



REGULAR COUNCIL MEETING
February 25, 2019
6:00 P.M.
COUNCIL CHAMBERS

Present **Council:** Councillor Kelly Miller
Councillor Valerie Paice
Councillor Patricia Markin
Councillor Mattias Gibbs
Councillor Leigh Summer
Councillor Travous Quibell
Youth Councillor, Taylor Rowe

Absent: Mayor Dave Heiberg

Staff: Interim CAO, Chris Cvik
Director of Public Works, Mokles Rahman
Director of Protective Services, Robert Norton
Manager of Public Works, Mark Sture
Corporate Officer, Tammy McKeown

Other:

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Councillor Kelly Miller presiding.
2. **DELEGATIONS:**
- D1 **Corporal Brendan Harkness- RCMP update**
 - Corporal Harkness will be in attendance at the March 11, 2019 Regular Council Meeting.
3. **NOTICE OF NEW BUSINESS:**
Mayors Additions:
Councillors Additions:
 - CM3- Councillor Summer: Peace Williston Advisory Meeting**CAO Additions:**
 - SR4- Addition to Public Works Update
4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
M1 **February 11th, 2019 Regular Council Meeting**
Corrections: SR4: should read "in our" not "in out".

0550-01

RESOLUTION NO.048/19

M/S Councillors Gibbs/Summer

That

"The minutes of the February 11th, 2019 Regular Council Meeting be adopted as amended."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**
- BA1 **D1- Beckman Road Access:** 6660-20
0220-01
5400-01
- Discussion with BC Hydro representative, in regard to Beckman Road access, occurred on February 12, 2019. BC Hydro did not have any update to share at that time.
8. **PUBLIC HEARINGS:**
9. **STAFF REPORTS:**
- SR1 **Approving Officer Appointment** 3010-00
RESOLUTION NO.049/19 2770-01
M/S Councillors Gibbs/Quibell 1940-00
That
"Council appoint Chris Cvik, Interim CAO, as Approving Officer for the District of Hudson's Hope."
CARRIED
- SR2 **Conference Report- CAO Forum** 0390-01
FOR INFORMATION
- SR3 **District of Hudson's Hope Municipal Water Supply** 0560-00
6660-20
5280-14
- The District of Hudson's Hope closed meeting, listed in the timeline, has been changed to March 12th, 2019 with Western Water and L&M in attendance.
- RESOLUTION NO.050/19**
M/S Councillors Quibell/Pace
That
"Council is authorized to attend the Public Meeting with Western Water, L&M, and BC Hydro(tentative) during the week of April 1st, 2019."
CARRIED
- SR4 **Public Works Update** 5210-01
5280-01
5340-01
- Water connection leak was investigated after receiving a call from a resident. Leak was not on the main waterline but was on the connection line to the residence.
 - Director of Public Works believes that there are more leaks, based on the water usage.
 - A water usage plan will be prepared over the next couple of years.
 - Sanitary water line, on McDougall, was frozen; Public Works and contractors worked over the weekend to clear the line.
 - Will conduct line checks in the spring to determine the exact issues, such as low spots, in the lines.

- SR5 **Administration update** 0110-01
FOR INFORMATION
- SR6 **Protective Services Update** 7380-01
- Northeast BC Emergency Mass Communication system – having employees of the District sign up for the notifications. The employees will be used for testing the system. The Director of Protective Services will bring more information back once the initial testing has been completed.
- SR7 **Purchasing Policy Amendment** 1790-00
- Change definition of Local to read "within the boundaries of the District of Hudson's Hope". 0340-50
 - Corporate Officer gave explanation of the Northeast Inter-Community business license that is available to businesses operating in multiple municipalities.
- RESOLUTION NO.051/19*
M/S Councillors Markin/Paice
That
"Council approve the amended District of Hudson's Hope Purchasing Policy."
CARRIED as amended
- SR8 **Swimming Pool Liner Repairs-Sole Source** 1705-00
- RESOLUTION NO.052/19* 2320-01
M/S Councillors Gibbs/Quibell 0810-20
That
"Council waive the Purchasing Policy and approve a sole source contract to Master Pools Alta Ltd. for repairs to the pool in the amount of \$23,000."
CARRIED as amended
- SR9 **Recreation and Special Event Update** 8100-01
FOR INFORMATION
- SR10 **Recreation Committee Recommendations** 0360-01
- RESOLUTION NO.053/19* 3900-01
M/S Councillors Quibell/Paice
That
"Staff to bring forward an amendment to the Fees and Charges Bylaw No. 843 to incorporate the changes recommended by the Recreation Advisory Committee."
CARRIED
- SR11 **CAO Update** 0110-01
- Staff will provide a short tutorial in regard to the financial statements at the next meeting.
 - FOR INFORMATION
10. **COMMITTEE MEETING REPORTS:**
- CM1 **Recreation Committee Meeting Minutes** 0360-01
FOR INFORMATION

- CM2 **Industry Committee Report** 0360-01
 RESOLUTION NO.053/19 6850-00
 M/S Councillors Quibell/Paice
 That
 "Council directs staff to request a quote from a local engineering firm to create a preliminary design of the light industry development, based on the reduced scope of work, with the following criteria:
 - Lots are serviced with water and 3 phase power. No sewer.
 - Roadway is gravel
 - Development extends from the furthest west lot to Powell Road.
 - Lots are not cleared
 - Developments follows MOTI guidelines."
 CARRIED
- CM3 **Councillor Summer- Peace Williston Advisory Meeting** 0360-01
 - Discussions were had regarding a meeting between BC Hydro and the District Council and possibly a Public Meeting with the residents of Hudson's Hope to discuss the impact of Site C.
 - Community Engagement Committee can expand their scope to include Industry Relations.
 - Some discussion was had regarding BC Hydro assisting with the establishment of a new RV Park in the Municipality.
 - Next meeting will be held in September. 6660-20
11. **BYLAWS:**
- B1 **Council Remuneration Bylaw No. 902/2019** 3900-20
 RESOLUTION NO.054/19 0530-01
 M/S Councillors Quibell/Summer
 That
 "Council adopt Bylaw 902, 2019, a bylaw to provide for remuneration of the Council and for the reimbursement of expenses.
 CARRIED
- B2 **Officer Bylaw No, 903, 2019** 3900-20
 RESOLUTION NO.055/19 2770-01
 M/S Councillors Quibell/Summer
 That
 "Council approve First, Second and Third Readings of 'District of Hudson's Hope Officer Bylaw 903, 2019'."
 CARRIED
12. **CORRESPONDENCE:**
- C1 **NCLGA Draft AGM Agenda** 0400-01
 FOR INFORMATION
- C2 **Message from FCM and UBCM** 0400-01
 FOR INFORMATION
- C3 **2019 BC Economic Summit** 0390-01
 FOR INFORMATION

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| C4 | Pouce Coupe Winter Jamboree
FOR INFORMATION | 0400-50 |
| C5 | NCLGA Board Meeting Minutes
FOR INFORMATION | 0400-01 |
| C6 | 2018 Community Grant Reports
FOR INFORMATION | 1850-01 |
| C7 | Meeting with School District 60 Board of Education
FOR INFORMATION | 0400-70
0360-01 |
| C8 | ALC Regional Seminar
FOR INFORMATION | 0390-01
0400-30 |
| C9 | Site C Construction Bulletin
FOR INFORMATION | 0640-01
5400-01 |
| C10 | School District 60 Application for Lease Renewal
FOR INFORMATION | 0400-70 |
| C11 | UBCM Provincial Budget Highlights
FOR INFORMATION | 0400-01 |
| C12 | NOVA Gas Transmissions Ltd-North Montney Mainline Crossing Consent
FOR INFORMATION | 6660-01 |
| C13 | Peace River Local Government Association Meeting
FOR INFORMATION | 0400-01 |
| C14 | BC Ministry of Agriculture Agricultural Advisory Committee Workshop
<i>RESOLUTION NO.056/19</i>
<i>M/S Councillors Gibbs/Paice</i>
<i>That</i>
<i>"Council approve travel for up to two Councillors to attend the BC Ministry of Agriculture Agricultural Advisory Committee Workshop on March 13, 2019 in Langley."</i>
<i>CARRIED</i> | 0400-20
0390-01 |
| 13. | REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES | |
| CR1 | Councillor Markin- Report on Community Energy Association Session and Media Training Session.
FOR INFORMATION | 0390-01 |
| 14. | OLD BUSINESS: | |
| 15. | NEW BUSINESS: | |

16. **PUBLIC INQUIRIES:**

17. **ADJOURNMENT:**

Councillor Kelly Miller declared the meeting adjourned at 6:46pm

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

School Gymnasium agreement

Budget items

Spruce Beetle Summit- revisit 2019

Agricultural Land Commission

Diarized

07/25/16

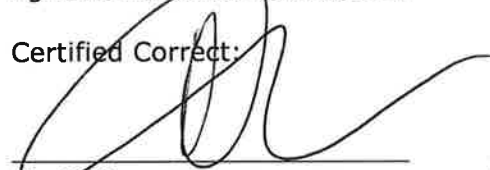
02/26/18

07/09/18

11/05/18

28/01/19

Certified Correct:



Chair/Councillor Kelly Miller



Corporate Officer, Tammy McKeown