



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday August 13th, 2018 at 6:00 PM

1. Call to Order:

2. Delegations:

3. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 July 23, 2018 Regular Council Meeting Minutes

Page 1

7. Business Arising From the Minutes:

8. Public Hearing:

PH1 Proposed Zoning Amendment Bylaw 898, 2018

Page 7

PH2 Proposed Zoning Amendment Bylaw 899, 2018

Page 16

9. Staff Reports:

SR1 Safety and Bylaw Enforcement Update

Page 19

SR2 CAO Action and Updates

Page 20

SR3 Surplus Trailer Disposal

Page 21

SR4 Protective Services Action and Updates

Page 23

SR5 Recreation and Special Events Update

Page 26

10. Committee Meeting Reports:

11. Bylaws:

- | | | |
|----|---|---------|
| B1 | Zoning Amendment Bylaw No. 898 | Page 28 |
| B2 | Zoning Amendment Bylaw No. 899: To Prohibit "Cannabis – Related Business" | Page 33 |

12. Correspondence

- | | | |
|----|---|---------|
| C1 | Northern Health | Page 36 |
| C2 | NEB's Visit | Page 37 |
| C3 | Letter of Concern from Nicole Gilliss | Page 39 |
| C4 | Request for letter of support (electronic resolution July 26, 2018) | Page 40 |
| C5 | BC Hydro Site C Construction update | Page 43 |
| C6 | Request for approval of Beer Garden (electronic resolution July 31, 2018) | Page 44 |

13. Reports by Mayor & Council on Meetings and Liaison Responsibilities

14. Old Business:

15. New Business:

16. Public Inquiries:

17. Adjournment:



REGULAR COUNCIL MEETING
July 23rd, 2018
6:00 P.M.
Council Chambers

Present **Council:** **Mayor Gwen Johansson**
 Councillor Mattias Gibbs
 Councillor Travous Quibell
 Councillor Heather Middleton
 Councillor Kelly Miller
 Councillor Dave Heiberg

Absent: **Councillor Caroline Beam**

Staff: **CAO, Chris Cvik**
 Director of Public Works, John Simcock
 Director of Protective Services, Robert Norton
 Safety/Bylaw Enforcement Officer, Wallace Roach
 Special Events Coordinator, Kaitlyn Atkinson
 Corporate Officer, Tammy McKeown

Other: **1 in gallery**

1. CALL TO ORDER:

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. DELEGATIONS:

D1 PRRD: Director Rose, Director Goodings: Municipal Participation in Planning

0400-50

- Presented on what Community planning is and what the Regional Districts position is in regard to decision making for the Electoral areas.
- The Electoral areas encourage joint planning when it affects areas close to Municipal boundaries.
- The level of participation the municipality could choose are:
 - Full Participation: municipal directors entitled to vote on all resolutions, bylaws, and matters relating to Part 26 of the Local Government Act.
 - Partial Participation: municipal directors entitled to vote on resolutions, bylaws, and matters relating to Part 26 of the Local Government Act to extent authorized under the agreement between the municipality and the regional district.
 - No Participation: Not entitled to vote on resolutions, bylaws, and matters relating to Part 26 of the Local Government Act

- Request made for District of Hudson's Hope to choose areas of interest that are important to the municipality so that a streamlined plan can be created.
- Shared services provided by the District of Hudson's Hope were discussed. Concern of the Electoral Area Directors is not these services but rather the decision making function in regard to planning for their areas: Official Community Plan, Zoning Bylaws, Development Permit Variances, etc. The Regional District has shown support towards senior housing in Hudson's Hope and the museum
- The Directors will let Council know if the deadline of August 31, 2018 is just to stipulate interest or to have a decision made.

3. NOTICE OF NEW BUSINESS:

Mayors Additions: CR1- presented at beginning of meeting

Councillors Additions:

Staff Additions:

11. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 MAYOR'S REPORT

• Disposal Well:

- Canada Energy Partners has signed a non-binding letter of intent to sell the disposal well for \$1.05 million. Potential buyer is not disclosed.
- The disposal rights to 3 sections of land are included in the sale.
- Canada Energy Partners retains the disposal rights to 45 sections, although it cannot drill another disposal well on those 45 sections for 3 years from the date of closing.
- Sale is subject to a final agreement, acceptable test on the well and some other operational due diligence.
Closing is to occur by August 27 unless the time is extended due to regulatory delays.

6660-20

• Farrell Creek Hill

- On Friday, Ministry of Transportation (MOTI) restricted trucks to 50% of legal axle loads on the Farrell Creek Hill. The Mayor went to have a look yesterday, and there was a traffic control fellow at the foot of the hill. He was turning away all big trucks, he said, directing them to go out on the Beryl Prairie Road. Anything bigger than a pickup. The Mayor had the car so didn't go up - pickups have more clearance than the car and the Mayor heard that cars drag up near the top.
- The Rural Road Task Force is meeting with Catherine Styba & MOTi staff next Monday (30th). Trans Canada North Montney.

0400-20

5400-01

RESOLUTION NO. 125/18

M/S Councillors Heiberg/Miller

That

"A meeting in Hudson's Hope be scheduled with Catherine Styba, District Manager, Ministry of Transportation, to discuss pedestrian traffic and water flow issues"
CARRIED

- **Mainline Extension:** **6660-20**
 - Representatives from Trans Canada and their prime contractors came in on Friday. Macro has the section of line between the Peace River (after it crosses the Peace River) and the Halfway. They anticipate starting in mid-August. They will use local businesses. The Mayor took the Construction Manager to all the hotel/motels and showed him the apartments, so he could find out what accommodations are available. He doesn't book the accommodation but he gives the info to the workers and they choose.
- **Hydro Application for Amendment for Source of Aggregate to berm & highway realignment:** **6660-20**
 - Questions were submitted by the Mayor and the CAO.
- **Meeting with BC Hydro** **6660-20**
 - The Mayor met with Darin Thompson & Mark Prestwich. Discussed the very noticeable long grass in front of the old Hudson's Bay office which they could consider getting cut. They didn't know about the application to change the source of aggregate. Were interested in our solar installations.
- **Pre-Hospital Care** **7130-01**
 - Thanks to the Director of Protective Services, Robert Norton's, efforts, we now have a First Responder Program, whereby our team of 9 qualified responders act when the call comes in. If they get there before the BC ambulance crew, they provide care until the ambulance arrives. That's critically important if the ambulance is coming from FSJ, Chetwynd, or somewhere else. We can still rely on STARS out of Grande Prairie, although they still have not been able to get an agreement that allows them to implement their Auto Launch program where they leave as soon as a call comes in. The Director of Protective Services did receive an email this morning that a meeting was held between BC Emergency Health Services, Northern Health, and STARS in Prince George on July 10 to discuss bringing STARS Auto launch into BC. They committed to meet again to plan next steps.

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:** **0550-01**
Correction: CR1 District Team building should read: Council recognizes the importance of team building and will reflect their support through the budget

M1 **July 9th, 2018 Regular Council Meeting**

RESOLUTION NO. 126/18

M/S Councillors Heiberg/Middleton

That
"The minutes of the July 9th, 2018 Regular Council Meeting be adopted as amended"
CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **CR1 School Gymnasium agreement** **2240-01**
- Corporate Officer forwarded document to Councillor Heiberg. Agreement for use of gymnasium needs to be created.
 - Follow up item that the Special Events Coordinator will be working on.

8. **STAFF REPORTS:**

- SR1 **2018 Financial Plan –Check In** **1700-01**
- Discussion in regard to the Beattie lift station- Director of Public Works is working with Urban Systems on the grant application.
 - Gravel will be purchased as needed, have enough available to complete projects that are being worked on at this time
 - Urban Systems will have amounts from subcontractors in regard to the site specific work.

- SR2 **No Parking Signs** **5480-00**
 Discussion in regard to additional parking

RESOLUTION NO. 127/18

M/S Councillors Heiberg/Miller

That

"Council approve the District of Hudson's Hope erects "No Parking" signs on the West side of Holland Street and on both sides of Macintosh Crescent and remove the "No Parking" sign from the East side of Holland Street in the interest of public safety."

CARRIED

- SR3 **Deputy Chief Elections Officer** **4200-01-01**

RESOLUTION NO. 128/18

M/S Councillors Quibell/Middleton

That

"Appoint Rhonda Eastman as the Deputy Chief Elections Officer for the 2018 Local Municipal Election."

CARRIED

- SR4 **Recreation and Special Events Update** **7710-01**
8100-01
- Council suggested tracking of local and visitor participants for the summer hikes. Concern was voiced in regard to including Greta's Class Act in the advertising of the hikes as it is actually the District's event with Greta working as a volunteer for the District.
 - Trail Project- mapping will be completed by walking the trail or through GIS. Council would like to have a visual of each trail conducted to ensure that they are accessible and safe. The Coordinator stated that the project is just to provide information

in regard to our trails not to guarantee that they are accessible at all time.

- Playground -the Coordinator stated that the logos of the companies that donated to the playground will be placed on the playground equipment. The Recreation and Special Event Coordinator was directed to have the sign approved prior by the sign committee prior to installation.

SR5	Surplus Sale RESOLUTION NO. 129/18 M/S Councillors Gibbs/Miller That "Council accept the bid for the following item, listed below and authorize staff to prepare and execute the transfer documents required for sale: 2001 8.0HP Mercury Outboard Motor with fuel tank \$550.00" CARRIED	1090-01
SR6	Hiring of Recreation Assistant- Student RESOLUTION NO. 130/18 M/S Councillors Helberg/Middleton That "Council approve the use of the funding set aside for the hiring of a Recreation Summer Student for a reduced term of 6 weeks on a part time basis" CARRIED	2510-01
9.	BYLAWS:	
B1	Zoning Bylaw Amendment To Prohibit "Cannabis – Related Business" RESOLUTION NO. 131/18 M/S Councillors Helberg/Gibbs That "Council approve First and Second Reading of the "District of Hudson's Hope Zoning Amendment Bylaw No. 899, 2018". And That: "Council authorize staff to schedule a public hearing for the proposed Zoning Bylaw Amendment." CARRIED	3900-02 3360-01
10.	CORRESPONDENCE:	
C1	Thank you from Hope For Health FOR INFORMATION	0230-20
C2	Liquor and cannabis Regulation Branch FOR INFORMATION	0400-20
C3	Site C Construction Update FOR INFORMATION	6660-20

12. **OLD BUSINESS:**13. **NEW BUSINESS:****Hudson's Hope Capital Projects****1705-00**

- Brought to Council in reference to priority capital budget items brought forth at the strategic planning meetings for the budget; to provide some guidance when determining capital budget needs.
- The CAO and Councillor Gibbs are to meet to discuss this item further and then bring back to Council

14. **PUBLIC INQUIRIES:****0220-01**

Tom Summers asked Council what their position is in regard to retail cannabis locations. Council responded that they have not had and discussions in regard to this topic.

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 7:29pm

DIARY***Diarized******Conventions/Conferences/Holidays****Beryl Prairie Septic Field**07/25/16**School Gymnasium agreement**02/26/18**Budget items**07/09/18*

Certified Correct:

Chair/Mayor Gwen Johansson_____
Corporate Officer, Tammy McKeown

Local Government Act

Division 4 — Public Hearings on Bylaws**Public hearings**

- 890(1) Subject to subsection (4), a local government must not adopt an official community plan bylaw or a zoning bylaw without holding a public hearing on the bylaw for the purpose of allowing the public to make representations to the local government respecting matters contained in the proposed bylaw.
- (2) The public hearing must be held after first reading of the bylaw and before third reading.
- (3) At the public hearing all persons who believe that their interest in property is affected by the proposed bylaw must be afforded a reasonable opportunity to be heard or to present written submissions respecting matters contained in the bylaw that is the subject of the hearing.
- (3.1) Subject to subsection (3), the chair of the public hearing may establish procedural rules for the conduct of the hearing.
- (4) A local government may waive the holding of a public hearing on a proposed bylaw if
- (a) an official community plan is in effect for the area that is subject to a proposed zoning bylaw, and
 - (b) the proposed bylaw is consistent with the plan.
- (5) More than one bylaw may be included in one notice of public hearing, and more than one bylaw may be considered at a public hearing.
- (6) A written report of each public hearing, containing a summary of the nature of the representations respecting the bylaw that were made at the hearing, must be prepared and maintained as a public record.
- (7) A report under subsection (6) must be certified as being fair and accurate by the person preparing the report and, if applicable, by the person to whom the hearing was delegated under section 891.
- (8) A public hearing may be adjourned and no further notice of the hearing is necessary if the time and place for the resumption of the hearing is stated to those present at the time the hearing is adjourned.
- (9) Despite section 257, a council may adopt an official community plan or zoning bylaw at the same meeting at which the plan or bylaw passed third reading.

Notice of public hearing

- 892(1) If a public hearing is to be held under section 890 (1), the local government must give notice of the hearing
- (a) in accordance with this section, and
 - (b) in the case of a public hearing on an official community plan that includes a schedule under section 970.1 (3) (b), in accordance with section 974.
- (2) The notice must state the following:
- (a) the time and date of the hearing;
 - (b) the place of the hearing;
 - (c) in general terms, the purpose of the bylaw;

Local Government Act

- (d) the land or lands that are the subject of the bylaw;
 - (e) the place where and the times and dates when copies of the bylaw may be inspected.
- (3) The notice must be published in at least 2 consecutive issues of a newspaper, the last publication to appear not less than 3 and not more than 10 days before the public hearing.
- (4) If the bylaw in relation to which the notice is given alters the permitted use or density of any area, the notice must
 - (a) subject to subsection (5), include a sketch that shows the area that is the subject of the bylaw alteration, including the name of adjoining roads if applicable, and
 - (b) be mailed or otherwise delivered at least 10 days before the public hearing
 - (i) to the owners as shown on the assessment roll as at the date of the first reading of the bylaw, and
 - (ii) to any tenants in occupation, as at the date of the mailing or delivery of the notice, of all parcels, any part of which is the subject of the bylaw alteration or is within a distance specified by bylaw from that part of the area that is subject to the bylaw alteration.
- (5) If the location of the land can be clearly identified in the notice in a manner other than a sketch, it may be identified in that manner.
- (6) The obligation to deliver a notice under subsection (4) must be considered satisfied if a reasonable effort was made to mail or otherwise deliver the notice.
- (7) Subsection (4) does not apply if 10 or more parcels owned by 10 or more persons are the subject of the bylaw alteration.
- (8) In respect of public hearings being held under section 890 (1) or waived under section 890 (4), a local government may, by bylaw,
 - (a) require the posting of a notice on land that is the subject of a bylaw, and
 - (b) specify the size, form and content of the notice and the manner in which and the locations where it must be posted.
- (9) Specifications under subsection (8) (b) may be different for different areas, zones, uses within a zone and parcel sizes.

Notice if public hearing waived

- 893** (1) If a local government waives the holding of a public hearing under section 890 (4), it must give notice in accordance with this section.
- (2) The notice must state
 - (a) in general terms, the purpose of the bylaw,
 - (b) the land or lands that are the subject of the bylaw, and
 - (c) the place where and the times and dates when copies of the bylaw may be inspected.
 - (3) Section 892 (3) to (7) applies to a notice under subsection (2), except that

Local Government Act

- (a) the last publication under section 892 (3) is to be not less than 3 and not more than 10 days before the bylaw is given third reading, and
- (b) the delivery under section 892 (4) (b) is to be at least 10 days before the bylaw is given third reading.

Procedure after a public hearing

894 (1) After a public hearing, the council or board may, without further notice or hearing,

- (a) adopt or defeat the bylaw, or
- (b) alter and then adopt the bylaw, provided that the alteration does not
 - (i) alter the use,
 - (ii) increase the density, or
 - (iii) without the owner's consent, decrease the density of any area from that originally specified in the bylaw.

(2) A member of a council or board who

- (a) is entitled to vote on a bylaw, and
- (b) was not present at the public hearing

may vote on the adoption of a bylaw that was the subject of a public hearing, provided that an oral or written report of the public hearing has been given to the member by an officer or employee of the local government or a director who held a hearing delegated under section 891.

(3) After a public hearing under section 890 (1) or third reading following notice under section 893, a court must not quash or declare invalid the bylaw on the grounds that an owner or occupier

- (a) did not see or receive the notice under section 892 or 893, if the court is satisfied that there was a reasonable effort to mail or otherwise deliver the notice, or
- (b) who attended the public hearing or who can otherwise be shown to have been aware of the hearing, did not see or receive the notice, and was not prejudiced by not seeing or receiving it.



NOTICE OF PUBLIC MEETING

FOR PROPOSED ZONING AMENDMENT BYLAW AT THE DISTRICT OF HUDSON'S HOPE COUNCIL CHAMBERS

Located at 9904 Dudley Drive, at **6:00 p.m., on Monday, August 13th, 2018** to allow the public to make verbal or written representation to Council with respect to Council's intention to adopt a Zoning Amendment Bylaw No. 898, 2018.

Proposed Bylaw No. 898, 2018 is amending District of Hudson's Hope Zoning Bylaw No. 823, 2013 to change the following:

a) Schedule "A", Section 3, the definition of 'Parking Space' is hereby amended to read:

Parking Space means an off-street space of the size and dimensions to park one vehicle in conformance with the Bylaw exclusive of aisles, ramps or obstructions.

b) Section 4.6.6 is replaced with:

Landscaping Plans and Procedures

- a) Applications for Building Permits to construct or alter the siting, size or dimension of a building or structure in the R1 zone, R2 Zone, C-zones and M-zones will be accompanied by a detailed landscape plan for the site, boulevard and/or roof if applicable.
- b) The developer and/or property owner must provide security in the form of an irrevocable standby letter of credit or cash in the amount of \$500 on issuance of the Building Permit. The security or cash will be used to ensure that the landscaping will be completed within twelve (12) months of the date of issuance of the Occupancy Permit. If the landscaping is not completed within twelve (12) months, the District may draw upon the security and/or utilize the security to complete the required landscaping according to the approved landscape plan.
- c) All required landscaping and fencing must be maintained in good condition; and fencing must be maintained in a uniform, intact, and upright condition with no gaps caused due to deterioration or disrepair. In the event of failure to comply, the District may enter upon the site and maintain the landscaping at the expense of the property owner, the cost of which will be added to the owner's current year's taxes.

c) Low Density Residential (Atkinson) is amended to read "R1b Zone: Low Density Residential (Lucas)"

d) R1b Zone: Low Density Residential Zone Specific Regulation is amended by adding:

11. Exterior cladding	Acceptable materials include stained wood, acrylic stucco, metal siding (except aluminium), cementitious wood fibre siding, fibreglass, factory finished composite wood siding, brick, stone and concrete block. Vinyl, aluminium, or roofing material is prohibited
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The above synopsis is not intended to be, nor should it be interpreted as the full text and content of the proposed Bylaw No. 898, 2018. A copy of the proposed bylaws and relevant background documents may be inspected between the hours of 8:30 a.m. to 4:30 p.m., Thursday, August 2, 2018 through Monday, August 13, 2018, excepting statutory holidays and weekends, at the municipal office of the District of Hudson's Hope located at 9904 Dudley Drive, Hudson's Hope, BC.

All persons who believe that their property interests are affected by this proposed Bylaw may:

- deliver or fax written briefs to the District of Hudson's Hope prior to the Hearing; or
- present verbal or written briefs at the Hearing.

NOTICE is also given that the Council will not accept any written or verbal presentations subsequent to the close of the Public Hearing.



Public Hearing Opening Statement

Zoning Amendment Bylaw No. 898, 2018, and Zoning Amendment Bylaw No. 899, 2018

At this Public Hearing, Council will consider applications for the following proposed bylaws, in order as presented:

- Zoning Amendment Bylaw No. 898, 2018
- Zoning Amendment Bylaw No. 899, 2018

At this meeting, the public are invited to make presentations to Council, and all persons who believe their interest in property is affected by this proposal. Please direct all your comments to the Chair.

Members of Council may, if they wish, ask questions of you following your presentation. However, the main function of Council is to listen to the views of the public. It is not the function of Council during this Public Hearing to debate the merits of the proposal with individual citizens. Please observe these rules, and if you have any concerns with the manner in which the hearing is conducted, direct your comments to the Chair.

Everyone shall be given a reasonable opportunity to be heard at this hearing. No one will be, or should feel, discouraged or prevented from making his or her views known. No one, however, may repeat themselves when making a submission. Any person who wishes to present a written submission to Council may do so by presenting it to the Administrator. All those submissions will be retained by the Administrator and copies of submissions will be available at the District Office during regular office hours. **Any person making a verbal presentation must state their name and address for the record of the hearing before commencing.**

Your only opportunity to comment on this proposal will be during this hearing, as members of Council, are not permitted to receive further information after the close of this hearing.

Again, please direct all your comments to the Chair.

I will now request the Corporate Officer, *Tammy McKeown*, to provide a synopsis of the first application.

Public Hearing for Zoning Amendment Bylaw #898, 2018, and Zoning Amendment Bylaw #899, 2018

6:00 PM, August 13, 2018

BYLAW SYNOPSIS: Zoning Amendment Bylaw #898, 2018.

It is required that Council hold a Public Hearing when making amendments to the Zoning Bylaw as per Local Government Act Division 3 Public Hearing.

Bylaw 898, 2018 is proposed in order to incorporate a new definition of 'parking space' and to provide additional direction in regard to the regulations surrounding landscaping plans and procedures for new building construction within the District of Hudson's Hope. It also gives direction in regard to the allowable cladding (exterior finishing) for houses and exterior buildings within the newly named Lucas subdivision, R1b Zone.

Tammy McKeown



BYLAW NO. 898. 2018

A Bylaw to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013

WHEREAS the Council of the District of Hudson's Hope wishes to amend "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*";

AND WHEREAS Council will hold a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, hereby enacts as follows:

1. This bylaw will be cited as "*District of Hudson's Hope Zoning Amendment Bylaw No. 898, 2018*"
2. Schedule "A", Section 3 of the "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*" definition of 'Parking Space' is hereby amended to read:

Parking Space means an off-street space of the size and dimensions to park one vehicle in conformance with the Bylaw exclusive of aisles, ramps or obstructions.

3. The "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*" is hereby amended by deleting the existing section 4.6.6 and replacing a new section 4.6.6 as follows:

Landscaping Plans and Procedures

- a) Applications for Building Permits to construct or alter the siting, size or dimension of a building or structure in the R1 zone, R2 Zone, C-zones and M-zones will be accompanied by a detailed landscape plan for the site, boulevard and/or roof if applicable.
- b) The developer and/or property owner must provide security in the form of an irrevocable standby letter of credit or cash in the amount of \$500 on issuance of the Building Permit. The security or cash will be used to ensure that the landscaping will be completed within twelve (12) months of the date of issuance of the Occupancy Permit. If the landscaping is not completed within twelve (12) months, the District may draw upon the security and/or utilize the security to complete the required landscaping according to the approved landscape plan.
- c) All required landscaping and fencing must be maintained in good condition and fencing must be maintained in a uniform, intact, and upright condition with no gaps caused due to deterioration or disrepair. In the event of failure to comply, the District may enter

**Zoning Bylaw Amendment
Bylaw No. 898, 2018**

upon the site and maintain the landscaping at the expense of the property owner, the cost of which will be added to the owner's current year's taxes.

4. "District of Hudson's Hope Zoning Bylaw No. 823, 2013" R1b Zone: Low Density Residential (Atkinson) is amended to read "R1b Zone: Low Density Residential (Lucas)"
5. "District of Hudson's Hope Zoning Bylaw No. 823, 2013" R1b Zone: Low Density Residential Zone Specific Regulation is amended by adding:

11. Exterior cladding	Acceptable materials include stained wood, acrylic stucco, metal siding (except aluminium), cementitious wood fibre siding, fibreglass, factory finished composite wood siding, brick, stone and concrete block. Vinyl, aluminium, or roofing material is prohibited
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6. If any section, subsection, paragraph, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

Read a first time this 25th day of June, 2018

Read a second time this 25th day of June, 2018

Public hearing held on this ___ day of ___, 2018

Read a third time this this ___ day of ___, 2018

Adopted this this ___ day of ___, 2018

Gwen Johansson,
MAYOR

Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 898, 2018
this ___ day of _____ 20_.

Clerk



NOTICE OF PUBLIC MEETING

FOR PROPOSED ZONING AMENDMENT BYLAW AT THE DISTRICT OF HUDSON'S HOPE COUNCIL CHAMBERS

Located at 9904 Dudley Drive, at **6:00 p.m., on Monday, August 13th, 2018** to allow the public to make verbal or written representation to Council with respect to Council's intention to adopt a Zoning Amendment Bylaw No. 898, 2018.

Proposed Bylaw No. 899, 2018 is amending District of Hudson's Hope Zoning Bylaw No. 823, 2013 to change the following:

- a) Schedule "A", Section 3, the definition of 'Cannabis Related Business' is hereby included:

CANNABIS RELATED BUSINESS means the use of land, buildings, or structures for the sale, storage, or other provision, of dried cannabis, cannabis oils, cannabis seeds, and cannabis edibles, including cannabis related accessories such as pipes, bongs, vaporizers, and other such similar accessories.

- b) Schedule "A", Section 4.0 is amended by adding Section 4.17 "Prohibited Uses":

Prohibited Uses

- 1) Any use not expressly permitted in this bylaw is prohibited in every zone and where a particular use is expressly permitted in one zone, such use is prohibited in every zone where it is not expressly permitted;
- 2) The following uses are prohibited in every zone:
 - (i) Cannabis-Related Business.

The above synopsis is not intended to be, nor should it be interpreted as the full text and content of the proposed Bylaw No. 899, 2018. A copy of the proposed bylaws and relevant background documents may be inspected between the hours of 8:30 a.m. to 4:30 p.m., Thursday, August 2, 2018 through Monday, August 13, 2018, excepting statutory holidays and weekends, at the municipal office of the District of Hudson's Hope located at 9904 Dudley Drive, Hudson's Hope, BC.

All persons who believe that their property interests are affected by this proposed Bylaw may:

- deliver or fax written briefs to the District of Hudson's Hope prior to the Hearing; or
- present verbal or written briefs at the Hearing.

NOTICE is also given that the Council will not accept any written or verbal presentations subsequent to the close of the Public Hearing.

Public Hearing for Zoning Amendment Bylaw #898, 2018, and Zoning Amendment Bylaw #899, 2018

6:00 PM, August 13, 2018

BYLAW SYNOPSIS: Zoning Amendment Bylaw #899, 2018.

It is required that Council hold a Public Hearing when making amendments to the Zoning Bylaw as per Local Government Act Division 3 Public Hearing.

Bylaw 899, 2018 is being proposed to assist in regulating retail locations for cannabis sales. The District, as most municipalities in BC, has taken the approach to restrict any retail locations from within the District of Hudson's Hope. Persons who are interested in opening a retail location will have to apply for a rezoning application. This will ensure that the District is able to control where the Cannabis retail stores are located and that regulations are properly followed prior to opening. This will also ensure that all members of the community have an opportunity to voice any concerns or opinions in regard to a proposed retail location.

Tammy McKeown

**District of Hudson's Hope
Zoning Amendment Bylaw 899
A Bylaw to Amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013**

WHEREAS, it is deemed desirable to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013;

NOW THEREFORE, the Council of the District of Hudson's Hope in open meeting assembled to enacts as follows:

1. That the District of Hudson's Hope Zoning Bylaw No. 823, 2013 is hereby amended as follows:
 - a. Amend Section 3.0 "Definitions" to add: **CANNABIS RELATED BUSINESS** means the use of land, buildings, or structures for the sale, storage, or other provision, of dried cannabis, cannabis oils, cannabis seeds, and cannabis edibles, including cannabis related accessories such as pipes, bongs, vaporizers, and other such similar accessories.
 - b. Amend Section 4.0 "General Regulations" with the addition of 4.17 "Prohibited Uses"
 - (1) Any use not expressly permitted in this bylaw is prohibited in every zone and where a particular use is expressly permitted in one zone, such use is prohibited in every zone where it is not also expressly permitted;
 - (2) The following uses are prohibited in every zone:
 - (i) Cannabis-Related Business.

This bylaw is cited as the District of Hudson's Hope Zoning Bylaw No. 823, 2013, Amendment Bylaw No. 899, 2018.

READ A FIRST TIME THIS ____ DAY OF ____, 2018
READ A SECOND TIME THIS ____ DAY OF ____, 2018
PUBLIC HEARING HELD ON THIS ____ DAY OF ____, 2018
READ A THIRD TIME THIS THIS ____ DAY OF ____, 2018

Gwen Johansson,
Mayor

Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 899, 2018

this ____ day of _____ 20_.

Clerk

THE DISTRICT OF HUDSON'S HOPE


REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Update report as requested by the CAO
DATE: August 3, 2018
FROM: Wallace Roach, Safety and Bylaw Enforcement Officer

03 August 2018
CAO

As per your request here is my report.

- Completed three new hire orientations.
- Working on a health and safety handbook with emergency procedures.
- Working on the no parking signs by the pool.
- Provided assistance to members of the community regarding permits and amendments.
- Reviewing the Confined Space program for the District.
- Self-teaching project management before I take it in University.
- Preparing for my upcoming Bylaw Level 2 course.

Wallace Roach
Safety and Bylaw Enforcement Officer

 Aug 3/18
Chris Cvik

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council

SUBJECT: Action and Updates

DATE: August 3, 2018

FROM: Chris Cvik, Interim CAO

- Completed four weeks with the District as of August 3rd. Continuing to become familiar with files.
- Completed review of quarterly Performance Appraisal template with exempt employee group and set initial tasks for next quarter.
- Working to determine status of Atkinson sub-division funding and deficiencies.
- Process of drafting an offer letter to purchase land on Powell Road to address flooding issue.
- Completing final report and submission for Solar Array – Gas Tax grant.
- Waiting to hear back from BC Hydro on Test Well Drilling Plan proposal for a redundant water supply. Met Warren Grafton P.Geo., Hydrogeologist to discuss timing if approved. Warren suggested fall when water source is at lowest point is best time to conduct testing.
- Held Labour/Management Meeting on July 26, 2018 as last meeting was approximately 12 months ago).

Chris Cvik

REQUEST FOR DECISION

RFD#: CC-2018-03	Date: August 3, 2018
Meeting#: CM081318	Originator: Chris Cvik, Interim CAO
RFD TITLE: Surplus Trailer Disposal	

RECOMMENDATION:

1. The Council approve the sale of the surplus Glendale Trailer (Registration #94043), Serial #M3428 by way of sealed bid 'as is, where is'.

BACKGROUND:

The District was approached about selling a surplus trailer. In keeping with the District's Surplus Property Policy, the permission to act must first be authorized by Council, then a public and open process is to be followed.

The trailer is currently located at the old Public Works site. The trailer is an older model (1980's) unit that was properly registered with the province when it was located on Dudley Drive. This trailer is not to be confused with the newer trailer that was purchased as an interim Public Works office. Administration will be bringing a report to Council on this newer trailer within the next month.

Trailer Information:

Make: Glendale	Model: M5624
Registration: 94043	Serial: M3428

DISCUSSION:

Administration confirmed the trailer was registered with the province; however, when it was moved from the Dudley Drive address where it was originally registered to the old Public Work Yard, permission was not obtained, as a result, in conjunction with the sale, Administration will need to complete a

- [Change in Registered Location of a Manufactured Home](#) form with the Province and confirm the property is exempt from taxes (i.e., no taxes owing) before it can be disposed of.

Once the trailer is registered under the new location, it can be disposed of by way of a completed Bill of Sale and Notice to Transfer or Change Ownership form. The purchaser Will be required to provide:

- A completed [Application to Transport a Manufactured Home](#)
- A tax certificate for transport purposes that has an expiry date of at least 30 days from the date of issue and is signed by the collector

The purchaser will receive a transport permit that expires 30 days after the date of issue. The move of the manufactured home must take place at some time within 30 days of the permit being issued.

NOTE: Under District of Hudson's Hope Bylaw No. 823, 2013, Section 4.16(3), A manufactured home must be no older than 10 years from the date it is placed on a lot and have a BC Registration Number. Therefore, if whoever purchases the trailer, wishes to relocate the trailer to a property within the District's boundaries, they will require a Development Variance Permit (DVP) be approved by Council. The tender document will state that the successful tender will have to comply with all District Bylaws.

FINANCIAL CONSIDERATIONS:

N/A

Chris Cvik, Interim CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Protective Services Action and Updates
DATE: 11 August, 2018
FROM: Robert Norton Director of Protective Services

Fire Department Operations

Captain Darin Thompson has recently retired from Hudson's Hope Fire Rescue (HHFR) after over 18 years of dedicated service to his community. A retirement function will be held by the department at a later date.

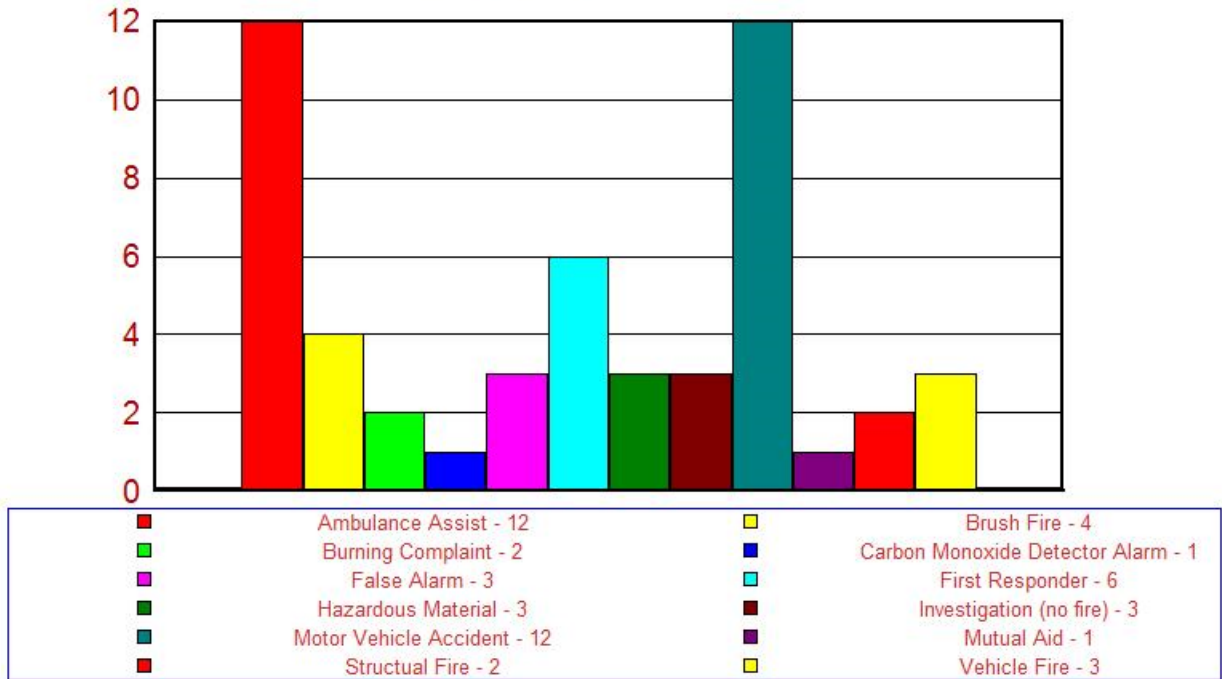
The department is very pleased to announce the promotion of James Cryderman to the rank of Captain. James joined the department in 2011 and has proven himself a very valuable member of the team. His leadership abilities and his outstanding dedication to the department has made him a natural choice for this position.

HHFR has been successful in a grant application to Pembina's Fire Safety Grant program for 2018. We have received \$3000.00 which will be utilized to provide a mobile computer aided dispatch system within our First Responder vehicle. This system will allow responders to receive real-time mapping and incident information directly from North Island Dispatch, and to receive patient information while on route via updates from BC Ambulance Dispatch.

HHFR has responded to 52 calls for service in 2018. This represents approximately 339 staff hours to date in emergency response activities. Total calls for service in 2017 was 54.

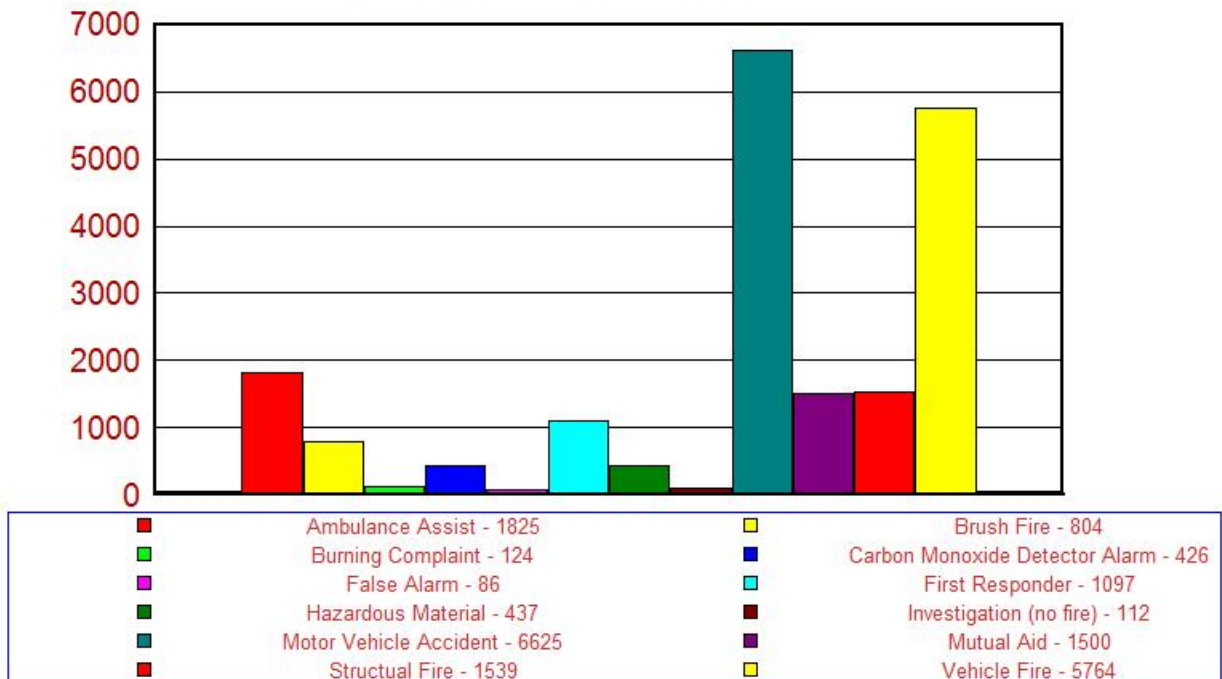
Totals by Type

From Jan 1 18 to Aug 08 18



Staff Minutes by Type

From Jan 1 18 to Aug 8 18



Emergency Management

District Staff are continuing with implementation training and system set up for the Everbridge mass notification system that will be utilized by the various communities within the region. Implementation date is estimated to be sometime in Q4 of 2018. Once the orientation and implementation training and set up is complete Staff will do a presentation to Council on the functions of the system.

Equipment continues to be secured for the upgrading of the District's Emergency Operations Center (EOC) facilities. These funds are being provided by the Community Emergency Preparedness Fund for the 2018 Emergency Operations Centres and Training grant program from UBCM. This equipment will include the purchase of a satellite phone for improved communications resiliency and projector and white boards to improve information sharing and management. This grant also provides funding for emergency management training which Staff are undertaking on an ongoing basis.

Robert Norton
Director of Protective Services

Chris Cvik
Interim CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Recreation and Events Update

DATE: August 8, 2018

FROM: Kaitlyn Atkinson, Recreation and Special Events Coordinator

A variety of District organized recreation has been offered this summer in Hudson's Hope. Programs suitable for different age groups and interests have been offered. This summer is in many ways a first attempt in a long time to run these types of programs. Overall numbers have been high, and offerings well attended and well received. The addition of Jenna Roberts to the Recreation and Events team has been wonderful. With Jenna's help planning and facilitating we can offer more programs than I would have been able to do on my own. The extra hands and input have been invaluable.

Recreation

Summer Hike Series

Three Hikes this month:

Ferry Landing, August 8

Battleship Mountain, August 18

Steam Vents, August 22

Total Participants on hikes to date: **52**

Arena Drop Ins

Held Thursday morning from 10am-noon (not scheduled when coordinator is away). All ages welcome, under 6 needs a parent. Ball hockey, bouncy castle, roller blading, crafts and games are all possible activities.

Participants to date after one session: **9**

Play in the Park

This program occurs at two locations. Tuesday from 3-6pm at Beattie Park along with the farmers market and Thursday from 1-3pm at the pool park. Bocce, colouring, bubbles, scavenger hunts, playground games, painting, and crafts are possible activities.

Participants to date after one session each: **30**

Day Camps

Two dates this month, August 8 and 15. Camps are for two different age groups and supported by two leaders, Sidney Hollen and Jenna Roberts.

Participants to date after two camps: **31**

Yoga in the Park

One date this month, August 12 at 8:30AM in Beattie Park. The visitor center will be providing coffee to the group after class.

Participants to date after one class: **8**

Library Summer Reading Program: Active Play component

Total participants to date: **64**

Beryl Prairie Playground

Scheduled to ship out mid- September

Green Roots will keep updating as we get closer.

Trails Grant

Successful company has been notified. Work to begin upon both parties signing of agreement letter.

Events

Farmers Market: 20 years of markets customer appreciation event

Attended with free SWAG (sunglasses), face painting, bouncy castle, bean bag toss, games and activities. Jenna and I were on site from 3-6pm.

This event was BIG, many locals and visitors from neighbouring towns. Great opportunity to bring the bouncy castle and have it utilized. Collaborated with local youth to offer face painting.

General

Recreation Society Assets

Initial email and follow-up email sent regarding assets available. The bouncy castle has gone to the Fall Fair Society and the rubber mats to the Hudson's Hope Playschool. Still many items left, reached out to neighbouring communities to offer the items. Small response but no items picked up. Friday August 10 I will host an open house so that these free items can be picked up by community members and go to new homes. Whatever is left will be picked up by public works.

REQUEST FOR DECISION

RFD#:	Date: June 15, 2018
Meeting#: CM.08.13.18	Originator: Tammy McKeown
RFD TITLE: Zoning Bylaw Amendment	

BACKGROUND:

Zoning Bylaw Amendment Bylaw No. 873, 2017 was adopted on July 7, 2017. This amendment added the new R1b Zone and outlined the permitted uses and regulations for the new zone. A definition for Privacy Fence was included. It included reference to all R1 zones in regard to mandatory landscape plans. It also stipulated that the RU1 zone will include a maximum length of 12m in regard to the requirement for permanent surface for off-street parking.

DISCUSSION:

At the June 25th, 2018 Regular Council Meeting approved the First and Second Readings of Bylaw 898 with the following amendment:

Under Landscaping Plans paragraph c: remove “the landscaping plants must be live and growing, grass must be mowed and the landscaped area must be free of weeds and litter”

Notice of the Public Hearing was published in the August 2nd and August 9th Alaska Highway News and the Notice was posted throughout Hudson’s Hope, as required under Part 4 of the Community Charter,

Public Hearing was held on August 13, 2018 as required under Part 14 of the Local Government Act.

Further review and discussion in regard to the Zoning Bylaw have taken place since the adoption of Bylaw 873. Additional changes have been identified to ensure that the recommendations of the Atkinson Quality Assurance Team are met.

The definition of Parking Space will be amended to read:

Parking Space means an off-street space of the size and dimensions to park one vehicle in conformance with the Bylaw exclusive of aisles, ramps or obstructions.

Section 4.6.6 will be replaced with the following:

Landscaping Plans and Procedures

- a) Applications for Building Permits to construct or alter the siting, size or dimension of a building or structure in the R1 zone, R2 Zone, C-zones and M-zones will be accompanied by a detailed landscape plan for the site, boulevard and/or roof if applicable.
- b) The developer and/or property owner must provide security in the form of an irrevocable standby letter of credit or cash in the amount of \$500 on issuance of the Building Permit. The security or cash will be used to ensure that the landscaping will be completed within twelve (12) months of the date of issuance of the Occupancy Permit. If the landscaping is not completed within twelve (12) months, the District may draw upon the security and/or utilize the security to complete the required landscaping according to the approved landscape plan.
- c) All required landscaping and fencing must be maintained in good condition and fencing must be maintained in a uniform, intact, and upright condition with no gaps caused due to deterioration or disrepair. In the event of failure to comply, the District may enter upon the site and maintain the landscaping at the expense of the property owner, the cost of which will be added to the owner's current year's taxes.

The R1b Zone: Low Density Residential (Atkinson) is being amended to read 'R1b Zone Low Density Residential (Lucas) to reflect the renaming of the subdivision.

The following regulation in regard to exterior cladding is being included in the R1b zone specific regulations:

11. Exterior cladding	Acceptable materials include stained wood, acrylic stucco, metal siding (except aluminium), cementitious wood fibre siding, fibreglass, factory finished composite wood siding, brick, stone and concrete block. Vinyl, aluminium, or roofing material is prohibited
-----------------------	--

Local Government Act, Part 26, Division 4 Section 890

(9) Despite section 135 (3) [at least one day between third reading and adoption] of the Community Charter, a council may adopt an official community plan, a

zoning bylaw or a bylaw under section 914.2 at the same meeting at which the plan or bylaw passed third reading.

ADMINISTRATOR COMMENTS:

Report Approved by:

Chris Cvik, CAO

BUDGET:

n/a

RECOMMENDATION / RESOLUTION:

“Council approve Third Reading and adopt the “*District of Hudson’s Hope Zoning Amendment Bylaw No. 898, 2018*”.

Tammy McKeown, Corporate Officer



BYLAW NO. 898. 2018

A Bylaw to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013

WHEREAS the Council of the District of Hudson's Hope wishes to amend "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*";

AND WHEREAS Council will hold a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, hereby enacts as follows:

1. This bylaw will be cited as "*District of Hudson's Hope Zoning Amendment Bylaw No. 898, 2018*"
2. Schedule "A", Section 3 of the "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*" definition of 'Parking Space' is hereby amended to read:

Parking Space means an off-street space of the size and dimensions to park one vehicle in conformance with the Bylaw exclusive of aisles, ramps or obstructions.

3. The "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*" is hereby amended by deleting the existing section 4.6.6 and replacing a new section 4.6.6 as follows:

Landscaping Plans and Procedures

- a) Applications for Building Permits to construct or alter the siting, size or dimension of a building or structure in the R1 zone, R2 Zone, C-zones and M-zones will be accompanied by a detailed landscape plan for the site, boulevard and/or roof if applicable.
- b) The developer and/or property owner must provide security in the form of an irrevocable standby letter of credit or cash in the amount of \$500 on issuance of the Building Permit. The security or cash will be used to ensure that the landscaping will be completed within twelve (12) months of the date of issuance of the Occupancy Permit. If the landscaping is not completed within twelve (12) months, the District may draw upon the security and/or utilize the security to complete the required landscaping according to the approved landscape plan.
- c) All required landscaping and fencing must be maintained in good condition and fencing must be maintained in a uniform, intact, and upright condition with no gaps caused due to deterioration or disrepair. In the event of failure to comply, the District may enter

**Zoning Bylaw Amendment
Bylaw No. 898, 2018**

upon the site and maintain the landscaping at the expense of the property owner, the cost of which will be added to the owner's current year's taxes.

4. "District of Hudson's Hope Zoning Bylaw No. 823, 2013" R1b Zone: Low Density Residential (Atkinson) is amended to read "R1b Zone: Low Density Residential (Lucas)"
5. "District of Hudson's Hope Zoning Bylaw No. 823, 2013" R1b Zone: Low Density Residential Zone Specific Regulation is amended by adding:

11. Exterior cladding	Acceptable materials include stained wood, acrylic stucco, metal siding (except aluminium), cementitious wood fibre siding, fibreglass, factory finished composite wood siding, brick, stone and concrete block. Vinyl, aluminium, or roofing material is prohibited
-----------------------	--

6. If any section, subsection, paragraph, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

Read a first time this 25th day of June, 2018

Read a second time this 25th day of June, 2018

Public hearing held on this ___ day of ___, 2018

Read a third time this this ___ day of ___, 2018

Adopted this this ___ day of ___, 2018

Gwen Johansson,
MAYOR

Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 898, 2018
this ___ day of _____ 20_.

Clerk

REQUEST FOR DECISION

RFD#:	Date: July 24 2018
Meeting#: CM.08.13.18	Originator: Chris Cvik, Interim CAO
RFD TITLE: Zoning Bylaw Amendment to Prohibit “Cannabis-Related Business”	

BACKGROUND:

The purpose of the proposed zoning amendment is to prohibit the distribution and retail of cannabis throughout the District of Hudson’s Hope. On a go forward basis, any location that is proposed for the distribution and retail sale of cannabis would be required to apply for and obtain a zoning bylaw amendment.

DISCUSSION:

At the July 23rd, 2018 Regular Council Meeting approved the First and Second Readings of Bylaw 899.

Notice of the Public Hearing was published in the August 2nd and August 9th Alaska Highway News and the Notice was posted throughout Hudson’s Hope, as required under Part 4 of the Community Charter,

Public Hearing was held on August 13, 2018 as required under Part 14 of the Local Government Act.

Having the blanket prohibition allows Council the opportunity to review each proposal that comes forward on a case-by-case basis. In this regard, Council has influence into any proposed location (i.e., distance from parks, schools, playgrounds) and other design aspects of any building and the operation of any establishment.

Note that the proposed zoning amendment does not apply to “Agents of the Crown” as the provincial government is not required to follow the zoning regulations for local government (e.g., BC Liquor Stores and some rural outlets). However, local government support is a mandatory prerequisite to the issuance of a provincial license to any applicant, including public retail stores, so the District does maintain a level of influence.

Local Government Act, Part 26, Division 4 Section 890

(9) Despite section 135 (3) [at least one day between third reading and adoption] of the Community Charter, a council may adopt an official community plan, a zoning bylaw or a bylaw under section 914.2 at the same meeting at which the plan or bylaw passed third reading.

RECOMMENDATION / RESOLUTION:

“Council approve Third Reading and adopt the “*District of Hudson’s Hope Zoning Amendment Bylaw No. 899, 2018*”.

”

Chris Cvik, Interim CAO

**District of Hudson's Hope
Zoning Amendment Bylaw 899
A Bylaw to Amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013**

WHEREAS, it is deemed desirable to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013;

NOW THEREFORE, the Council of the District of Hudson's Hope in open meeting assembled to enacts as follows:

1. That the District of Hudson's Hope Zoning Bylaw No. 823, 2013 is hereby amended as follows:
 - a. Amend Section 3.0 "Definitions" to add: **CANNABIS RELATED BUSINESS** means the use of land, buildings, or structures for the sale, storage, or other provision, of dried cannabis, cannabis oils, cannabis seeds, and cannabis edibles, including cannabis related accessories such as pipes, bongs, vaporizers, and other such similar accessories.
 - b. Amend Section 4.0 "General Regulations" with the addition of 4.17 "Prohibited Uses"
 - (1) Any use not expressly permitted in this bylaw is prohibited in every zone and where a particular use is expressly permitted in one zone, such use is prohibited in every zone where it is not also expressly permitted;
 - (2) The following uses are prohibited in every zone:
 - (i) Cannabis-Related Business.

This bylaw is cited as the District of Hudson's Hope Zoning Bylaw No. 823, 2013, Amendment Bylaw No. 899, 2018.

READ A FIRST TIME THIS ____ DAY OF _____, 2018
READ A SECOND TIME THIS ____ DAY OF _____, 2018
PUBLIC HEARING HELD ON THIS ____ DAY OF _____, 2018
READ A THIRD TIME THIS THIS ____ DAY OF _____, 2018

Gwen Johansson,
Mayor

Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 899, 2018

this ____ day of _____ 20__.

Clerk



Northern Health Regional Office
#600-299 Victoria Street,
Prince George, BC V2L 5B8
Telephone: (250) 565-2922
www.northernhealth.ca

July 4, 2018

Mayor Gwen Johansson
District of Hudson's Hope
Via email:
mayor@hudsonshope.ca
clerk@hudsonshope.ca

Dear Mayor Johansson:

Re: NCLGA Meeting Fort Nelson, May 8 & 9, 2018

We would like to thank the District of Hudson's Hope for requesting a meeting with us during the recent North Central Local Government Association convention in Fort Nelson. These meetings are an important opportunity for Northern Health to hear from communities.

At our meeting, we discussed your concerns regarding locum coverage, lab services, succession planning and patient transportation. We appreciated hearing about your perspective on these concerns. Angela De Smit, Chief Operating Officer and Dr. Becky Temple, Medical Director have followed up on the matters related to physician and laboratory services.

We also discussed seniors housing and appreciated learning about the feasibility study you have underway.

Thank you again for meeting with us.

Sincerely,

A handwritten signature in black ink, appearing to read "Cathy Ulrich", with a horizontal line underneath.

Cathy Ulrich
President and
Chief Executive Officer

cc: Colleen Nyce, Chair, Northern Health Board
Angela De Smit, Chief Operating Officer, Northeast
Joanne Cozac, Health Service Administrator, North Peace
Dr. Ronald Chapman, VP Medicine

Tammy McKeown

Subject: FW: NEB's Visit in June 2018

From: Brian Martin [<mailto:Brian.Martin@neb-one.gc.ca>]

Sent: Tuesday, July 24, 2018 9:11 AM

To: Gwen Johansson <mayor@hudsonshope.ca>; Dave Heiberg <dave@hudsonshope.ca>

Cc: Danielle Prevost <Danielle.Prevost@neb-one.gc.ca>

Subject: NEB's Visit in June 2018

Hello Mayor Johnson and Councilor Heiberg,

As you are aware, throughout the month of June, Danielle Prevost and I travelled throughout the interior and northeastern B.C. visiting communities in order to gain a better understanding of local issues, concerns and interests with regards to the NEB-regulated infrastructures in your area. We heard a lot and will be following up on a number of items in the weeks and months ahead. We will also make sure that we visit you in Hudson Hope on our next trip so we can continue our discussions and share more information.

One of the most common items of interests were related to energy information so I thought I would share some NEB information that may be of interest to you.

Interactive tools

- [Imports & Exports of Energy Products to and from Canada](#). This visualization shows the quarterly energy trade data between Canada and the U.S. for various energy sources.
- [Exploring Canada's Energy Future](#). Based on data from our Energy Futures reports, this interactive tool allows you to explore energy production and consumption trends and forecast them into the future. You can explore the data from the most recent report, or refer to previous reports.
- [NEB Interactive Pipeline Map](#). Using this interactive tool, Canadians can now easily see where pipelines are located and find important related safety information.
- [Incidents At Neb-Regulated Pipelines And Facilities](#). The information presented here is based on NEB data from 2008 to current for incidents reported under the Onshore Pipeline Regulations and the Processing Plant Regulations.

Energy Information Publications

1. *Market Snapshots*. Regular energy information updates illustrate emerging trends in various segments of the energy market. They provide topical energy information to Canadians.
 - [Why does Canada import natural gas, while being a major exporter? Location, location, location!](#)
 - [Below average natural gas storage inventories heading into the summer season](#)
 - [Where does Canada store natural gas?](#)
 - Other Market Snapshots can be found at this [link](#).
2. *Various Reports*. The NEB has a variety of reports it issues from time to time. Here are a couple:
 - [Canada's Energy Future](#). Long-term analyses are required to ensure that oil and gas exports do not exceed the surplus remaining after Canada's reasonably foreseeable energy needs are met in the long term.
 - [Canada's Role in the Global LNG Market – Energy Market Assessment \(July 2017\)](#). This report is part of a portfolio of publications on energy supply, demand, and infrastructure that the NEB publishes regularly as part of its ongoing market monitoring.
3. *Upcoming publications*. We also have new energy-related products that are scheduled to be released later this year that may be of interest to you. For more information, please follow this [link](#).

I would like to thank both of you for sharing your views with Michael and I that evening. We look forward to seeing and hearing from you in the near future. Have a great summer!

Best,
Brian

Brian Martin
Director, Regional Office | Directeur, Bureau régional
National Energy Board | Office national de l'énergie
Mail Room: 800 Burrard Street, Room 219 | salle de courrier: 800, rue Burrard, pièce 219
Vancouver, British Columbia | Vancouver (Colombie-Britannique) V6Z0B9
(mobile) 604-360-5094
Brian.martin@neb-one.gc.ca

From: nicole
To: [Tammy McKeown](#); [Chris Cvik](#); [Gwen Johansson](#)
Subject: Please consider and attached to next agenda.
Date: Wednesday, July 25, 2018 11:42:30 AM

Staff and council

I am writing in regards to a serious safety concern on highway 29. I have experienced on numerous occasions throughout the summer, I am speaking of the gravel patch on the bottom of the Watson Hill. As a HH resident who commutes to Fort St. John for work at least twice a week I have encountered the gravel patch at the bottom of the Watson Hill every drive. This problem arose during a wash out this spring and has not been repaired as of yet. My biggest concern is; it's right around a corner when a vehicle who's not ready for it and doesn't know the road hits that gravel they lose control or they see the gravel and then they veer into the other lane to avoid it. This puts them into oncoming traffic. This has happened to me twice. And On another occasion I watched a large semi truck hit that patch of gravel and almost lose complete control and we are just lucky that somebody wasn't coming in the other lane. Can you please use your influence and your open communication channels with YRB to inquire an advocate to get this repaired ASAP.

Last year we suffered through that terrible construction area along the wash out right past Ardiills ranch all summer it was gravel, it was not well marked, it was a dangerous zone. Now this summer here we go again. Thank you for your time. I'm putting my trust in you as my local representatives that this message gets carried on to the appropriate staff at YRB to get this problem fixed.

Kind Regards,
Nicole Gilliss
Realtor
Century 21 Energy Realty
(250) 783-1076

From: Amanda Brown
To: [Tammy McKeown](#)
Subject: Support of Resolution for NDIT Grant Application
Date: Wednesday, July 25, 2018 8:54:02 PM

Hello Tammy,

I would like to request a Letter of Support from the municipality for the application of the Northern Development Initiative Trust-fund Fabulous Festival grant.

We are applying for a \$2500 grant in order to provide live music for the event, particularly the dinner dance portion of the event.

The NDIT will accept an electronic version of support to help hasten the completion and approval of the application.

Thank you again for your time and assistance in this.

Best regards,
Amanda Brown



9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

July 26, 2018

Hudson's Hope Fall Fair Society
Box 415
Hudson's Hope, BC
V0C 1V0

Dear Ms. Brown:

At a duly assembled District of Hudson's Hope Council meeting, held electronically on July 26, 2018, Council made the following resolution:

RESOLUTION NO.132/18

M/S Councillors Quibell/Gibbs

That

"Council provide a letter of support for Hudson's Hope Fall Fair Society's application to the Northern Development Initiative Trust Fund Fabulous Festival grant for \$2,500 in funding to provide live music at the 2018 Hudson's Hope Fall Fair.

CARRIED

We appreciate all your hard work and dedication and hope you are successful in your application. If you have any further questions please feel free to contact me at the address above.

Regards,

A handwritten signature in blue ink that reads "Gwen Johansson".

Gwen Johansson, Mayor
District of Hudson's Hope

From: Project Team, Site C
To: [Project Team, Site C](#)
Subject: Site C Construction Bulletin - August 3, 2018
Date: Friday, August 03, 2018 11:09:07 AM

Site C Construction Schedule: August 6 – August 19

Dam site area and reservoir – north (left) bank and south (right) bank

- Contractors will continue to mobilize equipment and material to site. This will include deliveries by rail.
- Contractors for various project components are continuing construction and operations in their work areas. This includes the main civil works, generating station and spillways civil works, turbines and generators, and substation.
- Water management activities such as drainage alteration, debris removal, and water pumping may take place.
- Excavation, including in-river excavation, will progress on the north and south banks.
- Construction activities such as drilling, blasting, crushing, earth moving, pile driving, steel pile installation, concrete placement, and road maintenance will continue.
- Waste wood may be transported off site, chipped, mulched, spread as coarse woody debris, or piled in the dam site and lower reservoir area.

Other work areas

- Site preparation activities will continue at the 85th Avenue Industrial Lands. Work may begin to construct the conveyor that will connect to the dam site.
- Site investigations and forestry data collection will continue within the reservoir areas.
- Maintenance and upgrade work will continue on existing access roads and resource roads that provide access to the transmission line right-of-way and the reservoir. New road construction will continue within the transmission right-of-way.
- A marshalling yard is being set up in Moberly Lake to support transmission line construction. Material and equipment will be delivered to the yard.
- Wood waste may be chipped, mulched, spread as coarse woody debris, or burned in the transmission line corridor. Some wood waste may be hauled off site.
- Site investigations including stripping and data recovery of known archeological sites, geotechnical work, and structure staking may occur along the transmission line right-of-way. As part of ongoing field investigations, helical piles will be installed and tested.
- Upgrades will continue at Peace Canyon Generating Station, including work inside the switchyard building and outdoor site preparation and foundation work.
- Site investigations, including geotechnical investigations, drilling, studies, and survey work, will continue for some or all of the segments along Highway 29. These segments are Farrell Creek East, Farrell Creek, Dry Creek, Halfway River, Cache Creek/Bear Flat, and Lynx Creek. Some utility poles may be temporarily relocated along Highway 29. Work may occur on or around Beckman, Millar, Reshke, Barr, and Farrell Creek roads, as well as Highway 29.
- Stripping and investigation of known archeological sites will occur at Cache Creek West in preparation for construction in fall 2018.
- Surveys and visual inspections may occur for the noxious weed program in Site C project areas, including the 85th Avenue Industrial Lands, dam site, transmission line corridor, and Highway 29 realignment areas.
- Drilling and blasting may occur at Portage Mountain Quarry. Access road upgrades will occur.
- Aggregate and riprap production will continue in West Pine Quarry, where material will

be transported by rail and road to the dam site.

- Wildlife and aquatic mitigation programs will continue and may include surveys, data collection, habitat installations, and habitat enhancements.

What to expect

While this work takes place, local residents can expect the following:

- There will be truck traffic on public roads as the hauling of materials, equipment, rock and timber continues. This may include increased industrial traffic on resource roads and public roads from Chetwynd leading to the dam site on the south bank.
- Highway 29 may be reduced to single lane alternating traffic in some locations.
- Trucks with heavy or oversized loads will be accessing the dam site. Please use caution when meeting a pilot car and observe all warning signs.
- Some noise and vibration may occur in the vicinity of the dam site and in all other work areas, including the quarries.
- There may be emissions of smoke in various work areas as a result of burning. BC Hydro's contractor will plan and monitor burning carefully and burning will only occur when appropriate venting windows are available and as permitted by the Forest Fire Hazard rating.
- Day, night and weekend shifts are anticipated for the duration of the project.
- For boater and worker safety, boats will need to stay clear of active in-river work areas along the Peace and Moberly rivers. These areas are clearly identified with signage and markings.
- Helicopters and commercial drones may be used to support investigative and construction works.

Note: In BC Hydro's technical documents, the north bank may be referred to as the left bank and the south bank may be referred to as the right bank.

A new drone video is available on the Site C website. Click [here](#) to view.

Learn more

- Visit the project website: sitecproject.com
- Call the toll-free project line: 1-877-217-0777
- Email the project team: sitec@bchydro.com

Please [click here](#) to view a print-ready PDF in your web browser.

You are receiving this Construction Bulletin because you subscribed to receive email updates on construction for the Site C Clean Energy Project. To unsubscribe, please reply to this email with 'UNSUBSCRIBE' in the subject line.

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From: [Tammy McKeown](#)
To: ["farmersmarket.hh@gmail.com"](mailto:farmersmarket.hh@gmail.com)
Subject: FW: Request for Mighty Peace Brewing in the park
Date: Wednesday, August 01, 2018 9:01:00 AM

Good morning Caitlin;

The following resolution was approved by Council through an electronic vote held on July 31:

Resolution 133/18
M/S Quibell/Heiberg

That:

"Council approve having Mighty Peace Brewing Company operate a small beer garden, under the supervision of the Farmers' Market Association, as a one-time venue at the August 7, 2018 Farmers Market from 3:00pm to 8:00pm."

Carried

Have a great day!

Tammy McKeown, Corporate Officer

District of Hudson's Hope
9904 Dudley Drive, PO Box 330
Hudson's Hope, BC V0C 1V0
Office: 250-783-9901
Fax: 250-783-5741
Email: clerk@hudsonshope.ca
www.hudsonshope.ca
www.lovehudsonshope.com



From: Tammy McKeown

Sent: Tuesday, July 31, 2018 11:18 PM

To: Gwen Johansson <mayor@hudsonshope.ca>; Dave Heiberg <dave@hudsonshope.ca>; Caroline Beam <caroline@hudsonshope.ca>; Kelly Miller <kelly@hudsonshope.ca>; Mattias Gibbs <mattias@hudsonshope.ca>; Heather Middleton <heather@hudsonshope.ca>; Travous Quibell <travous@hudsonshope.ca>; Chris Cvik <cao@hudsonshope.ca>

Subject: Fwd: Request for Mighty Peace Brewing in the park

As the beer garden is planned for next week and the municipality has regulations in place against drinking in our municipal parks, I am bringing this to Council now.

I believe we require a resolution from Council to allow the farmers market association to operate a small beer garden at Beattie Park on Tuesday August 7, 2018.

Please respond to all so everyone can see if we have someone move and second the above recommendation.

Thank you

Tammy

----- Forwarded message -----

From: hh Farmers Market <farmersmarket.hh@gmail.com>

Date: Jul 31, 2018 7:27 PM

Subject: Request for Mighty Peace Brewing in the park

To: Tammy McKeown <clerk@hudsonshope.ca>

Cc:

Hello,

The Farmers' Market is planning to host a customer appreciation day and celebration of 20 years of the Farmers' Market in Hudson's Hope! The event will be during our regular market in Beattie Park on August 7th from 3-8pm. As part of the event, we have invited Mighty Peace Brewing down to do a small beer garden for people to sample their micro-brews.

We have spoken to Gwen and Bill McKenna about this event and they are both in favour. The liquor license has been acquired (with Bill's help) and a small, roped off beer garden is planned to run until 8pm with Live local music alongside the farmers market vendors.

Today, Tammy brought it to my attention that we need a formal resolution from council to proceed with the event, which is why I am writing to you today. The community is already very excited about this event, which we plan to keep low-key and respectable, with a family friendly atmosphere.

Please consider our request for this event, and we hope to see you there!

Sincerely,

Caitlin Vince
Market Manager
1-250-793-6691