



SPECIAL COUNCIL MEETING

April 16, 2019

5:00 P.M.

District Office Board Room

Present Council: Mayor Dave Heiberg
Councillor Kelly Miller
Councillor Patricia Markin
Councillor Leigh Summer
Councillor Mattias Gibbs
Councillor Valerie Paice

Absent: Councillor Travous Quibell

Staff: Interim CAO, Chris Cvik
Director of Protective Services, Robert Norton
Director of Public Works, Mokles Rahman
Manager of Public Works, Mark Sture
Recreation & Special Events, Kaitlyn Atkinson
Corporate Officer, Tammy McKeown

Other:

1. CALL TO ORDER:

The meeting called to order at 5:00 p.m. with Mayor Dave Heiberg presiding.

2. DELEGATIONS:

D1 Ben Campbell and Corey Naphtali, KPMG

- Began by explaining that they had they were presenting an Independent Audit Report of the Financial Statements.
- Financial Assets are show as of December 31, 2018.
 - The higher amount for the prior year's accounts receivable was largely accounted to the grant funding outstanding for the lagoon project.
 - The higher accounts payable from the prior year was due to a significant number of outstanding invoices for the lagoon project.
 - The Assets balance for 2018 has increased overall.
 - The Deferred revenue is in relation to the BC Hydro Partnering Relationship Agreement.
 - Liabilities have decreased overall from 2017 to 2018.
 - 2018 had some prepaid expenses compared to 2017.
 - Land held for sale is the Lucas Subdivision lands.

1830-01

- The \$902,000 in additions through the year were offset with by the depreciation expense which resulted in the balance remaining consistent.
- There were a large number of projects completed during 2018; lagoons, roads and solar for example.
- Revenues for 2018 were in line with the budgeted amount; Expenses were higher than budgeted; amortization is not included in the expense amount; surplus shown for 2017 was invested in capital projects.
- Realized sales of services was lower due to not receiving the net metering rebate and a few other items.
- Government transfers- previous year balance was higher due to capital grants received for project funding.
- General government expenditures are higher due to amortization and the loss on the Lucas Subdivision not being realized in the budget amount.
- Reviewed the surplus continuity: majority is in investment of tangibles; general fund includes the balance for land development.
- Provided an explanation of the reserve funds; reserves had decreased from 2017 to 2018.
- Provided an explanation of the Notes to Financial Statements.
- Provided an explanation of what are the MFA reserves.

RESOLUTION NO.117/19

M/S Councillors Gibbs/Paice

That

"Council adopt the audited 2019 Financial Statements as presented."

CARRIED

3. NOTICE OF NEW BUSINESS:

Mayors Additions: CR1- Caribou Engagement

Councillors Additions:

CAO Additions:

4. ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:

5. DECLARATION OF CONFLICT OF INTEREST:

6. ADOPTION OF MINUTES:

7. BUSINESS ARISING OUT OF THE MINUTES:

8. PUBLIC HEARINGS:

9. STAFF REPORTS:

10. COMMITTEE MEETING REPORTS:

11. **BYLAWS:**

B1 **Annual Financial Plan Bylaw No. 905, 2019**

- Interim CAO, Chris Cvik, explained the changes to Bylaw 905, 2019 Schedule "A":
 - Reduction of Recreation amount on Schedule "A" by \$73,500.
 - Removed line 01-17-1706-5120 Materials & Supplies: \$82,500.
 - Increased line 01-17-1706-5902 by \$9,000 to \$24,500.
 - Increase to Equipment and Machinery Reserve on Schedule "A" by \$73,500.
- Interim CAO explained the changes to the provisional operating budget; majority of changes were brought forward at previous meeting.

3900-20
1700-01

RESOLUTION NO.118/19

M/S Councillors Markin/Paice

That

"Council approve, as amended, the First, Second, and Third Reading of the Annual Financial Plan Bylaw for 2019-2023 No. 905, 2019."

CARRIED

B2 **Tax Rate Bylaw No.906, 2019**

3900-20

RESOLUTION NO.119/19

1950-01

M/S Councillors Miller/Gibbs

That

"Council approve First, Second, and Third Reading of the "Tax Rate Bylaw No, 906, 2019."

CARRIED

12. **CORRESPONDENCE:**

13. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES:**

CR1 **Mayor Heiberg- Caribou Engagement**

- Meeting was held on Monday, April 15, 2019, between Premier Horgan, Minister Donaldson and the Peace River Regional District. 0400-20
 - Attempting to get a better understanding of problem in the North East regarding the Caribou Engagement Process.
 - The Premier extended the consultation process until May 31, 2019, an additional four weeks.
 - The Premier has appointed Blair Lekstrom as the community liaison throughout the extended consultation process; Mr. Lekstrom will report directly to the Premier.
 - Mr. Lekstrom will be engaging with the Peace River Regional District and First Nations to identify and offer solutions moving forward.

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

16. **PUBLIC INQUIRIES:**

17. **IN-CAMERA SESSION:**

18. **ADJOURNMENT:**

Mayor Heiberg declared the meeting adjourned at 5:38pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

School Gymnasium agreement

02/26/18

Spruce Beetle Summit- revisit 2019

11/05/18

Agricultural Land Commission

28/01/19

Commercial Water Rate Increase-annual

budget consideration

08/04/19

Certified Correct:



Chair/Mayor Dave Heiberg



Corporate Officer, Tammy McKeown