



**REGULAR COUNCIL MEETING**  
**January 28, 2019**  
**6:00 P.M.**  
**COUNCIL CHAMBERS**

Present **Council: Mayor Dave Heiberg**  
**Councillor Travous Quibell**  
**Councillor Kelly Miller**  
**Councillor Patricia Markin**  
**Councillor Mattias Gibbs**  
**Councillor Leigh Summer**  
**Youth Councillor, Taylor Rowe**

**Absent: Councillor Valerie Paice**

**Staff: Interim CAO, Chris Cvik**  
**Director of Protective Services, Robert Norton**  
**Director of Public Works, Mokles Rahman**  
**Corporate Officer, Tammy McKeown**  
**Manager of Public Works, Mark Sture**

**Other:**

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **DELEGATIONS:**

D1 **Evelyn Edinger- Derelict Buildings**

- Ms. Edinger was unable to attend the meeting but had submitted a letter outlining her concerns in regard to properties that contravene our bylaw.
- Discussion in regard to best approach; bylaw contravention letter or education advertising so that the residents are aware of the rules around property maintenance and are aware of the spring and fall clean-up programs provided by the District.
- [Director of Protective Services to send out letters to the properties identified.](#)

0220-01  
4000-01

**RESOLUTION NO.020/19**

**M/S Councillors Quibell/Miller**

**That**

**"Council direct staff to provide a report on the annual clean-up costs associated to the Spring and Fall clean-up Program."**

**CARRIED**

3. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:**

**Councillors Additions:**

- Councillor Quibell: Recreation Committee update
- Councillor Markin: land transfers
- Caribou Meeting

**CAO Additions:**

- SR11- Director of Protective Services Update

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **December 8<sup>th</sup>, 2018 Special Council Meeting** 0550-01

*RESOLUTION NO.021/19*

*M/S Councillors Quibell/Summer*

*That*

*"The minutes of the December 8<sup>th</sup>, 2018 Special Council Meeting be adopted as presented."*

*CARRIED*

M2 **January 14<sup>th</sup>, 2019 Regular Council Meeting** 0550-01

Correction: spelling of Mrs. Fay Lavallee

*RESOLUTION NO.022/19*

*M/S Councillors Miller/Gibbs*

*That*

*"The minutes of the January 14<sup>th</sup>, 2019 Special Council Meeting be adopted as amended."*

*CARRIED*

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **BA1 SR2 Surplus Equipment Sale – Electronic Sign** 1090-01

- Staff has attempted to contact Mr. O'Grady on numerous occasions.
- Mr. O'Grady stopped by the Public Works shop and requested that the snow be removed from the area around the sign. Mr. O'Grady informed Public Works that someone would be in contact with them on January 9<sup>th</sup> to arrange access to the yard to pick up the sign.
- Public Works has not heard anything further.
- *Staff will continue to attempt to contact Mr. O'Grady and will provide an update at the next Council meeting.*

BA2 **NB1 Garden of Peace Cemetery** 4100-01

- Public Work has been in contact with Mrs. Lavallee.
- Estimated cost for the sign is \$1000.00.
- The sign will have to adhere to the District Branding.
- Ministry of Transportation needs to be contacted.
- Sign Committee will include it in their upcoming sign study.

BA3 **SR8 Winter Carnival 2019 Event Schedule** 8100-01

- Reminder to Council to sign up with the Recreation and Special Events Coordinator.

8. **PUBLIC HEARINGS:**

9. **STAFF REPORTS:**

- SR1     **Development Variance Permit Application**     3090-01  
RESOLUTION NO.023/19  
M/S Councillors Miller/Gibbs  
That  
"Council approve Development Variance Permit Application No. 2019-01 (Clark) to allow a manufactured home that is 18 years old (2001 model) to be moved to 20498 Beattie Drive - Lot A, District Lot 148, Plan 10780 Except Plans H887 and 34351 Parcel A."  
CARRIED
- SR2     **Peace River Agreement Reporting**     1660-00  
RESOLUTION NO.024/19     0400-20  
M/S Councillors Quibell/Summer  
That  
"Council receives the report for information."  
CARRIED
- SR3     **Council Remuneration**     1700-01  
RESOLUTION NO.025/19     3900-01  
M/S Councillors Summer/Quibell  
That  
"Council direct Administration to increase the 2019 budget to reflect the loss of the one-third tax exemption for Members of Council.  
And That  
Council direct Administration to update the Council Remuneration Bylaw and bring the documents back to Council for consideration."  
CARRIED
- SR4     **Library Associate Member Program**     1660-00  
RESOLUTION NO.026/19     0230-20  
M/S Councillors Summer/Gibbs  
That  
"Council approves the Service Provider Agreement between the District of Hudson's Hope and the Hudson's Hope Public Library dated January 28, 2019."  
CARRIED.
- SR5     **Road Rescue Equipment Purchase**     1100-00  
RESOLUTION NO.027/19     1280-20  
M/S Councillors Miller/Markin  
That  
"Council approve the expenditure of the \$20,000 received from BC Hydro as part of the Partnering Relationship Agreement to purchase a 10-foot enclosed trailer and stabilization equipment to improve road rescue capabilities within the District of Hudson's Hope."  
CARRIED
- Will be used at 40% of accidents due to multivehicle and commercial vehicles.

- The revenues and expenditures relating to the Partnering Relationship Agreement should be shown as a separate line item on the budget.

- SR6     **Public Works Update**     5210-01
- The warranty at the Wastewater treatment plant has almost expired. There are two issues that have been brought to the contractor's attention and will be dealt with.
  - Summer student grant has been applied for requesting funding for two students to work for Public Works again this year. If we receive the grant, one student will be tasked with collecting data.
  - The Director of Public Works met with the Library Director; last year's budget showed \$55,000 allocated for capital repairs, the amount remaining from last year's budget will be utilized this year.
- SR7     **Office Administration Update**     0110-01  
FOR INFORMATION
- SR8     **Interim CAO Update**     0110-01  
3900-10
- Interim CAO explained to Council the issues around the late filing of the Property Tax Exemption Bylaw and the options we have available to assist the Non-profit organizations that will be affected.
- FOR INFORMATION
- SR9     **Pre-Budget for Swimming Pool**     1700-01  
RESOLUTION NO.028/19     0810-20  
M/S Councillors Gibbs/Summer  
That  
"Council approve a pre-budget amount of \$29,000 plus taxes for the Water Chemistry Control Unit and emergency liner repairs, and that the source of fund is the O&M Budget of the Swimming Pool under Public Works Department."  
CARRIED
- RESOLUTION NO.029/19  
M/S Councillors Miller/Summer  
That  
"Council consider a capital budget of \$268,945 plus taxes in 2020 for rehabilitation of Pool Liner and refer to Recreation Committee to review and report back to Council by fall 2019."  
CARRIED
- SR10     **Workplace Accommodation Program**     2640-01  
RESOLUTION NO.030/19  
M/S Councillors Quibell/Markin  
That  
"Council approve the Workplace Accommodation Program as presented."  
CARRIED
- SR11     **Protective Services Update**     7010-01  
FOR INFORMATION
- The Director of Protective Services provided some background information regarding the Enbridge Mass Notification Service. He is

hoping to begin some testing of the service in February with the roll-out happening next quarter.

- Discussed a possible mutual aid agreement with Moberly Lake First Nations. [The Director will inform the Mayor of any decisions.](#)

10. **COMMITTEE MEETING REPORTS:**  
CM1 **North Peace Airport Society**

11. **BYLAWS:**

12. **CORRESPONDENCE:**

- C1 **Letter from the District on New Hazelton** 0400-50  
FOR INFORMATION
- C2 **Peace River Regional District-Caribou Recovery** 0390-01  
FOR INFORMATION
- C3 **North Central Local Government Association 2019 Resolutions** 0400-01  
Council to inform Corporate Officer of who will be attending
- C4 **Municipal Finance Authority of BC** 0510-20
  - Discussed possible projects that may require funding.
  - [Corporate Officer to set up meeting with Municipal Finance Authority at UBCM.](#)
- C5 **Double H Saddle Club 2018 Grant Report** 1850-01  
FOR INFORMATION
- C6 **Agricultural Land Commission** 0400-30  
FOR INFORMATION  
[Diarize](#)

13. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- CR1 **Mayors Report to Council**
- **North Development Initiative Trust (NDIT)** 0530-01
    - Mayor Heiberg attended the NDIT quarterly meeting on January 18, 2019 meeting. 0510-20
    - The trust was established in 2004 by the Province to fund economic projects.
    - There are four regions each with a Regional Advisory Board to provide support and advice on Economic Development Applications and to make recommendations to the Board of Directors consisting of five members appointed by the Province plus two representatives from each Northeast Community.
    - Senior's housing and Community Halls were projects that were repeatedly discussed.
    - Funding is available, if an interested party needs assistance in preparing the application, they can contact NDIT.

- Of the 2.2 million dollars available in 2018 only 1.6 million was utilized. The first intake for 2019 had \$550,000 worth of applications received.
- **Resource Forum, Prince George, January 22-24, 2019** 0390-01
  - Caribou Recovery Discussion
    - Minister Donaldson (Forestry, Lands and Natural Resources) and Minister Heyman (Environment and Climate) plus their senior staff were in attendance.
    - Meeting resulted in a commitment from the Province to start public and stakeholder engagement in early February on a draft Partnership Agreement for Caribou Recovery in the Peace.
    - Province is committed to share data and analysis on potential impacts; will work with the Peace River Regional District.
    - Agreements will not be finalized until engagement is complete- suggested Roundtable model.
  - Chris O'Reilly- CEO, BC Hydro
    - Key issues mentioned were: 0390-01
      - The land acquisition process; landowners concerns about how they are being treated. 6660-20
      - Highway 29 realignment-current updates
      - Industrial Land replacement- ensure the District remains whole; attempt to keep families and businesses in town.
      - Work underway at Watson Slough on Highway 29; Dave Conway explained that the top soil is being removed, capped with clay and then will be flooded. This area is an archeological site.
  - Julie Bourdon, Petronas Stakeholder Advisor 0390-01
    - Commitment to formalize a communication process with the District. 6660-20
    - Julie given the green light to start the process; estimated timeline and terms of reference will be based upon the Petronas-District advisory meeting.
- **Rural Roads-Ministry of Transportation Meeting, January 29, 2019** 0400-20 5400-01
  - Farrell Creek
    - Last Geotech completed in 2005
    - Urban Systems has been contracted to provide alignment options; report to be to the Ministry by the end of March 2019.
    - Ministry is working with Hydro to realign poles before road work begins.
    - Timeline- must wait for Geotech information and environmental tests to be completed.
    - BC Hydro is sharing Highway 29 road realignment information with Ministry; the Ministry will oversee the construction to ensure things are done properly.
  - Beryl Prairie

- Ministry of Transportation has stated that this is a High Priority
- Will undergo enhanced maintenance in 2019; dust control and ensuring it can hold up to industrial use.

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

NB1 **Recreation Committee**

- Councillor Quibell presented a verbal update from the Recreation Committee. A written report will be presented at the next Council meeting. Some goals have been set.

0360-01

NB2 **Land Transfers**

- Councillor Markin presented a verbal report regarding Land Transfers with BC Hydro.
- Report to be presented at next in-camera meeting.

6660-20

NB3 **Caribou Recovery Meeting**

*RESOLUTION NO.031/19*

*M/S Councillors Quibell/Gibbs*

*That*

*"Council authorizes all of Council to attend the next Community Engagement meeting."*

*CARRIED*

0390-01

NB4 **Curling Rink plumbing issues**

- Councillor Miller requested that Public Works have the plumbing in the men's washrooms at the Curling Rink checked.

0230-20

NB5 **Winter Carnival-** Thank-you to Councillor Summer for attending the Winter Carnival festivities on January 28, 2019.

8100-01

16.

**PUBLIC INQUIRIES:**

17.

**ADJOURNMENT:**

*Mayor Dave Heiberg declared the meeting adjourned at 7:44pm*

**DIARY**

**Conventions/Conferences/Holidays**

*Beryl Prairie Septic Field*

*School Gymnasium agreement*

*Budget items*

*Spruce Beetle Summit- revisit 2019*

*Agricultural Land Commission*

**Diarized**

*07/25/16*

*02/26/18*

*07/09/18*

*11/05/18*

*28/01/19*

Certified Correct:



Chair/Mayor Dave Heiberg



Corporate Officer, Tammy McKeown