



**REGULAR COUNCIL MEETING**  
**April 23, 2019**  
**6:00 P.M.**  
**COUNCIL CHAMBERS**

Present **Council:** Mayor Dave Heiberg  
Councillor Kelly Miller  
Councillor Patricia Markin  
Councillor Valerie Paice  
Councillor Mattias Gibbs  
Councillor Travous Quibell

**Absent:** Councillor Leigh Summer  
Youth Councillor, Taylor Rowe

**Staff:** Interim CAO, Chris Cvik  
Director of Protective Services, Robert Norton  
Manager of Public Works, Mark Sture  
Corporate Officer, Tammy McKeown

**Other:** 1 in gallery

1. **CALL TO ORDER:**  
The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **DELEGATIONS:**  
D1 **Bob Norton-North East BC Emergency and Public Alerts** 7130-01

- Provided overview of the North East BC Emergency and Public Alerts System.
  - Region wide notification system.
  - Directly delivers Emergency/Life Safety messages.
  - Provides a variety of contact methods; once you respond to one notification it will stop sending notifications.
  - Allows two-way communication i.e if you need assistance press #1.
  - Everbridge is the company behind the system; large player in the mass notification business.
- Provided a description of how the system works.
  - Residents must subscribe to receive notifications; can subscribe to multiple area notifications.
  - Each area is based on physical location; addresses are geo-coded.
- Explained how a person can subscribe for notifications.
  - [www.nebcalerts.com](http://www.nebcalerts.com); there is also a link on the PRRD webpage and on each participating municipality's webpage.

- When sending out notifications, can select recipients based on location.
- Mass notifications can be sent at one time.
- Allows for report generation in real time based on either information provided during registration or through polling at time of notification (animals, dependants, require assistance etc.)
- Provided a real time demonstration of how the system works including notifications, confirmation of receipt and reports.

3. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:** CR2- Mayor's report to Council

**Councillors Additions:**

**CAO Additions:**

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1

**April 8<sup>th</sup>, 2019 Regular Council Meeting**

0550-01

**RESOLUTION NO.120/19**

**M/S Councillors Miller/Gibbs**

**That**

**"The minutes of the April 8<sup>th</sup>, 2019 Regular Council Meeting be adopted as presented."**

**CARRIED**

M2

**April 16<sup>th</sup>, 2019 Special Council Meeting**

0550-01

**RESOLUTION NO.121/19**

**M/S Councillors Miller/Gibbs**

**That**

**"The minutes of the April 16<sup>th</sup>, 2019 Special Council Meeting be adopted as presented."**

**CARRIED**

7. **BUSINESS ARISING OUT OF THE MINUTES:**

8. **PUBLIC HEARINGS:**

9. **STAFF REPORTS:**

SR1 **Land Decision- Hudson's Hope Health Care & Housing Society**

1660-00

**RESOLUTION NO.122/19**

3010-00

**M/S Councillors Miller/Quibell**

**That**

**"Council approve entering into a Partnership Agreement between the District of Hudson's Hope and the Hudson's Hope Health Care & Housing Society for the purpose of transferring PID: 011-373-601; Lot 1 Section 13 Township 81 Range 26 West of 6th Meridian Peace River District Plan PGP17871."**

**And That**

"Council direct Administration to proceed with Public Notice that it intends to dispose of land identified as: PID: 011-373-601; Lot 1 Section 13 Township 81 Range 26 West of 6th Meridian Peace River District Plan PGP17871."  
**CARRIED**

- SR2     **Items Previously Released from In-Camera**     6660-20  
RESOLUTION NO.123/19  
M/S Councillors Markin/Paice  
That  
"Council receive this report for information."  
**CARRIED**
- SR3     **Office Administration Update**     0110-01  
FOR INFORMATION
- SR4     **Property Tax Exemption Report #3**     1950-01  
RESOLUTION NO.124/19  
M/S Councillors Miller/Paice  
That  
"Council approve the payment of \$321.78 from our cash float account to cover the 2019 property taxes on the Ruxton Memorial property."  
**CARRIED**
- SR5     **CAO Update**     0110-01  
FOR INFORMATION
- SR6     **Recreation and Special Events Update**     7710-01  
FOR INFORMATION
- SR7     **Public Works Department Update**     5210-01  
• Manager of Public Works provided additional information regarding the issues with the water treatment plant.  
• Expecting repairs to the pool to be completed this week; the contractor will provide a report outlining any additional recommendations for the pool.  
FOR INFORMATION
- SR8     **Protective Services Update**     7380-01  
• Director of Protective Services informed Council that the Special Operations trailer has arrived; awaiting the equipment required to outfit the unit; should be ready by mid-summer.  
• 12 human caused fires were reported on April 11<sup>th</sup>; the response team was able to protect the cell towers, homes etc; ongoing investigation with the RCMP.  
• Engine 3, Beryl Prairie- after 20 years fire engines do not count for underwriter's insurance; Fire department was able to prove that the engine is still serviceable and were granted an additional 5 years.  
• On May 15<sup>th</sup>, 2019, the District of Hudson's Hope will be hosting an Emergency Management BC course.
10.     **COMMITTEE MEETING REPORTS:**  
CM1     **Community Engagement Committee Minutes**     0360-01  
FOR INFORMATION

11. **BYLAWS:**
- B1 **Fees and Charges Bylaw No. 904, 2019** 3900-02  
RESOLUTION NO.125/19 1810-00  
M/S Councillors Markin/Gibbs  
That  
"Council approve First, Second and Third Readings of the "District of Hudson's Hope Fees and Charges Bylaw No. 904, 2019."  
CARRIED
- B2 **Annual Financial Plan Bylaw No. 905, 2019** 3900-20  
RESOLUTION NO.126/19 1700-01  
M/S Councillors Gibbs/Quibell  
That  
"Council adopt the "Annual Financial Plan Bylaw For 2019-2023 No. 905, 2019."  
CARRIED
- B3 **2019 Tax Rates Bylaw No. 906, 2019** 3900-20  
RESOLUTION NO.127/19 1950-01  
M/S Councillors Miller/Markin  
That  
"Council adopt the "2019 Tax Rate Bylaw No. 906, 2019."  
CARRIED
12. **CORRESPONDENCE:**
- C1 **NCLGA- Petition for Action** 0400-01  
FOR INFORMATION
- C2 **Cumulative Impacts Research Consortium** 0390-01  
FOR INFORMATION
- C3 **Site C Construction Bulletin** 6660-20  
FOR INFORMATION
- C4 **NCLGA- Northern Health Meeting Invitation** 0400-01
  - Mayor Heiberg and Councillor Miller will be attending a meeting with Northern Health on May 8, 2019.
  - Topics of discussion:
    - Possible rental suite included in the construction of the doctor's residence.
    - Hiring a nurse practitioner to ensure coverage at the clinic.
    - Council to provide the Corporate Officer any additional topics they would like brought to this meeting.
- C5 **Thank-you from Nicole Gilliss** 0220-01  
FOR INFORMATION
- C6 **Request for letter of support** 0230-20  
RESOLUTION NO.128/19  
M/S Councillors Quibell/Markin  
That

*"Council provide a letter of support for the Double H Saddle Club's application to Northern Development Initiative Trust for funding to purchase new horse shelters."*

**CARRIED**

C7      **Letter from Member of Parliament**      0400-40  
FOR INFORMATION

C8      **Thank-you from the Hudson's Hope Figure Skating Club**      0220-01  
FOR INFORMATION

13.      **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON  
RESPONSIBILITIES**

CR1      **Proclamations**      0630-01

- Mayor Heiberg presented the following Proclamation to Council:
  1. Missing Child Month and Missing Children's Day.

CR2      **Mayor's Report to Council**

- Farmer's Market      0220-01
  - Caitlin Vince contacted Mayor Heiberg to request the use of Beattie Park every Tuesday from 3pm – 6pm from May 14 to September 24, 2019. The Mayor informed Ms. Vince of the proper protocol to request the usage of the park.
  - Discussion about any issues that arose last year:
    - Electricity usage had not been approved; safety issues were identified.
    - Concern voiced about the Farmer's Market expectation as far as grass cutting and whether it would fit in with the Public Works schedule.
    - Tent pegs were not to be used in the park.
  - Discussion around formulating a new Park Usage Policy which would take into consideration both Public Works' and Council's concerns; prepare it for next year.

**RESOLUTION NO.129/19**

*M/S Councillors Quibell/Miller*

*That*

*"Council approve the Farmer's Market's request to use Beattie Park every Tuesday between 3pm-6pm from May 14<sup>th</sup> to September 24<sup>th</sup>, 2019 with the condition that no tent pegs are used, that no vendors use the District's electricity for free and that no requests for additional maintenance to the park are made."*

**CARRIED**

**RESOLUTION NO.130/19**

*M/S Councillors Quibell/Miller*

*That*

*"Council direct the Manager of Public Works to begin developing a Park Usage Policy."*

**CARRIED**

- North East Roundtable:      0360-01

- Both Mayor Heiberg and Councillor Miller will be away at NCLGA for the May 7<sup>th</sup>, 2019 North East Roundtable Meeting. Mayor Heiberg has informed the organizer of the meeting that the majority of the Northern Municipalities' Councils will not be able to attend due to the scheduling conflict with the NCLGA conference. Interim CAO, Chris Cvik will attend the Roundtable Meeting on behalf of the District of Hudson's Hope.
- Gotta Go Project
  - Representatives from the District of Hudson's Hope, the District of Taylor, and the Peace River Regional District Areas B & C are working together to install rest stops with outhouses along the Alaska Highway.
  - Discussion at the Gotta Go project meeting centered around location of rest stops, cell service at these locations, responsibility for garbage pick-up and signage.

0360-01

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

- NB1 The Manager of Public Works invited Council to attend a barbeque being held on the lunch hour, on May 15<sup>th</sup>, at the Public Works shop in recognition of Public Service Week.

0330-01

16. **PUBLIC INQUIRIES:**

17. **IN-CAMERA SESSION:**

0560-00

*RESOLUTION NO.131/19*

*M/S Councillors Gibbs/Paice*

*That*

*"Council recess to a Closed Meeting for the purpose of discussing the following item(s): Agenda Item – Human Rights Complaint (CC Section 90 (1) (g))*

*Agenda Item- Tax Sale (CC Section 90 (1) (e))*

*Agenda Item- Personnel (CC Section 90 (1) (a) and (c))*

*(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*

*(c) labour relations or other employee relations;*

*(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

*(g) litigation or potential litigation affecting the municipality*

**CARRIED**

**7:12 pm moved to in-camera meeting**

18. **ADJOURNMENT:**

*Mayor Heiberg declared the meeting adjourned at 8:06pm*

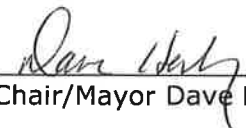
**DIARY**

**Conventions/Conferences/Holidays**

**Diarized**

<i>Beryl Prairie Septic Field</i>	<i>07/25/16</i>
<i>School Gymnasium agreement</i>	<i>02/26/18</i>
<i>Spruce Beetle Summit- revisit 2019</i>	<i>11/05/18</i>
<i>Agricultural Land Commission</i>	<i>28/01/19</i>
<i>Commercial Water Rate Increase-annual budget consideration</i>	<i>08/04/19</i>

Certified Correct:

  
Chair/Mayor Dave Heiberg

  
Corporate Officer, Tammy McKeown