



REGULAR COUNCIL MEETING
February 11, 2019
6:00 P.M.
COUNCIL CHAMBERS

Present **Council:** Mayor Dave Heiberg
Councillor Valerie Paice
Councillor Kelly Miller
Councillor Patricia Markin
Councillor Mattias Gibbs
Councillor Leigh Summer

Absent: Councillor Travous Quibell
Youth Councillor, Taylor Rowe

Staff: Interim CAO, Chris Cvik
Director of Public Works, Mokles Rahman
Corporate Officer, Tammy McKeown
Manager of Public Works, Mark Sture
Recreation & Special Events, Kaitlyn Atkinson

Other:

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **DELEGATIONS:**

D1 **Roy Kelly, Heather Kelly- Beckman Road Access**

- Mr. Kelly presented a letter authorizing himself and Heather Kelly to represent Larry and Laura James in discussions relating to the loss of access to their properties due to Site C.
- The affected parties stated that BC Hydro is refusing to build a new road to allow access to these properties. The parties have been informed by BC Hydro that a new road is not cost effective.
- The parties do not want to relocate but without access to their properties they will have no other option.
- Requesting assistance from Council to approach Hydro on their behalf.
- This is a very pressing issue which Council is very aware. There is lots of background information; Council has been having discussions with BC Hydro about the issues surrounding the Beckman Road Access.

6660-20
0220-01
5400-01

- Council hopes to have some answers after their next meeting with BC Hydro; the outcome of the meeting will guide Council as to what next steps need to be taken.
- Council assured Mr. and Mrs. Kelly that they will keep them informed of any decisions that come forward.
- Councillor Summer asked about the impact lines; Mr. Kelly stated that the information they have received continues to change but that the properties will not be flooded.
- Discussion was started regarding the recent Landowner meeting; Mayor Heiberg explained that this is an in-camera agenda item and the discussion would have to wait until the in-camera meeting.

D2

**North Peace Airport Society and North Peace Airport Services-
Jim McKnight, Miranda Flury and Gordon Duke**

8400-01

- A brief history of the North Peace Airport was presented beginning from the inception of aviation in the North Peace area in 1930 through the start of the development of the current site in 1939 and the expansions in the early 50's.
- Structure- the Society is comprised of the municipalities of Taylor, Hudson's Hope, Fort St. John and Peace River Regional District. Airport services are contracted to the Society.
- Year in review: the administration of the airport has transitioned to the North Peace Airport Society; the Society has worked on developing new Policies and have incurred over \$300,000 in capital expenditures which include the purchase of a new loader and new website redesign.
- A grant application has been started to fund the work that will be done to the runways.
- Live Emergency Response Exercise was held on September 15, 2018 which Search and Rescue, Fort St. John fire department and Taylor volunteer fire department participated in.
- In response to concerns voiced by patrons, a water bottle refill station was installed on the other side of security; over 40,000 water bottles have been saved from the landfill since the installation.
- Review of the growth statistics since 2014; expect 3% growth for 2019.
- Review of the estimated economic impact for 2018.
- Examples of some of the Society community involvement were provided.
- Growth opportunity regarding increased flights.
- Four projects in the works: two runways- 6-8 years out; airport terminal expansion – 3-5 years out; combined services building.
- Airport is self-funded; no tax dollars are utilized. Direct and indirect revenues are used, with some funding from Federal grants.
- To be eligible for the Federal funding, the work on the runway will include narrowing it. Technical specs have of aircrafts have changed and the wider runways are no longer required. Regulations state that the runways only need to be 150 feet. The narrowing of the runway will reduce upkeep costs. Believe that operation should not be disrupted during the work on the runway.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: CR3- Rural Roads

Councillors Additions:

CAO Additions:

- SR7- Economic Development- PRRD Requisition

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

Councillor Gibbs declared a conflict of interest with SR1-Property Tax Exemption Bylaw

6. **ADOPTION OF MINUTES:**

M1 **January 28th, 2018 Regular Council Meeting**

0550-01

Corrections: D1: should read Director of Protective Services

CR1: omit the wording "January 9, 2019"

CR1: change the 0 to a -

RESOLUTION NO.032/19

M/S Councillors Markin/Miller

That

"The minutes of the January 28th Regular Council Meeting be adopted as amended."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

8. **PUBLIC HEARINGS:**

9. **STAFF REPORTS:**

SR1 **Property Tax Exemption Bylaw – Report #2**

1700-01

Councillor Gibbs left the chambers at 6:42pm

RESOLUTION NO.033/19

M/S Councillors Paice/Summer

That

"Council approve the addition of \$15,000 into the 2019 budget to cover the estimated grant amount to ensure properties are tax exempt as per Council's direction.

And That

Council direct Administration to contact each of the eight properties that are involved to advise them that they will receive a grant equal to the final amount of property tax for 2019 that they are assessed."

CARRIED

Councillor Gibbs returned to chambers at 6:45pm

1950-01

SR2 **Waiver of Surplus Property Policy – Paper Shredder**

1090-01

RESOLUTION NO.034/19

M/S Councillors Summer/Gibbs

That

"Council waive the Surplus Property Policy and gift the surplus shredder to the Library."

CARRIED

- SR3 **Notice of Closed Session** 560-00
RESOLUTION NO.035/19
M/S Councillors Miller/Paice
That
"Item SR3- Notice of Closed Session be moved to the end of the agenda"
CARRIED
- SR4 **Recreation Committee Recommendations** 7710-01
RESOLUTION NO.036/19 1700-01
M/S Councillors Miller/Markin
That
"Council direct staff to review the O&M Program for recreation assets such as the tennis courts, baseball diamonds, and playgrounds to ensure adequate funding is available to maintain these assets and that they are adequately reflected in our annual maintenance program."
CARRIED.
- RESOLUTION NO.037/19
M/S Councillors Miller/Gibbs
That
"Council direct the Recreation and Special Events Coordinator to bring back the recommendations for the daily rate and the definition of Family to the Recreation Committee to discuss further and to return to Council with more detailed recommendations including accurate rates for the items being discussed."
CARRIED.
- SR5 **Road Closure-Osbourne Street at Canyon Drive** 5400-01
RESOLUTION NO.038/19
M/S Councillors Gibbs/Markin
That
"Council direct administration to consult with the affected residents and road users in regards to the closure of the Osbourne Street at the intersection of Canyon Drive
And That
The consultation process will involve a public meeting/open house with the affected residents and road users to obtain feedback on analysis, alternatives, recommendations, and communication with the Ministry of Transportation
And That
Administration will report back to Council with recommendations."
CARRIED
- Council directed staff to include maildrops to all residents and informational posters to sent be out via the Public Service Announcement e-mail and posted to website and Facebook page.
- SR6 **Monthly Payments**
RESOLUTION NO.039/19 1790-00
M/S Councillors Paice/Markin
That

"Council approves the online payment of monthly billings for Telus, Telus Mobility, BC Hydro, Fortis, and Pacific Blue Cross and Medical Services Plan with a pre-approval from the CAO before payment is made."
CARRIED

- The same two controls will remain in place with the bill payment amounts being approved by both the CAO and a member of Council.

- SR7 **Economic Development-PRRD Requisition** 6750-01
RESOLUTION NO.040/19 1700-01
M/S Councillors Miller/Gibbs
That
"Council approve a maximum of \$11,000 as Hudson's Hope portion of the Economic Development Function under the 2019 budget process for the Peace River Regional District (PRRD)."
CARRIED
10. **COMMITTEE MEETING REPORTS:**
11. **BYLAWS:**
B1 **Council Remuneration Bylaw No. 902/2019** 3900-20
RESOLUTION NO.041/19 0340-50
M/S Councillors Paice/Summer
That
"Council give First, Second and Third readings to Bylaw 902, 2019, a bylaw to provide for remuneration of the Council and for the reimbursement of expenses.
And That
Council approve the updated Council Remuneration Policy."
CARRIED
12. **CORRESPONDENCE:**
- C1 **Invitation from Minerals North Conference Association (MNCA)** 0390-01
FOR INFORMATION
- C2 **Letter on Caribou Recovery** 0400-20
FOR INFORMATION
- C3 **UBCM Newsletter-February 6, 2019** 0400-01
FOR INFORMATION
- C4 **CEA Complimentary Membership for 2019** 0230-01
FOR INFORMATION
- C5 **Nominations for the Order of British Columbia** 0220-01
FOR INFORMATION
13. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- CR1 **Mayors Report to Council- Report on LGLA Elected Officials Conference** 0390-01
FOR INFORMATION 0400-01
- CR2 **Councillor Quibell- Report on LGLA Elected Officials Conference** 0390-01
FOR INFORMATION 0400-01
- CR3 **Mayor's Report to Council- Rural Roads update** 0640-01
 • The Mayor attended the January 20, 2019 North Peace Rural 5400-01
 Roads Task Force Meeting.
 • Ministry of Transportation was in attendance and has stated that
 they will be presenting options in the near future regarding the
 Rural Roads Priorities. It is believed that they will be temporary
 'band-aid' solutions'.
 • Two members of the task force will meet with the Ministry with the
 goal of accessing funds.
14. **OLD BUSINESS:**
- OB1 **Fort St John Tradeshow** 8100-01
 • The Recreation and Special Events Coordinator is still looking for
 one more Council member to work the District's booth at the
 tradeshow.
15. **NEW BUSINESS:**
- NB1 **Acting Mayor** 0530-01
 • Councillor Miller will be covering for Mayor Heiberg for the last part
 of the month.
16. **PUBLIC INQUIRIES:**
9. **STAFF REPORTS continued**
- SR3 **Notice of Closed Session** 0560-00
 RESOLUTION NO.042/19
 M/S Councillors Miller/Paice
 That
 "Council recess to a Closed Meeting under the Community Charter
 Sections 90 (1)(a), (c), (e) and (k) for the purpose of discussing the
 following items:
 Agenda Item- Tax Sale (CC Section 90(1)(e).
 Agenda Item- 2019 Exempt Wage Increase (CC Section 90(1)(a) and (c).
 Agenda Item-Landowners Meeting 90(1)(k).
 Agenda Item- Moberly First Nations Treaty Land Entitlement (CC Section
 90(1)(e)."
 CARRIED
17. **ADJOURNMENT:**
 7:25 pm Moved to In-Camera under Sections 90(1)(a), (c), (e), and (k)
 of the Community Charter.
 Mayor Dave Heiberg declared the meeting adjourned at 8:01pm

DIARY
Conventions/Conferences/Holidays
Beryl Prairie Septic Field

Diarized

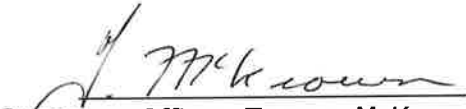
07/25/16

School Gymnasium agreement
Budget items
Spruce Beetle Summit- revisit 2019
Agricultural Land Commission

02/26/18
07/09/18
11/05/18
28/01/19

Certified Correct:


Chair/Mayor Dave Helberg


Corporate Officer, Tammy McKeown