



REGULAR COUNCIL MEETING
January 14, 2019
6:00 P.M.
COUNCIL CHAMBERS

Present **Council: Mayor Dave Heiberg**
 Councillor Travous Quibell
 Councillor Kelly Miller
 Councillor Patricia Markin
 Councillor Valerie Paice
 Councillor Mattias Gibbs
 Councillor Leigh Summer

Staff: Interim CAO, Chris Cvik
 Director of Protective Services, Robert Norton
 Director of Public Works, Mokles Rahman
 Administration, Andrea Martin
 Recreation/Special Events Coordinator, Kaitlyn Atkinson
 Manager of Public Works, Mark Sture

Other: Youth Councillor, Taylor Rowe
 4 others in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Dave Heiberg presiding.

2. **DELEGATIONS:**

D1 **Library – 2019 Budget and Service Agreement**

- Through a short power point presentation Amber Norton reflected on the Library's accomplishments and the goals for the Library over the next 3 years.
- Reviewed patronage throughout 2018.
- Amber had an inquiry regarding the Library Service Agreement. Mayor Heiberg advised Amber to submit a Report to Council, also to meet with Library Liaison Councillor Markin to discuss reporting procedures.
- Amber Norton noted her appreciation for the service agreement.
- Mayor Heiberg commended the Library for using the services of our appointed Grant Writer to obtain grants to assist the Library.
- Mayor Heiberg noted that there may be funding available through Peace River Regional District for the Library providing certain criteria is met. Amber has looked into it and notes some of the criteria to obtain detailed patronage is hard to acquire from an open public library.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions:

- North Peace Airport Society Update
- PRRD Economic Development Grant Request
- Grant Writing Program
- Garden of Peace Cemetery

Councillors Additions:

CAO Additions:

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **December 10th, 2018 Regular Council Meeting**

- Corrections: Change the name 'Beck' in BA2 to read 'Peck'.
Take out the repeat of 'in January' in SR4.

RESOLUTION NO.001/19

M/S Councillors Miller/Summer

That

"The minutes of the December 10th, 2018 Regular Council Meeting be adopted as amended."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

SR2 **Surplus Equipment Sale – Electronic Sign**

- Councillor Miller wanted to know where the sale of the sign was at. Interim CAO Chris Cvik advised the sale was conducted, however, the buyer Tim O'Grady was unaware of the actual size and is having a problem getting the sign picked up and delivered.
- Interim CAO to provide an update at the January 28, 2019, Council Meeting.

8. **PUBLIC HEARINGS:**

9. **STAFF REPORTS:**

SR1 **Items Previously Released from Closed Meetings**

RESOLUTION NO.002/19

M/S Councillors Paice/Markin

That

"Council approve the release of the additions to Reserve Policy and the Resolution on Land Decision – Hudson's Hope Health Care and Housing Society to the open agenda."

CARRIED

SR2 **Strategic Objectives**

RESOLUTION NO.0003/19

M/S Councillors Quibell/Gibbs

That

"Council approve the Strategic Objectives for 2019 - 2022."

CARRIED

SR3 **Notice of Closed Session**

RESOLUTION NO.004/19

M/S Councillors Markin/Miller

That

"Council approve the three items to be discussed at the Closed Meeting."

CARRIED

SR4 Grant Application for Beattie Lift Station Upgrade

RESOLUTION NO.005/19

M/S Councillors Gibbs/Paice

That

"Council approves a grant application to be made for the Rural and Northern Communities Program for upgrades to Beattie Lift Station."

And That

"Council approves \$20,000 for proceeding detailed geotechnical investigation and detailed design of the project. The source of fund will be Sewer Reserve and will be returned to the Sewer Reserve if grant is approved."

CARRIED

- Director or Public Works, Mokles Rhaman discussed briefly that administration has submitted another application to ICIP RNC program for funding for the Beattie Lift Station. His wishes are for the District to bore any extra costs of this project.
- Additional cost still to be determined by geotechnical investigation and design.

SR5 Women's Rec Hockey

RESOLUTION NO.006/19

M/S Councillors Miller/Summer

That

"Council move discussion of this item to the closed meeting."

CARRIED

SR6 Fort St John Tradeshow Request

RESOLUTION NO.007/19

M/S Councillors Quibell/Markin

That

"Council will respond back to RSEC with any availability to attend this event by February 11, 2019 and give their preference of shifts that they can attend."

CARRIED

- RSEC, Kaitlyn spoke of the great opportunity to promote DOHH and talk about the recreational opportunities at the trade show.
- Kaitlyn had over 400 entries into the draws and pointed out that these were all direct conversations with people about the community.

RESOLUTION NO.008/19

M/S Councillors Paice/Quibell

That

"Council approve the draw items of (1) 7 Day Camping Pass and (1) Family 10X Pool Punch Pass."

CARRIED

**SR7 2018 Special Events Coordinator Year End Report
FOR INFORMATION**

SR8 Winter Carnival 2019 Event Schedule

- RSEC is requesting that available members Council attend the Opening and Closing Ceremonies for presence.

- Mayor Heiberg expressed some scheduling conflict with the 2019 NCLGA and the Winter Carnival Dates.
- Councillor Miller would like to see the Winter Carnival Schedule put up on the Web Site as well as all other social media outlets.

COMMITTEE MEETING REPORTS:

10.

BYLAWS:

11.

CORRESPONDENCE:

12.

Letter from the DOHH to the Province on Caribou Recovery

C1 FOR INFORMATION

Northeastern Roundtable 2 Nov 21 Meeting Notes 20181213

C2 FOR INFORMATION

Referral for West Peace Fringe Area OCP

C3 FOR INFORMATION

Alaska Highway Community Society – Board of Director Appointment

C4

- Councillor Miller to sit on the Committee and Councillor Markin as an alternate.

Message from Legislative Assembly of British Columbia – Ride Hailing

C5

FOR INFORMATION

Letter from the Honourable Katrine Conroy and the Honourable Katrina Chen

C6

FOR INFORMATION

Mayors, RD Chairs and CAOs Roundtable Expression of Interest

C7

FOR INFORMATION

Telus Letter re: Chetwynd Communications Society request to install radio equipment.

C8

FOR INFORMATION

DOHH Library Request for Liability Insurance

C9

- The Library is requesting to be added to the DOHH insurance program for liability insurance.

RESOLUTION NO.009/19

M/S Councillors Miller/Summer

That

Administration prepare a report for the January 28, 2019, Council Meeting on bringing the Library under the District's insurance program."

CARRIED

Phoenix Tour Promo

C10

FOR INFORMATION

C11 **Request to Include BC Municipal Climate Leadership Council Workshop at the NCLGA Feb 1, 2019**

- Councillor Markin to attend and report back to Council

C12 **Save the Date – 2019 PRLGM Meeting**

RESOLUTION NO.010/19

M/S Councillors Miller/Quibell

That

"Council authorize attendance at the PRLGA meeting on March 28, 2019."

CARRIED

13. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

Mayors Report to Council

- CR1
- **North Peace Airport Society**
 - Mayor Heiberg attended the North Peace Airport Society meeting on January 9, 2019 and reports that the airport is in very good financial shape at this time.
 - Capitol Project discussed is to resurface Runway No. 0321 as it is aging.
 - **PRRD**
 - Request for an Economical Development Grant.
 - There is no set Criteria.
 - Flexible model for Budget.
 - Rural Roads Committee is part of this.
 - **Grant Writer Update**
 - Grant Writer contract renewed for another year.
 - Hudson's Hope received \$56,000.00 of the \$280,000 grants awarded in 2018.
 - Councillors Markin and Paice to work on Economic Growth and spread the word about the Grant Writer Service.

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

- **Garden of Peace Cemetery**
 - Mrs. Fay Lavallee has made several inquiries regarding the cemetery and it has become unclear of her wishes.
 - Discussion – Director of Public Works is to contact of Mrs. Lavalee to find out what it is she is looking for as far as the Cemetery is concerned.

RESOLUTION NO.011/19

M/S Councillors Miller/Quibell

THAT:

"Council direct Administration to contact Mrs. Fay Lavallee on her wishes for the Garden of Peace Cemetery and report back to Council".

CARRIED

PUBLIC INQUIRIES:

16. • Youth Councillor Rowe asked how to engage the Ministers attending the Caribou Recovery Inquiry in Dawson Creek. Mayor Heiberg advised that he show up early to the meeting to ask his questions.

ADJOURNMENT:

17. **7:21pm Motion to move in-camera**

RESOLUTION NO.012/19

M/S Councillors Gibbs/Quibell

THAT:

"Council close the meeting Pursuant to the Community Charter under Section 90 1(e)".

CARRIED

Mayor Dave Heiberg declared the meeting adjourned at 7:23pm

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

School Gymnasium agreement

Budget items

Spruce Beetle Summit- revisit 2019

Diarized

07/25/16

02/26/18

07/09/18

11/05/18

Certified Correct:


Chair/Mayor Dave Heiberg


CAO, Chris Cvik