



DISTRICT OF HUDSON'S HOPE AGENDA

Council Chambers

Tuesday February 13th, 2018 at 6:00 PM

- 1. Call to Order:**
- 2. Delegations:**
 - D1 Shock Trauma Air Rescue Service: Glenda Farnden, Senior Municipal Relations Liaison; Greg Schmidt, Base Director Page 1
- 3. Notice of New Business:**

Mayor's List
Councillors Additions
CAO's Additions
- 4. Adoption of Agenda by Consensus:**
- 5. Declaration of Conflict of Interest:**
- 6. Adoption of Minutes:**
 - M1 January 22nd 2018 Regular Council Meeting Page 3
- 7. Business Arising From the Minutes:**
- 8. Staff Reports:**
 - SR1 CAO Action and Other Updates Page 7
 - SR2 Safety Concerns: Garbage collection Page 35
 - SR3 Recreational Cannabis Page 46
 - SR4 Acting Mayor Schedule Page 55
 - SR5 Committee Appointments Page 57
 - SR6 Winter Carnival Report Page 64
- 9. Committee Meeting Reports:**
- 10. Bylaws:**
 - B1 Garbage Bylaw Amendment No. 892, 2017 Page 76

11. Correspondence

C1	Hope For Health 2017 Final Report	Page 81
C2	Double "H" Saddle Club Final Report	Page 82
C3	Rural Development Engagement	Page 92
C4	Hudson's Hope Pharmacy Services	Page 94
C5	Hudson's Hope Soccer Final Reports	Page 95
C6	PRRD- Mass Communication software	Page 97
C7	Fall Fair Society Final Report	Page 112
C8	ALR and ALC Revitalization	Page 113
C9	NCLGA-Call for Resolutions	Page 130
C10	International Forestry Congress 2018	Page 131
C11	Wounded Warriors	Page 135

12. Reports by Mayor & Council on Meetings and Liaison Responsibilities

13. Old Business:

14. New Business:

15. Public Inquiries:

16. Adjournment:



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council:

STARS - Shock Trauma Air Rescue Service

(1) Glenda Farnden, SR. Municipal Relations Liaison and

(2) Greg Schmidt, Base Director

Subject of presentation:

STARS Update to keep council well-informed of STARS activity and integration with area resources.

Purpose of presentation:

- ☒ information only
☐ requesting a letter of support
☐ requesting funding
☐ other (provide details)

* This is to coincide with all PRRD area councils.

Could we please request the Nov. 27th meeting.

Thank You!

CHANGED TO FEBRUARY 13, 2018

Contact person (if different than above):

Telephone number: 780-830-7006 or 780-512-6205 cell

Email address: gfarnden@stars.ca

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes: ☒ handouts at meeting
☐ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- ☐ flip chart
☐ multimedia projector
☐ laptop
☐ other _____

Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Glenda Farnden
Name of Delegate or Representative of Group

Glenda Farnden
Signature

Sept 19/17
Date

For Office Use	
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected
By (signature): _____	<input type="checkbox"/> Mayor <input type="checkbox"/> CAO
Appearance date if applicable: _____	
Applicant informed of approval/rejection on (date): _____	
By (signature) _____	Date: _____



REGULAR COUNCIL MEETING
January 22, 2018
6:00 P.M.
COUNCIL CHAMBERS

Present Council: Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Caroline Beam
Councillor Heather Middleton
Youth Councillor Jade Rowe

Absent: Councillor Travous Quibell
Mayor Gwen Johansson

Staff: CAO, Tom Matus
Safety & Bylaw Enforcement Officer, Wallace Roach
Corporate Officer, Tammy McKeown
Special Events Coordinator, Kaitlyn Atkinson

Other: 1 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Councillor Dave Heiberg presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**
Mayors Additions:
Councillors Additions:
Staff Additions: addition to SR4
4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS**
5. **DECLARATION OF CONFLICT OF INTEREST:**
Councillor Caroline Beam declared a conflict of interest with SR3- Safety Concerns: Garbage Collection and B1- Garbage Bylaw Amendment No. 892, 2017
6. **ADOPTION OF MINUTES:**

M1 January 8 2018 Regular Council Meeting

- Correction to BA9: Mr. Kelly was not in attendance at the dump

0550-01

RESOLUTION NO.010/18

M/S Councillors Miller/Heiberg

That

"The minutes of the January 8, 2018 Regular Council Meeting be adopted as amended."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

- | | | |
|-----|---|----------------|
| BA1 | CR1 Mayor's Report- Solar Wave <ul style="list-style-type: none"> • CAO has not received design from Peace Energy Cooperative | 5500-01 |
| BA2 | SR1 CAO Report- Action and other Updates – 2018 Budget <ul style="list-style-type: none"> • Request made by Councillor Middleton for Budget dates to be set. February 5th, 2018 set for strategic planning meeting in regard to Operations & Maintenance Budget and Capital Budget. • Date to be set for Community Grant planning. | 0550-01 |

8. **STAFF REPORTS:**

- | | | |
|-----|--|--|
| SR1 | CAO Report- Action and other Updates <ul style="list-style-type: none"> • Staff Travel <ul style="list-style-type: none"> ◦ Negotiating a Consultation Agreement workshops on January 24th and January 25th; Cannabis related Business workshop on January 26th. <ul style="list-style-type: none"> ➤ CAO to confirm that meeting with Bear Mountain to ensure that there will not be a conflict with attendance at the above noted workshops. • Wastewater Treatment <ul style="list-style-type: none"> ◦ CAO does not expect to see any warranties in regard to the blower system • Atkinson Property <ul style="list-style-type: none"> ◦ LTSA: Land Titles and Survey Authority ◦ Telus still needs to sign off • Dudley Drive Asphaltting <ul style="list-style-type: none"> ◦ Awaiting on Quotes from Astro ◦ Discussion in regard to future paving projects <ul style="list-style-type: none"> ➤ To be included in five-year plan; discussion to be held at strategic planning meeting ➤ Concern voiced in regard to prior agreement that no additional paving was to be budgeted for 2018. • Infrastructure Planning Grant Program <ul style="list-style-type: none"> ◦ CAO is hoping to receive funding, from the Invest in Canada fund/grant, to use towards the Beattie lift station. The lift station project will be delayed until we receive a response in regard to the grant application. | 0110-01
0390-01

0720-20

6660-20
3320-01

5400-01

1855-04 |
| SR2 | Community Emergency Preparedness Fund
RESOLUTION NO.011/18
M/S Councillors Miller/ Beam
THAT:
<i>"Council support the District of Hudson's Hope's Community Emergency Preparedness Fund application to be used to support the purchase of equipment and supplies required to maintain or improve our local Emergency Operations Centers and to enhance EOC capacity through training and exercises and Council agrees to provide overall grant management."</i>
CARRIED | 1855-03-20 |

SR3	Safety Concerns: Garbage collection Tabled until next meeting due to lack of quorum for this item	5360-01 2640-01
SR4	Lagoon Upgrade Expense Report <ul style="list-style-type: none"> • CAO presented printouts of resolutions made in April and June of 2017 in regard to budget approval of \$2.7 million for project • Concerns were voiced in regard to amount being spent on Urban Systems' services; CAO directed to determine if District was charged for the redesign. <ul style="list-style-type: none"> ➤ CAO stated that 15% engineering fee is acceptable industry wide. ➤ Council stated that project costs should have been accounted for better • Project is only 2% over budget. • Future project planning to be topic at strategic planning meeting. 	0720-20 1880-00
9.	COMMITTEE MEETING REPORTS:	
CM1	North Peace Airport Society January 11th, 2018 meeting <ul style="list-style-type: none"> • Councillor Heiberg presented minutes from the meeting 	0540-01 8400-01
CM2	North Peace Airport Society December 6th, 2018 meeting <ul style="list-style-type: none"> • Minutes presented for information purposes 	0540-01 8400-01
10.	BYLAWS:	
BA1	Garbage Bylaw Amendment No. 892, 2017 <ul style="list-style-type: none"> • Agenda item tabled until next meeting due to lack of quorum for this item 	3900-02 5360-01
BA2	Fireworks Regulation Bylaw No. 87 RESOLUTION NO.012/18 M/S Councillors Middleton/ Miller THAT: <i>"Council repeal Fireworks Regulation Bylaw No. 87."</i> CARRIED	3900-20
11.	CORRESPONDENCE:	
C1	Muscular Dystrophy Canada FOR INFORMATION.	1770-01
C2	Correspondence from Celina Fequet FOR INFORMATION.	0290-01
C3	Correspondence from Ray Gallant Determine status of receiver.	1275-01
C4	Modernizing the BC Motor Vehicle Act FOR INFORMATION.	0400-30
C5	Hudson's Hope Radio Amateur Club final report FOR INFORMATION.	1850-01

- C6 **Fit for Life Request 2018** **1850-01**
 • Bring back to Budget meeting.
- C7 **Letter from District of Kent to Minister of Municipal Affairs and Housing** **0400-50**
 FOR INFORMATION.
- C8 **High on Ice Festival 2017** **0400-50**
 FOR INFORMATION.
- C9 **Letter of support- flexible ride-sharing regulation** **0400-50**
 FOR INFORMATION.
- C10 **Correspondence from Double "H" Saddle Club** **0220-01**
 FOR INFORMATION.
12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
13. **OLD BUSINESS:**
14. **NEW BUSINESS:**
15. **PUBLIC INQUIRIES:**
16. **ADJOURNMENT:** **0560-00**
 7:08pm motion to move into in-camera meeting.
RESOLUTION NO.013/18
M/S Councillors Miller/Beam
THAT:
"Council close the meeting Pursuant to the Community Charter under Section 90 1(a),(c) and (K)".

Councillor Heiberg declared the meeting adjourned at 7:40 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

Grant Writer Program Sponsorship-September

04/10/17

NDIT Community Halls and Recreation Facilities Program-

-to be brought forward at Strategic Planning Meeting

08/14/17

Certified Correct:

 Chair/Mayor Gwen Johansson

 Corporate Officer Tammy McKeown

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: MAYOR JOHANSSON and COUNCIL

SUBJECT: ACTION and other UPDATES

DATE: February 13th, 2018

FROM: Tom Matus, CAO

Staff Travel:

Tom: MATI The Successful CAO: Local Gov't Advanced Management: Bowen Island

Feb 15th – 20th

Tentative:

MATI Advanced Communication Skills for Local Government Professionals: Bowen Island

April 22nd - 27th

MATI Managing People in Local Government Organizations: Bowen Island

May 27th - Jun 1st

MATI Leadership in Local Government Organizations: Bowen Island

June 17th – 22nd

Wastewater Facility Upgrade

Report from Kimberly on February 1, 2018:

Bear Mountain has completed enough deficiencies to reach substantial completion (as evidenced by our site visit on Monday and providing some additional paperwork this week). To close out this portion of this project, there are several pieces of paperwork that I need to send along.

- **Progress Certificate:** Attached is the progress certificate for January. Please process accordingly. For your information, there is a holdback in the amount \$58,800 that is for the deficiencies that have yet to be completed on this project. This will be paid to the contractor after the deficiencies are all completed.
 - o **CO#7:** Change Order #7 was costed by the Contractor to wire in the thermistors on the blower motors to the VFD's. This is a second level of protection for overheating of the motors that came with the Blowers, but was not originally accounted for in the design. Since the component was there, it is best to have it wired in and usable. However, before we could approve the cost, the Contractor did the install anyways. We were going to recommend this change order be approved, but I just wanted to let you know that that was why that one was did a bit backwards. Are you able to sign the attached Change Order for the records?
- **Substantial Completion Package:** This is the package with all the documentation identifying that the project has reached substantial completion. The clock will start for the builder's lien holdback period to begin, with the period ending on March 28th. This will also start the warranty, which will expire on January 31, 2019 for the majority of the work, with the Nexom (aeration equipment) warranty expiring January 31, 2020. The plant is now under control of the District, and it will be your responsibility to run the facility. I have the O&M manuals at our office, and Marty from Bear Mountain will be returning them early next week.
 - o **Notice of Certification of Completion:** This needs to be posted on the door of the blower building, or the fence leading into the treatment plant if that gate is normally locked. It needs to be in a visible, accessible location. It is part of the overall package, however I've also attached it as a separate document so that you know which one I am referring to. **Can you please make sure this is done tomorrow?** If you cannot coordinate this, please let me know and I will try and coordinate someone to post it.

Report from Kimberly, January:

The air blowers have a one-year warranty commencing at time of approved substantial completion.

I just wanted to provide you with a bit of an update since we met on Tuesday, as well as some proposed schedule/dates for the next week at the sewage treatment plant, as they are nearing wrapping up the majority of our project. Please let me know if this sounds acceptable, or if you have any concerns:

- Bear Mountain will be on-site over the weekend and early next week to be cleaning up some deficiency items and getting some of the last pieces of equipment installed (besides the work that will need to wait until Spring).
- I will be on-site in the afternoon of the 24th (Wednesday) to witness a bunch of testing on piping, slide gates, etc.
- **Training** with the aeration supplier had already been scheduled by Bear Mountain with Nexom (aerator supplier) for 2:00 pm on the 25th (Thursday). I understand that you will not be able to attend (and I can't either), however this was the only time they had available until February. *Are you able to coordinate for your operators to be in attendance at this?* It will probably be no longer than an hour.
- Doug has requested substantial completion, and we will need to do a final walkthrough with him, as well as a representative(s) from the District. It would be best if you were able to attend this – are you available on the 26th (Friday) to complete a walkthrough? *Can you provide what time works best for you?*
- I think it would also be valuable for me to walkthrough the overall site with the operators either on the 24th, but preferably the 26th, to go over where valves are, how the flow is intended throughout the site, etc. I know that Ed had thought that this would be better in the Spring when things were covered in snow, and I can definitely do it again then, but I think it could be useful now too, just in case something comes up in the meantime (and Murphy's law would be that it is a Saturday night and I'm out of cell range!).
- Finally, if you are free on the 26th, I would like to sit down with you at the office as well and walk through some of the final logistics of completing the aeration install, budgets, etc to make sure that we are on the same page with everything and you are happy with everything overall. If you aren't, we can meet some other time next week or the following week if that's better?

Atkinson Subdivision

Notification of registration of Final Survey and covenants deposited to LTSA, was received Friday, February-09-2018. This means we can proceed with the process of finalizing the BCH Purchase Agreement and receive the \$500,000.00 payment. Registration documents are attached. An AQAT meeting will be convened after March 9th.

Solar Array

Greg's Update on the solar system locations progress:

- "Visitors information center is fully installed, approved by BC Hydro and has been making power since November of last year.
- The Complex Net Meter Application and information submission is complete for the following locations and once we get final approval from BC Hydro we can turn the systems on and confirm operation and monitoring. The Arena, Curling Club, District Office, Lagoons and Public Works Shop.
- Beryl Prairie Fire Hall is just awaiting connection of the inverter to building electrical system. Ron has made arrangements and is planning on completing that work this Friday. We will then submit the final Simple Net Meter application documents to BC Hydro and await their approval to turn the system on.
- Museum – Ron is planning to complete the install this week. We will then submit the final Simple Net Meter application documents to BC Hydro and await their approval to turn the system on.
- We are still working on the final design for the Swimming Pool Solar Wave and as mentioned previously, will forward this to yourself and council for review and approval before commencing manufacture of the

support components. All of the solar components are on hand already and installation is planned for the spring once things have dried up so we can minimize the impact to Swimming Pool grassy area.

Maintenance documentation:

We are preparing the maintenance documentation and would like to know if you require hard copies as well as digital copies. If you require hard copies of the maintenance manuals, how many binder copies would you would need for the District? We also need to confirm if you require any of this to go through approval at Urban Systems or if you would like it sent directly to yourself?

Monitoring:

A Brandon at MyIt Partners (cc'd) regarding municipal data storage. He advises that there are different types of data and that the type of data that we are talking about for the solar inverters is not required under the legal language, to be stored in Canada. He is going to supply a letter stating this for the file. So we will be good to install the inverter communications normally. Greg

We are still working on the overall 'kiosk' (TV and web site) monitoring view, I will be able to turn on the monitoring and supply you with links to the individual locations that are on line and then to the Kiosk view when it is fully functional.

Just a note that systems are being tested to make sure they are functional as we go, and then turned off again. Since the Lagoons do not currently have internet access (please advise if that has changed since we last spoke) we had ordered a special piece of communications equipment on a Change Order, however, there have been delays in delivery of these communication components. We will install them when they arrive however, if they are still delayed it will not affect turning the system on should BC Hydro approval come in sooner than the components."

Direction has been given to Greg in regard to the above as we do not have internet access at the Lagoon. Tom.

The Beryl Prairie Fire Hall still requires a connection to the building electrical. Everything else is in place. Ron had planned to do that and then the weather got cold and roads bad. He will get back out there shortly to complete the connection and likely complete the museum at the same time.

We had been waiting for the Lagoon's but that is all complete now and just awaiting the BC Hydro approval to turn on. Talk to you soon, Greg"

Due to the inability to hard wire the internet from the museum to the building with the solar panels we would need to hook-up a Wi-Fi system between the two buildings, I will be checking to see if there is a free budget balance for the \$1,255.72 amount required to do this Wi-fi hook-up. If none or not enough funds, it's possible that the Museum can cover this cost? No decision from Council is required, as yet. This hook-up is not required to be done until late spring. Greg's comment on this matter is as follows:

"Please see the attached CCN for a wifi connection for the HHSI Museum solar location. Per our phone discussion, this equipment would allow the solar inverter to access the internet and connect to the cloud based monitoring along with the other systems.

Storage

FYI – in regards to the data storage issue, I have a call arranged for next Wednesday with the CAO of Alert Bay, BC., that put in multiple SolarEdge systems and apparently has a kiosk view established. I'm hoping she can shed some light on how their system was installed. We have also contacted a consultant who has done this type of specialty work before and has agreed to look at the information to date at no charge, then point us in the right direction, or give a quote for what needs to be done."

Director of Public Works Position

Position has been re-advertised, closing February 28th.

BizzyBody – 2018 Winter Carnival

Report is included in this agenda.

Grant Writer Application

I was told in January that: “Applications are being reviewed this month, should hear the beginning of February.” Have not heard anything yet, will follow-up this week.

A handwritten signature in blue ink, appearing to read 'Tom Matus', is written over a horizontal line.

Tom Matus, CAO



1204-103rd Ave., Dawson Creek, British Columbia, Canada V1G 2G9
sales@peaceenergy.ca www.peaceenergy.ca ph: 250-782-3882

MOCH ELECTRIC LTD.

Contemplated Change Notice (CCN)

Date: February 7, 2018
email: sales@peaceenergy.ca
Phone /Fax: (o) 250-782-3882 (f) 250-782-3884

Project: **Hudson's Hope Solar Initiative**

Location & info: **Regarding additional communication components required for solar system monitoring**

To: **Hudson's Hope District Office and Urban Systems Fort St John**

Attention: **Tom Matus, CAO and Eric Sears**

CCN # HHSI-0009-CM (Communications for Musuem)

Description:

- 1) the Musuem solar location is an addition to the overall HHSI project. The solar building is separate from the main Museum building and is connected electrically with an underground armoured teck cable.
- 2) In order to allow for the PV cloud based monitoring, an internet portal is required. The plan was to run a Cat5 communication cable from the new museum buiding to the internet router portal in the main museum building.
- 3) We were advised that a plastic conduit had been trenched in when the Teck power cable was installed.
- 4) Ron has advised that the Teck power cable was installed inside the plastic conduit and that the communication cable cannot be installed alongside a power cable in the same conduit.
- 5) Therefor in order to connect the solar inverter to the internet and access the cloud based monitoring through an existing internet connection (in the main building), it will be necessary to install wifi connection components, the same as has been successfully installed at the Bullhead Curling Club.

Labour Cost:

in regards to Item 4) labour relating to design, shipping and handling, installation and commissioning

\$ 685.00

Material Cost:

4) SolarEdge Zigbee Wi-Fi kit

\$ 570.52

Other Costs:

\$ -

Permits and Fees:

Note: This work and material components have been priced as if the work is being done while in Hudson's Hope completing other HHSI project work. Therfor this price quote expires when all systems are fully installed and commissioned, and would require re-quoting after that time.

\$ -

Approval Signature:

Taxable
amount
Taxable
amount

Per:

Total for this CCN	\$	1,255.52
1,255.52	GST	\$ 62.78
	PST	\$ -
Balance	\$	1,318.30



NOTICE OF REGISTRATION

Date of Issue: February 9, 2018
Submitter's Name: Lindsay Parcels
File Reference: 10113-107

Description: Hudsons Hope subdivision

The following application(s) have now reached final status:

FEE SIMPLE	CA6576167	REGISTERED
FEE SIMPLE	CA6576168	REGISTERED
FEE SIMPLE	CA6576169	REGISTERED
FEE SIMPLE	CA6576170	REGISTERED
FEE SIMPLE	CA6576171	REGISTERED
FEE SIMPLE	CA6576172	REGISTERED
FEE SIMPLE	CA6576173	REGISTERED
FEE SIMPLE	CA6576174	REGISTERED
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FEE SIMPLE	CA6576191	REGISTERED
FEE SIMPLE	CA6576192	REGISTERED
FEE SIMPLE	CA6576193	REGISTERED
FEE SIMPLE	CA6576194	REGISTERED
SUBDIVISION PLAN	EPP77312	FILED
COVENANT	CA6576195	REGISTERED
COVENANT	CA6576196	REGISTERED

For help, go to <http://help.ltsa.ca>. To reach the LTSA Customer Service Centre for general land title and survey matters, select option 1 at 604-630-9630 or toll free at 1-877-577-LTSA(5872) or send a request at <https://myltsa.ltsa.ca/contact-customer-service-centre>. For myLTSA sign-up or technical assistance, contact myLTSA Technical Support by selecting option 2 at 604-630-9630 or toll free at 1-877-577-LTSA(5872) or send an request at <https://myltsa.ltsa.ca/contact-myltsa-tech-support>

Status: Registered

Doc #: CA6576196

RCVD: 2018-01-18 RQST: 2018-02-09 11:52:23

FORM_C_V24 (Charge)

VICTORIA LAND TITLE OFFICE

Jan-18-2018 14:54:24.004

DECLARATION(S) ATTACHED
CA6576196LAND TITLE ACT
FORM C (Section 233) CHARGE

GENERAL INSTRUMENT - PART 1 Province of British Columbia

PAGE 1 OF 9 PAGES

Your electronic signature is a representation that you are a subscriber as defined by the Land Title Act, RSBC 1996 c.250, and that you have applied your electronic signature in accordance with Section 168.3, and a true copy, or a copy of that true copy, is in your possession.

Lindsay Arthur
Parcells
PIH67V

Digitally signed by Lindsay
Arthur Parcells PIH67V
Date: 2018.01.18 14:08:47
-08'00'

1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

Lindsay A. Parcells, Barrister & Solicitor

Lindsay & Company, Barristers & Solicitors

1300 - 128 Pender Street West

Vancouver

BC V6B 1R8

Tel.: 604-899-2269

File No.: 10113-107

Document Fees: \$71.58

Deduct LTSA Fees? Yes ☒

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:

[PID]

[LEGAL DESCRIPTION]

SEE SCHEDULESTC? YES ☐

3. NATURE OF INTEREST

Covenant

CHARGE NO.

ADDITIONAL INFORMATION

Section 219 LTA

4. TERMS: Part 2 of this instrument consists of (select one only)

(a) ☐ Filed Standard Charge Terms D.F. No.(b) ☒ Express Charge Terms Annexed as Part 2

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

DISTRICT OF HUDSON'S HOPE

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

DISTRICT OF HUDSON'S HOPE**9904 DUDLEY DRIVE**

PO BOX 330

HUDSON'S HOPE

V0C 1V0

BRITISH COLUMBIA

CANADA

Incorporation No

N/A

7. ADDITIONAL OR MODIFIED TERMS:

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Tammy J. McKeown

Commissioner for Taking Affidavits in British Columbia

PO Box 330

Hudsons Hope, BC, V0C 1V0

Tel. 250-783-9901

Execution Date

Y	M	D
17	12	15

Transferor(s) Signature(s)

DISTRICT OF HUDSON'S HOPE,
by its authorized signatories:_____
Name: Tom Matus_____
Name: Gwen Johansson

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

Status: Registered

Doc #: CA6576196

RCVD: 2018-01-18 RQST: 2018-02-09 11.52.23

FORM E_V24

**LAND TITLE ACT
FORM E****SCHEDULE**

PAGE 2 OF 9 PAGES

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LANDRelated Plan Number: **EPP77312**STC for each PID listed below? YES ☐

[PID] [LEGAL DESCRIPTION – must fit in a single text line]

NO PID NMBR LOT 1 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 2 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 3 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 4 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 5 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 6 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 7 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 8 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 9 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 10 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 11 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 12 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 13 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 14 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 15 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 16 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 17 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 18 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 19 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 20 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 21 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

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NO PID NMBR LOT 23 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 24 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 25 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 26 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 27 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 28 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

Status: Registered

Doc #: CA6576196

RCVD: 2018-01-18 RQST: 2018-02-09 11:52:23

FORM D1_V24

**LAND TITLE ACT
FORM D****EXECUTIONS CONTINUED**

PAGE 3 of 9 PAGES

Officer Signature(s)

Execution Date

Transferor / Borrower / Party Signature(s)

Tammy J. McKeown

Commissioner for Taking Affidavits in British Columbia

PO Box 330
Hudsons Hope, BC, V0C 1V0
Tel. 250-783-9901

Y	M	D
17	12	15

DISTRICT OF HUDSON'S HOPE, by its
authorized signatories:_____
Name: Tom Matus_____
Name: Gwen Johansson**OFFICER CERTIFICATION:**

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

TERMS OF INSTRUMENT - PART 2

SECTION 219 COVENANT

This agreement, dated for reference the 24th day of November, 2017, is made

BETWEEN:

DISTRICT OF HUDSON'S HOPE, a district municipality under the Local Government Act, and incorporated pursuant to the laws of the Province of British Columbia and having an address at Box 330, 9904 Dudley Drive, Hudson's Hope, British Columbia, V0C 1V0

(the "**Grantor**")

AND:

DISTRICT OF HUDSON'S HOPE, a district municipality under the Local Government Act, and incorporated pursuant to the laws of the Province of British Columbia and having an address at Box 330, 9904 Dudley Drive, Hudson's Hope, British Columbia, V0C 1V0

(the "**District**")

WHEREAS:

- A. The Grantor is the registered owner of the lands and premises legally described in the attached Schedule "A" (the "**Lands**");
- B. The Lands has been subdivided in accordance with Subdivision Plan EP77312 (the "**Subdivision**");
- C. The Grantor acknowledges the existence of an inoperable underground water, sewer and other utility lines below the Lands that may contain asbestos, including in the approximate locations shown in the map attached as Schedule "B" (the "**Water Line**");

THEREFORE IN CONSIDERATION of the terms of this Covenant and of \$1.00 paid by the District to the Grantor, receipt and sufficiency of which is acknowledged by the Grantor, the Grantor covenants and agrees with the District as follows:

ARTICLE 1 SECTION 219 COVENANT

1.1 The Grantor covenants and agrees that:

{00440555; 4 }

- (a) the District shall have no obligation to remove the Utility Lines from the Lands;
 - (b) any digging or excavation on the Lands shall be at the Grantor's own risk absolutely; and
 - (c) the District makes no representations or warranties concerning the accuracy of the map attached as Schedule "B" or the location or depth of the Utility Lines.
- 1.2 The Grantor further covenants and agrees to indemnify, release and save harmless the District and their elected officials, employees, servants or agents from all loss, damages, costs, actions, suits, debts, accounts, claims and demands (collectively, the "Claims") which the Grantor or the District or any of their employees, servants, invitees or agents may suffer or incur or be put to arising out of or in connection with the Utility Lines, including but not limited to any Claims arising from any asbestos that may be found in the Utility Lines.

ARTICLE 2 GENERAL PROVISIONS

- 2.1 The Grantor shall register this covenant as a charge on the Lands in priority to all financial charges and proof of its registration must be provided to the District.
- 2.2 The Grantor's covenants contained in this Agreement shall burden and run with the Lands and shall ensure to the benefit and be binding upon the Grantor, their heirs, executors, administrators, successors and assigns.
- 2.3 Nothing in this Agreement shall prejudice or affect the rights, powers and remedies of the District in relation to the Grantor (including their heirs, executors, administrators, successors and assigns) or the Lands under any law, bylaw, order or regulation or in equity all of which rights, powers and remedies may be fully and effectively exercised by the District as if this Agreement had not been made by the parties.
- 2.4 Whenever the singular or masculine or neuter is used herein, the same shall be construed as including the plural, feminine, body corporate or politic unless the context requires otherwise.
- 2.5 This Agreement will be interpreted according to the laws of the Province of British Columbia. If any section or part of this Agreement is found to be illegal or unenforceable, then such sections or parts shall be considered to be separate and severable from this Agreement and the remaining sections or parts of this Agreement, as the case may be, shall be unaffected thereby and shall remain and be enforceable to the fullest extent permitted by law as though the illegal or unenforceable parts or sections had never been included in this Agreement.
- 2.6 Where there is a reference to an enactment of the Province of British Columbia in this Agreement, that reference shall include a reference to any subsequent enactment of the

Page 6 of 9

Province of British Columbia of like effect, and unless the context otherwise requires, all statutes referred to herein are enactments of the Province of British Columbia.

- 2.7 The Grantor shall do and cause to be done all things and execute or cause to be executed all documents and give such further and other assurances which may be reasonably necessary to give property effect to the intent of this Agreement.
- 2.8 The parties agree that the District is not responsible to inspect the Grantor's Lands or to otherwise ensure compliance with this Agreement, nor is the District required to remedy a default of this Agreement and a failure to enforce this Agreement by the District shall not constitute a waiver of its rights hereunder.
- 2.9 The signatures of the parties of Part 1 of Form C of this General Instrument constitute the agreement of the parties to all of the foregoing.

END OF PAGE

{00440555; 4 }

SCHEDULE "A"

The Grantor is the registered owner of the lands and premises legally described as:

LOT 1 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 2 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 3 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 4 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 5 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 6 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 7 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 8 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 9 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 10 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 11 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 12 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 13 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 14 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

Page 8 of 9

LOT 15 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 16 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 17 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 18 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 19 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
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PEACE RIVER DISTRICT PLAN EPP77312;

LOT 23 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 24 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 25 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

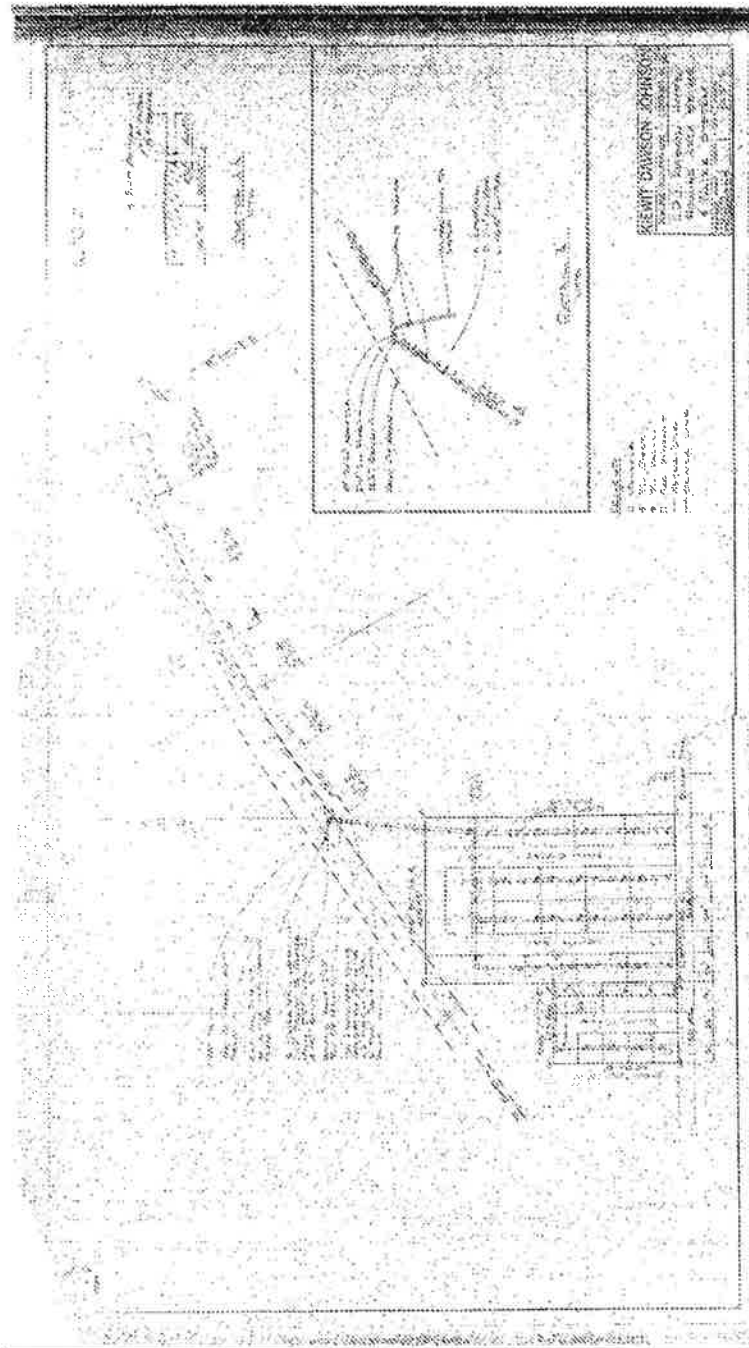
LOT 26 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 27 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312; and

LOT 28 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312.

{00440555; 4 }

SCHEDULE "B"



{00440555; 4 }

Status: Registered

Doc #: CA6576196

RCVD: 2018-01-18 RQST: 2018-02-09 11.52.23

FORM_DECGEN_V19

**LAND TITLE ACT
FORM DECLARATION**

Related Document Number: CA6576196

PAGE 1 OF 1 PAGES

Your electronic signature is a representation that: you are a subscriber as defined by the Land Title Act, RSBC 1996, C.250, the original or where designated by the Director, a true copy of the supporting document is in your possession and that the summary of the material facts set out in this declaration accurately reflects the material facts set out in each supporting document and if a supporting document is evidenced by an imaged copy the material facts of the supporting document are set out in the imaged copy of it attached. Each term used in the representation and declaration set out above is to be given the meaning ascribed to it in Part 10.1 of the Land Title Act.

Lindsay Arthur Parcells PIH67V	Digitally signed by Lindsay Arthur Parcells PIH67V Date: 2018.02.05 16:32:23 -08'00'
--------------------------------------	--

I, LINDSAY A. PARCELLS, Barrister and Solicitor of 1300 - 128 Pender Street West, Vancouver, British Columbia, DECLARE THAT:

1. I am legal counsel for the District of Hudson's Hope in connection with the filing of the above-referenced document (the "Document").
2. I have received a Notice Declining to Register the Document dated January 30, 2018 (the "Notice").
3. In response to the Notice, the Document is corrected as follows:
 - a. Paragraph C on page 1 of the Document is corrected to provide: "The Grantor acknowledges the existence of an inoperable underground water, sewer and other utility lines below the Lands that may contain asbestos (the "Utility Lines").";
 - b. Subsection 1.1(b) of the Document is corrected to provide: "any digging or excavation on the Lands shall be at the Grantor's own risk absolutely.";
 - c. Subsection 1.1(c) of the Document is deleted; and
 - d. Schedule "B" of the Document is deleted.
4. I make this declaration in response to the Notice and for no improper purpose.

NOTE:

A Declaration cannot be used to submit a request to the Registrar for the withdrawal of a document.

Fee Collected for Document: \$12.88

Status: Registered

Doc #: CA6576196

RCVD: 2018-01-18 RQST: 2018-02-09 11.52.23

FORM_DECEN_V19

**LAND TITLE ACT
FORM DECLARATION**

Related Document Number: CA6576196

PAGE 1 OF 1 PAGES

Your electronic signature is a representation that: you are a subscriber as defined by the Land Title Act, RSBC 1996, C.250, the original or where designated by the Director, a true copy of the supporting document is in your possession and that the summary of the material facts set out in this declaration accurately reflects the material facts set out in each supporting document and if a supporting document is evidenced by an imaged copy the material facts of the supporting document are set out in the imaged copy of it attached. Each term used in the representation and declaration set out above is to be given the meaning ascribed to it in Part 10.1 of the Land Title Act.

Lindsay Arthur Parcells PIH67V	Digitally signed by Lindsay Arthur Parcells PIH67V Date: 2018.02.06 12:03:10 -08'00'
--------------------------------------	--

I, LINDSAY A. PARCELLS, Barrister and Solicitor of 1300 - 128 Pender Street West, Vancouver, British Columbia, DECLARE THAT:

1. I am legal counsel for the District of Hudson's Hope in connection with the filing of the above-referenced document (the "Document").
2. I have received a Notice Declining to Register the Document dated January 30, 2018 (the "Notice").
3. In further response to the Notice, the Document is further corrected as follows:
 - a. Subsection 1.1(b) is corrected to provide as follows: "(b) any digging or excavation on the Lands shall be at the Grantor's own risk absolutely;" ;
 - b. Subsection 1.1(c) is added to provide as follows: "(c) any use of the Lands or any use of a building on or to be erected on the Lands shall be subject to the Utility Lines; and" ; and
 - c. Subsection 1.1(d) is added to provide as follows: "(d) the Lands shall be developed and built on subject to the Utility Lines."
4. I make this declaration in response to the Notice and for no improper purpose.

NOTE:

A Declaration cannot be used to submit a request to the Registrar for the withdrawal of a document.

Fee Collected for Document: \$0.00

Status: Registered

Doc #: CA6576196

RCVD: 2018-01-18 RQST: 2018-02-09 11.52.23

FORM_DEGGEN_V19

**LAND TITLE ACT
FORM DECLARATION**

Related Document Number: CA6576196

PAGE 1 OF 1 PAGES

Your electronic signature is a representation that: you are a subscriber as defined by the Land Title Act, RSBC 1996, C.250, the original or where designated by the Director, a true copy of the supporting document is in your possession and that the summary of the material facts set out in this declaration accurately reflects the material facts set out in each supporting document and if a supporting document is evidenced by an imaged copy the material facts of the supporting document are set out in the imaged copy of it attached. Each term used in the representation and declaration set out above is to be given the meaning ascribed to it in Part 10.1 of the Land Title Act.

Lindsay Arthur Parcells PIH67V	Digitally signed by Lindsay Arthur Parcells PIH67V Date: 2018.02.09 10:11:28 -08'00'
--------------------------------------	--

I, LINDSAY A. PARCELLS, Barrister and Solicitor of 1300 - 128 Pender Street West, Vancouver, British Columbia, DECLARE THAT:

1. I am legal counsel for the District of Hudson's Hope in connection with the filing of the above-referenced document (the "Document").
2. I have received a Notice Declining to Register the Document dated January 30 and reissued February 8, 2018 (the "Notice").
3. In further response to the Notice, the Document is further corrected by replacing Section 1.1 with the following:
 - 1.1 The Grantor covenants and agrees that:
 - (a) the Lands shall not be used or developed except in accordance with this Covenant;
 - (b) the District shall have no obligation to remove the Utility Lines from the Lands;
 - (c) any digging or excavation on the Lands shall be at the Grantor's own risk absolutely;
 - (d) any use of the Lands or any use of a building on or to be erected on the Lands shall be subject to the Utility Lines; and
 - (e) the Lands shall be developed and built on subject to the Utility Lines.

NOTE:

A Declaration cannot be used to submit a request to the Registrar for the withdrawal of a document.

Fee Collected for Document: \$0.00

LAND TITLE ACT
FORM C (Section 233) CHARGE

Jan-18-2018 14:54:24.003

GENERAL INSTRUMENT - PART 1 Province of British Columbia

PAGE 1 OF 9 PAGES

Your electronic signature is a representation that you are a subscriber as defined by the Land Title Act, RSBC 1996 c.250, and that you have applied your electronic signature in accordance with Section 168.3, and a true copy, or a copy of that true copy, is in your possession.

Lindsay Arthur
Parcells
PIH67V

Digitally signed by Lindsay
Arthur Parcells PIH67V
Date: 2018.01.18 14:08:01
-08'00'

1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

Lindsay A. Parcells, Barrister & Solicitor
Lindsay & Company, Barristers & Solicitors
1300 - 128 Pender Street West
Vancouver BC V6B 1R8
Document Fees: \$71.58

Tel.: 604-899-2269
File No.: 10113-107

Deduct LTSA Fees? Yes ☒

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:
[PID] [LEGAL DESCRIPTION]

SEE SCHEDULE

STC? YES ☐

3. NATURE OF INTEREST

Covenant

CHARGE NO.

ADDITIONAL INFORMATION

Section 219 LTA

4. TERMS: Part 2 of this instrument consists of (select one only)

(a) ☐ Filed Standard Charge Terms D.F. No.

(b) ☒ Express Charge Terms Annexed as Part 2

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

DISTRICT OF HUDSON'S HOPE

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

**HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA,
AS REPRESENTED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE
PARLIAMENT BUILDINGS**

VICTORIA

BRITISH COLUMBIA

Incorporation No

N/A

V8V 1X4

CANADA

7. ADDITIONAL OR MODIFIED TERMS:

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Tammy J. McKeown

Commissioner for Taking Affidavits in British Columbia

PO Box 330
Hudsons Hope, BC, V0C 1V0
Tel. 250-783-9901

Execution Date		
Y	M	D
17	12	15

Transferor(s) Signature(s)

**DISTRICT OF HUDSON'S HOPE,
by its authorized signatories:**

Name: Tom Matus

Name: Gwen Johansson

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

**LAND TITLE ACT
FORM E****SCHEDULE**

PAGE 2 OF 9 PAGES

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LANDRelated Plan Number: **EPP77312**STC for each PID listed below? YES ☐

[PID] [LEGAL DESCRIPTION – must fit in a single text line]

NO PID NMBR LOT 1 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

NO PID NMBR LOT 2 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

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NO PID NMBR LOT 28 SECTION 13 TOWNSHIP 81 RANGE 26 W6M PEACE RIVER DISTRICT PLAN EPP77312

**LAND TITLE ACT
FORM D****EXECUTIONS CONTINUED**

PAGE 3 of 9 PAGES

Officer Signature(s)

Execution Date

Y	M	D
17	12	12

Transferor / Borrower / Party Signature(s)

Beth Louise Bahm

Commissioner for Taking Affidavits in British Columbia

Ministry of Transportation and
Infrastructure
#303 - 10003 - 110th Ave.
Fort St. John, BC, V1J 6M7

HER MAJESTY THE QUEEN IN
RIGHT OF THE PROVINCE OF
BRITISH COLUMBIA, AS
REPRESENTED BY THE MINISTER
OF TRANSPORTATION AND
INFRASTRUCTURE, by her authorized
signatories:

Name: Nicole Hansen
Designated Highways Official

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

TERMS OF INSTRUMENT - PART 2

SECTION 219 COVENANT

This agreement, dated for reference the 24th day of November, 2017, is made

BETWEEN:

DISTRICT OF HUDSON'S HOPE, a district municipality under the *Local Government Act*, and incorporated pursuant to the laws of the Province of British Columbia and having an address at Box 330, 9904 Dudley Drive, Hudson's Hope, British Columbia, V0C 1V0

(the "Transferor")

AND:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, AS REPRESENTED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE

Parliament Buildings, Victoria, British Columbia, V8V 1X4

(the "Transferee")

WHEREAS:

- A. The Grantor is the registered owner of the lands and premises legally described in the attached Schedule "A" (the "**Lands**");
- B. The Lands have been subdivided in accordance with the Subdivision Plan attached as Schedule "B" (the "**Subdivision**");
- C. The consent of the Transferee is required with respect to the Subdivision of the Lands and as a condition of such consent, the Transferee requires a covenant to be charged against the Lands in priority to any financial charges pursuant to Section 219 of the *Land Title Act*, RSBC 1996, c. 250, as amended (the "**Land Title Act**"), which covenant is for the purpose of regulating access and storm drainage to and from the Lands;

THEREFORE IN CONSIDERATION of the terms of this Covenant and of \$1.00 paid by the Transferee to the Transferor, receipt and sufficiency of which is acknowledged by the Transferor, the Transferor covenants and agrees with the Transferee as follows:

ARTICLE 1
SECTION 219 COVENANT

- 1.1 The Transferor does covenant that the Lands shall not be accessed directly from, or exited directly to, the highway currently identified as Highway 29S (the "**Highway**") by any motor vehicle traffic. All motor vehicle traffic shall only access and exit the Lands via roads other than the Highway.
- 1.2 The Transferor does further covenant that no surface or sub-surface drainage or storm water from the Lands, including collection or run-off from any internal road system or development on the Lands (collectively, the "**Storm Drainage**"), shall be directed toward the Highway and all such Storm Drainage shall be directed to a municipal or other approved storm water system.

ARTICLE 2
GENERAL PROVISIONS

- 2.1 The Transferor shall register this covenant as a charge on the Lands in priority to all financial charges and proof of its registration must be provided to the Transferee.
- 2.2 The Transferor hereby:
 - (a) agrees to indemnify and save harmless the Transferee and their employees, servants or agents from all loss, damages, costs, actions, suits, debts, accounts, claims and demands which the Transferee or any of their employees, servants or agents may suffer or incur or be put to arising out of or in connection with any breach of any covenants or agreement on the part of the Transferor or their heirs, executors, administrators, successors and assigns contained in this Agreement; and
 - (b) does remise, release and forever discharge the Transferee and their employees, servants or agents from all manner of actions, causes of action, suits, debts, accounts, covenants, contracts, claims and demands which the Transferor or any their heirs, executors, administrators, successors and assigns may have against the Transferee and their employees, servants or agents for and by reason of any personal injury, death or loss or damage to the Lands caused any breach, violation or non-performance by the Transferor of this Agreement.
- 2.3 The Transferor's covenants contained in this Agreement shall burden and run with the Lands and shall ensure to the benefit and be binding upon the Transferor, their heirs, executors, administrators, successors and assigns.
- 2.4 Nothing in this Agreement shall prejudice or affect the rights, powers and remedies of the Transferee in relation to the Transferor (including their heirs, executors, administrators, successors and assigns) or the Lands under any law, bylaw, order or regulation or in equity all of which rights, powers and remedies may be fully and effectively exercised by the Transferee as if this Agreement had not been made by the parties.

- 2.5 Whenever the singular or masculine or neuter is used herein, the same shall be construed as including the plural, feminine, body corporate or politic unless the context requires otherwise.
- 2.6 This Agreement will be interpreted according to the laws of the Province of British Columbia. If any section or part of this Agreement is found to be illegal or unenforceable, then such sections or parts shall be considered to be separate and severable from this Agreement and the remaining sections or parts of this Agreement, as the case may be, shall be unaffected thereby and shall remain and be enforceable to the fullest extent permitted by law as though the illegal or unenforceable parts or sections had never been included in this Agreement.
- 2.7 Where there is a reference to an enactment of the Province of British Columbia in this Agreement, that reference shall include a reference to any subsequent enactment of the Province of British Columbia of like effect, and unless the context otherwise requires, all statutes referred to herein are enactments of the Province of British Columbia.
- 2.8 The Transferor shall do and cause to be done all things and execute or cause to be executed all documents and give such further and other assurances which may be reasonably necessary to give property effect to the intent of this Agreement.
- 2.9 The parties agree that the Transferee is not responsible to inspect the Transferor's Lands or to otherwise ensure compliance with this Agreement, nor is the Transferee required to remedy a default of this Agreement and a failure to enforce this Agreement by the Transferee shall not constitute a waiver of its rights hereunder.
- 2.10 The signatures of the parties of Part 1 of Form C of this General Instrument constitute the agreement of the parties to all of the foregoing.

END OF DOCUMENT

SCHEDULE "A"

The Transferor is the registered owner of the lands and premises legally described as:

LOT 1 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 2 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 3 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 4 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 5 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 6 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 7 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 8 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 9 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 10 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 11 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 12 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 13 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 14 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 15 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 16 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 17 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 18 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 19 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 20 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 21 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 22 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 23 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 24 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

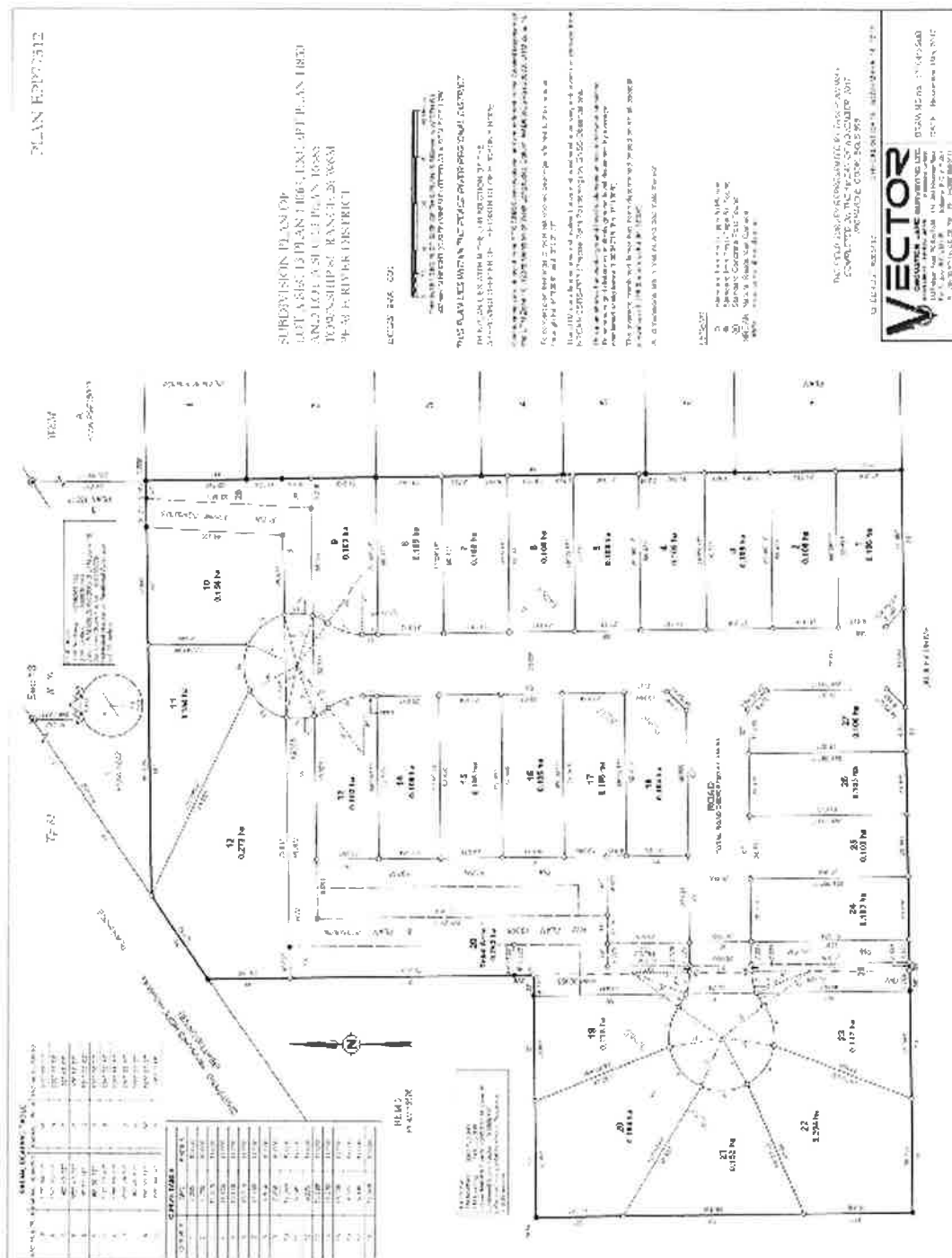
LOT 25 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 26 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312;

LOT 27 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312; and

LOT 28 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN EPP77312.

SCHEDULE "B"



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council

SUBJECT: Safety Concerns Garbage Collection Highway 29

DATE: January 17, 2018

FROM: Wallace Roach, Safety and Bylaw Enforcement Officer

Concerns:

Driver Safety
Operating a vehicle on a Highway
Entering private property
Weather
Driveway conditions
Time of day

Overview:

There are four stops along Highway 29 that are requesting garbage pick-up from the District. With two of these stops I see little hazard to the operator when pulled completely off of the highway to collect the garbage. With the third of the four the vehicle cannot get completely off of the road for the operator to safely collect the garbage. The fourth stop would be where the operator pulls into the driveway, turns around, and then heads back towards town completing the four stops. Kim Trask, District employee, and myself conducted site visits to all affected properties to determine the level of hazards associated with garbage pick-ups at the properties. The results of the site visits are discussed in the following lists of concerns, questions, and recommendations.

Driver Safety:

The operator cannot operate the vehicle from the right-hand side over 15 km/hr. Therefore, the operator needs to drive from the left-hand side, meaning that the operator has to exit the vehicle onto the highway. The operator cannot see to pull back onto the highway from the right hand side of the vehicle safely. The operator, when operating the controls from the outside of the vehicle cannot see traffic approaching.

Operating a vehicle on the Highway:

Operating the vehicle from the right-hand side is prohibited above 15 km/hr. There is an abundance of heavy traffic on the highway. The operator cannot see oncoming traffic if outside off the vehicle operating the controls. The sight lines at all properties are sufficient for the operator, and opposing traffic to see each other if the operator is off to the side of the road, however, speed and driver inattention from other vehicular traffic could pose an extreme risk to the District employee.

Entering private property:

Is there a liability to the District if the vehicle damages any part of the private property? Have, or will the homeowners sign a waiver of liability to indemnify the District and the operator for any damages caused? Is the District employee covered if entering private property?

Weather:

Weather can place a significant hazard to the District employee. If it is snowing the visibility will be greatly reduced. It will cause a hazard if entering private property if the driveways are not cleaned sufficiently to allow the vehicle safe entry and exit. Even if it is very sunny it poses a risk to the employee from other drivers possibly being “blinded” and striking the District vehicle. During times of heavy rain, it will also pose a risk to the employee from other vehicular traffic.

Driveway Conditions:

In the winter months if the driveways are not plowed and cleaned enough for the District vehicle to safely enter and exit the property it places a risk onto the District vehicle. It will also have an effect on the ability to pull off of the highway enough to safely pick-up the garbage for the operator if the highway and the shoulder is not cleaned. In times of heavy rain, as well as in the spring of the year the driveways themselves may not be strong enough to support the weight of the vehicle.

Time of day:

During the winter months when it is still dark at the time that the pick-ups are scheduled it poses a significant risk to the District employee to be pulled off of the highway to collect the garbage. The pick-ups would need to be scheduled at a time when the sun was up for the safety of the operator if they were off to the side of the highway and not in the driveways themselves. This would not be as much the case in the summer months, but this leads to multiple schedule changes throughout the year.

Questions that remain:

Has there been a waiver signed by the homeowners relieving the District of any and all liability for damages that may be incurred from the District vehicle?

Is the District employee covered entering private property?

If the District vehicle gets stuck in any of the driveways and there is the need to send a piece of heavy equipment to pull the vehicle out who will cover the related costs?

Has there been any consideration given to the schedules of the pick-up for summer and winter months concerning the availability of light for the operator to safely perform their duties?

Recommendations:

1. Ensure that there is a waiver signed by all affected homeowners indemnifying the District and its employees from any and all damages that may be incurred from the District vehicle entering private property.
2. Ensure that the homeowners understand that if the driveways are unsafe to enter that the operator will not be entering their driveways.
3. Clarify who will cover the associated costs for the District to pull out the vehicle if it gets stuck in any of the driveways.
4. Look at schedules to see if the time frame of pick-ups can be altered so that the pick-ups occur when there is sufficient light for the operator to safely perform their duties.
5. Leave the operator with the discretion to either pick-up the garbage or not if the weather, road, light, or driveway conditions are not conducive for them to safely do their job.
6. I see no problems with the operator entering the driveways so as to not be stopped on the side of a highway as long as it is safe to do so. It will be safer for the operator to enter the driveways versus pulling off the highway.

ADMINISTRATOR'S COMMENTS

During the week of January 8th Ed, Kim and I viewed each property approach and lot of the new schedule. It has been determined that Kim will enter each lot to provide the garbage pick-up service rather than providing the service along the highway, clean and safe access permitting. Kim has been instructed not to enter into the property if she feels there is any unsafe existing condition – we can pick-up at the next scheduled visit - owners have been apprised of this and waivers have been prepared that will be signed by the owners to this affect. Should Kim determine it is safe to enter and she finds she needs District assistance to exit the property, this will be at the cost of the District.

A handwritten signature in black ink, appearing to read 'Tom Matus', is written over a horizontal line.

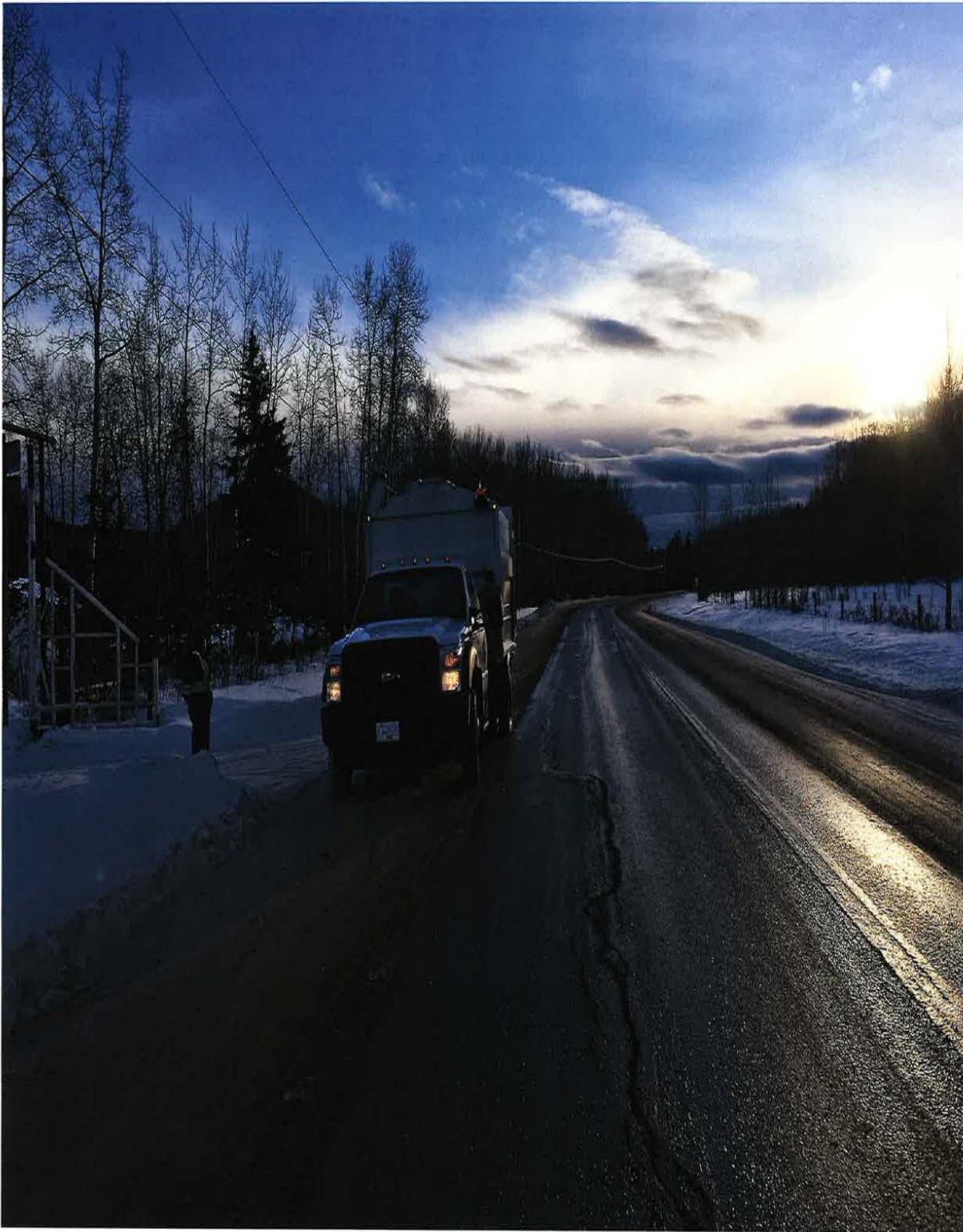
Tom Matus, CAO

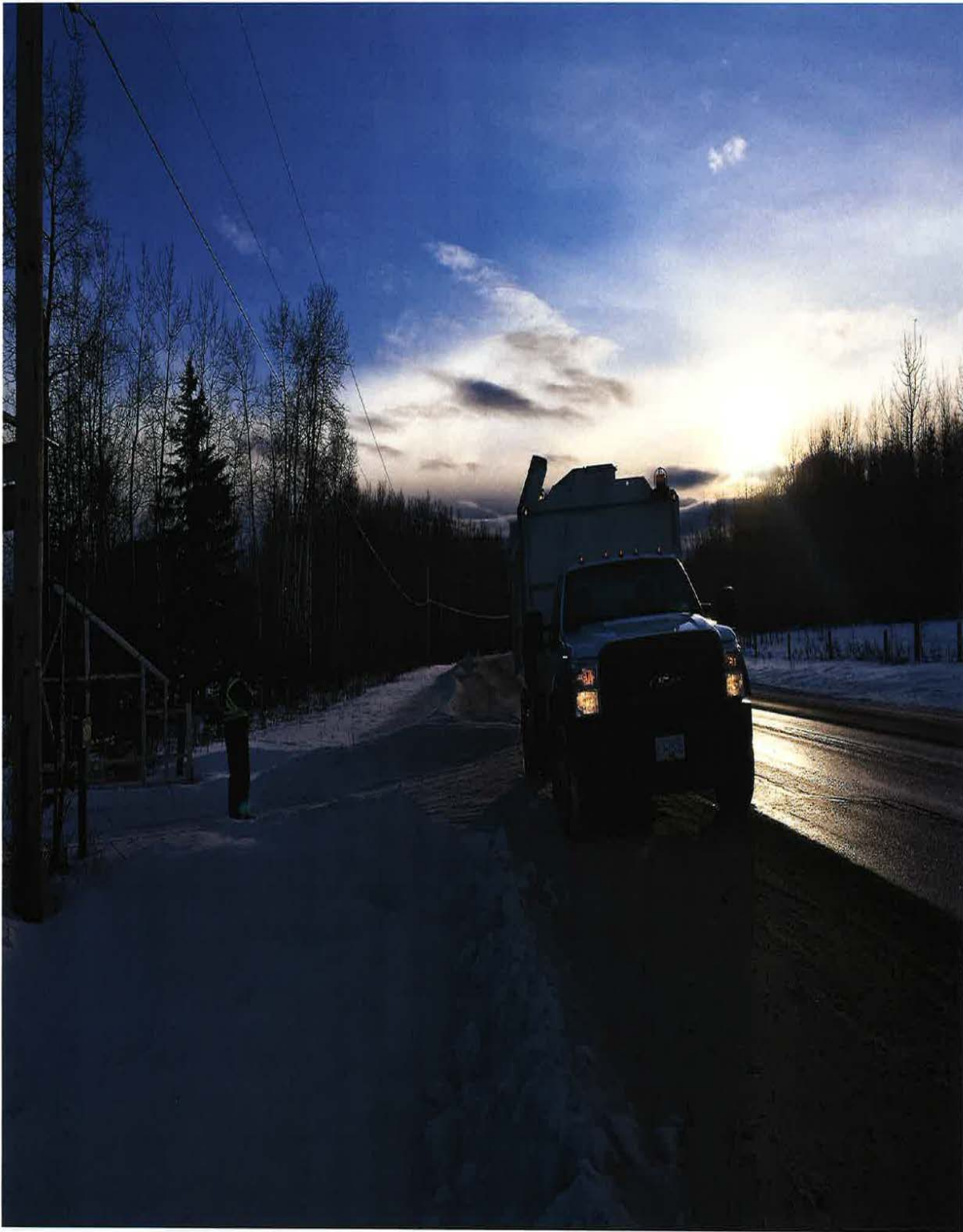
The following pictures were taken at approximately 1600 hrs.















DISTRICT OF HUDSON'S HOPE
DAMAGE WAIVER GARBAGE COLLECTION

Name: _____

Property Street Address: _____

Phone Number: _____

I/We, _____, hereby authorize the District of
(name/names)
Hudson's Hope to enter onto my property, address location as noted above, for the purpose of
garbage collection. Furthermore, I/we agree to hold harmless and waive any claims for
damages against the District of Hudson's Hope or its employees that are caused by or result
from the removal of garbage items from my/our property located at the address noted above.

Signature of Owner/Resident

Date

Signature of Owner/Resident

Date

Signature of Witness

Name of Witness (please print)

Date

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: February 1, 2018
FROM: Wallace Roach, Safety and Bylaw Enforcement Officer
SUBJECT: Recreational Cannabis

Request for Decision:

That:

"Council direct District staff to amend all Bylaws to effectively ban any and all forms of recreational cannabis from within the District boundaries, to include production facilities, retail facilities, and public consumption."

STAFF REPORT:

Hudson's Hope Bylaw Recommendations:

Background

As the Provincial Government announced on February 5, 2018 that recreational cannabis would be allowed to be sold by both public and privately run stores it is recommended to effectively ban all forms of recreational production, and retail sales of cannabis within the District boundaries. This restriction may be relaxed once there are specific rules and regulations set out by both levels of government that provide guidance to the Municipal level of government.

If we do not put measures in place before the regulations come forward we may be in a position that allows both production, and retail facilities to be "grandfathered" and we will then have no recourse to prohibit them. After attending the workshop in Fort St. John it was evident that even the legal aspects are much clouded, and the consensus from the legal experts in attendance was that to proactively deal with the recreational cannabis issue before it becomes a bylaw issue would be the best way to handle it.

As a District we will have no say in the production or retail sales regarding medical cannabis, but we will have control over land usage, business licensing, public consumption, and enforcement matters regarding

recreational cannabis including limiting the number of recreational facilities whether they be retail or production. The chart below illustrates the authority that each level of Government has when it comes to recreational cannabis.

Federal: Industry & Advertising	Provincial: Distribution & Retail	Municipal: Zoning; Licensing & Restriction
Production <ul style="list-style-type: none"> • Registration • Regulation 	Wholesale & Retail Distribution	Zoning (Density, Location) <ul style="list-style-type: none"> • Retail Locations • Home Cultivation
Possession Limits:	Retail Model Selection	Business Licensing
Advertising	Smoking Regulations	Building Codes
Min. Age Limit (18)	Workplace Safety	Municipal Worksafe Safety
Personal Cultivation Registration	Further Restrict: <ul style="list-style-type: none"> • Age Limit • Possession Amount @ 30 grams; • Residential Cultivation: 4 plants @ 1 meter tall 	<ul style="list-style-type: none"> • Nuisance • Smoking Restrictions • Odors • Possession Amount @ 30 grams; • Residential Cultivation: 4 plants @ 1 meter tall
Oversight of ACMPR		Enforcement

Recommendations


- Hold a public consultation to determine the level of support for retail and production facilities within District boundaries. Could be just a town hall information session.
- Initially amend all Bylaws that could be interpreted to any form of recreational cannabis use to effectively ban all retail sales, production facilities, and consumption for recreational purposes. These Bylaws would be the Zoning, Official Community Plan, Fees and Charges, as well as the Municipal Ticketing Information Bylaw.
- Initiate a business license fee that is higher than the regular business license fee, \$1000 for production facilities, \$500 for retail, due to the possibility of the increased threat from criminal activity surrounding production and retail facilities. (Or to whatever Council agrees upon).

- Amend the zoning bylaw/OCP for retail sales only within light industrial to conform to limits from school zones and playgrounds etc. when we open the door for recreational cannabis.
- Create a bylaw encompassing all forms of retail and production for cannabis.
- Include in the bylaw limits from school zones, playgrounds that cannabis can be sold or consumed publically, an example would be 500 meters. It is 550 meters from the Sportsman to the School, and 800 meters from the Liquor store to the school.
- Follow the same approach as smoking with regards to public consumption.
- Limit the number of business licenses allowable for both production and retail to a maximum of two once the District relaxes their stance as more information from other levels of Government is available.
- Amend the bylaw for penalties to **\$1000** per day per occurrence for any infractions regarding the operation and distribution of recreational cannabis facilities, as well as for retail, and public consumption. Municipal ticketing, as per the Community Charter. Each day constitutes a separate offence.
- Ban on co-location (no allowances for the selling of cannabis and alcohol in the same facility). Zoning bylaw/OCP, unless the BC Government decides that that is how it will be sold, *or, conversely, allow co-location for the selling of cannabis and alcohol in the same place of business.*

ADMINISTRATOR COMMENTS:

The District may further restrict the Provincial laws in relation to possession and personal cultivation.

The District's Licence Fee must reflect the administrative costs of the cannabis program to the District. We cannot affix an exorbitant amount of licence fees if the administrative costs to the District do not warrant it. The licence fees must be in relation to the cost of the District setting up the administration to administer the cannabis "program". Presently, the annual Business Licence fee is set at \$50.00. So, unless it costs us \$1,000 or \$500 to administer the cannabis program we cannot charge an excessive business licence fee.



Tom Matus, CAO

Report prepared by:



Wallace Roach, Safety and Bylaw Enforcement Officer

LIDSTONE & COMPANY

BARRISTERS AND SOLICITORS

MEMORANDUM

TO: Clients
FROM: Ian Moore and Sara Dubinsky
DATE: February 5, 2018
RE: Retail Licencing for Non-Medical Cannabis Update

This memo summarizes the Province of British Columbia's newly-released *BC Cannabis Private Retail Licencing Guide: Applications and Operations* (the "Guide").¹ The Guide provides details regarding the Province's intentions for the licencing and operation of non-medical cannabis ("NMC") retail stores.

I. OVERVIEW

- The Government intends to establish a public/private model of NMC retail stores.
- Wholesale distribution of NMC will be managed solely through the Liquor Distribution Branch ("LDB"), which will also run public retail stores.
- The Liquor Control and Licencing Branch ("LCLB") will be responsible for licencing and enforcement.
- NMC retail stores—both public and private—will be subject to a similar set of rules as liquor stores are now.
- Local governments will have significant control over the NMC retail environment.
- The rules governing rural retail stores are still under consideration and may ultimately be different than those for urban areas.

II. LICENCING OF RETAIL STORES

A. Application Requirements

Individuals and businesses wishing to operate an NMC retail store in British Columbia will need to obtain a licence from the Province. Licence applicants will need to:

¹ See https://news.gov.bc.ca/files/Cannabis_Private_Retail_Licensing_Guide.pdf.

- provide information about the proposed location (i.e. PID, proof of ownership or a lease that does not expire for at least 12 months from the date of licence approval, floor plan);
- provide a background check of police/criminal records; and
- obtain the support of their local government.

Applicants with criminal records will not necessarily be prevented from obtaining a licence—the currency and relevance of the record will be assessed. Similarly, those currently operating illegal dispensaries will not be prohibited from receiving a licence nor will they be given preferential treatment in the application process. In short, all applicants will be subject the same requirements and evaluation criteria.

B. Local Government Influence on Licencing

Local governments will have significant control over the NMC retail environment:

- **local government support is a mandatory prerequisite to issuance of a Provincial licence** to any applicant, including for public retail stores. Local governments will indicate their support (or lack thereof) by means of council/board resolution sent to LCLB after mandatory consultation with residents in the vicinity of a proposed store about community impacts.
- **local governments will be able to regulate the location of retail stores, including their distance from schools and other stores, through zoning; and**
- **local governments will be able to regulate the number of retail stores in their boundaries, including prohibiting them altogether.**

Notably, the Province will not be implementing its own regulations regarding the location of NMC stores or the number of stores allowed in each community.

C. Application Process Timeline

While applications will be accepted when the Government launches its application portal in spring 2018, applications will only be assessed once legislation is passed.² Further information regarding how applicants can obtain local government support will be provided in the near future.

² Additional information about the application process and portal will be found here: <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/cannabis-regulation>.

Finally, the Province will not be considering licencing consumption lounges or any other types of licencing (such as online sales, delivery services, or offsite sales at festivals and events) at this time.

III. REGULATING OPERATIONS

A. General Operations Rules

Licenced NMC retail stores will only be able to operate as self-contained businesses and will not be able to combine with existing liquor and/or tobacco stores. Minors will not be allowed to enter NMC retail stores (rural stores may be exempt from these requirements). Unless additional regulations are implemented by a local government, stores will be allowed to be open from 9am to 11pm. Similarly, while the Province is considering security requirements for retail stores, local governments are free to implement their own additional security requirements. Consumption will not be allowed in stores.

B. What Can be Sold?

Licenced NMC stores will be able to sell federally-compliant and LDB-sourced dried cannabis, cannabis oils, and seeds. Cannabis accessories (e.g. pipes, bongs, vaporizers) will also be allowed, while edibles will not; however, the federal government has stated they will be regulating edibles within 12 months of legalization.

C. Compliance

The Province will be establishing a compliance program with education, inspection, and enforcement components. As part of this program, NMC retail employees will be required to attend a mandatory training and every store will be inspected at least once annually, in addition to inspections that occur as a result of complaints received by LCLB. Non-compliant stores will be issued Contravention Notices and non-compliance may lead to monetary penalties, licence suspension, and/or licence cancellation.

IV. RURAL AREAS

The Province is considering implementing distinct rules for NMC stores in rural areas. In particular, they are considering allowing NMC to be sold within existing businesses (e.g. as in the case of liquor) and applying many of the operational requirements of the rural agency store model to the sale of NMC. The Province may also allow accompanied minors to enter retail stores selling NMC in rural areas.

LIDSTONE & COMPANY

BARRISTERS AND SOLICITORS

MEMORANDUM

TO: Clients
FROM: Sara Dubinsky
DATE: February 6, 2018
RE: Local Government To Do List to Prepare for Cannabis Sales

The Province has just released its proposed scheme for retail cannabis sales in British Columbia. This memo sets out the most pertinent provisions and our recommendations for local governments to prepare for legalization.

- 1. Local government support is a mandatory prerequisite to issuance of a Provincial retail licence**
- 2. The Province will not be regulating the location of cannabis retail stores or the number of stores allowed in each community**
- 3. Local governments may regulate the number of retail stores within their boundaries, and may prohibit them altogether**
- 4. Local governments may regulate the location of retail stores, including their distance from schools and other stores**
- 5. Local governments may impose security requirements and additional restrictions on hours of operations** - retail stores can otherwise operate between 9 am to 11 pm

The Province is providing for significant local government control over retail cannabis outlets. **Local governments should begin to consider and consult with respect to the following:**

- Banning retail sales altogether
- Capping the number of retail outlets
- Regulating permissible locations (by zones and/or proximity to certain uses)
- Refusing to support licence applications submitted by existing unlawful retail stores
- Imposition of security requirements and restrictions on hours of operation
- Requiring proof of Provincial licence issuance and successful completion of the Provincial employee training program as prerequisites to business licence issuance
- Adopting procedures for public consultation on licence applications
- Creating a new category of business licence fees
- Regulating public consumption

Full implementation of legal cannabis could be delayed beyond July 1

Liberal government's July 1 deadline for legal cannabis fast approaching

By John Paul Tasker, [CBC News](#) Posted: Feb 06, 2018 3:18 PM ET Last Updated: Feb 06, 2018 8:04 PM ET

The full implementation of legal cannabis could occur later than July 1, government officials told CBC News Tuesday.

While the Liberal government is still hoping its legislation will pass Parliament before July — even though it faces entrenched opposition from some Conservative senators — it recognizes it may take some provinces 8 to 12 weeks of further work after the law passes before consumers can purchase legal, recreational marijuana from storefronts.

Health Minister Ginette Petitpas Taylor, during an appearance before a committee of the whole inside the Senate Tuesday, said she has heard from lower levels of government that more time might be required.

"As a practical matter — they told us they need 8 to 12 weeks following royal assent for preparatory activities to occur, such as lawful movement of product from license producers to distribution and retail outlets."

"Before legislation comes into force and Canadians can legally buy cannabis, Health Canada continues to engage national and community partners to share information related to implementation and ensure all levels of government are prepared for the prospective coming into force of bill," she said.

- [Liberals seek new approach to Senate amid legislative roadblocks](#)
- [Federal marijuana legislation clears House of Commons, headed for the Senate](#)
- ['A paralysis in the system': Pot possession suspects face uncertain future](#)

Based on that timeline, the Senate would have to pass the bill by end of May if the government is to meet its July timeline for full legalization.

That scenario seems unlikely as the legislation, Bill C-45, is currently only at second reading in the Red Chamber, meaning it still has to be studied at committee — where many witnesses are expected to be called for testimony — before the bill is sent back to the chamber for further debate at third reading.

There is also the strong possibility that amendments will be proposed to the bill, which, if passed by the Senate, would then have to be sent back to the House of Commons to be approved by MPs, a process that could tack on weeks to the legislative process.

'We've made it very clear that our goal is this summer.' - *Public Safety Minister Ralph Goodale*

Like [other government bills in the past](#), Conservative senators could also continually adjourn debate in their name, which allows a senator to sit on a bill until they are ready to speak to its content.

Conservative Senate Leader Larry Smith said Tuesday his senators won't be "obstructionist," but they will insist on rigorous and thorough examination of the bill.

Independent Senate officials, speaking to CBC News on background, have said there is an openness to using time allocation, a procedural tool used to shut down debate and move to a vote, if Conservatives prevent the bill's passage in a timely manner.

Until the bill receives royal assent, it will be illegal to transport cannabis. Thus, the federal government believes it will take weeks to formally establish a distribution system that will allow producers to transport their product to provincially-run stores, or, depending on the province, private retailers.

Employees will have to be hired, screened and trained on the sale of the drug, too, meaning retail operations cannot materialize overnight even if there is a change to the law of the land.

The legislation, as currently written, stipulates the legislation does not come into force until a date is fixed by an order of the governor in council (Prime Minister Justin Trudeau's cabinet).

"We've made it very clear that our goal is this summer," Public Safety Minister Ralph Goodale said. "Our goal is this summer in an orderly fashion with all the pieces sequenced in the right order so that they are effective."

Legislation could face hurdles in the Senate

Three Liberal cabinet ministers appeared before the Red Chamber Tuesday to defend their cannabis legislation. In an unusual move, senators allowed television cameras to capture the proceedings.

Justice Minister Jody Wilson-Raybould, Petitpas Taylor, Goodale and Bill Blair, the parliamentary secretary tasked with seeing the cannabis bill passed, fielded questions for two hours from some skeptical senators who worry the legislation will endanger youth, increase smoking rates, complicate the work of police officers, lead to a backlog of court cases for possession offences, and do little to curb the black market sale of the drug.

The legislation passed through the House of Commons, largely along partisan lines, but the Senate has proven to be a more tricky chamber to navigate with some Conservative senators signalling they will do all they can to stall the bill's passage.

Some provincial officials and law enforcement agencies have said they will not be ready for legal cannabis by July 1, and, thus, the Tories believe implementation should be delayed by at least year to allow the other levels of government to play catch-up.

Defenders of the bill, including its sponsor in the Senate, Tony Dean, say the government does not have the luxury of time as illegal cannabis use will continue unabated — a \$7-billion industry, according to government research, that funnels funds into the hands of organized crime — without the benefit of federal regulations.

The government maintains the prohibitionist approach has done little to stop young Canadians from using the drug, and does not protect the health and wellness of Canadians.

"Canadians are already consuming cannabis at record levels. The individual and social societal harms associated with cannabis use are already being felt every day. The proposed legislation, and eventual regulation, is our best attempt to minimize those harms," Wilson-Raybould said.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Acting Mayor Schedule
DATE: February 7, 2018
FROM: Tammy McKeown, Corporate Officer

RECOMMENDATION:

THAT: *"Council approve the amended Acting Mayor schedule for the 2018 Calendar year"*

ADMINISTRATOR COMMENTS:

CAO approves this amendment request.

Report Approved by: _____
Tom Matus, CAO

INFORMATION

Due to Councillor Gibbs being elected on January 20, 2018 to replace Councillor Gilliss, we require Council to approve an amended Acting Mayor Schedule for the 2018 Calendar year.

Chapter 26, Part 5, Section 130 of the Community Charter Act states:

- (1) The Council must, in accordance with its applicable procedure bylaw, provide for the designation of a Councillor as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of Mayor is vacant.
- (2) If both the Mayor and member designated under subsection (1) are absent from a Council meeting, the members present must choose a member to preside.
- (3) The member designated under subsection (1) or chosen under subsection (2) has the same powers and duties as the Mayor in relation to the applicable matter.

District of Hudson's Hope Council Procedure Bylaw No. 765, 2009 Part 2, Section 8 provides for the designation of a Councillor as the member responsible for acting in place of the Mayor.

The 2018 Acting Mayor Schedule will be as follows:

Acting Mayor

January / July	Councillor Miller
February / August	Councillor Heiberg
March / September	Councillor Quibell
April / October	Councillor Middleton
May / November	Councillor Beam
June / December	Councillor Gibbs

Report prepared by: _____
Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: February 8, 2018
FROM: Tammy McKeown, Corporate Officer
SUBJECT: Committee Appointments

RECOMMENDATION

That:

"Council review the current list of Committees and make new appointments where necessary."

Mayor is ex-officio on all committees

Industrial & Housing Committee	Councillors Heiberg/Miller Public: Darrin Thompson
Promotional/Donations	Councillor Miller
Medical Services Group	Mayor Johansson, Councillor Heiberg
Tourism (includes RV & Trackway)	Councillor Beam/Miller
Volunteer/Youth Volunteer/Scholarships	Councillor Beam/Middleton
Parks And Recreation Advisory Committee	Councillors Middleton/Beam/Miller Staff: Kaitlyn Atkinson- SEC Public: Coleman Mercereau, Debbie Beattie, Lynnea Stacey

Appointments to External Organizations

Community Hall Society	Councillor Quibell
Hudson's Hope Library	Councillor Middleton
North Peace Airport Society	Councillor HEIBERG Protective Services, Bob Norton
Northern Development Initiative Trust	Mayor Johansson, Councillor Quibell
Alaska Highway Community Society	Councillor Miller
Community Engagement Committee (CEC)	Councillors Heiberg, Miller CAO
Atkinson's Quality Assurance Team (AQAT)	Councillor Heiberg, CAO
Generate Opportunities (GO) Fund	Public: Cassie Stark

Liaison with Staff

Personnel Committee	Mayor Johansson, Councillors Heiberg/Miller
Public Works	Mayor Johansson, Councillor Heiberg/Miller
Lease Agreements	Councillor Heiberg/Miller

Monitoring

Finance Monitoring	Councillor Middleton
Bylaw Monitoring	Councillor Middleton

ADMINISTRATOR COMMENTS:

CAO approves this Request for Decision.

Tom Matus, CAO

COMMENTS:

Council must formally appoint members of Council and members at large to the following committees as per the Local Government Act Section Division 4 — Committees, Commissions and Other Bodies.

Report prepared by:

Tammy McKeown, Corporate Officer

Tammy McKeown

Subject: FW: New District GO Fund Committee Appointee
Attachments: 20180207 Ltr-Request for HH GO Fund Committee appointee.pdf; 20170412 ToR_Committee_Fund Administrator.FINAL.PDF

From: Pepper, Nancy [<mailto:Nancy.Pepper@bchydro.com>]
Sent: Wednesday, February 07, 2018 4:06 PM
To: Tom Matus <cao@hudsonshope.ca>
Cc: Dame, Melanie <Melanie.Dame@bchydro.com>
Subject: New District GO Fund Committee Appointee

Hello Tom,

I understand that Nicole Gillis is no longer part of the District's council. Nicole was the District's council or staff appointee to the GO Fund decision-making committee. Based on her no longer being able to fulfil that role, please find attached our official request for the District to appoint a new GO Fund committee member to replace Nicole. Along with the letter is the Terms of Reference for the committee in case there are any questions.

Can you please also confirm that Nicole was officially removed from the GO Fund committee as part of the process of her leaving the District council? We will remove her from the GO Fund communications list and meeting invite on our end.

Please let me know if you have any questions.

Regards,

Nancy

Nancy Pepper | Community and Social Mitigation Manager, Site C

P 604 699 7202
M 604 202 4572
E Nancy.Pepper@bchydro.com

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Tom Matus
District of Hudson's Hope
PO Box 330, 9904 Dudley Drive
Hudson's Hope, B.C. V0C 1V0

February 7, 2018

Sent via email

Re: Request for GO Fund Committee appointee from within local government

Dear Mr. Matus,

We would like to request the appointment of a new District of Hudson's Hope staff or council member to the Generate Opportunities (GO) Fund Committee to replace former District councillor Nicole Gillis. The new appointee will join Cassie Stark, the community member appointed by the District to the Committee in 2016. The appointed individual will be required to attend four Committee meetings per year. The quarterly meetings are usually held by teleconference or in Fort St. John. Further information about the role and responsibilities of the Committee members can be found in the Terms of Reference for the GO Fund Committee (see attachment).

The GO Fund is an \$800,000 fund that will be distributed over an eight-year period to support of Peace region non-profit organizations. The GO Fund Committee is a ten-person Regional Decision-Making Committee with two appointees from each of the following communities and region: Fort St. John, District of Hudson's Hope, District of Taylor, District of Chetwynd, and the Peace River Regional District. The Committee is responsible for making quarterly funding decisions on applications submitted by non-profit organizations.

Please provide us with the name and contact information of the individual that the District appoints by Wednesday, February 21, 2018, so that the new member can attend the next GO Fund Committee meeting on Tuesday, March 6, 2018.

If you have any questions, please contact me at nancy.pepper@bchydro.com.

Sincerely,



Nancy Pepper
Community and Social Mitigation Manager, Site C

Attachment: Terms of Reference: Regional Decision-Making Committee for the BC Hydro Peace Region Non-Profit Community Fund

Part 1: Terms of Reference: Regional Decision-Making Committee for the BC Hydro Peace Region Non-Profit Community Fund (“Committee”)

Committee Establishment and Terms

- Two appointees from each of the following communities: Fort St. John, District of Hudson's Hope, District of Taylor, District of Chetwynd, and the Peace River Regional District.
- From each community:
 - o One individual appointed from within the local government, either from staff or council, or a delegate; and
 - o One individual from the community, district or region, who has a good understanding of non-profit organizations and needs within the community, district or region, as the case may be, to be appointed by the local government.
- Term: Alternating two and three year terms for each of the two appointees to enable transition. Selection of replacements will be by local or regional government appointment.
- Meetings:
 - o As the Fund is being established, more frequent meetings may be initially required.
 - o Fund intakes will determine meeting requirements , and may be adjusted as required.
 - o Meetings will be scheduled to accommodate committee members, and may be held in-person or by conference calls.
 - o Each meeting will require a quorum of at least one member from each jurisdiction.
 - o Decisions will be made by vote of the members present, and determined by a simple majority. If a vote regarding an application for funds results in a deadlock, NDIT will break the deadlock and decide the application.
- Conflicts of interest:
 - o A Committee member has a disclosable interest in a funding application if he or she has a material interest in the applicant (e.g. is a director, officer, partner, shareholder or employee or is otherwise interested in, or associated with the applicant) or the subject matter of the application (e.g. the program, project or organization that would receive the funds if the application is approved).
 - o If a Committee member has a disclosable interest in a funding application, he or she must promptly disclose the nature and extent of the disclosable interest to the Committee and must not vote on, or otherwise participate in, the decision to approve or deny that application or any other decision in relation to the application.
- Compensation:
 - o Committee positions are on a volunteer basis only.
 - o Travelling committee members will aim to carpool when possible.
 - o Un-affiliated committee members may claim travel expense cost reimbursement after each meeting.
 - o Travel expenses will come from the Fund, and be paid in accordance with Committee Expense Claim Form.

Committee Scope of Responsibility**Fund Establishment**

- Approve scope and roles for the Committee with BC Hydro.
- Approve scope and role of the Fund Administrator (NDIT).
- Approve funding application review process and criteria.
- Approve annual calendar for the Fund, including Call for Applications, Annual Report.

Funding Decision-Making

- Review of applications that meet eligibility requirements (pre-vetted package provided by Fund Administrator).
- Decisions on funding awards based criteria and ranking process.
- Documentation of funding decisions (with support from secretariat).

Annual Accountability Reporting

- Recipient reporting reviews.
- Multi-year funding extension decisions.

Committee Guiding Principles

- Locally based in the Peace Region.
- Knowledgeable of local needs and existing non-profits and social service programs.
- Fair and transparent.
- Implement Fund in accordance with Site C Environmental Assessment Certificate Condition No. 52: "The EAC Holder must support the North and South Peace non-profit organizations by establishing a community non-profit fund and providing an annual contribution of \$100,000 per year to the fund during the construction phase. Organizations that support children and families will be eligible to apply for funding from the community non-profit fund."

Secretariat Support from BC Hydro

- BC Hydro will provide as needed secretariat support to the Committee including, without limitation:
 - o Scheduling bi-annual in-person meetings for the Committee, and conference calls as required
 - o Note-taking to document decisions
 - o Distributing notes to the Committee and the Fund Administrator

Part 2: Terms of Reference for Fund Administrator (“Administrator”)

Complete terms of reference included in Program Contribution Agreement signed between BC Hydro and Northern Development Initiative Trust.

Administrator Scope of Work:

Communication on Fund

- Posting of fund information on webpage.
- Communication with applicants, response to questions on application process or Fund.

Collection/Review of Applications

- Download applications from web-based system.
- Review of applications to ensure they meet eligibility requirements
- Preparation of applications that meet eligibility in a package for Regional Decision Making Committee

Funding Distribution

- Follow through on decisions made by the Regional Decision Making Committee
- Prepare letters to successful applicants with funding terms, and to unsuccessful applicants with reasons for decline and information on future intakes and application support.
- Complete financial transfers of funding contribution
- Track financials for the Fund

Funding Recipient Reporting

- Request to funding recipient for annual reporting. (template to be provided to applicants)
- Preparation of reporting package for the Regional Decision Making Committee
- Quarterly report summarizing financial distribution of funds by project
- Annual report on Fund activity including overview of # of applications, # successful, issues in application process, feedback from applicants.

Secretariat Support

- Communication with applicants with questions on application process or Fund.
- Schedule meetings. *
- Note-taking to document decisions. *
- Distribution of notes to Regional Decision Making Committee and Administrator. *

Communications and Public Affairs*

- Coordination with Committee and BC Hydro on announcement of the fund, and communications on application process
- Coordination with Committee and BC Hydro on post-award new release development and distribution.
- Annual Report – posted for public information on funded programs and results
- Posting of annual report on funded programs for public information

Administrator Guiding Principles

- Cost-effective
- Efficient
- Streamlined application process (for ease of application for busy non-profits).
- Transparent
- Professional

* To be resourced by BC Hydro.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Winter Carnival Summary and Recommendations

DATE: February 7, 2018

FROM: Kaitlyn Atkinson, Recreation and Special Event Coordinator

Cost Summary 2018

Total district employee wages: \$7,395.35*
 Bizzybody Events: \$16,800
 Carnival expenses: \$11,389.52

Total expenses: \$35,584.87
 Cash Donations: (\$8,700)

Total Cost: \$26,884.87

Events Summary

Cost Summary 2017

Emily's Wages: \$13,385.40*
 Carnival expenses: \$11,358.33
 Donations: (\$12,652)

Total Cost: \$12,091.73

Does not include marketing and promotions costs

*Wages are presented as "compared to date" Emily's final wage expense is greater than listed.

This year's carnival was very close schedule wise to the previous year. The cost of the carnival itself was also very close to 2017, increased overall costs came from hiring an event company (Bizzybody Events) and paying staff wages in addition. Attendance in 2018 was lower at each event than 2017 except for the Arena Showcase/Minor Hockey night; when looked at over a 7-year period half of this year's events had attendance falling within average numbers and half were lower. Everyone who attended the events had a great time; events were set up on time, as advertised and professionally delivered. This year's donations were less than past years which led to some concern from the public regarding prizes, at the auction however we were informed that the prizes were great and Greta (previous contract SEC) complimented the quality and range. The Royal Ball after the dinner and auction was a huge success with many families expressing their support for a family dance and noting there were not many other opportunities for the kids to dance.

	Participant Tracking (A=Adult / K=Kids)							
Event	2011	2012	2013	2014	2015	2016	2017	2018
Grand Opening	190	308	98	126	110	160	161	36 (A22 / K14)
Fit For Life			7	16	12	18	13	10 (A10)

Curling Workshop		47	69	77	108	91	65	42 (A15 / K27)
Library Storytime							19	30 (A11 / K19)
Cross Country Skiing	183	60	51	78	93	100	52	41 (A15 / K26)
Karate		34	48	43	43		52	49 (A25 / K24)
Bingo			19	36	17	36	30	25 (A20 / K5)
Family Fun Fitness							40	25 (A12 / K13)
Snow Shoeing	77	60	65	88	91	135	71	53 (A23 / K30)
Hydro Hockey Game					126	146	135	91
Arena Showcase/Minor Hockey					79			158 (A84 / K74)
Ski Hill Day	70	76	103	80	96	110	106	39 (A26 / K13)
Public Skate				21			20	
Cameron Lake Day	45	41	63	93	152	86	70	59 (A21 / K38)
Snowed Inn Café	86	42	78	92	126	116	147	48 (A36 / K12)
Climbing Wall							79	83
Adventure Zone					72	95	63	61
Horsing Around								41 (A27 / K14)
Grand Finale	186	164	175	175	185	210	150	133
TOTALS	1065	1105	1310	1408	2018	1923	1687	1024

(Attendance tracked and inputted by Bizzybody)

Challenges Noted by Bizzybody

- Weather conditions of -20 or colder throughout the event
- Blizzard conditions for last two days
- Out of town wedding on the first weekend took many people away
- Community engagement: The same 100 people attend the events. How do you get the other 1000?

Challenges Noted by the SEC

- Of the carnival bucks printed less than 1/3 were used at the auction
- Many other events happening in the community that took away from attendance
- Making and transporting hot chocolate is a hazard, time consuming, and not feasible at each event

Joint Recommendations

- Cater the hot chocolate, prepping it at home and having to transport is time consuming, messy, dangerous, and detracts from the organizers ability to focus on other aspects of each event
- The carnival buck process is inefficient and allows for wasted bucks- the SEC would like to streamline this process for next year
- Shorten the event into 4 days over the same weekend with Pro-D days on the Friday and Monday. Really hit on the carnival atmosphere and make it a packed four day event. Move either the Cameron Lake Day or Ski Hill Day to Family Day and plan a full day event in February.
- Take out ice carving OR make registration mandatory and only order as needed. Another option with the ice carving could be a professionally led workshop, again with pre-registration
- Add new events for next year (important for 10th anniversary) and try to appeal to a larger demographic. Consider applying for a liquor license at certain events
- Have each event be sponsored separately. This allows ownership on an event on the sponsor company and events could be tiered to cost less or more depending on what is offered. This could create more interest in sponsorship as only one logo would be displayed at each event and it would allow greater exposure for the sponsor company on social media for the specific event

Report from Bizzybody Events is attached



Hudson's Hope Winter Carnival

#HHFUNDERLAND

FINAL REPORT



Bizzybody Events was contracted to provide event management services to a variety of winter activities between January 27th and February 3rd, 2018. Throughout the week's activity calendar, every event was planned, organized, set-up, delivered, taken down and cleaned up. Below and attached are a variety of statistics, information and feedback from the 2018 Winter Carnival.

As per our original agreement - we made five visits to the community and promised at least four. Also arrived a day early and sorted the carnival bucks and delivered to the local organizations who were handing out the bucks during carnival week. We created a poster for each location, printed and delivered accordingly 😊

There were a couple of activities to which we created hot chocolate coupons, hot dog coupons and signage to guests so they were aware of that offering at that activity. We also arrived early to each activity and set up the large sponsor sign and mentioned their names as often as possible.

Opening Ceremony - began with -26 temperatures and less than 10 people were present and no opening remarks were shared. Had two teams compete in the ice carving and three in the snowman building - many laughs were shared and the teams that were there were mighty and engaged!

Snowed in Café saw a smaller crowd than normal, however the local band played and all that attended enjoyed the relaxing atmosphere and amazing musical talents!

Ski Hill day was cold with -35 wind chills, however that didn't stop the local families for some snow fun - toboggan, shoe shoeing and some amazing chili to warm up the insides.

The Minor hockey teams took to the ice against parent, teachers, coaches and the firemen. Shannon Mason's School of dance showcased their talents in the lobby before the game. The local figure skaters showed their abilities during the intermission. This event had the largest turn out - free hot chocolate and hot dogs were provided compliments of the District of Hudson's Hope. Bizzybody Events provided cleaning services after the game.

Cameron Lake Outdoor Education Centre offered, skiing, snow shoeing, sledding and an outdoor fire for warming. Lunch was provided in the lodge and everyone who attended had a great time. There were 6 kids on the bus and the rest of the crew drove themselves - this day started out very blizzard like, but ended with sunshine and clear skies.

Curling 101 saw a few dozen people come out and they provided a variety of skills and teachings for all levels of curlers.

Storytime was a huge success as we filled the room with pre-schoolers. Books were read, toys were played with. Cookies and juice boxes were offered and all enjoyed the hour - indoors 😊

Showshoeing was hosted at the arena and the location worked very well. It was VERY cold, but many people did come out and gave it a try.

Karate drop in was great - the facilitator provided some teachings and some fun for all - many hadn't tried it in the past and really enjoyed this physical offering.

BINGO was tons of fun - the prizes weren't great - but we gave out a lot of carnival bucks to the winners and everyone who participated.

Family Fun Fitness was new this year and was a pleasant addition to the roster of activities. Stations were set up to try some new activities and ways to get fit while having fun with the family.

X-Country Skiing was a collaboration with James from SD60 in addition to Eliza Stanford who is the President of the ski club in Fort St. John. They co-hosted the session and provided instructional techniques to new and returning skiers. The arena was used as the location and it worked really well. The washroom facilities and the warm indoor arena were both a god send.

The BC Hydro hockey game was lots of fun. Hot chocolate was provided compliments of BC Hydro and the one lucky person won the \$2,000 carnival buck shoot out on the third shot. The crowd went crazy and the game was well attended. Bizzybody Events provided cleaning services after the game.

Horsing Around at the Double 'H' Saddle Club was attended with low numbers. That Friday night a blizzard arrived and driving conditions were very bad with extreme weather and frost bite conditions. The horse club set up some stations and the ones who attended were able to pet some horses and learn some roping techniques.

The Climbing Wall was awesome - mostly everyone who came, tried to climb and we opened the gym up to the younger guests who played ball hockey and had a blast on the scooters.

The Adventure Zone was a warm paradise after the cold week. Many came out to enjoy the indoor play area and enjoyed some light snacks and hot chocolate.

The auction was well attended and all items were sold at reasonable prices ☺ Dinner was provided by Country Flavors Catering and tasted amazing. The Family Ball was huge success, the younger guests danced the night away and strutted their fancy gowns and suites on the red carpet. Bizzybody Events and the District of Hudson's Hope provided clean up service and the garbage was all taken out that evening. At the end of the auction - anyone who had carnival bucks left wrote their name on the bucks and placed them in a bucket for three final bucket draws. The feedback on this was very positive and the ones that had money left over were glad that they still had another chance to win.

All in all the activities were attended, numbers may have been lower due to weather and a few other things that were going on in town. By the end of the week - hot chocolate was not as exciting to the guests and water was being asked for the last couple of days.

All activities were organized within a six week period and were managed in a smooth and professional manner. We worked within the budget provided and feel that we did a great job on all the mandates outlined.

It was truly an honor to get to know the individuals in the community and prepare some fun activities for their families to participate in. We had participants as young as a couple weeks old to seniors and everything in between. The excitement around the carnival bucks is very passionate and everyone had a great time collecting. It was nice to see that the families that came out and supported each activity were the ones that were able to purchase some great prizes at the action.

Statistics:

Event	Participant Tracking (A=Adult / K=Kids)							
	2011	2012	2013	2014	2015	2016	2017	2018
Grand Opening	190	308	98	126	110	160	161	36 (A22 / K14)
Fit For Life			7	16	12	18	13	10 (A10)
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Climbing Wall							79	83
Adventure Zone					72	95	63	61
Horsing Around								41 (A27 / K14)
Grand Finale	186	164	175	175	185	210	150	133
TOTALS	1065	1105	1310	1408	2018	1923	1687	1024

Auction / Carnival Bucks:

- Auction brought in \$88,125.00 in Carnival Bucks
 - More than \$300,000.00 were printed
 - 14 businesses hosted the carnival buck give-a-ways at their local business
 - Auction lasted 1.5 hours
 - Liza Rhymer was not available to be the auctioneer, so Bizzybody Events provided that service and loved it - thank you for the opportunity!
-
-

Challenges:

- Weather conditions were -20 or better all 8 days
 - Blizzard like conditions for last two days
 - Out of town wedding on first weekend, took most of the town away
 - Started late in the game - didn't get to work till last week of November
 - It would have been beneficial to be part of the sponsorship processes or at least been made aware of requests so we could have been more effective and efficient. For example - the letter of sponsorship was given to Safeway, but the "ask" was not accurate at all. Not sure where this came from but it would have been great to have been consulted so we could request what was truly needed
 - Engaging other members of the community - there are about 100 people who come out - how do you get the other 1000?
-
-

Recommendations:

- Send out sponsorship letters in September/October
 - Cater the hot chocolate - too much going on to tend to that at some moments
 - Invite community leadership to attend carnival events
 - Provide some water at these events as well
 - Shorten the event to a four day weekend or something - or stretch it over a couple of weekends as most people work during the day and the week
 - Offer different activities each year and change them up so it doesn't get old
 - Perhaps adding some new things like a poker tournament, or a poker ski rally, family dance maybe could have a license and serve alcohol, curling bonspiel, crib tournament, and / or keynote entertainer at the snowed in café ☺
-
-

Budget:

- Budget of \$10,000-\$15,000 was provided for guidelines
 - Final Budget Spent including taxes was \$11,659.52
 - See spreadsheet attached
-
-

Winter Carnival HHFUNDERLAND
District of Hudson's Hope
January 27-February 3, 2018

Schedule of Events

Date	Day	Time	Activity	Location	Details
27-Jan	Saturday	10am	Opening Ceremony	Beattie Park	Outside
27-Jan	Saturday	10am-2pm	Ice Sculpting Contest	Beattie Park	Outside
27-Jan	Saturday	11am-2pm	Snowman Building Contest	Beattie Park	Outside
27-Jan	Saturday	2pm	Ice & Snow Awards	Beattie Park	Outside
27-Jan	Saturday	7pm-10pm	Snowed in Café, Games, Show	Pearkes Centre	Inside
28-Jan	Sunday	11am-2pm	Hill and Hike Day	HH Ski Hill	Outside
28-Jan	Sunday	4pm-530pm	Free Skate	HH Arena	Inside
28-Jan	Sunday	515pm-6pm	Shannon Mason's School of Dance	HH Arena	Inside
28-Jan	Sunday	6pm	O'Canada, Novice/Adams -vs- Coachs/Parents/Teachers	HH Arena	Inside
28-Jan	Sunday	7pm-715pm	Figure Skating Showcase	HH Arena	Inside
28-Jan	Sunday	715pm-8pm	Peewee/Banton/Midgets -vs- the HH Fire Fighters	HH Arena	Inside
29-Jan	Monday	11am-4pm	Outdoor Education Centre	Cameron Lake	Outside
29-Jan	Monday	4pm-530pm	Curling 101	HH Curling Club	Inside
30-Jan	Tuesday	10am-11am	Storytime	HH Library	Inside

30-Jan	Tuesday	330pm-430pm	Snowshoeing	HH Arena	Inside
30-Jan	Tuesday	430pm-530pm	Snowshoeing	HH Arena	Inside
30-Jan	Tuesday	530pm-630pm	Karate Drop In - 6-12 year olds	Pearkes Centre	Inside
30-Jan	Tuesday	630pm-8pm	Karate Drop In - 13+	Pearkes Centre	Inside
31-Jan	Wednesday	1pm-3pm	Bingo	New Horizons	Inside
31-Jan	Wednesday	6pm-7pm	Family Fun Fitness Circuits	Pearkes Centre	Inside
1-Feb	Thursday	930am-1030am	Fit for Life	Pearkes Centre	Inside
1-Feb	Thursday	330pm-430pm	X-Country Skiing	HH Arena	Outside
1-Feb	Thursday	430pm-530pm	X-Country Skiing	HH Arena	Outside
1-Feb	Thursday	7pm-9pm	BC Hydro Hockey Game	HH Arena	Inside
2-Feb	Friday	430pm-730pm	Horsing Around	Double HH Saddle Club	Inside
3-Feb	Saturday	10am-12pm	Climbing Wall	HH School	Inside
3-Feb	Saturday	1pm-3pm	Adventure Zone	Pearkes Centre	Inside
3-Feb	Saturday	4pm-6pm	HHFunderland Auction	HH Community Hall	Inside
3-Feb	Saturday	6pm-7pm	Dinner & Closing Ceremony	HH Community Hall	Inside

3-Feb	Saturday	7pm- 10pm	Royal Ball & Family Dance	HH Community Hall	Inside
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Hudson's Hope Funderland

Winter Carnival January 27-February 3, 2018

FINAL Budget - February 5, 2018

Date	Activity	Needs	Estimated Expense	Actual GST	Actual Cost	
Saturday, January 27			\$4,700.00	\$0.00	\$4,037.53	
	Opening Ceremony	sound, speakers, talkers	\$100.00	\$0.00	\$112.00	PO
		Sponsorship Signage Clasps	\$100.00	\$0.00	\$0.00	
	Ice Sculpting Contest	ice blocks	\$1,750.00	\$0.00	\$1,596.00	HH
		ice delivery	\$1,500.00	\$0.00	\$1,866.95	HH
		prizes	\$300.00	\$0.00	\$0.00	
	Snowman Building	snowman kits x 10 (Bed Bath Beyond)	\$200.00	\$0.00	\$111.89	BBE
		snowman bins x 9 (Walmart)	\$150.00	\$0.00	\$161.69	HH
		prizes	\$300.00	\$0.00	\$0.00	
	Snowed in Café	sound, speakers - Travous donation	\$0.00	\$0.00	\$0.00	
		entertainers	\$0.00	\$0.00	\$0.00	
		snacks	\$250.00	\$0.00	\$136.50	PO
		Pearkes Centre	\$50.00	\$0.00	\$52.50	PO
Sunday, January 28			\$1,600.00	\$0.00	\$725.00	
	Ski Day	Facility & Equipment	\$150.00	\$0.00	\$150.00	PO
		hot chocolate	\$200.00	\$0.00	\$0.00	
		Chili & Buns	\$50.00	\$0.00	\$105.00	PO
		Snow Plough of parking lot - W6 donati	\$500.00	\$0.00	\$0.00	
	Hockey Game	Arena	\$0.00	\$0.00	\$0.00	
		hot dogs	\$100.00	\$0.00	\$100.00	HH
		hot chocolate	\$300.00	\$0.00	\$0.00	
		time keeper	\$0.00	\$0.00	\$70.00	PO
	Figure Skating Show	Arena	\$0.00	\$0.00	\$0.00	
		Skaters	\$150.00	\$0.00	\$150.00	PO
	Dance Showcase	Arena	\$0.00	\$0.00	\$0.00	
		Dancers	\$150.00	\$0.00	\$150.00	PO
Monday, January 29			\$1,405.00	\$0.00	\$848.81	
	Cameron Lake Ed Centre	Facility & Equipment	\$600.00	\$0.00	\$630.00	PO
		hot chocolate	\$200.00	\$0.00	\$0.00	
		hot dogs	\$50.00	\$0.00	\$32.96	BBE
		hot dog buns	\$50.00	\$0.00	\$0.00	
		apples	\$25.00	\$0.00	\$185.85	BBE
		granola bars	\$0.00	\$0.00	\$0.00	
		napkins	\$10.00	\$0.00	\$0.00	
		bottled water	\$20.00	\$0.00	\$0.00	
		Bus / Transportation	\$150.00	\$0.00	\$0.00	
		Bus / Driver	\$150.00	\$0.00	\$0.00	
	Curling 101	Arena	\$0.00	\$0.00	\$0.00	
		Instruction	\$150.00	\$0.00	\$0.00	
Tuesday, January 30			\$675.00	\$0.00	\$378.30	
	Storytime	facility & reader	\$150.00	\$0.00	\$0.00	
		snacks	\$50.00	\$0.00	\$0.00	
	Snowshoeing	equipment rental	\$200.00	\$0.00	\$210.00	PO
		hot chocolate	\$100.00	\$0.00	\$0.00	
	Karate	Instruction	\$150.00	\$0.00	\$150.00	PO
		bottled water	\$25.00	\$0.00	\$18.30	BBE
Wednesday, January 31			\$475.00	\$0.00	\$224.97	
	BINGO	Facility & Equipment	\$100.00	\$0.00	\$0.00	
		caller	\$50.00	\$0.00	\$0.00	
		prizes	\$100.00	\$0.00	\$74.97	BBE
		coffee/tea/hot chocolate	\$0.00	\$0.00	\$0.00	
	Family Fitness Fun	Facility & Equipment	\$50.00	\$0.00	\$50.00	PO
		Instruction	\$150.00	\$0.00	\$100.00	PO
		bottled water	\$25.00	\$0.00	\$0.00	
Thursday, February 1			\$700.00	\$0.00	\$460.51	
	Fit for Life	Facility & Equipment	\$50.00	\$0.00	\$0.00	
		Instruction	\$150.00	\$0.00	\$150.00	PO
	X-Country Skiing	Facility & Equipment	\$200.00	\$0.00	\$210.00	PO
		hot chocolate	\$200.00	\$0.00	\$0.00	
	BC Hydro Hockey Game	Facility & Equipment	\$0.00	\$0.00	\$0.00	
		prizes	\$0.00	\$0.00	\$30.51	BBE
		time keeper	\$100.00	\$0.00	\$70.00	PO
		food collector - Bizzybody Compliment	\$0.00	\$0.00	\$0.00	
Friday, February 2			\$550.00	\$0.00	\$150.00	

Horsing Around	horse team	\$150.00	\$0.00	\$150.00	PO
	hot chocolate	\$200.00	\$0.00	\$0.00	
	snacks	\$100.00	\$0.00	\$0.00	
	prizes	\$100.00	\$0.00	\$0.00	
Saturday, February 3		\$3,360.00	\$0.00	\$3,459.00	
Climbing Wall	Facility & Equipment	\$0.00	\$0.00	\$250.00	PO
	instructors 2 @ \$105 each	\$210.00	\$0.00	\$105.00	PO
	prizes	\$50.00	\$0.00	\$0.00	
Adventure Zone	Facility & Equipment	\$50.00	\$0.00	\$150.00	PO
	prizes	\$50.00	\$0.00	\$0.00	
	hot chocolate	\$200.00	\$0.00	\$0.00	
	buns	\$100.00	\$0.00	\$0.00	
Dinner	Facility & Equipment	\$100.00	\$0.00	\$0.00	
	sound system & DJ	\$500.00	\$0.00	\$560.00	PO
	food	\$1,000.00	\$0.00	\$1,680.00	PO
	beverages	\$200.00	\$0.00	\$0.00	
Auction	auctioneer-Bizzybody	\$0.00	\$0.00	\$0.00	
	prizes	\$200.00	\$0.00	\$0.00	
Royal Ball	red carpet / stanchions	\$200.00	\$0.00	\$210.00	BBE
	glitter, table toppers	\$200.00	\$0.00	\$210.00	BBE
	lights / décor	\$200.00	\$0.00	\$210.00	BBE
	snacks	\$100.00	\$0.00	\$84.00	
Other / Miscellaneous		\$1,300.00	\$0.00	\$1,375.40	
	Graphic Designer	\$200.00	\$0.00	\$0.00	
	Sign Printing	\$300.00	\$0.00	\$497.55	PO
	Photographer - complimentary from Bizzybody Events	\$0.00	\$0.00	\$0.00	
	Carnival Bucks	\$0.00	\$0.00	\$0.00	
	Auction Items (Ernies)	\$800.00	\$0.00	\$835.00	HH
	Miscellaneous Items (door prizes, head bands)	\$0.00	\$0.00	\$42.85	BBE
	Snowman Character complimentary Bizzybody	\$0.00	\$0.00	\$0.00	
Sub Total		\$14,765.00	\$0.00	\$11,659.52	
GST @ 5%		\$738.25		\$0.00	
GRAND TOTAL		\$15,503.25	\$0.00	\$11,659.52	

REQUEST FOR DECISION

RFD#:	Date: January 16, 2018
Meeting#:	Originator: Tammy McKeown
RFD TITLE: Garbage Bylaw Amendment	

BACKGROUND:

First, Second and Third Readings were approved at the January 8, 2017 meeting. Staff performed a site visit of the proposed collection area. It has been determined that the truck will enter each property to collect the garbage. If the operator determines that the driveway to a property is not properly accessible that resident's garbage will not be collected. A liability waiver has been created and will need to be signed by each resident prior to collection services being instated.

Derek Beam had contacted the office requesting an amendment to the District of Hudson's Hope's garbage bylaw in order to extend the service boundary. The District has received a letter of application signed by the residents who would be affected by the new garbage service boundary (see attached).

DISCUSSION:

The amendments to the bylaw would include the creation of an additional service area as shown in Schedule A-6.

Section 4.3 of the Garbage Bylaw will be amended to refer to the new Schedule A-6 and will read as follows:

Every occupier of premises within any of the collection areas shown on Schedules A, A-1, A-2, A-3, A-4, A-5 or A-6 to this bylaw must make use of the collection service established by this bylaw and pay the applicable fees imposed under Schedule B to this bylaw.

Section 4.4 of the Garbage Bylaw will be amended to refer to the new Schedule A-6 and will read as follows:

Every occupier of premises outside of the collection areas shown on Schedules A, A-1, A-2, A-3, A-4, A-5 or A-6 to this bylaw must make use of the collection service established by this bylaw and pay the applicable fees imposed under Schedule B to this bylaw.

The Garbage Bylaw will be amended by replacing Schedule B with a revised version that refers to Schedule A-6 for Fees for Premises within and outside Collection areas and refers to Schedule A-6 for Fees for access to and use of the transfer station.

BUDGET:

We will incur an increase to revenues from garbage fees in the amount of \$88.00 per household. This will amount to a total increase in revenues of \$352.00 per year.

RECOMMENDATION / RESOLUTION:

That:

Council adopt the "Hudson's Hope Amending Garbage Collection Bylaw No. 892, 2017".

ADMINISTRATOR COMMENTS:

CAO approves this RFD.

Report Approved by:



Tom Matus, CAO

T. McKeown
Tammy McKeown, Corporate Officer



BYLAW NO. 892, 2017

A bylaw to establish and provide for the operation of a service comprising the collection, removal storage and disposal of waste material, and to regulate, prohibit and impose requirements in relation to the service.

1. Title

This Bylaw shall be cited as the "Hudson's Hope Amending Garbage Collection Bylaw No. 892, 2017".

2. "Hudson's Hope Garbage Collection Bylaw No. 838, 2014" is hereby amended by adding a Schedule A-6 which is attached to and forms part of this Bylaw.
3. Section 4.3 of "Hudson's Hope Garbage Collection Bylaw No. 838, 2014" is hereby amended to insert reference to Schedule A-6.
4. Section 4.4 of "Hudson's Hope Garbage Collection Bylaw No. 838, 2014" is hereby amended to insert reference to Schedule A-6.
5. "Hudson's Hope Garbage Collection Bylaw No. 838, 2014" is hereby amended by deleting Schedule "B" and replacing with Schedule "B" attached to this bylaw.

Read a First Time this 8th day of January, 2018.

Read a Second Time this 8th day of January, 2018.

Read a Third Time this 8th day of January, 2018.

Adopted this day of , 2017.

MAYOR GWEN JOHANSSON

CORPORATE OFFICER, TAMMY MCKEOWN

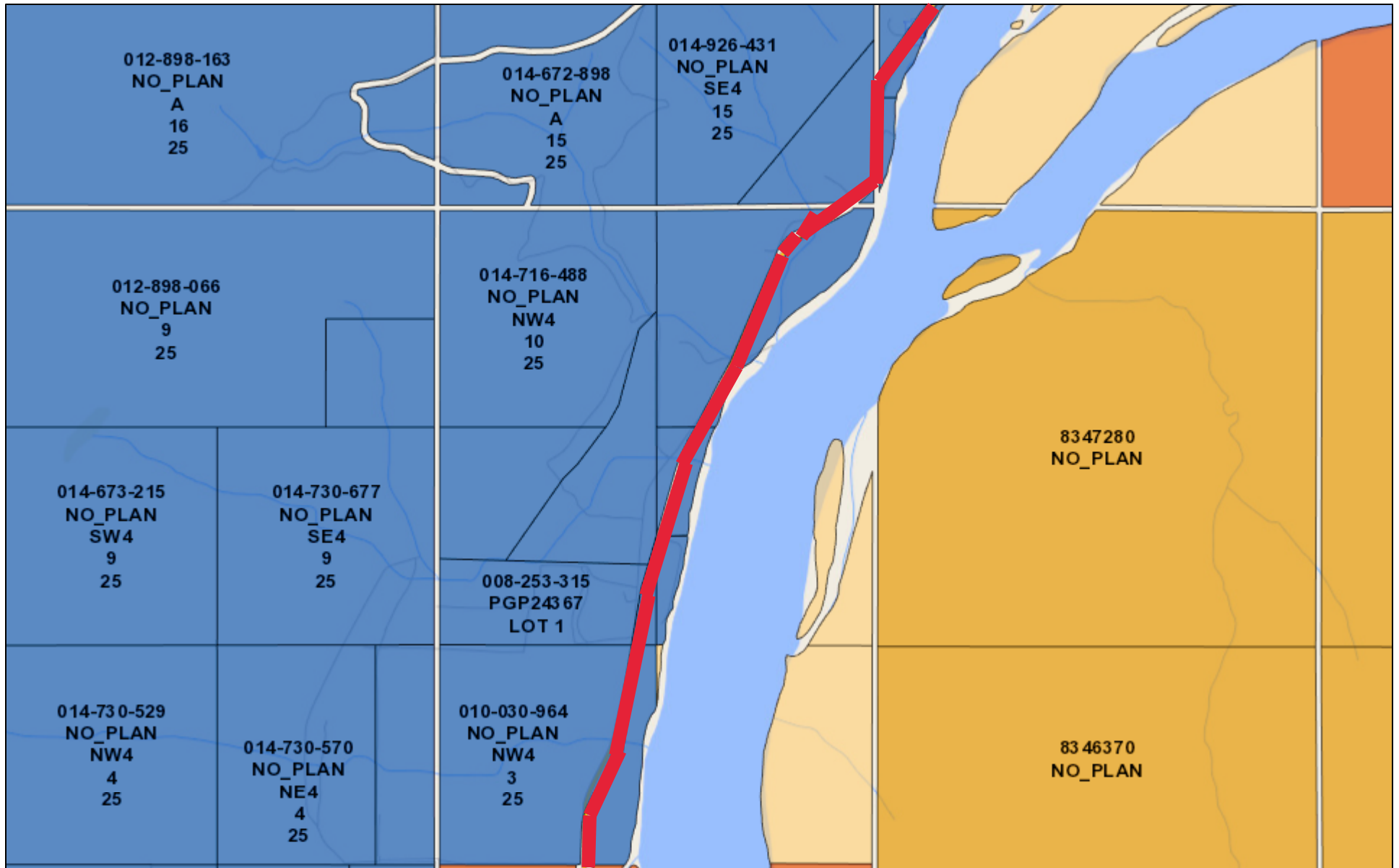
Certified a true copy of Bylaw No. 892, 2017

this ____ day of _____, _____.

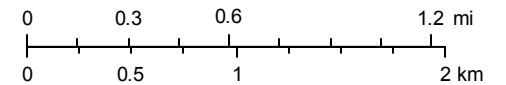
Clerk

Highway 29 N- Garbage Route Map (Schedule A-6)

February 13, 2018 Regular Council Meeting



1:36,12



Government of British Columbia, DataBC, GeoBC



Schedule B
Fees for Garbage Collection and
Use of Transfer Station

Description	Annual Fee (except where stated)
Fees for Premises within Collection Areas Shown on Schedules A-1, A-2, A-3, A-4, A-5 or A-6	
Residential Dwellings - once weekly collection	
(a) For each single family residence (each manufactured home in a manufactured home park is considered as a single family residence and the owner/operator is charged (pro rata) on the basis of occupied units each month.	\$118.00
(b) For each dwelling unit in a two-family residence or multi-family residence	\$118.00
(c) For each bed and breakfast unit in a residence	\$118.00 plus \$9.00/unit
Commercial and Other	
(a) For premises that receive daily collection (excepting Saturdays and Sundays)	\$716.00
(b) For premises that receive twice weekly collection	\$243.00
(c) For premises that receive once weekly collection	\$148.00
BC Hydro and Power Authority	
(a) W.A.C Bennett Dam- twice weekly collection: All household garbage removal sites.	\$15,600.00
(b) W.A.C Bennett Dam- once weekly: Cardboard removal.	\$6,500.00
(c) Peace Canyon Generating Station: Control Building garbage site General Trades Shop site	\$2214.00 \$2214.00
Fees for Premises outside of Collection Areas Shown on Schedules A-1, A-2, A-3, A-4, A-5 or A-6	
For access to and use of the transfer station by owners and occupiers of premises outside of collection areas shown on Schedules A-1, A-2, A-3, A-4, A-5 and A-6	\$30.00
The District of Hudson's Hope will provide one "Garbage Container" free of charge to every premise which pays for "Collection Services". The loss, replacement or an additional Garbage Container will be charged at the cost for each of:	\$65.00



HOPE FOR HEALTH SOCIETY
10309 KYLLO STREET; P.O. BOX 356
HUDSON'S HOPE, B.C., V0C 1V0

January 23, 2018

District of Hudson's Hope
9904 Dudley Drive
Hudson's Hope, BC, V0C 1V0

Attention: Mayor and Council

On Sunday, September 24, 2017, Hope for Health, a group of volunteers committed to promoting healthy lifestyle through education and fitness activity, held its 4th annual "That Dam Run. The 10-mile and 5 km distance attracted 124 registered walkers/runners ranging in ages from 6 to 63 from all over the Peace Region. The number is increasing steadily each year. The 24th was the most perfect day for a spectacular, challenging run across one of the world's largest dams, through scenic trails all backdropped against colorful autumn foliage. The unique and scenic route is one of the biggest attractions. Participants also appreciated the friendly, easy going style, complete with the national anthem, local honey, and unique dog tag medals.

Community support makes the event possible. A huge thank you goes out to the 28 volunteers who manned water and check stations, kept timing records, sang, cheered, served goodies, made signs, and posted signs. Volunteers are indeed the backbone of success. Thanks to our generous supporters who gave time, equipment, and resources. Special acknowledgements to BC Athletics, BC Hydro and Power Authority, District of Hudson's Hope, Butler Ridge Energy Services, Peace View Enterprises, MedTec First Aid Services, Hudson's Hope Volunteer Fire Department, Stride and Glide Sports, Imagine That, Hudson's Hope Ski Hill Association, Fort St. John Water Inc. and Northern Health who is the principal funding agency for Hope for Health.

The purpose of this letter is to acknowledge the generous contribution from the municipality. The Works crew provided employees and equipment to transport the porta potties from Clarke Avenue to the WAC Bennett Dam and returned them after the event. All the social media and advertising assistance made possible through District resources were instrumental. We also benefitted by having the bib numbers, posters, and other documents printed using the office photocopy machine. This event is growing and evolving as a signature community event. Thank you for your continued support.

Stay active, eat healthy, and keep training for the 5th annual, slated for September 23rd, 2018.

Yours truly,

Greta Goddard



JAN 31 2018

DOUBLE "H" SADDLE CLUB

To Our Valued Supporter : DISTRICT OF HUDSON'S HOPE

On behalf of the Members of the Double H Saddle Club we would like to extend our Gratitude of Appreciation for your honoured monetary Grant of \$8000 towards our 2017 replacement of Exit Doors to the Indoor Arena.

We truly rely on the help and support of the District of Hudson's Hope to enable our maintenance and renovations to the upkeep of the Equine Facilities for our ongoing Revision Plan.

It is with the continued support of your business that we can annually promote the sport of rodeo to the Northern contestants of the BC High School Rodeos; Grades 6-12. We also are proud to accommodate the Hudson's Hope High School Equine Studies Program for students in grades 7-12 to learn about riding, training, and caring for horses.

Having a safe and updated arena has drawn many new trainers and riders of many different equine disciplines to move to our small town.

Thank You again for your commitment to support our club. We proudly display your Company Logo on our Rodeo Fence. We appreciate your generosity and hope to continue a great relationship with you in the future.

Sincerely Thankful from, The Board of Executive

Double 'H' Saddle Club of Hudson's Hope, BC



ALL-WEST GLASS CHETWYND LTD.
BOX 1300 - 4608 NORTH ACCESS ROAD
CHETWYND@ALL-WEST.CA
CHETWYND, BC V0C 1J0
PH:(250) 788-2480 FAX:(250) 788-2481

Page 1 of 2
 February 13, 2018 Regular Council Meeting

WO # CH0007131

GST/HST ID: 874193873

P/O#:
 Taken By: TAMMY
 Installer:

PST Tax Exempt ID:
 GST Tax Exempt ID:
 Ship Via:

Cash Sale: CH0032625

Date: 8/14/2017

Time: 02:26 PM

SalesRep:

Adv. Code:

Reprint # 1

HUDSON'S HOPE SADDLE CLUB

DOUBLE DOOR QUOTE

HUDSON'S HOPE, BC V0C 1V0

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
1	COMDOORST	COMMERCIAL STEEL DOUBLE DOOR (RO - 73 3/4" X 85")	\$1,383.30	\$1,383.30
1	OTHDOORH/W	OTHER HARDWARE	\$793.80	\$793.80
6	LSER-BC	INSTALLATION	\$109.00	\$654.00
1	LSER-BC	TRAVEL TO HUDSON'S HOPE	\$180.00	\$180.00
1	MILEAGE55	KM CHARGE OUT	\$100.00	\$100.00
2	SULAMCLLAM-6MM	(24" x 30") 6MM SEALED UNIT-LAMINATED	\$234.85	\$469.70

SUPPLY AND INSTALL

ONLY EP182 6/0 x 7/0 x F/B PREP x P/A C/R
 EXPANDABLE PRESSED STEEL FRAME

1 ONLY LS18GA 3/0 x 7/0 x Rp x EXIT DEVICE PREP x POLY "S"INSULATED
 18GA METAL DOOR C/W 24" x 30" SEALED UNIT LITE KIT PREP

1 ONLY LS18GA 3/0 x 7/0 x RP x F/B PREP x POL Y "S" INSULATED
 18GA METAL DOOR C/W 24"x 30" SEALED UNIT LITE KIT PREP

6 ONLY 5BB1 4.5 X 4 NRP 652 BALL BEARING HINGES

1 PAIR F65UL X C26D MANUAL METAL DOOR FLUSHBOLTS

1 ONLY 9500PR3-28 RIM EXIT DEVICE

1 ONLY 9500TP05-28 EXTERIOR THUMBLATCH C/W CYLINDER

1 ONLY 9500AS251 DOUBLE DOOR STRIKE

1 ONLY SC81 X 689 DOOR CLOSER (ACTIVE DOOR ONLY)

1 ONLY W14 X 20' NEOPRENE WEATHERSTRIP

2 ONLY W24 - S X 36" BRUSH DOOR SWEEPS

1 ONLY CT-12 X 72" X AL 7" WIDE X 1/2" RISE ALUMINUM THRESHOLD

1 ONLY W8-P X 84" ALUMINUM ASTRAGAL

50 % DEPOSIT REQUIRED ON ALL ORDERS

DELIVERY TIME 3 - 4 WEEKS

ROUGH OPENING TO BE ADJUSTED BY OTHERS

Payments have been made on this order: Cheque (\$1,300.00);Cheque (\$2,645.12).

ALL-WEST GLASS CHETWYND LTD.
BOX 1300 - 4608 NORTH ACCESS ROAD
CHETWYND@ALL-WEST.CA
CHETWYND, BC V0C 1J0
PH:(250) 788-2480 FAX:(250) 788-2481

Page 2 of 2
February 13, 2018 Regular Council Meeting

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HUDSON'S HOPE SADDLE CLUB

DOUBLE DOOR QUOTE

HUDSON'S HOPE, BC V0C 1V0

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
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Total:

Sub Total: \$3,580.80

GST \$179.04
BC - PST \$185.28
Total: \$3,945.12

Balance: \$0.00

ALL-WEST GLASS CHETWYND LTD.
 BOX 1300 - 4608 NORTH ACCESS ROAD
 CHETWYND@ALL-WEST.CA
 CHETWYND, BC V0C 1J0
 PH:(250) 788-2480 FAX:(250) 788-2481

February 13, 2018 Regular Council Meeting

WO # CH0007130

GST/HST ID: 874193873

P/O#:
 Taken By: TAMMY
 Installer:

PST Tax Exempt ID:
 GST Tax Exempt ID:
 Ship Via:

Cash Sale: CH0032624

Date: 8/14/2017

Time: 02:26 PM

SalesRep:

Adv. Code:

Reprint # 1

HUDSON'S HOPE SADDLE CLUB

DOOR QUOTE

HUDSON'S HOPE, BC V0C 1V0

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
2	COMDOORST	COMMERCIAL STEEL DOOR - (RO 37 3/4" X 85")	\$764.10	\$1,528.20
1	OTHDOORH/W	OTHER HARDWARE	\$756.00	\$756.00
6	LSER-BC	INSTALLATION	\$109.00	\$654.00
1	LSER-BC	TRAVEL TO HUDSON'S HOPE	\$180.00	\$180.00
1	MILEAGE55	KM CHARGE OUT	\$100.00	\$100.00
2	SULAMCLLAM-6MM	(24" x 30") 6MM SEALED UNIT-LAMINATED	\$234.85	\$469.70

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PH:(250) 788-2480 FAX:(250) 788-2481

Page 2 of 3
 February 13, 2018 Regular Council Meeting

WO # CH0007130

GST/HST ID: 874193873

P/O#:	PST Tax Exempt ID:	Cash Sale: CH0032624
Taken By: TAMMY	GST Tax Exempt ID:	Date: 8/14/2017
Installer:	Ship Via:	Time: 02:26 PM
SalesRep:	Adv. Code:	Reprint # 1

HUDSON'S HOPE SADDLE CLUB
 HUDSON'S HOPE, BC V0C 1V0

DOOR QUOTE

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
		SHOP P.O. #: T583527C		
		ORDER CONFIRM#: 020317TJH		
		ORDER CONFIRM#: 012517TJH		
		SUPPLY AND INSTALL		
		1 ONLY EP182 3/0 x 7/0 xRP x P/A C/R		
		EXPANDABLE PRESSED STEEL FRAME		
		1 ONLY LS18GA 3/0 x 7/0 x RP x EXIT DEVICE PREP x POLY "S"INSULATED		
		18GA METAL DOOR C/W 24" x 30" SEALED UNIT LITE KIT PREP		
		1 ONLY EP182 3/0 X 7/0 X BLK X TNL XP/A C/R		
		EXPANDABLE PRESSED STEEL FRAME		
		1 ONLY LS18GA 3/0 X 7/0 X BLK X D/L PREP X POLY'S' INSULATED 18 GA METAL DOOR		
		6 ONLY 5BB1 4.5 X 4 NRP 652 BALL BEARING HINGES		
		1 ONLY 9500PR3-28 RIM EXIT DEVICE		
		1ONLY 9500TP05-28 EXTERIOR THUMBLA ICH C/W CYLINDER		
		2 ONLY SC81 X 689 DOOR CLOSER		
		1 ONLY 2409 X C32D STAINLESS STEEL DOOR PULL		
		1 ONLY K11A-3 4" x 16" x C32D STAINLESS PUSH PLATE		
		2 ONLY W14 X 17' NEOPRENE WEATHERSTRIP		
		2 ONLY W24 - S X 36" BRUSH DOOR SWEEPS		
		2 ONLY CT-12 X 36 " X AL 7" WIDE X 1/2" RISE ALUMINUM THRESHOLD		
		50 % DEPOSIT REQUIRED ON ALL ORDERS		
		DELIVERY TIME 3 - 4 WEEKS		
		ROUGH OPENING TO BE ADJUSTED BY OTHERS		

Payments have been made on this order: Cheque (\$1,600.00);Cheque (\$2,465.07).

ALL-WEST GLASS CHETWYND LTD.
BOX 1300 - 4808 NORTH ACCESS ROAD
CHETWYND@ALL-WEST.CA
CHETWYND, BC V0C 1J0
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Page 3 of 3
February 13, 2018 Regular Council Meeting

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Reprint # 1

HUDSON'S HOPE SADDLE CLUB

DOOR QUOTE

HUDSON'S HOPE, BC V0C 1V0

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
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Total:

Sub Total: \$3,687.90

BC - PST \$192.77

GST \$184.40

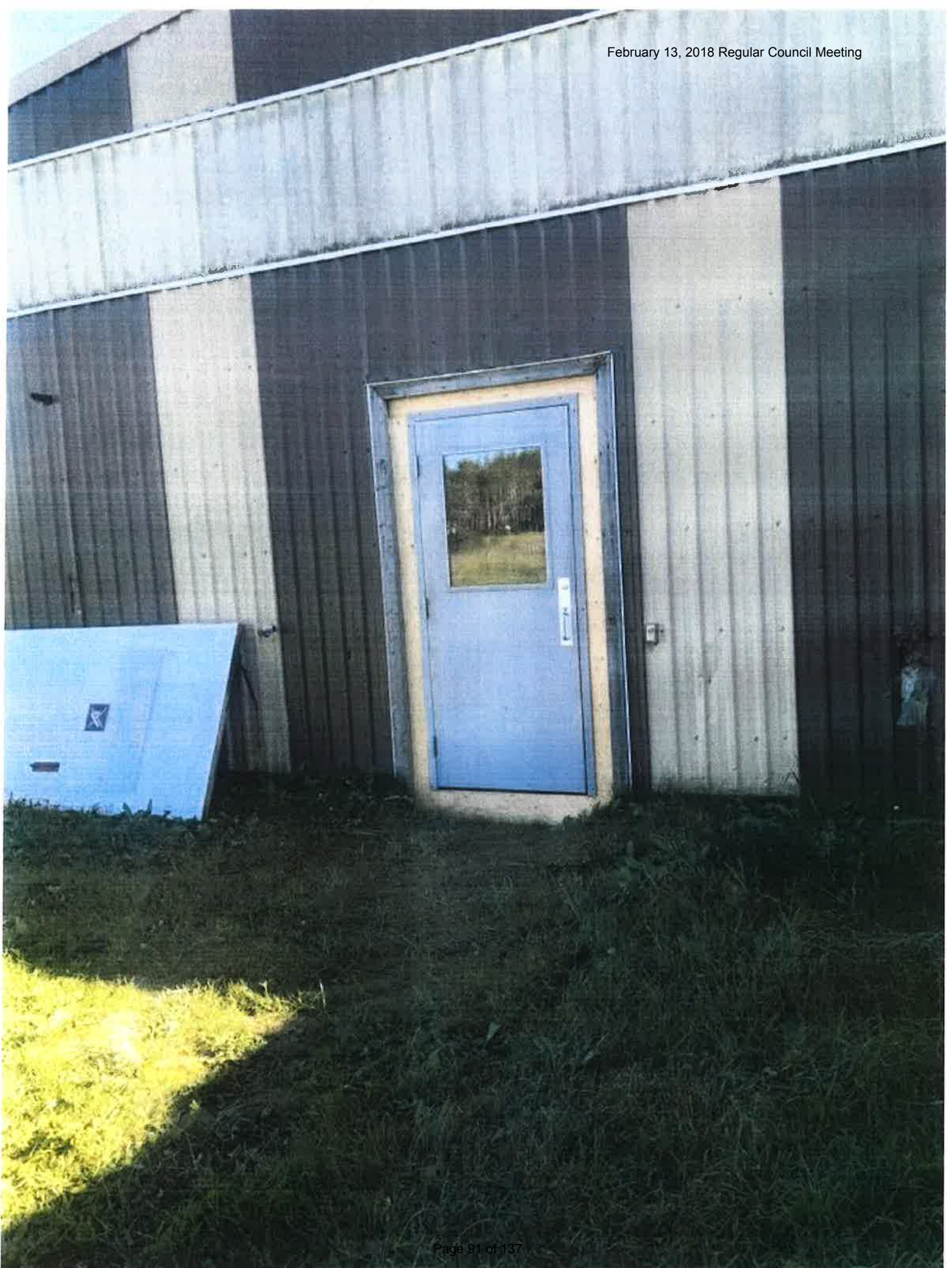
Total: \$4,065.07

Balance: \$0.00









Tammy McKeown

Subject: FW: Rural Development Engagement
Attachments: Rural Development Poster.pdf

From: RuralDevelopment FLNR:EX [<mailto:ruraldevelopment@gov.bc.ca>]
Sent: Thursday, February 01, 2018 6:41 PM
Subject: Rural Development Engagement

The B.C. Government is committed to developing a new, long-term, durable *Rural Development Strategy* that works for all rural British Columbians. The purpose of this new *Strategy* is to support rural and Indigenous communities build economically resilient and sustainable futures.

Therefore, as an initial step, we are undertaking focussed engagement with Indigenous people and rural British Columbians to seek advice on the needs and priorities of rural communities.

We would like to invite you to make written submissions and participate in the online discussion through government's engagement website at engage.gov.bc.ca/ruraldevelopment. The online discussions and engagement will be open until **February 28, 2018 at 4 p.m.** We also encourage you to please help spread the word to your networks and communities, so that they can share their stories and ideas. Please feel free to display and distribute the attached poster to let people know about the engagement.

The information gathered will be used by the B.C. Government to build a framework for the *Strategy*. The framework will then support ongoing dialogue between Indigenous people, rural British Columbians and the Province, to finalize and implement the *Strategy*.

The results of the engagement efforts will also be compiled and posted to engage.gov.bc.ca/ruraldevelopment in Spring 2018.

Thank you in advance for your support and contributions.

Instructions for submitting a written submission

Please address formal written submissions to CitizenEngagement@gov.bc.ca.

Please keep written submission to a maximum of five pages. Word or PDF versions are preferred. Please also ensure there is no third party information or personal information in the submission, such as personal telephone numbers or stories that identify specific citizens.

Regards,

Edward.

Edward O L Stanford
Principal



10808 – 100th Street
Fort St. John, BC V1J 3Z6 CANADA
T: 250 785 9697 x 8212 C: 250 261 9946
estanford@urbansystems.ca



Rural Development Engagement



BRITISH
COLUMBIA

Help shape B.C.'s rural
development strategy.

Join the conversation by
February 28 at 4 p.m.

***[engage.gov.bc.ca/
ruraldevelopment](https://engage.gov.bc.ca/ruraldevelopment)***

February 5, 2018

Mayor Johansson
c/o City Hall District Office
9904 Dudley Avenue
Hudson's Hope, BC V0C 1V0

Re: Hudson's Hope Pharmacy Services

Dear Mayor Johansson

Over the past 1-2 years, Northern Health has been working with the Pharmasave owner, Alan Williamson, and the College of Pharmacists of BC to help support the sustainment of a telepharmacy in Hudson's Hope. Although this is a privately owned and operated pharmacy business, Northern Health has been engaged to help support some of the infrastructure that may be needed and to help advocate for the need for a sustainable service model in this community.

Recently, I believe you received a letter from Alan Williamson, confirming that telepharmacy operations would be continuing through his store and I have received confirmation from Doreen Leong, Director of Registration and Licensure at the College of Pharmacists of BC, that a Section 56 exemption has been granted from Health Canada to allow narcotic and controlled substances to be stored and dispensed from telepharmacies. New telepharmacy requirements came into effect with the College on November 15, 2017; however existing telepharmacies were exempted from the requirement to have regulated pharmacy technicians (this includes Hudson's Hope). Other College requirements, such as live video feeds, have been facilitated by Northern Health where needed due to rural remote telecommunications challenges.

Please contact me if you have further questions regarding Northern Health's role with the telepharmacy. I would encourage you to follow-up with Alan Williamson directly if there are specific questions or concerns related to the Pharmasave operations in Hudson's Hope.

Sincerely,



Dana Cole, BSc. Pharm, ACPR, PharmD
Regional Director, Pharmacy Services
Northern Health Authority



Final Report for 2016 District of Hudson's Hope Financial Assistance Grant

Summary:

Hudson's Hope soccer "Trappers" held our annual home youth soccer tournament on Saturday June 4 and Sunday June 5, 2016. Saturday was for players in the Under 6, U8, U10 and U12 divisions. Sunday was for players in the U14 and U16 divisions.

Here is a portion of the write up which was sent out after our home tournament:

"Thanks Hudson's Hope! The 333 soccer players who attended this past Saturday's tournament at the HH soccer fields had a blast. The weather was perfect and the fields were in tip top shape. There were 33 teams from Hudson's Hope, Chetwynd, Tumbler Ridge and Fort St. John competing for the soccer world's top prize- the coveted Dudley meets Trapper showdown medal! The HH soccer concession food was phenomenal and all of our guests had a great time. Dudley and the Penguin even made an appearance! "



By our estimate since 333 soccer players participated in our event, if each player brought only 1 parent that is a minimum of 700 people participating and adding commerce to our local Hudson's Hope economy.

Per 2016 grant application file #1850-01, "The Hudson's Hope Soccer's request was approved for the set-up and take-down of the marquis tent, municipal picnic tables, garbage cans and staff support in setting up for the annual Soccer Tournament".

The tent was delivered and set-up as promised. It worked out excellent as a source of shade, and a focal point for the tournament as a whole.

Unfortunately the picnic tables and garbage cans were not delivered as promised. Luckily Mark Hodgkinson was able to scramble on the Saturday morning and set us up with these items.

Thanks, Jason Naisby
HH Soccer President
250-783-1071



Final Report for 2017 District of Hudson's Hope Financial Assistance Grant

Summary:

Hudson's Hope soccer "Trappers" held our annual home youth soccer tournament on Saturday June 3 and Sunday June 4, 2017. Saturday was for players in the Under 6, U8, U10 and U12 divisions. Sunday was for players in the U14 division.

We had 289 players on the Saturday and 46 players on the Sunday for a total of 335 players.

If each player brought only 1 parent that is a minimum of 700 people participating and adding commerce to our local Hudson's Hope economy.

The District of Hudson's Hope set up the sun tent on Friday June 2 and took it down on Monday June 5. It was well used and provided a focal point for our tournament. Also, DOHH provided picnic tables and garbage cans.

Thanks, Jason Naisby
HH Soccer President
250-783-1071



PEACE RIVER REGIONAL DISTRICT

January 26, 2018

District of Hudson's Hope
Box 330, 9904 Dudley Drive
Hudson's Hope, BC V0C 1V0

Via email: cao@hudsonshope.ca

Attention: Mayor & Council

Re: Mass Communications Software

At the June 29, 2017 Collaborative Emergency Management Model meeting Regional District staff presented information regarding the Everbridge Mass Communications platform. It was decided at that meeting that a further webinar presentation by Everbridge would be organized. The Everbridge presentation was held on September 11, 2017 and was attended by the Collaborative Emergency Management Model Working Group. At both meetings there was significant interest expressed by participants.

This letter is being sent to request that the District of Hudson's Hope advise the Peace River Regional District whether you would like to be included as a participating municipality in the implementation of the Everbridge Mass Communications platform. The Regional District is proposing to utilize the system to advise residents and businesses of emergency and non-emergency events and there is an opportunity to include our member municipalities in the platform. Information regarding the opportunity and the Everbridge system is as follows:

The Communications Challenge

In 2016 many communities across the region were impacted by wildfires and floods. Communications with residents and businesses during this time became challenging due to inconsistent media reports, social media activity, and an in-ability to reach residents with timely and up-to-date information. To add to this, the Peace River Regional District is geographically the largest regional district in the Province and our residents all communicate in different and varied ways. What works for one person, may not work for another because of the services available in their area or simply due to the way they choose to communicate.

The challenge is to find a system where information can be delivered in a consistent, predictable and repeatable manner while providing timely and relevant communications during both emergency and non-emergency events, through a platform that is customizable based on end user preferences. A robust and flexible mass communications platform can do just that!

diverse. vast. abundant.

PLEASE REPLY TO:

☒ Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
☐ 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

Why Everbridge?

At the direction of the Peace River Regional District's Emergency Executive Committee, staff researched several mass communications software products and found the Everbridge platform to be the most effective and user friendly tool available. Everbridge is currently used by a number of local governments across BC and Canada – most notably the Cariboo Regional District during the 2017 wildfires.

While many mass notification systems are developed ONLY to deliver emergency communications, the Everbridge platform can be used to deliver communications for both emergency and non-emergency events. The functionality of the system minimizes 911 and customer support calls with notifications that proactively alert citizens to the scope, impact, and resolution of a situation.

Everbridge provides 24/7 customer support and training to customers can be delivered in-person, via webinar and/or through Everbridge University (free online training with hundreds of courses).

Some of the platform's features include (but is not limited to):

- during an emergency event, Everbridge will allow local governments to provide targeted information directly to the affected residents by identifying impacted areas on a map and sending notifications to only those residents in the affected area. This area can be as large or as small as the local government would like and can change as the event materializes;
- providing routine messaging such as road closures, maintenance, tree trimming, water main flushing and public meetings, thus reducing postage and labour costs;
- a dashboard that when a notification is issued will capture all responses and data in a real time to let staff know what residents have responded, the devices they used and the time when they responded (for instance, a notification could be issued that an evacuation is being ordered. The notification will ask if they need help to evacuate their home. The dashboard will identify those who responded "No" and those who responded "Yes" giving the EOC the essential information to further contact these individuals and make a plan to help them to safety;
- a full audit trail report that includes a history of communications, delivery attempts, and acknowledgement of message receipts;
- an app for residents to utilize on cellular devices - this app will also notify them if they enter an area where an emergency notification has been issued (i.e., evacuation alert);
- text or voice messaging options;
- provision of land line data so messages can reach those who have not yet registered and have a land line; and
- the ability for each municipality to manage their own targeted communications to their residents.

Everbridge also allows customers to create customized call lists. These lists could include a local government's EOC staff list, public works crews, etc., thus reducing the time it takes to call in staff or notify them of an event such as an emergency, office closure, etc.

Additional print information has been provided as part of this package, including information on the Cariboo Regional District and their partnerships with their member municipalities. The following videos also describe the platform:

- “What Does Everbridge Do?” <https://www.youtube.com/watch?v=f8Bo3wCq5OI>
- “New Cariboo Emergency Notification System”
<https://www.youtube.com/watch?v=omQ99EpSXJo&feature=youtu.be>

How it Works

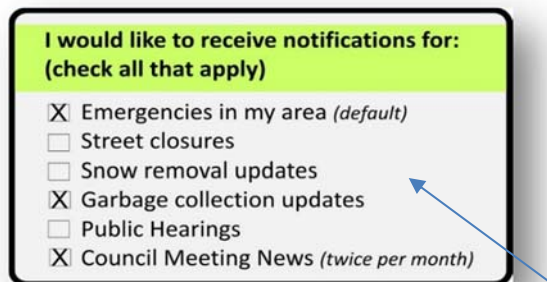
Residents log into the system and create a profile by:

- identify up to five addresses for each individual (home, work, school, family members, etc.);
- provide contact information for multiple devices (up to 30) (for example home, work, and cellular phone numbers, email addresses, text/SMS, etc.);
- choose the order of preference that they would like to be notified (text, then email, then phone). Note that once they acknowledge the message, the system will stop contacting them unlike other systems (e.g. One Call Now);
- decide what types of information they wish to be contacted about. For example, a resident may want garbage collection and road closure information, but they do not want public meeting updates.

**note in some communities who currently have the system allow those residents who do not have computer and internet access to phone the local government for assistance in signing up*

In an emergency situation (for example) **local governments** subscribed to the service (e.g., the Regional District and any of the member municipalities who wish to participate) will be able to log into the platform and issue an emergency notification – this can be done from a computer or mobile device. The local government can identify the area where the notification should be sent to by selecting civic addresses or a geographic area on a map. Then the local government will either voice record or type a message for delivery and select other options available (e.g., a poll to ask whether people need help).

If the District of Hudson’s Hope chooses to subscribe to the platform through the Regional District as a participating municipality, then the District will have your own module that will allow you to decide which categories of notifications to offer to your residents. Further, the District will be able to send



**I would like to receive notifications for:
(check all that apply)**

- ☒ Emergencies in my area *(default)*
- ☐ Street closures
- ☐ Snow removal updates
- ☒ Garbage collection updates
- ☐ Public Hearings
- ☒ Council Meeting News *(twice per month)*

targeted communications to your residents at any time of day or night and to your District staff where needed and determined by you.

Each participating municipality will be able to customize this window with different categories of notifications to meet the needs of their community and residents.

Residents will be able to choose which types of notifications they would like to receive. We recommend that “Emergency” notifications be a default requirement for all residents.

In order for the District to have access to this platform, set the categories of notifications that residents can subscribe to, create contact lists and be able to control the functionality of it for your municipality, we require a letter requesting that the Regional District budget for an individual module for your municipality. If the District is not interested in utilizing this platform at this time, residents living in Dawson Creek may still be able to sign up through the Regional District and choose from categories specific the Regional District services such as notifications about the North Peace Landfill.

The Cost

The base cost to the Regional District is \$15,000 US per year plus a onetime set up fee of \$1,280.00 US (total) in the first year only. This will allow the Regional District to send targeted emergency and non-emergency communications to residents and businesses throughout the entire region.

If the District of Hudson’s Hope would like to also utilize the platform, the additional cost to do so is \$500. This would allow the District to have your own module where you can set the categories of notifications that residents can subscribe to, create your own contact lists and be able to control the functionality of it for your municipality (i.e., send your own targeted communications).

If all member municipalities decide to participate in the platform, the Regional District will budget the additional cost under regional communications. If only some member municipalities wish to utilize the platform, then the Regional District will invoice your municipality \$500.

The Request

In order for the District to have access to this platform, set the categories of notifications that residents can subscribe to and be able to control the functionality of it for your municipality, the Regional District requires a letter requesting that the Regional District include the District of Hudson’s Hope as a participating municipality in this platform. We ask that your letter indicating your preference to be included in the platform (or not), be received by our office by February 19th for budget discussions with the Regional Board on February 21, 2018.

Should you have any questions regarding the Everbridge platform or the opportunity to collaborate on this platform, please contact Deborah Jones-Middleton at 250 784-3200 or deborah.jones-middleton@prrd.bc.ca.

Sincerely,



Trish Morgan
General Manager of Community Services

Attachments:

- 1) "Emergency notification system in May for Cariboo region," Williams Lake Tribune
- 2) "Emergency Notifications keep Cariboo residents informed" Cariboo Regional District
- 3) Everbridge Mass Notification Info Sheet
- 4) Everbridge University Info Sheet



Cariboo Regional District Chair Al Richmond says the wildfires of 2010 made it clear the region needed the emergency notification system that will be launched next month.

Emergency notification system in May for Cariboo region

After the wildfire season of 2010 it became apparent the Cariboo-Chilcotin needed an emergency notification system.

MONICA LAMB-YORSKI / Apr. 15, 2015 3:00 p.m. / NEWS

After the wildfire season of 2010 it became apparent the Cariboo-Chilcotin needed an emergency notification system, said Cariboo Regional District chair Al Richmond.

February 13, 2018 Regular Council Meeting

“We had particular issues in rural areas where people don’t necessarily have phone service, but learned they had internet access to phone by satellite,” Richmond said during an interview.

Five years later the CRD, in partnership with the districts of 100 Mile House and Wells, Quesnel and Williams Lake, will launch the Everbridge Emergency Notification System free of charge to provide mass emergency notifications throughout the region.

It will go in effect on May 5, 2015.

“This option provides people, particularly from a rural area, with the ability to receive information by texts, e-mail, work or cell phone,” Richmond said. “It’s been a collaborative effort, saying we need to do something better.”

Previously the CRD would notify people using a call list, but that didn’t always work for everyone.

Everybody does not have landlines, there are no listings of cell phones, and with people using different providers, it’s difficult to rely on one list.

Subscribers will only hear from the system when there are emergencies, Richmond added.

February 13, 2018 Regular Council Meeting

“So it won’t mean we’ll be contacting them on a lot of issues, but when there are emergencies like wildfires or the Mount Polley breach we will be able to get them the information in a timely manner.”

To register, people can visit local government websites and select the “Sign Up For Emergency Notifications” icon on the home page.

Every member of a family that has a cell phone, a personal e-mail account, text messaging or Apps, needs to register so that no matter where the family is when an emergency strikes, they will know what is happening and what to do.

“If you require any assistance in registering please do not hesitate to contact your presiding local government office,” Richmond said.

Local contacts:

Cariboo Regional District – cariboord.ca or call 250-392-3351 – Toll free 1-800-665-1636

District of 100 Mile House – 100milehouse.com or call 250-395-2434

City of Quesnel – quesnel.ca or call 250-992-2111

District of Wells – wells.ca or call 250-994-3330

City of Williams Lake – williamslake.ca or call 250-

February 13, 2018 Regular Council Meeting

[\(http://www.cariboord.ca/\)](http://www.cariboord.ca/)<http://www.cariboord.ca/government/contact-us/management><http://www.cariboord.ca/sitemap>

Enter Search...

[GOVERNMENT ~ \(HTTP://WWW.CARIBOORD.CA/GOVERNMENT/ABOUT-US\)](http://www.cariboord.ca/government/about-us)[SERVICES ~ \(HTTP://WWW.CARIBOORD.CA/SERVICES/SERVICES-2\)](http://www.cariboord.ca/services/services-2)[RESOURCES/FORMS ~ \(HTTP://WWW.CARIBOORD.CA/RESOURCES\)](http://www.cariboord.ca/resources)[MAPS \(HTTP://WWW.CARIBOORD.CA/MAPS\)](http://www.cariboord.ca/maps)[NEWS/EVENTS ~ \(HTTP://WWW.CARIBOORD.CA/NEWS/WHATS-NEW-3\)](http://www.cariboord.ca/news/whats-new-3)[AGENDAS/MINUTES ~ \(HTTP://WWW.CARIBOORD.CA/AGENDAS-MINUTES/AGENDAS/CRD-BOARD-AGENDAS\)](http://www.cariboord.ca/agendas-minutes/agendas/crd-board-agendas)[CAREERS \(HTTP://WWW.CARIBOORD.CA/CAREERS\)](http://www.cariboord.ca/careers)[Home \(http://www.cariboord.ca/\)](http://www.cariboord.ca/) / [News/Events \(http://www.cariboord.ca/news/whats-new-3\)](http://www.cariboord.ca/news/whats-new-3) / [What's New](#)

What's New

Emergency Notifications keep Cariboo residents informed

Jul 19, 2017

Emergency notifications keep Cariboo residents informed

Williams Lake, B.C. – During the recent wildfire events in the Cariboo Region, the Cariboo Regional District (CRD) Emergency Operations Centre (EOC) put the Cariboo Chilcotin Emergency Notification System to use. The system is a very powerful tool for keeping people affected by the evacuation alerts and orders updated with current information.

Since the activation of the EOC on July 6, 2017, registrations for the alert system have tripled and the number continues to grow. Please continue to register by clicking on this link: <https://member.everbridge.net/index/453003085612292#/signup> (<https://member.everbridge.net/index/453003085612292#/signup>)

For those who have not registered for the system, the CRD is still able to notify anyone from the region who has a White or Yellow Pages listing. As these listings are typically home-based landlines, please consider creating or updating your account to register a mobile phone, email or current (evacuee) contact information. This will ensure you receive updates about the addresses you have registered, including information about when the CRD lifts evacuation orders.

The CRD has received feedback that while people appreciate the information provided, certain aspects of the emergency notification system have frustrated some. In response to this feedback, EOC staff are fine-tuning the notification settings to improve usability. Specifically, we are allowing more time to confirm the first notification before the second round of notifications begin.

If you receive a notification, please respond as requested to confirm you received the notification. Reply YES to a text, click the link in an email, or press one at the end of the phone message. If you respond to the notification, the second and third attempts at contacting you will be cancelled.

The CRD knows that in times of emergency having access to reliable and timely information is key to providing peace of mind. The Emergency Notification System is one of the ways we aim to get that information to you.

For more information, visit the CRD website at cariboord.ca (<http://cariboord.ca/services/emergency-and-protective-services/emergency-operations-centre-eoc>). Download a brochure about the notification system with answers to common questions here: <http://www.cariboord.ca/uploads/EOCFiles/everbridgeBROCHURE.pdf> (<http://www.cariboord.ca/uploads/EOCFiles/everbridgeBROCHURE.pdf>)

In This Section

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> Hometown Heroes

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> Events (<http://www.cariboord.ca/news/events>)

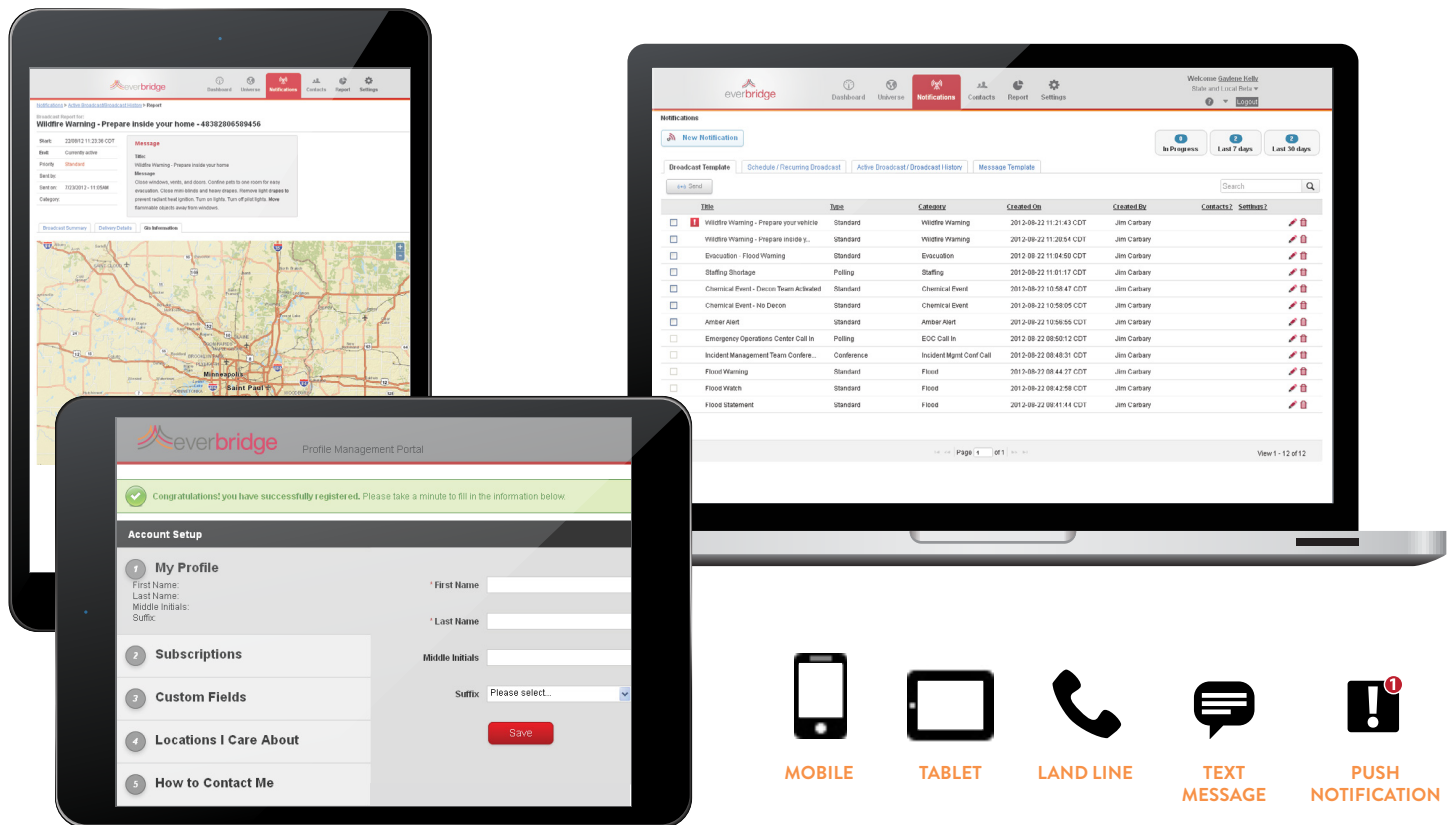
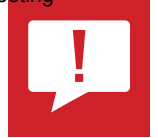
> Voting Processes

<http://www.cariboord.ca/news/referenda>

> Key to the Cariboo

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MASS NOTIFICATION



KEEP KEY STAKEHOLDERS INFORMED WITH CONTEXTUALLY AWARE NOTIFICATIONS

Everbridge Mass Notification enables organizations to send notifications via 25+ contact paths to individuals or groups using lists, locations, and visual intelligence. This comprehensive notification solution keeps your contacts informed before, during and after all events operational incidents, and emergencies. Everbridge Mass Notification features robust analytics, GIS capabilities, and flexible contact management. In addition, customers with global contacts can leverage a single access point to notify contacts and manage contact data across multiple distributed data stores — a unique “globally local” approach.

KEY DIFFERENTIATORS

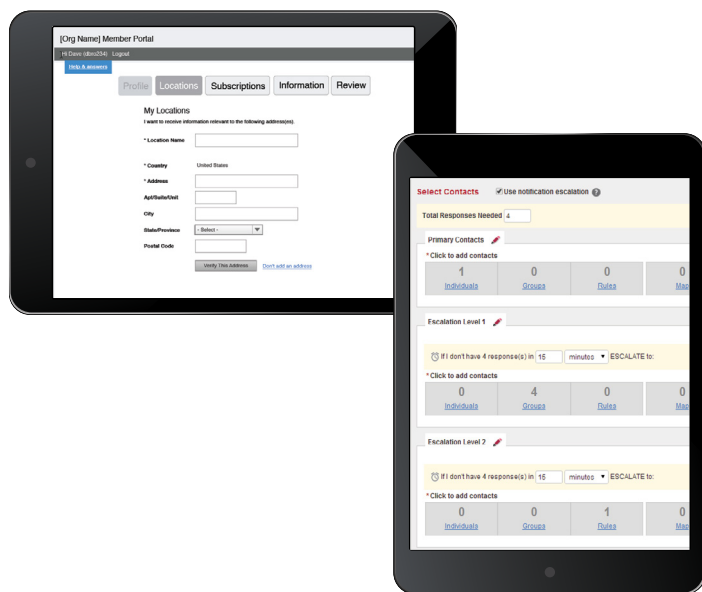
- + Only one page notification process and one click sending
- + Only integrated GIS mapping with unified contact data
- + Only mobile management app with integrated GIS targeting
- + Only dedicated mobile recipient application with two-way communication

MASS NOTIFICATION



ANTICIPATE, TARGET, COMMUNICATE

- + Target the individual and not the device for intelligent, personalized message delivery.
- + Escalate notifications to ensure that the next person or group is notified if the first person or group doesn't respond.
- + Broadcast messages to virtually any communications device, with support for over 25 contact paths, including desktop alerts.
- + Build events for one-click sending during incidents. Set up notification templates with predetermined contact lists and pre-defined messages for faster communications in a crisis.
- + Resend notifications to recipients or send follow up messages to all or a sub-set of recipients for tracking within the same incident or event.
- + Configure rules based on your infrastructure's capacity with flexible call-throttling capabilities.
- + Segregate your management and operating structure into multiple notification environments. Separating by geography, department/function, country or other criteria provides maximum security and flexibility.
- + Automatically publish notifications to public websites, Intranets, internal systems, and social media.



GEO-INTELLIGENT TOOLS

- + Send messages to recipients in a specific geographic region (zip code, street address, radius from a specific point, or other attribute) with GISbased message targeting.
- + Specify targeted contact locations with userfriendly drawing tools, or even upload shape files from other applications for on-the-fly notifications.
- + Search for, view the locations of, and send alerts to specific contact types, including functional needs populations, fire districts, alert type subscribers, and more.
- + Use PrecisionGIS to upload and manage custom geo-coded contact addresses and also integrate custom maps for message targeting
- + Load, geo-code, and manage contact data within a single interface and in real-time.
- + Exclude specific contacts from targeted messaging, based on defined attributes, including location.

MASS NOTIFICATION

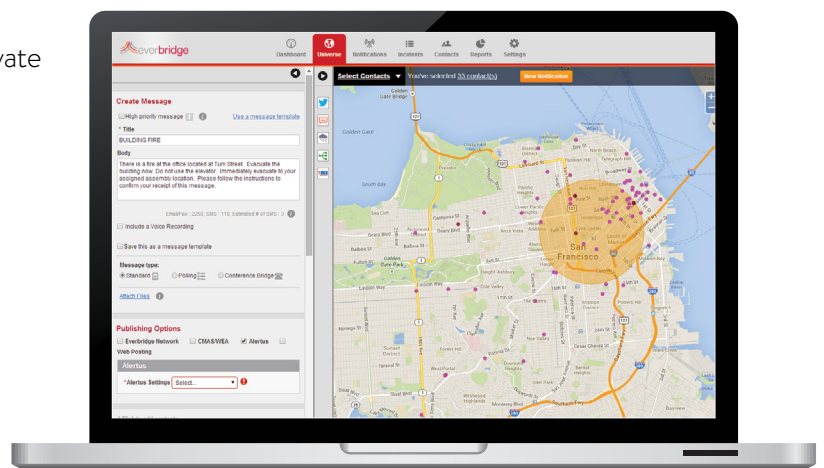


SIMPLE, INTUITIVE USER EXPERIENCE

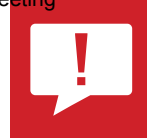
- + Manage settings, limits, and defaults through a comprehensive and user-friendly administrator interface.
- + Import, organize and categorize contact data in a way that is meaningful to your organization.
- + Easily automated bulk, partial and full updates utilizing a secure, industry standard method for data transfer.
- + Define role-based access controls for managing separate user and contact data.
- + Easily notify contacts and/or manage contact data across multiple distributed data stores and groups from a single access point.
- + Include multiple groups and custom fields from internal systems to help with message targeting.
- + Set opt-in portals to either publicly available or private (invitation only) and allow contacts to opt-in, update, and manage their accounts - including contact information, locations they care about, alert preferences and more- through branded, customizable web-based portals.
- + Support accessibility guidelines - public and private portals are Section 508 compliant and include field-level view/read/write access controls.

GLOBAL READY

- + Personalize your reach to a global audience by broadcasting messages globally, in any language.
- + Truly localize communication with multilingual text to-speech support.
- + Increase delivery success for notifications with local and regional routing.
- + Send notifications with customized caller ID's so that the number is local and familiar to the call recipient.
- + Store your data locally and securely in your country of preference and comply with the regulatory requirements of that locale.
- + Access, notify, and manage contacts stored in multiple, distributed data stores through a unified access point, making the location of data seamless to the user.
- + Meet the highest standards for regulatory requirements and handling of personally identifiable information worldwide, including encryption of data at rest, if needed.



MASS NOTIFICATION

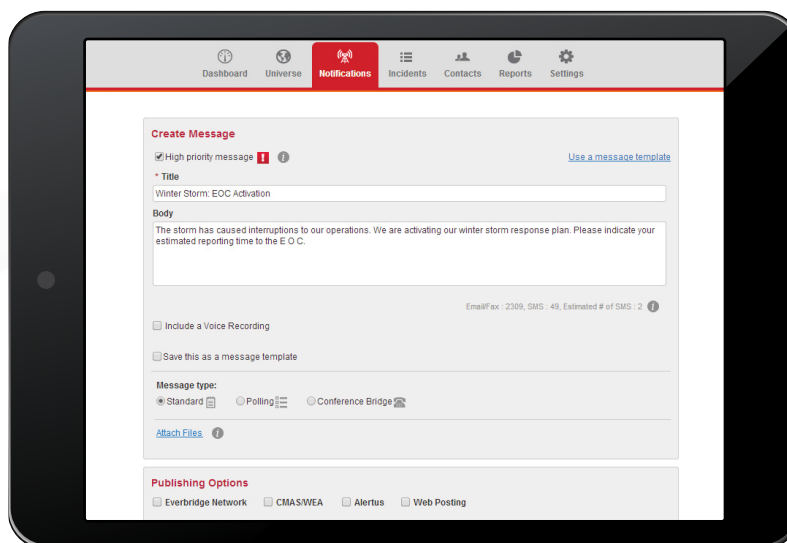


REPORT, ANALYZE, UNDERSTAND

- + Measure your communication program's effectiveness and continually improve its efficiency with robust analytics and reporting capabilities.
- + Make quick changes and improve results with powerful, accurate incident analyses in real-time.
- + Launch frequently requested reports on-the-fly with Quick Reports.
- + Provide summary and detailed notification analysis (DNA) reports for better after-action reviews, continuous improvements, and regulatory compliance.
- + Easily enhance exported reports with off-line creation of pivot tables and cross-referencing.

ADVANCED MOBILITY AND CONNECTIVITY

- + Bring the power and security of the full desktop application to mobile devices everywhere, even under adverse network conditions.
- + Support multi-platform smart phones and tablets, including Apple® iOS and Android™ devices.
- + Benefit from reporting and analytics with a native interface designed for the operating system of the device.
- + Send notifications with a multiple-choice polling question with up to nine different responses.



About Everbridge

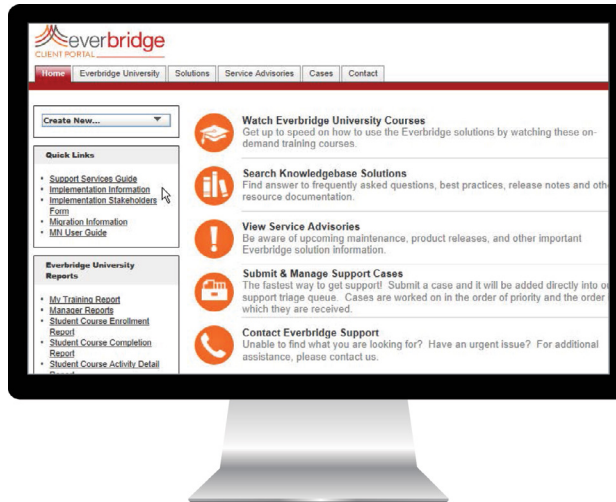
Everbridge is a leading unified critical communications platform trusted by corporations and communities of all sizes that need to reach the right people for immediate action, collaboration, and decision-making. Connecting millions of people and internet-connected devices, the company provides reassurance that secure, compliant messages are delivered, locally and globally, received and responded to, no matter the recipient's location. Everbridge is based in Boston, Los Angeles, San Francisco, Beijing and London.

For a full product description, along with best practices and product details please see the Everbridge User Guide and Everbridge University.





EVERBRIDGE UNIVERSITY



EVERBRIDGE UNIVERSITY: ANY TIME, ANY PLACE AND ANY PACE

With everything on your plate today, finding the time to fully train your staff can create real challenges – but the cost of not training your staff can be very high.

Everbridge University is a self-service, online training resource for the Everbridge Platform for interactive communications and mass notification.

Now your team members can train at any time, at their own pace, and from any place that they can access the Internet.

Team members don't have to travel, shuffle and reshuffle their calendars, or require special handling if they miss the training session. The courses and lessons are always online, ready for learning.

AND IT'S FREE!

Everbridge University offers a growing library of over 20 hours of training across more than 95 courses. Administrators and Users can watch and listen to animated lessons in order to become an expert on the

entire platform, or just get a quick refresher on a key subject.

The on-line courses contain lessons that are focused on a task and are 10 minutes or less in length.

KEY BENEFITS

- + New team members can get their training without waiting for a class or webinar to be scheduled.
- + Rather than trying to find a topic in a webinar that can run an hour or more, the modular training provides specific key training areas for quick review.
- + Viewers can easily fast forward or rewind to pinpoint what they need to know.
- + Course can be viewed by features or by team member role



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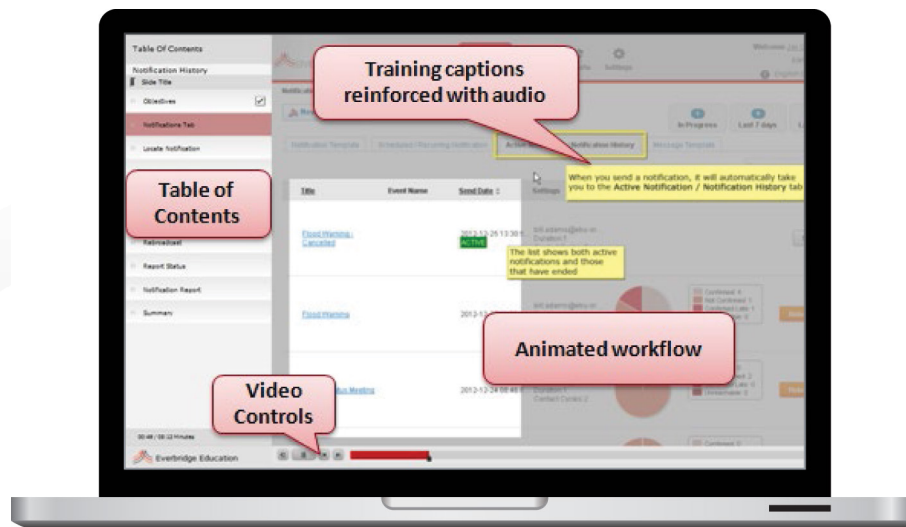
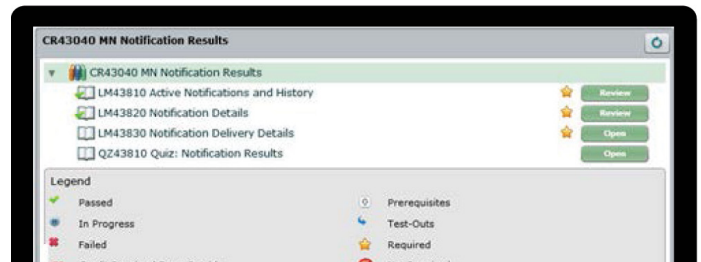
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About Everbridge

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For a full product description, along with best practices and product details please see the Everbridge User Guide and Everbridge University.

From: Samantha MacDonald
To: [Tammy McKeown](#)
Subject: 2014, 2015 & 2016 Final Report
Date: Wednesday, February 07, 2018 2:51:18 PM

The Hudson's Hope Fall Fair Society would like to thank the District of Hudson's Hope for all in-kind donations they have made over the past three years. We greatly appreciate and recognize all the time and effort that the Public Works employees have made that allowed us to operate the Fall Fair each year.

Each year we tried to offer different things that might bring in more people to the Fall Fair like the Show N Shine, Farmer Market and Chambers Horse Wagon and Sleigh Rides.

2014 was the first year that we offered the Fall Fair in September instead of August. It was a strong year that year and seemed to breath new life into the Fair. Over the next two years, we shared the same date as the Chetwynd Harvest Festival and saw our numbers drop a little. This year, 2018, we have decided to move the Fair back to August.

As well as changing the month we are trying a new venue. The second annual Fall Fair was held at the Rodeo Grounds in 1994 and we would like to return to our roots. We held a survey on Facebook as well as an email vote and the results were overwhelmingly in favor for moving the Fair to the Rodeo Grounds.

Each year we also have supported small groups fundraise by paying them a small fee to help us the day of the Fair. Such groups would include Grad, JCRs and the Double H Saddle Club. The Grad class has also run the concession and were able to keep 100% of the profits to support their ceremony and trip.

So, once again, thank you for all your help and support. In allowing us to operate the Fall Fair over the past years and hopefully many more years to come.

From: ALR and ALC Revitalization AGRI:EX
To: [Tammy McKeown](#)
Subject: Stakeholder Meeting Invitation: Revitalization of the Agricultural Land Reserve and Agricultural Land Commission
Date: Wednesday, February 07, 2018 4:31:24 PM
Attachments: [Fort St John - ALR ALC Revitalization Stakeholder Invitation - Feb 7 2018....pdf](#)
[Discussion Paper - ALR and ALC Revitalization - February 2018 Final.pdf](#)

Dear Agriculture Stakeholder,

The Minister of Agriculture's Advisory Committee has invited you to participate in a regional stakeholder meeting (invitation attached). This email confirms the date and location.

Meeting Date: Thursday, February 22, 2018

Meeting Location: Stirling Room, Pomeroy Hotel and Convention Center, 11308 Alaska Road, Fort St John, BC

Please RSVP by February 15, 2018 to the Advisory Committee at: ALR_ALCRevitalization@gov.bc.ca. Please indicate your preference for a morning, mid-day or afternoon meeting time. The Advisory Committee will do its best to accommodate your preference. Each meeting will be scheduled for approximately one hour. Please note you may share meeting time with other stakeholders if needed.

The Advisory Committee envisions conversation-style meetings, with short presentations by stakeholders if needed. Stakeholders are welcome to leave the Committee with other presentation material for the Committee's consideration.

Written submissions are also encouraged to the Advisory Committee by email and mail, and an online public survey is also available via the BC Government's engagement website. Please follow this link to the engagement webpage: <https://engage.gov.bc.ca/agriculturallandreserve>.

Further details are provided in the invitation attached to this email. The Minister's Advisory Committee looks forward to meeting with you and hearing your views on this important topic.

Sincerely,
Jennifer Dyson
Chair, Minister's Advisory Committee
ALR and ALC Revitalization

C8

File: 0280-30

Dear Stakeholder:

The Minister of Agriculture, the Honourable Lana Popham, has established an independent advisory committee to provide strategic advice and policy guidance on revitalizing the Agricultural Land Reserve (ALR) and the Agricultural Land Commission (ALC). The Minister's Advisory Committee (Advisory Committee) is responsible for delivering recommendations through consultation and engagement with stakeholders and the general public. The Advisory Committee is tasked with a forward-looking focus on the future of the ALR and ALC.

The Advisory Committee is seeking the input of farmers, ranchers, agricultural industry groups and other stakeholders across the province, to help inform their recommendations. It is the Advisory Committee's hope to change the conversation about agricultural land preservation from the short-term to the long-term in order to more fully support and enable agriculture in BC well into the future.

To guide consultation and engagement and support recommendations to the Minister, the Advisory Committee has identified three general ALR and ALC revitalization objectives:

1. Preserve the productive capacity of land in the ALR;
2. Encourage farming of land in the ALR for uses related to agriculture and food production; and,
3. Strengthen the administration and governance of the ALR and ALC to both increase public confidence and to ensure that land use regulation and land use decisions are preserving agricultural land and encouraging farming and ranching in the ALR.

You are invited to participate in a regional stakeholder consultation. Please refer to your email for the specific date, location and RSVP date. Please RSVP to:

ALR_ALCRevitalization@gov.bc.ca

If you cannot attend a consultation, other equally important opportunities for participation in this engagement include written submissions and an online survey, which is available via the BC Government's engagement website. Please follow this link to the engagement webpage:

<https://engage.gov.bc.ca/agriculturallandreserve>.

.../2

In order to help stimulate discussion, a Discussion Paper has also been sent to you. This paper identifies some of the important themes the Advisory Committee would like to discuss, along with any other issues or ideas you would like to raise.

The Advisory Committee looks forward to meeting with you and hearing your views.

Sincerely,

A handwritten signature in black ink, appearing to be 'Jennifer Dyson', with a long horizontal line extending to the right.

Jennifer Dyson, Chair
Minister's Advisory Committee on Revitalizing the ALR and ALC

Minister of Agriculture's Advisory Committee
Revitalizing the Agricultural Land Reserve and the Agricultural Land Commission
Discussion Paper for Stakeholder Consultation and Public Engagement

Minister of Agriculture's Advisory Committee

The Minister of Agriculture, the Hon. Lana Popham, was tasked in her mandate letter with "Revitalizing the Agricultural Land Reserve (ALR) and the Agricultural Land Commission (ALC)". To deliver on this important commitment, the Minister established an independent advisory committee to provide the Province with strategic advice and policy guidance.

The Minister announced the Minister's Advisory Committee (Advisory Committee) members on January 4, 2018. The Advisory Committee has been tasked with delivering to the Minister a set of interim recommendations by spring 2018. The guiding principles for the Advisory Committee's work include:

- Focus on the future of the ALR and ALC
- Evaluate policy issues that inhibit the purposes of the ALR and ALC
- Evaluate what is working well
- Develop recommendations that:
 - work toward improving the purposes of the ALR and ALC;
 - clearly identify the issues, goals and objectives that will strengthen the ALR and ALC in pursuing the purposes;
 - suggest a strategy on how to achieve the goals and objectives;
 - include, where possible, data/information that validates the issue as defined; and,
 - are legally sound and are achievable.

Stakeholder Consultation and Public Engagement

The Advisory Committee is responsible for delivering recommendations through consultation and engagement with stakeholders and the general public, with secretariat support from the Ministry of Agriculture (the Ministry). In examining measures to revitalize the ALC and ALR, stakeholders and the public will be asked to consider the purpose of the ALC as set out in Section 6 of the *Agricultural Land Commission Act* (the Act):

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and,
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

The Advisory Committee consultation and engagement activities in early 2018 will include:

- Providing this background Discussion Paper with a view of seeking opinions and feedback on issues that will lead to the revitalizing of the ALR and ALC;
- Regional meetings to hear opinions and feedback directly from key stakeholders in farming and ranching communities. Meetings are expected to be held in Abbotsford, Cranbrook, Fort St. John, Kelowna, Kamloops, Nanaimo and Prince George; and,
- An online consultation process/survey to seek opinion and feedback from other stakeholders and interested parties.

The Advisory Committee will use the consultation process, along with other information, to develop its recommendations to the Minister. The recommendations may include changes to the current legislative, regulatory, and administrative framework that guides the ALR and the ALC.

It should be noted that this Discussion Paper is intended to stimulate conversation during the consultation process. It is not intended to direct participants toward specific issues, questions or outcomes.

Revitalization Objectives

To date, the Advisory Committee has identified three general objectives:

1. Preserve the productive capacity of land in the ALR;
2. Encourage farming of land in the ALR for uses related to agriculture and food production; and,
3. Strengthen the administration and governance of the ALR and ALC to both increase public confidence and to ensure that land use regulation and land use decisions are preserving agricultural land and encouraging farming and ranching in the ALR.

Common Issues/Themes

Upholding the integrity of the ALR, the ALC and the agricultural land base is critical. This conversation seeks to ensure there is a legacy of farmland for future generations of British Columbians. Common issues and themes raised to date include:

1. A Defensible and Defended ALR:

During the past 45 years, the ALR boundary has been refined through early boundary reviews, local government land use planning exercises and over 48,000 individual applications. The ALR boundary is often viewed as temporary and adjustable. The perspective that the ALR is available for urban uses perpetuates land use pressure on farmland. Continued speculation of this nature results in a focus on applications made by individual landowners to modify the ALR and detracts from pro-active work such as focussing on regional-level land use planning, analysis of permitted uses and the preservation and encouraging farm use mandate.

2. ALR Resilience:

Pressure for non-agricultural uses persists on the ALR land base and on the administrative body (the ALC) that oversees it. The ALR, ALC, and agriculture in BC should be stable and resilient for generations to come.

3. Stable Governance:

The ALC governance and decision making model can be easily changed through legislative amendments and changing government direction. The ALC's independence is often threatened from interests outside of the ALC. Independence is vital to strengthening the ALC and ALR into the future. More information about ALC governance can be found on the [ALC Operations & Governance](#) webpage.

4. Efficacy of Zone 1 and 2:

The passage of Bill 24 in May 2014 introduced amendments to the Act that included the division of the ALR into Zone 1 and Zone 2.

Zone 1: Includes Vancouver Island, South Coast, and Okanagan Panel regions.

Zone 2: Includes Interior, Kootenay, and North Panel regions.

In Zone 1, land use decisions are based on the agricultural purposes of the ALC laid out in section 6 of the ALC Act. The Act considers preservation of agricultural land, encouraging farming in collaboration with other communities of interest; and encourages local governments, First Nations, and other agencies to enable farm use and uses compatible with agriculture in their plans, bylaws and policies.

In Zone 2, the Commission is required to consider the agricultural purposes of the Commission (Section 6 of the Act as identified above), as well as Section 4.3 of the Act pertaining to economic, cultural and social values, and regional and community planning objections.

More information about Bill 24 amendments can be found on the [ALC Act and ALR Regulation](#) webpage. For example, the Regulation was amended to include additional uses that allow a residential lease for a retiring farmer to remain on their property subject to conditions, and to allow a second single family dwelling if the property is at least 50 hectares and subject to conditions of siting of structures.

5. Interpretation/Implementation of the Act and Regulation:

As drafted, parts of the Act and Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the Regulation) are 'permissive', which means that it lists the activities that are permitted in the ALR without requiring approval of the ALC; it does not list what activities are not permitted. In some instances, definitions, criteria, thresholds, and intent of the Act and Regulation are interpreted differently by local governments, ALR land owners, farmers and ranchers and the general public across the province. There is a need for clearer regulations and consistency in interpretation. The ALC is not aware when a permitted activity takes place or when a permitted activity is misinterpreted.

6. Food Security and BC's Agricultural Contribution:

Concern over the source and quality of food we eat has raised public attention to the issue of food security and to the long-term ability of the ALR to provide a safe and adequate agricultural land base to accommodate continuous, secure food production for domestic consumption and export. Often agriculture's vital role in the BC economy and the potential for export and trade opportunities is forgotten in the discussion around competing land uses. More information on BC's Agrifood and Seafood Sector contributions can be found on the Ministry of Agriculture's Agriculture and Seafood Statistics webpage.

7. Residential Uses in the ALR:

Additional dwellings, farm worker housing, "mega homes" and 'lifestyle estates' in the ALR occupy agricultural land. In some circumstances additional dwellings are necessary for intensive agricultural operations; however there is also demand on the ALR for additional dwellings solely for residential purposes. When there is a subdivision of ALR land, it is usually for development of another parcel and residence. In addition, the large footprint occupied by "mega homes" and acreages purchased for lifestyle estates (with little or no agricultural production) has raised concerns about use of arable land for housing and increased residential assessment values of ALR land. While not currently legislated provincially, some local governments have adopted restrictions on sizing and siting of residential uses in the ALR.

8. Farm Processing and Sales in the ALR:

The Regulation permits landowners in the ALR to process and retail farm products on a parcel of land subject to criteria that attempts to ensure that the product is associated with the farm or a registered co-operative. The Regulation affords farmers and ranchers the ability to produce "value added" products (e.g. berry processing, alcohol production, farm stands). Processing and retail facilities range in size and sometimes incorporate other ancillary uses such as parking lots, food services, patios, galleries, event spaces, meeting rooms, etc.; however, there is concern that some facilities are occupying large areas of arable ALR land with little connection to agricultural production on the farm. There is also concern that ALR land is purchased for the other ancillary permitted uses, but there is no agricultural production (i.e. building a retail store with extremely limited farm products for sale).

9. Unauthorized Uses:

Agricultural land is sometimes used for unauthorized non-agricultural uses and some landowners expand beyond what is permitted. ALC Compliance and Enforcement officers currently handle between 300 to 400 files annually related to complaints, investigations, or actions on unauthorized uses. Some of these unauthorized uses include illegal filling (e.g. dumping soil, construction waste, concrete), commercial uses (e.g. commercial truck parking, recreational vehicle storage, scrap vehicle yards), and residential uses (e.g. additional dwellings). These activities may directly damage the agricultural land base and in some cases the damage is permanent. These activities can sometimes be more damaging to agricultural land than applications for exclusion considered by and approved by the ALC.

10. Non-Farm Uses and Resource Extraction in the ALR:

Other activities, from agri-tourism and agri-tourism accommodation to resource extraction such as oil and gas and aggregate (sand and gravel) can take place in the ALR. Concerns about cumulative impacts of these activities and remediation of agricultural land have been raised.

Background

BC's current approach to the ALR attempts to balance the needs of farmers and ranchers to carry out their daily work with the need for land use decision-making that best supports Government's goals and objectives for the ALR.

The ALR

The ALR was a bold initiative in 1973 that acknowledged that BC has a limited agricultural land resource which should be available for current and future generations of farmers and ranchers to operate agricultural businesses for local consumption and export. Soil is most fertile in valley bottoms where other competing land uses including urban development also take place. The ALR was established in the face of rapidly expanding urban areas and non-farm development in rural areas.

Approximately five percent of BC's land base is within the ALR, a provincial zone within which agriculture is recognized as the priority activity. The ALR includes public (Crown) and privately held land in all regions of the province.



The ALC

The ALC is an independent administrative tribunal dedicated to preserving agricultural land and encouraging farming in BC. The ALC occupies a distinctive role within the Canadian legal system. While it is part of “government” broadly defined, it is not part of any government ministry. The ALC is instead part of the Canadian community of independent administrative tribunals, vested with important statutory powers, whose members are obliged to exercise those statutory powers in accordance with the law.

The *Agricultural Land Commission Act* (the Act) empowers the ALC to delegate certain decision making powers, allowing local government and other authorities to make non-farm land use and subdivision decisions in the ALR. For more information, see the [ALC Delegation of Decision Making](#) webpage.

The ALC has been preserving agricultural lands for 45 years through its land use planning work with local governments and decision making on land use applications. The ALR forms the foundation for the business of agriculture in BC. When the ALR was designated it was done so with a long-term focus knowing that pressures on this limited resource would only increase with time. The ALR and the ALC enjoy strong and consistent public support.

The ALC is mandated to encourage others, including the provincial government and its agents, to take the interests of the ALR and agriculture into account when generating new policies, participating in land use planning initiatives, changing legislation and regulation, and planning for future developments.

Government ministries and agencies can have considerable impact on agricultural land through such things as transportation planning, wildlife habitat management and conservation, forest and water management and energy planning. Accordingly, the ALC is both proactive and collaborative in working with ministries, supporting and helping them to implement their plans, bylaws and policies to enable and accommodate farm use of agricultural land and/or to support uses compatible with agriculture.

As set out in the Act, Commissioners are individuals knowledgeable in agriculture, land use planning and local and First Nations governments, and are supported by an ALC staff secretariat to carry out Commissioners duties under the Act.

The Legislation

The *Agricultural Land Commission Act* (the Act) sets the legislative framework for the establishment, administration, and procedures of BC's agricultural land preservation program. The Act is the high-level statute that sets out principles and broad rules for the protection of agricultural land in BC. The Act takes precedence over, but does not replace other legislation and bylaws that may apply to the land. Local and regional governments, as well as other provincial agencies, are expected to plan and make decisions in accordance with the provincial policy of preserving agricultural land.

While the purpose of the Act has remained generally the same with some minor changes over 45 years, there have been a series of major changes to the Act and Regulation as well as the ALC's structure and operations over the past 3.5 years. For more information about these changes, please see the [ALC Act and ALR Regulation](#) webpage.

The Regulation

[The Regulation](#) identifies specific land uses allowable on farmland in the ALR without an application to the ALC. Current examples include such things as growing plants and raising animals, putting up buildings necessary for farm use, selling agricultural products direct to the public as well as specified farm and non-farm activities such as the construction of buildings for alcohol production, farm product processing, agri-tourism activities, gatherings for events, agri-tourism accommodation, additional dwellings, home based businesses, composting operations, deposition of fill and removal of soil, and others. The Regulation is a permissive regulation, meaning that it lists the activities that are permitted in the ALR without requiring approval of the Commission. Any activities not permitted by the Regulation require an application to and approval of the ALC.

The Regulation also sets out the process for making an application to include and exclude land from the ALR, use ALR land for activities not permitted in the Regulation and subdivide land within the ALR. The Ministry maintains the Act and the Regulation.

Local Governments and the ALR

Approximately 150 BC local governments have lands in the ALR, some extensive, and others not. Local governments play an important role in enabling farm businesses to thrive on protected farmlands, therefore contributing to the local, regional and provincial economy. The ALC supports coordinated and collaborative planning with local governments to ensure agricultural lands are protected and available to provide food and other agricultural products for generations to come.

Through the *Local Government Act* (LGA) and the *Community Charter*, which fall under the responsibility of the Minister of Municipal Affairs and Housing, the Province has delegated community planning and zoning bylaw powers to local governments, provided they are consistent with the Act and the Regulation. For more information, see the [ALC Working with Local Government](#) webpage.

Public Feedback

The Minister of Agriculture has directed the Advisory Committee to consider the future of BC's land base for agriculture and farming, fairly and without bias, in order to improve the ALR and the ALC. While the ALR and the ALC generally enjoy strong public support, the issues, themes and information in this Discussion Paper highlight some of the areas for improvement and for strengthening BC's agricultural land preservation system.

On behalf of the Advisory Committee, the Ministry of Agriculture will provide further information to the public through news releases during the stakeholder consultation and public engagement process. Feedback from stakeholders and the public will help the Advisory Committee provide substantive recommendations to the Province for revitalizing the ALR and the ALC. For questions about how to provide input and feedback, please email ALR_ALCRevitalization@gov.bc.ca.

Written Submissions

In addition to regional stakeholder consultation meetings, there are several ways to provide written feedback to the Advisory Committee by:

- Mail:
Minister's Advisory Committee
Revitalization of ALR and ALC
C/o Ministry of Agriculture
PO Box 9120
Stn. Prov. Govt.
Victoria BC V8W 9B4
- Email: ALR_ALCRevitalization@gov.bc.ca
- Online survey: An online survey will be initiated in February 2018 to seek feedback from the general public.

Appendix 1 – Ministry of Agriculture News Release

For Immediate Release

2018AGRI0002-000009

Jan. 4, 2018

Ministry of Agriculture – NEWS RELEASE

B.C. farmers, communities, public to shape revitalization of the Agricultural Land Reserve

VICTORIA - An independent committee with members from diverse agricultural backgrounds and experiences will lead the revitalization of the Agricultural Land Reserve (ALR) and the Agricultural Land Commission (ALC) through an authentic and meaningful consultation process with stakeholders and British Columbians, Minister of Agriculture Lana Popham announced today.

"I am proud and grateful to have attracted British Columbians with the knowledge, expertise, passion and experience that the committee members possess for agriculture," said Popham. "The ALR and the ALC are incredibly important to the health and economic well-being of our province's future, and making it easier and more efficient for the commission to fulfill its mandate of protecting farmland and encouraging farming is a commitment the B.C. government is delivering on."

The nine-member Minister of Agriculture's Advisory Committee will provide strategic advice, policy guidance, and recommendations on how to help revitalize the ALR and ALC to ensure the provincial goals of preserving agricultural land and encouraging farming and ranching in British Columbia continue to be a priority. The committee will be chaired by Jennifer Dyson, with members from throughout the province with diverse agricultural knowledge and experience.

"As we embark on this consultation, our collective mandate is to ensure that the ALC and agriculture is positioned for the future," said Dyson. "I am asking that each of our review committee members listen to what is being said, honestly, impartially, professionally and in a principled fashion. I am looking forward to the conversations."

Beginning in early 2018, the committee will:

- Share a consultation paper to seek opinions and feedback on revitalizing the ALR and ALC;
- Host regional meetings to hear opinions and feedback directly from the local farming and ranching communities in Abbotsford, Cranbrook, Fort St. John, Kelowna, Kamloops, Nanaimo and Prince George; and
- Open an online consultation process to seek public opinion.

The committee will use the input it receives during the consultation process to develop recommendations for the provincial government's consideration. The recommendations may include changes to the current legislative, regulatory, and administrative framework to revitalize the ALR and the ALC. Any legislative changes that support the revitalization of the commission and the reserve are targeted for late 2018 or early 2019.

The ministerial mandate letter for the Minister of Agriculture identifies as a priority the revitalization of the Agricultural Land Reserve and the Agricultural Land Commission, an independent administrative tribunal dedicated to preserving agricultural land and encouraging farming and ranching in British Columbia.

Contact:

Dave Townsend

Government Communications and Public Engagement Ministry of Agriculture

250 356-7098

250 889-5945 (cell)

Appendix 2 – Minister’s Advisory Committee Members: Biographies

Jennifer Dyson (Chair)

Jennifer Dyson has been involved in many aspects of agriculture; as a producer, consultant, chair, commissioner and industry member. Dyson has participated in the Partnership Committee on Agriculture and the Environment, Environmental Farm Plan Working Group, and Island Agri-Food Initiative. She was appointed to the Agricultural Land Commission in 2008 and served as chair of the Island Panel until 2017. Dyson served the agriculture industry, province and federal government as the executive director of the Agricultural Workforce Policy Board formed to respond to human resources challenges. Dyson was one of a handful of people who formed the Island Farmers Alliance and served as the Western Women’s representative appointed by the BC Agriculture Council to the Canadian Federation of Agriculture. Dyson and her family operate an innovative water buffalo dairy and direct farm market in the Alberni Valley.

Vicki Huntington

Victoria Huntington is a native of Vancouver and has a degree in political science. She spent much of her early career in the RCMP security service and subsequently working with ministers of the Crown in Ottawa. She served five terms as an elected councillor in the municipality of Delta. Huntington was elected as an Independent MLA for Delta South in May 2009 and re-elected in May 2013. She was the first Independent elected to the BC Legislature in over 60 years and her re-election as an Independent is a first in modern BC political history. She recently retired in 2017. Huntington served as band manager for the Gitanmaax Indian Reserve in Hazelton, subsequently becoming a policy assistant to the federal Minister of Indian Affairs and Northern Development. She was vice-chair of the Lower Mainland Treaty Advisory Committee (LMTAC) and its representative on the Provincial Treaty Negotiating Team. Huntington has shown a particular interest in environmental and agricultural matters.

Chief Byron Louis

Chief Byron Louis has over 25 years of knowledge and experience, at various levels of the political spectrum. First, elected to Council in 1991, then designated as chair of the Okanagan Nation Fisheries Commission in 1995 and as a title and rights advisor at the Tribal Council and regional level, and political liaison designate with U.S.-based tribal, public and private utilities (hydroelectric generation) and state and federal authorities. Over the course of his career he has served in various facets of political office involving natural resource management, economic development, public works, community planning, liaison and strategic development and negotiation with various levels of senior government and the private sector. Louis continues to work extensively on First Nations social and economic issues and interests and is currently Ministry of Agriculture serving his fourth term as Chief of the Okanagan Indian Band. In 2015, he took on the role of director with the New Relationship Trust, an independent non-profit organization dedicated to strengthening First Nations in BC through capacity building.

Lenore Newman

Lenore Newman holds a Canada Research chair in Food Security and Environment at the University of the Fraser Valley, where she is an associate professor in the department of geography and the environment and the director of the Centre for Food and Farmland Innovation. She runs a research program focused on farmland preservation, agriculture on the rural/urban fringe, culinary development, and food innovation, and consults widely on how to protect the world's farmland while growing the agricultural industry. Her opinion pieces on the future of farmland use and other food-related issues have been published in the *Globe and Mail*, the *Vancouver Sun*, and the *Georgia Straight*. Her first book, *Speaking in Cod Tongues: A Canadian Culinary Journey*, was published in 2017. She holds a PhD in environmental studies from York University. Newman is a member of the Royal Society of Canada's New College, and the patron of the Newman Heritage Farm. She splits her time between Vancouver and the Sunshine Coast.

Chris Kloot

Chris Kloot was born and raised on a dairy farm in Chilliwack. Today, with his wife and sons, he owns and operates a poultry farm in Rosedale, just east of Chilliwack. Recently, the pair became partners in the purchase of a vacant dairy farm with the intent to branch into dairy farming, as all three of their sons work on dairy farms and display a natural affinity for the industry. Kloot is also a real estate agent, and is serving his first term on Chilliwack City Council. His tremendous passion for agriculture has been recognized by the council. Kloot is the chair of the city's Agricultural and Rural Advisory Committee and was instrumental in the implementation of the Farm Home Plate bylaw in 2017. He is a member of the Chilliwack Agricultural Commission and devoted to the promotion and success of agriculture and agri-business in Chilliwack. You may recognize him as one of the lead roles in the flashy humorous action trailer of the "Chicken Squad", a savvy innovative online marketing campaign to promote BC Chicken and share accurate facts to educate consumers about Canadian chicken growing practices. This was produced in 2014 by the BC Chicken Marketing Board and BC Chicken Growers Association.

Shaundehl Runka

Shaundehl Runka has worked in land-use planning and resource management in British Columbia since the early 1990s. With a background in geography, Runka operated as a consultant dealing with a broad range of land- and water-use issues, across all regions of the province. In 2001, Runka joined the Agricultural Land Commission (ALC) as a policy analyst, ending her career there in early 2017 in the policy planner position. Runka gained extensive experience interpreting the *Agricultural Land Commission Act*, regulation and policies and in working with Agricultural Land Reserve (ALR) stakeholders throughout the province on a day-to-day basis. During her tenure at the ALC, she participated in legislative and regulatory reviews and carried out an extensive re-write of ALC policies to reflect government direction and the commission mandate. Runka was raised in the Okanagan Valley, has lived in Vancouver for

30 years and is co-owner of a family farm in Baldonnel in the Peace region. Her professional life has taken her to all regions of the province.

Irmi Critcher

Irmi Critcher and her husband Barry own and operate a first generation grain and oilseed farm.

The 1,600 hectare farm is located near Taylor, in the Peace River District. Critcher has always taken a very active role on the farm and jointly manages it with her husband. They have been farming for over 25 years and grow wheat, barley, oats, canola, peas and grass seeds. Critcher has been the past president of the BC Grain Producer's Association and has held director positions on provincial and federal agriculture Industry boards including the BC Grain Industry Development Council, Investment Ag Foundation and Grain Growers of Canada. She has chaired numerous committees within these associations including Localized Crop Research, Environment and Climate Action Initiatives.

Arzeena Hamir

Arzeena Hamir is a farmer and agronomist from the Comox Valley. She earned her bachelor's degree in crop science from the University of Guelph and her master's degree in Sustainable Agriculture from the University of London, England. In 2007, she spoke at her first city council meeting to save the Garden City Lands in Richmond. Since then, she has advocated for community food security, farmland conservation and supports for new farmers. She is currently president of the Mid Island Farmers Institute and a director of the Investment Agriculture Foundation.

Brian Underhill

Brian Underhill worked in varying capacities at the Agricultural Land Commission (ALC) since 1980 and most recently, he was the ALC's deputy chief executive officer, before retiring in 2015. In his leadership role, Underhill was responsible for the management and administration of the ALC staff secretariat which included functions related to land-use planning, policy development and interpretation, as well as compliance and enforcement and land information services. Underhill worked closely with the chair of the ALC and its appointed commissioners, providing strategic advice and recommended courses of action. He also performed statutory land-use decision-making duties, consultation and co-ordination with local governments throughout the province and collaboration with provincial government ministries, agencies and other administrative tribunals to ensure consistency between policies and legislation and community and regional planning and the *Agricultural Land Commission Act* and regulations. By way of his experience at the Agricultural Land Commission, his background in geography and resource management studies and extensive travel throughout the province, Underhill has developed considerable knowledge of land-use issues in relation to community planning and the agriculture industry. Underhill resides in Vancouver and has a special interest in promoting education and awareness of farmland protection and how it is related to the provincial policy to preserve agricultural land and encourage farming throughout British Columbia.

Appendix 3 – Background Information

- Farm Credit Canada Reports

<https://www.fcc-fac.ca/en/about-fcc/governance/reports/2016-fcc-farmland-values-report.html>

- ALC Annual Reports

<https://www.alc.gov.bc.ca/alc/content/library/commission-reports>

- ALC Act and the ALR Regulation and Recent Amendments

<https://www.alc.gov.bc.ca/alc/content/legislation-regulation/the-alc-act-and-alr-regulation>

- ALC's Delegation of Decision Making

<https://www.alc.gov.bc.ca/alc/content/about-the-alc/working-with-local-governments/delegation-to-local-governments>

- ALC's Working with Local Governments

<https://www.alc.gov.bc.ca/alc/content/about-the-alc/working-with-local-governments>

- ALC website Library

<https://www.alc.gov.bc.ca/alc/content/library>

- ALR Values and Benefits

<https://www.alc.gov.bc.ca/alc/content/alr-maps/living-in-the-alr/alr-values-and-benefits>

Tammy McKeown

Subject: FW: NCLGA Call for Resolutions, Board Nominations & AGM Bids

From: Kaila Nielsen [<mailto:knielsen@nclga.ca>]
Sent: Friday, February 09, 2018 11:31 AM
To: NCLGA ADMIN <admin@nclga.ca>
Subject: NCLGA Call for Resolutions, Board Nominations & AGM Bids

Good Morning NCLGA Members,

Please share this important information with your staff and other council/board members as you see fit (this message has gone to our entire distribution list, but there are also changed addresses and accidental omissions).

This is a reminder of some key points from your area association:

1. **The friendly deadline for resolutions is today (February 9th) for the 2018 AGM & Convention, but you still have until the official deadline of March 19th. Information on the NCLGA's resolution process can be found here:** <http://nclga.ca/conventions/resolutions/resolutions-overview>
2. **The full schedule for the 2018 Convention & AGM is now online and registrations so far are higher than expected .** Please ensure you register as soon as possible as space is limited. All related info can be found here: <http://nclga.ca/conventions/2018-convention>
3. **The nominations process for NCLGA Board positions is now open as well.** If you are interested in running for the NCLGA Board, be sure to send in your nominations letter from your board or council. The nominations package can be found here: <http://nclga.ca/documents/NCLGA-Nominations>
4. **We are now taking applications for the 2019 NCLGA Convention.** If you are interested in hosting this event, please refer to the relevant hosting information, here: <http://nclga.ca/conventions/host-convention>

We greatly appreciate your time and consideration of this information. Have a great long weekend!

Kaila Nielsen
Communications Coordinator

"The Elected Voice of Central & Northern BC"
North Central Local Government Association
206 - 155 George Street
Prince George, BC V2L 1P8
Office: (250) 564-6585

Twitter: @NCLGA
Website: <http://www.nclga.ca>



From: Christian Walli
To: [Tammy McKeown](#)
Subject: FW: Canadian Urban Forestry Congress will be held in Vancouver on September 30 – October 3, 2018
Date: Friday, February 09, 2018 11:26:49 AM

Dear Tammy,

Hope things are going well for you.

I would like to inform you that Canadian Urban Forestry Congress will be held in Vancouver on September 30 – October 3, 2018 <http://www.iufcvancouver2018.com/> . It provides an excellent opportunity for you and others in your organization to meet local to international urban forestry people to exchange their know-how and skills. May I ask you to forward this information to people in your organization who you feel may also benefit from attending this conference?

I am on the Sponsorship Committee for [the](#) Canadian Urban Forestry Congress and in this regard may I also ask you to also forwarding this information to the person who is responsible for sponsoring such events.

The website <http://www.iufcvancouver2018.com/> under the heading **Sponsorship & Exhibitor Opportunities** heading will clearly describe the sponsorship and exhibitor opportunities available to your organization.

Please don't hesitate to call me at any time if you require more information or clarifications.

Take care,

Christian

Christian Walli, R.P.F.
Tree Canada - BC Community Advisor
520 Sharpe Street
New Westminster, B.C.
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Bus: (604) 521-7771 - 103
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Work e-mail: cwalli@treecanada.ca
<http://www.treecanada.ca/>
Planting solutions for 25 years

Welcome

It is our great pleasure to welcome you to the International Urban Forestry Congress (IUFC) under the title **'The Urban Forest – Diverse in Nature'**, to be held in Vancouver, British Columbia, Canada from **September 30 – October 3, 2018**.

The Congress is a unique partnership between Tree Canada's Canadian Urban Forest Conference (CUFC), the Pacific Northwest Chapter of the International Society of Arboriculture's (PNW-ISA) Annual Training Conference and the Urban Tree Diversity Conference (UTD).

It is our goal to provide a forum for practicing arborists and urban foresters, green space planners and designers, policy makers, researchers and educators to share their unique insights into arboriculture and urban forestry. The power of diversity in urban forestry will be explored; diversity of trees and forests, diversity of people and communities, and diversities of management practices. By learning from one another's knowledge and experiences, we will all be better able to shape the world's urban forests. The event will highlight excellent international presenters, as well as talented experts from the Pacific Northwest coast region of North America. We are also looking forward to your contributions!

The Vancouver, BC region is home to some of the most productive and intact natural ecosystems on the planet. Our modern and multicultural cities border a great river, a living sea, towering mountains and lush rainforests. The congress venue, the Westin Bayshore hotel, lies nestled in the junction of busy downtown Vancouver and the beautiful and serene Stanley Park. A great place to visit, a great place to learn!

Thank you for planning to attend IUFC 2018, we look forward to seeing you in sunny Vancouver Canada.

Sincerely,

Bill Stephen and the Executive Committee

[SUBMIT YOUR ABSTRACT](#)

[Sponsorship & Exhibitor Opportunities](#)

[Registration Information Coming Soon!](#)

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The international urban forestry congress in Vancouver brings together three major networking events in arboriculture and urban forestry:



The Canadian Urban Forest Conference (CUFC) is a national conference that brings together leading experts from across Canada, allowing for dialogue between professionals, community groups and practitioners on innovative strategies, policies, technologies, research and best management practices related to arboriculture and urban forestry.



The Annual Training Conference of the PNW-ISA aims to foster a greater appreciation of trees and promote the professional practice of arboriculture and urban forestry through education, research, and technology. The PNW-ISA region is the largest ISA chapter geographically and includes Alaska, Idaho, Oregon, Washington, and British Columbia.



UTD Conference is an international event that addresses research on urban tree diversity and its crucial implications for urban foresters and society, in achieving resilient, vibrant and productive urban forests. The Vancouver congress will be the third UTD conference.

Keynote Speakers



Susan D. Day

Associate Professor of Urban Forestry



Suzanne Simard

Professor of Forest Ecology



Ian Shears

Manager of Urban Sustainability
Branch at the City of Melbourne

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Contact Us

IUFC 2018 SECRETARIAT c/o Venue West Conference Services
301 - 1040 Hamilton Street
Vancouver, BC

Email : secretariat@iufcvancouver2018.com

Telephone: 1 604 681-5226

Toll Free: 1 866 481-5226 (North America Only)

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From: Tony Russo
To: [Tony Russo](#)
Subject: re: Wounded Warriors Canada Sponsorship Magazine
Date: Thursday, February 08, 2018 3:33:17 PM
Attachments: [image001.png](#)
[WWC Ad-Rates.doc](#)
[WWC - 2018 About.doc](#)

Further to your discussion with Dave:

Crime Watch Canada is proud to have partnered with Wounded Warriors Canada on this specific fundraising endeavor so to further assist in supporting the work this wonderful charity provides to our frontline personnel.

We are respectfully asking for your assistance as a Sponsor and help to support the work, we strive to achieve so to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families. We are hoping, we may advertise your Organization as a much valued sponsor for the programs and services provided by this worthwhile charity within the Wounded Warriors Canada - Digital Sponsorship Magazine which, we will be distributing all across Canada on a quarterly basis. Most importantly the dollars raised (after costs) through this initiative go towards the many program and services they provide to our frontline personnel and their families.

Attached is some more information regarding Wounded Warriors Canada along with sponsorship pricing for the digital publication. If you would like to check out the Spring 2017 edition to gain a value for the charity and publication please visit:

<https://www.yumpu.com/en/document/view/58506944/wounded-warriors-spring-2017/0>

Regards,

Tony Russo
National Accounts Manager
780-995-2855 (Direct line)
1-877-443-4453 (Office line)
1-877-443-4467 (Facsimile)



www.crimewatchcanada.webs.com

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