be required within the quarry. Due to breakage during extra handling. More rock would have to be quarried with this option.
2. Haul the material directly to the dam site area using highway-rated haul trucks, using both existing public roads and the Project access road (see Section 4.3.7).

The transportation option would be selected by the contractor(s) using the riprap and bedding. For the purposes of environmental assessment, the trucking option has been assumed, as while it has less quarrying it has the greater footprint.

Is repealed and replaced with:

Permanent riprap and bedding material will be required for the upstream face of the dam, approach channel lining, containment dikes, coffer dams, some parts of the diversion tunnel inlet and outlet channels, the tailrace, the discharge channel, Highway 29 construction, Hudson's Hope shoreline protection, and for areas along the reservoir requiring protection during reservoir filling.

There are currently two transportation options under consideration for the permanent riprap and bedding material:

1. Use the existing railway siding at the Quarry and haul the material to the site by rail; one train per day will be required. Riprap and bedding will be unloaded at the Septimus Siding in the dam site area and moved to a stockpile. An extension of the siding may be required within the quarry. Due to breakage during extra handling. More rock would will have to be quarried with this option.
2. Haul material directly to the dam site area, Highway 29 realignment segments, Hudson's Hope Shoreline Protection, and areas of the reservoir requiring protection during reservoir filling using highway-rated haul trucks on existing public roads and Project access roads (See Section 4.3.7).

The transportation option will be selected by the contractor(s) using the riprap and bedding. For the purposes of environmental assessment, the trucking option has been assumed, as while it has less quarrying it has the greater footprint.

Section 4.3.5.2.4 Portage Mountain Quarry of Schedule A which reads:

Permanent riprap and bedding material for the Hudson's Hope shoreline protection, for areas along the reservoir requiring protection during reservoir filling and for Highway 29 construction would be sourced from Portage Mountain, 16km southwest of Hudson's Hope.

Excavated material would be transported from the quarry to the construction site using highway haul trucks via the access roads described in the development plan and existing public roads.

Is repealed and replaced with:

Permanent riprap and bedding material for the Hudson's Hope shoreline protection, for areas along the reservoir requiring protection during reservoir filling and for Highway 29 construction will be sourced from Portage Mountain, 16 km southwest of Hudson's Hope or from West Pine Quarry, 138 km southwest of Hudson's Hope.

Excavated material will be transported from the quarry to the construction site using highway haul trucks via the access roads described in the development plan and existing public roads.

Table 4.7 Approximate Quantities of Materials for Highway 29, Access Roads, and Hudson's Hope Shoreline Protection, the first sub-column heading is changed to:

"Portage Mountain Quarry or West Pine Quarry".

Table 4.9 Approximate Quantities of Unsuitable and Surplus Materials for Highway 29, Access Roads, and Hudson's Hope Shoreline Protection the first sub-column heading is changed to:

"Portage Mountain Quarry or West Pine Quarry".

I also amend the Certificate by adding condition #79 to Schedule B as follows:

West Pine Haul Route Traffic Management Plan

1. The Holder must develop a West Pine Haul Route Traffic Management Plan (the "Plan") regarding use of the West Pine Haul Route by the Holder. The West Pine Haul Route comprises Highway 97 to Chetwynd, Highway 29 through Hudson's Hope to the Highway 29 realignment sites. The Plan must be developed in consultation with Saulteau First Nations, West Moberly First

Nations, the District of Hudson's Hope, the District of Chetwynd, and the Peace River Regional District (the "Affected Communities").

2. The Plan must be developed to the satisfaction of the EAO and include at least the following:
 - a) identify potential adverse effects and measures to mitigate those effects of West Pine Quarry haul truck traffic on the West Pine Haul Route, including identification of locations to monitor haul truck traffic counts and the means by which the Holder will conduct monitoring for haul truck traffic counts;
 - b) the means by which the Holder will identify additional mitigation measures if the measures referred to in paragraph (a) are not sufficient to mitigate the effects identified in paragraph (a);
 - c) the means by which the Holder will provide, at a minimum, monthly updates to the Affected Communities regarding the Holder's use of the West Pine Haul Route; and
 - d) a process for communication and data sharing that must occur, at minimum, on a monthly basis with the Ministry of Transportation and Infrastructure
 - e) data referred to in d), at a minimum, must include records of the location of traffic accidents, the location of any traffic related fatalities, complaints received from the public, and wildlife mortality attributable to the Holder's use of the West Pine Haul Route.
3. The Holder must provide this Plan to the EAO and to the Affected Communities a minimum of 30 days prior to the planned commencement of use of the West Pine Haul Route for the purposes of transporting materials from the West Pine Quarry to Highway 29 realignment segments, Shoreline Protection sites in Hudson's Hope, and areas of the reservoir requiring protection during reservoir filling.

The EAO may, within 30 days of receiving the Plan, advise that:

- a) the Holder may proceed to implement the Plan with or without revisions; or
- b) a revised Plan, must be provided for approval of the EAO prior to commencement of use of the West Pine Haul Route for the purposes of transporting materials from the West Pine Quarry to Highway 29 realignment segments, Shoreline Protection sites in Hudson's Hope, and areas of the reservoir requiring protection during reservoir filling.

If the EAO advises that pursuant to paragraphs 3 (a) or (b) changes are required to the Plan, then the Holder must follow the instructions of the EAO in that regard.

4. At the time of submitting the Plan to the EAO, the Holder must also provide the EAO a consultation report setting out the following:

- a) A list of the invitees and an example of the invitation sent to the Affected Communities to participate and provide their views including the timeframe for providing such views, on the Plan; and
- b) how the views and information provided by the Affected Communities to the Holder have been considered and addressed in the Plan; or
- c) why such views and information have not been addressed in the Plan.

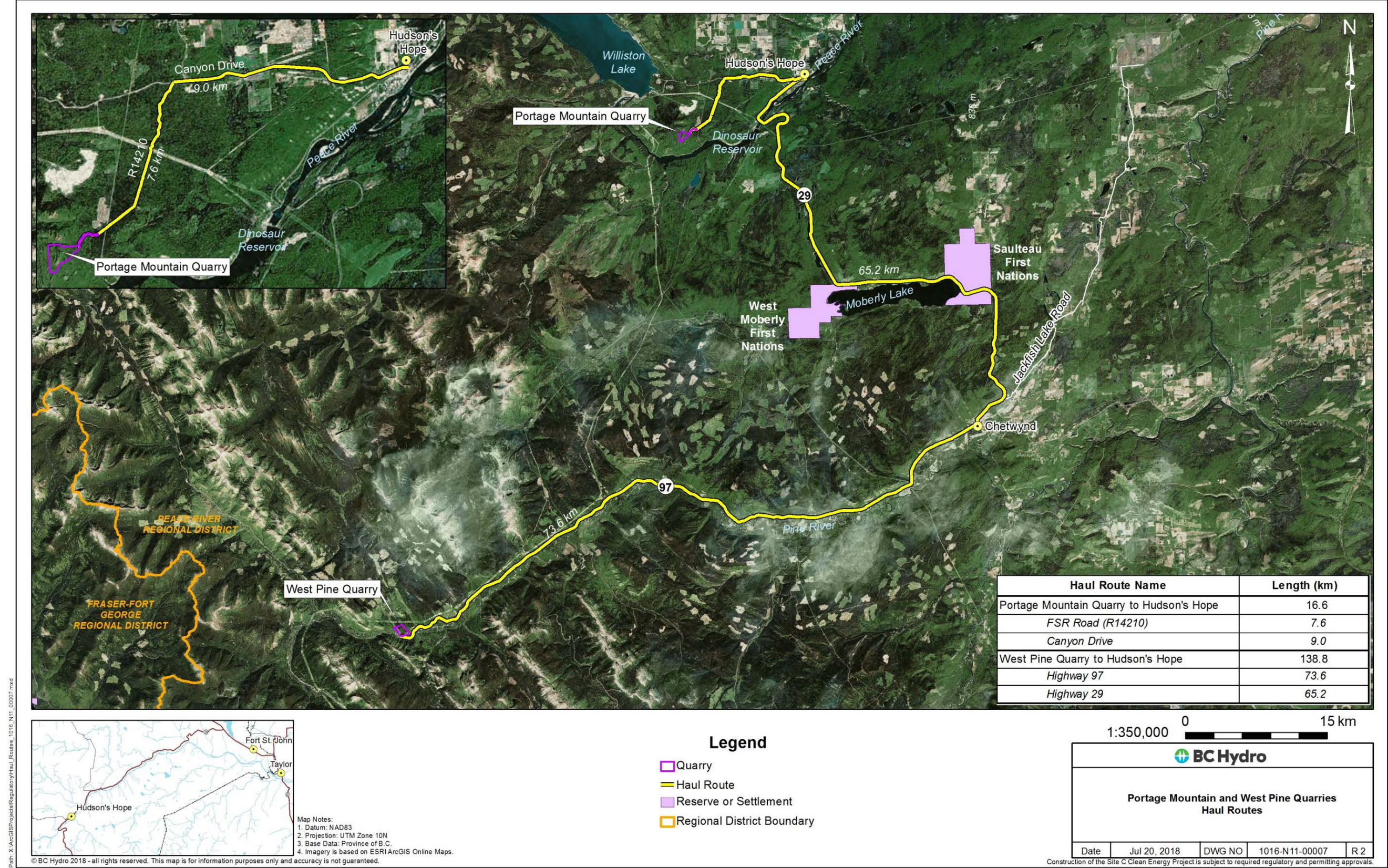
5. The Holder must:

- a) maintain a record of the consultation referred to in paragraphs 1 and 3 and the comments provided by the Affected Communities and the EAO under paragraph 3, above; and
- b) provide a copy of the consultation report (required under paragraph 4 of this condition to the EAO, the Affected Communities, or both, within 15 days of the Holder receiving a written request from the EAO or an Affected Community.

The Plan, and any amendments thereto, must be implemented to the satisfaction of the EAO throughout the duration of use of the West Pine Haul Route for the purposes of transporting materials from the West Pine Quarry to Highway 29 realignment segments, Shoreline Protection sites in Hudson's Hope, and areas of the reservoir requiring protection during reservoir filling.

Scott Bailey
Assistant Deputy Minister, Environmental Assessment Operations
Environmental Assessment Office

Issued this X day of October, 2018



Appendix XX. Location of Portage Mountain and West Pine Quarries and proposed haul routes from each quarry.

DRAFT

To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

CRA# 82808-2727-RR0001



Wounded Warriors Canada is a national mental health charity whose mission is to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

Canadians are understandably shocked to know that since 2010 we have lost more Veterans to suicide than were killed in action in Afghanistan. For Wounded Warriors Canada, and for our nation, this is entirely unacceptable. Operational Stress Injuries have impacted the lives of thousands of Canadians who have served our country bravely. Unfortunately, far too many are falling through the systemic gaps that exist caring for them in their time of need.



It is important that the individuals and their family members know that we, as a country and community, are *in this* together- working to ensure they receive the help they so rightly deserve.

Wounded Warriors Canada raises funds to develop and deliver a wide range of innovative mental health programs and services benefitting over 1,800 individuals and their families each year. In 2016 donations exceeded \$3 million with 82% of expenditures delivered to programming.

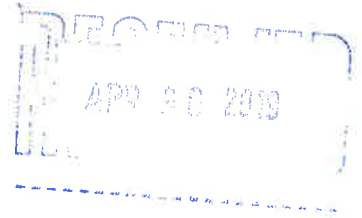
This is only made possible as a result of the compassionate trust and support of individual Canadians and Canadian businesses, enabling us to carry forward our guiding ethos: Honour the Fallen, Help the Living.

Crime Watch Canada – Proudly Supporting Wounded Warriors Canada

C3



Fort St. John Co-operative Association
7315-100th Ave
Fort St. John, B.C., V1J 5T81
Office: 250-785-4471 Fax: 250-785-6171
officemgr@fsjcoop.com



April 30, 2019

District of Hudson's Hope

Re: 74th Annual General Meeting

Dear Mayor & Councilors:

Please accept this letter as our invitation to attend our 74th Annual General Meeting to be held on Thursday May 23rd, 2019 at the Pomeroy Hotel (located beside Chances Casino) 11308 Alaska Road. The complimentary supper begins at 6:00 with the meeting beginning at 7:00 pm.

We would be pleased if you are able to attend and would like the opportunity to introduce you to the members and guests at the meeting.

Please advise our Administration Office (250-785-4471 ext 100) or (officemgr@fsjcoop.com) if you are able to attend.

On behalf of the Fort St John Co-operative Association & the Board of Directors

Jackie Miller

Fort St John Co-operative Association

INTEGRITY • SERVICE • RESPONSIBILITY

From: [Chris Cvik](#)
To: [Tammy McKeown](#)
Subject: FW: SAVE THE DATE: UNBC presentation on tools and processes for cumulative impacts assessment
Date: Tuesday, April 30, 2019 3:41:36 PM

From: Marieka Sax <Marieka.Sax@unbc.ca>
Sent: April 29, 2019 4:32 PM
To: Marieka Sax <Marieka.Sax@unbc.ca>
Subject: SAVE THE DATE: UNBC presentation on tools and processes for cumulative impacts assessment

The UNBC Cumulative Impacts Research Consortium (CIRC) will be hosting a series of presentations to report on the findings from a three-year research project to gain a more holistic understanding of how resource development operations both positively and negatively influence rural and remote areas of northern BC.

Through this project, CIRC has piloted a suite of cumulative impact assessment tools and processes integrating environmental, community, and health values to support local and regional monitoring activities and associated decision-making processes.

These presentations are free and open to the public. A light meal will be provided, with most of the presentations scheduled over the noon hour. Community venues are to be confirmed, but you can SAVE THE DATE for the following times and locations:

Fort Nelson: June 3, 2019, 12-1 pm
Fort St. John: June 4, 2019, 12-1 pm
Dawson Creek: June 5, 2019, 12-1 pm
Tumbler Ridge: June 5, 2019, 6-7 pm
Hudson's Hope: June 6, 2019, 12-1 pm
Chetwynd: June 7, 2019, 12-1 pm
Vanderhoof: June 11, 2019, 12-1 pm

We will provide more information—including a workshop agenda—closer to the date of these events. In the meantime, please feel free to share this information with anyone you think may be interested in attending.

Feel free to contact me if you have any comments or questions.

Warm regards,

Marieka

--

Marieka Sax, PhD

Research Lead, Cumulative Impacts Research Consortium

Postdoctoral Fellow, Geography Program

University of Northern British Columbia

Traditional Territory of the Lheidli T'enneh

3333 University Way

Prince George, BC V2N 4Z9

P: +1.250.960.5994 | E: marieka.sax@unbc.ca | W: www.unbc.ca/cumulative-impacts

From: [Chris Cvik](#)
To: [Tammy McKeown](#)
Subject: FW: BC Assessment Meeting Invitation @ 2019 UBCM
Date: Monday, May 06, 2019 3:59:37 PM
Attachments: [image007.png](#)
[image002.png](#)

From: Communications General Mailbox BCA BCA:EX <bcacommunications@bcassessment.ca>
Sent: May 6, 2019 3:55 PM
Subject: BC Assessment Meeting Invitation @ 2019 UBCM

Hello!

BC Assessment is once again proud to support the Union of BC Municipalities, and our ongoing collaboration and engagement with local governments.

As part of this focus, we would like to extend an invitation for a personalized, one-on-one meeting on either Tuesday, September 24 or Wednesday, September 25 at the Vancouver Convention Centre. This opportunity provides the chance to meet with BC Assessment face-to-face to discuss property assessment topics specific to your community, for us to answer general questions about BC Assessment, or to introduce ourselves to newly elected officials.

If you would like to book a one-on-one meeting, please contact [BC Assessment Communications](#) by **Friday, May 31**. Please specify which day your group would like to meet, and if you have any identified topics at this time. Closer to the Convention, we will be in touch to confirm meeting details and specific topic choices.

Thank you for your continued partnership and collaboration, and we look forward to meeting with you in September!

Sincerely,
BC Assessment Local Government and First Nations department

Stephanie Pound
Communications & Events Coordinator

BC ASSESSMENT 

Waterstone
CANADA'S
**MOST
ADMIRED**
CORPORATE
CULTURES

2018


2019
BC's Top Employers



Fort St. John & District Chamber of Commerce

Fort St. John & District
Chamber of Commerce
Speaker Luncheon



May 22, 2019

**Andrew Wilkinson
Official Leader of the Opposition**

Northern Grand Hotel
Please register through
FSJChamber.com

Andrew Wilkinson along with MLA - Dan Davies will be updating us on the current status of the Government issues important to our region.

There will be a Q & A session following the presentation.

***This event is not included in our pre-registration Speaker Luncheon Package.**

[REGISTER HERE](#)

**11:45 - 2:00pm
Presentation and Q & A
Northern Grand Hotel**

Deadline to register May 20, 12pm

Chamber Members - \$40.00

Non Members - \$50.00

May 7, 2019

Ref: 246050

Dear Local Governments:

As you are aware, housing availability and affordability are some of the biggest issues facing British Columbians today. That is why I am writing to let you know about exciting partnership opportunities that can be used to increase the supply of affordable housing in your community.

With the 30-point housing plan, the Government of British Columbia is making the largest investment in housing affordability in B.C.'s history—approximately \$7 billion over 10 years—through the **Building BC** funds. In the first year of this plan, we have already made significant investments in communities across British Columbia:

- **Building BC: Community Housing Fund (CHF)** will provide close to \$1.9 billion over 10 years to develop 14,350 units of mixed income, affordable rental housing for independent families and seniors. The new homes are designed to address the need for affordable housing across a range of income levels, in response to a housing crisis that has made housing unaffordable for even middle-class families. *Currently, more than 4,900 of these new homes have been approved in 42 communities. (See map: <https://www.bchousing.org/partner-services/Building-BC/community-housing-fund>)*
- **Building BC: Indigenous Housing Fund (IHF)** is a \$550 million investment over the next 10 years to build and operate 1,750 new social housing units for Indigenous families and seniors. *In Fall 2018, we announced 1,100 new affordable homes for indigenous peoples in 26 communities across B.C. (See news release for project list: <https://www.bchousing.org/news?newsId=1479152910395>)*
- **Building BC: Women's Transition Housing Fund (WTF)** is investing \$734 million over 10 years for 1,500 units of transition and second-stage housing to help women and children get out of violent and abusive situations and rebuild their lives. *More than 280 of these new spaces have been approved for 12 communities.*

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- **Building BC: Supportive Housing Fund (SHF)**, an investment of \$1.2 billion over 10 years, will deliver 2,500 new homes with 24/7 support services for people who are experiencing homelessness or who are at risk of homelessness. This fund builds on the ***Rapid Response to Homelessness initiative*** (now fully subscribed) in which 2,000 homes with supports are currently being built in 22 communities across the province, with 1,285 units already opened.
- **Building BC: Capital Renewal Fund (CRF)** is a \$1.1 billion investment over the next 10 years to make existing B.C. social housing stock more livable, energy-efficient, and safer. This investment will make dramatic improvements to the existing social housing stock in the province and benefit thousands of British Columbians.

Many of these housing projects are underway, but I wanted to make sure you knew about upcoming opportunities to apply for future funding. BC Housing is interested in partnering with municipalities, non-profit housing providers, and community groups to create more innovative and sustainable housing solutions through the following:

- **Future RFP** - BC Housing will be issuing a second formal Request for Proposals for the *Community Housing Fund* and the *Indigenous Housing Fund* in 2020. We encourage groups interested in submitting proposals to start their planning early, to ensure their projects are ready when applications open. Interested organizations can visit bchousing.org/partner-services/funding-opportunities-for-housing-providers to learn more about these funding streams and their requirements.
- **Ongoing Opportunities** - BC Housing welcomes discussions with partners interested in developing new housing through the *Supportive Housing Fund* and/or the *Women's Transition Housing Fund*. Visit bchousing.org/partner-services/Building-BC to learn more or contact your local Director of Regional Development (contact list below).
- **Major Repairs for Existing Social Housing** - Funding is available for non-profit housing providers or housing co-operatives to support capital projects that maintain or benefit an existing social housing building's condition or improve the building's seismic or fire safety, as well as for projects focused on energy performance. Visit bchousing.org/partner-services/asset-management-redevelopment/capital-planning-repairs to learn more about eligibility criteria and how to apply, or speak with the local Regional Non-Profit Portfolio Manager.
- **The HousingHub** is a new division within BC Housing, and was established to seek innovative partnerships with local housing organizations, community land trusts, Indigenous groups, faith-based groups, charities, the development community, financial institutions and other industries to create affordable rental housing and homeownership options for middle-income British Columbians. As a centre for housing expertise and collaboration, affordable housing will be developed through the HousingHub either through new construction or through the redevelopment of existing sites. Partners bring suitable land, equity and/or the catalyst for development. The HousingHub can provide:
 - Expertise to provide advice on assisting the group in the planning and development process
 - Access to pre-development funding
 - Low-cost financing
 - Project coordination advice
 - A place for organizations to collaborate

Learn more: www.bchousing.org/partner-services/housinghub

.../3

There are many ways that municipalities can help to partner with BC Housing, such as providing city-owned land or waving Development Costs Charges, as a few examples. If you have an identified housing need in your community, we are hoping that you will help share some of these opportunities with interested community groups in your area. If you are interested in providing housing but are unsure of how to connect with a non-profit, BC Housing or the BC Non-Profit Housing Association can help you identify housing non-profits that operate in your region.

While BC Housing will be promoting these opportunities, we are hoping that you will also reach out to encourage key stakeholders in your community to apply. We have included a *Building BC* factsheet to help you promote these opportunities.

Please have interested key stakeholders in your community contact their local Director of Regional Development for more information:

Region	Director of Regional Development	Email
Interior Region	Danna Locke	dlocke@bchousing.org
Northern Region	Amy Wong	awong@bchousing.org
Vancouver Coastal & Fraser Region	Naomi Brunemeyer	nbrunemeyer@bchousing.org
	James Forsyth	jforsyth@bchousing.org
Vancouver Island	Malcolm McNaughton	mmcnaughton@bchousing.org
HousingHub	Raymond Kwong	rk Wong@bchousing.org

Thank you in advance for your support in helping to bring more affordable housing to your community.

Sincerely,



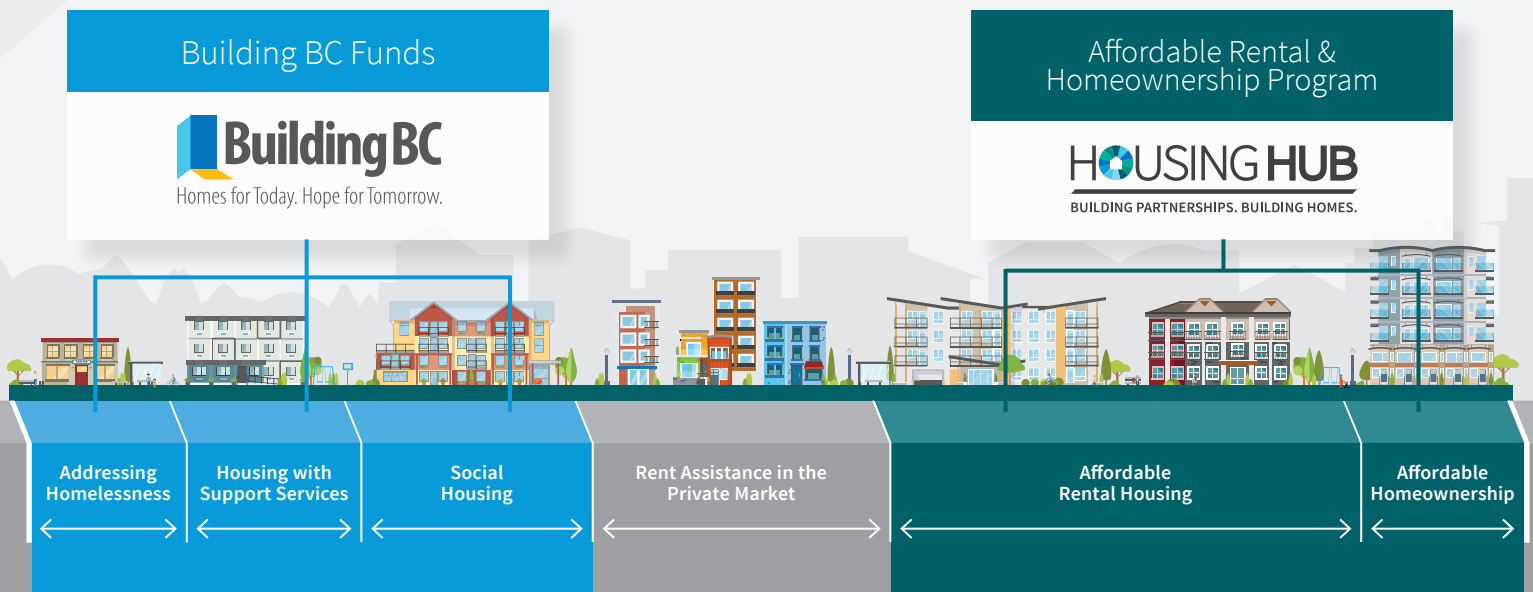
Selina Robinson
Minister

Enclosure



Partnering with BC Housing to Build Affordable Housing

BC Housing welcomes the opportunity to work with individuals and organizations to create affordable housing solutions. We work in partnership with non-profit sectors and private sectors, community and Indigenous groups, provincial health authorities, ministries and other levels of government. As a partner, we build and facilitate community and business partnerships to find innovative solutions to housing.



►►► How to apply

Visit us online to learn more about how to partner with BC Housing.

►►► Funding Opportunities for Housing partners

Website: bchousing.org/partner-services/funding-opportunities-for-housing-providers

Provincial Director, HousingHub

Raymond Kwong: rkwong@bchousing.org

Vancouver Coastal & Fraser Regional Directors

Naomi Brunemeyer: nbrunemeyer@bchousing.org

James Forsyth: jforsyth@bchousing.org

Interior Regional Director

Danna Locke: dlocke@bchousing.org

Northern Regional Directors

Amy Wong: awong@bchousing.org

Vancouver Island Regional Director

Malcolm McNaughton:
mmcnaughton@bchousing.org

Building BC Funds

Supportive Housing Fund

\$1.2 billion

An investment of **\$1.2 billion over 10 years to deliver 2,500 new homes** with 24/7 support services for people who are experiencing homelessness or who are at risk of homelessness.



Adults over 19 who are homeless or at risk of homelessness.



Affordable rental housing with onsite support services.



Non-profit housing providers that are interested in providing property management and support services.

Ongoing opportunities

Community Housing Fund

\$1.9 billion

This investment will provide close to **\$1.9 billion over 10 years to develop 14,350 units** of mixed income, affordable rental housing for independent families and seniors.



Families and seniors capable of living independently, without on-site support.



Affordable rental housing that includes: 30% affordable housing (moderate income), 50% rent geared to income (housing income limit), and 20% deep subsidy.



Non-profit housing providers or for-profit firms that partner with non-profit societies who are interested in developing and operating new rental units.

Future Proposal Call

Women's Transition Housing Fund

\$734 million

The Province is investing **\$734 million over the next 10 years to build and operate 1,500 new units** to support women and children at risk of violence.



Women and their children who are at risk of violence and/or who have experienced violence.



There are four typical models: safe home, transition house, second stage housing, and permanent housing.



Non-profit service providers who are interested in developing and operating new rental housing.

Ongoing opportunities

Indigenous Housing Fund

\$550 million

The Province is investing **\$550 million over the next 10 years to build and operate 1,750 new social housing units** for indigenous families and seniors.



Indigenous families, seniors, individuals, and persons with a disability.



Affordable rental housing.



Indigenous non-profit housing providers, First Nations, Metis Nation BC, non-profits, and developers who want to partner with Indigenous organizations and First Nations.

Future Proposal Call



How to apply

Visit us online to learn more about how to partner with BC Housing.

Building BC Funds

Website: bchousing.org/partner-services/Building-BC
 Email: Mike Lachocki at purchasing@bchousing.org

Building New Affordable Housing in BC

The *HousingHub* was developed to increase the supply of affordable housing for British Columbians, and is one of several new provincial initiatives introduced in *Homes for BC: A 30-Point Plan for Housing Affordability* in British Columbia.

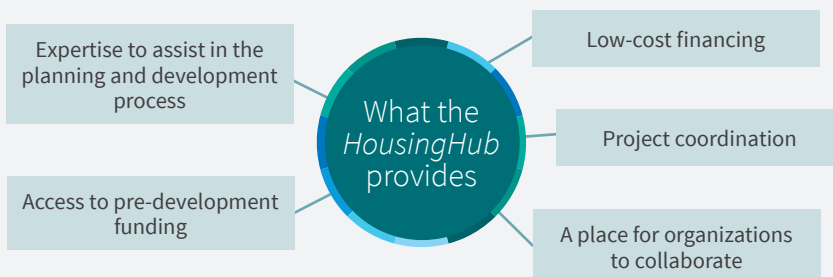
The *HousingHub* is a division within BC Housing, and was established to seek innovative partnerships with local housing organizations, community land trusts, Indigenous groups, faith-based groups, charities, the development community, financial institutions and other industries to create affordable rental housing and homeownership options for middle-income British Columbians.

As a centre for housing expertise and collaboration, the *HousingHub* develops affordable housing through new construction, or through the redevelopment of existing sites.

Increasing the Housing Supply

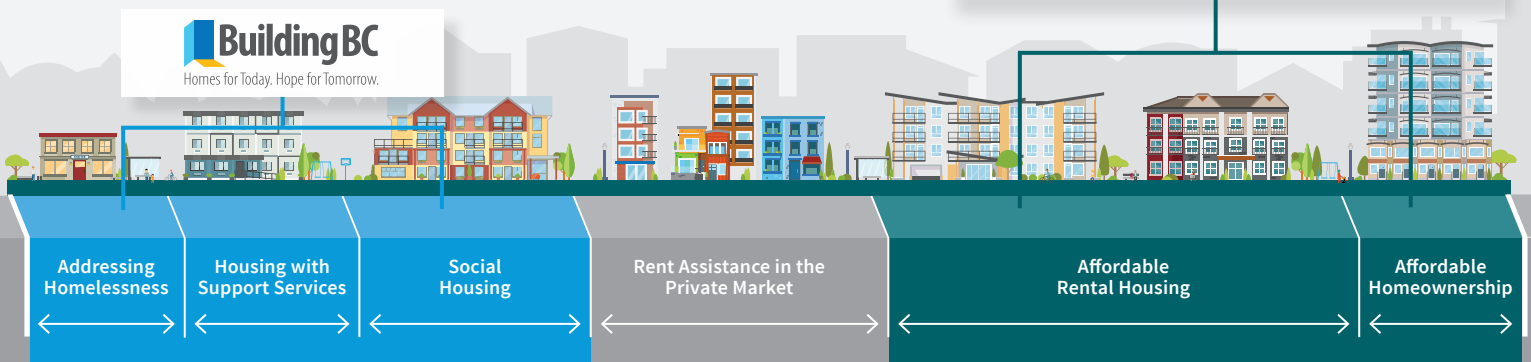
The *HousingHub* seeks partnerships with levels of government to:

- Increase the supply of affordable rental housing
- Improve the ability of renters to move into homeownership, thus freeing up rental stock




 BUILDING PARTNERSHIPS. BUILDING HOMES.

-  Middle income British Columbians, households with **average incomes between \$70,000-\$150,000**, depending on the community.
-  Affordable rental housing at or below market rate, affordable homeownership.
-  Non-profits and private developers, faith groups, property owners, federal and local governments, and Indigenous partners.



▶▶ Visit website:
bchousing.org/partner-services/housinghub
 to learn more

▶▶ Phone: 604-439-4757
 Provincial Director, HousingHub
 Raymond Kwong: rkwong@bchousing.org

From: [McCoubrey, Lindsay ALC:EX](#)
Subject: ALC Information Update: Revised Cannabis and Residential Information Bulletins
Date: Wednesday, May 08, 2019 6:08:15 PM
Attachments: [image003.emz](#)
[image004.png](#)



ALC Information Update

May 8, 2019 – Please circulate to all departments that are involved in applications, permits, bylaws, enforcement and/or other work that affects the ALR.

REVISED Information Bulletin 04 – Cannabis Production in the ALR

The Cannabis information bulletin has been revised subject to changes in the ALR Use Regulation. The changes clarify that all forms of cannabis production are a “farm use” that does not contravene the ALC Act even if engaged in without ALC approval, with some exceptions related to soil removal and fill placement.

Please refer to [Information Bulletin 04 – Cannabis Production in the ALR](#) on the ALC website.

REVISED Information Bulletin 05 – Residences in the ALR

The ALC has revised the definition of Total Floor Area to exclude attached garages/carports less than 42 m² from the calculation.

Please refer to [Information Bulletin 05 – Residences in the ALR](#) on the ALC website.

Upcoming Events:

BC Land Summit: May 8 – 10, 2019

1. The ALC is involved in the following sessions:

Thursday, May 9, 2019 10:30 AM - 12:00 PM	Session 03 - Living on the Edge: Exploring Planning & Design of the Farming-Urban Interface (<i>AGRI and ALC</i>)
1:00 PM - 2:30 PM	Session 10 - From the Ground Up: Best Practices for Professionals Working with the ALC (<i>ALC and BC Institute of Agrologists</i>)
3:00 PM - 4:30 PM	Session 15 - Re-formed and Re-farmed: Revitalization of the ALR (<i>ALC</i>)
Friday, May 10, 2019 3:00 PM - 4:30 PM	Session 33 - Leveraging ParcelMap BC to Supercharge Land Information Research (<i>Land Title Survey Authority – ALC on Panel</i>)

2. **We have a booth!** Stop by to talk to a Regional or Land Use Planner, play some skill testing games (chocolate prizes), and pick up brochures on Soil & Fill Use, Buying & Owning Land in the ALR, and Residential Use.

[BC Land Summit Program Schedule](#)

ALC Regional Seminars: May 22 - June 19, 2019

With the recent changes to the ALC Act and Regulations, the ALC is hosting Regional Seminars around the province.

We are encouraging local governments to send a variety of staff to the seminars, including planning, building, engineering, and bylaw enforcement staff. The events are also open to Elected Officials and Agricultural Advisory Committee members.

Don't miss this opportunity to engage with ALC staff and to ask questions about the changes; we look forward to seeing you there!

For more information about a seminar in your area – click below:

[Kelowna](#) – May 22, 2019

[Langley](#) – May 30, 2019

[Cranbrook](#) – June 5, 2019

[Prince George](#) – June 12, 2019

[Fort St. John](#) – June 19, 2019

Note: If a seminar is full, please register for the waitlist - we will do our best to accommodate everyone who wants to attend.

Contact Us:

<https://www.alc.gov.bc.ca/alc/content/contact-us>

[unsubscribe](#)



Minerals North

[\(http://mineralsnorth.ca/\)](http://mineralsnorth.ca/)

[Home \(http://mineralsnorth.ca/\)](http://mineralsnorth.ca/)

[Association](#)

[Conference](#)

[Contact \(/contact/\)](#)

Minerals North 2019 will be held in Chetwynd May 22 - 24, 2019 (<http://mineralsnorth.ca/conference/conference-news/minerals-north-2019-will-be-held-in-chetwynd>)

[HOME \(HTTP://MINERALSNORTH.CA\)](http://mineralsnorth.ca/) > [CONFERENCE \(HTTP://MINERALSNORTH.CA/CONFERENCE/\)](http://mineralsnorth.ca/conference/)

> [CONFERENCE NEWS \(HTTP://MINERALSNORTH.CA/CONFERENCE/CONFERENCE-NEWS/\)](http://mineralsnorth.ca/conference/conference-news/)

> MINERALS NORTH 2019 WILL BE HELD IN CHETWYND MAY 22 - 24, 2019

May 08, 2018

The Minerals North Conference Association is pleased to announce Chetwynd as host for the 31st annual Minerals North Conference and Trade Show in May 2019. Minerals North is the annual gathering of northern BC communities and its minerals sector. It is a venue for establishing business contacts, for learning about current activity in mining and exploration in northern British Columbia and for healthy dialogue leading to responsible resource development.

The Minerals North Conference Association (MNCA) endeavours to have the annual event hosted across the Highway 16 region and in communities large and small. This will be a first opportunity for Chetwynd to host Minerals North. The combination of conference delegates and trade show participants can easily exceed 300 persons.

Typically in parallel with the Conference and Trade Show, there will be pre-conference tours & workshops, and education programs in local schools and colleges. Local suppliers and non-profits groups will be engaged to provide services to the conference, making it truly a community wide event. Chetwynd's proximity to the northeast coalfields will be a special attraction for Minerals North delegates.

MNCA President Andrew Webber noted "the Association was impressed with Chetwynd's event facilities, its hotel and motel capacity and its track record in delivering similar-sized events." For District of Chetwynd Economic Development Officer Ellen McAvany, "This is a great opportunity to work with the Minerals North Association, which has a proven record of success with this conference. We are pleased to host and bring opportunities to our area with this event. We look forward to the challenge and partnerships this will bring for our region."

Chetwynd Mayor Merlin Nichols stated, "Chetwynd is pleased to participate with the Minerals North Conference Association to host the 2019 Minerals North Conference. We look forward to working closely with the Minerals North Board and our neighbouring communities to make this a memorable event."

Minerals North Conference

[Accommodations and Travel](#)

[\(http://mineralsnorth.ca/conference-and-travel/\)](http://mineralsnorth.ca/conference-and-travel/)

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[\(http://mineralsnorth.ca/conference-media-feeds/\)](http://mineralsnorth.ca/conference-media-feeds/)

[Past Conferences](#)

[\(http://mineralsnorth.ca/conference-conferences/\)](http://mineralsnorth.ca/conference-conferences/)

[Conference News](#)

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[Delegate Registration](#)

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[Programming](#)

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[Tradeshaw](#)

[\(http://mineralsnorth.ca/conference-map-of-chetwynd/\)](http://mineralsnorth.ca/conference-map-of-chetwynd/)

[Map of Chetwynd](#)

[\(http://mineralsnorth.ca/conference-of-chetwynd/\)](http://mineralsnorth.ca/conference-of-chetwynd/)

Conference News

[Minerals North 2019 will be held in Chetwynd May 22 - 24, 2019](#)

[\(<http://mineralsnorth.ca/conference-news/minerals-north-2019-will-be-held-in-chetwynd>\)](http://mineralsnorth.ca/conference-news/minerals-north-2019-will-be-held-in-chetwynd)

May 08, 2018

[Quesnel Awarded Minerals North 2020](#)

[\(<http://mineralsnorth.ca/conference-news/quesnel-awarded-minerals-north-2020>\)](http://mineralsnorth.ca/conference-news/quesnel-awarded-minerals-north-2020)

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