



DISTRICT OF HUDSON'S HOPE AGENDA

Council Chambers

Monday May 28, 2018 at 6:00 PM

1. Call to Order:

2. Delegations:

3. Notice of New Business:

Mayor's List
Councillors Additions
CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 May 28, 2018 Regular Council Meeting Minutes

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7. Business Arising From the Minutes:

8. Staff Reports:

SR1	CAO Update	Page 8
SR2	Street Light Installation at Drew Road	Page 10
SR3	Staff Travel Reports	Page 15
SR4	Solar Array Project	Page 21
SR5	Lagoon Facility Upgrade report update	Page 22
SR6	Recreation and Event update	Page 25
SR7	19 th Annual Ski Hill Fishing Derby	Page 31
SR8	Water Well Testing	Page 33

9. Committee Meeting Reports:

10. Bylaws:

11. Correspondence

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C8	SoFun	Page 50
C9	Pool Schedule- Elimination of Earlybird Swim	Page 53
C10	Site C Construction Schedule	Page 55
C11	Earth ,Ocean and Atmospheric Sciences	Page 58

12. Reports by Mayor & Council on Meetings and Liaison Responsibilities

13. Old Business:

14. New Business:

15. Public Inquiries:

16. Adjournment:



**REGULAR COUNCIL MEETING
May 14th 2018
6:00 P.M.
COUNCIL CHAMBERS**

Present Council: Mayor Gwen Johansson
Councillor Travous Quibell
Councillor Kelly Miller
Councillor Dave Heiberg
Youth Councillor Jade Rowe

Absent: Councillor Heather Middleton
Councillor Caroline Beam
Councillor Mattias Gibbs

Staff: CAO, Tom Matus
Director of Public Works, John Simcock
Director Of Protective Services, Robert Norton
Corporate Officer, Tammy McKeown

Other: 2 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.
 2. **DELEGATIONS:**
- D1 **Dillion Donahue and members of the Entrepreneurship class, Charlie Kehl and Cadence Morice Budalich- Viability and vision of a skate park in Hudson's Hope**
- Hudson's Hope Skateboard Committee, consisting of skateboarders, students, teachers, parents a friends, who encourage active and safe participation in skateboarding and other recreation activities.
 - Advocating and planning for a new all-concrete, professionally designed and built Skate Park. The lack of a public facility forces members of the community to seek unsanctioned and often dangerous terrain throughout the community to skate board, BMX and scooter in.
 - Approximate cost would be \$50-\$60 per square foot for a basic park. 8-10% of the costs would be for design and engineering fees. Would need a quote from the designer to determine actual costs.
 - The project could possibly be done in stages.
 - The plan would be developed once a designer is brought on board; public consultation will be made to determine what he community would like to see implemented.

- The committee will work within a budget and apply for any available grants.
- Possibly approach the company that assisted the class by providing reduced cost skateboards.
- The class is extremely excited to get a new skatepark and to develop projects around skateboarding.
- Possibility that the Schoolboard will assist with funding for the site, higher probability if a partnership between the District and the Schoolboard was possible.

3. NOTICE OF NEW BUSINESS:

Mayors Additions: *Mayor's Report*

Councillors Additions:

Staff Additions: SR6 and SR7

4. ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:

5. DECLARATION OF CONFLICT OF INTEREST:

6. ADOPTION OF MINUTES:

M1 April 23rd, 2018 Regular Council Meeting

- Omission: BA4- include '...in 2014...'

RESOLUTION NO.077/18

M/S Councillors Heiberg/Miller

That

"The minutes of the April 23rd, 2018 Regular Council Meeting be adopted as amended"

CARRIED

M2 April 25th, 2018 Special Council Meeting

RESOLUTION NO.078/18

M/S Councillors Heiberg/Miller

That

"The minutes of the April 25th 2018 Special Council Meeting be adopted as presented"

CARRIED

7. BUSINESS ARISING OUT OF THE MINUTES:

BA1 D1- Hudson's Hope Health Care & Housing Society

- Meeting between CAO and Society has not been scheduled; have not received a meeting request from the Society. [CAO to contact the Society to setup meeting.](#)
- There is a possibility of additional grants available for the Society; information has been sent to the Society and to the Grant Writer.

BA2 C7 - Proposed Tsaa Nuna Conservancy-open house

- Mayor Johansson has not followed up to determine if there will be additional opportunities.

8.

STAFF REPORTS:

SR1

CAO Action and other Updates
FOR INFORMATION

SR2

Staff Travel Reports

- [CAO to bring back information in regard to the cost of the Premises Pollution Liability](#)
- Discussion in regard to whether the District should wait for the grant to begin work on the lift station.
- An in-house audit conducted on the lagoon; data was forwarded to the CAO which brought new concerns to light.

SR3

Operational update- Public Works

- Equipment maintenance programs have been implemented; inspections will begin next week.
- Powell Road: possibility that road is in the wrong geographical location. [Director of Public Works to bring back additional information](#). Will require the residents along Powell Road to sign an access to property agreement to allow for necessary data collection.
- Site review of 12 Mile Rd subdivision: road failure due to incorrect slopes, no culverts etc. Director of Public Works is meeting with Yellowhead Road and Bridge (YRB) to discuss issues. YRB has spent extensive time and resources maintaining the erosion site. The costs associated to this maintenance is being charged back to the District of Hudson's Hope.

SR4

Infrastructure Planning Grant Program**RESOLUTION NO.079/18****M/S Councillors Heiberg/Quibell****That**

"Council accept the Infrastructure Planning Grant Terms and Conditions and to amend the 2018 Financial Plan as follows: include a \$15,000 expenditure to the Water Utility Fund; and include a \$10,000 revenue to the Water Utility Fund."

CARRIED

[Staff directed to provide a running balance of fund as related expenses occur.](#)

SR5

Redundant Water Intake

- Discussion in regard to the test well site; heavy metal levels may be better at this location though, if it becomes a primary water supply, there may be issues in regard to the hardness of the water. If the flows are met for primary water needs, BC Hydro may request that the District utilizes this site rather than pulling from the reservoir. CAO believes the issue would be turbidity.

- The District holds water licenses for the three springs; this proposal would be an alternate to utilizing the springs as primary water supplies.

Further discussion to occur once the test results have been received.

RESOLUTION NO.080/18

M/S Councillors Heiberg/Quibell

That

"Council allow for the drilling of the test wells within our road right of way at the corner of Kylo St. and Paquette Ave, at no expense to the District."

SR6 **CARRIED**

Budget Reallocation

RESOLUTION NO.081/18

M/S Councillors Quibell/Miller

That

"Council approves the reduction of \$45,000.00 expenditure in the Water Capital Works Reserve budget and an increase of \$15,000.00 expenditure to the Public Works Shop activity budget."

SR7 **CARRIED**

Solar Monitor Screen Installation

Discussion in regard to the Museum; monitoring at the museum is not included in the Hudson's Hope Solar Initiative, would be an additional cost for the museum. Museum would be able to monitor savings through their billings. Councillor Miller discuss with Historic Society.

RESOLUTION NO.082/18

M/S Councillors Quibell/Heiberg

That

"Council approves installing the monitor in the Office Waiting Area"

CARRIED

9.
CM1

COMMITTEE MEETING REPORTS:

North Peace Airport Society March 7, 2018 Meeting Minutes

- North Peace Airport Services update- asset management plan to be implemented; facilities assessment to be conducted.
- Runway rehabilitation to be completed; estimated cost is \$145,000
- End of Contract is approaching, new policies and procedures will need to be put into place. Bylaws are being reviewed and necessary amendments will be made using the committee approach, meeting to be scheduled for the same day as the 2027 end of contract meeting.
- Councillor Heiberg thanked Honeywheat Café for coming on board at the airport to offer coffee and food within the secure area.

10.

11. **BYLAWS:**

C1 **CORRESPONDENCE:**

Fort St John CO-OP

C2 Mayor Johansson and Councillor Heiberg to attend

C3 **Ministry of Education**
FOR INFORMATION

Wounded Warriors

RESOLUTION NO.083/18

M/S Councillors Heiberg/Quibell

That

"Council support the Wounded Warriors organization through the purchase of 4 issues of regular business card size advertisements in the Wounded Warriors Canada-Digital Sponsorship Magazine for the amount of \$625."

C4

CARRIED

C5 **United Way United Tour**
FOR INFORMATION

C6 **Saulteau First Nations- Treaty Land Entitlement**
FOR INFORMATION

C7 **Dunlevy Boat Ramp**
FOR INFORMATION

C8 **UBCM Newsletter**
FOR INFORMATION

C9 **RCMP Annual Priority Planning**
FOR INFORMATION

UBCM meeting

- Municipal Finance Authority stated they will attend this meeting if requested. Staff to follow up.
- Request to be sent for both meeting, to be held on July 26th at 1pm.
- C10 • Staff to contact Preschool to see if they would like to attend.

Council Resolution request- Hudson's Hope Health Care and Housing Society

RESOLUTION NO.084/18

M/S Councillors Quibell/Heiberg

That

"Council provide a letter of support for Hudson's Hope Health Care and Housing Society's application for \$10,000 from the BC Hydro GO fund for phase 2 of the proposed supportive living project."

CARRIED

12.

CR1 **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

Mayor's Report to Council

Thank-you to staff for the National Day of Mourning and the Volunteer Appreciation Day. Though the Mayor was unable to attend she has heard really positive responses for both

Saulteau Meeting: being held in the board room of the District Office on May 17th at 6:00pm. Important for Hudson's Hope in the future. Important for people to be in on the ground floor to understand the basis of the Saulteau Band's claims and plans.

Oil and Gas Commission open house: being held on May 23rd at the Community Hall. Presenting on the Peace Energy Disposal Well. Nine members of the Commission are expected to be in attendance.

North Central Local Government Association:

- The resolution requesting the Province to adopt a single time zone for the province (moving away from daylight savings time) was passed. The resolution requesting an amendment to the requirement to file financial disclosure forms every year failed.
- **Northern Health**
 - Met with Kathy Unruh, Angela DeSmit and two others. Discussed personnel issues such as provision of a replacement receptionist. The doctor had stated it was because Northern Health would not pay mileage; Northern Health denied this, stated they will check into it. There is a possibility that the Lab & x-ray technician may be interested in staying, Northern Health may be able to work on this. The Mayor mentioned to them that the doctor has stated this is one of the only solo practices in BC and has unique challenges. He believes that significantly better service could be provided with minimal increased costs. Northern Health will connect with Dr. Courtenay.
 - Discussed the Hudson's Hope Housing Society's assisted living project. They were impressed with how far the Society has gotten and were making notes in anticipation of getting involved at some time in the future. The Mayor mentioned the need to have security of medical services if we have more seniors who require care.
- **Marijuana- Panelists- Wendy Booth, UBCM President, Lisa Anderson, Province of BC and Derek Ogden, Federal representative:** Consultation has been real, not just a check box. Date of legalization still unknown. Bill C-45 at Senate now. There will be an 8-12 month implementation period. Federal Government deals with production; Provincial deals with retail. There will be limited products available to start. Rural communities may be able to sell liquor and marijuana in the same location-not larger centers. Federation of Canadian Municipalities has requested that one-third of the tax revenues go to local governments. They are not expecting a large revenue stream at onset.
- **Asset Management-**assists with grant applications if you have a good asset management plan laid out. It helps to be able to show how the project you are applying to finance fits into the larger municipal strategic plan. It needs to be a useful tool, not just a plan on the shelf that you take off once in awhile to check off boxes.

- **Affordable Housing:** checked into whether there was a possibility of funding the Senior's Housing Project but it was a skype session and the connections was bad. Information will be sent out.
 - NOTE: The New Horizons Association sent out information in regard to 3 new grants, one for \$5,000 and one for \$25,000. The Mayor forwarded the information to the grant writer and to the Hudson's Hope Health Care and Housing Society.

Upcoming Events:

- **University of Victoria Professor** – The professor is bringing 2 or 3 students to conduct sampling and analysis of Brenot and Lynx Creeks, as well as in the plume going down to the Peace River from the mouth of Lynx. They will be staying in town for one week, arriving on May 20th. They are wanting to go to the slide on May 21st and the Mayor is planning on joining them. Anyone else who would like to come is welcome. Marten Geertsema, landslide specialist from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, had the drone operator come in again and the results show that the slide is quite active right now.
- **Provincial Rodeo Finals, Junior and Senior-** will be held in Hudson's Hope at the rodeo grounds on the weekend.

OLD BUSINESS:**NEW BUSINESS:****PUBLIC INQUIRIES:****ADJOURNMENT:****7:50pm Motion to move in-camera****RESOLUTION NO.085/18****M/S Councillors Miller/Heiberg****THAT:****"Council close the meeting Pursuant to the Community Charter under Section 90 1(a), (c) and (k)".****Carried***Mayor Johansson declared the meeting adjourned at 8:56pm***DIARY****Conventions/Conferences/Holidays***Beryl Prairie Septic Field**School Gymnasium agreement***Diarized***07/25/16**02/26/18*

Certified Correct:

Chair/Mayor Gwen Johansson_____
Corporate Officer, Tammy McKeown

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: MAYOR JOHANSSON and COUNCIL

SUBJECT: ACTION and other UPDATES

DATE: May 28, 2018

FROM: Tom Matus, CAO

Staff Travel:

Tom:

Peace River Agreement meeting with the Ministry MA&H: Vancouver
 MATI Leadership in Local Government Organizations: Bowen Island
filled to capacity – awaiting cancellation opportunity

May 25th
 June 17th – 22nd

Tammy:

Professional Development:

MATI Managing People in Local Government Organizations: Bowen Island
filled to capacity – awaiting cancellation opportunity

May 27th - Jun 1st

Kaitlyn:

BC Rural Centre Workshop – Prince George
 NBCRA – Tumbler Ridge High 5 Training/AGM

May 31st - June 1st
 June 7th – 8th

Wastewater Facility

Scheduling issues with Bear Mountain, they have not been able to come and finish up deficiencies: aerator installation in Cell 1 and fan electrical connection in blower building among other items are noted. A report is included in this agenda.

OIC - Dinosaur Lake Licence of Occupation #815993 & Lynx Creek Licence of Occupation #815823

Further info on Order-in-Councils received from Heather Hopkins of FLNRO:

“The amendment is to remove your tenured area from the Order-in-Council(OIC) flood reserve. The amendment can take several months to complete as it must go to Victoria to be signed. It is an administrative task performed by this office. Once the amendment is signed by cabinet, we will forward you the longer-term Licence of Occupation for your signature. You need do nothing further for this process to move forward.

Heather N. Hopkins | Senior Portfolio Administrator”

Premises Pollution Liability Insurance Policy

Have requested coverage premiums for the Beattie Lift Station. MIABC recommends for \$2-5M coverage. Awaiting further info from MIABC.

HH Health & Care Housing Society

Spoke with Bill, he notes that “maintenance is not really the topic”, it is a “proposed supportive living project” and there are some matters related to this which he would like to discuss with me, he will be trying to include some other people for our next discussion.

Lucas Subdivision

LNB has completed the deficiencies as per the following:

Chris Letherdale:

“LNB has completed the deficiencies of note at the subdivision. The lot grading, and top dressing of soils is in discussion with John Simcock as we speak. I have some calls in to Peters Bros regarding the asphalt and curb observations however they wanted to visit the subdivision for their own clarifications.

We are anticipating returning to DOHH to complete the valve repair digs for you this summer. I can be available to complete a walkdown of the subdivision at your request.”

John and I will schedule a date for the “walkdown” and apprise Council of the results.

A handwritten signature in black ink, appearing to read 'S. Matus', with a horizontal line drawn underneath it.

Tom Matus, CAO

REQUEST FOR DECISION

RFD#:	Date: May 7, 2018
Meeting#: CM052818	Originator: Tom Matus, CAO
RFD TITLE: Street Light Installation at Drew Road	

BACKGROUND:

We have been receiving requests from a Beryl Prairie Resident to install a street light at Drew Road and Beryl Prairie Road.

This area is dark and could benefit for safety reasons the installation of a street light as this location.

DISCUSSION:

Administration has obtained a quote dated May 15th from BCH which is good for 90 days. No other action is required by the District other than the following which is included in the BCH quote:

“Your environmental responsibility

The design doesn't consider site specific environmental sensitivities and requirements.

It's solely your responsibility to:

- Determine site specific environmental sensitivities and requirements.
- Implement and build the designed electrical infrastructure in an environmentally safe and lawful manner.”

This means, for example, that should BCH while digging exposes are encounters any environmental contamination at the dig site the District would be financially responsible for the clean-up.

BUDGET:

Expenditure to DPW Roads Activity of \$6,100.00.

General Fund budgeted balance (includes all

amendments to date surplus/(deficit) : \$364,052

General Fund amended budgeted balance : \$358,740

(\$ 5,312) surplus reduction

=====

RECOMMENDATION / RESOLUTION:

That Council:

"Approves the budget amendment and expenditure of \$6,100.00 for the installation of a street light at the intersection of Drew Road and Beryl Prairie Road."

A handwritten signature in black ink, appearing to read 'Tom Matus', is written over a horizontal line.

Tom Matus, CAO



Dawson Creek District Office
2400 Hart Highway
Dawson Creek

May 15, 2018

Project No. 004155346

District of Hudson's Hope
9904 Dudley Drive
Via email: office1@hudsonshope.ca
c/o: Andrea Martin

Dear Ms. Martin:

**Your design project cost quote
for SLIM 8152**

We're pleased to provide below a detailed quote for design and construction service costs for your SLIM request. Your service will be 1 phase, 3 wire, 120/240 Volts to your 60 Amp main switch.

Please review this letter carefully and keep a copy for your records as we've included important information about your project. By sending us the net payment set out below, you will agree to all terms, conditions, and responsibilities set out in this letter.

When do you need power?

Based on our discussions, we will need more information to confirm your in-service date (ISD). It's important to note that for this project, BC Hydro's construction lead time for service energization is 12 business days after you have completed your pre-requisite activities listed below.

Once your project has advanced further and you, the general contractor or project manager know your construction schedule, please contact me to determine your target energization in-service date.

Your Pre-requisite Activities

BC Hydro cannot start our work until you have completed the following pre-requisite activities:

- Payment

Your Project Quote

Below is the cost quote for your project. This quotation is for District of Hudson's Hope, who has not supplied a GST registration number.

Please note that no work commences prior to payment. This quote must be paid in advance by cheque or money order made payable to "BC Hydro" and sent to:

Attention: Design Assistant and Project No. 004155346

**BC Hydro
Design Department
3333 22nd Avenue
Prince George, BC V2N 1B4**

bchydro.com/getconnected



Please pay within 90 days from the date of this letter, otherwise we'll need to re-estimate the construction charges and issue a new quotation letter.

Customer share of construction costs	\$6,019.00
less credit for value of work completed by customer	\$0.00
Net construction cost	\$6,019.00
GST @ 5% BC Hydro GST Registration No. R121454151	\$300.95
less credit for Design Deposit	\$0.00
Payment required	\$6,319.95

We will need to review and revise your quote and/or the estimated in-service date if:

- Your construction work is delayed;
- If site conditions require a revision in design or costs;
- If changes are made to the original design.

Other Charges and Considerations

There may be additional charges from other utilities (telephone, gas, cable, etc.) for their services to complete this work. You'll need to contact those utilities separately to arrange for their designs, costs and construction scheduling.

As some or all of the poles involved with your project are jointly owned by both BC Hydro and TELUS please note the following:

- Your estimate, as noted above, is only for the BC Hydro portion of the total project cost(s).
- Please contact TELUS at engineering.BC@telus.com to arrange payment for the TELUS portion of the total project cost(s), and to coordinate any work to be performed by TELUS.

Your pre-requisite activities: Construction checklist

- ☐ Identify and determine any site-specific environmental sensitivities and requirements.
- ☐ Remove and/or trim trees and vegetation as required, both on public and private property, to provide proper clearances during construction.
- ☐ Ensure the area of the installation on private property is free of trees and other obstacles to ensure safety and access to facilities.

Your pre-requisite activities: Electrical connection checklist

- ☒ Schedule a site inspection by a BC Hydro representative.



BC Hydro's responsibilities

- ☐ Install all overhead electrical materials up to the Service Connection.
- ☒ Provide site inspection for BC Hydro approval.

Your environmental responsibility

The design doesn't consider site specific environmental sensitivities and requirements. It's solely your responsibility to:

- Determine site specific environmental sensitivities and requirements.
- Implement and build the designed electrical infrastructure in an environmentally safe and lawful manner.

Information Collected by BC Hydro

BC Hydro collects your personal information for the purpose of fulfilling your electrical connection request and we may need to disclose your information to the developer, your electrical contractors, general contractor, and project managers. We may also require your details to be shared with the local municipal government and Technical Safety BC.

BC Hydro collects this information in furtherance of its mandates under the Hydro and Power Authority Act, the Clean Energy Act, and the Electric Tariff regulated by the BC Utilities Commission under the Utilities Commission Act.

If you have any questions concerning this project, please contact me.

Sincerely,

BC Hydro | Design Technician

T: (250) 795-3066

M: (250) 787-6750

E: Shelby.montgomery@bchydro.com

Attachments: none

ABOUT OUR SURVEY: As we're always looking for ways to improve service, you'll be emailed a survey once this project is completed. You can opt out of the survey if you wish, by calling us or replying to this email with an indication that you want to opt out. All information collected in the survey is for business purposes only, and won't be shared with any outside parties. The answers you provide in this survey are collected to further BC Hydro's mandate under the Hydro and Power Authority Act. If you have any questions about the survey, or about how your answers will be handled, please contact program manager Ned Dharamshi, at 604 515 8532. For all other inquiries, please contact the BC Hydro designer listed above.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council

SUBJECT: Bylaw Level 1

DATE: 22 May 2018

FROM: Wallace Roach, Safety and Bylaw Enforcement Officer

This is my report on the Bylaw Level 1 course taken 14-18 May 2018.

This course covered the beginning stages for a Bylaw Officer from note taking, report writing, Bylaw Officer skills, dealing with the public, critical communication, Municipal Ticket Information, Interviewing skills, written statements for court proceedings, and several other topics.

By far to me the best and most prudent sections of the course were the ones on ethics, professionalism, leadership, workplace bullying and harassment and the parts regarding the Canadian Charter of Rights and Freedoms.

These last few touched many aspects of my everyday duties. I have to respect everyone not just in the workplace but in the community as well. I have to follow the law in all of my dealings with people. I have to act ethically in everything I do, not just because I am required to, but because I need to look myself in the mirror each and every day to know that everything I am doing is the right thing to do. Being a professional means that everything I do in the performance of my duties, as well as in my personal life encompasses me representing the District and that I am no better nor worse than anyone else in this world, what sets me apart is how I present myself, and how I treat others in not just the performance of my duties, but also in everyday life.

Hopefully the manner in which I represent the District and how I perform my duties by following the law and how it is prescribed will help others to follow the same philosophy as they perform their duties for the District.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Staff Training and Travel Report

DATE: May 24, 2018

FROM: Kaitlyn Atkinson, Recreation and Special Event Coordinator

Event: BC Recreation and Parks Association (BCRPA), Symposium 2018

Where: Vancouver, BC

When: April 30-May 2, 2018

Background on the BCRPA

The BCRPA is a non-profit that was formed in 1958 dedicated to enhancing quality of life in BC. Through its network of over 75% of BC communities in parks, recreation, physical activity and culture they work to support the development of healthy individuals and communities and sustainable environments and economies.

They offer courses on playground safety, pool ops, risk management, HIGH FIVE as well as an annual conference and several bi annual conferences specific to fitness and youth. The BCRPA is a member of the Canadian Parks and Recreation Association (CPRA) and represents the interests of Parks and Recreation in BC on a national level. The BCRPA partners with the government of BC to offer grants, support and to keep practitioners informed through regional committees.

Overview and Takeaways

Over 300 delegates attended Symposium from 72 Regional Districts and Municipalities across the province. This year's conference theme was "Creating Inclusive Spaces and Places" each session had one of five themes:

- Active Health
- Connecting with Nature
- Inclusion and Access
- Recreation and Capacity

- Supportive Environments

Sessions I attended:

- Telling and Selling out Story: Marketing and Branding for Recreation
- Small Town Dialogue
- Creating Partnerships between Indigenous and Non-Indigenous Organizations
- Nature Play
- Programmers Dialogue
- Play in Parks “Playshop”
- Inviting Creativity: Toolkit for Socially Engaged Practices
- New Opportunities for Gender Inclusion
- Inclusion Discussion Panel

As a member from a small community far removed from an urban center I found the opportunities to connect with other practitioners invaluable. Not only did I meet delegates from all the North Eastern communities I was able to connect with staff from communities across the province, some from similar sized communities and with similar staffing structures. This networking allowed me to hear firsthand what other communities are doing that is innovative and working. Opportunities to collaborate and implement a program that is already tested and proven allow for greater efficiencies in recreation and event programming. The sessions themselves were fantastic and offered great insights, tools, and conversation to increase access to recreation and parks.

Attending the BCRPA Symposium keeps practitioners current in industry trends, resources, and allows for a free exchange of creative ideas and frank discussions on what does and does not work and how to accomplish meaningful growth in community recreation and events. I can't overstate how wonderful this opportunity was for me to gain insights into what similar communities are doing and to network with long-time recreation professionals who are more than willing to offer support and resources where needed.

I recommend continued attendance at this annual conference.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Travel Report
DATE: May 25, 2018
FROM: Tammy McKeown

Local Government Management Association Annual General Meeting

May 15-18, 2018, Victoria

May 15th 2018

Please find below a summary of the sessions that I believe would be of most interest to Council.

Cannabis Regulation

- Bills C45 and C46 have both been sent to the Senate for approval; Royal Assent is expected by late June, allow for a transition period.
- There is a marijuana toolkit available for municipalities on the Federation of Canadian Municipalities website which includes bylaw templates.
- Local Government will have final say as to whether or not a retail license will be granted in their municipality; all referrals are forwarded to Local Government for approval before a license is issued; Local Government's decisions will be respected by the Provincial Government.
- The new legislation will allow the public to have 30grams in their possession in public; regulations in regard to use in public will be the same as those in place for cigarettes.
- Local Governments will not have a say in regard to Medical Marijuana locations as these fall under Federal jurisdiction; may create potential for Zoning Bylaw challenges.
- Due Diligence in regard to enforcement may come down to having proper signage in public parks etc.

May 15th 2018

Selena Robinson, Ministry of Municipalities and Housing

- **Affordable Housing**
 - The Government has made a seven billion dollar investment towards providing affordable housing; larger centers, where housing costs are higher, will see the largest benefit from this investment.
 - They are utilizing a 90 point plan to meet the needs within the province
 - There is a 1.9 billion dollar fund available to be tapped into under the Community Housing Fund.

- **Legalization of Cannabis- Working with UBCM**
- **Investing in Canada Fund** will be available anytime now, urged to watch for it to come out; \$4.1 billion dollars available
- **Local Government Awareness Week- May 20th to the 26th.**

Protecting Water Resources

- Presented a review of the Water Sustainability Act, Drinking Water Protection Act, Environmental Management Act
 - Water Sustainability Act addresses ground water vs. surface water
 - All surface and ground water is vested in the Province; First in time first in right- original licenses have 1st right
- Quebec Case presented in regard to protection of drinking water from a fracking/drilling operation. Court found that the Local Government had the right to place restrictions due to location of operation from drinking water source.
- Water Sustainability Act (WSA) allows for Local Government to expropriate a license
- Potentially new tools coming into effect which will consider water objectives when imposing licensing, license schemes and permits. Local Governments may want to consider making changes to their OCPs to ensure that they are compliant with the new legislation.
- WSA authorizes the Minister to implement a Water Sustainability Plan (previously Water Management Plan) to deal with conflicting water uses, this is an additional tool available.
- Provides sustainability between water user and watershed and between water users and environmental flows.
- Assists in addressing how to deal with an already damaged water supply.
- Approving Officers may need to begin utilizing this tool when approving or restricting subdivision plans;
- May restrict authority over land use; cases are appealable by the Environmental Appeal Board
- Change in how Local Governments look at their zoning bylaws, biggest misconception is the concept of land use vs. buildings or structures.
- Development Permit Powers can be utilized when considering watershed or aquifers. Utilize section 8 powers.

Land Use Litigation

- Presentation on claims and lawsuits in land use and development issues
- Must ensure that front line staff are trained in what information to be giving when some comes in with questions. Informal information can create legal issues. Consideration must be made in regard to:
 - Statutory approvals
 - Natural justice and procedural fairness
 - Fairness and avoidance of bad faith
 - Duty to avoid inaccurate statements.
- General elements of risk management and claims avoidance
 - Authority-understand boundaries
 - Communications-understand the reasoning behind the inquiries
 - Processes
 - Bylaws

- Policies- updated and relevant
 - Media- ensure the messaging is correct
- Attempt to keep a written record of all enquiries in regard to land use, understandably not always able to have done. Ensure all information provided is accurate and relevant. When meeting with difficult or higher risk parties try to establish a single point of contact; always have two staff members present; consider "in writing only" protocol; confirm letters/emails; make no promises as to outcomes.
- **Building Sustainable Communities**
 - Presented a review on the problems facing local governments
 - ❖ Toxic discourse between and towards politicians
 - ❖ Rise in fear-based communities
 - ❖ Ys vs them
 - ❖ Toxic socialization
 - ❖ Increasing need for enforcement
 - Need to consider the environment, profits and a sustainable culture to ensure sustainability
 - Community Charter Section 7 outlines the municipal purposes.
 - Need to put civic values and education into action to meet the cultural changes
 - A sustainable culture fosters collaboration, innovation and effectiveness. It is the foundation of good governance, sustainable community building and organization development
 - Conduct a community audit; things to consider are:
 - ❖ Natural assets
 - ❖ Built assets
 - ❖ Intangible assets
 - Key steps to follow:
 - ❖ Desktop research
 - ❖ Survey and walking tours
 - ❖ Workshops and brainstorming
 - ❖ Documentation
 - Implementation
 - ❖ Create a plan to leverage assets and to address asset gaps
 - ❖ Ensure it is credible, compelling and well communicated
 - ❖ Identify strategic partners, conduct feasibility studies, apply for funding
 - ❖ Be aware of roadblocks such as lack of resource

I also attended the Responsible Conduct review, the Managing Difficult People session and the Leader's Mindset session which were very beneficial.

Thank-you for allowing me this opportunity.

Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: Solar Array Project
DATE: May 24, 2018
FROM: Tom Matus, CAO

Following is a report update from Greg Dueck of Peace Energy Co-op:

"Hi Tom, we are finalizing plans for the HHSI grand opening next week. Don is working with Tammy on details for the BBQ and presentations. Ron will shop for food supplies here and deliver them to Tammy when he comes out on Monday. Our instructor for the training (Ed Knaggs of HES PV) will be arriving Wednesday.

Ron has cleared out the storage area at the old shops. We are working on final commissioning of the systems. The replacement parts have arrived from SolarEdge for the Arena inverters and Ron is installing those today so it should be running at full capacity again soon.

You may have noticed that Ron has installed the screw piles for the Wave. We are expecting construction of the framework to be complete very soon and are planning to install it next week. This is tentative depending on a number of factors but that is our plan at this point. Even if it not fully operational, it would be good to have it in place for the Saturday event. If it does not happen, we will plan a separate ribbon cutting event for the Wave when it is fully complete.

The TV kiosk view is coming along nicely, attached is preview of the draft for what the screen will look like. The upper 'Title' bar with the name and the 'odometers' will add up the cumulative amounts from all the arrays that are being monitored. The split screens below will cycle through the various monitored locations and have up to date information for that site. There are still some changes to be completed but this is the basic idea.

We will display the kiosk view at the BBQ event (either on a TV or on a projector) but the final home for the actual TV will be at your discretion.

My plan is to be in Hudson's Hope from Wednesday onward to do some more commissioning and to be around for the course and whatever comes up. I'll check in with you and introduce Ed if you are going to be around. Exciting times, looking forward to the big event! Cheers, Greg

Greg Dueck
Peace Energy Cooperative
Solar Consultant
t) 250-782-3882
f) 250-782-3884
peaceenergy.ca

Tom Matus, CAO



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: Lagoon Facility Upgrade Report Update
DATE: May 24, 2018
FROM: Tom Matus, CAO

I've followed up with Kimberly Zackodnik in regard to Bear Mountain Construction Ltd. and completing the deficiencies and warranty work existing at the Lagoon Facility. Following is her reply:

"Tom,

All remaining work to be completed by Bear Mountain will be completed under the terms of the contract – without additional costs to the District.

The estimated value of the remaining deficiencies to be corrected is \$18,400 (see attached breakdown), which is less than the remaining deficiencies holdback of \$58,800. Once all deficiencies are corrected, this holdback should be released. The original substantial performance documentation gave until June 15th to have all exterior deficiencies corrected.

Warranty items are captured differently as there is no specific holdback. However, if needed, the bonding for the contract could be utilized as leverage to have warranty works completed. It is rare that this is necessary. Items to be corrected under warranty are to be done by Bear Mountain at no cost to the District. I've identified these items in a list attached, with approximate costs associated with these for reference (however no costs will be required by the District)."

Kimberly's deficiency and warranty reports are attached.

Schedule of Deficiencies:

A total value of \$18,400.00 of work is required – hold back is \$58,800.00.

Warranty Items:

A total value of \$7,800.00 of work is required.

As noted there is no cost to the District of Hudson's Hope for the completion of this work in that there is still a \$58,800.00 holdback. As Kimberly notes, none of the warranty work is charged against this holdback. We expect the above work to be completed by June 15th.

Tom Matus, CAO





District of Hudson's Hope

Schedule of Deficiencies

Contract Title **Hudson's Hope Wastewater Treatment Plant Upgrades**

File #: 0664.0039.03-F

Contractor **Bear Mountain Construction Ltd.**Date of List **May 23, 2018**

Timing	Description of Deficiency	Estimated Value	Status
Exterior - Civil			
Spring	Capping Existing RI Basin discharge, including concrete	\$ 1,500.00	Incomplete
Spring	Site grading - swales, etc. around building	\$ 2,000.00	Incomplete
Spring	Fix fence to the south of Cell 1	\$ 500.00	Incomplete
Spring	Check valve - Cell 1	\$ 900.00	Incomplete
Spring	Control Structure - Leaking (Leakage Test)	\$ 1,000.00	Incomplete
Spring	Demobilization/Site Cleanup	\$ 1,500.00	Incomplete
Exterior - Process			
Spring	Rust on Air vents in cells		Complete
Spring	Aeration - Cell #1 Install	\$ 6,000.00	Incomplete
	Record Drawings (Building, Foundation)	\$ 2,000.00	Incomplete
	Nexom Winch	\$ 500.00	Incomplete
Blower Building & Contents			
	Snow Shield on door missing screws		Complete
	Door Frame missing screws		Complete
	Pipe Insulation		Complete
Spring	Pressure Test	\$ 1,500.00	Incomplete
	Sump Pump		Complete
	Fans - Breaker Tripping	\$ 1,000.00	
	Replace interior couplers		Complete
Total Estimated Value of Deficiencies		\$18,400.00	
Deficiency Holdback		\$58,800.00	

*Deficiency Holdback is twice the Total Estimated Value of Deficiencies

 Consultant



District of Hudson's Hope
Warranty Items

Contract Title Hudson's Hope Wastewater Treatment Plant Upgrades File #: 0664.0039.03-F
Contractor Bear Mountain Construction Ltd.
Date of List May 23, 2018

Timing	Description of Deficiency	Estimated Value	Status
	Site Settlement	\$ 6,000.00	
	Pressure Test Cell #4 Temporary connection pipe	\$ 300.00	
	Cover ground rod copper wiring	\$ 500.00	
	Clean out butterfly isolation valve boxes	\$ 1,000.00	
Total Estimated Value of Warranty Items		\$7,800.00	

Consultant

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Recreation and Event Update

DATE: May 24, 2018

FROM: Kaitlyn Atkinson, Recreation and Special Event Coordinator (RSEC)

Previous Events

Volunteer Appreciation: April 28, 2018 11AM-2PM

This event was held on a fantastic sunny and hot day in Beattie Park. Burgers and hotdogs were cooked and served by the Hudson's Hope Lions Club with the event and food sponsored by the District of Hudson's Hope. Catering of salads and desserts was through Country Flavours Catering. Music was supplied by the "Usual Suspects" who performed for roughly 2 hours during the event. Live music got off to a late start but there was a playlist going until they were ready.

Attendance 2018: Just under 150 individuals. Attendance 2017: Closer to 200

Overall the event went well with many community members taking part and spending over an hour in the park with their families and friends. Numbers for this year were less than last. Possible explanations for this are that it was the first sunny and hot day of the year and many families simply had other priorities. It was pointed out that more advertising could have helped as well. The event was put on Facebook, the PSA and had flyers out in the community.

Volunteer of the Year Awards went to Dave Kylo and Jade Rowe. Two very deserving recipients who were thrilled to have been recognized for their commitment to their community.

Ongoing Recreation and Events

Farmers Market: Each Tuesday 3PM-6PM

In partnership with the Visitor Centre we are putting up the info tent at each farmers market and/or putting on an activity. Activities that are going to be offered throughout the summer are:

- Bouncy Castle
- Face painting
- Spikeball
- Playground games
- Parachute games
- Summer camp registration
- Tourist information

As the farmers market is a popular destination for both locals and visitors it makes sense to use that draw to host kid's programs at the same time. Both market attendees and vendors

have children with them who can benefit from entertainment. So far, this program has run once with the bouncy castle and once as a camp sign up and face painting booth.

The bouncy castle is extremely popular, I received compliments from many parents about how great it was for the kids. This past Tuesday the kids came to our face painting booth and asked where the bouncy castle was, which says to me what a hit this was.

Logistically the bouncy castle poses a challenge as I need two members of public works to assist with loading and setup and then I need to find volunteers at the market for take down and loading back into the truck. The outdoor nature of the event also means that the castle needs to be thoroughly cleaned of pollen and dirt after each use which takes a significant amount of time. Currently I am working with public works to arrange a schedule that works for both departments regarding when it will be practical to bring out the bouncy castle.

Playground Program: Fridays at Various Playgrounds 1PM-4PM (depending on playground)

This program began on Friday May 18 and was hosted at Cameron Lake. There was face painting, spikeball, and playground games. As this was our first run we were not quite sure what to expect. Celina from the visitor center accompanied me and we had the tent sent up for a visual draw. This first run was shorter only 2-3:45. Over this time we talked to five parents and saw about 15 kids who engaged with us for the duration of our time in the campground.

In future I will be looking to run this program at Cameron Lake before long weekends and in town on most other Fridays.

Guided Hikes: Various dates. 3 hikes per month to be advertised.

Greta is working with the RSEC to offer three guided hikes per month, each meeting and leaving from the visitor center. All dates have now been confirmed and permissions received from landowners if the trail crosses private property. Each month from June-August there will be:

- 1 local hike: 1 hour in duration
- 1 medium hike: 4 hours in duration
- 1 major hike: 6-8 hours duration

Having the group meet at the visitor center brings traffic to them and allows for the pickup of any visitors the day of. The visitor center will be advertising the hikes on their info board the week of. To ensure safety a list will be put out to the public regarding what to bring, and waivers will be filled out by each participant.

Library Summer Reading Programs: Early July to Mid August

The library runs successful programs for various age groups throughout the summer. To add to their already well received programs I will be doing a half hour of active play and games to round out the program itinerary.

Summer Camps

Monkey Business Gymnastics July 23-27

Returning once again is Leah Sieben of Monkey Business Gymnastics. She will host and lead three different camps throughout the week. Promotional materials have been made as well as registration forms and we have begun taking registration's.

Lacrosse Camp: Lynden Goss, June 23 and 24

Lynden is coming from Fort St. John and has been offering camps through the City of Fort St. John recreation department. I've heard good things from FSJ recreation and he is coming on as a contractor who will be paid a portion of registration.

Northern Baseball Training: July 7 and 8

This camp is based out of Prince George but will be travelling this summer. We are their first stop. They are offering a camp for all ages including adults.

Intelligence: Sidney Hollen, each Thursday at 6PM July 12- August 16

Partnering with the Library to offer this program which means they are providing the space and use of all on hand materials while the District is covering the drop-in fee.

Grants

Peace River Hydro Partners. Asking \$5000

Status: Successful, amount to be determined in June

Applied to their community fund to cover the cost of purchasing sports equipment for drop in programs I hope to offer in late summer and fall. They have gotten back to me and will be providing a grant amount in June, amount yet to be decided.

IMAGINE community grant, Northern Health. Asking \$5000

Status: Successful.

This grant is to be used in aiding the construction of a new playground in Beryl Prairie. Total amount now available for site prep/construction this year is \$40,000.

Project Updates

Beryl Prairie playground

The old playground has now been removed by public works. Next steps for this project will be soil testing of the proposed new site and confirming building at this site complies with all provincial and federal contamination regulations.

Arena Dry Floor

To utilize the arena year-round lacrosse lines are being painted in the arena. This will be used to the lacrosse camp this summer as well as a drop-in ball hockey program in August. Also, being considered is an indoor roller skating, scooter, and skateboard session.

Next Events

Canada Day: July 1

Travel

May 30-31

Prince George for the Rural Development Workshop and Mackenzie to meet with the recreation staff.

June 6: Annual Leave

*June 7-8: Northern BC Recreation Association AGM and HIGH FIVE training
Tumbler Ridge*

Gymnastics Summer Camp



Join Leah-lollipop and Ninja Jamie for an awesome week of fun, flips and friendship! From beginner level to advanced, our programs are geared for building fun into fitness!

Monkey Business KinderCamp 3-5 years 9am-12pm \$175

Going Ape Adventures 6+ years

(1/2 day) 9am-12pm \$175

(1/2 day) 1pm-4pm \$175

(full day) 9am-4:pm \$275

Teeny Tiny Monkeys 1-4 years 4:30-5:30pm \$100



WHERE: Hudson's Hope, BC

WHEN: July 23 - 27, 2018

CALL TO REGISTER TODAY! 250-783-9901

GO NATIONAL

LEARN TO PLAY
LACROSSE CAMP
AT THE HH ARENA.

COACHED BY: LYNDEN GOSS

JUNE 22-23 2018

AGES 5-17

THIS SUMMER

**3 Hours of instruction.
Class time dependent on age of
registrant.
Helmet and gloves mandatory.**

**\$30
each**

CONTACT: To Register

Kaitlyn Atkinson
Recreation and Special Event Coordinator



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Office: 250-783-9901

Email: kaitlyn@hudsonshope.ca

REQUEST FOR DECISION

RFD#:	Date: May 25, 2018
Meeting#:	Originator: Kaitlyn Atkinson
RFD TITLE: 19th Annual Ski Hill Fishing Derby, Tent and Donation Request	

BACKGROUND:

This annual fundraiser for the ski hill, now in its 19th year has proven to be extremely successful both for the ski hill and for attracting participants to District facilities and assets, these being Dinosaur Lake and Dinosaur Lake Campground. The ski hill itself provides opportunities for families to spend time together in a unique way, stay active and close to town throughout the long Northern winter.

DISCUSSION:

The Ski Hill Association is requesting the donation of prizes to their Fishing Derby event such as a pool pass, punch pass, camping punch pass or other SWAG items. *This is in addition to the 2 nights free camping we have given to aid in their fundraiser set up and take down (valued at \$40.00)*

The Ski Hill has also requested the use of the District tent at Dinosaur Lake, setup would be Friday June 15 and takedown Monday June 18. The tent is used often by non-profit groups in the community and supported by council with the waiving of fees due to the fundraising aspect, community benefit and non-profit nature of the group. The fees in this case would be \$420.00.

ADMINISTRATOR COMMENTS:

We have provided the Ski Hill Association this in the past. We will ask the Ski Hill Association to include this request when we canvas for the Grants to Community in February of each year.

Report Approved by:


 Tom Matus, CAO

BUDGET:

Waiving of fee: \$420.00

Donation of Campsite: \$40.00

Other donated item amount: TBD

Total: \$460.00

RECOMMENDATION / RESOLUTION:

That council waive the rental fee of \$420.00 in addition to the donated campsite use and consider the donation of DOHH passes or SWAG.

Kaitlyn Atkinson
Recreation and Special Events Coordinator (RSEC)

Originator's name and position

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council

SUBJECT: Water Well Testing

DATE: May 25, 2018

FROM: Tom Matus, CAO

The following are past developments since the last Council meeting in regard to the water well test:

Water Well Testing

I spoke with Darryl Brizan of L&M whom in turn spoke to and recommends a hydrogeologist out of Prince George for water well development, the following are the hydrogeologist's preliminary comments:

"I took a quick look and there are a few productive wells near there but they are deep (455 ft). The static is about 120 ft so it could make for a pretty productive well that is highly secure. I would recommend drilling a 6-inch test well at the treatment facility and then if all looks good, a larger diameter production well later on. Some of the well logs mention finer material so development using a cable tool might be a good idea but you would need to drill with an air rotary. How much water do they need?"

I will discuss further with Darryl about hiring the services of this hydrogeologist (Western Water Associates Ltd.) in providing water tests and directing the well drilling work to be done. Nancy, John and I are developing a scope of work and a water testing matrix is to be done. WWAL will be doing a water well project for the WAC Bennet Dam site visitor center so it is possible that he could combine both projects on the same trip.

It would be more efficient if the District contracts the aforementioned work and BCH reimburse the District, an agreement will be signed between the District and BCH in this regard.

Eastlink

Spoke with John Matheson and they could be willing to sell the one empty lot pending a proposal – there are two lots of which the building sits on one of them. There are presently cable operations running in the building. I also requested if we could drill a test hole on the Eastlink property which he thinks permission could be granted but we would have to remove the test hole should we not use the site. I wrote a request to John as per the following:

"As I mentioned we may be interested in acquiring an unused lot, (other than for a piece of equipment that is attached to the south fence, approximate dimensions being 1' h x 6" w x 6' l), that Eastlink owns described as Lot 17, Block 2, PGP12086, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River Land District; PID: 012-450-847. We may require this location for a well water pump house for our water treatment plant.

We would obtain an appraisal of the lot should you be interested in further negotiation?

Prior to any acquisition we would also ask Eastlink's permission to drill a 6" to 10" (TBD) water well test hole on the lot to determine water quality and water capacity? We would want this permission a.s.a.p. as we would want to do the drill test within the next couple of months. As this would determine whether we would move forward with acquiring the lot from Eastlink.

Could you please give me a timeframe as to when I may receive a decision on the above two requests, especially the decision on allowing us to drill the water well test hole?"

Tom Matus, CAO

BI Pure water

Further, Jonathan Boughen of BI Purewater believes the Water Treatment Plant can be modified to treat the hardness of any well water. I am awaiting their report as to what would be entailed to retrofit the WTP to soften the water should it be necessary.

Alternate well test location

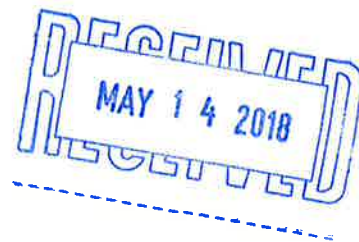
We may want to drill a test well on our property in front of our office building. In any event we need to identify a second site to drill a test hole should the first one not be productive. I would propose we drill a test hole on our property in front of the office, say across front the Eastlink building – this could serve as the same location for the pumphouse building which would be small, about 15' x 15' by 10'? Especially if this well is only used as a supplement to the spring water as BCH would not pay for this supplemental source of water, they would pay only if the well water is used as the primary sourced of water.

So, a decision for an alternate well test is requested and if we decide on the alternate location to be on our property in front of the office could we use this as the first site and then the road right of way in front of the Eastlink property as the alternate site?

I request Council decide the locations and priority thereof.

A handwritten signature in black ink, appearing to read 'Tom Matus', is written over a horizontal line.

Tom Matus, CAO



Dear Mayor and Council:

RE: Access Awareness Day – June 2, 2018

June 2, 2018 is Access Awareness Day! Access Awareness Day provides each of us with an opportunity to look at our communities and to think about what we can do to make them more accessible and inclusive for everyone! Access Awareness Day is part of National AccessAbility Week which takes place from May 27 to June 2, 2018.

As part of National AccessAbility Week, the goal is to recognize the efforts of individuals and communities who are actively removing barriers to give Canadians of all abilities a better chance to succeed! The theme for this year's Access Awareness Day is "*Building Community & Accessibility Together.*" As part of this year's planning, our goal is to draw attention to the different ways that communities come together to promote greater accessibility and inclusion.

Each year, as part of our annual Access Awareness Day campaign we reach out to local community partners to learn more about the work that they are doing to ensure that all citizens are able to share their talents, experiences and abilities and are fully included in all aspects of community life. Please find enclosed posters and materials that have been developed to help build increased public awareness and support around accessibility and to recognize the importance of working together to ensure that everyone is included.

I am also pleased to announce that this year, the Ministry of Social Development and Poverty Reduction has made \$500 in funding available to municipalities and community-based disability groups who are holding local accessibility events. If you are planning an event, please do not hesitate to reach out to share your ideas and to request this funding. We know that by building accessibility we are creating stronger and healthier communities.

We are creating a leadership page on our website that shows promising practices accessibility initiatives and from across B.C. Please take a few minutes to share your stories with us about the different ways that your community has had success in promoting greater accessibility! If you have any questions, or would like to request additional materials or posters, please do not hesitate to reach out to Alfiya Battalova, our Acting Manager of Accessibility Initiatives (email: abattalova@sparc.bc.ca).

Thank you for the part that you play in helping to make our communities more accessible and inclusive for everyone!

Sincerely

Lorraine Copas
Executive Director, SPARC BC



Building Community & Accessibility Together



Accessible parking is part of a complete community...
Join SPARC BC in celebrating Access Awareness Day on
Saturday, June 2nd 2018

Building Community & Accessibility Together



From: Ray Yang
To: [Tom Matus](#)
Cc: [Tammy McKeown](#)
Subject: RE: Meeting with National Energy Board
Date: Tuesday, May 22, 2018 3:23:56 PM

Hello Tom

We may be able to do June 14th as well, but the 13th is preferable.

Thank you

Ray

From: Tom Matus [mailto:cao@hudsonshope.ca]
Sent: Tuesday, May 22, 2018 3:03 PM
To: Ray Yang <Ray.Yang@neb-one.gc.ca>
Cc: Tammy McKeown <clerk@hudsonshope.ca>
Subject: RE: Meeting with National Energy Board

Hello Ray,

I am going to present your offer to Council at the next meeting on May 28th, to see if any Council members can meet with you; and to select an alternate date if need be?

Regards,

Tom Matus, CAO

From: Ray Yang <Ray.Yang@neb-one.gc.ca>
Sent: May 22, 2018 2:38 PM
To: Tom Matus <cao@hudsonshope.ca>
Subject: Meeting with National Energy Board

Hi Tom

I am writing in follow-up our discussion over the phone regarding a meeting with the National Energy Board's regional engagement specialists for B.C. We would like to provide you, your staff, and/or elected officials with an overview of the role of the NEB's BC regional office and to learn about any issues or concerns that your community may have regarding the Enbridge line or existing NEB regulated pipelines.

We would like to propose **meeting at your office the afternoon of Wednesday June 13th in Hudson's Hope**. This meeting could include yourself, staff and/or Mayor and council.

In 2015, the National Energy Board (NEB) established a regional office for British Columbia in Vancouver. Our office is focused on the lifecycle (construction to abandonment) of federally regulated pipelines and our aim is to provide a one-window into the NEB for people who live or work around these pipelines.

During our meeting we could discuss:

- The NEB's role as a lifecycle regulator which includes operations and maintenance, abandonment, post abandonment, damage prevention, and emergency management
- The different ways the NEB can assist individuals and organizations to resolve issues or concerns with the companies we regulate
- The work we have been undertaking with local governments in B.C. and across Canada
- Future opportunities for information sharing and collaboration

Please contact myself at (604) 649-6712 or by E-mail at ray.yang@neb-one.gc.ca if you have any further questions.

Regards,

Ray Yang
Vancouver Regional Office | Bureau régional de Vancouver
National Energy Board | Office national de l'énergie
800 Burrard Street, Room 210 | 800 rue Burrard, Salle 210
Vancouver, BC (Columbia-Britannique) V6Z 0B9
Ray.Yang@neb-one.gc.ca
604.649.6712

From: Maureen.Connelly@princegeorge.ca
To: "district@dist100milehouse.bc.ca"; "inquiries@rdbn.bc.ca"; "village@burnslake.ca"; "mailbox@cariboord.ca"; "aa@ccrd-bc.ca"; "admin@dawsoncreek.ca"; "district@fortstjames.ca"; "info@fortstjohn.ca"; "rjholland@fraserlake.ca"; "district@rdffg.bc.ca"; "general@villageofgranisle.ca"; "info@hazleton.ca"; "doh@houston.ca"; Tammy McKeown; "districtofkitimat@kitimat.ca"; "info@rdks.bc.ca"; "info@district.mackenzie.bc.ca"; "vom@mhtv.ca"; "mcbride@mcbride.ca"; "info@newhazleton.ca"; "info@ncrdbc.com"; "justask@northernrockies.ca"; "prrd.dc@prrd.bc.ca"; "cao@portclements.ca"; "info@portedward.ca"; "sstokes@poucecoupe.ca"; "cityclerk@princegeorge.ca"; "cityhall@princerupert.ca"; "office@queencharlotte.ca"; "cityhall@quesnel.ca"; "general@smithers.ca"; "info@districtofstewart.com"; "feedback@districtoftaylor.com"; "info@telkwa.ca"; "cityhall@terrace.ca"; "cao@dtr.ca"; "admin@valemount.ca"; "info@district.vanderhoof.ca"; "office@wells.ca"; "cbouchard@williamslake.ca"; "d-chet@gochetwynd.com"
Cc: Adam Davey (cao@district.vanderhoof.ca)
Subject: June 2018 Community Energy Workshop & Canadian Bioeconomy Conference/Exhibition
Date: Tuesday, May 22, 2018 10:04:42 AM
Attachments: [image002.png](#)

Good morning NCLGMA Members,

Please see the information below regarding an upcoming **Community Energy Workshop & Canadian Bioeconomy Conference and Exhibition** being held in **Prince George** starting **Wednesday, June 6, 2018**.

Prince George will be hosting two back-to-back events next month that promise to be of interest for communities interested in local energy projects as well as overall developments in the bioeconomy:

- **Community Energy Workshop** – June 6 – a must-attend for local government officials interested in advancing their communities and building partnerships for sustainability. \$100 registration.
<http://bioeconomyconference.com/session/community-energy-workshop/>
- **Canadian Bioeconomy Conference and Exhibition** – June 6 (evening) to June 8 – Canada's premier and longest-running conference on the topic of bioenergy and innovations in the Bioeconomy. Register at
<http://bioeconomyconference.com/>

For more information, please contact Rob van Adrichem, Director of External Relations, City of Prince George (Rob.vanadrichem@princegeorge.ca | 250.561-7727) or Jim Martin, CAO, Regional District of Fraser Fort George (jmartin@rdffg.bc.ca | 250-960-4400)

Thank you.

Maureen Connelly
on behalf of Adam Davey, President, NCLGMA



MAUREEN CONNELLY

Manager of Legislative Services

1100 Patricia Blvd., Prince George, B.C. V2L 3V9

p: 250.561.7793 | f: 250.561.0183

maureen.connelly@princegeorge.ca

www.princegeorge.ca

From: [Tom Matus](#)
To: [Tammy McKeown](#)
Subject: FW: 2018 UBCM Convention
Date: Thursday, May 17, 2018 9:53:04 AM
Attachments: [UBCM 2018 BC Hydro Meeting Request Form.docx](#)

Hi tammy,

Please include this in the next Council meeting package.

Regards,

Tom Matus, CAO

From: Dayle Hopp <dayle.hopp@bchydro.com>
Sent: May 17, 2018 9:46 AM
To: Tom Matus <cao@hudsonshope.ca>
Subject: 2018 UBCM Convention

Dear Mayor and Council:

BC Hydro is pleased to be participating in the upcoming 2018 UBCM Convention in Whistler during the week of September 10-14, 2018.

If you would like to arrange a meeting on a local issue with one of our senior managers while you are at the convention, please fill out the attached form and return it with your email request to Lisa Waddell (lisa.waddell@bchydro.com) by **Friday, July 13th**.

Meetings will be scheduled for September 11, 12 or 13. We will provide full details when we confirm your meeting date and time.

If you have any questions, please don't hesitate to contact myself, or Community Relations Coordinator Dave Mosure. During the convention, Dave and I may be reached at:

- Bob Gammer – cell: 250 961-0676
- Dave Mosure – cell: 250 961-0574

We look forward to seeing you at the convention.

Sincerely,

Bob Gammer
Community Relations Manager
Northern Region

Phone: 250-561-4858

Cell: 250-961-0676

Email: bob.gammer@bchydro.com



UBCM 2018 Meeting Request with BC Hydro

Municipality:
Attendees:
Topic: (Please pose as a question):
Background:
Key Contact:

May 16, 2018

Flood and Wildfire Review Findings Released

Last December, former MLA George Abbott and hereditary Chief Maureen Chapman were appointed to undertake a thorough review of the 2017 flood and wildfire season. *Addressing the New Normal: 21st Century Disaster Management in British Columbia* outlines the findings of the review, and includes 108 recommendations to improve disaster response. [Read More](#)



2018 Local Government Awareness Week

The Province has proclaimed May 20 - 26, 2018, as Local Government Awareness Week, in conjunction with National Public Works Week. UBCM is pleased to support the 2018 program in partnership with CivicInfo BC and the Ministry of Municipal Affairs and Housing. [Read More](#)



Follow us on
[Twitter](#)

National Housing Strategy Funding Applications

CMHC has launched a new [webpage](#) for applying to National Housing Strategy initiatives that includes detailed information on [how to apply](#). Several initiatives, including the National Housing Co-Investment Fund and Rental Construction Financing, are or will be open to local governments.

DAVID LOUKIDELIS QC
Associate Counsel
Young, Anderson

Leaders in
Local Government Law
& Labour Relations

YA YOUNG ANDERSON
COMMUNITY LAW GROUP

2018 Community Excellence Awards

The deadline for the 2018 Community Excellence Awards is fast-approaching. Interested UBCM members should submit their applications by Friday, May 25, 2018. [Read More](#)

Memorial Service: Jude Schooner

The Village of Tahsis will be honouring the amazing life of Mayor Jude Schooner on Saturday, June 9th at 1:00 pm. The Celebration of Life will be held at Captain Meares Elementary Secondary School, 299 Alpine View Road, Tahsis. For further information please call the Village of Tahsis at 250-934-6344.



UBCM Convention Session Proposals

UBCM is accepting proposals for clinics and workshops at the 2018 Convention in Whistler. Interested parties are asked to review the criteria and deadlines and [submit a proposal](#) using the online form. The deadline for submissions is Friday, June 8, 2018.

Community Gaming Grants Webinar

The Capital Projects Sector of the Ministry's Community Gaming Grants program provides municipalities and regional districts with an opportunity to support local not-for-profit organizations in applying for capital project funding. The May 23rd webinar will provide information on eligibility criteria, the application process, and the assessment process. [Read More](#)

Climate & Energy Action Awards

Is your community implementing actions related to active transportation, public transit, electric vehicles, building energy retrofits, energy efficient new buildings, organics recycling, or renewable or district energy? Receive recognition for your work by applying for a Climate & Energy Action Award. [Read More](#)

Packaging and Printed Paper Program Survey

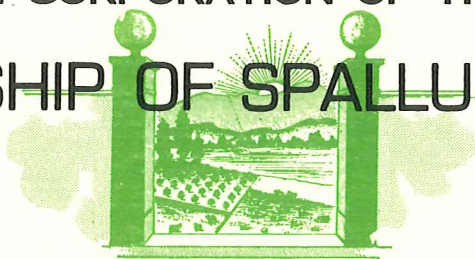
The Association of Ontario Municipalities (AMO) is seeking information on BC's local government experience with the BC packaging and printed paper product stewardship program. Information gathered from the short confidential survey will be used to inform the transition to a new blue box program for packaging and printed paper in Ontario. [Read More](#)

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THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

www.spallumcheentwp.bc.ca

OFFICE OF THE MAYOR

May 8th, 2018

Honorable John Horgan
Premier of British Columbia
PO Box 9041
STN PROV GOVT
Victoria, BC
V8W 9E1

Honorable Lana Popham
Minister of Agriculture
PO Box 9043
STN PROV GOVT
Victoria, BC
V8W 9E2

Dear Premier Horgan and Minister Popham

Re: Cannabis Production Facilities on Agricultural Land Reserve Lands

At its Regular Meeting held May 7th, 2018, Council received an email from Nancy Chapman of Citizens Protecting Agricultural Land dated March 28th, 2018, requesting that Council consider the District of Central Saanich's resolution for a "Moratorium to reduce immediate pressures on Agricultural Land Reserve lands by cannabis production facilities." (copy attached.)

As a rural agricultural community, we see benefit from having an opportunity to provide valuable input into ensuring that the location of legal cannabis production facilities considers local interests as well as a consistent provincial approval process.

Council will be supporting the resolution at the 2018 Union of British Columbia Municipalities Convention in September, as we concur that valuable farm land should not be consumed by Cannabis Production Facilities.

Respectfully,

A handwritten signature in cursive script that reads "Janice Brown". The signature is written in dark ink and is positioned below the word "Respectfully,".

Janice Brown
Mayor

cc: UBCM Municipalities
Ms. N Chapman, Citizens Protecting Agricultural Land

Rachel Wille

From: Nancy Chapman <nancyandray@shaw.ca>
Sent: March-28-18 9:08 PM
To: Lum@chilliwack.com; traymond@fvr.d.bc.ca; dadamson@fvr.d.bc.ca; aniemi@fvr.d.bc.ca; bdickey@fvr.d.bc.ca; astobbart@fvr.d.bc.ca; rboucher@fvr.d.bc.ca; oengar@fvr.d.bc.ca; pross@abbotsford.ca; mayorbraun@abbotsford.ca; kchahal@abbotsford.ca; mgill@abbotsford.ca; dfloewen@abbotsford.ca
Cc: jhinds@mission.ca; 'Pam Alexis'; John Van Laerhoven; Rsiemens@abbotsford.ca; tdixon@fvr.d.bc.ca; gaetz@chilliwack.com; stam@chilliwack.com; waddington@chilliwack.com; lfacio@harrisonhotsprings.ca; wvicktor@fvr.d.bc.ca
Subject: Moratorium to reduce immediate pressures on ALR lands by cannabis production facilities

Dear Chairman Lum and Board of Directors of the Fraser Valley Regional District,

We are a citizens' group (Citizens Protecting Agricultural Land) based on the Saanich Peninsula on southern Vancouver Island who are witnessing sudden and unprecedented pressures on prime ALR lands by cannabis production facility proposals and speculation.

We would like to bring your attention to a motion that was unanimously passed by the Central Saanich Municipal Council earlier this year to help address these pressures. The motion requests that the BC Premier and Agriculture Minister establish a minimum six month moratorium on further use of ALR lands to grow cannabis, to allow for consultation, discussion and a review of the use of ALR lands for the growth and production of marijuana. This timeout would give municipalities, residents, farmers, industry and the public an opportunity to share information, express concerns and discuss the challenges and special requirements demanded by marijuana production. The pause would provide decision makers with the time to consciously address where marijuana production facilities are best suited to be built and help to ensure that ALR lands are protected and preserved. The moratorium would also reduce the potential loss of productive ALR lands in the short-term, as it will be some time before the Agriculture Minister's Advisory Committee's recommendations for revitalizing the Agricultural Land Reserve and Agricultural Land Commission are released and acted upon.

We strongly encourage you and your Council to take action to protect your ALR lands for their best possible use. We hope that you will consider issuing a motion similar to Central Saanich, addressed to the BC Premier and Agriculture Minister.

Regular Council Minutes, February 19, 2018, Page 11 of 13.

13.3 Notice of Motion Submitted by Mayor Windsor, January 19, 2018

Re: Request to Premier of British Columbia and Minister of Agriculture re: moratorium

<https://centralsaanich.civicweb.net/filepro/document/63246/Regular%20Council%20-%2019%20Feb%202018%20-%20Minutes%20-%20Pdf.pdf>

Be it resolved that the District request that Premier of British Columbia and Minister of Agriculture place a moratorium on further use of Agricultural Land Reserve lands to grow cannabis while it performs a minimum of six month review and broad consultation with farmers, municipalities, industry and the public on the use of Agricultural Land Reserve lands for the growth and production of marijuana.

Best regards,

Nancy Chapman, on behalf of Citizens Protecting Agricultural Land (CPAL) cprotectingal.com

Site C Community Recreation Site Fund –Committee Recommendations

REQUEST

BC Hydro is seeking recommendations from the Regional Community Liaison Committee on who should form the Community Recreation Site Fund Committee. The Committee will ensure that local knowledge and priorities are central to the process by advising on the application process, reviewing project applications and making funding recommendations to BC Hydro.

Suggested agencies or organizations to nominate a Committee representative include: Ministry of Forests, Lands and Natural Resource Operations, local governments and BC indigenous groups. Committee members should be knowledgeable about rural recreation in the Peace Region.

BACKGROUND

The Site C project will affect outdoor recreation and tourism infrastructure through the clearing and creation of the Site C reservoir. To help mitigate these impacts, BC Hydro is implementing the Site C project's **Community Recreation Site Fund** ("Fund") in addition to constructing the three replacement boat launches at Cache Creek, Lynx Creek and Hudson's Hope.

The Fund will provide \$200,000 to support the development of new shoreline recreation areas within the Peace River and its tributaries to the Alberta border. The Fund will operate for a period of approximately 15 years, with two application intakes during Site C construction and two application intakes during operations.

The Fund will accept applications for new, or upgrades to existing, public shoreline based day-use or overnight recreation sites. The Fund will provide a grant up to a **maximum of \$10,000** for an individual project and may opt to provide an amount less than requested.

The Fund will be distributed as follows:

- *\$75,000 will be allocated during the Project construction phase toward proposals for development or enhancement of river recreation sites located along the Peace River and its tributaries, and outside the Site C Project activity area*
- *\$75,000 will be allocated within the first 10 years after reservoir filling, toward development of recreation sites located along the Site C reservoir shoreline*
- *\$50,000 will be allocated for development of recreation sites in the vicinity of the south bank of the Peace River, generally between the Peace River and Chetwynd*

Committee: To implement the Fund and ensure that local knowledge is central to the funding decisions, BC Hydro is establishing a contribution agreement with a Fund Administrator and forming a Committee with regional representatives. The Committee will be established for each intake of applications and disbanded once funding for the intake has been awarded due to the time in between each application intake.

During each application process, the Committee is responsible for:

- Reviewing and recommending changes to the eligibility criteria
- Advising on promotion of the Fund,
- Sharing information about the Fund application process with their community and/or organization



- Reviewing the submitted applications
- Making recommendations to BC Hydro and the Fund Administrator on funding decisions.

Timing: The first Committee will be established summer-fall 2018.

Applicants must be based in the Peace River Regional District and may include the following:

- Indigenous groups,
- Municipal or regional governments, and
- Non-profit societies and
- Individuals.

Private businesses and landowners are not eligible.

Fund eligibility criteria:

- Proposals will be accepted for new, or upgrades to existing, public shoreline based day-use or overnight recreation sites. Site development proposals will be typically for “undeveloped” class recreation sites and may include simple infrastructure such as outhouses, picnic tables, shelters and rough cleared areas.
- Proposals must identify if fees will be charged for use of part of, or all of, recreation site, and if so must provide a financial summary to support the rationale for, and use of, fees. It is preferred that recreation sites have no fees, or nominal fees to support site maintenance.
- Proposals must include a plan for, and the applicant’s responsibility for the design, permitting and approvals, implementation, operation and maintenance of the site. Funds will be issued upon confirmation of required approvals and permits including where required the consent of the provincial District Recreation Officer.
- Proposals must acknowledge that BC Hydro is not responsible for sites developed with the use of funds from BC Hydro.
- Funding will be provided on a one-time basis for the development of new recreation sites, or upgrades to existing sites.
- The following activities or developments will not be eligible for funding:
 - commercial developments,
 - development on private land,
 - installation or operation of permanent electrical supply, potable water supply or boat launches or similar infrastructure associated with developed recreation sites,
 - ongoing operation or maintenance activities,
 - purchase of construction equipment and tools, and
 - costs incurred prior to formal notification of funding approval.

Tammy McKeown

Subject: FW: Great local workshop opportunity coming on 5th June
Attachments: SoFun_FSJ.pdf

From: Edward Stanford [<mailto:estanford@urbansystems.ca>]
Sent: Wednesday, May 23, 2018 3:28 PM
To: Edward Stanford <estanford@urbansystems.ca>; Amanda Loewen <amanda@purppl.com>
Subject: Great local workshop opportunity coming on 5th June

Here is a great opportunity for local social agencies, arts & sports organizations, entrepreneurs, NGOs, service clubs, corporations and faith-based organizations to take advantage of [Purppl](#) coming to Fort St John to run a [SoFun](#) workshop co-sponsored by the North Peace Savings & Credit Union, MNP, the Community Development Institute and Urban Matters/ Urban Systems. Please take a look at the attached PDF for further details about the event happening at the North Peace Cultural Centre on the 5th June. We encourage agency executive directors and board members to consider attending to better understand opportunities for setting up sustainable funding models to continue the great programming you are already providing in the North Peace area. You will need to register through Eventbrite to attend. Please do not hesitate to contact me for further details.

Regards,

Edward.

Edward O L Stanford
Principal



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10808 – 100th Street
Fort St. John, BC V1J 3Z6 CANADA
T: 250 785 9697 x 8212 C: 250 261 9946
estanford@urbansystems.ca
urbansystems.ca

C8

SO FUN WORKSHOP

pūrppl

Foundations for Creating a Successful Social Enterprise

SoFun is a social enterprise fundamentals workshop that has been developed for those who want to learn more about the lean startup principles for social enterprise. This workshop provides in-person education, contextual examples, exercises, and tools to help you build and grow a social enterprise. Come and learn with and from social entrepreneurs.

OUR IDEAL PARTICIPANT

Interested in social entrepreneurship

Coachable and eager to learn

Looking to connect with others interested in social entrepreneurship

EVENT DETAILS

NORTH PEACE
CULTURAL CENTRE
10015 - 100 AVE
FORT ST. JOHN

TUESDAY
JUNE 5
9AM-4PM

WORKSHOP DETAILS AND EXPECTED RESULTS



BUSINESS MODEL CANVAS

Learn how to use the globally popular tool to describe, design, challenge, and pivot your social enterprise. Use this to explore assumptions about your customer, value proposition, partners, revenue, and more.



CORPORATE STRUCTURE FOR SOCIAL ENTERPRISE

Build a basic budget and cash-flow model and explore business and social metrics. Learn about common incorporation models and governance structures for social enterprises.



THEORY OF CHANGE

Focus in, map out, and better discover how your social enterprise idea can lead to a desired goal. Define your long-term goals and identify the conditions that must be in place to achieve these goals.



PITCHING & STORYTELLING

Understand and implement the key aspects of a successful business pitch to improve your communication with potential customers, funders, and stakeholders. Learn the basics of storytelling, an essential skill for social entrepreneurs.



FUNDING MODELS / OPPORTUNITIES

Learn about funding and support opportunities that are available to help grow your idea; identify programs that support social enterprise. Learn about the types of funding and capital available to social entrepreneurs.



CUSTOMER DISCOVERY

Learn how to speak with potential customers to gain information about product and service features, pricing, delivery model, and more. Develop a customer persona. Create a positioning statement to give your stakeholders a clear understanding of your social enterprise.

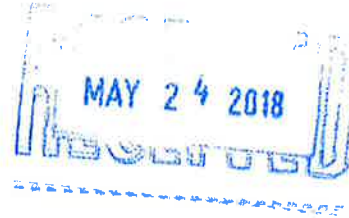
SIGN UP AT:
sofun-fsj.eventbrite.ca

250.462.3102
amanda@purppl.com

Council

District of Hudson's Hope

Hudson's Hope, BC



21 May 2018

RE: POOL SCHEDULE - ELIMINATION OF EARLYBIRD SWIM


Those of us who are early morning swimmers are really disappointed in the loss of the traditional Earlybird Swim in this year's schedule. Disappointed might be too mild. We are frustrated and angry because something of great value that we have enjoyed for many years has been taken away.

This elimination of the Earlybird Swim is mostly a health issue as opposed to a recreation issue - although both are important. Two groups of swimmers who swim for the health benefits of physical activity are particularly affected by this change:

- ✓ For those of us who are employed at regular jobs and want to swim before going to work in the morning, that opportunity has been completely removed. When you have to be at work at 8:30 or 9:00, there is not enough time to swim if you can't get into the pool until 8:00. We have lost everything.
- ✓ For those of us who are seniors - possibly the greatest health beneficiaries of swimming - and for those of us who are self-employed and don't have to punch the clock at a certain time, it is much more difficult to break up the middle of our mornings. Even though we don't have to go to work at a regular job or at a regular time, many of us are very busy. We have full days and other scheduled activities, and it is much easier and better for us to swim first and then get on with the rest of our days. Many of us will have to miss some days if there is no morning Earlybird Swim.

C9

We request that the morning Earlybird Swim be reinstated immediately. We recognise that there are increased costs if the pool is to be open at this time, but we encourage the District to consider that promoting and helping to maintain the health of its citizens justifies the necessary expenses.


 Grace Okada

Kathleen Hubert

Elaine Rhymen

Joseph Lippert

Deonita Baker

Heather Harty

Nedra Forester

Deborah Beck
 et al. et al.

James Rhymen

N. Pucci

Terry Peterson
 5/5/18

Mary Breneton

Carl Limer

L. Rhymen

Al & Rhymen

From: Project Team, Site C
To: [Project Team, Site C](#)
Subject: Site C Construction Bulletin - May 25, 2018
Date: Friday, May 25, 2018 11:35:10 AM

Site C Construction Schedule: May 28 – June 10

Dam site area and reservoir – north (left) bank and south (right) bank

- Contractors will continue to mobilize equipment and material to site.
- Contractors for various project components are continuing construction and operations in their work areas. This includes the main civil works, generating station and spillways (GSS) civil works, turbines and generators and substation.
- Water management activities such as drainage alteration, debris removal and water pumping may take place.
- Excavation, including in-river excavation, will progress on the north and south banks.
- Construction activities such as drilling, blasting, crushing, earth moving, pile driving, concrete placement and road maintenance will continue, as required.
- Waste wood may be transported on site, chipped, mulched, spread as coarse woody debris or piled in the dam site and lower reservoir area

Other work areas

- Site preparation activities will continue at the 85th Avenue Industrial Lands. Work may begin to construct the conveyor that will connect to the dam site.
- Maintenance and upgrade work may continue on existing access roads and resource roads that provide access to the transmission line right-of-way. The construction of access roads within portions of the transmission line right-of-way may begin.
- A marshalling yard will be set up in Moberly Lake to support transmission line construction.
- Wood waste may be chipped, mulched, spread as coarse woody debris or burned in the transmission line corridor. Some waste may be hauled off site.
- Site investigations, including geotechnical work, may begin along the transmission line right-of-way.
- Upgrade work will continue inside the switchyard building at Peace Canyon generating station and the Peace Canyon substation contractor will mobilize crews and equipment to begin outdoor site preparation and foundation work.
- Geotechnical investigations, including drilling, will continue for some or all of the western segments along Highway 29. These segments are Farrell Creek East,

Farrell Creek, Dry Creek and Lynx Creek. Geotechnical investigations will continue along Highway 29 at Cache Creek/Bear Flat.

- Stripping and investigation of known archeological sites will occur at Cache Creek West in preparation for construction in fall 2018.
- Drilling and blasting may occur at Portage Mountain Quarry. Access road upgrades will occur.
- Aggregate and riprap production will continue in West Pine Quarry, where material will be transported by rail.
- Non-merchantable wood and debris may be burned at West Pine and Portage quarries.

What to expect

While this work takes place, local residents can expect the following:

- There will be truck traffic on public roads as the hauling of materials, equipment, rock and timber continues. This may include increased industrial traffic on resource roads and public roads from Chetwynd leading to the dam site on the south bank.
- Trucks with heavy or oversized loads, which may include equipment, prefabricated buildings and other large components, will be accessing the dam site. Please use caution when meeting a pilot car and observe all warning signs.
- Some noise and vibration may occur in the vicinity of the dam site and in all other work areas, including the quarries.
- There may be emissions of smoke in various work areas as a result of burning. BC Hydro's contractor will plan and monitor burning carefully and burning will only occur when appropriate venting windows are available and as permitted by the Forest Fire Hazard rating.
- Day, night and weekend shifts are anticipated for the duration of the project.
- For boater and worker safety, boats will need to stay clear of active in-river work areas along the Peace and Moberly rivers. These areas are clearly identified with signage and markings.
- Helicopters and commercial drones may be used to support investigative and construction works.

Note: In BC Hydro's technical documents, the north bank may be referred to as the left bank and the south bank may be referred to as the right bank.

Learn more

- Visit the project website: sitecproject.com
- Call the toll-free project line: 1-877-217-0777
- Email the project team: sitec@bchydro.com

Please [click here](#) to view a print-ready PDF in your web browser.

You are receiving this Construction Bulletin because you subscribed to receive email updates on construction for the Site C Clean Energy Project. To unsubscribe, please reply to this email with 'UNSUBSCRIBE' in the subject line.

This email and its attachments are intended solely for the personal use of the individual or entity named above. Any use of this communication by an unintended recipient is strictly prohibited. If you have received this email in error, any publication, use, reproduction, disclosure or dissemination of its contents is strictly prohibited. Please immediately delete this message and its attachments from your computer and servers. We would also appreciate if you would contact us by a collect call or return email to notify us of this error. Thank you for your cooperation.



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Earth, Ocean and Atmospheric Sciences
2020 – 2207 Main Mall
Vancouver, BC, V6T 1Z4 Canada

Roger D. Beckie, P.Eng.
Phone: 604.822.2034
Fax: 604.822.6088
head@eos.ubc.ca

Professor and Head

May 23, 2018

Dear Mayor Johansson,

As you may be aware, we are initiating a second research project in the Peace Region to better understand environmental impacts from ‘fugitive methane’ associated with oil and gas development in the Peace Region. To quickly reiterate, we are planning to drill and install 30 groundwater monitoring wells in the Peace Region over the next couple of years, with the goal of collecting data to answer the following questions:

- 1) Where and how much methane is in groundwater in the Peace Region?
- 2) What are its origins/where does it come from?
- 3) Is groundwater methane in the region related to oil and gas development activities?

We have progressed to the stage where we are considering eight general areas for the first eight to ten wells, which are meant to be background wells (wells that monitor background levels of methane and located away from oil and gas well sites). We selected these areas based on several factors, including geology, distance from oil and gas sites, distribution, access, population centers, and others. The eight general areas are listed below. Exact locations have not been chosen, nor are these areas set in stone, and we gratefully welcome your input.

1. Hudson’s Hope, (Beryl Prairie Area)
2. Chetwynd
3. Northwest of Fort St. John
4. West and Northwest of Dawson Creek
5. Blueberry West
6. Osborne Field Area
7. Groundbirch Field
8. Northwest of Pine River, South of Peace

We will be hosting an Open House in Fort St. John on June 13 to discuss the project and open the floor for questions, concerns, suggestions, and all other input. An invitation is attached with this letter, and we hope you can join.

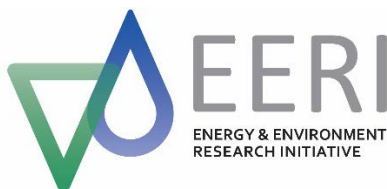
If you cannot make it or would like to discuss individually, we are happy to set up a phone call. Thank you for your time and we very much look forward to discussing with you in the near future.



Yours sincerely,

Professor Roger Beckie, P. Eng.
Professor and Head
Earth, Ocean and Atmospheric Sciences
University of British Columbia,
Vancouver
Tel: (604) 822-2449
rbeckie@eoas.ubc.ca

Dr. Aaron Cahill
Research Associate
Earth, Ocean and Atmospheric Sciences
University of British Columbia,
Vancouver
Tel: (519) 400 3168
acahill@eoas.ubc.ca



Open House

UBC Research in the Peace Region: Environmental impacts around oil and gas activity

June 13, 2018
5pm – 7pm

Location: Whole Wheat and Honey
10003 100 St, Fort St John
Light food and drinks will be provided

The UBC Energy and Environment Research Initiative is conducting research in the Peace Region to understand environmental impacts associated with energy resource development, with a focus on groundwater impacts. Please join us for an evening forum to learn about the research, ask questions, and provide input!

Who are we? The Energy and Environment Research Initiative (EERI) is a team of researchers from University of British Columbia, Simon Fraser University, and University of Calgary. We work closely with scientists from the BC Oil and Gas Commission and Geoscience BC. The team was formed out of the hydrogeology group at UBC, and has now grown to include scientists in many fields including microbiology, atmospheric science, geophysics, and isotope geochemistry.

What do we do? Primarily, we investigate the effects of ‘fugitive methane’ from oil and gas wells. We collect data to answer questions such as:

- Where and how much methane is in groundwater in the Peace Region?
- What are its origins/where does it come from?
- Is groundwater methane in the region related to oil and gas development activities?

Main topic of the evening: We are considering installing a groundwater monitoring well network in the Peace Region to help answer these questions. We would like to share with you potential locations for the first 8-10 wells, and invite your input, questions, concerns, and suggestions.

We hope to see you there!

